

# Elections in Sections and Subsections

Matej Zajc

Section Vitality and Coordination Sub-Committee Chair

[m.zajc@ieee.org](mailto:m.zajc@ieee.org)

# Time for Elections

- For many Sections it is time to organize elections for the next two year term 2022-23.
- Look for successors, volunteers ready to take responsibility, spend sufficient time to do the job and serve members in your Section.

# Sections in Region 8



Sections:	59
Subsections:	11
Chapters:	634
Affinity Groups:	109
Student Branches:	696
Student Affinity Groups:	165
Student Branch Chapters:	479

## Section that need election for 2022-2023 term – elections in progress

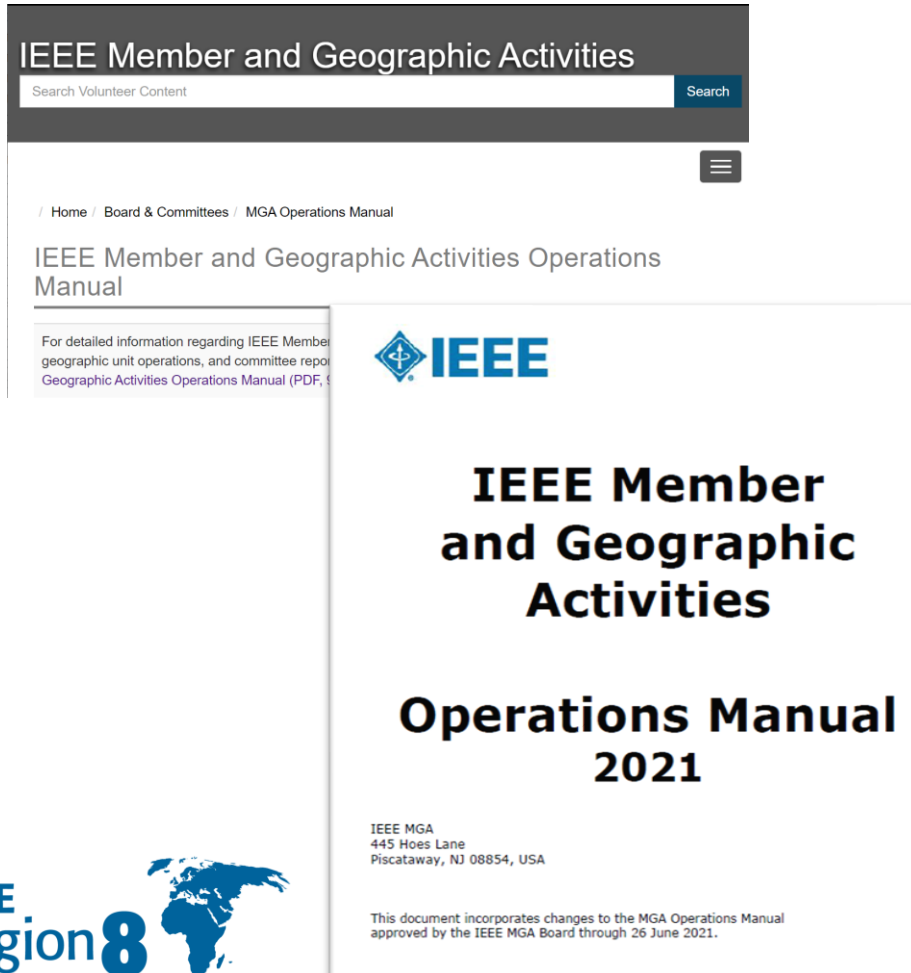
Algeria, Belarus, Cyprus, Egypt, Finland, France, Ghana, Greece, Israel, Jordan, Kenya, Kuwait, Latvia, North Macedonia, Morocco, Nigeria, Norway, Oman, Poland, Portugal, Qatar, Russia Siberia, Saudi Arabia (East), Slovenia, South Africa, Spain, Turkey, Uganda, UK and Ireland, Ukraine, Western Saudi Arabia

