

Secretary

Jan Verveckken

Goals

The job of the IEEE Region 8 Secretary Team is to support the committee and the Region 8 OpCom to accomplish its mission for the members of IEEE Region 8. Interactive, efficient and fun meetings are at the core of this effort, as is efficient communication and timely support regarding issues reported by members of the community.

Status

The team of 2017 consists of

- Dora Fourou, Assistant Secretary – Social Media and Web pages, dfourou@gmail.com
- George Michael, Electronic Communications, xeirwn@ieee.org
- Christian M. Schmid, Past Secretary, c.schmid@ieee.org
- Jan Verveckken, Secretary, jan.verveckken@ieee.org

It is a crucial success factor that the meeting agendas are aligned with the priorities of Region, as developed by the Strategic Planning subcommittee. Building upon the successful formula, agendas and reporting structures will be geared towards promoting these priorities.

The 2017 Secretary team would like to thank the previous team, Youmna El Bitar, George Michael and Christian M. Schmid, for handing over a well oiled organization, for their continued efforts for Region 8, as well as their availability for advice and guidance to the current team.

Outlook

The secretary team will work on

- helping to organize the upcoming Region 8 meetings in August, in Sydney, and in the beginning of 2018,
- and on creating more smooth coordination between the sub-committees and the vice chairs,
- and on creating a communication channel from Region 8 committee towards Region 8 members and general public,
- and on the clarification of the relation of Region 8 and the Vienna Office.

Points of Concern

A late OpCom meeting, for the Director handover, implicated a quickened start of the year for the freshly selected subcommittee members and chairs. The organization of the upcoming Region 8 Meeting, in Sydney, poses a challenge to this team, as hotel reservation, site inspection, and other tasks that this team normally performs to organize a smooth meeting, can not be cost effectively be performed by team-members. Good collaboration with the organizers of Sections Congress, and preparation will be key to a successful meeting.