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REGION 8 1963 1988

IEEE THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS, INC.

Minutes of the 62nd Meeting of the Region 8 Committee, held at the Hilleroed Hotel, near Copenhagen, on 28/29 May 1994.

Committee members present:-

C W TURNER (Chairman)		Director, Region 8	
P M LARSEN		Director-elect	
B W OSBORNE		Secretary	
R A REMSHARDT		Treasurer	
J B H PEEK		Chair,	Benelux
B PALUMBO		Chair,	C & S Italy
A SZABO		Chair,	Croatia
K P DIAMANTIDES	*	Vice-Chair,	Cyprus
V STEPAR		Chair,	Czechoslovakia
J B ANDERSEN		Chair,	Denmark
A-L AHMED		Chair,	Egypt
A LEHTOLA		Chair,	Finland
M PAPO		Chair,	France
A J SCHWAB		Chair,	Germany
G G STASSINOPOULOS		Chair,	Greece
T ROSKA		Chair,	Hungary
A SEIDMAN		Chair,	Israel
L DADDA		Chair,	N. Italy
F BEKKADAL		Chair,	Norway
Z M CIOK		Chair,	Poland
R M VIDAL		Chair,	Portugal
M D PROFIRESCU		Chair,	Romania
Y V GULYAEV		Chair,	Russia
K H BIYARI		Chair,	Saudi-Arabia (East)
H A SAMARRAI	*	Vice-Chair,	Saudi-Arabia (West)
B ZAJC		Chair,	Slovenia
D C BAKER		Chair,	South Africa
A R ELIAS-FUSTÉ		Chair,	Spain
S BERGMAN		Chair,	Sweden
D K PROFOS		Chair,	Switzerland
M A TAN		Chair,	Turkey
V TARASENKO	*	Vice-Chair,	Ukraine
M A ZUBERI		Chair,	United Arab Emirates
B R HARRINGTON		Chair,	U.K.R.I.
G S PAUNOVIC		Chair,	Yugoslavia
D C J POORTVLIET		Student Activities Chair	
E F BOLINDER		Awards & Recognitions	
W E PROEBSTER		Membership Development	
K R RICHTER		Continuing Education	
J BAAL-SCHEM		Conference Coordinator	
B C PAPADIAS		Chapter Coordinator	
R C WINTON		Forward Planning	
G H BYFORD		Region 8 News	
R MITTENDORFER		Student Representative	

* Nominated deputy for Section Chair

/ Continued on p.2

Absent/apologies

I J Hochmair	Austria
H Modir-Shanechi	Iran
C S R Aloo	Kenya
A R K Al-Ghunaim	Kuwait
I S Ogunbayo	Nigeria

Observers present

J T Cain (President-elect)
C K Alexander
W S Read
A van Gelder
A Kiener
F Aldana
F L Staffanson
R Jasinevicius (Lithuania)
O Skovgaard
M Stallknecht
K V Weisberg
F R Moore
M Slovick
T Suttle

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Motions

In these Minutes, motions are identified by a vertical line in the right hand margin.

Action items

These are listed on p.33.

1 Opening the Meeting

Director Turner opened the Meeting at 0837 on 28th May. He welcomed and introduced newcomers to the Committee, and those present as observers and guests.

2 Meeting arrangements

The Secretary spoke on the meeting arrangements at the Hotel Hilleroed. The Denmark Chair J B Andersen welcomed the Committee to Denmark, and described the plans for the afternoon excursion to see the dedication of the IEEE Electrical Engineering Milestone at the Lyngby Radio Station in memory of the work of Valdemar Poulsen; and for the dinner in the Tivoli Gardens, both these events being hosted by Telecom Denmark.

3 Approval of the Minutes of the previous Meeting

The Minutes of the 61st. Meeting, held at Nice on 9/10 October 1993, were approved subject to the following corrections:-
In para.14 on p.21, the second place in the 1993 Student Paper Contest went to a student from Slovenia (not Romania).
In para.16.1 on p.24, the CompEuro'93 was at Evry (not Ivry).
In para.18 on p.27, for Mary Quinn read Maureen Quinn.

4 Matters arising

There were no matters arising from the previous Minutes which were not included on the Agenda,

5 Adoption of the Agenda

The Agenda were adopted as listed.

6 The Director's Report

6.1 C W Turner first spoke of the IEEE's recent activity in the development of a strategic plan, and of the IEEE's global initiatives. He commented that if anyone still had doubts about the transnational character of the IEEE, these doubts should by now have been dispelled. He said that the IEEE was becoming much more global in outlook, with greater appreciation of the interests of members worldwide and of the need to interface with and to respect and understand the role of the many national societies.

6.2 He noted that relations with the IEE were the best for many years, and that in UKRI substantial progress has been made on a number of joint initiatives. He also

mentioned the significant developments in Region 7, with the formation of IEEE Canada. He asked Committee members to endeavour to strengthen relationships between the IEEE and their national societies.

6.3 C W Turner spoke of the emerging countries of Eastern Europe, where the affordability of IEEE dues is a problem that has to be met head-on. For members there to pay the half dues presents a very significant problem.

6.4 He said that the cost of a library subscription for all IEEE publications is far too high for most libraries to be able to afford, and he mentioned the possibility of consolidating collections of IEEE library materials, and the need for back issues. He noted that several IEEE Societies are considering sending out material in microfiche form, both to save freight costs and to enable more libraries to take out subscriptions. He mentioned the survey of libraries in Eastern Europe made by R C Winton; and he said that some of the fund from the voluntary contributions had been used to get donated materials delivered to Albania.

6.5 On Section administration, he commented that this subject also impinged on some of the problems of the more mature Sections. Every Section in good standing receives a rebate from Piscataway, and the Sections can choose how to use this money. He said that if any Section was finding it difficult to produce the reports to send back to Piscataway, they should ask for help.

6.6 He spoke of local autonomy, and to the problems of membership applications and renewals, currency exchange difficulties, and delays in the distribution of publications. There might be scope for Sections to look for new procedures giving them increased autonomy.

6.7 On the subject of elections, he said that he had received a survey from Piscataway on the very small percentage of members participating in the elections. One of the fruits of having greater autonomy in the operation of Sections might be increased participation in elections.

6.8 He concluded with comments on the importance of Section vitality, and of the useful interaction between Sections at SC'93. He hoped to assist in obtaining greater Section participation at SC'96 at Denver.

7 The use of voluntary subscription funds in support of 'needy Sections'.

7.1 C W Turner said that the initiative taken by the Region last year of inviting voluntary contributions from members has resulted in a fund of about $5000 so far, a figure which is expected to increase. He explained that the voluntary contribution scheme existed in order to provide a new source of revenue, specifically to support activities in 'needy Sections', and not only those in Eastern Europe. The use of this fund for the payment or subsidy of members' dues was excluded.

7.2 He asked for proposals on how the money could best be used, and said that there was a wide range of activities which might be helped. He invited Section Chairs to send their proposals to R C Winton.

7.3 D C Baker said that if the Sections could agree to a basic percentage levy on their rebates, the amount raised could be substantially increased. In reply C W Turner said that it was intended that the amount subscribed would be increased by Region, discussion on this being deferred until the Treasurer's report.

7.4 J B H Peek thought that as the money at present available was limited, we should find an objective rule for the distribution of the money, based on United Nations procedures, for use where the requirements for money exceed the amount available.

7.5 C W Turner said that we hoped to reach a position where the funds were over-subscribed, but that at this stage the priority was to stimulate thinking. He asked the Committee to help in providing ideas.

8 Financial support for SC'96

8.1 R C Winton referred to the proposals made in the discussion paper which had been circulated with the agenda, and summarized the main points. These included contributions from RAB and from Region; and from Sections an amount of not less than 10% of the Section assets, excluding Chapter assets. The Director should retain 10% of the RAB funds for use to aid Sections at his discretion. Every eligible Section would get a minimum funding of $200.

8.2 On Section eligibility, Sections which have not provided Regional Activities with satisfactory Activity, Financial and Current Officer reports will not be eligible to receive funding. Sections must provide information on the lowest return air fare (including the cost of any extra days that may be necessary); on the Section assets

as at Dec 31 of the previous year (excluding Chapter assets); and the expected total of the Section's SC'96 fund.

8.3 He gave examples of how the available funds would be distributed, and estimated the mean additional funding required at $1850 per Section. He added that the bigger the Section's assets, the less it would get, and suggested that this would be an equitable way to distribute the funds.

8.4 R A Remshardt said that he had made an estimate based on the funds which are likely to become available. If the total of the money from RAB and from Region is $53000, and if the average cost of attendance is $2200 for each Section representative, then the expenses total $77000, and the shortfall to be covered from Section funds is $24000. He added that the RAB estimate of the total Region 8 expense was $64000, but he thought this to be low, and the $77000 figure to be more realistic.

8.5 P M Larsen asked about a different allocation plan for the RAB money, under which Sections might get $470 each. C W Turner replied that this had not been decided.
T Roska asked whether one of the Regional Committee Meetings in 1996 could be at SC'96 at Denver. In reply, R A Remshardt said that in 1990 we did this at Toronto, and as a result we experienced a total cost which was excessive, and much higher than for a regular Region 8 Meeting. He added that there would also be difficulty in deciding how the SC'96 funds should be handled.

8.6 B Palumbo said that under the proposals those Sections with long-term programs would be penalized, and Sections would be encouraged to dissipate their funds. He thought that there should be an averaging of Section balances, instead of taking a figure as at a particular date. In reply C W Turner said that the suggestion was useful, but noted that although it is pleasing for Section Treasurers to accumulate money, Sections were to be discouraged from holding over-large balances.

8.7 C W Turner said that the Region was now putting aside $10000 each year towards SC'96. He asked the Committee to approve in principle the ideas put forward, and said that a final decision will be taken in May 1995. He thanked R C Winton for his proposals.

9 Section presentations

N.B. In addition to the short oral presentations made at the Meeting (which were not recorded), the Section Chairs were invited to provide the Secretary with an 80-word paragraph of Section news for these Minutes.

9.1 Benelux

At the general assembly of the Section on 8 December 1993 an executive committee was elected for a one-year term.
In the discussion paper from the 'Forward planning committee' on special Region 8 funding, the yearly budget available for each category (supply of publications, Chapter support, workshops) is indicated. If requests for funding activities in needy Sections exceed the budget, the problem of a fair distribution arises, and of the various ways to distribute money one could consider :-
(a) Using the 'ranking numbers' for countries as published by the United Nations Development Programme (Oxford University Press 1993), the ranking number of a country being based on its real purchasing power, its level of education and health conditions.
(b) The cost of living per country. A list of countries with their respective cost of living is made each year and is used by international organizations.

9.2 Central & South Italy

The Section was involved in two international workshops and six technical seminars during the last semester, one of the latter being cosponsored with AEI. This year the Section promoted student activities, in cooperation with local industries and universities, and this resulted in a significant increase in student members. More than 100 students took part in a contest , the 30 winners getting their IEEE membership dues paid for 1994 and 1995.
It is hoped to form new Chapters to cover important developments coming from industrial organizations and universities in the Section area, and two Chapter organizers have been chosen.

9.3 Cyprus

The Section has cooperated in a lecture meeting with the Cyprus Computer Society; and in conference planning with the IEE and with the Dept. of Computer Science of the University of Cyprus. Further activities planned for 1994 include lectures and a full-day seminar, in cooperation with other bodies. The Section is working with the University of Cyprus in planning two conferences for 1995. It is hoped to form Chapters in the fields of power systems, telecommunications and computers. Ways to promote student membership are being considered.

9.4 Czechoslovakia

At the Region 8 Meeting at Nice in October 1993 we drew attention (para.8.5 of the Minutes) to our problems with IEEE membership and with publication delivery; but we did not get any answer from the IEEE Service Center to our complaints.
This year the situation is much worse, with about 30% of our members having problems with membership applications and fees. Most of these problems continue; and the delay in the arrival of magazines (or their failure to arrive at all) makes people less interested in IEEE membership. The dues amount to between one third and half the average monthly income of our members; and it seems to them to be wasteful to pay these large fees without getting any membership advantages. The situation is bad not just for our Section but for the IEEE as a whole, and we think it necessary to solve this problem as soon as possible.

9.5 Denmark

The Section is in a reasonably healthy state, with a 10% increase in membership last year. A Control and Robotics Chapter has been formed.
Negotiations with the Electronic Section of the Danish Engineering Society have come to a halt, since arrangements for joint membership could not be worked out. On the meetings side however, there is excellent cooperation. Recently, two engineering societies have fused into one, so this gives a new impetus for new IEEE members.

9.6 Egypt

The general meeting of the Section in October 1993 was attended by the IEEE President Dr Martha Sloan, and the main subjects discussed were delays in arrival of some IEEE publications; a proposal to offer students a 50% reduction in their dues if their parents certify that their total annual income is less than 100 times the normal member dues; and the continuation of the supply of IEEE publications to the Section Information Center at the Society of Egyptian Engineers.
A campaign has been started to increase the membership from the present level of 375; and with support from the Electron Devices Society, a joint COM/ED Chapter is being formed.

9.7 Finland

Membership decreased slightly to 468, of which 24% were students. Considering the severe economic depression in Finland, the figures could be worse. The section has helped to fund student branches; and 10 new technical

institutes are being evaluated for the REP list.
Major events included a Symposium at Tampere, with 97 participants. The MTT Chapter was an organizer for the convention on Radio Science at Helsinki, and for the workshop on Bianisotropics in October 1993 in Belorussia. The SP/CAS Chapter helped to arrange the Symposium on Mathematics at Tampere in May 1994.
The Section is a sponsor for ISSSTA'94 on Spread Spectrum Techniques at Oulu; and with its Computer Chapter is cooperating with the Finnish Artificial Intelligence Society (FAIS) for a conference at Turku in August 1994.

9.8 France

Membership showed a healthy growth of 22% last year, and the ten Chapters have been very active. The MTT Chapter is to be a joint ED/MTT Chapter; and a new Robotics & Automation Chapter has been approved.
Authorization has been received to extend the scope of the Chapter of the Oceanic Engineering Society to include the whole of Region 8. Members of the Society throughout the Region will be contacted directly, and corresponding procedure will be worked out as we progress.
At the Ocean'94 conference at Brest in November, a poster contest for students will be held, with a 500 ecu prize and travel allowance sponsored by the Section.
Members have experienced many difficulties in the payment of dues; and it has been found that this is the main deterrent against students joining. In the new Student Branch at Sophia Antipolis, the University has agreed to pay the basic student dues, and to act as banker for additional payments.
The Section administration has not yet recovered from the termination of the document of cooperation between IEEE and the SEE; but the technical part of the cooperation with local societies is very good.

9.9 Germany

Membership has increased over the last year by over 9% to a total of 3629, including 690 students. This was mainly due to an intense membership campaign, addressing each member individually by mail. Five members were elevated to Fellow grade.
The Section now has six Chapters, and two more, on Electromagnetic Compatibility and Information Theory, are being formed. There are 10 Student Branches.
Cooperation with our national society VDE has made substantial progress, and President Troy Nagle is in intense negotiations with the VDE Board.
The future funding of the Heinrich Hertz Award is in negotiation, but with less promising auspices than in previous years.

9.10 Greece

Elections were held, and the current officers were re-elected. We have had a series of exciting lectures on telecommunications from key presenters Dr Zervos of Bell Labs and Prof BarNess from the New Jersey Institute of Technology.
Members in the north of our Section covering Thessaly, Macedonia and Thrace are organizing the Workshop on Nonlinear Signal and Image Processing, to be held at Halkidiki, Greece in June 1995.
A more imminent event is the Sept.1994 Workshop at Ermioni on Neural Networks for Signal Processing, organized by Dr Vlontzos of INTRACOM S.A.

9.11 Hungary

Membership is about 150, and is slightly increasing despite problems including delays and errors in the processing of membership applications and dues payments; and unduly long delay in the updating of the REP list. A new Student Branch is being formed at the University of Veszprem.
A joint IEEE/IEE conference on Information Technology in the service of Human Communication is planned to be held in conjunction with the World Expo '96 at Budapest.
F Moore and K Richter helped the Section to start a joint office in cooperation with the IEE Budapest Centre.

9.12 Israel

The Section held a general assembly meeting on May 12 1994. The meeting started with three lectures by distinguished IEEE members, and attracted considerable interest. The assembly discussed the reports of the chairperson, the treasurer, and decided to accept new bylaws as recommended by the bylaws committee.
Four members have been elected Fellows, and we now have 19 Fellows and 90 Senior Members in the total of 1000.
Three new Chapters have been formed (IT,SP and VT), and two more (ED and Reliability) are under consideration.
The Section is now getting ready for elections and for a major IEEE conference to be held in May 1995.

9.13 Lithuania

The 'Section-in-Development' was established by Region 8 in February 1993; but at present, though engineers and researchers are eager to become members of the IEEE, the complicated economic situation makes it impossible to create a normal IEEE Section. There are at present 22 members, nearly all of whose dues are paid by Region 8. Most are based at Kaunus and Vilnius universities.

9.14 North Italy

Section membership is now over 1400, with 7 Chapters representing 12 Societies. The Section and the IE Society will co-sponsor the IECON'94, the 20th annual conference of the Society, at Bologna on 5-9 September. The IM Chapter is organizing a workshop on Mathematical Methods in Electrical & Electronic Measurements in July, and the 3rd Volta Colloquium on Partial Discharge Measurements (August 31 to Sept 2), both these being at Como.
The MTT Society with the local Chapter co-sponsored the Symposium on Gallium Arsenide held at Turin in April '94. Other Chapters are planning their activities, and more local events will be co-sponsored jointly with the Italian Electrical and Electronic Society (AEI).

9.15 Norway

The Section is growing satisfactorily, with 33% increase over the last two years to a total of around 500; and even more encouraging is the 240% increase in student membership over the same period.
The Section now has its second Chapter, on SP/COM/IT; and plans are being made for a third Chapter, on AP/MTT.
The first Student Branch is being established at the Norwegian Institute of Technology, University of Trondheim.
The Section is co-sponsoring two symposia, on Information Theory (ISIT'94) at Trondheim (27 June to 1 July) ; and the 1st Joint NORSIG-IEEE Nordic Signal Processing Symposium at Alesund on 2-4 June.

9.16 Poland

The number of members is slowly growing, and the total reached 278 at the end of 1993. The Section has seven Chapters, and another, on Electron Devices, is being organized. Seminars have been organized on fibre optics, signal processing and sensors.
The Section's newsletter carries information to members on the Chapters and their technical meetings.
The main problems for today are enlarging the Student Branch, increasing student activities and getting more funds for the support of the Section.

9.17 Portugal

The real number of members is not yet known, since we have been facing many problems regarding membership renewals. There has been a great delay in receiving IEEE publications.
A petition for a new Student Branch at the University of

Porto has been submitted, together with 57 new student applications. Visits will be made to other universities and polytechnic institutes in order to recruit new student members and create new Student Branches.
Four new Chapters are being formed (IS,CS+SP,C,AP+MTT); and a Section newsletter is being started.
Some initial contacts have been made with our national body of engineers in order to establish forms of cooperation.

9.18 Romania

The main feature of our activity is the close coordination between the Section, the IEE Centre and the local professional society activities, as the members and the aims are either common or a subset of each other.
Section membership is now about 300. We have two Chapters (ED and CAS/CS) and we shall establish two more in 1994, as well as a Student Branch.
The Section was involved in all important electrical engineering meetings in Romania, and in a number of international conferences held in Romania.
Regarding the problems encountered, the big delay in receiving IEEE literature is very frustrating.

9.19 Russia

Two IEEE Chapters have been formed (PC with 22 members, and COMM with 12). Five workshops and seminars with foreign participants were held, in cooperation with the national Popov Society and other national societies.
The IEEE conference on Satellite Communications to be held on 18-22 October is being prepared, with 150 papers already submitted. Relations with national societies have developed properly; and two IEEE members, Dr J Baal-Schem and Dr D Forney, were elected honorary members of the Popov Society. There are still severe economical problems and difficulties in paying the annual IEEE dues.

9.20 Saudi-Arabia (East)

Section membership has grown by more than 2% over the year, and the number of student members was doubled.
A petition to form a Student Branch at the King Fahd University of Petroleum and Minerals has been sent in and is awaiting approval. The Section has cosponsored an international conference (December 1993); and is cosponsoring a national Symposium on Energy Applications to be held at the end of 1994. A 'technical exchange meeting' was organized in June 1994; and the Section continues to sponsor monthly seminars.
It is proposed to form a SubSection in the State of Bahrain (96 members); and another SubSection in the State of Qatar (71 members).

9.21 Saudi-Arabia (West)

We have held seminars, organized with leading companies, on computer applications and software development, and are planning to hold more seminars in other fields.
With regard to cooperation with National organizations, we have jointly organized two very successful short training courses on Communications Skills, with special emphasis on technical writing and on engineering management.
On recruiting, we have found that personal contact is the most successful method of attracting new members. As our membership is characterized by low density distribution over large areas, our major problem is on how to maintain close contact with our members, and on how to motivate them to take part in voluntary work. We would welcome comments and suggestions. In coordination with IEEE Membership Development, we are planning to contact Jordan, where there are about 50 members with no organized activity, with a view to forming a Jordan SubSection.

9.22 Slovenia

Membership is growing all the time. The formation of a Computer Society Chapter has been approved; a Communications Chapter is in the pipeline; and a petition for a CAS/SP Chapter will be submitted.
The Section is the main organizer of an electrotechnical and computer conference in September each year, and preparations are being made for Sept. 1994, the conference getting bigger each year. There will be common events and interdisciplinary meetings, as well as individual workshops.
Three other conferences were also cosponsored by the Section. A second Student Branch has been established.

9.23 South Africa

Progress is being made in revitalising dormant Chapters, and in the establishment of Student Chapters. Steady growth in scope of interest may necessitate accommodation in existing or new Chapters. Serious attention is being given to membership development and upgrades; and our local newsletter is used to advise members of matters of interest.
A record number of conferences is to be organized this year. We are working on a cooperation agreement between IEEE and SAIEE, for mutual benefit.
We are addressing the issue of serving the needs of IEEE members elsewhere in Africa, and in Mauritius.
A proposal is being made for AFRICON '96 to be held in South Africa during September/October that year.

9.24 Spain

During the last semester the Section has grown with the creation of an AESS Student Chapter, and in the near future it is planned to create a Communications Society Student Chapter. The Student Branches have been very active, and are organizing a 'SUMO-ROBOT' contest. A new issue of the BURAN magazine has been published, and a logo adopted for the Section and the AESS Chapter.
On Section administration, a modification of the Section Bylaws has begun, in order to meet the requirements of the Spanish law on non-profit organizations and the IEEE Bylaws.

