

## 14<sup>th</sup>/15<sup>th</sup> April 2007 Sofia/Bulgaria

http://www.ieee.org/r8/

### Belgrade Motions

Owner 1 VCF	Text  R8 committee aproves the change in the VCF rules to "Condition of eligibility number 3" to be extended to: "Conference within the geographical area of Region 8."  Some conferences organised worldwide by IEEE societies are also eligible for VCF support.	Budget Impact	<b>Comment</b> Approved on Consent Agenda
2 A&R	t is moved that the IEEE Region 8 Committee recommends to the Region 8 N&A Committee to appoint 3 Section Chairman serving on the A&R Committee consisting of:     * A&R Chair     * 3 Section Chairs     * 1 Student Member     * Region 8 Director (ex officio)		Approved on Consent Agenda
3 VC SA	Region 8 Committee approves 6 k\$ for IEEE Region 8 Student Activity Support. This money is primarily intended for transnational events in typical amounts of \$500 each. Support from R8 will be equal to or less than the support from another IEEE unit (Section, RAB, Foundation, etc.). Continuouation of previous motion.	\$6,000.00	) Approved on Consent Agenda
4 VC SA	Region 8 Committee approves 5 k\$ for R8 Section Student Congress Support. This money is primarily intended for section student branch meetings in typical amounts of \$500 each. Continuation of previous motion.	\$5,000.00	Approved on Consent Agenda
5 VC SA	Region 8 Committee approves 5 k\$ for IEEE Region 8 SPAC/SPAVE Support. This money is primarily intended for additional support to R8 student professional activities. Continuation of previous motion	\$5,000.00	Approved on Consent Agenda
6 VC MA	R8 Committee approves the formation of a standing R8 Professional Activities Subcommittee, as part of R8 Membership Activities, along the guidelines in the R8 PA Report (provided as part of the R8 Meeting electronic documents).		Passed on Action Agenda.
7 VC MA	Region 8 Committee approves a budget of 20 k\$ for the 2007 operation of R8 Professional Activities. Note: This is 8 k\$ more than in previous years.	\$20,000.00	Passed on Action Agenda.
8 HAC	Region 8 Committee approves the activities program proposed by the History Advisory Committee (Oral interviews, Milestone initiatives and preparation of 2008 History Conference).  2007 Budget - \$10K	\$10,000.00	) Passed on Action Agenda.
9 VC TA	Region 8 approves a financial support, in the amount of up to \$ 4000, for the R8 Distinguished Lecturer Tours'. Up to 5 DLTs in 2007, and up to \$ 500 per tour. Clarification:  IEEE Societies cover international travel expenses of the approved DLT. The local expenses have to be covered by the local Chapters.  Some Chapters have difficulties to cover the local expenses and can not benefit from		) Approved on Consent Agenda
10 IRSC	the desired DLT. IEEE R8 to approve increasing the number of Industry DLs up to 5 <u>Budget:</u> up to \$ 20,000 <u>Completion Target Deadline:</u> 2 years (12/2008) <u>Clarification:</u> 2007 Budget construction: \$4000 per DL for lectures at Invited Seminars (for companies) and Conferences across Region 8 Industry DLs program was approved in Vilnius 2006.  OpCom approved Two Industry DLs in 2006		Action Agenda - Withdrawn
11 IRSC	IEEE R8 to approve for IRSC to conduct: Two IRSC meetings And One Annual IRO Meeting in conjuction with R8 committee meetings. <u>Budget:</u> up to \$15,000	\$15,000.00	Passed on Action Agenda.
12 IRSC	Completion Target deadline: September 2007 IEEE R8 appoints a Working Group within IRSC to investigate and produce recommendations on steps to deliver strong industry orientation in its journals & conferences. Budget: \$2,000 Completion Target Deadline: 12/2007 Clarification: Consult with Industry Engineers to identify what emphasis and how much practitioner		Action Agenda - Withdrawn
13 IRSC	content should be in Journals (\$1,000) and Conferences (\$1,000).  R8 supports its Standards Coordinator, as its Standards Champion, to work with Standards Committees with R8 membership that such committees should have an industry chairman and to endeavour for a 50% industry membership.  IRSC further proposes that the locations of meetings be rebalanced so that 50% of meetings be held in the region.  Champion: Yang Yang  Duration: Ongoing		Action Agenda - Withdrawn



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14 IRSC

R8 to commit to active collaboration with National Institutes and Technical Societies in the region and to assign a champion from within the IRSC to lead this activity

Budget: None

Clarification: IEEE has in existence policies and procedures for such collaboration (see templates on website http://www.ieee.org/nsa). IRSC intends that these procedures be followed. We have strong inputs from industry to actively engage in collaboration with local institutes and societies in conferences, seminars and technical Passed on Action Agenda.

15 IRSC

IEEE R8 approve a Working Group, within the IRSC, to investigate and define the

Budget: USD \$2000

Completion Target Deadline: 12/2007

Following on from the Focus Group Motion supported by R8 at the 86th meeting, a set of issues were identified and brought forward to the 87th R8 meeting Focus Group. This Focus Group determined there is value in Company Accreditation/Recognition to recognise high level technical excellence and skilled engineering workforce. The Working Group's role is, through consultation with industry, determine (a) the due diligence required to determine the suitability of a company to be so Recognised, and (b) the duration of such Recognition

Action Agenda - Withdrawn

16 EA

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23 FG

The R8 Committee supports EASC's initiative to investigate ways and means whereby IEEE-USA products and services can be made available to members at an affordable cost. EASC to report to the R8 Committee Meeting in spring 2007. No requested

Action Agenda - Withdrawn

17 FA IEEE R8 Committee to approve the budget of an amount up to 12.000 \$ for the R8 workshop program for the year 2007. 18 EA

\$5,000.00 Approved on Consent Agenda

IEEE R8 Committee approves the creation of an education activity pilot program the IEEE Multipedia for educational activity purposes. Estimated budget is an amount up

\$2,000.00 Approved on Consent Agenda

\$6,000.00 Approved on Consent Agenda

To assign \$2000 in 2007 for the TEP to evaluate 2006 results and for training another student group in St.Petersburg

Champion: Alexander Mikerov, RUSSIA NW IEEE Section

IEEE Region 8 Committee approves to grant \$6,000 to IEEE France Section to hold MELECON 2008, from May 5-7, 2008, in Ajaccio, Corsica, France.

