Conference Coordination Subcommittee (CoCSC)   Péter Nagy

Goals

1) Improve Information sharing, Regular news to relevant organizers, webinars
2) Well documented processes, TCS requirements, GDPR preparation
3) Recruiting good candidates for Flagship conferences, supporting the awarded conferences
4) Good relation with MGA, MCE, other regional conference coordinators.

Fig. 1.   Conference Coordination Subcommittee members

Status

1) Committee website
2) eNotice service
3) Technical Co-Sponsored conferences
4) New TCS fee
5) GDPR preparation
6) Flagship conferences - Site selection Melecon 2020
7) IEEE Convene 2018, Education Day, July Berlin, Germany
8) Center for Leadership Excellence,
9) IEEE Conference Organizers? Newsletter

1) Committee website The website is kept current with the list of upcoming R8 flagship conferences, new TCS fee, GDPR preparation, upcoming webinars (and listings of older ones) and other information relevant to our members and conference organisers. http:www.ieeer8.orgtechnical-activitiesconference-coordinationconference-coordination-subcommittee-cocsc

2) e-Notice service e-Notice requests approved are approved by IEEE R8 CoCSC member (Tomislav Capuder) after checking whether the conference requesting e-Notice service is technically co-sponsored conference of the R8. IEEE R8 Director and Vice-Chair is kept in the loop of all communication and have a final word in case of any issues.

3) Technical Co-Sponsored conferences Region 8 is still leading the IEEE other regions in the number of IEEE conferences organized in its different sections:
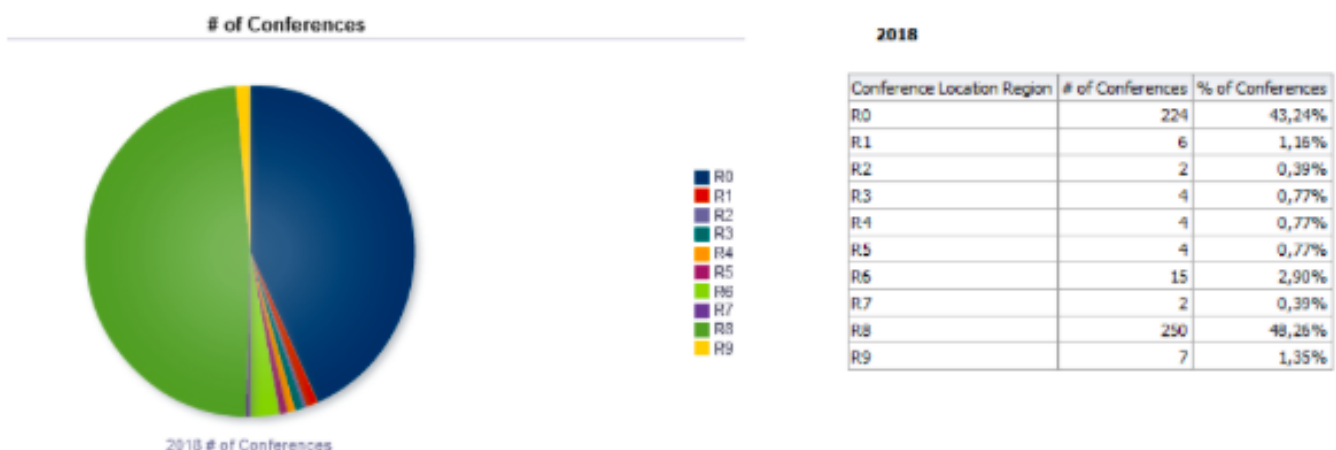

2018

Conference Location Region	# of Conferences	% of Conferences
R0	224	43,24%
R1	6	1,16%
R2	2	0,39%
R3	4	0,77%
R4	4	0,77%
R5	4	0,77%
R6	15	2,90%
R7	2	0,39%
R8	250	48,26%
R9	7	1,35%

