

Region 8 Secretary**Ljupco Karadzinov**

In the period after the previous report I continued the regular R8 Secretary administrative duties in supporting the activities and operation of the R8 OpCom and the R8 Committee, as well as communication with the global IEEE staff. Additional tasks and responsibilities assigned to me by the R8 Director were implemented in a timely manner with high professionalism.

IEEE Region 8 OpCom Meetings

On-line monthly R8 OpCom meetings organized using the WebEx platform:

1. November R8 OpCom meeting, Wednesday, 2nd November 2022, 17:00-20:00h CET
2. January R8 OpCom meeting, Monday, 9th January 2023, 19:00-21:00h CET
3. February R8 OpCom meeting, Monday, 9th February 2023, 19:00-21:00h CET
4. March R8 OpCom meeting, Monday, 13th March 2023, 19:00-21:00h CET

In-person regular R8 OpCom meeting organized:

1. December R8 OpCom meeting, Saturday, 10 December 2022, 9:00-17:00h CET & Sunday, 11th November 2022, 09:00–13:30 CET, Steigenberger Hotel Am Kanzleramt, Berlin, Germany

IEEE Region 8 Committee Meetings

Organization of R8 Committee meetings, together with the R8 Director Piuri, R8 Treasurer Jastrzebski, R8 Assistant Secretary Aniko Szakal and Romania Section ExCom, including planning, venue selection, meetings rooms and social events arrangements, invitation letters, registration and reporting instructions, visas invitation letters, and all other necessary preparation activities.

1. 120th IEEE Region 8 Committee Meeting, Saturday 25th March 2023, 8:00-18:00h CET & Sunday, 26th March 2023, 09:00–13:30 CEST, and the Committees of R8 meetings, Friday, 24th March 2023, 8:00-18:00h CET, in Radisson Blu Hotel Bucharest, Calea Victoriei 63-81, Sector 1, 010065, Bucharest, Romania
 - 171 invited volunteers+15 IEEE guest, registered 166 in-person attendees & 36 companions, 57 visa letters.
 - 54 medical insurance letters from the IEEE Office of Risk and Insurance Management Services (ORIMS), service used for the first time under the IEEE Volunteer Global Travel Accident Medical Plan
2. 121th IEEE Region 8 Committee Meeting, Friday 11th August 2023, 8:00-13:30h EDT (UTC-4h), Lord Elgin Hotel, Ottawa, Canada; in conjunction with the Sections Congress 2023, and in cooperation with the R8 Sections Coordinator Costas Stasopoulos, R8 Director Piuri and R8 Treasurer Jastrzebski; 161 invited R8 volunteers

R8 Assistant Secretary Aniko Szakal

Director Vincenzo Piuri appointed Ms. Aniko Szakal (Hungary) as the R8 Assistant Secretary in February 2023, and she started helping the organization of the R8 meetings.

Scheduling WebEx meetings in 2022 for the Committees of Region 8:

- R8 Industry Ambassador quarterly meetings
- IEEE R8 – Staying in direct touch with Sections/Subsections monthly meetings
- Nominations & Awards committee meetings

Other activities

- vTools reporting of the R8 officers elected/appointed for 2023-2024 term
- eNotices prepared and sent to R8 members for the Committees of R8
- Preparation of plaques for the R8 certificates of appreciation and awards