## Sections that need elections for 2023-2024 term – elections next fall

Austria, Bahrain, Benelux, Bosnia and Herzegovina, Bulgaria, Croatia, Czechoslovakia, Denmark, Estonia, Germany, Hungary, Iceland, Iran, Iraq, Italy, Lebanon, Lithuania, Malta, Mauritius, Romania, Russia, Russia (Northwest), Serbia and Montenegro, Sweden, Switzerland, Tunisia, United Arab Emirates, Zambia

# IEEE MGA Operations manual

<https://mga.ieee.org/board-committees/operations-manual>



## 9.0.D - Write-in Votes

- ❖ MGA and all of its organizational units may allow write in candidates for elections decided by members.

## 9.4.D.5 - Section Management

## 9.4.F - Section Officers

- ❖ At a minimum the officers of the Section shall include a Chair, a Vice Chair, a Secretary, and a Treasurer. The Section may combine the offices of Secretary and Treasurer.

## 9.4.F.7 - Term Limits

## 9.4.G - Section Nominating Committee

## 9.4.H - Section Election Process

# Officers period of service

- After their first **2 year** period of service, officers can run for one additional consecutive term.
- The consecutive period of service in any one office should not exceed **4 years**.
- ❖ Section Officer period of service can be 1 or 2 years. In R8 it is usually 2 years.
- ❖ All officers shall not serve in any one position, in any single organizational unit, more than 6 years.

# Term start and end dates

- **Term start date** for elected officers should be **1 January**.
- **Term end date** for current officers should be **31 December**.
- **Organize elections** in your Section, Subsection, Chapters and Affinity Groups **well before the current officers term end date!**

# Vice-Chair becoming Chair

- A Section may define in its **local operating procedures** document if the Vice Chair shall automatically become the Chair at the conclusion of his/her term
- In such a case other officers are elected taking into account that the Vice Chair will become the Chair after concluding his/her term
- Local operating procedures document must be publicly available to all section members (e.g. section's web site)!

# Electronic Voting

- Use **v-Tools** for electronic voting to make possible that all voting members can vote easily!
- Single Candidates slates – Elections must still be run, strongly consider **write-in** candidate option

🏠 IEEE.org | IEEE Xplore Digital Library | IEEE Standards | IEEE Spectrum | More Sites

Sign In

IEEE vTools **VOTING**



VTOLS ▾ ABOUT CONTACT

vTools.Voting is part of the vTools project which is developed and made possible by IEEE volunteers. This application was created to assist IEEE organizational units in conducting online elections.