IEEE Region 8 Committee approves to hold AFRICON 2009, from September 22-25, 2009, in Nairobi, Kenya by IEEE South Africa Section and by IEEE Kenya by Section.

IEEE Region 8 Committee approves, that each organizer has to include into the proceedings of IEEE R8 sponsored conferences one page containing material from IEEE R8 membership development coordinator.

Approved on Consent Agenda

IEEE Region 8 Education Activities and Technical Activities committees will - explore the use of IEEE Expert Now modules for Section and Chapter presentations

in Region 8

- develop guidelines and procedures for such use, and establish with the Educational Activities Board how interested Sections can have access to Expert Now modules Upon successful completion of tasks, the committees will announce the availability of Expert Now modules and will distribute the guidelines and procedures to all Sections Target Date: next face-to-face meeting of the R8 committee (April 2007)

Executors:
- Chair of Region 8 Educational Activities Committee

- Chair of Region 8 Technical Activities Committee

Action Agenda - Withdrawn

Approved on Consent Agenda

Approved on Consent Agenda after re phrasing.

24 FG

IEEE Region 8 Committee asks Education Activities subcommittee to appoint a 3person task force to provide the following support for TryEngineering.org:

- Coordinate the responses to student questions from Region 8

- Assist in the maintenance of databases of universities and accrediting bodies in

- Assist in the development of R8-specific content for TryEngineering.org, including monthly newsletters

<u>Target Date:</u> ongoing activity, establish the task force and coordinate its activities by the next face-to-face meeting of the R8 committee (April 2007)

Executor: Chair of Region 8 Educational Activities Committee

Financial implications: \$15K for professional services of individuals who will help answering R8 student questions, help develop R8-specific content for the site, and provide editorial, translation and writing services EAB will spend \$35K on R8-related portal activities to match R8's

\$15,000.00 Approved on Consent Agenda



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25 FG	IEEE Region 8 Committee asks the Education Activities subcommittee to appoint a task force on accreditation to provide the following:  - A comprehensive report on the state of university-level accreditation in IEEE's fields of interests in Region 8  - Analysis of opportunities for R8 and IEEE in general to assist and foster activities that will improve accreditation  - An action plan for R8 and the IEEE Educational Activities Board to enhance accreditation-related activities in R8  Target Dates:  - Establish the subcommittee and announce its planned activities and membership by the next face-to-face meeting of the R8 committee (April 2007)  - Provide report and action plan to R8 and EAB by 1 October 2007  Executor: Chair of Region 8 Educational Activities Committee  Financial implications: \$6K  for travel to accreditation-related activities in R8 and for meetings with subject matter experts	\$6,000.00 Approved on Consent Agenda
26 FG	IEEE Region 8 Committee asks Education Activities subcommittee to appoint a task force to study open source resources for pre-university education.  The task force will provide an environmental scan with recommendations for adoption and dissemination of resources to R8 Sections.  Target Dates:  - Establish the task force and announce its activities and membership by the next face-to-face meeting of the R8 committee (April 2007)  - Provide a report and action plan to R8 by 1 October 2007  Executor: Chair of Region 8 Educational Activities subcommittee  Financial implications: up to \$3K for meetings with subject matter experts and professional services related to testing and analysis of resources.	\$3,000.00 Approved on Consent Agenda
27 FG	R8 approves the establishment of a R8 ad-hoc (for 2007) Committee for working in Corporate Accreditation tasks. <u>Champion:</u> Nihal Sinnadurai	Passed on Action Agenda.
28 FG	R8 committee approves the name change of "New Section Development" subcommitee to "Section Development"	Action Agenda - Withdrawn
29 FG	R8 committee approves the holding of 3 volunteer training and MD workshops <u>Budget</u> : 30.000 \$ <u>Champion</u> : Aleksander Szabo	\$30,000.00 Passed on Action Agenda.
30 FG 31 FG	Ask IEEE to provide the IEEE web site map in other languages.  We move to R8 to Approve the IEEE presence at the CEBIT Hannover in March 2007.  Goal: Getting Industry Contacts, Promotion of IEEE Brand, MD  Budget: 8k \$ (booth, promotional material)  Champions: Michael Gloegl, Ferhan Ozkan	Failed on Action Agenda. \$8,000.00 Passed on Action Agenda.
32 FG	IEEE R8 to approve a Working Group, within the IRSC, to investigate and define the steps to Company Accreditation/Recognition  Budget: USD \$3000  Completion Target Deadline: 12/2007  Clarification:  Following on from the Focus Group Motion supported by R8 at the 86th meeting, a set of issues were identified and brought forward to the 87th R8 meeting Focus Group.  This Focus Group determined there is value in Company Accreditation/Recognition to recognise high level technical excellence and skilled engineering workforce. The Working Group's role is, through consultation with industry, determine (a) the due diligence required to determine the suitability of a company to be so Recognised, and (b) the duration of such Recognition	Action Agenda - Postponed to April 2007.
33 Lebanon	It is moved that R8 Committee approves 5k\$ for organizing a Workshop on Demining and Declustering.	\$5,000.00 Passed on Action Agenda.
34 Lebanon	<u>Champion:</u> Mohamad Adnan Al-Alaoui, Lebanon Section It is moved that R8 Committee approves 6k\$ for organizing a conference on building A Robust, Environmentally Friendly, Power Generation and Distribution grid.	Failed on Action Agenda.
35 Turkey	IEEE Region 8 Committee to allow nominations from the floor for VC Student Activities.  Proposer: Engin Erzin (Turkey Section) Seconder: Nabil Al-Dabal (Saudi Arabia Section)	Action Agenda - Withdrawn
36 Secretary 37 Secretary 38 Committee	Adoption of the Agenda Approval of the Vilnius Minutes.  Adjourn Meeting	Passed unanimously. Passed unanimously with changes suggested by Anthony Davies. Passed unanimously.
33 33/11/11/10		\$145,000.00 total

\$145,000.00 total



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# Unapproved Minutes of the 87<sup>th</sup> IEEE Region 8 Committee Meeting Belgrade/Serbia – 13<sup>th</sup>-15<sup>th</sup> October 2006

(For motions we refer to the previous pages; for presentations we refer to the R8 Private Committee Pages on the Region 8 Website.)

The meeting opened at 8:36am with a welcome by Region 8 Director Baldomir Zajc.