9.25 Sweden

Sweden Section has four Chapters, and the membership total has risen by about 100 per year to the present total of 1000. The Chapters are quite active and between 10 and 20 technical meetings are held each year.
This year we are arranging a large VT/COM symposium in Stockholm (VTC'94); and during 1995 we will have the Stockholm Power Tech.
The aim for 1994 is to increase the number of Senior Members as well as to strengthen the activities of the Student Branches. It is hoped to form two more Chapters this year, and the financial situation is good.

9.26 Switzerland

The Section has now reasonably recovered after its financial re-start from zero, due to EUROCON'92. The chairmanship of the joint Chapter on Electronics in Medicine and Biology (formed by Austria, Germany and Switzerland Sections) will change over from Switzerland to Germany. Liaison with SEV, the most important national society, has been established, and discussions on cooperation are to follow.
The conference INTERWORKING'94 at Nice has been organized and sponsored from Switzerland; and five more conferences are to follow and will partially be sponsored.

9.27 Turkey

The Communications Society Chapter has been approved, and this increases the number of our Chapters to eight. The CAS Chapter received the 1994 CAS Society Chapter-of-the-year Award. In April, the SP Chapter organized the second Signal Processing Workshop.
The successful MELECON'94 was held at Antalya on 12-14 April, and its success is a matter of pride for us.
Membership is growing, despite the devaluation of the Turkish Lira.

9.28 Ukraine

The Section was formed at the end of 1991, with membership fees for three years paid by the representatives of the Ukrainian diaspora in the USA, Canada and Switzerland. There are 69 members, about two thirds being in Kiev. The Section has three Chapters, and since its formation has held four to six conferences and seminars a year. Some help to the Section has been given by the Kiev Politechnical Institute, and the Institute authorities understand the significance of the information activity in science and technology.
The main difficulties and problems are the continuation of the membership after 1994, when the members have to pay their fees themselves; the presentation of papers at conferences where it is not possible for the speakers to pay for travel in order to attend; and the need to find sponsors and sources of support for the Section.

9.29 United Kingdom and Republic of Ireland

The Section shows positive membership growth, and involvement in world-wide IEEE activities is increasing. A number of our members hold high office in the Societies. Initiatives are being taken on Transnational Activities, and in particular the ISCAS conference will be held in London in June 1994. The Section has good technical activity. There were 50 Chapter meetings in 1993. New Chapters in AES, EMC, EMB and PEL are in the process of start-up.
Concerns include the students' activities. The formation of a Student Branch at the Imperial College in London, however, is an important step. This Branch currently has activity and success and is an example on which we will build for the future.

9.30 Yugoslavia

The Section has at present about 250 members. Because of extremely high inflation in Yugoslavia in 1993, the Section had serious problems, and we want to express our official thanks to Regional Activities (especially to Gloria Gutwein and Mel Olken) for their understanding and effective support. In 1994 we intend to further improve our cooperation with national engineering societies, to increase the number of active Chapters, and to organize at least one Student Branch.

9.31 J T Cain commented that there had been various reasons for delays in the mailing of publications, the conversion to electronic reproduction from 1991/92, the transfer of operations to Piscataway caused delays in 1993, and some production delays were experienced more recently.

10 To hear from distinguished visitors

10.1 C W Turner welcomed the President-elect J T Cain, and invited him to address the Committee. J T Cain said that he was very pleased to be in Denmark with the Region, and noted that it was his second visit to Region 8, having been at Brussels in 1990.
He told the Committee that the IEEE now had a strategic plan. This had started with a Board of Directors decision in 1992 to move along these lines, starting with 'barn-storming' sessions; and by 1993 the plan was put out for review by the Strategic Planning Committee. Feedback was obtained from many sources, and the BOD approved the strategic plan in 1993. A two-year operational plan was started in conjunction with the strategic plan. He said that the five goals of the plan were career enhancement, globalization, organizational improvement, product and services improvements (including the electronic delivery of material), and public responsibilities (including links with national societies). Each of these five goals was resolved into a set of strategic objectives.

10.2 W E Proebster said that ACM was providing a CD-ROM 5-year index for members, and asked whether this was available. M Papo asked for information about the operation in Canada, and enquired whether similar schemes might be introduced elsewhere. In reply, J T Cain said that all the agreements were now in place, and the Director would be the Region 7 Director of the Institute. W S Read added that IEEE had become the one main body in the country, to be known as 'IEEE Canada'; and that all members of the national society were already IEEE members.

10.3 D K Profos said that he would be grateful if the IEEE e-mail addresses could be used all over the world, in order to improve the e-mail service. J T Cain asked for details, which D K Profos undertook to send to him.

10.4 C W Turner next welcomed the Vice President for Professional Activities, C K Alexander, who said that he appreciated the warm hospitality at Hilleroed. Looking at the future, he saw a wide range of problems in the Region, and he thought that the solutions would have to come from the countries of the Region, through Region 8. He considered the biggest problem to be unemployment. He asked the Committee members to communicate with him.

10.5 C W Turner then welcomed the Vice President for Standards W S Read, who showed the Committee transparencies illustrating the IEEE Standards activities. He said that of the IEEE's 25% of world literature in engineering, much of it was on Standards, and the 96 Standards published in 1993 brought the total of IEEE active Standards to 680. He said that 32000 volunteers were

working on Standards, under the Standards Board which has 26 members. He listed the 20 IEEE Societies which are actively developing Standards, and spoke of a particular venture, to make Standards activities automatic. He spoke of IEEE participation in IEC national committees worldwide, where our relationship must be through the movement of IEEE Standards to the IEC level, and by working through IEEE members on the Standards bodies and trade associations of the separate countries.
C W Turner echoed the need for Region 8 to become more deeply involved in this work on Standards.

10.7 C W Turner invited A Kiener to speak on behalf of the Technical Activities Board. A Kiener said that he had spoken before on the relations between Chapters, Sections and Societies, and he hoped that closer relationships could be established between TAB and the Regions, including Region 8. He invited Committee members to speak with him and to ask for assistance, outside the Meeting. He added that it was his first attendance at a Region 8 Meeting, and he appreciated the hospitality.

10.8 C W Turner introduced M Slovick, the new Editor of 'Spectrum'. M Slovick said that in accordance with the global policy of IEEE, he would soon be making an appointment of the person to act as liaison and catalyst with Region 8. Also, later in 1994, he would set up an Asian Bureau chief. Twice a year he will send out a list of topics, with a request for information on authors and material. He said that in June the Board of Directors will be shown the new 'Institute'. On the late arrival of 'Spectrum', he said that every issue is published on time, so that expediting delivery may be a matter of money. He invited Committee members to contact him by phone, fax or e-mail.
R C Winton asked whether we were likely to see the reintroduction of the larger version of 'Spectrum', which we used to get. In reply, M Slovick said that he anticipated improvements during the next few years, but he stressed that it was a commercial operation.
J Baal-Schem said that twice a year we had discussions on the late arrival of 'Spectrum' to our members; and it often arrived three months late. He thought that a way should be found to get 'Spectrum' to our members on time, even if this did cost money.
F R Moore said that some magazines were distributed before their 'published date'; and that some were printed in multiple locations.
In thanking M Slovick for his contribution, C W Turner spoke of the importance of getting 'Spectrum' to our members.

11 The Treasurer's Report

11.1 C W Turner introduced the subject with some preliminary remarks. He said that the financial position of the Region was more favourable than had been expected, and as a result several proposals were to be put forward, in particular (1) to assist the settlement of the problems of the Israel Section;
(2) to match the voluntary contributions in aid of 'needy Sections' by equal amounts from Region 8;
and (3) to enable as many Sections as possible to attend SC96 at Denver, with an equitable distribution of funds.

11.2 R A Remshardt introduced and described his report on the financial status of the Region. He showed transparencies (reproduced on page 19) listing the budgeted and actual expenses and receipts for the year 1993.

11.3 He said that the 1994 budget had previously been agreed, but that revision was now necessary in view of the stronger financial position of the Region, and to take action on the points listed by the Director. He asked for Committee approval for the 'New Budget Proposal for 1994'(reproduced on the lower left hand side of page 19). Describing the changes to the original budget, he said that during 1994 it was proposed to put aside $10000 for SC96, and not the $5000 originally listed. He proposed payment of the legal fees in support of Israel Section, and in addition to loan Israel Section $11500 to enable the Section to repay a loan to the IEEE Computer Society. On voluntary contributions to help 'needy Sections', he said that a 'Special Region 8 Fund' of $10000 would be set up to enable the Region to match the voluntary contributions made by members.

11.4 R A Remshardt proposed the motion that the revised 1994 budget be approved. The motion was seconded by J Baal-Schem, and was approved unanimously.

11.5 On preliminary budget proposals for 1995, R A Remshardt showed the budget (reproduced on the lower right hand side of page 19). The Director said that approval of the 1995 budget will be requested at the October Meeting.

11.6 R A Remshardt said that the Conference Status Summary and the Conference Reserve Account (on p.20) would be discussed under the agenda item 'Conferences'.

11.7 C W Turner asked the Committee to continue to control travel expenses (see reminder on p.20).
He expressed the Committee's appreciation of the excellent work done by Treasurer Remshardt.

Financial Status Report as of Dec. 31, 1993

(Plan vs Actual in US $)

Expenses

	Budget Plan	Actual
Reg. Administration	17 000	11 001
Reg. Committee Travel	90 000	88 629
Region 8 News	45 000	45 372
Conf. Coord. + Comm.	(9 000)	(5 866)
Awards / Fellows	3 000	1 146
S -i -D Support	5 000	3 307
Treasurer	4 000	4 202
Advances		
Contin. Education	4 000	2 423
Chapter Coordination	16 000	10 967
Membership Developm.	12 000	7 831
Student Activities	20 000	20 000
FPC	5 000	2 424
Industry Relation	---	---
Director	5 000	5 500
Past - Director	3 000	2 892
Secretary	7 000	3 448
Contingency	16 000	---
Switzerl. Sect. Support	---	3 308
SC 93 Support	(20 000)	(20 000)
Total	252 000	212 450

1 $ = 1,66 DM year avg.

Financial Status Report as of Dec. 31, 1993

(Plan vs Actual in US $)

Receipts

	Budget Plan	Actual
Direct Support	58 000	56 784
Reg. Assessment until 09 / 93	188 000	202 490
SC 93 Support	(20 000)	(20 000)
Interests w/o	6 000	11 217
(incl. Conf. Res.)		(14 248)
Total	252 000	270 491

1 $ = 1,66 DM

New Budget Proposal for 1994

(in US K$)

Income			
From 93 Surplus	23		
Direct Support	65		
Reg. Assessment	212		
Interests	5		
Volunt. Contribution	5		
Expenses			
Reg. Administration		15	4,8%
Reg. Committee Travel		96	31,0%
Region 8 News		46	14,8%
Conf. Coordin.+Comm.		(10)	
Awards/Fellows		3	1,0%
S-i-D Support		5	1,6%
Advances			
Contin. Education		5	1,6%
Chapter Coordination	(18 + 5)	23	7,4%
Membership Development		12	3,9%
Student Activities		20	6,5%
FPC		5	1,6%
Director		6	1,9%
Director - Elect		3	1,0%
Secretary		7	2,3%
Treasurer		5	1,6%
SC 96 Account		10	3,2%
Israel Section Support (loan)		18	5,8%
Special R8 Fund		10	3,2%
Contingency		21	6,8%
Total	310	310	100,0%

Budget Proposal for 1995

(in US K$)

Income			
Direct Support	65		
Reg. Assessment	220		
Interests	5		
Volunt. Contribution	5		
Expenses			
Reg. Administration		13	4,8%
Reg. Committee Travel		100	31,0%
Region 8 News		48	14,8%
Conf. Coordin.+Comm.		(8)	
Awards/Fellows		3	1,0%
S-i-D Support		5	1,6%
Advances			
Contin. Education		5	1,6%
Chapter Coordination		18	7,4%
Membership Development		12	3,9%
Student Activities		20	6,5%
FPC		4	1,6%
Director		6	1,9%
Past Director		4	1,0%
Secretary		7	2,3%
Treasurer		5	1,6%
SC 96 Account		10	3,2%
Special R8 Fund		10	3,2%
Contingency		25	6,8%
Total	310	310	100,0%

Conference Reserve Account 1993

(until 12-31-93 in US $)

	Receipts	Expenses
Repayments/Surplus		
- CompEuro 92	287	
- VNIS 92 Oslo	7 212	
Advances/Expenses		
- Eurocon 92 (Rest of loss compensation)		2 588
- Melecon 94		
2. Advance R8		4 700
2. Loan to Turkey Section		1 540
Interests	3 012	
Conf. Coordination		1 870
Conf. Committee		3 974
Bank charges		16
Subtotal	10 511	14 688
Balance 12 - 31 - 1993		4 177
Total Balance on 1-1-1993	43 370	
Total Balance on 12-31-1993	39 193	

1 $ = 1,66 DM

R8 Conference Status Summary

(as of 5/94 in US k$)

Name	Advance	Repayment	Loss	Status
CompEuro 90	---	---		open
Melecon 91	1,7	3,7	---	closed
CompEuro 91	6,0	7,8	---	closed
CompEuro 92	10,0	---	10	closed
Eurocon 92	---	---	30	closed
Africon 92	6,7	?	---	open
VNIS 92	---	7,4	---	closed
CompEuro 93	---	---	4 - 5	open
Melecon 94	10,6			open
Melecon 96				open

Rules for Travel Expense Reports

- o Use A-95 yellow IEEE Form
  - Include major vouchers > $ 10 (air fare, hotel, etc)
  - Please sign the form
  - Note exchange rates and currency for reimbursement (preferrably $ or DM)
  - Please give bank account number, bank name and bank code, or bank address for money transfer, - preferrably no cheques (cheaper, faster, safer)
- o Use lowest available air fares (e.g.Apex), no business class reimbursement
- o Single taxi ride not to exceed $ 30
- o Personal car (rental car) -.30 $ or -.50 DM per Km, not to exceed lowest fare (voucher)
- o Extra meals not to exceed $ 25/ day
- o Mail expense claim a few weeks after the meeting, in the same calendar year
- • Reports arriving later than 6 months after the event will not be reimbursed anymore
- • No reimbursement at Comm. Meeting

12 The Secretary's Report

12.1 B W Osborne commented that the Committee now numbered 49, including the 36 Section Chairs, 4 officers and 9 Appointed Representatives. The mailing list for Meetings totalled about 65, with many changes between Meetings. He said that all Meeting notices and agenda papers were addressed to the Section Chair, except where a deputy had been nominated. The Minutes, the Committee address list and the National Society list were always addressed to the Section Chair.

12.2 He asked Committee members to correct their entries on the address list circulated at the Meeting, and in particular to make sure that their e-mail and fax numbers were quoted correctly. He said that all Committee members would receive a copy of the updated list with the Minutes of the Meeting.

12.3 On Section rebates, he reminded the Section Chairs of the need each January to return their financial, Section officer and meeting reports to Piscataway, in order to get the Section rebate money and to avoid having their Section labelled by Piscataway as being 'delinquent'.

12.4 He said that special emphasis was placed on encouraging all Section Chairs to attend the Regional Committee Meetings. Of the 36 Sections, 30 were represented at Hilleroed.

12.5 M Papo asked whether a course on e-mail and information on the cost of e-mail equipment could be provided, as it had taken him a lot of time to get on line. He suggested that the Secretary should be on e-mail.
C W Turner said that we might invite Bob Alden to come to our next Meeting to run a short workshop on e-mail, at a location where e-mail was available.
R A Remshardt said that the installation cost depended mainly on the modem, and should be less than $2000.

12.6 M Papo asked the purpose of the list of national societies. In reply, C W Turner said that IEEE needs the information in order to improve relationships with the many national societies.

12.7 J B Andersen spoke about locations for future Meetings, and said that in Denmark the major headache had been to find a sponsor for the dinner. He thought that maybe this should not be obligatory. In reply, C W Turner said that this was not obligatory; but where possible this had been customary.

12.8 B Palumbo said that in C & S Italy many people had not received their membership cards, and did not know whether

they were still members; there was a need for improved feedback.
V Stepar added that in the Czech Republic many people paid for membership but received nothing. He believed that errors were being made at Piscataway.
T Roska said that there were also problems in Hungary. He had received a membership summary of 150 members, but at the same time 100 members received invoices for renewals. On the payment of the rebate, the three reports had been sent three times, but the Section was still listed as delinquent. He thought that there were problems at headquarters in dealing with small Sections.

13 Region 8 Nominations & Appointments

13.1 K R Richter said that no decisions had to be made at this time. He reminded the Committee about the membership and function of the N & A committee. During 1994 the ex-officio members were K R Richter, C W Turner and P M Larsen; and the elected members were A C Davies, A J Schwab and J P Starski.

13.2 He said that the positions open for nomination this year, as announced by the Director in the February 1994 issue of 'Region 8 News', were the following:-

Director-elect 1996 (to serve as Director 1997/8).

Appointed members: Students' Activities C'ttee Chair(SAC)
Membership Development
Conference Coordinator

13.3 He said that he would send out nomination forms to the Committee. (Forms enclosed with these Minutes).
The deadline for the return of the forms will be Sept.9.
He said that the elections would be held at the next Region 8 Committee Meeting (October 7/9); and added that in May 1995 the incoming Past-Director will chair the election to the N & A committee of the three elected Section Chairs.

14 Editorial Board for 'Region 8 News'

14.1 C W Turner said that the Committee has to deal with two issues, the matter of the successor to the present editor G H Byford for this substantial job; and the appointment of an assistant editor to help in the process and to be trained so as to be able to take over. He asked for suggestions. The second aspect of this matter was that some Section Chairs had expressed a wish for an editorial board to be appointed. He reminded the Committee that there had been frequent requests for the submission of material, so one function of an editorial board would be to stimulate the provision of material.

14.2 G H Byford said that the next issue of the 'Region 8 News' was to have a new format, reducing the space for Section news to the central pages, thus leaving more space for other material. He had been asked to provide articles of different kinds. He commented that an editor was always 'imprisoned' by the authors, in the limitations of the material provided.

14.3 On the subject of an editorial board, he said that the usual committee procedure was not practical; and the cost of any recommendation must be known. He added that authors must be encouraged to submit short articles for publication. The editorial board must tackle problems which the editor would find difficult; and an influential board should be able to find money for sponsorship purposes. The members of a board must be practical people who would go out and do some real work. An unsuccessful board would be a disaster.

14.4 C W Turner said that he wanted to focus the discussion on the two aspects mentioned, and asked for comments.
J Baal-Schem was very much in favour of having an editorial board, which he felt should reflect the requests of the members. He suggested that the board should have four members, two being nominated by the Director and two elected by the Sections.
B C Papadias said that the activity of editing the 'Region 8 News' has relied on the proficiency of the editor, and added that even if there was a board, those in Region 8 should be obliged in some way to produce articles about their activities.

14.5 D C J Poortvliet said that if the job of the board would be to filter the material submitted, this would be a very different function to that suggested by G H Byford. For the first, people could be elected; but in the second we would need experts, and the use of elections would not be suitable.
M Papo commented that the writing of 'Region 8 News' was a tremendous work which could not be done well by a team. He said that the system should not be complicated by having too many people to do a difficult job which was best done by one person, with advice from others.

14.6 A J Schwab said that before a board was appointed its job should be defined. He added that this also applied to the Appointed Region 8 Representatives. He asked for clear job descriptions and for operational plans for the work.
C W Turner replied that this was a wider problem; and commented that Region 1, as part of their regional meeting, has training sessions not only for Section Chairs but also for Appointed Representatives.

14.7 C W Turner asked M Slovick for his observations.
M Slovick said that the 'Spectrum' advisory board had 18 members, and he found that an editorial board was what the editor made it. All day-to-day decisions had to remain in the hands of the editor. It was for the individual editor to determine the interaction with the board. However the approval of an advisory board could be useful in putting forward changes.

14.8 B Zajc said that he had been editor of a technical review magazine for ten years, with an editorial board which came together twice a year to discuss the policy of the magazine. He would want to see appointments made to an editorial board, and not elections.
J B Andersen commented that some of the most important journals were the Society magazines, and they had a chief editor and a network of correspondents to meet the need for many contacts with the readers. He felt that there was no need to have an editorial board for 'Region 8 News'.

14.9 C W Turner said that, to sum up, any editorial board must have a defined function; and he invited Committee members to send further thoughts in writing to the Secretary. He added that the subject would be on the agenda in October.

15 Membership Development

15.1 W E Proebster reported that by April 1994 the Region 8 membership total had increased by 5% over the previous year, an extra 1100 members. He said that compared with other Regions, only Region 10 showed faster growth than Region 8. He showed diagrams illustrating the changes in membership in the different Sections of the Region, and he drew attention to those Sections having few Fellows.

15.2 W E Proebster gave a short report on the MD Workshop held at Brussels on April 23/24. Attendance was good, with representatives of 11 Sections present. The key purpose was to become familiar with the present status of the Brussels Center. A report giving the recommendations of the workshop was circulated at Hilleroed, the main conclusions on action needed being:-
1. New membership applications and renewals should be handled by the Brussels Center; and this should include follow-up to ensure that members were properly served. To put this into effect, the Brussels Center would need on-line connexion with the central IEEE data base.
2. Mem.Dev. materials, including membership leaflets, posters and material packs for conference stands, should be held at Brussels in sufficient quantity; and be made available at short notice for volunteers from the Sections and Chapters.
3. An IEEE 'bulletin board' should be established and

maintained at the Brussels Center. Access to this should be by both e-mail and fax. The information content would include conference, workshop and meeting announcements; prices of IEEE literature, Transactions and Standards; and information on Student activities.
4. Faster delivery of IEEE periodicals was held to be of special importance in view of recent difficulties; and the services of the Brussels Center could relieve this problem.
5. The Brussels Center should be responsible for the quality of the IEEE membership data base in Region 8. Recent experience has shown that in several instances the IEEE data base carries wrong and obsolete material, causing the Sections to have to perform excessive corrections. To this effect, the on-line connexion of the Brussels data base was urgently required.

