

ADAM JASTRZEBSKI (M'88, SM'03)
Candidate for IEEE Region 8 TREASURER 2021-22



BIOGRAPHY

Adam graduated with M.Sc. degree in Electronics (1st) from the Warsaw University of Technology and worked there as a lecturer until 1981. He then came to the University of Kent at Canterbury (UKC) as a British Council scholar. Adam was a dedicated and successful educator, researcher, and administrator. Subsequently he became a Reader in Electronic Engineering at UKC. As head and leader of a large research group GaAs Simulation and Design, he managed all its operations, including finances and staff. The Group was one of the pioneers in the development of non-linear microwave time-domain CAD algorithms, modelling and characterisation of microwave FETs, and the design of non-linear MMICs. Several software/hardware products were commercially exploited through Adam's consultancy company. Adam has over 100 research publications, led many research and development projects, and supervised several PhD degrees. Currently semi-retired Visiting Professor at ESIGELEC, Rouen, France, and Vice-Chair of Throwley Council, Kent, UK.

IEEE ACTIVITIES

COMMITTEES/BOARDS: (IEEE Major Boards and Committees)

- IEEE Committee: Next Gen Ad Hoc – Concur, 2020-current

REGIONS: (Region 8 and others)

- Region 8 Treasurer, 2019-current
- Chair of the Region 8 Finance Subcommittee, 2019-current
- Region 8 Vitality Coordination (Financial Reporting), 2016-18
- Region 8 Assistant Treasurer, 2015
- Region 8 Voluntary Contribution Fund, 2015
- Region 8 Membership Development Subcommittee, 2010-2012

SECTIONS/CHAPTERS:

- UK and Ireland Membership Development Chair, 2003-2012

CONFERENCES:

- HISTELCON 2019 Conference Treasurer, 2019
- Member of Technical Program Committees at various IEEE conferences
- Reviewer for various IEEE journals and conferences

OTHER: (Society Memberships)

- MTT Society Membership Development Committee - Membership Data, 2002-2006
- Member of Microwave Theory and Techniques Society, Communications Society and Electromagnetic Compatibility Society.

QUALIFICATIONS

Adam has worked as Region 8 Treasurer since January 2019 and believes he has fulfilled his duties well. His duties encompass the full spectrum of financial management and operations of what is approximately \$1M business. This practically full-time job has been possible to execute successfully due to Adam's semi-retired status and experience and skills acquired throughout his career as an academic, entrepreneur, local activist, and IEEE volunteer. Adam is proficient in using various IT tools required from Treasurer, including professional financial systems. He has also diligence, self-discipline and organizational skills required for office-type tasks related to reimbursement of claims and maintenance of financial records. Adam has good interpersonal, negotiation and communication skills, business-like thinking, and good understanding of contracts law.

MAJOR ACCOMPLISHMENTS

Despite difficult Treasurer transition process which lasted until July 2019, Adam managed to maintain continuity of the financial operations of the Region without any disruptions. In fact, he improved them. He created a new system which allowed for budget management of the Region's activities and provision of monthly budget reports to OpCom. The new coding was implemented across all the platforms, including spreadsheet records, Sage accounts and IEEE Concur expense reimbursement application.

In 2016-18 Adam coordinated financial reporting in R8. While in 2015 only 77% of the Region's Geo units submitted their financial reports on time, it was 100% in 2017 and 2018. In the same period, the number of sections qualifying for the 10% bonus has doubled to 94%.

POSITION STATEMENT

I will be honored to continue serving as R8 Treasurer, further improving and streamlining financial operations of the Region. I have abilities and experience to provide financial leadership in the coming difficult years, when the effects of the Covid-19 pandemic will put IEEE under unprecedented challenges and financial pressures.

In my 2019 Position Statement, I promised to work towards simplification of the Sections financial reporting by automatic linking of local multilingual/multicurrency financial software with the IEEE corporate finance system. Now this has become part of the global IEEE Next Generation Financial System project with roll-out expected in 2021-22. I have contributed to the project specification from the Geo Units perspective and will help with its implementation in our diverse Region.