Fig. 2.   Technical Co-Sponsored Conferences Statistics

Technical co-sponsorhips by IEEE Region 8 for conferences starting after 1 January 2018: 12 approved, 3 submitted/pending. Increased number of TCS IEEE Region 8 due to eNotice for ALL Region 8 members being available only to IEEE R8 TCS Conferences.
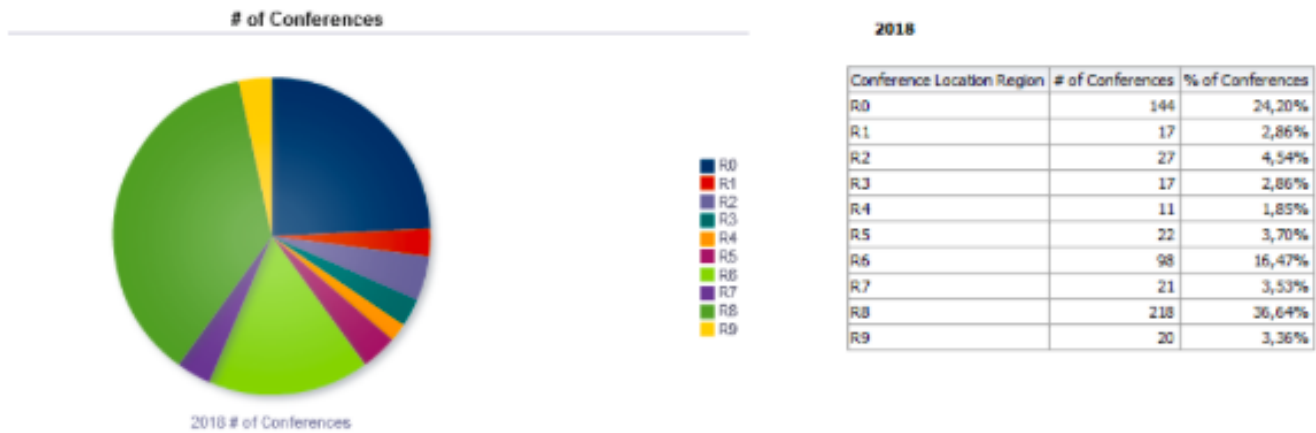
Financial Co-Sponsored conferences

Fig. 3.   Financial Co-Sponsored Conferences Statistics

1)   New TCS fee For all conference applications received 1 January 2018 or later, in which an MGA Geographic Unit is a technical co-sponsor and there is no IEEE financial sponsorship, the MGA TCS Fee policy shall apply. This fee is $1000 per TCS conference, and $15 per paper sent to IEEE Xplore. If multiple IEEE Organizational Units (OUs) technically co-sponsor the same conference, the fee will be divided equally between all IEEE sponsors(i.e.: Society, Council, MGA Geographic Units). MGA Geographic Units will have the option to bill the TCS fees directly to the Conference. An exception to this general policy ? MGA will continue to pay these fees if the external (non-IEEE) financial sponsor has a National Society Agreement with IEEE or has a Sister Society Agreement with one or more of the IEEE Societies. Starting 1 March 2018, IEEE MCE will retroactively deploy processes to collect the TCS fees for any conference application with technical co-sponsorship by an MGA Geographic Unit received on or after 1 January 2018. Last webinar presentation: http:ieeer8.orgwp-contentuploads/201112Understanding-MGA-TCS-Cost-Allocation-2282018.pdf

2)   GDPR preparation The General Data Protection Regulation (GDPR), originating in the European Union, is expected to have far-reaching implications on how organizations, like IEEE, conduct business worldwide, including conferences. This regulation places new obligations on organizations that market, track, or handle personal data. This legislation goes into effect on25 May 2018. IEEE will be providing solutions over the next several weeks and months. In addition, training will be available shortly. News at R8 website: http:ieeer8.orgnewsnew-gdpr-regulation-impacts-for-ieee-conferences More information is available here:http:sites.ieee.orggdpr

3)   Flagship conferences - Site-selection Melecon 2020 We are in the process of selecting the site for IEEE Melecon 2020. The result will be announced in April.

4)   IEEE Convene 2018, Education Day, July Berlin, Germany Learn how to organise conferences and about innovations in conferencing. Formerly known as POCO (panel of conference organisers). It is beneficial for Sections, Chapters to send volunteers to this event to learn from other organizers and IEEE staff. It will be organized this time in our Region on July 19 - 21 2018 in Berlin, Germany. Education day will be held on the 21 July and likely will be broadcast to allow others to follow. Website: http:ieeeconvene.org

5)   Center for Leadership Excellence There are many resources, templates, tutorials at IEEE Center for Leadership Excellence (CLE) website. The new redesigned CLE offers a "one stop" training solution designed to serve the multiple and diverse range of IEEE user communities. From volunteers, non-volunteers to students, members and conference organizers, the site offers a simpler and effective learning experience. https:ieee-elearning.orgCLE

6)   IEEE Conference Organizers' Newsletter The Newsletter is intended to communicate important information about conference organizing practices, new services and tools available, IEEE policy changes, and industry information or issues relevant to conference organizing. http:www.ieee.orgconferences_eventsconferencesorganizersorganizers_newsletter.html See you at the Region 8 meeting in Athens, Greece! Pter Nagy, Adel Alimi, Tomislav Capuder, Shaun Kaplan

Outlook

MGA, MCE relations Peter Nagy took part of the Regional Conference Coordinators' Meeting during last Section Congress. R8 has quite many procedures, documents which can be best practices to other regions. From 1st January Peter Nagy became the MGA representative to IEEE Conferences Committee and in this role he has more insights to MCE procudures. The IEEE Convene could give more information, guidelines to conference organizers, for that reason we fully encourage to participate that event.

Points of Concern

Conference coordinators in Sections It would be beneficial if Sections provide us a Conference coordinator's contact details, to provide relevant information regarding conferences, procedures, webinars. Please, send the contacts to Peter Nagy

Fig. 4.   IEEE Convene

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Other Issues to report