15.3 In reply to D C Baker, W E Proebster said that the ratio of SM to M was about 6%.
In reply to R Mittendorfer's question on how many students continue as members, W E Proebster said that he would provide material outside the meeting.
T Roska asked how much it cost to hold a MD workshop, and for what results. W E Proebster replied that the cost of the Brussels workshop was in the range 12000 to 15000 Dm, and said that the question was complex and difficult to answer, since some results are long-term effects.
In reply to B Palumbo, W E Proebster said that Student Branches were encouraged to make payments in bulk, but there had been some problems and the wording on the application forms might need to be altered.
A J Schwab said that students quit when they graduate, and thought that some incentive should be offered to retain them as members.

16 <u>The IEEE Customer Operations Center at Brussels</u>

16.1 C W Turner said that he had represented the Region at Brussels on 13 December 1993 on the occasion when the Brussels office was raised to the status of a Customer Operations Center. He added that perhaps it was true to say that we had hoped that more progress would have been made; and his note on the subject in the Feb.1994 issue of the 'Region 8 News' was too optimistic. He invited F R Moore to give the Committee an update.

16.2 F R Moore said that events had moved slower than he had hoped; but he said that in June 1994 the IEEE Customer Services Center at Piscataway would switch over to a new computer center. He showed a chart showing current progress on office operations, the long term goal, and the interim steps. He explained that at present there was no processing of membership papers done at Brussels, everything being passed to Piscataway. Until Piscataway

is on-line to the computer center, Brussels cannot have a direct connexion; but he said that Brussels would be on-line in the long term.
F R Moore spoke of membership renewals, and noted that there was not much advantage to be gained by doing these at Brussels, except for the lower costs of bulk renewals. He would re-examine the current plan for renewals. He agreed that there was a need for the Brussels Center to become active in support of Section and Region activities in Membership Development, and in the storage of promotional material.

16.3 M Papo said that the address details of the Brussels Center should be included in the IEEE Organization Roster for the Region. They were not in the March 1994 issue. He asked how he could reach J Kevers by e-mail. In reply F R Moore replied that his e-mail number was not listed. C W Turner asked G H Byford to include the Brussels Center address information (with fax and e-mail numbers) in the next issue of the 'Region 8 News'.

16.4 M A Zuberi reported dissatisfaction amongst members attempting membership renewals, no acknowledgements being received from Piscataway. In reply F R Moore agreed that acknowledgements should be sent, and he would see what could be done. He added that the computer system used by the IEEE for the last 16 years was very inflexible and required much manual processing; nor did it work well for group applications. He expected that from June 1994 the new system would do the job better.

16.5 A J Schwab asked whether payments using EC cheques are cashed at Brussels, or are the cheques passed to the USA. He added that the application form carried a statement that EC cheques could be paid to Brussels. In reply F R Moore said that the EC cheques should be deposited in a local account at Brussels.

16.6 B W Osborne queried the title of the 'IEEE European Operations Center' and asked whether this was too restrictive. He hoped that the word 'European' would be dropped and that the Center would serve the whole Region. F R Moore replied that the point was taken.

16.7 In reply to W E Proebster, F R Moore said that it is hoped to move away from anniversary billing, e.g. for students whose academic year is not the calendar year.
M Papo commented that in France individuals have to have access to all computer information relating to them.
D C J Poortvliet said that discussions at Brussels indicated the need for more staff training.

16.8 F R Moore then spoke on three other Board of Directors topics which required inputs from Region 8.
On 'focus group training', he said that it was proposed to recruit volunteers from six or more Sections who were willing to do the sampling of target groups. In a focus group, he explained that 6 to 12 individuals would be brought in to provide in-depth information about a subject of interest. Some of the individuals would be members and some non-members. He said that it was hoped to investigate three groups before the next meeting, these being students, recent graduates and engineers in industry. In reply to R C Winton, F R Moore said that the moderators would not have to give much time, there being little preliminary work and about 1½ to 2 hours meeting time for each group.

16.9 F R Moore spoke of IEEE membership structure to accommodate countries where it is difficult to pay dues. He mentioned the idea of having additional membership categories, and he asked for feedback. He said that possible alternatives being considered were
(a) to have 'Regional Affiliate' members, these not being voting members, paying dues in local currency and receiving their Section Newsletter. This was to be tried out in Hungary.
(b) The minimum income provision to be extended to include society affiliates.
(c) To have groups of about 4 members, only one of these receiving copies of publications.

16.10 C W Turner said that the opinions of the 'needy Sections' were especially wanted.
A Lehtola said that the provision of copies of 'Spectrum' should be considered.
A J Schwab thought it necessary to reduce the number of ideas so as to avoid complex solutions.
R C Winton said that he would expect many to join as Affiliates in order to get publications.
C W Turner said that we were talking about people who could not afford to join, even as Affiliates, and he asked whether they were to be excluded from any category of IEEE membership.

16.11 F R Moore spoke on a strategy for East and Central Europe and referred to offices opened in various countries by the IEE, including joint IEE/IEEE offices in Budapest and in Prague. He added that we would also like to focus on libraries; and he said that attempts would be made to find resources for investment in these projects from foundations and government agencies around the world.

17 Awards & Recognitions

17.1 E F Bolinder said that a number of Awards had been received this year by members in Region 8, and details were published in the February 1994 issue of 'Region 8 News'. The Heinrich Hertz Medal had been awarded to Dr Bracewell.

17.2 He said that the Region 8 Volunteer Award Comittee (Bolinder, Larsen, Osborne) had met; and one of the four candidates had been selected. A diploma would be prepared and the name would be made public at a later date, before the next Region 8 meeting. The diploma would be presented on a suitable occasion. There would be no cash award. He added that the deadline for new applications for this year will be December 1994.

17.3 C W Turner said that the question of the cash award could be resolved if the money came from outside donations.
J T Cain confirmed that membership money could not be used.

18 Conferences and Workshops

18.1 J Baal-Schem said that a report on MELECON'94 had been distributed. Despite some travel difficulties due to an airline strike, the Conference at Antalya in Turkey was successful and there was a $12000 surplus. He added that the printing of papers in the proceedings was dependent on the authors being registered for the conference.
He said that plans were in hand for MELECON'96 to be held at Bari in Italy.

18.2 On the Moscow conference on satellite communications in October 1994, he said that the Communications Society was actively involved. Information had been distributed to the Committee.
On AFRICON'96, he told the Committee that plans were going ahead for it to be held near Capetown in September or October 1996.

18.3 J Baal-Schem mentioned the intention of TAB to foster more Society conferences outside the USA, and he asked Section Chairs to find out the extent of the interest in having a major conference held locally, and to contact him.

18.4 R A Remshardt spoke on the financing of conferences, and showed the Committee the state of the conference reserve account (see page 20). He said that the accounts for CompEuro'90 should be closed soon, with the help of a loan to Israel Section from Region 8. He noted that the closure of AFRICON'92 was delayed because some funds were being held back.

18.5 C W Turner asked whether any workshops were being planned, and stressed that money in the conference reserve account was available for support.
M Papo said that a significant conference was being held jointly by French and Swiss Chapters.
D C Baker spoke of the cancellation of an EM workshop at the University of Pretoria, only 10 people having expressed interest. He said that there was a need in South Africa to plan joint events, with the Section collaborating with other Institutions and with non-IEEE societies.
M A Tan said that workshops organized by a Chapter in Turkey in 1993 and 1994 had each attracted over 100 participants. He intended to encourage other Chapters to make similar efforts, and he was interested in getting financial support.
M D Profirescu said that a CAS symposium and workshop would be held in Romania, and it was not yet decided whether it would be under the Region 8 umbrella.
J Baal-Schem spoke of the conference on information technology to be held at Budapest in connexion with 'World Expo '96', and said that we might cooperate, jointly with the IEE.

19 Report on Chapters

19.1 B C Papadias said that J Baal-Schem, A C Davies and A S Vander Vorst were serving as coordinators for the Chapters of groups of Societies. He added that it was hoped to fill a vacancy for Computer Society Chapters.
He noted that the number of Chapters was increasing, with an additional 16 formed in the Region during the first four months of 1994; and with some financial support from Societies for their Chapters in the Region.
He reported that the PE Society is to hold a Chapter Congress for all Chapters of the Society world-wide.
He said that it was hoped to bring the Chapter coordinators together before the October 1994 Region 8 Committee Meeting.

19.2 C W Turner said that he would like to propose that Prof Okyay Kaynak (the V/P of the IE Society) should be invited as a new Chapter coordinator.
He added that the financial support of Chapters continues to be a key issue, and said that he would like to hear from any Section where this presents a difficulty, as there should be no obstructions between Sections and Chapters.

19.3 D C Baker said that in South Africa Section the AP/MTT Chapter organizes a joint symposium every year, and puts aside seed money for the next. Their COM/SIG Chapter took a different approach, each event having entirely separate finances. He added that some seed money had been made

available for COM/SIG. This was seen as a future problem, and as a membership growth issue.
In reply, C W Turner said that the only guidance he could give would be to establish the financial principles before the event is organized. He welcomed the use of seed money.

19.4 In reply to B Palumbo, J T Cain gave his undertaking that the future Section rebate would be a function of Chapter activity. C W Turner said that he expected modifications to the present Section rebate scheme to be introduced, but he did not anticipate immediate changes.

19.5 B C Papadias commented that some Chapters were inactive, and in some instances this may be due to lack of money. He hoped to establish annual meetings of Chapter Chairs. C W Turner agreed that we should try to get a meeting of Chapter Chairs at every Society conference in the Region. This was supported by P M Larsen, who added that the Society should be asked to contribute part of the cost.

19.6 M A Tan said that A C Davies helped greatly in coordinating the activity of a newly established Chapter, and gave useful advice on how to request financial support from the Society.

20 Student Activities

20.1 D C J Poortvliet reported that a Student Paper Contest was held in Turkey at MELECON'94, and that the quality of the presentations was excellent. The winners came from (1) Belgium, (2) The Netherlands, and (3) Turkey.
He said that it was planned to hold the next contest in 1995, in a Section in the Eastern part of the Region.

20.2 He noted that four more Student Branches were to be set up in the near future. He said that Spain Section had the highest number of students, and that they produce their own magazine and organize symposia with attendances of around 300. On student travel, he quoted the example of exchange visits between the University of Eindhoven and MELECON'94 in Turkey.
He said that student membership in the Region appears to be approaching saturation at a level of about 5000.
C W Turner asked whether the data on student enrolment in engineering courses also showed a similar curve.
J B H Peek asked whether it was possible to give the winner of a student award the opportunity to go to a major conference and to have the award presented there.

20.3 R Mittendorfer said that in Turkey, 30 to 40 students were asked to speak about their program and about any problems which arose. Their main confusion was whether the Student Branches were supported by the IEEE, and they

said that many Branches had to work independently.
C W Turner stressed that we had to take these remarks very seriously; and that it was a matter of great concern that many students did not continue their membership after graduating, and that there was dissatisfaction amongst student members on membership renewals.
D C J Poortvliet thought one reason to be military service, another to be unemployment, while others did not find IEEE membership to be necessary to get a job.

20.4 In reply to M Papo, D C J Poortvliet said that he would send a financial plan to all Student Counselors and to Section Chairs.
K R Richter said that a Student Branch which is far away from the Section does not receive much support from the Section. He added that some Student Branches do help to make the IEEE visible. He asked whether students on military service could be offered continuation of their membership at minimum rates.
M Papo said that in France under the current economic situation, most societies offer a very low or zero membership fee for unemployed members, including students on military service.
D C Baker asked whether a student joining IEEE as a post-graduate could benefit from a sliding scale of dues.
J T Cain replied that unfortunately the answer was no.

20.5 On e-mail, D C J Poortvliet said that he would bring information to the next meeting on how to handle e-mail, and about how to approach information from Piscataway and some Societies. He was aware that some were not compatible. He added that in many countries, bulletin boards on e-mail gave access to many information sources.

21 Forward Planning

21.1 R C Winton said that his report had been circulated. He had discussed with Denmark the possible formation of a SubSection in Iceland, but the members there were not interested. He noted that members off-shore and outside any Section area could apply to become members of a neighbouring Section.
On special funding, he said that members would again be invited to make a voluntary contribution in aid of 'needy Sections', with any amounts subscribed being matched by Region 8. (See p.5 of these Minutes).

21.2 On libraries in Eastern Europe, there had been considerable activity, and he had been trying to find out which publications should be sent. Societies would be asked to help (some had done so already) and he said that an appeal would be carried in 'Region 8 News'. This action should result in widespread contributions of publications to libraries in Eastern Europe. He added

that for Lithuania the supply of copies of 'Spectrum' had been arranged with M Slovick.

21.3 R C Winton noted that A J Schwab had asked for job descriptions for Section Officers and Appointed Representatives, and he thought that this should be on the Agenda for the next Meeting.
R A Remshardt said that he had attended a Financial Workshop at Piscataway when job descriptions were promised; but he had received nothing since then.

21.4 C W Turner thanked R C Winton for the help which he provides to the Region, and he said that the work on the libraries in Eastern Europe provides a data base on which further action could be built.

22 Continuing Education

22.1 K R Richter spoke of Continuing Education programs at a Regional level, and said that each Section Chair would be sent a copy of the catalogue of Cont.Ed. programs.
On Cont.Ed. programs at Section level, he mentioned joint activities with national societies, cooperation with companies and industry, coordination with Chapter activities, setting up workshops and short courses, and translation into local languages.

22.2 C W Turner said that in the past, comments had been made on the high cost of the Cont.Ed. materials; and of course material on video, some of which was not very useful and some of poor quality. He thought that there might be a need to evaluate the quality of the material.
K R Richter agreed that evaluation of the Cont.Ed. material was necessary; and commented that the quality varied greatly between tapes.

22.3 B C Papadias asked if there was any report on the use of Cont.Ed. material by Sections, and if so whether there was any reference to Chapter activities. In reply K R Richter said that there was little information on the use of Cont.Ed. programs by Sections or Chapters, and that he would ask Sections to report on any programs seen.

22.4 A van Gelder said that the Educational Activities Board was trying to review the materials available. K R Richter expressed his concern that three IEEE groups appeared to be working in parallel in this field. He would send back information to all three groups.

23 The list of Recognized Educational Programs

K R Richter said that he had inherited a very difficult task, as the latest REP lists distributed to Section Chairs contained much confusion and many errors.

C W Turner said that it was clear that we had much work to do in order to get the REP list in good shape. He appreciated the work done by F L Staffanson, and he asked Section Chairs to collaborate in improving the REP list.

24 Future Meetings

B W Osborne said that the next Meeting of the Committee will be held at Prague in the Czech Republic, on October 8/9, with preliminary meetings on Friday October 7. He said that Section Chairs should plan to arrive on the afternoon of October 7. Items for the Agenda should reach him by August 18.
He added that the probable dates for 1995 were 27/29 May and 7/8 October.

25 Closure of the Meeting

Director Turner closed the Meeting at 1803 on 29th May, with thanks to the Officers and Appointed Representatives of the Region, to J B Andersen and the Denmark Section for a very enjoyable and profitable Meeting, to Danish Telecom for the excursion and dinner on 28th May, and in particular to Ove Skovgaard for all his work.
R C Winton expressed a vote of thanks to the Chair.

Circulation

To the Region 8 Committee. Copies also to H Troy Nagle, J T Cain, V K Bhargava, D Bolle, J H Powers, F R Moore, M I Olken, C Alexander, W S Read, F Aldana, M Slovick, A C Davies, R Jasinevicius, J Kevers.

From Basil W Osborne (Secretary, Region 8). Mailed 13 July '94.
2 Wilmot Cottages, Park road, Banstead, England SM7 3DH.

Action items	Page	Para.	Action by
Relations with Nat.Soc.	4	6.2	Section Chairs
Voluntary subscription fund	5	7.2	Section Chairs
SC'96 on May '95 agenda	6	8.7	B W Osborne
E-mail info to J T Cain	15	10.3	D K Profos
'Spectrum' contents & topics	17	10.8	Committee
Return of nomination forms	22	13.3	Committee
R8 News edit.board (to Sec.)	24	14.9	Committee
Brussels Center address info.	26	16.3	G H Byford
Acknowledgements of renewals	26	16.4	F R Moore
Society conferences	28	18.3	Section Chairs
Meetings of Chapter Chairs	30	19.5	Chapter Coords.
REP list	33	23	Section Chairs

Enclosures (to Committee only): address list, nomination forms

Minutes of the 63rd Meeting of the Region 8 Committee, held on 8/9 Oct.1994 at the Park Hotel, Prague, in the Czech Republic.

Committee members present:-

C W TURNER (Chairman)		Director, Region 8	
P M LARSEN		Director-elect	
B W OSBORNE		Secretary	
R A REMSHARDT		Treasurer	
J B H PEEK		Chair,	Benelux
B PALUMBO		Chair,	C & S Italy
A SZABO		Chair,	Croatia
K P DIAMANTIDES	*	Vice-Chair,	Cyprus
V STEPAR		Chair,	Czechoslovakia
J B ANDERSEN		Chair,	Denmark
A-L AHMED		Chair,	Egypt
A LEHTOLA		Chair,	Finland
M PAPO		Chair,	France
G G STASSINOPOULOS		Chair,	Greece
T ROSKA		Chair,	Hungary
A SEIDMAN		Chair,	Israel
M JARAGH	*	Treasurer,	Kuwait
I S OGUNBAYO		Chair,	Nigeria
L DADDA		Chair,	North Italy
F BEKKADAL		Chair,	Norway
Z M CIOK		Chair,	Poland
R M VIDAL		Chair,	Portugal
S RAU	*	Vice-Chair,	Romania
H LANTSBERG	*	Vice-Chair,	Russia
K H BIYARI		Chair,	Saudi-Arabia (East)
B ZAJC		Chair,	Slovenia
D C BAKER		Chair,	South Africa
J ROMEU	*	Secretary,	Spain
S BERGMAN		Chair,	Sweden
E HAUCK	*	Sec/Treas.	Switzerland
M A TAN		Chair,	Turkey
A YANDULSKY	*	Secretary,	Ukraine
B R HARRINGTON		Chair,	U.K.R.I.
G S PAUNOVIC		Chair,	Yugoslavia

W E PROEBSTER	Membership Development
K R RICHTER	Continuing Education
J BAAL-SCHEM	Conference Coordinator
B C PAPADIAS	Chapter Coordinator
R C WINTON	Forward Planning
G H BYFORD	Region 8 News
R MITTENDORFER	Student Representative

* Nominated deputy for Section Chair

/ Continued on p.2

Absent/apologies

D C J Poortvliet	S.A.C.
E F Bolinder	A & R
I J Hochmair	Austria
A J Schwab	Germany
H Modir-Shanechi	Iran
C S R Aloo	Kenya
M A I Turki	Saudi-Arabia (West)

Term of service expired
Chair, United Arab Emirates

Observers present

L T Gandia	IEEE Secretary and Ombudsman
B A Eisenstein	Div.6 Director, TAB Representative
J B Levy	Manager, Regional Activities
A C Davies	N & A, Chapter coord.
J P Starski	N & A
A S Vander Vorst	Chapter coord.
O Kaynak	Chapter coord.
I Mojzes	Chapter coord.
Z Skvor	Treasurer, Czechoslovakia

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Motions
In these Minutes, motions are identified by a vertical line in the right hand margin.

Action items
These are listed on p.32.

1 Opening the Meeting

Director Turner opened the Meeting at 0905. He welcomed and introduced newcomers to the Committee; and those present as observers and guests, including L T Gandia (IEEE Secretary), B A Eisenstein (representing TAB), J B Levy (Regional Activities), and members of the Regional N & A and Chapter Coord. committees.
He regretted that the SAC, D C J Poortvliet, was seriously ill and had sent his apologies, saying that he had been advised not to run again for SAC. Director Turner said that the new SAC would be chosen from candidates listed by N&A (agenda item 13). The Secretary undertook to send Dick Poortvliet the Committee's best wishes for his recovery.

2 Meeting arrangements

The Secretary described the arrangements for transport between the Hotel Expo and the Park Hotel; for the excursion on the afternoon of October 8th; for the dinner that evening; and for the payments by Committee members to the agents Codis & Tercier at the previously agreed package rates.

3 Approval of the Minutes of the previous Meeting

The Minutes of the 62nd. Meeting, held at Hilleroed on 28/29 May 1994, were approved subject to the following corrections:- On page 12, line 5, for 'IS' read 'PES'.

4 Matters arising

J B Andersen said that he would circulate a folio of photographs taken at Hilleroed. Copies would be available at a nominal charge.

5 Adoption of the Agenda

The agenda list was adopted, with one extra item, to hear distinguished visitors, to follow Section Presentations.

6 The Director's Report

6.1 C W Turner said that since May he had attended the Board of Directors' meeting at Denver, where the main item of business was a 'retreat' for a complete review of the business of IEEE. This was a wide-ranging session, including items of special interest to Region 8. A possible re-organization of the Institute was discussed. He said that there was some doubt as to whether the present structure of the BoD, with 10 TAB and 10 Regional Directors, was the right structure for the future. Queries had been raised on the usefulness of the Regional

structure, which in Region 8 we tend to take for granted. Director Turner commented that no coherent view had emerged, so that the session was not entirely successful. He added that another retreat was planned.

6.2 C W Turner commented that there had been some recent deterioration in the IEEE's finances, and that the financial forecast showed the need for a $2 dues increase. His opinion was that this was inevitable, since there had been no change during the previous year; and he thought it preferable to have small dues increases at regular intervals, so as to avoid large changes.

6.3 He said that work was being done on ways to increase the amount of local autonomy in the Sections. He noted that although 76 currencies were now accepted by the IEEE for dues payments, this does not help Sections with non-convertible currency, or those having large rates of inflation. It was not possible to reduce the dues to very low levels and still to maintain the services to members. There were anxieties in Region 8, and also in Regions 9 and 10, on the payment of dues. Problems in the Czechoslovakia Section on membership applications and renewals had been discussed the previous day, and similar difficulties had been experienced elsewhere.

6.4 Director Turner reported good progress on collaboration with the National Societies; and he noted that the Secretary was keeping the data base current. There was a trend towards closer collaboration, for example between the IEEE and the IEE, with a joint office being set up at Budapest in a building of one of the National Societies. Various schemes were being discussed for the reduction of dues for joint membership. He mentioned the recent visit to Region 8 by the IEEE President Troy Nagle and by EXCOM and a group from TAB, travelling to a number of countries and meeting with the National Societies and with Sections and students. He asked the Sections visited for their reactions to the visits.