In his introduction remarks he mentioned that this is the 87<sup>th</sup> IEEE Region 8 Committee Meeting; the preparations were going on for several months, everything will be OK.

Region 8 Director Baldomir Zajc handed over to **George Paunovic** as local organizer. See presentation for full details:

- Serbia Montenegro Section now exists of two countries.
- Belgrade (the 'White City') is having 1 million citizens in the center part and another million in the surroundings.
- We will see the city center for dinner and a bus-tour and walk in the evening, Belgrade is a very old town. Mr. Paunovic referred to a website for more information on land marks like the high black tower and the big church, but commented that it's better to go to the city, meet people and enjoy life. The website is having a photo gallery for preparation of the social event. The river Sava is coming from Slovenia and Croatia to Belgrade; the river Danube is a really trans-European river
- A video was shown on Belgrade as first capital of Serbia. Mr. Paunovic recommended visiting Belgrade as it is the capital since 600 years ago, when it was obtained from the Hungarian in 1403.
- The IEEE Region 8 Committee gave Mr. Paunovic a round of applause on his invitation. Mr. Paunovic replied with a word of thanks and expressed his hope that the Committee enjoyed the film.
- Mr. Paunovic finished his presentation on Belgrade showing some newer picture of the fortress coming from Austrian occupation, the Serbian Metropolitan Church, Semun (a remain from the Turkish time), the Russki Tsar restaurant, the parliament and some churches. Mr. Paunovic's final remark, that 'Belgrade then & now – with its mixture of the history it is a very cheering town!' was followed by applause from the Committee.

IEEE Region 8 Director **Baldomir Zajc** thanked Mr. Paunovic for the presentation and the whole Section for hosting the Committee Meeting.

IEEE Region 8 Past Director Anthony Davies jumped in, thanked Mr. Paunovic and presented a gift.

IEEE Region 8 Secretary **Christian Borgert** commented briefly on some problems with the badges and registration for the meeting on Friday afternoon. Mr. Borgert was in Sweden for a business trip until Thursday, but scheduled to be back home in Germany on Thursday afternoon. Due to business reasons he had to stay until Friday morning and came directly to Belgrade without going to Germany to pick up the prepared badges, CD-ROMs and desk stands. Mr. Borgert thanked the local organizers (especially George Paunovic and the supporting Student Members, who organized and created new badges for the registration on the spot on Friday) and asked the Committee for understanding of a crazy business negotiation.

IEEE Region 8 Treasurer **Brian Harrington** reported on some housekeeping items. The vouchers for lunch will be distributed during the coffee breaks.

Director Zajc asked new Committee Members to introduce themselves:

- Lars Svensson, Sweden
- Andreas Luxa, Germany
- Enzo Carrone, Switzerland
- Vello Kuk, Estonia
- Sigmond Singer, Israel



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- Engin Erzin, Turkey
- Dietmar Dietrich, Austria
- Muhammad Imadur Rahman, Denmark (Student Branch Arlborg Chair)
- Salah Al-Assy, Saudi Arabia West
- Sergej Nikitov, Russia
- Silvano Donati, Italy

Director Zajc asked visitors from outside Region 8 to introduce themselves:

- Art Winston, the 2004 IEEE President and Chair Pre-University Education, thanked Director Zajc
  and commented, that it is always a pleasure to be in R8 even though his luggage didn't arrive.
   Mr. Winston will also participate in the Educational Activities Chapter Chair Meeting and wishes a
  good meeting for Region 8.
- Moshe Kam, the IEEE VP Educational Activities, expressed his thanks for the opportunity to talk.
  He reported that EA is having lots of activities. For example in South Africa the 'Teacher in Section'-Program is very successful; a training session in South Africa reached >500 teachers so far, more will follow in 2007. Mr. Kam is looking forward to have this or a similar program in other Sections as well.
  - A new website 'tryengineering.com' started in the US and in Canada. In the future new school systems will be added making this site as premium site for pre-college education. Mr. Kam finished his remarks wishing all the best for the Region 8 Committee Meeting.
- Ralph Wyndrum, President IEEE-USA (see presentation):
  - IEEE-USA supports the globalization affords of IEEE and will create sets of services and products similar to the ones for Region 1-6 also for Canada. This will be personalized locally.
  - One of the first offers will be the Employment Navigator (job site).
  - Additional services for IEEE-USA are a salary service, an online form for employment and career strategy, Webinars, permament records of employment history, eBooks, online training, consulting database and others.
  - Director Zajc thanked Mr. Wyndrum for the presentation and asked for explanation of the term 'IEEE-USA' for the Committee.
     Mr. Wyndrum answered, that IEEE Regions 1-6 have joined together in this body because of similar interests.
- Lyle Smith, Staff Director, introduced himself and mentioned, that he is very happy to be in Belgrade and to meet friends; he is not attending so many meetings. Mr. Smith wished Region 8 to have a good meeting
- Ted Hissey, Director Emeritus, reminded Section Chairs on two points:
  - NSAs, the National Society Agreements, are Section's responsibility. It is the task of the Section to establish corporate activities in the country and follow through. A questionnaire on NSA will be sent out in some weeks. The Section Chairs are encouraged to fill it out fast and good.
  - Within the last months Section Chairs received an e-mail on Fellow Membership. Mr.
    Hissey asked Section Officers to take the Powerpoint Presentation and the article to the
    members. If Sections have not received the e-mail, Mr. Hissey offered to provide additional copies.
- Cecilia Jankowski, Managing Director Regional Activities, is happy to be in Region 8 again. She
  met George Paunovic at one of the first meetings. Ms. Jankowski submitted best regards from VP
  RAB Pedro Ray, who could not come to join the Region 8 Committee for emergency family reasons. Ms. Jankowski introduced Qiana Harder from her team as being responsible for member
  services, brochures etc.

