



## Application Guidelines for Region 8 Women in Engineering Awards

8<sup>th</sup> January 2020

### Clementina Saduwa Award

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Clementina Saduwa was a dedicated, tireless student leader and extremely effective volunteer a few years back when IEEE Nigeria Section was being revived. She went on to become the first ever IEEE Region 8 Women in Engineering (WIE) coordinator. In January 2007, she was killed in a random act of violence at the age of 29, leaving behind her husband and young daughter. To honor her and as a tribute to her work throughout the years, IEEE Region 8 gave her name to the prestigious award recognizing outstanding women engineers who, through their engineering and career achievements, have demonstrated noteworthy support for women in the profession and established a record of excellence.

#### Eligibility Criteria

Nominations will be reviewed by the WIE R8 Sub-Committee, who will select a winner. The winner will then be, as a second step, validated by the R8 Awards and Recognition Sub-Committee. The following criteria will be considered for the review of nominations:

- 1) An active female engineer working in one of the fields of interest of IEEE.
- 2) An IEEE member whose engineering and career achievements are performed in one of the countries belonging to the [IEEE Region 8](#).
- 3) The submitted application must provide a statement (not more than 750 words) that describes the candidate's career goals, challenges and obstacles she faced in her career, and explains how she overcame them.
- 4) The nominator (who could be a non-IEEE member) or self-nominated has to submit at **least two signed endorsement reference letters** from individuals who are qualified to evaluate the candidate's success (supervisors, professors, and others). Additional optional endorsement letters from public or private establishments can be provided.
- 5) **The award may be offered to a candidate one time only.**

**The award recipient** will receive **1000 USD**. The Clementina Saduwa award will be presented to the distinguished winner at the 114<sup>th</sup> IEEE Region 8 Committee Meeting that will be held in Warsaw, Poland from 21-22 March 2020. The winner will be personally invited to that R8 meeting. **Nominations are accepted until February 1<sup>st</sup> 2020 through <http://iee-r8.fluidreview.com>**



## R8 Women in Engineering Section Affinity Group of the Year Award

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The Section Affinity Group of the Year recognizes activities and achievements for a WIE Section Affinity group from Region 8 within 2019. Activities will be evaluated in terms of content, collaborative activities to improve on professional growth and quality of the report submitted.

### Eligibility Criteria

Applications will be reviewed by the WIE R8 Sub-Committee, who will select a winning Section AG. The winning Section AG will then be, as a second step, validated by the R8 Awards and Recognition Sub-Committee. The following criteria will be considered for the review of applications:

- 1) Approved Section WIE Affinity Group (AG) within IEEE Region 8 that has conducted activities and events within 2019.
- 2) A report clearly and concisely documenting activities i.e. dates, content, number of attendees, academic or industry partners and impact of the events. The submitted report should be no more than **1000 words**, please include pictures, a report in the form of power point slides is also accepted.
- 3) All members of the AG **must be** listed on the application.
- 4) Both applications and nominations are accepted and any member of the AG can apply for the award, and any member of the Section can nominate the Section's WIE AG.

**The winning Section Affinity Group** will receive **400USD**. The Section Affinity Group of the Year award will be presented to the AG representative (generally the Section Chair) at the 114<sup>th</sup> IEEE Region 8 Committee Meeting to be held in Warsaw, Poland from 21-22 March 2020. **Applications must be sent to [ma-wie@ieeer8.org](mailto:ma-wie@ieeer8.org) until February 1<sup>st</sup> 2020**

## R8 Women in Engineering Student Affinity Group of the Year Award

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The Student Affinity Group of the Year recognizes activities and achievements for a WIE Student Affinity group from Region 8 within 2019. Activities will be evaluated in terms of content, collaborative activities to improve on student engagement and quality of the report submitted.



### Eligibility Criteria

Applications will be reviewed by the WIE R8 Sub-Committee, who will select a winning Student AG. The winning Student AG will then be, as a second step, validated by the R8 Awards and Recognition Sub-Committee. The following criteria will be considered for the review of applications:

- 1) Approved Student WIE Affinity Group (AG) within IEEE Region 8 that has conducted activities and events within 2019.
- 2) A report clearly and concisely documenting activities i.e. dates, content, number of attendees, academic or industry partners and impact of the events. The submitted report should be no more than **1000 words**, please include pictures, a report in the form of power point slides is also accepted.
- 3) All members of the Student AG **must be** listed on the application.
- 4) Both applications and nominations are accepted and any member of the Student AG can apply for the award, and any member of the Section can nominate the WIE Student AG.