6.5 On the subject of 'Spectrum' and 'The Institute', he said that Region 8 had complained about the reduction in the quality of 'Spectrum' over the years; and he commented that 'The Institute' had been seen to have little relevance to our members. He added that the editor of 'The Institute', K Moore, had set up a net of correspondents, including 9 in Region 8, to provide news items, both from industry and from academia; and as we were one of the more critical groups, we should try to help him.

6.6 On the present status of the Brussels office (Customer Service Center), C W Turner said that a year before we

had a presentation from F R Moore on the opening of the Service Center on 13 December 1993; but without an on-line link to the Piscataway data base there was no point in using Brussels instead of Piscataway. He expected a hiatus of perhaps another year before we could expect an improvement in the status of the Brussels office. At present Brussels is rarely contacted, though an e-mail 'hot-line'exists; and C W Turner proposed to introduce, on the front page of 'Region 8 News', a small panel advising members of the Brussels postal and e-mail address; and on how to contact Piscataway.

6.7 On the subject of Sections' Congress '96, C W Turner said that this would be on the agenda for the May 1995 meeting, and that the Treasurer was preparing estimates of travel costs.

7 The use of voluntary subscription funds in support of 'needy Sections'.

7.1 C W Turner reported that the total so far subscribed by members was very close to $5000, to which Region 8 has added a further $5000. He said that so far there had been very few submissions from Sections for the use of the funds available. Some money had been used to ship journals to our contacts in Albania.

7.2 He said that at Budapest, for the joint office set up in collaboration with the IEE, staff support at $1000 p.a. was to be provided by IEEE over an initial 3-year period.

7.3 C W Turner told the Committee that $1000 was being given towards an initiative taken by the Electron Devices Society, under which 10 years' back issues of some of the publications of the major Societies would be given, in microfiche form, to selected libraries in central and eastern Europe.

7.4 He said that another use of the funds had been to help 31 students from Sarajevo to join the IEEE. K R Richter explained that an approach had been made in June 1994 by the Sarajevo University authorities, and that 40 people had attended a summer school at the Technical University at Graz, the cost of this being met 50% by the Austrian government and 50% by a Swiss foundation. This led to a proposal for an IEEE Student Branch to be set up at Sarajevo, possibly in conjunction with that at Graz.

7.5 C W Turner added that the voluntary fund check-off box would be included in the membership renewal documents, to be mailed from Piscataway on or about 9th November.

8 The Effective Functioning of Sections

8.1 Director Turner said that our concern arose from the number of supposedly 'delinquent' Sections in the Region; though it was known that some of these had sent in reports which had not been acknowledged. He saw the function of the Region 8 Committee as including guidance to Sections. He added that Sections should conform with their own Bylaws with respect to terms of office and dates of elections, and said that for various reasons some matters fell into disuse.

8.2 He referred to the Section Report form distributed by the Secretary with the agenda, and asked for the forms to be completed and returned. He said that these reports should stimulate activity in the less active Sections. On the information requested at the foot of the form, he said that advice was being sought on the best way of sending books and journals to countries in central and eastern Europe, as the cost of shipping could be high.

8.3 He noted that in some Regions the training of Section officers was part of the meeting routine. In Region 8 we had not done this formally at the level which was practised in other Regions. It was proposed to introduce more time for training at the May meeting. He mentioned the 'Focus Group' training manual, which covers a wide range of IEEE activities.

9 Section presentations

N.B. In addition to the short oral presentations made at the Meeting (which were not recorded), the Section Chairs were invited to provide the Secretary with an 80-word paragraph of Section news for these Minutes.

9.1 Benelux

In September, members of the Section committee met in Brussels with the IEEE President H T Nagle and the President-elect J T Cain. A larger meeting was organized the next day at the Technical University, Eindhoven, and again there was a useful exchange of ideas between the members of the IEEE Board and various members of the Benelux Section.
During the International Broadcasting Convention which was held in Amsterdam in September, the IEEE stand was maintained by the Student Branch from Delft.

9.2 Central and South Italy

The Section has recently taken part in one national conference and six technical seminars. Particular attention has been devoted to the recruitment of student members, and the Section Committee is presently analyzing various possible technical activities for members in industry. Tighter cooperation with the national Electrical Association is being pursued.
A prize, jointly sponsored by the Section and the Dept. of Electronics Engineering of the Rome University 'La Sapienza', has been awarded this year to an E.E. graduate to honour the late Prof.Barzilai, who was the founder of the Section. The prize utilizes a special fund, and will be awarded annually to an E.E. graduate from Universities in the Section area.

9.3 Croatia

The Section held its annual meeting in June, when officers were elected for the two-year period to June 1996. Most members are from the University of Zagreb, and have been active in creating new educational programs. This year we celebrate the 75th anniversary of technical studies at our 325 year old University.
We are making arrangements for cooperation with our National Societies, especially in co-organizing conferences at which we encourage our engineers and scientists to join IEEE. From October 1994 we intend to set up a Student Branch on the Electrotechnical faculty of the University of Zagreb.

9.4 Cyprus

The Section has held 7 meetings in 1994, during which the strategic plan for the Section was discussed, and a program of technical meetings was planned for 1995. In addition to the International Conference on Digital Signal Processing (June 1995), a 1995 Symposium on 'System Control and Data Acquisition Systems' is being organized in cooperation with the Electricity Authority of Cyprus.
An ambitious program of technical lectures has been planned, as well as 2 technical film nights, and a social occasion.
Petitions for the first two Chapters are almost ready for submission.

9.5 Czechoslovakia

The membership total is about 100, with activities in hand for increasing this number. Today's unsolved problem is that of getting engineers to appreciate the

value of membership, and in this respect the late delivery of publications is a major difficulty. Another problem is the economic recession in our electrical industry. Our activity is concentrated on cooperation with other organizations having similar interests, and in the joint sponsoring of conferences. We prefer the payment of conference fees for members or students as a form of sponsoring.
With the help of the SAC we prepared the establishment of a Student Branch. One Chapter is in existence (MTT/AP), and preparations for another Chapter are under way.

9.6 Denmark

The Section is in a reasonable state of affairs. The Region 8 Committee Meeting in May gave good national publicity, and in particular the Engineering Milestone at Lyngby was mentioned in the national press, as well as in the 'Region 8 News' and 'The Institute'.
The e-mail data base is being extended, hopefully eliminating in the future the considerable expense of mailing. New Bylaws have been approved. There will be changes in the Section Committee from January 1995.

9.7 Egypt

The Section membership increased by 20% over the year and has now reached 400. About 30% are students. The Section has 5 Chapters (AP, MTT/ED, Control, Power and Computer).
With the new Student Branch recently established at the American University in Cairo, we now have 5 Student Branches, the others being at Cairo, Alexandria, Mansoura and Menoufia Universities.
The Section will continue visits to Electrical and Electronics factories, as well as to Research Centers. In August 1994 there was a visit to 'El-Maco', the switchgear and transformer company in Cairo.

9.8 Finland

The IEEE President H Troy Nagle together with TAB representatives visited Finland in September, and the Section activities were energized by lectures and meetings with Finnish members. Round table discussions were held with representatives of major national technical societies in Finland. The visitors also met Professors Leo Motus and Vello Kukk from Estonia; and visited Nokia, ABB and VTT.
It is hoped to promoted ED Society activity in Finland, either by a new ED Chapter, or by a joint Chapter with one of the existing MTT/AP or SP/CAS Chapters.
The SP/CAS Chapter helped to organize the Symposium on Industrial and Engineering Mathematics, and the TTV

Symposium on Signal Processing, both at Tampere in May; and the Section helped to sponsor the ISSSTA'94 Symposium on Spread Spectrum Techniques and Applications at Oulu in July (350 attendees from 33 countries). The Section and the Computer Chapter were among the organizers of the conference on Artificial Intelligence Research in Finland at Turku in August (100 participants).

9.9 France

Membership has shown a small growth, of 41 since the end of 1993. Our special emphasis on student recruiting has been successful, with a 60% increase.
Our Computer Chapter hopes to extend e-mail availability within the Section, and if successful an e-mail course will be organized. The EMC Chapter has been very active and is preparing a Workshop on the Implementation of the European EMC Directive, and a tutorial for members who have to implement those standards.
The Robotics and Automation Chapter has been created; as well as the joint MTT/ED Chapter. The OSATES'94 conference at Brest in September, organized by the Chapter of the Oceanic Engineering Society together with the SEE, was very successful and attracted attendees from many countries. A special Student Poster Contest was held.
France Section has welcomed IEEE members from Algeria, Morocco and Tunisia, who could not yet form their own Sections.
The IEEE EAB Major Innovation Award has been awarded to Drs Gueguen (France), Robinet (France) and Neirynck (Switzerland), following nomination by France Section.

9.10 Germany

Membership has increased by 10% over the year to a total of 3223, including 676 students.This increase was the result of our continuous recruiting campaign, addressing each member individually by mail. The Section has 10 Student Branches and 7 Chapters. Two more Chapters are being formed, on Information Theory (IT) and Components, Packaging and Manufacturing Technology (CPMT).
A visit by the President-elect J T Cain, General Manager J Powers, V/P Standards W S Read and Public Relations Director H Horwitz made the autumn meeting of the Germany Section EXCOM a particular success. Two subsequent Workshops organized by the TAB Coordinator F Andrews contributed to energizing Germany Section officers and to providing them with information from IEEE headquarters.
As expected, the continued funding of the Heinrich Hertz Award becomes extremely difficult, and various additional sources are presently being pursued.

9.11 Greece

The major event in our Section has been the IEEE Workshop on 'Neural Networks for Signal Processing' held in September '94 at Ermioni in Greece, with 80 international participants and key speakers from the academic and industrial worlds.
Twelve technical and Chapter meetings were held in the Athens area. Members in the Thessaloniki area are busy preparing the 8th International Symposium on Theoretical Electrical Engineering to be held on 22/23 Sept.1995; while in Athens the organization of the ISIE'95 International Symposium on Industrial Electronics to be held on 10/14 July 1995 is proceeding at full speed.

9.12 Hungary

The Section has been quite active. In addition to the election of officers for 1995, several technical meetings were held, and a new Student Branch at the University of Veszprem was approved. Preparations were made for the opening of a joint IEEE/IEE office in Budapest, in the building of MTESZ, the Association of National Societies for Science and Technology.
At the IEEE EXCOM meeting held in Budapest, contracts were signed between the IEEE and four National Societies. There was a successful industry luncheon, and a Section meeting with IEEE EXCOM members to identify the most urgent needs of our engineering community. Preparations are being made for a joint IEEE/IEE conference in Budapest in 1996 or 1997.

9.13 Israel

Since our May 1994 report, the Section has formed a new Chapter, Electron Devices. The Signal Processing and the Information Theory Chapters held a successful joint meeting which attracted over 120 engineers and researchers. The Engineering Management Chapter reported its first meeting this year, at Tadiron Ltd at Holon. The Computer Chapter and the MTT/AP Chapter are each planning a major conference to be held this year. The preparation of our major IEEE Convention (March 1995) has moved into high gear and the call for papers distributed. The Section plans to publish a bi-monthly newsletter to keep our members informed about ongoing IEEE activities, and we hope that this newsletter will tighten the connexions between our members and boost IEEE activity in Israel.

9.14 Kuwait

The Section had four lecture meetings in the first half of 1994, and several newsletters have been issued. An award for the best student paper had been started in 1992/93, and this was continued in 1993/94, with prizes donated by the Kuwait Foundation for the Advancement of Science (KFAS). The winner for the academic year 1994/95 will be announced in November. The Section looks forward to participating in the Region 8 Student Paper Contest.
The IEEE Student Branch at Kuwait University is doing its best to persuade students to join the IEEE.
Three seminars will be held before January 1995, and the recipient of the Kuwait Prize for Science will give a paper in the first, starting on November 29.
The main problem in the Section is mail, and the receipt of journals and Transactions, since there is no surface mail to Kuwait. Some members have also had problems with air mail.

9.15 Nigeria

The political problems in Nigeria over the last two years have seriously hampered our activities. This situation, coupled with the resulting downturn in the economy, has meant that many members are not up to date with their membership payments.
However the situation now appears to be stabilizing. The Section elections are now scheduled for February 1995 and it is hoped that the Section will get a new lease of life.

9.16 Norway

The Section is growing very satisfactorily, with a total approaching 500, following a 33% increase during the last two years. Even more encouraging is the 240% increase in student members over the same period.
The Section has established its second Chapter, a joint Signal Processing, Communications and Information Theory Chapter. A third Chapter on MTT/AP is being planned.
The first Student Branch has now been established, at the Norwegian Institute of Technology, University of Trondheim.
Two symposia have been cosponsored this year, the International Symposium on Information Theory at Trondheim on 27 June/1 July; and the 1st.Joint NORSIG-IEEE Nordic Signal Processing Symposium at Alesund on 2/4 June.
The Section was visited on 30th June by the V/P of Regional Activities V K Bhargava, when we had an interesting discussion involving Section officers, Chapter representatives and student members.

9.17 Poland

The Section has 250 members, and a Student Branch at the Warsaw University of Technology. Student Branches at Gdansk and at Wroclaw are being organized. There are 8 Chapters, including IE/PE started this year; and another, on Electron Devices, is being formed. The Section Newsletter carries information to members about Section activities. About 40 technical meetings were held this year by Chapters; and two International Conferences were held, on 'Opto-electronic Sensors' and on 'Microwaves'. The IEEE President H Troy Nagle visited the Section, together with the IEEE Secretary L T Gandia, and meetings were organized with Section representatives, Chapter Chairs and students. The Agreement between the IEEE and the Polish Association 'SEP' was extended for the next 5 years.

9.18 Portugal

The new Student Branch at the University of Porto has been approved, as well as the new PE Chapter. A petition for a CAS/SP joint Chapter is being prepared.
Membership is growing, particularly regarding the number of students. It is hoped in the near future to create new Student Branches at the Universities of Minho and Coimbra; and to reinstall the Branch at Lisboa. Two seminars were held by the IA/PEL/IE joint Chapter; and the Section has also supported seminars at the Universities of Porto and Lisboa. The Section organization is being re-structured, and the Bylaws updated. There are still many complaints about delays in membership renewals and about communication with IEEE headquarters.

9.19 Romania

The Section now has over 300 members from Universities, Research Institutes and factories. The two Chapters (ED and CAS) are very active. Four more Chapters are being formed; and approval for the formation of a Student Branch is awaited. Together with the Romanian Academy of Science and the Ministry of Research & Technology the 17th annual Semiconductor Conference was organized. The Section was also involved in three large conferences held by overseas specialists in the fields of Communications, Computer Aided Design and MOS Technology.
There is a lack of technical information for the period 1985-1991 and technical donations would be welcome. There are serious internal financial problems, and it is difficult for the members to pay the dues. There is serious delay in the delivery of publications; and some do not arrive at all. The Section keeps good contact with Piscataway by Internet.

9.20 Russia

The Section took part in discussions with the IEEE delegation headed by President H Troy Nagle on an overview of the agreement for cooperation between the IEEE and the Popov Society; and on a proposal from IEEE suggesting that an IEEE office in Moscow, manned by part-time staff, might be established.
The Section helped to organize the October '94 Conference on Satellite Communications, jointly with the Popov Society, the IEEE Communications Society and Region 8.
A successful Workshop was arranged by the P C Chapter. A new Communications Chapter has been established, and with the PC Chapter took part in a survey of Russian Libraries for the receipt of donated publications.
The Section has plans for additional Chapters; and for cooperation with other organizations on future conferences and workshops.

9.21 Saudi-Arabia (East)

We have had positive membership growth, especially with regard to students. We have received approval for a Student Branch at the King Fahd University of Petroleum and Minerals at Dhahran. The Branch is planning a recruiting campaign among the students.
As well as the monthly seminars, the Section held a one-day technical conference in June; and a similar event is planned for 1995. The Section is cosponsoring a Symposium on Energy Applications next November. A petition to form a Power Systems Chapter has been submitted.
The Section members have voted to amend the Section Bylaws so that the elected Executive Committee will serve for two years, and this should provide more continuity for Section operations.

9.22 Slovenia

The new CAS/SP Chapter has been approved; but the formation of the COM Chapter is still in progress.
The Section cosponsored the International Symposium on Telecommunications in October '94; a Workshop 'Man-Machine' in June; and a Workshop on '3D Scene Acquisition, Modelling and Understanding'.
The Section organized the big traditional event, the Electrotechnical and Computer Conference ERK-'94. The papers were presented in 10 very specialized Workshops, in order to compare results. The coming together of different specialists enabled interdisciplinary projects to be examined. Eight invited speakers provided continuing education for the participants; and a Student Paper Contest was held. In this way also, future work is planned.

9.23 South Africa

The cooperation agreement between the IEEE and the SAIEE is being completed. The Section has had an extremely successful year with regard to conferences, symposia and workshops, and credit is due to Profs D van Wyk and P W van der Walt for their iniatives. We are trying to attract volunteers to work for the Section.
Present problems include tardiness by Chapters in filing meeting reports, and difficulties in forming new Student Chapters. Both issues are being addressed.
A proposal for hosting AFRICON'96 has been prepared; and also a petition for a joint Electron Devices/Electro-optics/Lasers Chapter.
The Section has given financial support to conferences and workshops, and towards the travel of guest lecturers.

9.24 Spain

The new Chapter of the Power Engineering Society has been approved; and submission has been made for the creation of two Student Branch Chapters.
The legal process to modify the Section Bylaws will be finished during the next semester.
The Student Branch is keeping up its activity, and is organizing a ROBOT-SUMO contest in March 1995.

9.25 Sweden

Our four Chapters are quite active, and our membership total is now over 1000. It is hoped to start up three more Chapters. The VTS'94 Conference was held at Stockholm in June, with more than 900 participants. The PES Chapter is preparing for the 'Stockholm Power Tech' in June 1995.
The Section was visited in September by the IEEE President H Troy Nagle with representatives from TAB, and despite late information on the visit, there were some good meetings, a round table discussion and visits to the Royal Institute of Technology and to Ericsson.
Joint activity is planned with the Society of Swedish Engineers in December. The use of Internet e-mail is rapidly increasing.

9.26 Switzerland

In general, there is nothing extraordinary to report. The Section Bylaws have been revised and are now approved.
In September a delegation from IEEE headquarters visited the Section. In a meeting with a representative of TAB, we were able to state our main concerns about conferences in Europe and in cooperation with the USA. We are looking for fewer conferences, but more focused, more international and with higher quality presentations.

9.27 Turkey

We have 8 Chapters and they are all active. We have established and announced the 'IEEE Turkey Section Web Server' that can be accessed by anyone on Internet. This should give more power and efficiency to our activities. Also, we are providing the majority of our members who do not have access to Internet with a BBS service. This will provide each member with 450 minutes free access. This is effective immediately in Istanbul, and will extend to Ankara and Izmir by January 1995.

9.28 Ukraine

The Section, created in 1991, now has more than 75 members. We had problems with the continuation of their membership during 1995, but there is hope for a solution. A group of IEEE officers, headed by the President-elect J T Cain, visited Kiev in September.
Meetings of this kind have rendered and will continue to render assistance in increasing Section activity.
Our main problem is the mailing delay for the reception of publications and information. In addition, the Section activity is complicated by the absence of office and communication equipment.

9.29 United Kingdom and Republic of Ireland

Two new ventures within the Section have received approval, an IEEE Neural Networks Regional Interest Group ('RIG'), and the formation of an Electro-Optics joint Chapter with AP/ED/MTT. Our Chapter activity is running at about the same level as last year, with 13 Chapters now in operation.
The Computer Chapter is participating in the Society's European Activities Committee. The Signal Processing, Communications and MTT/ED/AP/CEOS Chapters have been particularly successful in initiating and supporting transnational activities, and their funding has now become largely 'self-financing'.
The Section now has a base of well-managed technical activity in place. We continue to seek more opportunities to hold meetings outside London.
Areas where improvement is needed include our Student and Membership responsibilities; and our continuing efforts to secure some real support from the parent Societies.

9.30 Yugoslavia

The Section had a 15% decrease in membership in 1994, for two main reasons, the dues and fees being high compared with engineers' salaries, and quite a number of members not receiving their IEEE publications regularly, and in some cases not at all. Activities have continued in

the COM and MTT Chapters, with others just trying to do their best. A Student Branch is being formed, the Electron Devices Chapter is being re-activated, and we are trying to establish a new Power Engineering Chapter. There are only a few Senior Members and we are trying to encourage qualified members to apply.

10 To hear from distinguished visitors

10.1 C W Turner welcomed the IEEE Secretary L T Gandia, and said that he would get time for a presentation to the Committee before lunch on 8th October, outside the formal meeting.

10.2 C W Turner introduced J B Levy from IEEE Regional Activities at Piscataway. She thanked all those on the Committee for welcoming her to the meeting. She had already heard of many concerns and problems, and said that every one would be addressed, and that she would be in touch with all concerned. On the many communication problems, she hoped that Committee members would use her as a conduit to help in getting questions to the right person at Piscataway.

10.3 On the Section rebates, J B Levy said that 25 of the Sections in the Region had received rebate money during 1994; but that 11 had not. She asked those who had not to speak with her outside the meeting.
On the 1995 rebate, she said that the new rebate schedule, which involves a change in the IEEE Bylaws, was approved by the Regional Activities Board in June 1994. If approved by BoD in November 1994, the following changes would be introduced:-
The requirement for meetings held by a Chapter would return to 2 per year (instead of 4 per year at present); and this would apply retroactively for meetings in 1994.
To get Sections to return their reports on time, and many found it difficult to get them back by 1st February, it was proposed to use a carrot instead of a stick, and to give a 10% increase in the rebate to all Sections whose annual reports are postmarked by 20th February.

10.4 She said that for a range of currencies listed by the Bank of New York, currency transfers could now be made without charge to the sender; and that Sections would be advised.

10.7 J B Levy noted that SC'96 will be held on 1st/4th November 1996 at the Marriott city center hotel at Denver in Colorado, and she asked Sections to budget now and start saving. The expense per primary delegate is expected to be about $500 U.S., plus about 50% of the round trip discounted air fare.

10.8 J B Levy reminded the Section Chairs of the requirements for the financial report, the meeting report and officer reporting. She asked Sections to make it clear on the form if the officers are elected for a 2-year term. She asked to be informed of any changes, so that the RAB roster could be updated. Sections are encouraged to make returns by e-mail, and she noted that 50% of the Sections in Region 8 could do so. She added that it was a RAB policy decision, for reasons of confidentiality, that the RAB roster would not itself be put on e-mail.

