

Electronic Communications Coordinator (ECC)

George Michael, Region 8 ECC

The Region 8 Electronic Communication Coordinator's job is to facilitate communication, both between members of the Region 8 Committee, and between this committee and present or future IEEE members.

IEEE Region 8 website (<http://www.ieee.org/r8>)

The IEEE Region 8 website serves as a common reference point for all information regarding our Region. It supports besides hosting of articles, the hosting of photo galleries and document repositories. From the website you can get information about: latest news regarding R8, offers and services from IEEE, jobs, the full section roster and links to the sections' websites, links to important conferences, IEEE related important links and many more.

We are always accepting new articles so feel free to let us know of what your Section is doing so that we can let the whole Region know.

Security Issues:

As part of the activities of the ECC to provide a stable and consistence electronic service to the users, several features of the website and other supporting websites, were tested for security holes. Problematic modules were removed immediately.

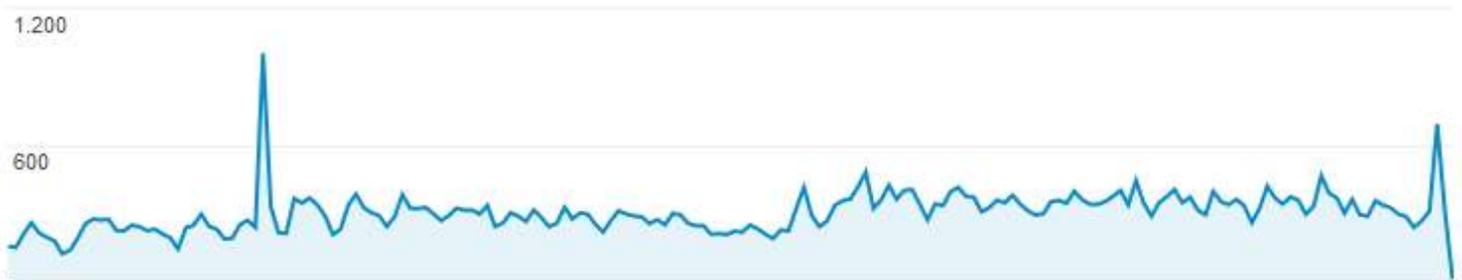
Facebook Integration:

The IEEE Region 8 website now offers an automated way that allows an author to post both on the R8 website and on the R8 group in Facebook without additional effort.

Statistics:

According to the monitoring tool that has been installed on our websites these are the statistics that were obtained over the period from the 22nd of September 2012 to the 27th of March 2013. Over this period, around 47,500 people visited the website and over 103,000 pages were viewed with our homepage almost hitting 45.84% of the traffic with more than 47,000 page views. On an average visit, a user stays for about a minute and a half.

