

**IEEE Sections Congress  
Quebec City, Canada  
19 – 22 September 2008**

**Celebrating Volunteer  
Achievements Worldwide**



March 2007

**IEEE Sections Congress 2008**

- Hilton Quebec Hotel
  - Sleeping Rooms/Region meetings
- Quebec City Convention Center
  - Sections Congress Events
- Quebec City, Canada
- 19 – 22 September 2008



March 2007



**Québec City**

- Québec was founded by the French explorer Champlain in the early 17th century. It is the only North American city to have preserved its ramparts, together with the numerous bastions, gates and defensive works which still surround Old Québec. The Upper Town, built on the cliff, has remained the religious and administrative centre, with its churches, convents and other monuments like the Dauphine Redoubt, the Citadel and Château Frontenac. Together with the Lower Town and its ancient districts, it forms an urban ensemble which is one of the best examples of a fortified colonial city.



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**What is Sections Congress?**

- Triennial gathering of IEEE grassroots leadership to
  - network with other Section leaders
  - attend training programs
  - develop recommendations to guide the future of the Institute

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## Past Outcomes of Sections Congress

- Recommendations
  - Email aliases
    - used by 65,000 members
  - Entity Web Hosting
    - used by 200 Sections
    - doesn't include conferences, Chapters, Societies
  - New SAMIEEE
  - eNotice Service

March 2007



## 2007 Activities

- January
  - Requested input from Sections regarding content for 2008 SC Program
- February
  - RAB to approved SC08 Theme "Celebrating Volunteer Achievements Worldwide"
- February - September
  - SC08 Program Committee will be developing program (tracks, core track training theme)

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## SC08 Speakers

- On official notice for speakers will be distributed by the SC08 Program Committee.
- Each Regional SC08 Coordinator will be requested to coordinate these nominations & forward to SC08 Program Committee.
- Speakers to be identified by 4<sup>th</sup> quarter 2007

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## SC08 Speakers

- Speakers should be aware that funds are not available within the Sections Congress budget to pay for speaker travel.
- Speakers' attendance must be supported either by their IEEE organizational unit (Region, Section, Society, RAB, TAB, EAB, etc.), their employer, or be self-funded.
- Will receive no monetary compensation for their participation.
- Unless the speaker is also a primary delegate, the speaker will also be responsible for the registration fee (which covers meals at Congress).

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## Will your Section be there?

- Ensure your Section's participation in SC 2008 by:
  - Start budgeting NOW to send at least a primary delegate
  - Keep your officer reporting up-to-date, in order that Sections Congress information will be sent to the right contact
  - Start planning now
  - Goal – have 100% participation from Sections

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## Preliminary Schedule of Events

- Friday, 19 September
  - Opening Ceremony, Regional Dinners
- Saturday, 20 September
  - Core Track and Breakout Sessions
  - IEEE Honors Ceremony
- Sunday, 21 September
  - Breakout Sessions
  - Social Event for all (Tentative)
- Monday, 22 September
  - Closing Ceremony
  - Voting/Results of SC'08 Recommendations

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## IEEE Honors Ceremony

- The IEEE Board of Directors has agreed to conduct the 2008 IEEE Honors Ceremony with IEEE Sections Congress.
- The ceremony highlights the accomplishments of each year's IEEE Award and Medal recipients.
- All SC'08 participants will be invited to attend the ceremony on Saturday, 20 October 2008.

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## Common Questions

- What is a primary delegate?
  - This individual will be the Section representative who will vote on the recommendations developed at SC'08
- Who determines the primary delegate of the Section?
  - Normally, this individual is the Section Chair or the incoming Section Chair but it is determined by the Section Executive Committee.
- How many delegates can my Section send to the SC'08?
  - There is no limit to the number of delegates that a Section can send but only one individual can be designated as the primary delegate.