10.9 On the membership data diskettes, J B Levy said that since the old system was discontinued at the end of July 1994, there had been some delay in introducing the new system. The new diskettes were expected to be ready by the end of October 1994. To help countries where the diskette mailing was not reliable, she said that experiments would be made on the use of direct downloading of the information, with a password system to protect confidentiality.
She said that the next version of 'ROOT' was being distributed; and she reminded Sections that 'ROOT' can be copied and given to various people in the Sections.

10.10 J B Levy said that some Sections had not been informed of decisions on Bylaw approvals, and that Bylaw changes for the following Sections had recently been approved by RAB: Cyprus, Denmark, Egypt, Germany, Nigeria, Poland, Saudi Arabia(East), South Africa and Turkey. She asked Section Chairs to feel free to contact her for advice on Bylaws.

10.11 She said that 'focus groups' were being used to determine the needs of groups of members in various categories; and mentioned that IEEE has put together a training manual. She advised that by November 1994 there would be a video tape on training, and asked those interested in taking part to contact her.

10.12 C W Turner said that on e-mail his goal was to get 75% of the Sections connected, instead of the present 50%.
B W Osborne undertook to send J B Levy a copy of the updated address list of Region 8 Committee members.

10.13 Director Turner invited B A Eisenstein, the Division 6 Director representing the Technical Activities Board, to speak to the Committee. B A Eisenstein said that his work was at the University of Philadelphia; and that he had previously served as a Chapter Chair, as a Section Chair, and as President of the Education Society. He described how the IEEE is organized around the major Boards, with Vice-Presidents elected by the IEEE Assembly, and with the General Manager appointed by the Executive Committee.

10.14 B A Eisenstein said that the function of TAB was to emphasize the technical aspects of IEEE, and spoke of the high priority given by TAB to the improvement of relations between Societies and their Chapters. He added that the IEEE has now 946 Chapters; that technical meetings and conferences attract new members; and that there were 350000 attendees at IEEE conferences last year

10.15 C W Turner said that some conference organizers preferred to exclude the local Section; but the Region tried to get our Sections to take part. He added that on occasions there seemed to be a communications problem. In reply, B A Eisenstein said that some financially fragile Societies were nervous about losing a share of the profits, but that there was a TAB desire to work with the Sections.
B C Papadias stressed the importance of developing relations between Chapters and Societies; and in reply B A Eisenstein said that Chapters should communicate with the Presidents of their Societies.

11 The Treasurer's Report

11.1 R A Remshardt first described the financial status of the Region as at 30 Sept. 1994. He showed transparencies (reproduced on page 19) listing the receipts and the expenses for the period. He said that the 1993 surplus of $23000 was included in the 1994 figures, giving total budget receipts of $310000. He noted that voluntary contributions (for 'needy Sections') so far amounted to $4700.

11.2 On expenses (the right hand upper table on p.19) he said that the figures included some travel expense reports for 1993 which had been sent in late. On the Region 8 'Special Fund' of $10000, he said that nothing had yet been paid out, and that ideas for the use of the money were being sought. On the contingency provision, he added that he did not expect a big surplus.

11.3 R A Remshardt described the Region's Budget for 1995, (as reproduced on the lower part of p.19).
He proposed the motion that the 1995 Budget is accepted. The motion was seconded by J Baal-Schem, and was approved unanimously.

11.4 R A Remshardt described the position of the Conference Reserve Account (see tables on p.20) and the Region 8 Conference Status Summary. He noted that the Conference Reserve balance had increased significantly during the year.

Financial Status Report as of Sept. 30, 1994

(Plan vs Actual in US $)

Receipts

	Budget Plan	Actual
Direct Support	65 000	32 400
Reg. Assessment until 06 / 94	212 000	206 374
Interests	5 000	2 516
Volunt. Contrib.	5 000	4 700
From 93 Surplus	23 000	23 000
Total	310 000	268 990

1 $ = 1,55 DM

Financial Status Report as of Sept. 30, 1994

(Plan vs Actual in US $)

Expenses

	Budget Plan	Actual
Reg. Administration	15 000	9 153
Reg. Committee Travel	96 000	55 014
Region 8 News	46 000	25 723
Conf. Coord. + Comm.	(10 000)	(3 054)
Awards / Fellows	3 000	---
S -i -D Support	5 000	1 779
Advances		
Contin. Education	5 000	5 000
Chapter Coordination	23 000	16 000
Membership Developm.	12 000	14 190
Student Activities	20 000	20 000
FPC	5 000	2 045
Director	6 000	6 000
Director - Elect	3 000	3 000
Secretary	7 000	7 000
Treasurer	5 000	3 520
SC 96 Account	10 000	10 000
Israel Section Support	18 000	18 077
R8 Special Fund	10 000	---
Contingency	21 000	---
Total	310 000	196 501

1 $ = 1,55 DM

Budget Proposal for 1995

(in US K$)

Income			
Direct Support	65		
Reg. Assessment	220		
Interests	5		
Volunt. Contribution	5		
Expenses			
Reg. Administration		13	
Reg. Committee Travel		100	
Region 8 News		48	
Conf. Coordin.+Comm.		(10)	
Awards/Fellows		3	
S-i-D Support		5	
Advances			Requests
Contin. Education		5	5,0
Chapter Coordination		20	20,5
Membership Development		15	15,0
Student Activities		20	22,0
FPC		4	4,0
Director		6	6,0
Past Director		4	3,0
Secretary		7	7,0
Treasurer		5	5,0
SC 96 Account		10	10,0
R8 Special Fund		10	10,0
Contingency		20	18,5
Total	295	295	295,0

R8 Conference Status Summary

(as of 10/94 in US k$)

Name	Advance	Repayment	Loss	Status
CompEuro 90	---	---	18	(closed)
Melecon 91	1,7	3,7	---	closed
CompEuro 91	6,0	7,8	---	closed
CompEuro 92	10,0	---	10	closed
Eurocon 92	---	---	30	closed
Africon 92	6,7	8,1	---	closed
VNIS 92	---	7,4	---	closed
CompEuro 93	---	---	4 - 5	open
Melecon 94	10,6	19,6	---	(closed)
Africon 96				open
Melecon 96				open

Conference Reserve Account 1994

(until 9-30-94 in US $)

	Receipts	Expenses
Repayments/Surplus		
AFRICON 92		
-- Surplus Share	1 446	
-- Advance Repayment	6 680	
MELECON 94		
-- Surplus Share	9 000	
-- Advance Repayment	10 615	
Advances/Expenses		
Interests (estimate)	~ 1 000	
Bank charges		164
Subtotal	28 741	164
Balance 9 - 30 - 1994	28 577	
Total Balance on 1-1-1994	39 193	
Total Balance on 9-30-1994	67 770	

1 $ = 1,55 DM

R8 Treasurer Dr R Remshardt October 1994 COM94-14

Rules for Travel Expense Reports

- Use A-95 yellow IEEE Form
  - Include major vouchers > $ 10 (air fare, hotel, etc)
  - Please sign the form
  - Note exchange rates and currency for reimbursement (local currency for EU and EFTA, others in DM or US $)
  - Please give bank account number, bank name and bank code, or bank address for money transfer, - preferrably no cheques (cheaper, faster, safer)
- Use lowest available air fares (e.g.Apex), no business class reimbursement
- Single taxi ride not to exceed $ 30
- Personal car (rental car) -.30 $ or -.50 DM per Km, not to exceed lowest fare (voucher)
- Extra meals not to exceed $ 25/ day
- Mail expense claim a few weeks after the meeting, in the same calendar year
- Reports arriving later than 6 months after the event will not be reimbursed anymore
- No reimbursement at Comm. Meeting

R8 Treasurer Dr. R Remshardt October 1994 COM94-15

New Rules for Bank Transfers (Travel Expense Reimbursement)

For the following EU and EFTA countries, the bank transfers have been simplified . They are now easier, faster and cheaper.

Austria
Belgium
Denmark
Finland
France
Greece
Italy
Netherlands
Norway
Portugal
Spain
Sweden
Switzerland
UKRI

Citizens of above countries (or people, who have bank accounts in above countries) should claim their reimbursement of expenses now *in local currency.* The "Deutsche Bank" will transfer the money in local currency and your local bank will credit the amount with less or no charge to your account.

Prerequisite :

Bank name, Bank code or precise Bank address, Account No. This is only possible for bank transfer to accounts, *not* for cheques.

There is *no* change for all other countries in Region 8. Please claim your expenses either in *US $ or DEM.*

11.5 On travel expenses, R A Remshardt spoke of the effectiveness of making repayments using bank transfers, which are now easier, faster and cheaper, with a reduction in bank charges, and which for many countries (listed on p.20) can be paid in local currency.

11.6 C W Turner asked about an approach to the SC'96 committee in respect of the accuracy of their estimate of the average travel cost to Denver. R A Remshardt said that he would like to defer this to May 1995, when he would present an estimate of the cost of having a Region 8 Committee Meeting at Denver. He noted that the headquarters estimate of the average travel cost from Region 8 was $800, whereas he believed the average cost to be about $1700. His estimate had been sent to J T Cain and W S Read, and would be copied to J B Levy. He reminded the Committee that most would have to stay at Denver for 7 nights in order to get the cheap air fare.

12 Secretary's Report

12.1 B W Osborne said that the Section Report forms had been introduced at this Meeting, and he would be summarizing the information for the Director. If useful, they would be continued. In addition, Section Chairs had provided him with the 80-word summaries of Section news, and as usual these would be edited and included in the Minutes. He remarked that he found some summaries to be over long, and not easy to read.

12.2 On communications, he said that the Committee members' address list would be circulated for any corrections to be written in. He emphasized the need to list the correct mailing and e-mail addresses, fax and phone numbers.

12.3 The data base of National Societies received its annual update in August 1994, and a copy of the revised list had been circulated with the agenda papers. Forms were available for any further additions or corrections. He explained that the objective was not to list all Societies, but just those likely to interface with the IEEE.

12.4 B W Osborne said that there was a shortage of membership application forms and other IEEE material at the Meeting, as his Regional Meeting package had failed to arrive from Piscataway. Consequently there was a shortage of the A95 expense forms, and a supply of duplicated A95 front sheets had been made. He thanked J B Levy for bringing some of the 1995 membership leaflets.

13 Editorial Advisory Committee for the 'Region 8 News'

13.1 C W Turner spoke of further developments which had taken place since the last Meeting, including discussions in August 1994. He said that 'The Institute' was making efforts to become more transnational, and that the Editor of 'The Institute' K Moore had set up 'TINET' to link correspondents to 'The Institute'. It was open for members to offer to contribute news for 'The Institute', and for it to become more transnational it was our responsibility to provide material of broad interest to the readership. R C Winton added that the TINET link was primarily for news of engineering interest from the country concerned, and not just from the Section.

13.2 C W Turner said that he had received a request from 'Spectrum' for its annual technological review. The 'Spectrum' Editor was looking for material giving the best possible information, and criticism had been received of its limited coverage in the past.
V Stepar said that he had received on 25th July a questionnaire from 'Spectrum' of many pages, with a deadline early in August for the return of replies. He said that this was not possible or practicable. In reply C W Turner commented that there had been many examples of questionnaires with unreasonable deadlines, and as an example mentioned a MTT Newsletter received on the day of the deadline for applications for a scholarship.

13.3 M Papo said that there were two TINET correspondents in France; and he asked whether there was any way in which Section Chairs could be informed on who they were. In reply C W Turner said that he had the names and would pass them on; and he thought that there should be a check on the veracity of any TINET reports going in. J B Levy undertook to inform Section Chairs of the names of TINET correspondents in their Sections.

13.4 C W Turner proposed that an Editorial Advisory Committee should be formed in order to assist the Editor of 'Region 8 News' in providing material, with the emphasis on IEEE news. He suggested that 3 or 4 people from various parts of the Region should be appointed to the Advisory Committee by the Director; and that the Editor should chair the Advisory Committee.
It was agreed that the Advisory Committee would be established, and that volunteers who would like to put together material of interest could be invited by the Director to join the Committee.

D. C. BAKER.
J. B. ANDERSEN.
G. STASSINOPOULOS.
J. HERRY.

13.5 G H Byford agreed that in the past the major part of 'Region 8 News' had been the news from the Sections. He thought that items of general interest to engineers

should be included, but it was difficult for him to do this. He also asked for some humour, but this was not always easy to translate.

13.6 G H Byford said that the new Regional membership diskettes involved him in obtaining a larger memory and an extended data base. J B Levy confirmed this. It was suggested by D C Baker that the problem could be pre-empted if the Editor was authorized to arrange with the Treasurer to get what was needed. C W Turner agreed that quick decisions could be made on capital spending.

14 Nominations and Appointments

14.1 K R Richter said that an N & A meeting had been held on 6th October, and that information on the candidates had been circulated to the Committee on 8th October. He reminded the Committee that in May 1995 three Section Chairs are to be elected (by Section Chairs only) to serve N & A during 1995 and 1996, following the end of the term of service of A C Davies, A J Schwab and J P Starski. (Region 8 Bylaw 7b refers).

14.2 K R Richter said that there had not been many nominations from the Section Chairs; and he suggested that in future the nomination forms should be sent out separately from the meeting notices.

14.3 He reported that only two names had been put forward for the next election for Director-elect, J Baal-Schem and M Papo; and he said that the approval of the Committee was sought for these to go forward.
B C Papadias proposed that J Baal-Schem and M Papo be nominated by the Committee as candidates for Region 8 Director-elect 1996. The motion was seconded by W E Proebster and approved unanimously.

14.4 K R Richter then asked the Committee to vote on the incoming Appointed Representatives for the 1995/1997 three year term of office.
He said that the present Student Activities Chair, D C J Poortvliet, did not wish to stand for re-election because of illness. Two candidates for SAC were put forward by N&A. The Committee voted that L Onural be appointed.

14.5 K R Richter advised the Committee that three names were put forward by N&A for the position of Conference Coordinator for the same term. He advised the Committee that J Baal-Schem did not wish to stand for re-election. The Committee voted for the appointment of B Zajc as the incoming Conference Coordinator.

14.6 K R Richter next asked the Committee to vote on the appointment of the Membership Development representative for the same term of office 1995-1997. He said that the present occupant of the position, W E Proebster, was standing for re-election, and that there were two other candidates put forward by N&A. The Committee voted for the re-appointment of W E Proebster.

14.7 C W Turner undertook to send a letter of appointment to the successful candidates, and K R Richter said that he would advise those who were not successful.

15 Forward Planning

15.1 R C Winton referred to his report which had been circulated with the agenda, and asked for comments on the draft terms of reference which had been circulated.
D C Baker welcomed the inclusion of the duties expected of the conference coordinator at the Section level.
R C Winton noted that certificates were available, should Section Chairs wish to use them for awards to volunteers.
R C Winton said that the Director had asked him to draft guidelines on professional development, especially for central and eastern Europe, and he asked for contributions from Sections.

15.2 R C Winton spoke of the IEE centre at Minsk in Belorussiya, and said that this might become a joint IEE/IEEE centre.
He spoke of the delay in getting mail to some of the countries in the Region, and of the high cost of sending journals by airmail.

16 To review the Regional policy on 'Sections in Development'.

16.1 C W Turner referred to the existing arrangements, with dues for about 20 members being paid for up to three years; and he had noted that the take-up had fallen off after the first year. Of those listed at present, Lithuania was the most likely to form a Section. On Bulgaria, the organizer Prof Kolev had been invited to attend at Prague, but there was no communication. There was substantial interest by various people, and a Section might eventually be formed. He said that the case of Albania was very different, and it was unlikely that a Section could be formed there in the near future, in view of the extreme difficulties that had been described by Prof Daci.

16.2 On Belorussiya, C W Turner commented that Minsk used to be the centre of the Soviet computer industry, so that substantial growth might be obtained if it was possible

for individuals to pay the fees. He said that we needed to have a flexible policy on future developments; and he noted that the IEE 'twins' some IEE centres with others in eastern Europe.

16.3 R C Winton said that the results of the Section-in-Development experiments were extremely disappointing, with very few renewals for the second year in Albania, despite individual letters explaining that Region 8 would pay the dues, and with membership of one Society included. In view of the lack of response last year he had not repeated the individual mailings in 1994.

16.4 R C Winton referred to the remarks made at the last meeting by R Jasinevicius of Lithuania, where those having the education and background needed more 'know-how' in order to develop technically; and that consequently a bank in Lithuania had decided to pay the dues for a number of members.

16.5 B C Papadias was sceptical about our efforts to establish new Sections in countries where IEEE activity had been very low. He said that there should first be evidence of some kind of maturity, as a Section needed to be capable of life by itself.

16.6 S Rau referred to the very good membership growth in Moldavia, and asked whether they might become a Sub-Section of Romania Section. In reply, C W Turner asked the Romania Section to give the details to R C Winton.

16.7 A Lehtola spoke of activities in countries near to Finland, and he asked that information should be provided for Finland Section on the addresses of members in Latvia and Estonia.

16.8 In conclusion, C W Turner said that the 'Section-in-Development' scheme was not working effectively at present.

17 Electronic mail

17.1 C W Turner said that there was a need for all Sections to be able to make connection to a university or other node. D C Baker commented that people should be aware that you could get a 'dial-back' facility, transferring the cost to the university. It was not clear whether this facility would be generally available to members. J B Levy mentioned that any individual member could get an 'ieee.org' alias, with the advantage of avoiding lengthy e-mail addresses. R A Remshardt asked for both e-mail addresses to be listed. K R Richter agreed, but said that if private users have to pay for the connexion there might be additional expense.

17.2 M A Tan said that a short presentation could be given on the use of special e-mail techniques; and O Kaynak noted that it was very easy for a student to use the system.

18 Student Activities

18.1 In D C J Poortvliet's absence, C W Turner invited the Student Representative to speak.
R Mittendorfer showed a transparency (copy enclosed) of activities in 1994 and proposed events for 1995. He said that 6 new Student Branches had been formed, and a Student Paper Contest held in Turkey at MELECON. In 1995 the Student Paper Contest is likely to be held in Cyprus.

18.2 He said that in 1995 a transnational meeting would be organized in Finland by the Oulu Student Branch; and that a Workshop would be held, possibly at Prague, for Student Branches within easy reach of Prague.

18.3 R Mittendorfer said that wide use was made of e-mail, with about half the Student Branches connected. He asked Section Chairs to assist their Student Branches to make connection. He said that some Student Branches received no support from their Section.

18.4 He noted that problems in Student Branches included communication with the IEEE. Often there were no replies to e-mails sent to Piscataway; students had trouble in making renewals; there was no acknowledgement made of renewal forms sent to Piscataway; and records of membership were incorrect. It often took six months or more for new students to receive anything from IEEE, and this was now a very serious problem.

18.5 C W Turner added his support to the request for Sections to give support to their Student Branches. He thanked the Student Representative R Mittendorfer for the splendid work that he had done during his two-year term of service.

18.6 S Rau said that no reply had yet been received to an application from Romania for the formation of a Student Branch. Following discussion at Nice, she said that the application had been sent to D C J Poortvliet in August. In reply, C W Turner said that in routine cases the matter can usually be dealt with very quickly; but it would depend on whether the University program was on the approved list.

19 Conferences and Workshops

19.1 J Baal-Schem noted that this was his last appearance as the Conference Coordinator. He spoke of the success of MELECON'94, both technically and financially. He said that the next MELECON would be held at Bari in Italy in 1996; and that the Satellite Communications Conference to be held in Moscow in October 1994 was organized by the recently approved Chapter.

19.2 He said that there had been a request for financial collaboration in the Neural Networks Conference CNNA'94, to be held at Rome in December; but their budget was not acceptable.

19.3 D C Baker spoke on AFRICON'96, and noted that surplus from AFRICON'92 was currently held in trust as an advance for AFRICON'96 at the University of Stellenbosch on 24/28 September 1996. He reported that he is on the AFRICON'96 Steering Committee, representing IEEE Region 8 and the South Africa Section. He said that there would be a Treasurer and a co-Treasurer, the latter from SAIEE. He noted that the venue and the date were important; and that direct flights to Capetown could be used. He said that the theme of the conference would be 'Electrotechnological Services for Africa'. A number of minor themes had been identified, some of these being important to the Section.

19.4 D C Baker said that AFRICON'96 had the support of the EMB Society and its local Chapters. He said that the conference participants were the IEEE South Africa Section, the SAIEE, the Foundation for Research and Development, and IEEE Region 8; and that assistance and advice was being given by R A Remshardt and J Baal-Schem. They were planning for an attendance of 350, at an average registration fee of $250.

19.5 D C Baker noted that the unusual circumstances of AFRICON'92 had resulted in very good support from industry. He said that the Steering Committee costs would be substantial, but the air fares would be paid from money held in reserve. He asked the Committee for approval in principle, noting that this would allow money held in trust to be placed in an interest-bearing account for AFRICON'96.

19.6 The motion that the Region 8 Committee approves in principle the plans for AFRICON'96 as described was moved by J Baal-Schem, seconded by B Zajc, and was carried unanimously.

19.7 J Baal-Schem said that he was at his final meeting as Conference Coordinator, having done the job since his

appointment in 1981, and he was glad to be able to hand over a substantial Conference Reserve. He thanked all those who had taken part in the Conference work, including R A Remshardt, K R Richter, K E Drangeid, R Sorrentino, the Regional Committee and the Directors. C W Turner added his personal thanks to J Baal-Schem for the outstanding work done by him under very difficult circumstances, and for leaving on such a positive note.

19.8 C W Turner confirmed the proposal for a Student Paper Contest to be held during 26/28 June 1995, at the conference on 'Digital Signal Processing' to be held at the Dept. of Computer Science at the University of Cyprus, Nicosia, in collaboration with the Cyprus Section. In reply to J B Andersen, C W Turner said that the Student Paper Contest was not restricted to the subject of the conference.

19.9 C W Turner reported that there was a proposal from T Roska of Hungary Section for a joint IEE/IEEE conference to be held at Budapest in June 1997 on the subject of 'Visual Personal Communications'.

19.10 B Zajc thanked the Committee for putting their trust in him, and he said that he would endeavour to maintain progress.

20 Chapters

20.1 B Papadias said that there were two new Chapter coordinators, O Kaynak and I Mojzes. He said that a coordinator was needed for Signal Processing. He showed statistics of the Chapters in Region 8 of the various Societies, and he listed the Societies having no Chapters in the Region.