Director Zajc reported that Jeff Raynes, IEEE Executive Director and COO, and Bob Reilly from the Education Society Chapter Chair Committee will arrive later. IEEE President Mike Lightner is currently in China and will not come to this meeting. The candidates for IEEE President-Elect have been in Vilnius and did not plan to come to the Region 8 Meeting again. Director Zajc also introduced IEEE Secretary Roberto de Marca, who is in Belgrade as an observer for the IEEE Board. This finished the 'Preliminaries'

Caucus I started at 9:27 with the Director's report (see presentation). IEEE Region 8 Director **Baldomir Zajc** reported on the following items:



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- Director Zajc started with a quotation from Albert Einstein:
  - "I consider it important, indeed urgently necessary, for intellectual workers to get together, both to protect their own economic status and, also, generally speaking, to secure their influence in the political field."
  - Director Zajc commented that Mr. Einstein was an individualist, but still saw the importance of joining a professional organization.
- Director Zajc reported on two changes in the IEEE Region 8 Bylaws, which have been approved during the June BoD Meeting in Minneapolis:
  - Subsections, Chapters, and other entities in an empty territory without a Section will be allowed and will belong to the Region Committee. An example here is Tanzania.
  - The term of IEEE Region 8 Director-Elect changed from one year to two years and the change in IEEE Bylaws for R8 Director-Elect was accepted at BoD June meeting. Since all other Regions had two years term already it was easy to achieve.
- Director Zajc welcomed the new Sections Oman and Estonia plus Subsection Tanzania followed by applause from the Committee. Director Zajc ensured that we will develop activities there.
- Director Zajc reported on IEEE Conferences:
  - Melecon 2006 was held on May 16-19 in Benalmadena near Torremolinos near Malaga, Spain
  - Eurocon 2007 will be on September 9-12, 2007 (date wrong on slide in presentation) in Warsaw. Poland.
  - Africon 2007 will be at the end of September 26-28, 2007 in Windhoek, Namibia.
- There have been 4 Industry Applications Chapter Workshops. Director Zajc thanked Peter Magyar for the organization.
- Volunteer Trainings are very important as new people are getting trained for the IEEE work; as
  positions are always changing we need to train people all the time. There were Volunteer Trainings in Estonia, Croatia, Sankt Petersburg, in Belgrade now and we are still planning one in
  South Africa in December also for neighboring countries Namibia, Botswana and Zambia all are
  potential candidates for future Sections.
- The Student/GOLD/WIE Congress in Paris was very well organized and quite enjoyable. It is good to see future volunteers. Marko Delimar and Rolf Remshardt will report on that.
- There was also a meeting of the Industry Relations Committee in Paris, a report will be given later.
- An Education Society Chapter Chair Meeting will be on Sunday evening and Monday morning the brainstorming on future activities on Monday is of special importance.
- Director Zajc reported on some additional visits in his role.
- He complained about not getting answers from Section Chairs on Director's questions on focus
  group topics and the willingness to speak during the Committee Meeting.
- Director Zajc also sees a lack of invitations to host the Committee Meetings: Austria and other neighboring countries should approach him, if they are willing to host such a meeting. So far we are preparing the IEEE Region 8 Committee Spring Meeting on April 14-15, 2007 in Sofia / Bulgaria.

IEEE Region 8 Secretary **Christian Borgert** referred for the Secretary's Report to page 20 in the agenda book. In his function as Region 8 Representative to the Individual Benefits &Services Committee, now in his 3<sup>rd</sup> and last year, he informed the Committee, that the initiative to start benefits in Region 8 has stopped as a pilot program. Now it's up to the Sections to check for and suggest benefits to Lynn Koblin, who is coordinating the activities from IEEE Headquarter.

Director Zajc added to his report that the Nanotechnology Conference is not asking for fees.

**Past Director Davies** added that the election for the new R8 Director-Elect for next year's election will be done via the old rules.

IEEE Region 8 Treasurer **Brian Harrington** started a presentation on his 'Treasurer's Report' (see presentation):

Mr. Harrington announced that all hotel expenses are covered by R8; this of course excludes private expenses like private phone calls and so on.



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- Committee Members should send expense claims via e-mail. Mr. Harrington will work on the refunds as soon as he is back on next Tuesday. The law requires receipts, so all Committee Members need to send the receipts by mail later.
- Mr. Harrington referred for his report to page 21 in the agenda book for details and notes.
- Region 8 figures are healthier due to assessment and donations to VCF.
- Deficit of 90k US\$ was agreed in Tampa; Region 8 is performing better now than predicted in Tampa.
- In 2007 Region 8 needs to prepare for SC2008.
- Mr. Harrington thanked Committee Members for booking always the cheapest airfare.
- He reported on problems with advance payments due to banking fees in case of over-/underspendings.
- There are several options to save money (see diagram on page 11). Technical Activities is small with 30-40k US\$. Main driver in cost are the R8 News, which are also the main vehicle to keep in contact with members.
- Mr. Harrington commented on the Audit Certificate that it is important to have an outside view, even though this is not a complete audit.
- He encouraged the Committee to be flexible and think about how to spend money in the future based on the pie chart.
- Mr. Harrington introduced a suggested planning flow-chart and recommended, that in the future VCs would get more responsibility for their budget; also OpCom should be able to decide on some parts of the budget as well.
- The April Budget will be presented. In the afternoon the Committee will / can change it. Mr. Harrington requested to stay within some limits in the future. It's like a 'Growing family' thing, where cost control is needed.
- Most of the reserves are long-term growth to gain more money; so we need to watch the total cash flow.
- Mr. Harrington made a final remark that for sure the new planning process won't work at the first try; but the Committee should help to improve financial planning.

IEEE Region 8 Past Director **Anthony Davies** (see presentation) reported on Strategic Planning and Nominations & Appointments:

- With regards to Strategic Planning he commented, that he is not a specialist in SP and don't want to be one; he read some books, which are not in agreement, and then compiled a plan. More information can be found in the agenda book and on the private committee web pages.
- Region 8 had SP Meetings in conjunction with OpCom Meetings, the last in Funchal/Portugal.
- Short term SPC suggests an improvement on motions. They need to contain more information in the future; Mr. Davies asked the Committee just to be prepared to it.
- Mr. Davies reminded on behalf of the Region 8 OpCom that financial support for a volunteer activity requires financial reporting on these activities.
- An additional reminder goes on a resolution from Berlin (May 1999) that Section Chairs should report on Chapter Activities to the Region 8 Director every year before June, 21<sup>st</sup> and to replace all inactive Chapters.
- Mr. Davies reported on N&A Committee composition.
- There are currently 2 candidates for the election for 2007, a 3<sup>rd</sup> candidate (Gordon Dodds) offered to be re-elected, but is not nominated so far.
- Deadline for additional nominations was announced to be 1700 today (Saturday).
- Mr. Davies reported on being Sections Congress Coordinator; he is wearing this additional head, but didn't want to do it.
- There are not many information available at the moment; just the location Quebec City and the date are confirmed.
- One representative (the Primary Delegate) is funded by RAB; this doesn't need to be the Section Chair.

