Chapter Coordination Subcommittee (ChCSC)   Andrejs Romanovs

Goals

The following goals (with KPIs) for Chapter Coordination Subcommittee were approved in Year 2021:

1. Monitoring current state of R8 Chapters.

> KPI: analysis of newly formed and dormant chapters

2. Active relations with Societies/Councils and R8 Committees on one hand and R8 Chapters on the other hand, for two-way transfer of information

> KPI: Society/Council/Section representatives' participation in ChCSC organized events incl. trainings

3. R8 Chapter Chairs training

> KPI: ChCSC track @ 2021 R8 Volunteer Training Workshop, organized with MDSC;
>
> virtual talks on relevant topics

4. Organization of the R8 ChCSC awards ceremony

> KPI: R8 ChCSC award procedure - 2 Year Best awards (Technical Chapters & Student Branch Chapters) with 3 categories (Small, Middle and Large) and 1 Year Best Special award (Most Virtually Active and Adaptive Region 8 Chapter/Student Branch Chapter of the Hard COVID-19 Times) with 2 categories (Technical Chapters & Student Branch Chapters)

5. Collecting and promoting best practices relevant to opening, revitalizing and running successful Chapters

> KPI: Development of annual working plans for Chapters attending 2021 R8 Volunteer Training Workshop & sharing best Chapter coordination practices

Progress against goals since the last report

1. Monitoring current state of R8 Chapters.

- analysis of newly formed and dormant chapters is done
- analysis of potential chapters is done, for both existing IEEE OUs and for countries with no IEEE OUs organized yet

2. Active relations with Societies/Councils and R8 Committees on one hand and R8 Chapters on the other hand, for two-way transfer of information

- powerful cooperation established with R8 MDSC, resulted in:
  - joint Volunteer Training event (2021 June)
  - chapter membership year planning (MRRC will show results at the end of 2021)
- good cooperation with R8 SAC, resulted in:
  - Student Branch Chapters training special session (2021 June 17th)
  - Chapter Best Practice Virtual Platform (planned Nov-Dec 2021)
- good cooperation with Societies, resulted in talks and educating event from Societies & Chapter Best Practice Virtual Platform (planned Nov-Dec 2021)

3. R8 Chapter Chairs training

- Chapter Coordination training at the 2021 R8 Volunteer Training Workshop, organized in June 2021, with special attention to the topical needs of Technical Chapters and Student Branch Chapters.
- Planned Chapter Best Practice Platform (2021 Nov-Dec)

4. Organization of the R8 ChCSC awards ceremony

- R8 Best Chapter Award procedure is organized, ceremony to be held during the 117th IEEE Region 8 Committee Meeting. To be awarded:
  - Two 2021 Year Best awards (Technical Chapters & Student Branch Chapters) with three categories (Small, Middle and Large)
  - One 2021 Year Best Special award (Most Virtually Active and Adaptive Region 8 Chapter/Student Branch Chapter of the Hard COVID-19 Times) with two categories (Technical Chapters & Student Branch Chapters)

5. Collecting and promoting best practices relevant to opening, revitalizing and running successful Chapters

- Planned Chapter Best Practice Virtual Platform (2021 November-December) will give the floor to the Societies and Chapters to deliver core information and best practices and to widely discuss the needs and future of R8 Chapters.

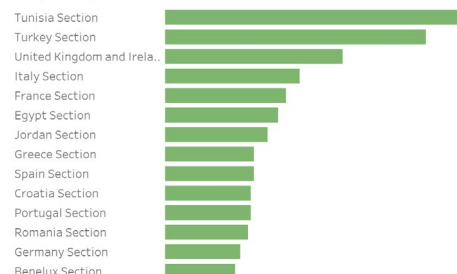**R8 Chapter Coordination Statistics & Trends**

Overall status:

- 41 380 members of Societies
- 634 Active Chapters
- 475 Active Student Branch Chapters
- Top 10 Societies in R8 are:

Top 5 Sections with largest Chapter number:

- Tunisia Section - 113 Chapters
- Turkey Section - 97 Chapters
- United Kingdom and Ireland Section - 66 Chapters
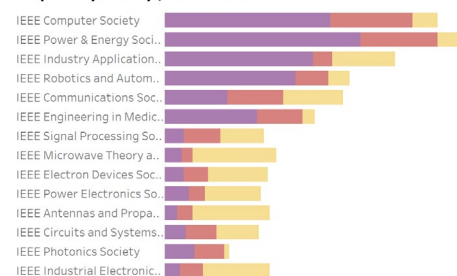- Italy Section - 50 Chapters
- France Section - 45 Chapters

Chapters by Section

Top 5 Societies with largest R8 member number:

- IEEE Computer Society - 127 Chapters incl. 77 Student Branch Chapters
- IEEE Power and Energy Society - 140 Chapters incl. 91 Student Branch Chapters
- IEEE Industry Application Society - 107 Chapters incl. 69 Student Branch Chapters
- IEEE Robotics and Automation Society - 86 Chapters incl. 61 Student Branch Chapters
- IEEE Communication Society - 83 Chapters incl. 29 Student Branch Chapters

Chapters by Society / Technical Council

Status on new chapters created since last meeting:

- 10 new Chapters are created
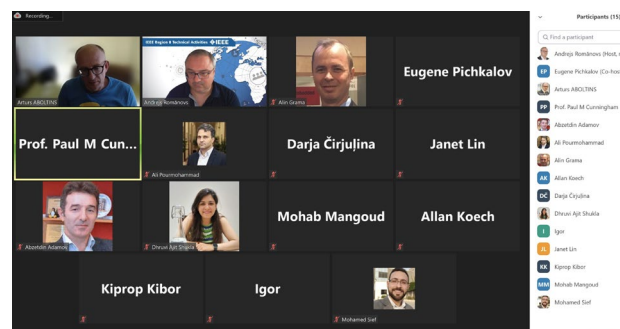- 36 new Student Branch Chapters are created

Chapters under high risk:

- 29 Chapters have not reported any events in vTools for the past 4 years and are at risk of being dissolved

R8 Chapter Coordination Training

There are two major Chapter Chair training events planned in 2021:

- Chapter Coordination track at the 2021 R8 Volunteer Training Workshop, organized in close cooperation with MGA MRRC and R8 MDSC. Three days long virtual training event was organized in June 2021 (11th, 16th and 17th), delivering specific topical speeches to Chapter volunteers. Additionally, last day event was specifically focused on Student Branch Chapters, talks were organized with R8 SAC.

- Chapter Best Practice Virtual Platform is to be organized in 2021 November-December. Specific Societies talks will be mixed with Chapter coordination best practices from last year's Best Chapter awardees.

Proposals for improvements/Other Issues to report

- Opportunities for volunteer trainings has been decreased due to the Covid pandemic. Thus, the idea of R8-wide Chapter Chair training in person has been moved to Year 2022, hoping on vaccination and global improvement of the healthcare situation. We are discussing the organization of the Volunteer Leadership training together with R8 Membership Development Subcommittee in first half of 2022. Financial support for participants from low-income and/or focus countries must be discussed.

- Would be practical to evaluate the opportunity to invite to the 2022 Award Ceremony (Autumn R8 Committee Meeting) Best Chapter awardees, reimbursing them 1 day stay; it would increase the involvement level of best chapter leaders and give them deeper overview of R8 Committee everyday tasks and work.