20.2 B Papadias reported that stress would continue to be placed on the initiation of Chapter activity in the countries of central and eastern Europe. He said that in the CAS Society, A C Davies was working on the stimulation of Chapter activity in Slovakia and elsewhere. He said that the PE Society had given $6000 towards holding a meeting of Chapter Chairs at the CIGRE conference in Paris. The work of A S Vander Vorst for the MTT Society had been recognized by the award of a plaque at the MTT meeting at San Diego.

20.3 B Papadias commented that the Distinguished Lecturer program had not worked well in the Region, and it was planned to list experts in the Region who were prepared to give lectures.

21 Membership Development

21.1 W E Proebster said that the regional membership growth was believed to be about 5% over the last year, the second fastest growth amongst the 10 Regions; and with more members than Regions 4 or 5. He said that accurate membership figures are not available at present. He said that plans had been made to provide Region 8 membership leaflets in a new format, with the size increased to two pages so as to carry more information, and he asked Section Chairs to advise him on how many they would need.

21.2 W E Proebster said that we should make the IEEE more visible, make better use of the Brussels office, and improve the responsiveness of the IEEE to our members.
J B Levy noted that MD at Piscataway was no longer within the Regional Activities Dept. She added that the membership renewal forms would go out to Region 8 later than usual this year, probably around 4/9 November.

21.3 C W Turner said it was unfortunate that this delay would result in a time overlap with the Christmas mail, and he asked G H Byford to include a notice about the renewal forms in the November issue of 'Region 8 News'. He added that in the IEEE almost as many members lapse each year as those who join.
G G Stassinopoulos thought that it would be a disaster not to have the renewal forms distributed well before Christmas.

21.4 J B H Peek said that in the Benelux Section, action had been taken to ask every member to get a new member.
I S Ogunbayo spoke of the need for members making renewals to put the right postage on the envelopes.
S Rau said that a huge number of new membership forms had been received this year, out of line with the size of the Section.
M A Tan said that in Turkey there was a shortage of the Senior Member application forms, at a time when they were encouraging members to apply for SM.

22 Continuing Education

22.1 K R Richter referred to the 'Industry 2000' Workshop held at Denver in May 1994, and said that copies had been made available to the Committee.
He reported that at the Budapest meeting between the IEEE EXCOM and the Hungary Section, complaints were made about the poor quality of the Cont.Ed. material, and of its lack of relevance to the needs of the Region. He said that video conferences on tape lasted for two hours or more, and were not made professionally. There was a need for expert production of the material, and he said that

together with the Hungary Section and with the excellent studio facilities available, we had to consider what was needed. K R Richter added that it was planned to produce material in conjunction with the South Africa Section.

22.2 K R Richter said that he wanted to start media conferences again, and he asked Section Chairs to send him a message listing their interests; and to promise to return any tape despatched within 3 weeks. He would send a questionnaire to Section Chairs, asking about material available. He noted that the BBC produces good Open University material, but the price is extremely high.

22.3 D C Baker commented that some might not be familiar with the work done by Ishkander at the University of Utah. He said that some Societies had similar facilities, and that there was a bulletin board information service on Internet.

22.4 B A Eisenstein asked the Region to consider holding an education orientated conference. K R Richter asked for information to go to him on any conference on education in the Region; and he spoke of the need to coordinate conference planning.
O Kaynak said that the IFAC conference to be held in Turkey in 1997 might be relevant.
J B Andersen said that a conference in Oslo could be combined with a lecture broadcast over Finland.
B Palumbo spoke of the possibility of using the PACE program.

23 Awards and Recognitions

23.1 C W Turner explained that E F Bolinder was attending an Awards Board meeting on behalf of the Region. He reminded the Committee that the deadline for the receipt of Fellow submissions is 8th April 1995, so that there was a need to begin the nomination procedure at once, and to use the 1995 nomination kits which were available from M Quinn.

23.2 C W Turner said that each year the BoD has a meeting at which the Awards Ceremony takes place. He thought that we needed to make the Awards more widely known in the Region, and in some fields we were not putting forward sufficient candidates. He said that there was a 31st January deadline for most of the Medals and Awards, and he asked Section Chairs to nominate more of our distinguished members and non-members.

23.3 M Papo said that where Award submissions are made but rejected, it would be useful if a message could go back

to the Section. J B Levy undertook to pass this request to M Quinn.

23.4 C W Turner said that the Region 8 Section Volunteer Award winner for 1994 was Mr T Oxley, for outstanding service to the UKRI Section. He said that the Certificate had been framed, and would be presented at a Section meeting on 19th October. Nominations were now being sought for 1995.

24 Dates and places for future meetings

B W Osborne said that it was hoped that the next meeting would be held at Dublin in Ireland in May 1995.
(Note added after the meeting:- the original date of 26/28 May may not be possible for reason of hotel availablility. The most likely alternative is 19/21 May. The Committee will be informed early in 1995).
The dates envisaged for future meetings are 6/8 October 1995 and 31 May/2 June 1996.

25 Closure of the Meeting

C W Turner said that he had now come near to the end of his term of service as the Director of a very diverse Region. He commented that we conducted our business in a very friendly and civilized manner.
He thanked the Secretary, the Treasurer and the Appointed Representatives for their support, and he offered his best wishes to the incoming Director Peer Martin Larsen for the reorganization of his life during 1995 and 1996.
C W Turner gave his personal thanks to Dr Stepar and his colleagues for the excellent arrangements made at Prague.

P M Larsen said that he was very grateful to the Director for his introduction, and commented that he had been trying to find out how the Region was operating. He said that it was a great pleasure for him to express extensive thanks to Charles Turner for his work as Director in controlling the Region, and he looked forward to working with him in the future.

C W Turner closed the Meeting at 1715 on 9th October.

Circulation:- To the Region 8 Committee.
Copies also to:- V K Bhargava, L T Gandia, J T Cain, D Bolle, W S Read, J H Powers, F R Moore, M I Olken, J B Levy, L Onural.

From B W Osborne (Secretary, Region 8).
2 Wilmot Cottages, Park Road, Banstead, England SM7 3DH.
Mailed 15 November 1994.

Action items	Page	Para.	Action by
Comments to Director on visits	4	6.4	Section Chairs
Info on Brussels office	5	6.6	G H Byford
More training time (May '95)	6	8.3	B W Osborne
Sections' Congress '96	16	10.7	Section Chairs
Annual reports by Sections	16/17	10.3/10.8	Section Chairs
Training tape	17	10.11	Section Chairs
Address list to J Levy	17	10.12	B W Osborne
Ideas for 'Special Fund'	18	11.2	Section Chairs
SC'96 cost estimates	21	11.6	R A Remshardt
Section report analysis	21	12.1	B W Osborne
TINET names to Sections	22	13.3	J B Levy
Appointments (advisory cttee)	22	13.4	Director
Letters to candidates	24	14.7	C W Turner, K R Richter
Professional development	24	15.1	Section Chairs R C Winton
Info on Moldavia to RCW	25	16.6	S Rau
Info to Finland (Latvia,Estonia)	25	16.7	J B Levy
e-mail addresses	25	17.1	Committee
Lack of replies to e-mails etc.	26	18.4	J B Levy
Student Branch (Romania)	26	18.6	L Onural ?
List of lecturers	28	20.3	B C Papadias
Notice on renewal forms	29	21.3	G H Byford
Questionnaire (media conf.)	30	22.2	K R Richter
Education conferences	30	22.4	Section Chairs
Action on award submissions	30	23.2	Section Chairs
Info.on rejected submissions	30/31	23.3	J B Levy /M.Q.

Minutes of the 64th Meeting of the Region 8 Committee, held on 21st May 1995 in Ireland, at the Royal Marine Hotel, Dun Laoghaire, Dublin.

Committee members present

P M Larsen (Chairman)		Director, Region 8	
C W Turner		Past-Director	
B W Osborne		Secretary	
R A Remshardt		Treasurer	
J B H Peek	*	Past-Chair	Benelux
G Galati	*	Vice-Chair	C & S Italy
A Szabo		Chair	Croatia
C Pattichis	*	Secretary	Cyprus
V Stepar		Chair	Czechoslovakia
J Langeland-Knudsen		Chair	Denmark
A-L Ahmed		Chair	Egypt
J Lilleberg		Chair	Finland
M Papo		Chair	France
A J Schwab		Chair	Germany
T Roska		Chair	Hungary
A Seidman		Chair	Israel
I S Ogunbayo		Chair	Nigeria
L Dadda		Chair	N. Italy
F Bekkadal		Chair	Norway
Z M Ciok		Chair	Poland
M D Profirescu		Chair	Romania
H Lantsberg	*	Vice-Chair	Russia
K Biyari		Chair	Saudi-Arabia (East)
M E Ansari	*	Secretary	Saudi-Arabia (West)
B Zajc		Chair	Slovenia
D C Baker	*	Acting Chair	South Africa
A R Elias-Fusté		Chair	Spain
G A Zardini	*	Vice-Chair	Switzerland
M A Tan		Chair	Turkey
E Volddarsky	*	Treasurer	Ukraine
E M Bastaki		Chair	United Arab Emirates
B R Harrington		Chair	United Kingdom & Rep.Ireland
G Paunovic		Chair	Yugoslavia

* Nominated deputy for Section Chair

Continued on p.2

Committee members present (continued)

L Onural	S.A.C.
E F Bolinder	A & R
B Zajc	Conferences
B C Papadias	Chapters
K R Richter	Educational Activities
R C Winton	Forward Planning
G H Byford	"Region 8 News"
A Zemva	Regional Student rep.

Apologies / absent

I J Hochmair	Austria
G G Stassinopoulos	Greece
C S R Aloo	Kenya
M Jaragh	Kuwait
H Modir-Shanechi	Iran
R F M Vidal	Portugal
S Bergman	Sweden
W E Proebster	Mem.Dev.

Observers and visitors

J T Cain	President
W S Read	President-elect
H Troy Nagle	Past-President
V K Bhargava	V/P RAB
K R Laker	V/P Educ.
T Hissey	Exec. Director
M I Olken	Staff Director
J Christie	Ireland
J Baal-Schem	Past Conf.Coord
D C J Poortvliet	Past S.A.C.
C Comamiciu	Romania

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Treasurer's Report	6/9	8
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Distinguished visitors	13	11
Nominations and Appointments	14	12
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Educational Activities	17/18	16
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Awards and Recognitions	18	18
Report on Chapters	19	19
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Appendix 1 :- Participating Societies & confirmed Libraries for Eastern Europe (p.5 refers) pp 23/24.
Appendix 2 :- Summary of points from Section Reports (p.12 refers) pp 25/26.
Appendix 3:- List of Chapter Coordinators (para.19.1 on p.19 refers) p.26.

Motions

In these Minutes, motions are identified by a vertical line in the right hand margin.

Action items :- These are listed on page 22.

1. Opening the Meeting

Director Larsen opened the Meeting at 0840. He welcomed the incoming Section Chairs; the observers and visitors; the newly appointed S.A.C. (L.Onural), the Conference Coordinator (B.Zajc), and the Regional Student Representative (A Zemva).

2. Meeting Arrangements

The Secretary described the arrangements for lunches and coffee breaks, drew attention to the copies of the Region Bylaws, address list, A95 expense forms, membership application forms and other papers provided in the meeting room, and reminded the Committee members that they should pay their own hotel bills unless special arrangements had been made previously with the Treasurer.

3. Approval of the Minutes of the previous Meeting.

The Minutes of the 63rd. Meeting, held at the Park Hotel, Prague on 8/9 Oct. 1994, were approved subject to the following corrections:-

On p.5, the heading of Section 7 should refer to "The use of voluntary contribution funds ....." and not to "voluntary subscription funds....."

On p.28, line 6 of para 20.2 should read ".....the PE Society had given $6000 towards holding a meeting of Chapter Chairs at the CIGRE conference" instead of $1000.

4. Matters arising

There were no matters arising from the previous Minutes which were not included on the Agenda.

5. Adoption of the Agenda

The Agenda was adopted, subject to the heading of item 7 being changed to read `The use of voluntary contribution funds`, (not `voluntary subscription funds`); the subject of Membership Development to be taken after item 13 (the IEEE Brussels office); and the title of item 16 (Continuing Education) being changed to read `Educational Activities`.

6. The Director`s Report

6.1 P M Larsen said that since the last meeting of the Region 8 Committee he had attended the IEEE Board of Directors meetings at Fort Lauderdale in November 1994 and at Calgary in Canada in March 1995. He had also participated in the `Retreats` of the Regional Activities Board and the Board of Directors on Marco Island, Florida, on the organizational improvements of the IEEE. His next series of Board of Directors meetings would be in Washington DC on June 19/26.

6.2 Director Larsen commented that the major concern at Fort Lauderdale was the slow and inefficient introduction of the new HP Information System in Piscataway, resulting in chaos in the registration of membership renewals and membership applications. The Sections had only recently received their complete membership records on diskettes, but the membership statistics on these diskettes were not updated and did not meet the requirements of the MD officers in the Sections. He added that new diskettes should be distributed early in June.

6.3 These difficulties resulted in the reorganization of the departments in the Operations Center. The Executive Director J Powers resigned, and was temporarily succeeded by T Hissey as a volunteer. The Staff Director of Regional Activities, M I Olken, has been appointed General Manager of the Power Engineering Society, and his successor had not yet been named. He hoped that this transient period will soon be followed by a more stable situation.

6.4 The Director said that the agreements between the IEEE and National Societies were continuously reviewed. For example the IEEE President signed a renewal of the agreement with the Popov Society in May 1995. He added that the proposed joint membership of the IEEE and the Popov Society was still under consideration, and that even if a majority of the IEEE Societies were in favour of financing a free Society membership, it was difficult to agree on an affordable membership fee and on the limited services to be associated with the reduced fee. He said that the Past-Director C W Turner, as the IEEE Secretary, would continue to investigate further possibilities.

6.5 P M Larsen said that he had attended the opening ceremony of the 50th annual conference of the Popov Society in Moscow on 4th May 1995, and the following International Symposium on fostering small business start-ups. At the inauguration of the joint IEE/IEEE office in Budapest on 11th May, C W Turner had represented the IEEE President and the Region 8 Director.

6.6 The Director noted that all Sections had been notified by Gail Leeman (Section Support) of changes needed in their Section Bylaws in order to comply with the format suggested by IEEE; and that 20 Sections had not yet responded to the request. He asked Section Chairs to look into the matter, and in particular to check on their term of office, on the holding of elections in accordance with the Bylaws, and on reports being made to Piscataway in order to update the "Roster".

6.7 He said that it was his pleasure to inform Section Chairs that limited funds $2800 in total) were available to help Sections having financial difficulties.He had received from the IEEE Operations Center the "Guidelines for Section support through Regions".
He added that special projects can be supported from the "Electro Fund", and that applications should be made through him.

6.8 He said that the Regional Activities Board encourages the Regions to set up "Focus Groups" to obtain feedback from "target groups" (e.g. students, recent graduates and engineers in industry) and to identify problems related to the IEEE services and functions; and he suggested that the S.A.C. chair should form a "focus group" at the time of the Student Paper Contest in Cyprus.

6.9 In the following discussion, M D Profirescu said that an office had been established in Bucharest in mid-1992, and he was interested in the provision of secretarial support for the joint IEE/IEEE office. He would like provision for 1 or 2 people.
P M Larsen in reply said that he had not previously been aware of the Bucharest situation, and would give careful consideration to any application.

7 The use of Voluntary Contribution Funds

7.1 P M Larsen said that the main use for the Funds so far has been the provision of press books for libraries. Nearly $5000 had been given by members for 1995, with a `dollar-for dollar` addition by Region 8. He added that, following quarterly checks, surplus books from the warehouse of IEEE press books may be made available free of charge for various purposes, and in particular to libraries in eastern block countries, for the benefit of engineers. He said that R C Winton had contacted 180 libraries with a view to providing material; and 56 replies have been received so far. The cost of shipment of books to the 56 libraries would cost $ 9460.

7.2 The Director referred to C W Turner`s request for members to donate journals which were no longer needed, and said that the shipment made in 1994 was to Albania, with the shipping cost paid from the Funds.

7.3 He advised the Committee that applications for secretarial support (e.g. from Budapest) would be considered with reference to the amount of the Funds available this year.

7.4 He said that 19 of the IEEE Societies had so far joined the project to distribute free of charge, to selected libraries, microfiche copies of Transactions and Journals covering the last ten years. The 19 Societies, their Transactions and Journals to be made available, and those libraries so far confirmed as taking part in the scheme are listed in Appendix 1 to these Minutes. C W Turner said that the list of libraries is the first one, and that it is hoped to extend the list to others. All those listed have microfiche readers available, and would make the material accessible to IEEE members in the countries concerned. He expected that the number of libraries in the scheme would increase to about 30.

7.5 G Paunovic said that his university library had experienced a complete break of 2 to 3 years, and asked for it to be included in the scheme. R C Winton in reply suggested that this was not a special case, and that there were other applicants.

7.6 M D Profirescu thanked IEEE for the work done, but said that he had received a letter about the shipment of "out-of-date books which were not needed". P M Larsen replied that the IEEE considers that the books sent were useful and not out-dated. T Roska confirmed that many interesting books had been received, and that these were not out-dated.

7.7 I S Ogunbayo understood that the program had been started for eastern Europe, but he considered that some countries in Africa had similar needs and should not be excluded. D C Baker strongly supported the need to help Nigeria and other parts of Africa. He also suggested the provision of material on CD-ROM in addition to microfiche, and said that the South Africa Section is trying to get industrial support for this. He added that the IEEE has the opportunity to take the lead in the distribution of material on CD-ROM.

8 The Treasurer's Report

8.1 R A Remshardt referred to recent changes in the dollar rates and consequent reduction in the dollar purchase value in Europe. He said that costs of meetings and of the "Region 8 News" were directly affected by the value of the dollar; whereas the budgets of appointed representatives continued to be quoted in dollars.

8.2 He spoke of the impact of the IEEE computer center problems, and the consequences for the Region of there being no valid membership database. The late membership renewals due to delay in mailing the renewal forms, and the late arrival of money, caused cash flow problems both for IEEE and for the Region. However he said that he would be able to reimburse Committee members for the Dublin travel expenses. He asked for the cooperation of officers and appointed representatives in holding their expenditure to 50% of their budget during the first half of the year.

8.3 The Treasurer showed the Region's Financial Status report on receipts and expenses for the year 1994. These are reproduced on p.7. The Treasurer asked for the Committee's agreement to modify the 1995 Budget to that shown (see bottom of p.7). He said that on the income side, the expected direct support goes up from 64 to 68 k$; and the expected Regional assessment down from 220 to 206 k$, 206 being the 1994 figure. The interest expected is reduced from 4 to 2 k$. There were no changes on the expenditure side apart from reduced costs in support of Sections-in-development.

8.4 M A Tan moved that the amended 1995 Budget be accepted. The motion was seconded, and was approved unanimously.

8.5 T Hissey offered his congratulations to R A Remshardt on his presentation and on getting unanimous approval. He asked where the reserves were held, and R A Remshardt replied that they were invested.

8.6 R A Remshardt gave information on the advance Budget proposal for 1996, and reminded the Committee that this would come up for approval in October 1995. He said that the provision for Committee travel would be raised by 10% to provide for possible dollar devaluation. He asked officers and appointed representatives to return their budget forms to R C Winton by the end of June.

8.7 R A Remshardt said in line with inflation certain figures in the Region's rules on expenses should be amended. Director Larsen agreed that the figures given in the amended "Rules for Travel Expense Reports" (on p.8) should apply; and the Secretary undertook to update the full version of the "Rules".

8.8 M A Tan said that he was concerned about the possibility of an increase in the assessment, since the average engineer's earnings in Turkey was between $500 and $1000 per month. He said that any increase in dues would lead to a loss of members; but otherwise he hoped that the Section membership in Turkey could be doubled. Instead of increasing the cost of membership, he saw opportunities for reducing the Regional expenses. As a Chapter Chair he had found that there were better links with the Societies than through the Regional Chapter Coordinators. /Cont.on p.9

Financial Status Report as of Dec. 31, 1994

(Plan vs Actual in US $)

Receipts

	Budget Plan	Actual
Direct Support	65 000	64 800
Reg. Assessment	212 000	
until 06 / 94		206 374
Interests	5 000	3 207
Volunt. Contrib.	5 000	4 700
From 93 Surplus	23 000	23 000
Total	310 000	302 081

1 $ = 1,55 DM

Financial Status Report as of Dec. 31, 1994

(Plan vs Actual in US $)

Expenses

	Budget Plan	Actual
Regional Expenses	15 000	12 258
Reg. Committee Travel	96 000	97 259
Region 8 News	46 000	47 250
Conf. Coord. + Comm.	(10 000)	(3 432)
Awards / Fellows	3 000	1 695
S -i -D Support	5 000	2 118
Advances		
Contin. Education	5 000	5 000
Chapter Coordination	23 000	20 446
Membership Developm.	12 000	14 193
Student Activities	20 000	**20 000
FPC	5 000	2 045
Director	6 000	6 000
Director - Elect	3 000	3 000
Secretary	7 000	*11 018
Treasurer	5 000	5 174
SC 96 Account	10 000	10 000
Israel Section Support	18 000	18 077
R8 Special Fund	10 000	Comm.
Contingency	21 000	---
Total	310 000	275 533

1 $ = 1,55 DM

* $ 4018 of 95 budget included

Revised Budget Proposal for 1995

(in US K$)

Income		
Direct Support	68	
Reg. Assessment	206	
Interests	2	
Volunt. Contribution	4	
Expenses		
Regional Expenses		13,0
Reg. Committee Travel		100,0
Region 8 News		48,0
Conf. Coordin.+Comm.		(10)
Awards/Fellows		3,0
S-i-D Support		2,0
Advances		
Contin. Education		5,0
Chapter Coordination		20,5
Membership Development		15,0
Student Activities		22,0
FPC		4,0
Director		6,0
Past Director		3,0
Secretary		7,0
Treasurer		5,0
SC 96 Account		10,0
R8 Special Fund		10,0
Contingency		6,5
Total	280	280,0

Budget Proposal for 1996

(in US K$)

Income		
Direct Support	70	
Reg. Assessment	210	
Interests	4	
Volunt. Contribution	4	
Expenses		
Regional Expenses		14,0
Reg. Committee Travel		110,0
Region 8 News		50,0
Conf. Coordin.+Comm.		(10)
Awards/Fellows		3,0
S-i-D Support		2,0
Advances		
Contin. Education		5,0
Chapter Coordination		20,0
Membership Development		12,0
Student Activities		20,0
FPC		4,0
Director		6,0
Past Director		3,0
Secretary		7,0
Treasurer		5,0
SC 96 Account		10,0
R8 Special Fund		8,0
Contingency		9,0
Total	288	288,0

Rules for Travel Expense Reports

- o Use A-95 yellow IEEE Form
  - Include major vouchers > $ 20 (air fare, hotel, etc)
  - Please sign the form
  - Note exchange rates and currency for reimbursement (local currency for EU and EFTA, others in DM or US $)
  - Please give bank account number, bank name and bank code, or bank address for money transfer, - preferably no cheques (Electr. transfer is cheaper, faster, safer)
- o Use lowest available air fares (e.g.Apex), no business class reimbursement
- o Single taxi ride not to exceed $ 40
- o Personal car (rental car) -.40 $ or -.55 DM per Km, not to exceed lowest fare (voucher)
- o Extra meals not to exceed $ 35/ day
- o Mail expense claim a few weeks after the meeting, in the same calendar year
- o Reports arriving later than 6 months after the event will not be reimbursed anymore
- o No reimbursement at Comm. Meeting

New Rules for Bank Transfers (Travel Expense Reimbursement)

For the following EU and EFTA countries, the bank transfers have been simplified . They are now easier, faster and cheaper.