**Director Zajc** added on the IEEE Elections: Please vote immediately when you come home. Candidates and their statements are available on the web.

<Break 10:30-10:58>



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After the break Director Zajc reminded the Committee on the upcoming elections for Region 8. Three Vice Chairs plus the candidates for Director-Elect needs to be elected:

- Jaafar Al-Ibrahim and Józef Modelski are candidates for Director-Elect. There is a 1-page statement per candidate in the agenda book; tomorrow before the election there will be time for discussion.
- VC MA: Marko Delimar and Peter Farkas as candidates.
- VC SA: Eva Gutsmiedl, Ricardo Varela as candidates Ms. Gutsmiedl is well known because of organizing the SBC in Passau, Mr. Varela is known to the Committee in his function as Student Representative.
- VC TA: George Paunovic and Victor Fouad Hanna as candidates.
- Secretary: Christian Borgert
- Treasurer: Brian Harrington
- Also elected: 2 Members for the N&A Committee.
- Questions Turkey: Is it possible to make more nominations for VCs?
   Director Zajc answered that this is not possible; according to the bylaws this is N&A committee's task

**Vlatko Stoilkov** reported on VCF activities (see presentation) and presented Motion #1 on a change of funding rules.

**Kurt Richter** on Awards & Recognitions (see presentation):

- Mr. Richter commented that he had never so much time for his report (until 12:00based on the agenda).
- He reported that the RAB Awards Deadline was extended until 20<sup>th</sup> October.
- Region 8 Awards: Chapter of the Year, Student Paper Contest, Dick Poortvliet, Section Volunteer Award (No information on that is available, Mr. Richter asked, but nobody had information. Bob Winton established the award in 1994; the last award was given in 2000 and then forgotten because rules have been too complicated.)
- With regards to the Vilnius Award Motions, all have been approved but the procedure is unknown and the financial funding was not decided. In addition to that all awards needs to be approved by RAB that was not done.
  - Therefore, Mr. Richter drafted a procedure to establish R8 Awards (refer to page 14-16 in the agenda book). He will contact the champions from the Vilnius Motions to sort that out.
- There is a list of other awards available on the web.
- Motion #2 presented on creation of an A&R Committee rather than just a single appointed Representative.
- Announcement on behalf of the Serbia Section that they got a Nicola Tesla Milestone (weight: 10kg). The award will be presented / mounted during the Tesla Symposium Tuesday/Wednesday next week. Milestone was decided by IEEE History Committee

**George Paunovic** updated the Committee on the plans for the evening:

- Busses will leave at 5:15pm and will go around the city on different tours. There will be 2 stops (1 at the Tesla Museum for a max. 30 minute visit and one close to the restaurant). In the evening there will be acoustic music, which is not too loud. There will be 2 buses back one at 10:30pm and one at 11:30pm.
- Hotel shuttle is not working Saturday and Sunday; Mr. Paunovic hired another company to do
  that. For leaving on Monday morning please contact the hotel. For people leaving today please
  contact George directly as he is responsible if something is going wrong but the Director is good,
  if everything is right.

IEEE Region 8 Vice Chair Student Activities **Marko Delimar** reported on Student Activities in Region 8 (see presentation):

- A slide show was shown on SBC2006 in Paris.
- Mr. Delimar introduced the team commenting that the Paris Organizing Chair could not join the Committee because of the presentation of his thesis next Tuesday but that all others team members are present.



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- The team reported on goals and objectives. Mr. Delimar pointed out, that it is most important to
- The team presented dates and figures on SBC2006.
- The 'first ever' Robotics Congress was held in Twente (Benelux Section).
- Mr. Delimar presented membership statistics, which are looking good worldwide, but especially for Region 8. The dynamics in Student Membership are exponential. So as a joke Mr. Delimar threatened the Committee to be careful not to have more student members than other members in R8.
- The 'Launch a New Student Branch'- Initiative was introduced. Pedro Ray commented that this is one of the most successful initiatives. Mr. Delimar commented that now the focus will move to the UK&RI Section as R8 Student Representative Ricardo Varela moved into that Section.
- There are several platforms to share information in R8 the R8 News is one. Basak Yuksel as Student News Editor asked Section Chairs to inform user of Section platforms to send information and article also to the R8 Student News.
- Mr. Delimar reported on Awards given for Student Activities.
- Martin Bastiaans reported on the Student Paper Contest: Ideally every SB is having a local contest prior to the Region 8 submission. December, 15<sup>th</sup> is the deadline for R8 SPC. There will be 6 oral finals, this time in Warsaw.
- Ricardo Varela reported on the Website Contest. SB Valencia finished 2<sup>nd</sup> in Global Competition this time.
- Student Robotics Competition. SAC is encouraging SBs to organize educational events. SB
  Twente did and 5 SBs came to participate. Turkey won, while Italy got the best design award.
  The contest was announced to the public, even some families came to see IEEE Activities.
  Thanks to FAP for supporting the event.

**Director Zajc** announced a break and asked the committee to be back at 1pm!

<Lunch: 11:56-13:04>

Director Zajc called the meeting to order at 13:04.

#### VC SA Marko Delimar on Student Presentation (continued):

- The award report was continued with information on a Hard Disk Throwing Contest organized by SB Leuven (Benelux), the nomination of SB Twente for the Darrel Chong Award and the presentation of the 2005/2006 winners of the Larry K. Wilson Award.
- Mr. Delimar sent a strong request to the Section to have Student Representatives in their committees
- He urged the Committee to decide on how you would like to handle graduates: Tell them you are not interested or tell them that there are part of a family.
- Motions #3, #4 and #5 have been presented. Mr. Delimar commented that all motions are the same as last years, no new program was added..

## Gerald Anleitner reported on Professional Activities (see presentation):

- Mr. Anleitner introduced the composition of the AdHoc Subcommittee.
- He wrote a 20-pages report which is not included in the agenda book but will be uploaded to the R8 pages.
- Mr. Anleitner commented on the definition on PA, the current status and the motivation for rethinking PA in R8.
- Future PA Activities will include a case study with discussion on PA between special volunteers and online seminars in development together with the WW GOLD Group.
- Motions #6 and #7 have been presented.

