TO: IEEE Region 8 Committee – 17 March 2019

FROM: Region 8 Operating Committee (OpCom)

SUBJECT: Approval of changes to the R8 Operations Manual

EXECUTIVE SUMMARY
The OpCom is proposing the merging of the Educational Activities Subcommittee and the Professional Activities Subcommittee. This requires a change in the Operations Manual, as follows. In addition, a minor typo correction is included.

Additions
~~Deletions~~

R8-2   VISSION AND MISSION

(…)

~~**R8-6.1.6 REGION 8 EDUCATIONAL ACTIVITIES SUBCOMMITTEE**~~

~~**R8-6.1.6.1   MISSION**~~
~~Coordination of educational activities programs in Region 8 including pre-university education, university-level education, post-university (continuing) education and the promotion of public awareness of engineering, technology and other topics within IEEE's Field of Interest.~~

~~**R8-6.1.6.2   COMPOSITION**~~
~~The Region 8 Educational Activities Subcommittee is appointed by the Vice Chair - Technical Activities from recommendations by the Region 8 OpCom as well as recommendations by the Region 8 N & A Subcommittee.~~
~~The Chair is a non-voting member of the R8 Committee (unless concurrently holding a voting position in the R8 Committee), and serves as a voting member of IEEE Educational Activities Board (EAB) Section Education Outreach Committee (SEOC).~~

~~**R8-6.1.6.3   STATEMENT OF AUTHORITY**~~
~~1.   Develop or encourage the formation of Educational Activities Subcommittees in Region 8 Sections.~~
~~2.   Develop educational programs to encourage the technological literacy of pre-university students.~~
~~3.   Promote educational activities at the member level and communicate to the Educational Activities Board (EAB) the educational concerns of the membership.~~
~~4.   Serve as contact point for Educational Activities Subcommittee Chairs in Sections of Region 8.~~

(Subsequent sections are renumbered until R8-6.1.10)

R8-6.1.10 REGION 8 PROFESSIONAL AND EDUCATIONAL ACTIVITIES SUBCOMMITTEE
Professional Activities (PA) comprise non-technical skills that engineers need to achieve a successful technical career. Educational Activities (EA) implements programs specifically intended to serve the educational pursuits of IEEE members, the engineering and scientific communities and the general public.

R8-6.1.10.1   MISSION
To develop non-technical skills programs (such as "Leadership Skills Training" or "Project Management") in order to provide additional value to members, in particular to young engineers and students. To coordinate educational activities programs in Region 8 including pre-university education, university-level education, post-university (continuing) education and the promotion of public awareness of engineering, technology and other topics within IEEE's Field of Interest.
To recruit volunteers to implement professional and educational seminars and workshops in R8 and to train local Tutors (Trainers) for these activities.

R8-6.1.10.2   COMPOSITION
The R8 Professional and Educational Activities Committee is appointed by the Vice Chair - Technical Activities from recommendations by the Region 8 OpCom as well as recommendations by the Region 8 N & A Subcommittee. The Chair is a non-voting member of the R8 Committee (unless concurrently holding a voting position in the R8 Committee) and serves as a voting member of the IEEE Educational Activities Board (EAB) Section Education Outreach Committee.

R8-6.1.10.3   STATEMENT OF AUTHORITY
1. Encourage, and advise about when necessary, the appointment of local PA officers and the establishment of PA activities in all R8 Sections
2. Provide PA products and services to individual IEEE members and groups, in particular to young engineers (YP) and students
3. Recruit expert presenters of PA topics in R8
4. Train and educate local trainers for PA topics in R8
5. Plan and implement PA seminars and workshops in R8
6. Collaborate with IEEE–USA on PA products and services to enhance members´ career and employment prospects
7. Make Section Chairs aware of IEEE's PA products and their importance for members.
8. Develop or encourage the formation of Educational Activities Subcommittees in Region 8 Sections.
9. Develop educational programs to encourage the technological literacy of pre-university students.
10. Promote educational activities at the member level and communicate to the Educational Activities Board (EAB) the educational concerns of the membership.
11. Serve as contact point for Educational Activities and Professional Activities Subcommittee Chairs in Sections of Region 8.

The Region 8 Committee is now asked to approve these changes.

PROPOSED ACTION
Resolved that the proposed changes to the IEEE Region 8 Operations Manual shall be approved by the IEEE Region 8 Committee.

SUPPORTING INFORMATION

Strategic Goal(s) Supported
- The change will streamline the Region operations, fostering coordination between areas.

Financial Implications
- Small reduction in cost of attendance to Region meetings.

Pros and/or Cons
- PROS: Integration of subcommittees with related activity.
- CONS: None.

Implementation
- No implementation required. The volunteers already appointed will remain in their positions.

Background Information

The Educational and Professional Activities share many common aspects, such as: organization of seminars, courses, training workshops, etc. of a nature which not completely technical. In order to improve efficiency of these areas it seems natural to have them under the same subcommittee.

The proposed changes were sent to the voting members of the Region 8 Committee 28 days in advance. These changes join the previous texts previously included in the sections devoted to Educational Activities and Professional Activities, with no new text added.