Chapter Coordination Subcommittee (ChCSC)   Nazih Khaddaj Mallat

Status and Past Contributions

1) Review Chapter and Councils Applications
2) Assist chapters and students chapters in operational matters and/or difficulties (activities, elections, reporting, member development, and cross sectional collaboration).
3) Make clear the process of formation of new Chapters and Student Chapters within Region 8 Community (Social Media, Congress Presence, Webinars, etc.) by guiding the petitioners through the complete process from the application to the official announcement and provide introductory email with introductory information upon the official acceptance from the Society.
4) Revitalize inactive Chapters by dealing with existing problems in local level (Section/Academia)
5) Complete Subcommittee's Operation Manual in collaboration with the past Chair.
6) New Chapters Approved since Jan. 19th, 2015
   - 16 Chapters
   - 1 Council
   - 21 Student Branch Chapters + 2 (on process)
7) S/C R8 Chapter Coordinators Roster
   - Updated S/C R8 Chapter Coordinators Roster
   - Various Communications with S/C Presidents (3 reminders) - All 44 (39 Societies + 5 Councils) R8 representatives appointed. Only 1 Council representative not appointed.
8) Facebook Presence
9) Improved "Chapter Award and SB Chapter Award" Nomination Process (Record number of nominations):
   - Recommendations for R8 director and the Awards Committee
   - 25 Nominations Received (17 for Chapter award and 8 for SB award)
   - "IEEE East Ukraine AP/MTT/ED/AES/GRS/NPS Societies Joint Chapter" is the IEEE R8 Chapter (large category) of the Year contest winner for the 2014 performance
   - "IEEE Poland AP/AES/MTT Societies Joint Chapter" is the IEEE R8 Chapter (small and middle category) of the Year contest winner for the 2014 performance
   - "IEEE APS IRE NASU-Kharkiv Student Branch Chapter" is the IEEE R8 Student Branch Chapter of the Year contest winner for the 2014 performance
10) Finalize the preparation of the IEEE R8 Annual Societies Representatives to be held in Ljubljana (Slovenia) on Oct. 09th, 2015 (along with the 105th IEEE R8 meeting): Agenda is ready and everything is prepared: Around 20 Societies/Councils will be attending the meeting.
11) Chapter Formation Requests
12) Continued and complete work on:
   - Consolidated "Best Practice" Manual
   - Create a regular timeline for ChCSC activities
13) Participation in SB Chapter Congress (Student Congress in Thessaloniki - Greece, Nov. 01st)
14) Close collaboration with R8 SAC for student activities that may involve student Branch chapters
15) For SBC, run a "Reporting" campaign (in collaboration with SAC) to determine the reason of low reporting activity of SBCs

Points of Concern

1) The R8 chapters and sections should be better and widely informed about the existing of ChCSC. They should be encouraged and "asked" by R8 to contact the ChCSC for any queries related to chapters/council/SBC.
2) Transfer of knowledge should be better particularly when a new chair is appointed
3) Budget for this subcommittee: More information should be provided on how to use this budget, how to apply and it is for what kind of events.
4) Regarding the R8 priorities, more information need to be shared about the "Getting Closer to Industry"