

**Treasurer**

**Adam Jastrzebski**

**Introduction**

The IEEE Region 8 accounts for 2018 have not been finalised yet. The past Treasurers, who took responsibility for that task, have found some inconsistency in the accounts and were therefore not able to produce the report for 2018. The OpCom was notified about the fact on 4<sup>th</sup> March 2019. The nature of the inconsistency has not been disclosed, except that the sum in question is about \$4,500. However, the past Treasurers have reassured us that the accounts have been reconciled with the bank statements. Therefore, it has been decided to present abbreviated summary report based on the Sage accounts data available to the Treasurer and with the understanding that the final figures can be different by about \$4,500. Once the inconsistency is resolved, the final report for 2018 will be distributed to the R8 Committee.

**Summary Income-Expenses Report (in USD)**

2018 Region 8 Financial Report	Income		Expenses	
	2017	2018	2017	2018
<b>Total income without LTIF</b>	\$748,525	\$867,170	\$771,988	\$877,251
<b><i>Operational Balance</i></b>			<b><i>-\$23,463</i></b>	<b><i>-\$10,081</i></b>
<b>LTIF: change in value + dividends</b>	\$105,888	-\$44,516		
<b>Overall Total</b>	<b>\$854,413</b>	<b>\$822,654</b>		
<b>Overall balance</b>			<b>\$82,426</b>	<b><i>-\$54,597</i></b>

The table above shows the summary of Income and Expenses (Profit and Loss) for the Region 8 for 2017 and 2018. The abbreviation LTIF stands for IEEE Long-Term Investment Fund, where our reserves are held. The reserves are invested in the U.S. stock market so their value can rise or fall with the value of the shares. They also bring dividends, which are reinvested in buying more shares. The current value of our LTIF is \$767,425. Although we can use up to 1% of our LTIF to finance current operations, we have never done this in the past. The table shows that our expenses (disbursements) were higher than the total income without the LTIF component by almost \$23.5k in 2017 and by more than \$10k in 2018. In other words, our Operational Balance was negative (figures in red). If we include LTIF, we can see that our net assets have increased in value in 2017 but decreased by \$54,597 in 2018.

**Budget Proposal for 2019**

We cannot conduct our activities with a budget deficit, as we would soon run out of money. One of the most important issues identified in the feedback from the 111<sup>th</sup> Region 8 Committee meeting in Belgrade was the need to reduce our expenses, in particular the cost of the Region 8 Committee meetings. It was also pointed out that we should look at savings in other areas. Unfortunately, the reports about actual expenses in the recent years against the Region 8 budget lines do not exist. Therefore, the only guidance available were the past budget proposals and in particular, the 2019 Budget presented by the past Treasurers at the OpCom meeting in Munich in November 2018. However, that budget was not acceptable as it assumed very large deficit of \$137,500. The new balanced budget was negotiated between the OpCom members and is presented below.

The net income predicted to be available for the OpCom activities in 2019 is \$727,500 and consists of the following components:

- Regional Assessment: Membership Dues Element
- Rebate: MGA Allocation for Management of the Region
- Voluntary Contributions: Member Donations (can only be used to support VCF grants)
- Interest Received from Bank Accounts

The other sources of income are shown for completeness but cannot be used for budgeting of the activities unless known in advance. They include donations and support for specific projects, reimbursements from IEEE (e.g. for Directors participating in MGA Board meetings), and LTIF. The budget includes provision for the next SYP Congress. The main proposed savings are in the cost of the Region 8 Committee and OpCom meetings. The main increase is proposed in the budget for the Member Activities, which will hopefully result in the increase of our membership numbers and thus increase of our Regional Assessment which is our main source of income.

