

Region 8 Secretary

Ljupčo Karadžinov

In this reporting period I continued the regular R8 Secretary administrative duties in supporting the activities and operation of the R8 OpCom and the R8 Committee, as well as communication with the global IEEE staff. Minutes of all the meetings were prepared and shared on time. Additional tasks and responsibilities assigned to me by the R8 Director were implemented in a timely manner with high professionalism.

IEEE Region 8 OpCom Meetings

On-line monthly R8 OpCom meetings organized using the WebEx platform:

1. April R8 OpCom meeting, Monday, 8 April 2024, 19:00-21:00h CEST
2. May R8 OpCom meeting, Monday, 6 May 2024, 19:00-21:00h CEST
3. June R8 OpCom meeting, Monday, 3 June 2024, 19:00-21:00h CEST
4. September R8 OpCom meeting, Monday, 2 September 2024, 19:00-21:00h CEST

In-person regular R8 OpCom meeting organized:

1. July R8 OpCom meeting, Saturday, 13 July 2024, 9:00-19:00h CEST & Sunday, 14 July 2024, 09:00–13:00 CET, Novotel Grenoble Hotel, Grenoble, France.

IEEE Region 8 Committee Meetings

Organization of the 123rd IEEE Region 8 Committee Meeting, Saturday–Sunday, 19–20 October 2024, Renaissance Bordeaux Hotel, Bordeaux, France:

1. Cooperation with the organizing team comprising the R8 Director Vincenzo Piuri, the R8 Treasurer Adam Jastrzebski, the R8 Assistant Secretary Aniko Szakal, the ECC team George Michael and Maria Efthymiou, as well as enormous support from the local French Section organizing team comprising of the Chair Rene Garello, Francois Rivet and Pascal Lorenz:
 - Invitation letters to 135 R8 volunteers and IEEE guests, 31 visas invitation letters
 - Registered 111 in-person attendees & 36 companions, total of 147 participants
 - Renaissance Bordeaux Hotel meeting room and A/V arrangements, meeting schedule, IEEE agenda tool
 - R8 meeting webpage, reporting templates, reporting Google Forms and instructions, IEEE Agenda Tool
 - vTools registration fees collection for individually registered participants
 - Organization of the Bordeaux sightseeing, free public transportation passes and the travel advisory
 - Other necessary preparation activities including plaques for certificates of appreciation.
2. Determination of the valid R8 Committee voting delegates/Section Chairs, in cooperation with the R8 Section Vitality and Development Committee and Director-Elect Mike Hinchey

Other activities

- Organizing WebEx meetings in 2024 for the Committees of Region 8
- eNotices prepared and sent to R8 members for the Committees of R8
- Preparation of plaques for the R8 certificates of appreciation and awards

Secretariat

The Secretariat in 2024 was joined by dr. Martin Bastiaans to help ensuring coherent information in our systems as related to Section Chairs and R8 Committees. With his help and the SVD Chair Ana Maria Madureira the accurate information is finally present on the R8 web pages and Region 8 Committee Reference Sheet.

The committee in 2024 comprises of:

- Ljupco Karadzinov, North Macedonia Section
- Aniko Szakal, Hungary Section
- George Michael, Cyprus Section
- Maria Efthymiou, Cyprus Section
- Martin Bastiaans, Benelux Section