## Jaafar Al-Ibrahim reported on Membership Activities:

- Introduction of the team
- Region 8 was showing a membership increase of 5.5%.
- Rolf Remshardt on GOLD:
  - o Increased number of GOLD Groups; now 18 GOLD AGs.
  - o GOLD is a very important program for membership retention.



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- There are still 32 Sections without a GOLD groups.
- Mr. Remshardt introduced the GOLD Newsletter, electronically with attachment, would like to have really close cooperation with the affinity groups and Sections.
- He initiated the R8 GOLD Team, members to be local but also to go to neighboring Sections
- GOLD Team Meeting in Munich to train the specialists (the GOLD Team, it was a weekend meeting for 17 people), lots of good ideas which have been distributed, CD-Rom created by Mr. Anleitner with useful IEEE Presentations available on request.
- Student Branch & GOLD Congress, 50% more participants than in Passau now 30 people attending, very good reports from GOLD groups, workshop from Kurt Richter, presentation from Yang Yang, Marisa Bazañez-Borgert on EMS GOLD/Society interaction, CD distributed with special GOLD presentations. Mr. Remshardt expressed his hope that GOLD/SBC combination will continue for 2008.
- He will talk about GOLD Awards tomorrow.

#### • Aleksandar Szabo reported on Membership Development:

- Statistics for 2005, 55953 members in R8, ratio Students/Full Members going up in R8, R10 is going down – they have only students. Expects to have 60k+ members in 2009, Mr. Szabo presented member number by months to show termination effects
- Membership dues reduction for low income, unemployed, retired and needy students (but active volunteers) is available!
- o There is a custody account for R8-10 to pay membership fees.
- MGM program, payout increased from 5\$ to 15\$, also Students can get the payout if they get a full member
- Senior Member Upgrade successful, Sections will get money, if they do a campaign, 10\$ per member. Senior Members are more likely to renew that is the benefit here.
- o All Sections received in these days the Membership Recruitment Kit.
- o Brand New IEEE MD Manual is part of the kit
- o Proposal to organize MD workshops.
- MD planning request to Section Chairs to do so!
- MD Officer can't do all the work share the workload!
- MD is every member's business!

### Boris Levitas on New Section Development:

- o New Section approved: (5: Oman, Lithuania, Iran, Bosnia&Herzegovina, Estonia)
- New SubSection approved in Tanzania.
- Section in Iraq: Don't think these are soldiers, suggestion to send Jaafar to find out the details.
- o Meeting with Malta Members, petition will be sent to approve Section.
- Mauritius: Asking for members who know members in Mauritius as no communication is possible at the moment.
- o Possible SubSections in Sudan, Botswana, Latvia and Zimbabwe.

### • Roland Saam on R8News:

- Everybody knows his face, now he would like to look into the committee's faces
- New website with index page.
- Possibility to put full versions of article on the website, while a short version is in the printed version
- Deadline for March Issue is in December; no news on Africon so far should be in that issue (6 months before conference).

#### • Jacob Baal-Schem on LM:

- o Introduction of committee composition
- LM linked to HAC. Plan 2007 presented. Last 60 years have been most interesting in EE
   now the people are still alive; interviews and meetings set-up.
- History Website for R8.
- o 2008 Conference near Strassbourg/France, 210 years of Chappe (telegraph))
- Motion 8 presented: 10k for HAC program

### Cecilia Jankowski on Member Benefits:

- o mylEEE portal to get in contact with younger members
- o ieee.tv
- Question Roland: How members in R8 can publish on ieee.tv?
   Answer Ms. Jankowski: John Day is the contact, e-mail: j.day@ieee.org



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#### Józef Modelski on Technical Activities (see presentation):

- All subcommittees are very good at the moment with impressive activities and progress.
- 7 SubCommittee meetings were held in the last months, 10 Conferences have been in the Region.
- Melecon was a success; Mr. Modelski expressed his congratulation to Francisco Sandoval, which was followed by applause of the R8 Committee.
- Many other conferences you should be very proud of that. But there are too little information on that. We need to change that in the future.
- EA SubCommittee composition, had 2 meetings in 2006
- Chapter Coordination SubCommittee, composition; support for various activities, listed Chapter Chair Meetings for ED, COM, MTT and Ed; Tony attended MTT meeting; reminder on Chapter of the Year Contest deadline 15<sup>th</sup> of February 2007. Section Chairs to nominate candidates.
- Industry Relations is important to change membership structure, Design of DIL program will start immediately after Belgrade Meeting,
- 18 new chapters already established, EMB with 9 news very active, Croatia most active on country basis, overview by country
- Report on Trans-European Industry Applications Chapter Joint Workshop
- Motion 9 presented: 4k for DLT
- Rami Al-Mushcab reported on Industry Relations:
  - o Committee composition, 9 IROs at the moment.
  - o Reminder on motion that Section assign IROs!
  - o Motion 10a: 10k US\$ for 2 industry lecturers plus 10k US\$ in 2008.
  - o Motion 10b on IRSC Meetings, 5 plus 18k US\$
  - Motion 10c industry orientation in journals (2k US\$)
  - o Motion 10d: Industry chairman in Standards
  - Motion 10e: policy of collaboration with national institutions
  - Now Motion 10-15>

#### Nihal Sinnadurai reported on Standards:

- Request to the Sections to appoint a standards representative; the position of the Standards Coordinator was created in 2002 and there are still many Sections without a Standards Representative.
- Picture shows, how much standards is involved in IRC (Mr. Sinnadurai attending the IRC Meeting)
- Victor Fouad Hanna reported on Educational Activities:
  - o There are common meetings between EAB and Educational Society Chapters.
  - Leadership Trainings have been held in Bosnia and France; next will be in Switzerland, UAE and Russia.
  - o Motion 11: IEEE-USA products available in R8
  - o Motion 12: 12k US\$ for R8 Workshop Program
  - Motion 13a: EA Pilot for IEEE Multipedia, 5k US\$
  - Motion 13b: 2k US\$ for TEP
- Peter Farkas reported on Conference:
  - Melecon was a very successful event, 386 papers submitted, 296 accepted, financial report will go to audit, surplus suggested to be used for SA in Spain Section
  - o Eurocon 2007 in Poland, Melecon 2008 in Corsica
  - o Africon 2009 (organized by Saurabh Sinha and Gerhard Hancke) in Nairobi/Kenya
  - Eurocon 2009 in Vilnius/Lithuania currently under discussion
  - Motion 14: 6k US\$ to France Section for Melecon 2008
  - Motion 15: approval to have Africon 2009 in Kenya
  - o R8 Calendar is updated on the web, 20 new events added
  - Cooperation with EU was proposed, first success: Mobile Summit 2007 and Mozambique; vision is as presented.
  - o Comment Jacob Baal-Schem: LMs should have same fees as Students
  - Roland Saam: For local conferences HAC asks to have always a slot for presenting.
  - Gerald Anleitner mentioned that as initiative from RAB GOLD recommends to conference organizers to reserve a GOLD Outreach (evening event for networking) during conferences. Mr. Farkas will discuss that during the next SubCommittee Meeting