<b>2019 IEEE REGION 8 BUDGET PROPOSAL</b>				
	<b>Income</b>		<b>Expense</b>	
	<b>Provisional Actual 2018</b>	<b>Expected Available 2019</b>	<b>Proposed 2019 Munich</b>	<b>Revised Planned 2019</b>
<b>Income:</b>				
<input type="checkbox"/> Regional Assessment: Membership Dues Element	\$540,014	\$540,000		
<input type="checkbox"/> Rebate: MGA Allocation for Management of the Region	\$174,720	\$175,000		
<input type="checkbox"/> Voluntary Contributions: Member Donations	\$14,289	\$10,000		
<input type="checkbox"/> Interest Received from Bank Accounts	\$2,518	\$2,500		
<input type="checkbox"/> Administration Fees for Conference Technical Co-Sponsorship				
<input type="checkbox"/> Support from Organisations	\$24,989			
<input type="checkbox"/> Support for Projects (TISP Challenge) - Educational Activities	\$1,000			
<input type="checkbox"/> Receipts for Student activities - mostly SYP Congress fees paid back	\$94,450			
<input type="checkbox"/> Reimbursements from MGA, other Major Boards - Director meetings	\$7,656			
<input type="checkbox"/> Reimbursements from IEEE HQ and Societies - SYP, Chapters	\$6,550			
<input type="checkbox"/> Dividends form IEEE Investment account	\$15,625			
<input type="checkbox"/> Unrealised Gain/(Loss) on Investment account	-\$60,141			
<input type="checkbox"/> Other - donation for EFFAT college for girls (Saudi Arabia)	\$984			
<b>Expenses:</b>				
<b>Committee General</b>			<b>\$630,000</b>	<b>\$476,500</b>
<input type="checkbox"/> R 8 Committee Meeting Spring: Accommodation and Social			\$200,000	\$110,000
<input type="checkbox"/> R 8 Committee Meeting Spring: Travel			\$70,000	\$90,000
<input type="checkbox"/> R 8 Committee Meeting Autumn: Accommodation and Social			\$200,000	\$110,000
<input type="checkbox"/> R 8 Committee Meeting Autumn: Travel			\$55,000	\$65,000
<input type="checkbox"/> R 8 OpCom Meetings			\$45,000	\$24,000
<input type="checkbox"/> Region 8 News: Mailing and Production			\$35,000	\$35,000
<input type="checkbox"/> Region 8 Development Fund			\$0	
<input type="checkbox"/> Student and Young Professional Congress: Region 8 Support			\$25,000	\$25,000
<input type="checkbox"/> VCF Awards			\$0	\$10,000
<input type="checkbox"/> Banking Charges			\$0	\$7,500
<b>Region 8 Director:</b>			<b>\$35,000</b>	<b>\$35,000</b>
<input type="checkbox"/> Representing Region 8			\$10,000	\$10,000
<input type="checkbox"/> Region 8 Vitality Project			\$3,000	\$3,000
<input type="checkbox"/> Ad-hoc committees, appointments, incentives (incl. Africa Council)			\$15,000	\$15,000
<input type="checkbox"/> Discretionary fund for activities and Section support			\$7,000	\$7,000
<b>Region 8 Director-Elect:</b>			<b>\$10,000</b>	<b>\$10,000</b>
<input type="checkbox"/> Representing R8 at Section, Chapter, and Conference activity			\$5,000	\$5,000
<input type="checkbox"/> Representing R8 in IEEE Meetings (Board of Directors)			\$5,000	\$5,000
<input type="checkbox"/> Strategic Planning Process				

<b>Region 8 Past-Director:</b>			<b>\$10,000</b>	<b>\$10,000</b>
<input type="checkbox"/> Nominations and Appointments Committee			\$3,000	\$3,000
<input type="checkbox"/> Award and Recognition Committee			\$3,000	\$3,000
<input type="checkbox"/> Section Development			\$4,000	\$4,000
<b>Vice Chair for Technical Activities:</b>			<b>\$60,000</b>	<b>\$60,000</b>
<input type="checkbox"/> Technical Activity Sub-Committees Coordination				\$8,000
<input type="checkbox"/> R8 Conference Committee				\$15,000
<input type="checkbox"/> Chapters Coordination				\$10,000
<input type="checkbox"/> Professional and Educational Activities				\$7,500
<input type="checkbox"/> Standards Coordinator				\$3,000
<input type="checkbox"/> Industrial Relations Initiatives				\$13,000
<input type="checkbox"/> Projects and Initiatives				\$3,500
<b>Vice Chair for Member Activities:</b>			<b>\$50,000</b>	<b>\$66,000</b>
<input type="checkbox"/> Member Activity Sub-Committees Coordination			\$7,000	\$9,000
<input type="checkbox"/> Membership Development			\$6,000	\$16,000
<input type="checkbox"/> Publications & Communications			\$7,000	\$5,000
<input type="checkbox"/> Women in Engineering			\$4,000	\$9,000
<input type="checkbox"/> Life Members			\$6,000	\$5,000
<input type="checkbox"/> History Activities			\$2,000	\$4,000
<input type="checkbox"/> Young Professionals			\$8,000	\$12,000
<input type="checkbox"/> Humanitarian Activities			\$4,000	\$6,000
<input type="checkbox"/> Projects and Initiatives			\$6,000	\$0
<b>Vice Chair for Student Activities:</b>			<b>\$34,000</b>	<b>\$34,000</b>
<input type="checkbox"/> Student Activities Coordination (SAC)			\$2,000	\$2,000
<input type="checkbox"/> Student and Young Professional Coordination (SAC)			\$19,000	\$19,000
<input type="checkbox"/> Student Paper Contest			\$7,000	\$7,000
<input type="checkbox"/> Student Branch Support and Coordination (SAC)			\$4,000	\$4,000
<input type="checkbox"/> Regional Student Representative (RSR)			\$1,000	\$1,000
<input type="checkbox"/> Projects and Initiatives			\$1,000	\$1,000
<b>Region 8 Secretary:</b>			<b>\$5,000</b>	<b>\$7,000</b>
<input type="checkbox"/> Administrative Support to Region 8			\$0	\$0
<input type="checkbox"/> Secretarial (Committee Registration and Agenda Books)			\$5,000	\$5,000
<input type="checkbox"/> Electronic Communications Coordination / Information Management			\$0	\$2,000
<b>Region 8 Treasurer:</b>			<b>\$31,000</b>	<b>\$29,000</b>
<input type="checkbox"/> Audit and Accounting			\$30,000	\$23,000
<input type="checkbox"/> Office and Software Charges			\$0	\$5,000
<input type="checkbox"/> VCF Coordination			\$1,000	\$1,000
<b>TOTAL</b>	<b>\$822,654</b>	<b>\$727,500</b>	<b>\$865,000</b>	<b>\$727,500</b>
<b>BALANCE</b>			<b>-\$137,500</b>	<b>\$0</b>