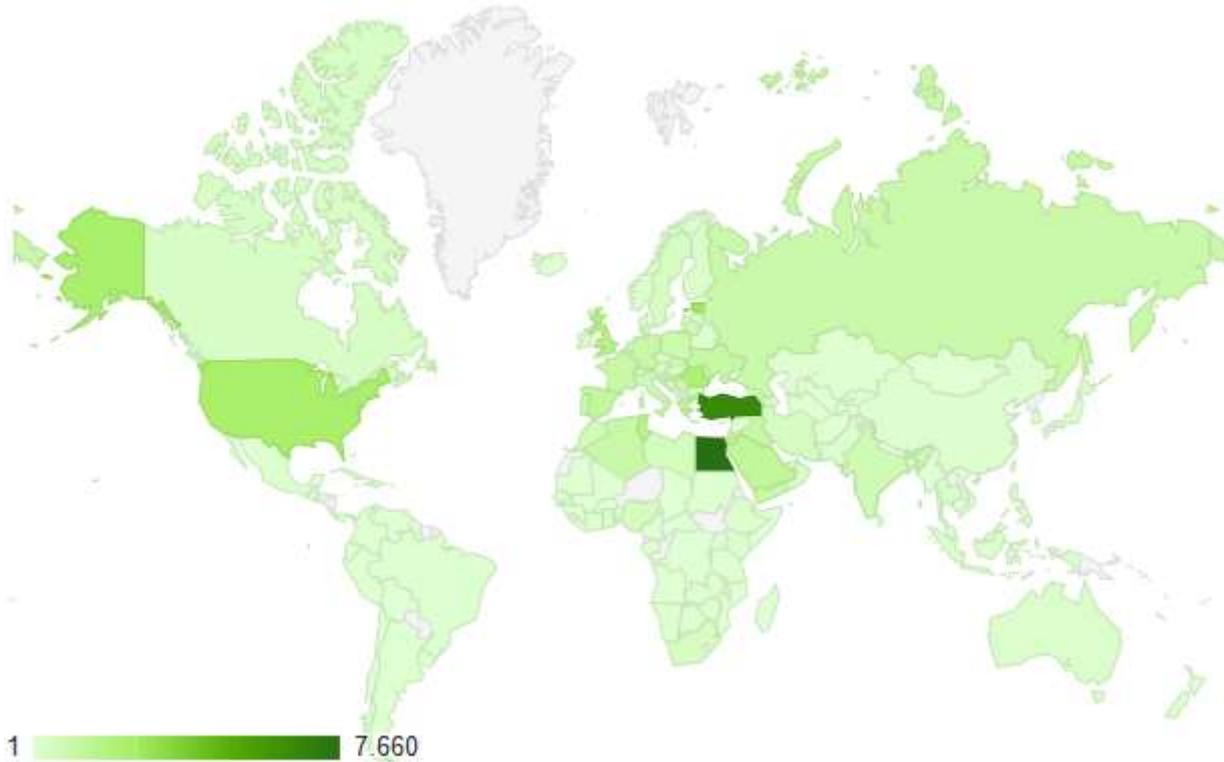
Visits



Page Views



Our visitors come from 150 countries/territories all around the world, many of whom are outside Region 8. The origin of the visitors is depicted in the following map.



Performance:

In an attempt to improve the quality of service for our website we are now using the CloudFlare service that provides us with Caching/Mirroring and Firewall services.



Mailing Lists (<http://listserv.ieee.org/>)

It is the responsibility of the ECC to maintain the Region’s mailing lists - depending on the type of group or list - this means adding/deleting members if subscribing is not permitted or reviewing/editing messages if moderating is required. In all cases, the owners send the **original** email to the members of the group or list.

The ListOwner's Responsibilities (as extracted from the IEEE Electronic Mail Policy):

- Establishment and communication of distribution rules
- Establishment, communication and enforcement of acceptable use practices (practices may be specific to the list, but must be in compliance with the IEEE Acceptable Use Practices)
- Determining the nature of the list (e.g., moderated, unmoderated, etc.)
- Maintenance of list (including anticipated life cycle and related data)
- Establishment of a list archival policy/practice

Important R8 Lists:

- **R8DIRECTOR** - Serves as an alias to contact the Region 8 Director , Director Elect and Secretary
- **R8COMMITTEE** - Serves as an alias to contact all members of the r8 committee, including all subcommittee members

- **R8OPCOM** - Serves as an alias to contact all members of the r8 operating committee
- **R8SAC** - Serves as an alias to contact the Region 8 Student Activities Committee.
- **R8MA** - Serves as an alias to contact the Region 8 Member Activities Committee
- **R8TA** - Serves as an alias to contact the Region 8 Technical Activities Committee

These lists and more can always be found at the homepage of our site.

vTools (<http://vtools.ieee.org/>)



vTools abbreviation stands for “Volunteer Tools”. vTools simplify the administrative tasks to our volunteers via use of online tools, reduce time spent managing activities, and assist in member development. vTools are developed and made possible by IEEE volunteers. The toolbox simplifies administration by offering web based software, reduces time spent managing activities, and assists in member development.

Currently available tools:

- **vTools.Meetings** – tool for managing section and chapter meetings. Officers can create meeting announcements with no dependence on webmaster availability and show them on your website. Members and the public may see and register for the upcoming meetings.
- **vTools.WebInABox** – wizard to assist officers generate simple section websites in an automated fashion with no dependence on webmaster availability.
- **vTools.Voting** – tool to allow members submit votes in their Section officer elections online.
- **WebEx** – a Web Conferencing service to Geographic Organizational Units for online meetings, webinars, training, demos and presentations.
- **vTools.StudentBranchReporting** – tool for collecting and searching reports submitted by student branch volunteers such as annual plan and report of activities.
- **FluidSurveys** - a Survey tool available to MGA Board members and MGA Board Committees as well as Region and Section EXCOM officers. Tool can be used to quickly create online surveys using intuitive interface and distribute them via Email, Web link, etc. Collected results can be easily analyzed and graphical reports can be shared with others.

As part of the ongoing training on vTools a presentation will be given at the 100th IEEE Region 8 Committee Meeting that will take place in Madrid, Spain, on the 19th of April, during the Region 8 Chapter Coordination Committee Meeting.

Please contact with me @ xeirwn@ieee.org for more information or assistance.