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## Common Questions (2)

- What is the registration fee?
  - TBD – will be available shortly
- What does the registration fee cover?
  - Allows an individual to attend SC'08 & it covers all meals & Congress events
- What is the registration fee for guests?
  - TBD – will be available shortly
- What is the sleeping room rate?
  - Will not be more than \$235 CAD.

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## Expected Section Expenses

- Sections should budget funding to cover sleeping room (3 or 4 nights), non-congress meals, ground transportation and airfare expenses.
- Additional sleeping room nights may be covered by the Region if the Region conducts a Region Meeting in conjunction with SC08.
- In the past, RAB has allocated funds to support the attendance of a primary delegate from each Section. These funds are distributed to the Region and the Region Director/ExCom is responsible for distributing to the Section.
- The Section is responsible for covering these expenses of additional delegates from the Section. The Section should budget as noted above but include funding to cover the registration fee

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## Regional Committee Meetings

- In keeping with past practice, each Region will be provided with an opportunity to conduct a Regional Committee meeting prior to/after SC08.
- Specifics dates for each Region meeting to be determined based upon meeting requirements/hotel availability.

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## Traveling to Quebec City

- **Jean-Lesage International Aéroport**
  - More than 10 airlines offer over 300 weekly flights from/to many North American, South American and European destinations.
  - Over 25 non-stop daily flights are offered to major hubs in Eastern Canada (Montreal, Toronto) and the USA (New York, Detroit, Boston).
  - Approximately 20 Kilometers from SC08 Hotel

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## Passports

- All passengers including Canadian and U.S. citizens will be required to present a valid passport when traveling to/from Canada.

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## Visa Requirements

- Many people do not require a visa to visit Canada. These include:
- Citizens of Andorra, Antigua and Barbuda, Australia, Austria, Bahamas, Barbados, Belgium, Botswana, Brunei, Cyprus, Denmark, Estonia, Finland, France, Germany, Greece, Iceland, Ireland, Israel (National Passport holders only), Italy, Japan, Liechtenstein, Luxembourg, Malta, Mexico, Monaco, Namibia, Netherlands, New Zealand, Norway, Papua New Guinea, Portugal, Republic of Korea, St. Kitts and Nevis, St. Lucia, St. Vincent, San Marino, Singapore, Solomon Islands, Spain, Swaziland, Sweden, Slovenia, Switzerland, United States, and Western Samoa;
- Visit <http://www.cic.gc.ca/english/visit/visas.html> for more information
- Questions - Contact a Canadian embassy, high commission or consulate on what you will need before traveling to Canada.

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## Characteristics of a Primary Delegate

- Actively prepare for sections congress by participating in their region/section activities by discussing issues with their colleagues
- Be willing to be an active learner/participant in sessions
- Actively consider issues as they are brought forward
- Be an informed voter on the recommendations
- Be a communicator of information learned at sections congress to the Region, Section and Chapters

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## Sections Congress Locations

### Rotates among Regions

- 1984 – Boston, MA, USA (1)
- 1987 – Anaheim, CA, USA (6)
- 1990 – Toronto, Canada (7)
- 1993 – San Juan, Puerto Rico (9)
- 1996 – Denver, CO, USA (5)
- 1999 – Minneapolis, MN, USA (4)
- 2002 – Washington DC, USA (2)
- 2005 – Tampa, FL, USA (3)
- **2008 – Quebec City, Quebec, Canada (7)**

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## SC08 Steering Committee

Paul Fortier	Steering Committee Chair
Andre Morin	Vice Chair
Yves de Villers	Local Org. Committee Chair
Xavier Maldague	Program Committee Co-Chair
Mohamed El-Hawary	Program Committee Co-Chair
Ferial El-Hawary	R7 Director Elect
Cecelia Jankowski	RAB Secretary

Send any questions to [sc-coordinator@ieee.org](mailto:sc-coordinator@ieee.org)

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## Additional Information

Visit the following URL for updated information on SC'08

[www.ieee.org/sc2008](http://www.ieee.org/sc2008)

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