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### **Director Zajc** introduced the Focus Groups:

- Timeline: 3:20-4:20pm for discussion, 4:20-4:50pm for presentation, meeting to be closed at 4:50
- New Ideas for Membership Development (Szabo)
- New Ideas for Educational Activities (Fouad Hanna)
- How can we bring IEEE Student Branches closer to Industry using Student Energy and Potential (Al-Mushcab)
- Corporate Accreditation by IEEE (Sinnadurai)

<Coffee Break 3:18-3:20>

Focus Groups continued 3:20-4:18.

Presentation of Focus Groups:

## Nihal Sinnadurai on Corporate Accreditation by IEEE (see presentation):

- Main discussion of the group was on: What is Accreditation?
- Motion presented to work as a team on that.

#### Aleksander Szabo on New Ideas for Membership Development:

- Motion 16: R8 approves the change of the subcommittee name from New Section Development to Section Development.
- Motion 17: R8 approves the holding of 4 volunteer training and MD workshops for areas: Europe, Africa, Arabic Countries, CIS – Budget: 4 x 10k US\$.
- Motion 18: Ask IEEE to view IEEE Web Pages in other languages (in 18 main languages)
- 8k US\$ for ISBIR at CeBit (Michael, Ferhan)

#### Victor Fouad Hanna on New Ideas for Educational Activities:

- Motion 19: Expert Now
- Motion 20: Assist TA Board 15k US\$
- Motion 21: Program accreditation (6k US\$)
- Motion 22: Open-source (3k US\$)

#### Rami Al-Mushcab on Student Interaction with IR:

• Idea is to approach industry for sponsorship related to student programs.

**Director Zajc** pointed out that there is a change in the motion process: Treasurer will decide on affordability first before approving any motions during the official part of the meeting. 3 buses will leave at 5:15pm.

Meeting concluded for the Saturday at 4:37pm.

### Sunday, 15. October 2007:

Meeting started by IEEE Director Baldomir Zajc at 8:40am.

Alexander Mikerov moved to thank the local organizer George Paunovic for a wonderful evening. This motion was accepted and followed by applause from the committee.

Aleksander Mikerov moved to donate 100\$ to the Sava Church; Brian Harrington commented, that bylaws doesn't allow that, but OpCom will check.

Director Zajc introduced the concept of Section Presentation; he asked Serbia and Greece first, a week ago Greece Section informed him, that they can not attend the meeting due to elections in Greece. He asked the Rep. of Macedonia to prepare a report and they did within 1 week.



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### Section Presentation:

#### Vladimir Katic – Serbia Montenegro:

- OpCom composition
- Section name is Serbia & Montenegro, Members from 2 states as Montenegro voted recently to be independent.
- 487 members, 9 chapters, 3 SBs, Meetings, collaboration with National Society
- <u>Plan for 2006:</u> Membership development is the key as they were shrinking from a Yugoslavia Section to a Serbia Section, organizing the Belgrade meeting was biggest task of the year, redesign of the IEEE Website another, 4 technical meetings are done – 1 will be held until end of this year.

**Director Zajc** commented that there is at the moment no discussion on splitting up Serbia and Montenegro Section; there is also Benelux Section as an example for having one Section for several countries. Mr. Katic commented that there are currently only 23 members in Montenegro – so MD is the key. They need 50 members for a Section; but they are allowed to do that.

Director Zajc mentioned, that he proposed only 3 Sections out of former YU, but IEEE President went to Macedonia and immediately that Section was founded, now Bosnia as well. So now we are 5 instead of four.

Director Zajc commented that Serbia Section is having the heritage to be the oldest YU Section as successor of the Belgrade Section; they have the flag and everything. Mr. Katic commented that their way of handling that is to find the first members of the Section and decide then to take the honor or not.

The Region 8 Committee thanked Mr. Katic with applause for the presentation.

#### Macedonia Section Chair and Vlatko Stoilkov (see presentation):

- Back in 1994 started the activities to establish a Section, doubled number of members in 1 year.
- Appointed officers change frequently, 25+ volunteers in 10 years.
- Section registered as NGO in Macedonia, having 3 bank accounts, thanks to the former treasurer.
- A small Section can do general assembly and hold elections then.
- Networking the Balkan ist he vision of the Macedonia Section.

**Director Zajc** commented that in both cases we saw rich IEEE activities, strong leaders in a good team. Thanks to both Sections for presenting.

**Jordan Kolev** on Sofia for next meeting: Mr. Kolev expressed the official invitation for next meeting in Sofia/Bulgaria for Spring 2007.

**Director Zajc** asked the Sections on important news items:

- Lars Svensson requested a presentation slot for Sweden (see presentation):
  - o Event in April 2007 on aging population. URL is www.ieee.se.
  - o Lots of IP is locked with the seniors now.
  - o For additional questions please contact Lars Svensson directly.
  - Mr. Davies commented that one answer on what people can do after retirement, would be to work 7 days as a volunteer for IEEE.
- Lebanon Section Chair made the following points:
  - Mr. Alaoui thanked the committee members for all the concerns about the situation in Lebanon and presented a gift (sweets).
  - o There is a significant increase in student and chapter activities.
  - With regards to the items in the agenda book:
    - Motion for Arabic Council was withdrawn.
    - Motion to establish a workshop on de-mining presented (4k US\$)
    - Motion on conference on robust power management (water, electric) presented ( 5k US\$)

Anthony Davies introduced the concept of consent agenda and gave his suggestions to proceed:

• There are many motions this time, IEEE is sorting out the obvious motions, where no discussion is needed, to the consent agenda.