Austria
Belgium
Denmark
Finland
France
Greece
Italy
Netherlands
Norway
Portugal
Spain
Sweden
Switzerland
UKRI

Citizens of above countries (or people, who have bank accounts in above countries) should claim their reimbursement of expenses now *in local currency*. The "Deutsche Bank" will transfer the money in local currency and your local bank will credit the amount with less or no charge to your account.

Prerequisite :
Bank name, Bank code or precise Bank address, Account No. This is only possible for bank transfer to accounts, *not* for cheques.

There is *no* change for all other countries in Region 8.
Please claim your expenses either in *US $ or DEM.*

R8 Conference Status Summary

(as of 05/95 in US k$)

Name	Advance	Repayment	Loss	Status
CompEuro 90	---	---	18	(closed)
Melecon 91	1,7	3,7	---	closed
CompEuro 91	6,0	7,8	---	closed
CompEuro 92	10,0	---	10	closed
Eurocon 92	---	---	30	closed
Africon 92	6,7	8,1	---	closed
VNIS 92	---	7,4	---	closed
CompEuro 93	---	---	5,0	closed
Melecon 94	10,6	19,6	---	(closed)
Africon 96	(8,8)			open
Melecon 96				open

Conference Reserve Account 1994

(until 12-31-94 in US $)

	Receipts	Expenses
Repayments/Surplus		
AFRICON 92		
-- Surplus Share	1 446	
-- Advance Repayment	6 680	
MELECON 94		
-- Surplus Share	9 000	
-- Advance Repayment	10 615	
Advances/Expenses		
-- Conf. Coordination and Conf. Committee		3 432
Bank charges		164
Subtotal	27 741	3 596
Balance 9 - 30 - 1994	24 145	
Total Balance on 1-1-1994	45 326	
Total Balance on 12-31-1994	69 472	

1 $ = 1,55 DM

8.9 M A Tan proposed that substantial cuts should be made in expenditure by Region on Chapter Coordination and on Membership Development. In view of the use of e-mail and consequent reduction in travel costs, he suggested that the budget of the Chapter Coordinator should be cut to a minimal amount. He said that the travels of the Chapter Coordinators were not necessary, and that he believed that there was no need to have a Regional Chapter Coordinator.

8.10 M A Tan said on Membership Development that he had not seen any effect of the amount of money spent by Region. His own Section was getting substantial membership growth due to work done in the Section. He asked for a large reduction in the 1996 Budget provision for Membership Development expenditure by Region. M A Tan mentioned that special travel support was available from some Societies for for travel. He asked the Committee to give careful consideration to this problem of Budget revision, and said that he would communicate with Sections by e-mail.

8.11 Director Larsen said that he appreciated the comments very much, and he suggested that the subject could be raised again under the relevant agenda items. G Galati said that he agreed with M A Tan that the Chapter Coordinators were not effective. B C Papadias commented that the Societies do not pay for the Regional Chapter Coordinators to visit the U.S.A. to attend the Society ADCOM meetings, and he thought that this was necessary. He said that the annual travel expenditure of the Chapter Coordinators included the visits to the U.S.A., as well as attendance at the October meeting of the Region 8 Committee.

9 Financial Planning for Sections' Congress 1996.

9.1 B Zajc said that SC96 will be held on 1/4 November 1996 at Denver. Many topics had been suggested, and the list of topics chosen would be distributed in 1996, together with the schedule. He added that the following Sections' Congress is to be at Minneapolis in 1999. He said that the cost at Denver for a primary Section delegate would be $500, and for other delegates $725. The registration fee for a partner is to be $155.

9.2 R A Remshardt said that he had made two estimates of the cost, one being to have the Region 8 Committee Meeting in Europe and to support the attendance by Section delegates at SC96; and the other being to combine a Region 8 Committee Meeting at Denver with attendance at SC96 by all Committee members. He showed tabulations of the alternative costings (reproduced on pages 10 and 11).

9.3 He had found that the IEEE estimates of travel cost were wrong, not being based on the correct air fares, and not taking into account the cost of staying the extra days required in order to get the cheaper air fares. He said that for travel from most countries of Region 8, there was a requirement to stay for 6 or 7 nights; and this entailed extra hotel and meal costs. The IEEE average air fare estimate from Region 8 was $873; whereas for SC93 the Region 8 Secretary had found the average cost to be $1700, including provision for the extra nights.

Cost Estimate for SC 96

Assumptions ($)

	IEEE	Region 8
Participating R8 Sections	40	35
Average R8 airfare	871	1700
Hotel Accomodation	125	125
Required stay (nights)	3	6-7
Registr. fee (R8 officers only)	225	225
Onsite cost	500	1000
Meals / day	—	70
Miscellaneous	125	100

RAB TASKFORCE

Total RAB Support : 140 (160) K$

Plan 1 : 50 - 65 % of airfare
For Region 8 : 40 x 871 x 0,65 = 22 646 $
35 x 1700 x 0,65 = 38 675 $ (unrealistic)

Plan 2 : 140 (160) K$ / 297 Sections
For Region 8 : 18 800 $

Plan 3 : Shared Loss Method
- 10 % Contribution of all Sections and Regions
- Rest of Expenses shared by equal loss distribution
- Region 8's loss / All Regions loss = % for Region 8 Support

Separate Meetings

A : SC 96 in Denver
35 Attendees (no officers) , 6 nights

		IEEE	total
Avg. Airfare	1 700	(871)	59 500
Lodging 6 nights	750	(375)	26 250
Meals extra 3 days	150	—	5250
Miscellaneous	100	(125)	3 500
total A:	2 700	(1371)	94 500

Available Funds :
RAB (Plan 1) 22 000
Region 8 30 000 ≈ 52 000

Gap (Section Contribution) 42 500

B : R8 Comm. Meeting in R8

45 people x $ 1 150	1 150	51 750
total A+B:	4 075	146 250

Joint Meeting in Denver / Col

A: SC 96

3 nights , 45 attendees

		IEEE	total
Average airfare	1 700	(871)	76 500
Lodging 3 nights	375	(375)	16 875
Registrations (12 Offic.)	225	—	2 700
Miscellaneous	100	(125)	4 500
total A :	2400	(1370)	100 575

B : R8 Comm. Meeting

3-4 extra nights, 45 attendees		total
Lodging (3 nights)	375	16 875
Meals (3 offic. days)	210	9 450
Meals (1-2 extra days)	100	4 500
Official R8 Dinner (add.) (75 people, $ 75 / person)		—
Conf. Rooms, Coffee etc.		3 000
total B :	685	33 825
total A +B :	3 085	134 400

Available Funds : ≈ 104 000
RAB (Plan 1) 22
Region 8 30
Comm.Meetg 52

Gap (Section Contribution) 30 400

Proposal 1 for Joint Meeting

o Officers & App. Representatives:
R8 will pay total travel expenses includ. registration fees

o Section Chairmen :
R8 will pay travel expenses to attend R8 Comm. Meeting in Denver. Section Chairmen will have to pay hotel accomodation and extra meals during SC 96 (3-4 days). No additional support will be given by R8.

o ESTIMATE

45 Airfares (1700)	76 500
Lodging 3 nights 45 p	16 875
Meals 3 days for 45 p	9 450
Conf. rooms, Coffee breaks	3 000
3 add. nights/meals, registr. fees (for 12 Officers)	9 000
Miscellaneous for 45 p	4 500
Region 8 Cost	119 325
Section Contribution	15 075
Total Cost	134 400

Region 8 Cost	119 325
./. Available R8 Funds	104 000
R8 GAP	15 325

o Financing of 15 K$ R8 Gap ?
o Only 400 - 500 $ Section contribution (equal distr.)
o Each Section should be able to attend

Proposal 2 for Joint Meeting

(Fund distribution similar to R. Winton algorithm)

o Officers & App. Representatives:
R8 will pay total travel expenses includ. registr. fees

o Section Chairmen :
R8 will pay total travel expenses, deducted by a Section Contribution (SC) .
SC will be calculated according to R. Winton algorithm

o ESTIMATE

- Officers & App. Represent.	36 900
- Section Chairmen	94 500
- Additional R8 Cost	3 000
Total cost	134 400
./. Available Funds	104 000
GAP (Section Contribution)	30 400

o Gap distribution to Sections :

$$SC = \frac{\sum^{n} SC}{\sum^{n} (T_{EXP} - S_C)} (T_{EXP} - S_C) = 30K\$ \frac{(T_{EXP} - S_C}{\sum (T_{EXP} - S_C)}$$

SC Amount deducted by R8 from total expenses
T_{EXP} Section expenses to attend SC 96 (only)
S_C Section contribution (10 % of Section funds)

Recommendations

o Section Survey

o Questionnaire to Section Chairmen
- attending SC 96 ? Yes / No
- cheapest airfare to Denver in 95
- minimum required stay
- possible Section contribution
- total travel expenses

o Final decision at Barcelona 10/95
- Separate / joint Meeting
- Mode of support distribution

9.4 K R Richter said that his personal view was that the officers and appointed representatives should contribute a percentage of their budgets. R A Remshardt said that a decision would have to be made at the October meeting. V K Bhargava said that a decision as late as October 1995 would limit the choice of alternative hotels.

9.5 G A Zardini asked about the situation where a richer Section chooses not to budget for SC96; and he asked how the needy Sections would manage. He felt that another way should be found to finance attendance, possibly by reducing other regional expenditure. J B H Peek agreed that there would be a risk of the richer Sections not attending, if they had to pay up to 10% of their assets. R C Winton pointed out that no Section would contribute more than its own cost of attendance, and would not be subsidizing the more needy Sections. B Zajc said that the information from Sections on air fares was the most important, and he asked for the replies to the questionnaire on this subject to be returned as soon as possible.

9.6 R A Remshardt said that the question remains as to which proposal is preferred, 1 or 2. He noted that whichever option is chosen, the Region would spend a great deal of money. M Papo noted that under proposal 1, there was a clear figure for the Section contribution, and he asked what the upper limit would be under proposal 2. R A Remshardt said that he needed the information on the air fares in order to reply.

9.7 In conclusion, P M Larsen said that it looks as if it may be feasible to combine SC96 in Denver with a Region 8 Committee Meeting, and he asked all Committee members to return the questionnaire as soon as possible to B Zajc. (N.B. Copy enclosed with these Minutes). He added that we should also look at the use of cheaper hotels at Denver. He said that a decision would be reached at the next Committee Meeting in October.

10 The Secretary's Report

10.1 B W Osborne said that a summary of the more important points from the Section Reports would be listed by him after the Meeting, and that this summary would be circulated with the Minutes. (N.B. see Appendix 2). He added that full copies of all Section Reports would be copied to the Director and (for N & A) to the Past-Director.

10.2 He drew the attention of Section Chairs to the importance of having up-to-date Section Bylaws and of working to them, in particular with reference to the term of office of the Section Chair. He listed an number of Sections, some not being represented at Dublin, whose term of office as listed in the RAB Roster had expired. He said that copies of the Region 8 Bylaws were available in the meeting room, and added that a copy was sent to each incoming member of the Committee.

10.3 The Secretary reminded the Committee members to make sure that their entry on the Committee list (circulated at the Meeting) was correct, and would reach them at all times, including the month of August for the Agenda mailing for the Barcelona Meeting in October. He said that a copy of the up-dated list would go out to all Committee members with these Minutes.

10.4 He said that the 1995 revision of the National Society list would be prepared soon, and he hoped that it would be ready in time to go out with the Minutes, towards the end of June. He reminded the Committee that this list should be continually revised, and that it constituted a short list of those Societies and Institutions with which the IEEE would be likely to make contact. It was not intended to be a comprehensive list.

11 To hear from Distinguished Visitors

11.1 J T Cain, the IEEE President, welcomed the opportunity to participate in the presentation of awards. He presented to J Baal-Schem a certificate in recognition of his service to Region 8 as Conference Coordinator during 1981-1994. He presented to D C J Poortvliet certificates in recognition of his service to Region 8 as Chair of the Student Activities Committee during the period 1984-1994; and for his service on the RAB Student Activities Committee.

11.2 J T Cain spoke on the need for organizational improvements in the IEEE, and of the evaluation of the present structure. He said that a 2-page report on this subject would be carried in the June 1995 issue of "The Institute" and also on the World Wide Web. He spoke of the need to address systemic problems, and to consider what organization would be best for the future. He thought that the present system offered a slow and arduous decision-making process, with inadequate responsiveness to member needs. He said that revised proposals would be put to the Board of Directors in December 1995. He expected these to be evolutionary rather than revolutionary, and with the best features of the present structure to be retained.

11.3 V K Bhargava said that every Section Chair would receive a mailing in May 1995, and he asked for responses to be sent to H Shein. P M Larsen and W S Read stressed the need for all Sections to study the June issue of "The Institute" carefully, and to respond quickly.

11.4 V K Bhargava complimented the Director on his handling of the Meeting, and on the arrangements and preliminary communications, which he said worked well. He added that he hoped to optimize the membership application process and the procedures for the recognition of member competency.

12 Region 8 Nominations and Appointments

12.1 C W Turner said that in October 1995 the representatives for Awards & Recognitions, Forward Planning and "Region 8 News" would be elected, to serve for the three years 1996, 1997 and 1998. He asked the Section Chairs to take a nomination form for each of the three positions. He said that the incumbents would be eligible for re-election, but noted that R C Winton chooses to stand down. (Note by Secretary :- nomination forms to be enclosed with these Minutes to those Sections not represented at Dublin).

12.2 C W Turner said that any nomination must be made by a member of the Region 8 Committee, and the form returned to reach him by 8th September. The declaration on the form must be signed by the person nominated.

12.3 He said that arrangements would also be made for the election by Section Chairs of a replacement on the N & A Committee for Prof J P Starski, who steps down this year. He reminded the Committee that the other members serving this year were A C Davies and A J Schwab, and he noted that A C Davies would step down next year

13 The IEEE Brussels Office.

13.1 P M Larsen described the past history of the office. He said that in April 1994 a Membership Development workshop was held at Brussels to consider what could be done and how the Brussels "Center" could best serve the members in the Region. Specific recommendations were drafted and circulated, but with little subsequent action. Later, by January 1995 the Brussels office manager J Kevers presented a statement on the need to define the terms of reference of the office, since this had not been done previously.

13.2 T Hissey said that Region 8 had been given poor information about the office in 1993. He had visited the office in September 1994, as part of the TAB Colloquium, and saw that the people in the office were doing a good job, but only in serving the Computer and the Communication Societies.

13.3 T Hissey said that action was being taken, one step at a time, and that an IEEE staff member had been assigned to supervise the office. Similar action had been taken for the Singapore office. It was hoped that during 1995 a direct connexion would be set up between the Brussels office and Piscataway. He said that the managers of both offices would visit the IEEE in the USA, including meeting Regional Activities staff at Piscataway.

13.4 A J Schwab asked why the Brussels office was needed. T Hissey replied that before the office is closed the first thing to do is to give them the tools and see how they perform. In reply to R C Winton, V K Bhargava said that in future the Brussels office would deal with membership renewals, but that this was not yet effective.

13.5 M Papo asked whether the decentralizing of membership renewals to the Section would be possible, once that the communications links had been established, and asked whether this could be tried as an experiment. V K Bhargava replied that this would be studied. In reply to G H Byford's question on the difference between a customer and a member, W S Read said that in IEEE terminology a customer is not a member; and may be a library or other body.

13.6 G Galati asked what the Brussels office was doing now, and who was paying the cost. V K Bhargava replied that they responded to requests for literature, especially from the Computer and the Communications Societies. C W Turner added that they do preliminary processing of membership applications and renewals, before sending the papers on to Piscataway. A J Schwab said that the original motivation for the Brussels office included the transfer of currencies and bulk mailing distribution.

14 Student Activities

14.1 L Onural as the incoming SAC thanked the Committee for giving him the opportunity to serve. He said that thanks to his predecessor D C J Poortvliet the SAC business had been passed on to him in very good shape, and he hoped that D C J Poortvliet would continue to organize the Student Paper Contest. He added that in the future he wanted to extend the Student Paper Contest to other subjects such as robot and software contests. He spoke of the growth of the use of e-mail between students, and of web pages with links between students in different Regions. On his budget, he assured the Committee that he would make careful use of funds, and he noted that at present half of his budget is spent on the Paper Contest.

14.2 L Onural spoke of the quality of a magazine published by the Spain Section's Student Branch; and of extensive student events in The Netherlands. On the formation of new Student Branches, he spoke of recent formations in the Czech Republic and in Romania; and said that in the UKRI Section he had visited Dublin City University where he had found volunteers who were willing to start a Branch.

14.3 L Onural spoke of an e-mail letter which had been sent to him a few weeks previously from a group of students in Austria, who complained on how their membership applications had been handled by IEEE headquarters. He was already convinced that new student members generally have a very unhappy first encounter with IEEE. He said that students were impatient people, and to avoid future embarrassment we need to give them priority. The incoming Regional Student Representative A Zemva said that he was glad to have the opportunity to work for the Region, and hoped that problems which occur would be referred to him.

14.4 D C J Poortvliet said that 12 entries had been received for the Student Paper Contest, to be held on 27th June 1995 in Cyprus, and he thanked Cyprus Section for the enormous help given to make the Contest possible. He said that it was a pleasure to pass on the SAC work to a new SAC of such high quality.

15 Conferences and Workshops

15.1 B Zajc, as the new Conference Coordinator, asked as many as possible to attend MELECON at Bari in Italy in May 1996, and AFRICON in September 1996. He said that, following a meeting with J Baal-Schem and R A Remshardt, the AFRICON budget should be accepted now. He proposed the motion that the Region 8 Committee approves the budget for AFRICON `96, as proposed on 21st May 1995. The motion was seconded by G Paunovic.

15.2 R C Winton said that this was not the procedure which the Committee had agreed. D C Baker said that he apologized for not having transparencies prepared in advance. He said that copies had been made for the Committee, and that the AFRICON budget was in Appendix B of the Conference Proposal, copies of which were available on the side table. C W Turner said that for practical reasons it was important to obtain the Committee`s approval in principle. B Zajc asked the Committee to read the proposal, which he described.

15.3 R A Remshardt said that he and J Baal-Schem had generated the conference budget, together with the Treasurer of the conference, and that it had his full support. D C Baker said that all four parties concerned had agreed to provide the start-up fund. He confirmed to L Onural that special rates would be given to students. P M Larsen queried the amounts of `unspecified expenses`, and D C Baker said that he was unable to answer. P M Larsen commented that Treasurer Remshardt had been directly involved in the formation of the conference budget, and that this was a conservative budget.

15.4 L Onural said that he understood that the surplus from the last AFRICON was kept in local currency. D C Baker replied that there had been currency restrictions, and that after the last AFRICON some of the loans were repaid with great difficulty. He said that this time, some of the OOD moneys would be paid direct to Region 8, and that in future the currency difficulties would be avoided.

15.5 The vote was taken on B Zajc`s motion of para. 15.1 The motion was passed with one abstention and none against.

15.6 B Zajc said that requests for Region 8 collaboration in future Workshops should include information on the provisional budget, on Section support and on contacts with Societies. J Baal-Schem spoke of the work of the Technical Meetings Development Committee, set up by TAB, to get more events held in Regions 7 to 10.

15.7 R A Remshardt reported on the conference accounts and the conference status summary, and showed the Committee the tabulated summaries reproduced on p.8. He said that the accounts for AFRICON`92 and CompEuro`93 were both closed.

15.8 D C Baker spoke of the importance of South Africa as a possible venue for Society conferences. In reply to G Paunovic`s query about the rules for organizing conferences, P M Larsen quoted the Region`s Section Conference Organization Manual and provided G Paunovic with a copy.

16 Educational Activities

K R Richter said that the Director had agreed to rename "Continuing Education" as "Educational Activities".
Copies of the slides shown to the Committee on 20th May are reproduced below.

EA on Region 8 Level

- Network for Educational Activities (EA) on Internet
  - EA Committee members from all Sections (nominations started, see slide 4)
- Region 8 Home Page on World Wide Web (WWW)
  - Conference Calender
  - Informations on Educational Activities in Region 8
  - Informations about CE Materials to Sections
  - etc.
- Set priorities of educational activities according to the needs identified in Sections
- Support of CE Programmes in Sections
- Coordination of distinguished lecturer tours
- Databank of EA material provided by IEEE societies (together with chapter coordinators)
- Review of Educational Material (Deposit!)
  - Video conferences
  - Self Study Courses
  - etc.
- Coordination of international summerschools, workshops, short-courses etc.
- Investigation of the co-operations with organisations like the European Union (EU)
- Training and workshops for EA Reps (e.g. in combination with workshops for student activities and/or membership development)
- "Industry 2000" workshop
- Conference and workshops on accredidation (international and national)

IEEE Region 8
Educational Activities

Dublin, May 1995

EA on Section Level

- Definition of specific needs for educational material in the Sections
- Investigation of educational material already existing in Sections
- Projects for dubbing, translation etc. for existing EA material
- Cooperation with national societies, companies and other organisations
- Coordination with chapter activities
- National workshops and short courses
- Translation of IEEE CE material into local languages
- Determination of distinguished lecturers by chapters or section
- Corrections and updating of REP Lists
- IEEE assistence for accredidation of EE programmes

IEEE Region 8
Educational Activities

Dublin, May 1995

EA Representatives

Nominations from Region 8 Sections until May 21, 1995: (8 out of 35)

Austria
Czekoslovakia
Finland
Hungary
Saudiarabia (East)
Slovenia
Switzerland
Turkey

17 Forward Planning

17.1 R C Winton said that his report on Forward Planning activities had been circulated with the Agenda. He added that he had spoken with the "Spectrum" editor M Slovick and it was hoped that copies of "Spectrum" would be sent to the listed libraries in E Europe.

