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# IEEE Region 8 (Europe, Africa and the Middle East) Student Activities Committee (SAC)- Student Chapter Pre-approval form

Dear Students,

Congratulations for your initiative to form a new **Student Branch** **Chapter (SBC)** under the umbrella of your Student Branch (SB)! Student Chapters offer a chance to exploit the full academic potential of your scientific area. It connects you with academics and industry of the same technology field and exposes you to “technology news” concerning the State of the Art.

This form is provided to you in order to help you successfully organize your new Student Chapter and come up with a strategy that will ensure vitality[[1]](#footnote-1).

Please try to answer the following questions as best as you can. We remain at your disposal for any questions throughout the process. Just remember that we are here to help you grow and flourish!

**Please return the following form to** **R8SAC@ieee.org** **within the next ten (10) working days.**

Best wishes,

Mona Ghassemian

IEEE Region 8 Student Activities Committee vice-Chair

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Your IEEE Section:****Full Name of your Student Branch (SB):****Full Name of your Technical Society(ies)/Council[[2]](#footnote-2):**

|  |  |  |
| --- | --- | --- |
|  | **Name** | **Email address** |
| **Section Chair[[3]](#footnote-3)**  |  |  |
| **Student Branch Counsellor** |  |  |
| **Student Branch Chair** |  |  |
| **Interim Student Chapter Chair[[4]](#footnote-4)** |  |  |

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| **1- What are your plans for your Chapter, including developing & maintaining membership[[5]](#footnote-5) within the first year (12 months)? (e.g., Seminars, workshops, competitions, membership days, educational visits, technical projects, social events)** |
|  |
| **2- Are you familiar with (a) the Region 8 Representative of your Society[[6]](#footnote-6) and (b) your society programs for students?** |
|  |

1. [↑](#footnote-ref-1)
2. 1 *Vitality* refers to the ability of an Operational Unit (Section, Student Branch, Student Chapter, etc.) to be self-sustainable and remain active.
2 <https://www.ieee.org/membership-catalog/societies.html?N=4294925302> [↑](#footnote-ref-2)
3. <http://www.ieeer8.org/category/sections> [↑](#footnote-ref-3)
4. Once your student chapter is approved, the interim student chair should organize an inauguration meeting where the chapter board (i.e., Chair, Vice-chair, Treasurer, and Secretary) will be elected. [↑](#footnote-ref-4)
5. Developing & maintaining membership is one of the goals of any Student Chapter and takes continuous effort. You might organize special events just for this reason (registrations and renewals, offer a free membership to a winner of a competition etc. Be creative! [↑](#footnote-ref-5)
6. If not, get in touch with your Section Chapter Chair or the [R8 Chapter Coordination subcommittee (ChCSC)](http://www.ieeer8.org/people/osana/). [↑](#footnote-ref-6)