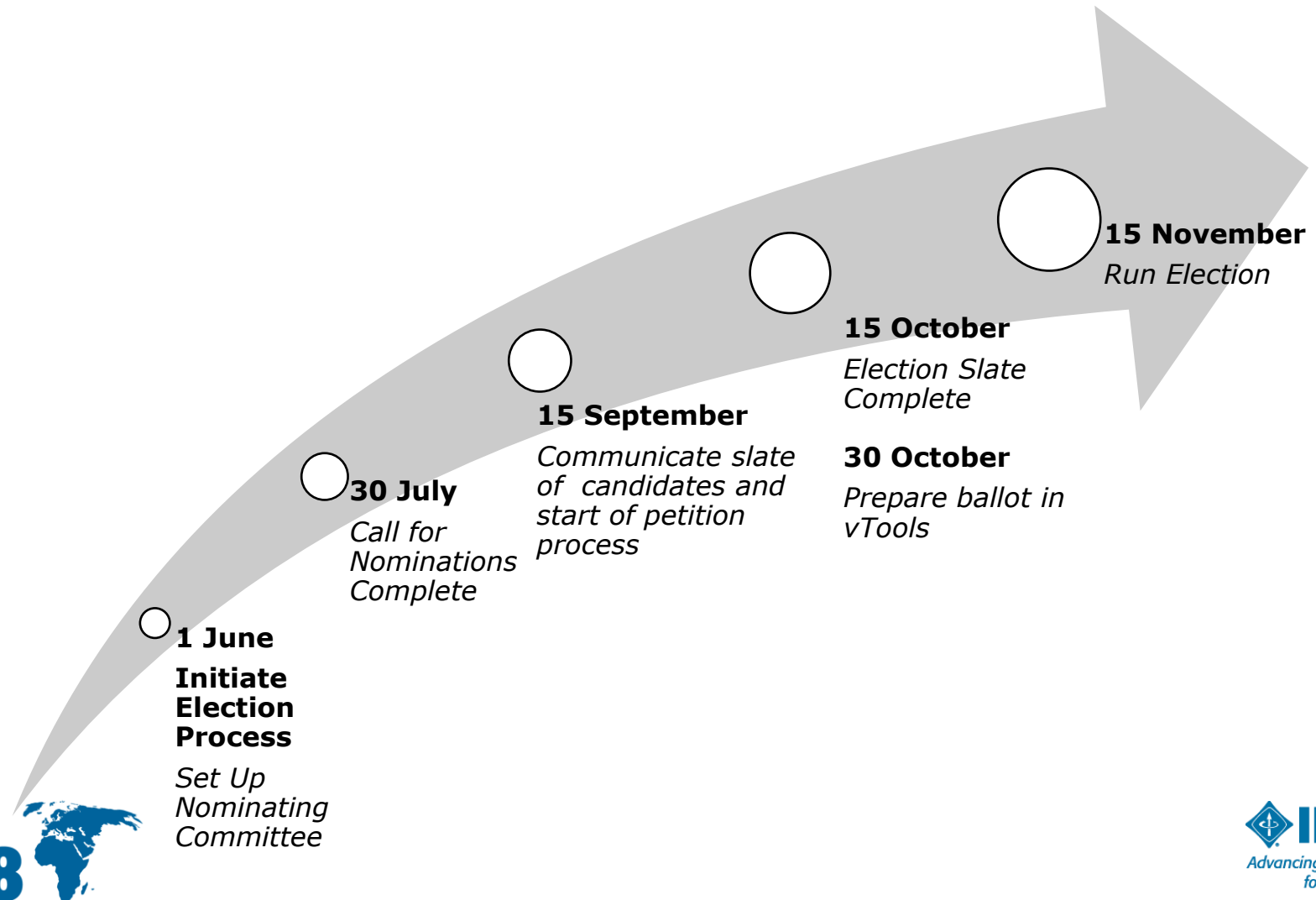
Please **sign in** to continue using the system. If you need help please [click here](#) to view a tutorial.

Note: Please ensure that you use your IEEE member web account to sign in. If you do not recall your web account information, or aren't sure you have one, you may go to: <http://www.ieee.org/web/accounts> to recover your account information.





# Example of election timeline



# Section Nominating Committee

- Three or more Section members are appointed to the Nominating Committee by the Section Ex Com
  - Cannot be current officers of the Section (Chair, Vice Chair, Treasure and Secretary)
- Nominating Committee responsibilities include
  - Call for nominations
  - Prepare the slate of candidates:
    1. Section Chair
    2. Vice Chair
    3. Secretary\*
    4. Treasurer\*
    5. Other members elected at-large
  - Finalize the slate of candidates
  - **Run elections using vTools**

\* one position for Secretary/Treasurer is allowed

# Duties of the Section Executive Committee and Section Chair

## Section Executive Committee

- Appoints the Nominating Committee
- Sets the election date
- Ratifies the initial slate of candidates submitted to members along with the petition requests

## Section Chair

- Following the elections results
  1. Contact each candidate and inform of results
  2. Informs Section members of elections results
  3. Report new officers using vTools officers reporting <https://officers.vtools.ieee.org/>

# Questions & Discussion