**The winning Student Affinity Group** will receive **300USD**. The Student Affinity Group of the Year award will be presented to the Student AG representative (generally the Section Chair) at the 114<sup>th</sup> IEEE Region 8 Committee Meeting to be held in Warsaw, Poland from 21-22 March 2020. **Applications must be sent to [ma-wie@ieeer8.org](mailto:ma-wie@ieeer8.org) until February 1<sup>st</sup> 2020**

## R8 Women in Engineering Section Volunteer of the Year Award

The Section Volunteer of the Year Award recognizes an outstanding WIE volunteer who has been devoted to promoting WIE activities and spearheading events within their AG.

### Eligibility Criteria

Applications will be reviewed by the WIE R8 Sub-Committee, who will select a winning Section Volunteer. The winning Section Volunteer will then be, as a second step, validated by the R8 Awards and Recognition Sub-Committee. The following criteria will be considered for the review of applications:

- 1) WIE AG Section member in good standing.
- 2) **One endorsement letter** written by your **Section Chair** highlighting achievements and contributions of the volunteer to the AG.
- 3) Both applications and nominations are accepted and any Section AG volunteer may apply for the award, and any member of the Section may nominate a fellow volunteer.



**The winning Region 8 WIE Section Volunteer** will receive **200 USD**. The Section Volunteer of the year award will be presented to the award recipient representative (generally the Section Chair) at the 114<sup>th</sup> IEEE Region 8 Committee Meeting to be held in Warsaw, Poland from 21-22 March 2020. **Applications must be sent to [ma-wie@ieeer8.org](mailto:ma-wie@ieeer8.org) until February 1<sup>st</sup> 2020**

## **R8 Women in Engineering Student Volunteer of the Year Award**

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The Student Volunteer of the Year Award recognizes an outstanding WIE Student volunteer who has been devoted to promoting WIE activities and spearheading events within their AG.

### **Eligibility Criteria**

Applications will be reviewed by the WIE R8 Sub-Committee, who will select a winning Student Volunteer. The winning Student Volunteer will then be, as a second step, validated by the R8 Awards and Recognition Sub-Committee. The following criteria will be considered for the review of applications:

- 1) WIE Student member in good standing.
- 2) **One endorsement letter** written by your **Section Chair** highlighting achievements and contributions of the student volunteer to the AG.
- 3) Both applications and nominations are accepted and any Student volunteer may apply for the award, and any member of the Section may nominate a Student volunteer.

**The winning Region 8 WIE Student Volunteer** will receive **200 USD**. The Student Volunteer of the year award will be presented to the award recipient representative (generally the Section Chair) at the 114<sup>th</sup> IEEE Region 8 Committee Meeting to be held in Warsaw, Poland from 21-22 March 2020. **Applications must be sent to [ma-wie@ieeer8.org](mailto:ma-wie@ieeer8.org) until February 1<sup>st</sup> 2020**

## **Frequently Asked Questions (FAQs)**

### **1. When is the deadline for this year's awards?**

1<sup>st</sup> February 2020 11.59pm CET

### **2. Which submission documents are required for the IEEE Region 8 Women in Engineering Awards?**

Refer to the specific criteria for each award category listed above.



- 3. I would like to apply for the Outstanding WIE Volunteer award but I'm not sure which category to choose from, I was a graduate student member in 2018 and a professional member for 2019, should I apply for the outstanding student volunteer or section volunteer award?**

The Region 8 WIE Awards in 2020 will be awarded for activities completed within 2019 so you will apply based on your professional membership therefore you meet the eligibility criteria for the section volunteer award.

- 4. Can a person self-nominate?**

Yes, you can nominate yourself for an award.

- 5. Can I submit as a Chapter Chair or are you formal on the Section Chair making the nomination?**

Yes, you can submit as a Chapter Chair and have one of your endorsement letters from your Section Chair.

- 6. Which font, font size, page margin and number of pages are required for preparation of our application?**

There are no restrictions on the font, font size and page margin for your application, however there are restrictions on the number of words used, please see details for the relevant award you are applying for above.

- 7. Where do we submit our applications for the Region 8 IEEE WIE Awards?**

The Clementina Saduwa award will be submitted through the online platform at <http://ieeer8.fluidreview.com> all other awards will be submitted via email to [ma-wie@ieeer8.org](mailto:ma-wie@ieeer8.org)

Please review the FAQs, if you still have queries e-mail [ma-wie@ieeer8.org](mailto:ma-wie@ieeer8.org)