



Compliance and COI

Region 8 Committee Meeting

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IEEE Audit Committee

- ▶ IEEE Bylaws I-305.1 The Audit Committee shall be . . . responsible to the Board of Directors with respect to matters involving the accounting, auditing, financial reporting, risk management, regulatory and compliance, and internal control functions of IEEE. . . .

One Team – Member Centric, Volunteer Led, Staff Supported

Volunteers and staff share common expectations

Volunteer Leaders Goal: attract diverse volunteers to work in our units/committees to further the IEEE Mission, by providing

- ▶ Training to volunteers
 - ▶ Role based, context of Major Board operations, & IEEE Policies
 - ▶ Key Roles: Chair and Treasurer
- ▶ Safe environment minimizes risks to the volunteer, their Unit, & IEEE reputation
 - ▶ Conflicts of Interests
 - ▶ Safe IEEE Banking
- ▶ . . .



IEEE risks are mitigated by Policies

- ▶ Principles of Business Conduct and Conflict of Interest (Col)
- ▶ Generally Accepted Accounting Principles (GAAP)
- ▶ Annual external audits

Problems

- ▶ Conformance to Principles of Business Conduct and Conflict of Interest (COI)
- ▶ Banking outside of IEEE

COI Problems

- ▶ Candidates reading position descriptions maybe unaware the COI requirement
- ▶ COI arrives after N&A decisions and Leader's appointments
- ▶ Missing COI Form
- ▶ Disclosures are not remediated
- ▶ Disclosures have resulted in candidates dropping out
- ▶ Disclosures of financial conflicts cannot be remediated for such positions as Audit Committee or Treasurer
- ▶ Disclosures remediation process has issues with timing, ownership, and candidate consequences
- ▶ Team members surprised of perceived conflicts, but fell powerless to remediate
- ▶ Risk of complaint to EMCC with CRC action



Banking outside of IEEE Problems

- ▶ Audit Findings
- ▶ Late Closing of books
- ▶ Lack transparency with parent OUs
- ▶ Inaccuracy to General Ledger
- ▶ Additional burden to Treasurers

AudCom ad hoc COI

Improve COI conformance, remediation processes, and confidentiality controls

- ▶ Best approach to avoiding conflict of interest lies in the prevention stage.
 - ▶ Avoid any potential embarrassment by taking a proactive approach
 - ▶ Having a conflict is not a bar to volunteering; instead, disclosing potential conflicts provides an opportunity for IEEE to work with volunteer to eliminate or mitigate the conflict
- ▶ New & short required COI training on IEEE Learning Network with signing the COI form
 - ▶ associated with a volunteer's membership record
 - ▶ contains a hyperlink to the COI form for later attestation
 - ▶ disclosure triggers remediation process



NextGen Oversight Team

Improve Volunteer financial processes and controls with NextGen Finances

- ▶ NextGen Banking is a 21 century tool, integrated with IEEE systems
- ▶ Treasurer's activity provides
 - ▶ Accuracy to your budget and allows forecasts
 - ▶ Quicker to closing the year or project for General Ledger and access to Audit
 - ▶ Connects to Board's finances
 - ▶ Visibility to senior leaders and staff whom can provide support





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