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- For motions, where there is discussion needed the next step is the action agenda; motions here will be discussed during the official meeting.
- Every motion should be realistic. Motion should have a champion, make something happen and have a time limit for reporting back to R8 Committee. A motion template in the agenda book on page 13.
- Every motion needs a seconder or a SubCommittee approval.

<Coffee Break: 9:50-11:15>

### Creation of Consent Agenda:

- See presentation and excel overview on motions for outcome.
- Turkey Section presented a motion to nominate candidates for VC SA from the floor.
   Anthony Davies and Jean-Gabriel Remy commented that this is against the bylaws.

Mr. Alaoui asked why not changing the rules for all VCs.

Director Zajc replied that he is on pressure from the candidate for months now and asked the Turkish Section for explanantion. Mr. Engin replied that he would request 3 candidates for the position as VC SA.

Mr. Davies: We can suspend bylaws for the elections, but we can ask the specialists coming over from IEEE in the US on how to read the R8 Bylaws.

Mr. de Marca: He discussed with Lyle Smith: Wording in the R8 Bylaws allows two ways to read it – so the committee can decide on how they would like to read that.

Mr. Turner explained the history and the reason for having the bylaws written like that: N&A should review the credential of the candidates, therefore it was decided not to allow petitions from the floor.

Director Zajc strongly suggested to the Turkish Section to withdraw the motion.

Mr. Davies commented that the wording is not clear, so we should discuss it in the future.

Mr. Alaoui commented that Robert's Rules always allow nominations from the floor.

Mr. Davies made an additional remark, that IEEE HQ reviewed R8 Bylaws, lawyers most probably won't have made such a big mistake.

Director Zajc: We decided to use bylaws.

Mr. Mikerov asked a question to Mr. deMarca: How can we make the wording better?

Mr. de Marca answered: The body should decide not on Bylaw changes, but on interpretation of wording on the screen; motion to be silent on nonimations from the floor. - ACTION

**Director Zajc** commented that we have currently 220k US\$ under discussion. That is too much money. OpCom will review motions and the process in general.

<Lunch: 12:08-13:00>

## 87<sup>th</sup> IEEE Region 8 Committee Meeting:

Quorum stated by counting.

Motion 35 from Turkey Section withdrawn

#### Approval of the Agenda

Approval of the Vilnius Minutes with comments from Mr. Davies:

- Clarification on private spendings
- Correction of word Renegate
- Clarification on where to get additional information.

### Election – Anthony Davies introduced the procedure:

- Voting on VCs, Secretary, Tresurer by the Committee
- Director-Elect only needs endorsement; this is not an election.



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- N&A Candidates: Szabo, Adekanye, Tarasenko, Capolino, Aydin Civi, Doods (Dodds eligible for re-election for another 2 years)
- Procedure: 1 piece of paper, write one name in the upper half and one different name in the lower half
- Tellers to be appointed. Proposal Moshe Kam and Cecilia Jankowski both agreed. approved animously.
- Explanation of term ,Raise your tent!' in voting procedure.
- Votes can be 'Yes', 'No' or 'Abstention' No and Abstention are the same, so number of Yes needs to be higher than ½ of the voting members.

Director Zajc proposed to start with voting for <u>Section's representatives to N&A</u>. Result: Mr. Szabo, Mr. Tarasenko

### Vote on Director-Elect:

 Region 8 Committee endorses the sending of the names of Jaafar Al-Ibrahim and Józef Modelski to IEEE.
 Motion carried.

#### VC Election:

- o VC MA: Marko Delimar
- VC TA: George Paunovic
- o VC SA: None

There was a procedure flaw in the elections for the VC SA and the elections will have to be repeated. Consequently the issue will be dealt with in the April 2007 meeting of the R8 Committee. The 2007 R8 Di-rector will appoint a temporary VC SA by January 2007.

#### Secretary/Treasurer:

o Christian Borgert and Brian Harrington elected unanimously.

Saudi Arabia East raised the question, if every candidate for VC is Senior Member? Mr. Davies didn't want to discuss but confirmed.

#### **Awards & Presentations:**

- Serbia & Montenegro: Tesla Milestone passed by Director Zajc to Section Chair, plaque will be handed over to Tesla Museum by Section next week.
   Mr. Katic thanked the IEEE History Committee to place the milestone on the museum and read the wording. Applause from the committee.
- Mr. Vello Kukk from Estonia received a certificate for a New Section.
- Tanzania Subsection; Director Zajc invited a representative, but interim chair couldn't come. Certificate given to Kevit Desai from Kenya.
- Rolf Remshardt presented 2 GOLD Awards, 1<sup>st</sup> one is the RAB GOLD Achievement Award to Saurabh Sinha (South Africa), 2<sup>nd</sup> award is based on the Vilnius Motion to have a R8 GOLD Award given to Amine Yazidi (Chair of local organizer for Paris SBC/GOLD Congress), Mr. Yazidi needs to present his PhD tomorrow in Paris, so he will be invited to the next meeting, R8 Director handed out the plaque to JGR to hand it over in Paris.
- Jozef Modelski presented certificates for great individuals in our Region:
  - o Ingo Ruesch for finishing his term as Standards Coordinator
  - o Francisco Sandoval for organizing Melecon award given to Spain Section Chair
  - George Paunovic for organizing Eurocon. Mr. Paunovic was not present as he needed to sort out some problems at the airport. Director Zajc commented that he organized 17 conferences so far, but never got an award.
- Kurt Richter congratulated the receipients and with the new A&R board it will become better to award volunteers on doing a good job.. It's important to make these achievements public.

### Consent Agenda approved with the following outtake:

- EA Motion 1 removed to action
- Motion to approve consent agenda passed with1 abstention

#### Action Agenda:

See excel overview on results or ask R8 Secretary for detailed discussion on the motions.



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Director Zajc announced the next meeting to be in Sofia.

Special thanks went to the organizers of the Belgrade meeting. Also a plaque was handed out for organizing Eurocon.

Director Zajc thanked the committee for cooperation in 2005/2006. Special thanks to OpCom as 'his' team – it was easy to complete his task as Director.

Motion to adjourn passed.

Hammer as insignia of Region 8 Director handed over to Jean-Gabriel Remy.

Kurt Richter as Austria Section Chair would like to thank the R8 Director for helping out in the heavy sea to survive.

Meeting adjourned at 4:28pm.

Respectfully submitted by Christian Borgert IEEE Region 8 Secretary 22.02.2007