

## Workshop on IEEE conference organization for new R8 Section Chairs

### PROGRAM

Bucharest, March 24, 2023

room Alcyone 1&2

4-6pm (EET)

16:00-16:10

Objective and introduction (*Marios Antoniou and Tiziana Tambosso*)

5 minutes video “Why Conference's Matter” by IEEE MCE

16:10-16:35

Why IEEE Sections should run an IEEE Conference and how to organize a successful conference (goals for organizing OUs and organizers, goal settings & target market, build your team, timing, partners, financial planning & financial patrons, conference tools) *Vincenzo Piuri*

16:35-17:15

Managing Your Technical Program – Best Practices

(managing the technical program, sponsorship opportunities, peer review process, similarity check) *Mike Hinchey*

17:15-17:30

R8 Flagship & portfolio conferences – process and evaluation criteria *Tiziana Tambosso & Kelly Smith*

17:30-18:00

Q&A Moderator: *Habib Kammoun*

R8 Speakers:

Vincenzo Piuri, R8 Director

Mike Hinchey, R8 Director Elect

Marios Antoniou, R8 VP-TA

Tiziana Tambosso, R8 CoCC Chair

Habib Kammoun, R8 CoCC Past-Chair

MCE Speaker:

Kelly Smith, IEEE MCE CRM

The workshop was organized with the support of IEEE MCE (<https://ieeemce.org/>)

Slides of the presentations will be available for attendees, at the end of the workshop

A Pre-Course on Conference Quality is recommended: [Click Here for the CLE Workshop Pre-course](#)