17.2 On the Region 8 Section Volunteer Award, he noted that the present Chair of the Section could not be nominated.

17.3 On members not in Section areas, he said that they could opt to be listed as members of a neighbouring Section.

18 Awards and Recognitions

18.1 E F Bolinder said that he took great pleasure in reporting on Awards that had been given to members in Region 8, including the new Fellows listed in the May 1995 issue of "Region 8 News"; the Graduate Teaching Award to A S Vincentelli; the Judith A Resnik Award to L Pourcelot; the Richard W Hamming Medal to J Ziv; the Award of Honorary Membership to L H Ramquist; and the Heinrich Hertz Medal to J Van Bladel.

18.2 He said that the winner of the Region 8 Section Volunteer Award is W J Seruga, and he hoped that the Director would hand over the Diploma at an event in Poland.

18.3 On the sponsorship of the Heinrich Hertz Medal, A J Schwab had advised that there was a sponsor, the German Telecom.

18.4 E F Bolinder asked those sending in Fellowship applications to repeat those which did not succeed. P M Larsen said that he supported this request.
D C Baker asked that the Fellow kits be made available in good time. He had received kits as late as the beginning of March.

19 Report on Chapters

19.1 B C Papadias said that there were six Chapter Coordinators (list enclosed) and two vacancies, in Computers and in Control Systems. He said that of the 17 new Chapters which had been formed, many were in the countries of Eastern Europe.

19.2 For the purpose of enhancing and improving the technical activities in the existing Chapters, he thought it necessary for the Chapter Coordinator to attend once a year the ADCOM meeting of the Society. He said that this was to encourage financial support by Societies of their Chapters in the Region, and added that support had been obtained from some Societies. He added that during 1995 all the Coordinators plan to hold meetings of Chapter Chairs, and that a Chapter Congress of the Power Engineering Society is to be held at Denver in August 1996.

19.3 B C Papadias asked for an increase in the budget allocation for Chapter coordination in view of the increase in the number of Chapter Coordinators since this activity started five years ago. He said that he could not fill the vacancies unless the budget was increased.

19.4 J Baal-Schem reported active growth in the number of Chapters in the Communications Society. He invited all Section Chairs interested in the subjects of a Distinguished Lecturer tour to contact him.

19.5 P M Larsen said that the matter of the budget for Chapter Coordination would have to be considered at the Barcelona meeting of the Committee, and referred to the strong remarks made by M A Tan (see paras 8.9 to 8.11). He said that meanwhile the work could continue. His concern was to measure whether the spending of the money was done in the best way.

19.6 P M Larsen noted that some of the Societies had their own European Chapter Coordinators, and he hoped that there were links. He said that the purpose of the Chapter Coordinator was to improve the service to our members; and if for example the Computer Society was active and efficient, then we should not compete.

19.7 T Roska said that the problem was not with the Chapter Coordination Committee but with their budget, which he thought was far too generous, especially for the richer Societies. G A Zardini commented that differing views had been heard, which should be considered, and he urged the Committee to come back for a proper debate on the subject at Barcelona.

19.8 M A Tan said that the Section and the Society are the parents of the Chapter, and he did not agree with the views of B C Papadias on the working of the Chapters. He asked how many of the existing Chapters were classified as delinquent, and as an example, he said that the Communications Chapter in Turkey Section had been put in "delinquent" status by RAB, though not by the Society. He said that it was the responsibility of the Chapter Chairs to keep the Chapters working, and not that of the Regional Chapter Coordinators.

20 Membership Development

20.1 P M Larsen passed on W E Proebster's apologies for not being able to join the meeting at Dublin, and said that Membership Development problems had been discussed at a meeting at Lyngby in April 1995, together with W E Proebster and with J Kevers of the Brussels office.

20.2 W E Proebster had reported that the membership diskettes received by him did not give reliable information, so he was unable to report any membership statistics to the Committee. P M Larsen said that the June 1995 diskettes would be expected to be more accurate.

20.3 P M Larsen said that membership application forms were available in the meeting room, and that supplies had been mailed to the Mem.Dev. representatives in the Sections, and to the Student Branches. He referred to the special Region 8 membership application form, designed by W E Proebster and printed by the Editor of "Region 8 News". He said that there was doubt on whether the high expenditure from the Mem.Dev. budget to pay for it was justified; and that in his opinion the material from Piscataway was now so attractive and complete that he would like to cancel the Region 8 form. He said that the Sections would have to decide which to use.

20.4 A J Schwab said that at one time there had been a shortage of forms from Piscataway. This no longer applied, and the Region 8 forms were not needed. I S Ogunbayo agreed. J B H Peek said that 2400 of the Region 8 forms had been used, but as the Piscataway forms were good he thought that the Region 8 forms were no longer needed. G Paunovic asked whether the 1996 forms from Piscataway could be ready by October.

20.5 T Roska queried whether any kind of Regional Membership Development Activity was needed at all. P M Larsen said that a final decision on the future of the Region 8 form would be made at Barcelona, and that meanwhile no new printing of the 1996 form was to be made.

20.6 In reply to M Papo's question on whether new members could apply by e-mail, M I Olken said that this was not possible, as the endorser must sign and this could not be done by e-mail. T Hissey said that there was great potential for membership growth in the Sections of Region 8, and asked for continued effort by the Membership Development Representatives.

21 "Region 8 News"

21.1 G H Byford said that the mailing of the "Region 8 News" had suffered from incorrect address lists. the discs which arrived earlier in the year could not be loaded; and the replacement discs which were sent back had over 2000 duplications. Out of date information has been used, so that recently enrolled members would not have received "Region 8 News".

21.2 G H Byford said that money was being lost, as mailings could not be made using the incorrect discs; and it was difficult for him to analyze the data on the discs. As to what could be done, he said that to mail an enquiry letter throughout the Region would be very expensive, though to put out a questionnaire sheet on the essential data needed would not cost much. The difficulty would be that if 75000 sheets were returned, he would not have time to work on them. A commercial company could be used to put the answers on disc; but this would involve the collaboration of Piscataway.

21.3 G H Byford said that he wanted to thank the staff at Piscataway who had cheerfully put up with his queries. He asked for any comments on any matter, adverse or otherwise, to be sent to him at "Region 8 News".

22 Dates and places for future Meetings

B W Osborne said that the next Meeting of the Region 8 Committee would be at the Sol Apolo Hotel at Barcelona in Spain, on October 7th and 8th 1995. Any additional Agenda items should reach the Secretary by 11th August. Section Chairs would be asked to travel on Friday October 6th, and to stay up to 1800 on October 8th.
He said that the hotel attendance form with cover letter would be sent to the Committee. The 80-word Section Reports should reach him by Sept.1st, with a copy of the hotel form.
The following Meeting will be on 31st May/2nd June 1996, place not yet decided.

23 Closure of the Meeting

In closing the Meeting at 1805 on 21st May, P M Larsen thanked all Section Chairs, other Committee members and the visitors and observers for their contributions to the proceedings. He asked the Committee to follow up the action items. In conclusion he thanked Jim Christie for creating the excellent conditions for the Meeting; he thanked the local members of the U.K.R.I. Section for their support; and he thanked Telecom Eireann for their excellent hospitality on 20th May.
M Papo congratulated the Director for his handling of the Meeting.

Circulation

To the Region 8 Committee.
Copies also to J T Cain, V J Bhargava, T Hissey, W S Read, M I Olken, J Christie, J Baal-Schem, J B H Peek.
From B W Osborne (Secretary Region 8), 29th June 1995.
2 Wilmot Cottages, Park Road, Banstead, England SM7 3DH.

List of action items :- see overleaf.

Enclosures to all :- Appendix 1 (see p.5); Appendix 2 (see p.12); Appendix 3 (see p.19).
Enclosures to Committee :- Notice of Barcelona Meeting with hotel form; Committee list; National Society list; Revised Rules on Expenses; SC96 questionnaire; Nomination Forms to Sections not present; Region 8 Bylaws to newcomers.

List of Action Items

Subject	Page	Para.	Action by
Section Bylaws	4	6.6	Section Chairs
Applications for funds	4	6.7	SectionChairs
Focus Group at Cyprus	4	6.8	L Onural
Expenditure restriction	6	8.2	Those holding budgets
Budget forms	6	8.6	Those holding budgets
Revised Rules on Expenses	6	8.7	B W Osborne
Questionnaire on SC'96	12	9.7	All Committee Members
Revised National Society list	13	10.4	B W Osborne
Responses on organization	13	11.3	Section Chairs
Fellowship applications	18	18.4	All Committee Members
No new printing of R8 forms	20	20.5	W E Proebster, G H Byford
80-word Section Reports	21	22	Section Chairs

It was with great sadness that we learnt of the death of Dick Poortvliet on 25th June 1995 in Cyprus. A former Region 8 Director, he was the Regional Student Activities Chair 1984-1994. Our deepest sympathies go to his wife Hilde..

CONFIRMED LIBRARIES FOR EASTERN EUROPE

LOCATION	LIBRARY
Budapest, HUNGARY	Technical University of Budapest
Bucharest, ROMANIA	Polytechnical University of Bucharest
Sofia, BULGARIA	Institute for Scientific Research in Telecommunications
Veszprem, HUNGARY	University of Veszprem
Warsaw, POLAND	Institute of Physics
Bucaresti, ROMANIA	Universitates "Politechnics" Bucuresti
St. Petersburg, RUSSIA	National Library of Russia
Bratislava, SLOVAK REPUBLIC	Slovak Technical Library
Kharkov, UKRAINE	State Scientific Library Preulok Korolenko
Vilnius, LITHUANIAN REPUBLIC	Lithuanian Technical Library
Minsk, REPUBLIC OF BELARUS	Yabuk Kolas Central Science Library

PARTICIPATING SOCIETIES	TRANSACTIONS/JOURNALS TO BE DELIVERED IN MICROFICHE FORM TO LIBRARIES
Communications	- Transactions on Communications - Communications Magazine - Journal on Selected Areas in Communications
Control Systems	- Transactions on Automatic Control - Control Systems Magazine - Transactions on Control Systems Technology
Components, Packaging and Manufacturing Technology	- Transactions on Components, Packaging, and Manufacturing Technology, Part A - Transactions Components, Packaging and Manufacturing Technology, Part B: Advanced Packaging (formerly Transactions on Components Hybrids, and Manufacturing Technology)
Electromagnetic Compatibility	- Transactions on Electromagnetic Compatibility
Electron Devices	- Transactions on Electron Devices
Information Theory	- Transactions on Information
Industrial Electronics	- Transactions on Industrial Electronics
Industry Applications	- Transactions on Industry Applications
Journal of Lightwave Technology Steering Committee	- Journal of Lightwave Technology
Lasers and Electro-Optics	- Journal of Quantum Electronics - Photonics Technology Letters
Microwave Theory and Techniques	- Transactions on Microwave Theory and Techniques - Microwave and Guided Wave Letters
Oceanic Engineering	- Journal of Oceanic Engineering
Power Engineering	- Transactions on Energy Conversion - Transactions on Power Delivery - Transactions on Power Systems
Power Electronics	- Transactions on Power Electronics
Reliability	- Transactions on Reliability
Signal Processing	- Transactions on Signal Processing - Transactions on Image Processing - Transactions on Speech & Audio Processing
Society on Social Implications of Technology	- IEEE Technology and Society Magazine
Solid-State Circuits Council	- Journal of Solid-State Circuits
Ultrasonics, Ferroelectrics and Frequency Control	- Transactions on Ultrasonics, Ferroelectrics, and Frequency Control

Appendix 2

Short summary of main points from Section Reports

Benelux	No problems reported
C & S Italy	No problems reported
Croatia	No problems reported
Cyprus	Very active (symposium and conferences). R8 Committee invited. No problems reported.
Czechoslovakia	Problems with members having paid dues and received nothing. No improvement since the meeting at Prague in October `94. What can be done by the members or by the Section ? Help on this subject has been needed for the last year.
Denmark	No problems reported.
Egypt	Main problem is the delay in the arrival of publications (except for "Spectrum"). Good liaison with industry and membership up 20 % in 1994.
Finland	Estonian members invited to take part in Section activities. Chapter collaboration with St Petersburg. No problems reported.
Germany	Complaints of poor service to members, lack of response to letters and e-mails, with consequent loss of members counteracting new recruitment activities. The problem is not commensurately appreciated by HQ. The Section has 3553 members..
Greece	No problems reported. Workshop and conference activities. Formal contacts with the National Engineering Society have begun.
Hungary	Serious problems in dealing with the membership administration at Piscataway, despite the best efforts of those directly concerned. There is a new Student Branch; and the IEE/IEEE office opened in Budapest. The incoming Section Chair is Prof P Arato.
Israel	Problems in finding volunteers willing to stand for office in the Section. Agreement signed with AEAI. Membership is 1104.
Nigeria	The annual income of engineers is very low, and a drastic reduction in membership is anticipated due to the recent devaluation of the currency, unless some special measures can be taken.
Norway	Outstanding achievement by research team at SINTEF-DELAB, in development of advanced COFOM modems for use in terrestrial distribution of digital television. No problems reported.
Poland	Strong technical activity reported. Problems in the organization of the IEEE office in Warsaw, due to lack of money to pay a part-time secretary.
Russia	The agreement between IEEE and the Popov Society was signed. Problems in opening an IEEE Section office in Moscow are being discussed. There is substantial technical activity (not detailed here). New Chapters formed include a joint one at St.Petersburg. A new Student Branch has been started at Taganrog.
Saudi-Arabia (East)	The main problem is the very slow response by HQ to questions from members. two new Chapters have been formed, as well as a new Student Branch at KFUPM. Monthly technical seminars are held, and an annual "Technical Exchange Meeting". Steady membership growth is being achieved.
Saudi-Arabia (West)	There is a general problem in the poor delivery of Spectrum and other publications to members, and the response by IEEE HQ is not encouraging. The 1995 membership cards still not received by some members (as at May 1995). Successful seminars were held. Help is needed on arranging a symposium in 1997. Funds are needed for future activities.
Slovenia	No special problems reported. There has been substantial conference activity (four conferences this year) with 300 at the Elec.& Computer conference. Education activities include "hypertext", with course and project, and award for the best project.

South Africa — Agreement between IEEE and SAIEE almost finalised. There has been substantial conference activity, some jointly with SAIEE, and with the organization of AFRICON`96 in hand. A student membership drive at the University of Stellenbosch may lead to the Section`s second Student Branch.

Spain — Section Bylaws are being revised. Two new Chapters have been formed, and the Student Branch activities have increased substantially. This year the students will organize a Robot Workshop and contest.

Turkey — As a membership benefit, members in Istanbul were given free access to internet from October 1994; and this facility has now been extended to members in Izmir.

U.A.E. — Guidance is needed on the running of the Section, and on the use of the Section funds. (Some answers should have been obtained at Dublin). There is an interest in having an IEEE conference in U.A.E. What benefits does a member get, besides "Spectrum" and journals ?

U.K.R.I. — The major problem is the lack of information from Piscataway on membership and Chapter statistics, and this is making it difficult to know how well the Section is doing. There are now 14 Chapters, and over 60 technical meetings last year as well as conference activity. Liaison with the IEE continues to develop.

Yugoslavia — The Section and its Chapters are active in organizing local scientific conferences, together with the National Societies. Membership has increased, especially in the student total. The only real problem is that of IEEE administration effectiveness, publications arrive late or are missing, the processing of membership forms is extremely slow, and the fulfilment of any requests lasts for months. The new computer system is introducing new errors.

Appendix 3

List of Chapter Coordinators (ref. para.19.1 on page 19). As at May 1995.

Chairman

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Minutes of the 65th Meeting of the Region 8 Committee, held on 8th October 1995 in Spain at the Sol Apolo Hotel, Barcelona.

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List of action items

Subject	Para.	Page	Action by
Data base corrections to Piscataway	5.5	4	Section Chairs
No more R8 MD forms to be printed	5.14	6	WEP, GHB
Report on Standards for Helsinki	5.15	6	M Papo
Setting up Focus Group (industrial)	5.16	6	CWT, PML
Russia Section office	6.5	7	HL, RAR, PML
Reply to SC96 Questionnaire	8.3	11	Section Chairs
Student Paper Contest entries to L Onural	15.1	17	Section Chairs
Student Counselors to read the Web page	15.2	17	Section Chairs
Conf. c'ttee to support listed Workshops	16.8	18	B Zajc
Send REP lists & comments to K R Richter	17.4	19	Section Chairs
History suggestions to W Asprey	18.1	19	Committee
Meeting notice for Helsinki	21	20	BWO

Committee members present

P M Larsen (Chairman)		Director, Region 8	
C W Turner		Past-Director	
B W Osborne		Secretary	
R A Remshardt		Treasurer	
F J Seifert	*	Student Activities	Austria
P Jespers		Chair	Benelux
J N Kolev		Acting Chair	Bulgaria
B Palumbo	*	Past-Chair	C & S Italy
A Szabo		Chair	Croatia
K P Diamantides	*	Vice-Chair	Cyprus
V Stepar		Chair	Czechoslovakia
J Langeland-Knudsen		Chair	Denmark
J Lilleberg		Chair	Finland
M Papo		Chair	France
A J Schwab		Chair	Germany
G Stassinopoulos		Chair	Greece
T Roska		Chair	Hungary
A Seidman		Chair	Israel
L Dadda		Chair	N. Italy
R Henriksen	*	Vice-Chair	Norway
Z M Ciok		Chair	Poland
R F A Moreira Vidal		Chair	Portugal
S Rau	*	Vice-Chair	Romania
H Lantsberg	*	Vice-Chair	Russia
H H Al-Abdullatif		Chair	Saudi-Arabia (East)
B Zajc		Chair	Slovenia and Conference Coordinator
F S van der Merwe	*	Deputy	South Africa
A R Elias-Fusté		Chair	Spain
P Starski	*	Vice-Chair	Sweden
G A Zardini	*	Vice-Chair	Switzerland
A Altintas		Acting Chair	Turkey
A Yandulsky	*	Vice-Chair	Ukraine
E M Bastaki		Chair	United Arab Emirates
B R Harrington		Chair	United Kingdom & Rep.Ireland
G Paunovic		Chair	Yugoslavia
L Onural	S.A.C.		
E F Bolinder	A & R		
W E Proebster	Membership Development		
B C Papadias	Chapter Coordinator		
K R Richter	Educational Activities		
R C Winton	Forward Planning		
G H Byford	Region 8 News		
A Zemva	Regional Student rep.		

* Deputy for Section Chair

Apologies / absent

A-L Ahmed	Egypt
H Modir-Shanechi	Iran
C S R Aloo	Kenya
A R K Al-Ghunaim	Kuwait
I S Ogunbayo	Nigeria
H Al-Samarrai	Saudi-Arabia (West)

Observers and visitors

J T Cain	President
T W Hissey	Exec.Director
B A Eisenstein	V/P TAB
H F Verstegen	Director Reg.9
C Jankowski	G.M. Reg. Actv.
C J Robinson	Mem.Dev.
J Romeu	Spain Vice-Chair
J Baal-Schem	Chapter Coord.
A C Davies	Chapter Coord.
O Kaynak	Chapter Coord.
I Mojzes	Chapter Coord.
A S Vander Vorst	Chapter Coord.

Motions
In these Minutes, motions are identified by a vertical line in the right hand margin.

1 Opening the Meeting

Director Larsen opened the Meeting at 0907. He asked the Committee to observe in silence the memory of the late Dick Poortvliet, who died in Cyprus on 25th June 1995.

He welcomed the new Section Chairs, P Jespers of Benelux (a former Region 8 Director) and J N Kolev from the recently formed Bulgaria Section. He welcomed those present as deputies for their Section Chairs, and those present as observers (listed above). He reported that apologies had been received from the RAB V/P V K Bhargava and from A-L Ahmed of Egypt.

2 Meeting Arrangements

The Secretary described the arrangements for payments to be made by Committee members to the Ultramar Congress desk at the Hotel Apolo under the `half-board` package; for the Barcelona city excursion; and for the dinner hosted by Telefonica.

3 Approval of the Minutes of the previous Meeting

The Minutes of the 64th Meeting of the Committee, held at Dublin on 21st May 1995, were approved, subject to the following minor corrections:-
Motions should have been identified by a vertical line in the margin against paras 8.4, 15.1, and 15.5.
On p.21, the end of line 5 should refer to 25000 sheets (not 75000).

Director Larsen said that at the preliminary meeting it had been decided to bring the list of action items to p.1, immediately after the index and before the list of those present. This new format is used in these Minutes.
There were no matters arising from the Minutes and not included in the Agenda.

4 Adoption of the Agenda

The Agenda was adopted, with the subjects of `Chapters` and `Membership Development being taken following the Agenda item 13 (to hear from the election candidates).
The numbering of sections of these Minutes follows the order in which the items were taken.

5 The Director`s Report

5.1 P M Larsen referred to the material distributed to the Sections on the subject of the reorganization of the IEEE, and said that the Board of Directors would take a final decision at their meeting in Mexico in December 1995. He wanted to be well prepared and to have the backing of the Committee for his view that the IEEE should maintain the Regional structure and the independence of the Regions and the Sections. This had been discussed at the Section Workshop on the previous day. He asked that the Region 8 Committee should strongly recommend the Regional Activities Board and the Board of Directors to realize the organizational improvement desired through evolutionary modification of the present organization. Seconding the motion, C W Turner asked for support from the floor for the Director`s approach. Approval was unanimous.

5.2 R C Winton said that he was most concerned to get the structure that would give the best service to members. P Jespers asked whether we might need to re-arrange the Regional boundary; and in reply P M Larsen commented that this was not excluded, being a possibility for later years should there be strong membership growth in parts of the Region. M Papo said that what we had heard dealt mainly with the very top levels of the IEEE, and he questioned whether this was the right line to follow, and whether we should have a task force to see how we could best handle our affairs in the Region.

5.3 G A Zardini said that whatever structure is chosen, we must have one Director elected by our members. A J Schwab thought that the U.S. members were concerned that the transnational side may get too strong. L Onural asked for a broader name than that of `IEEE Europe`, and P M Larsen agreed that `IEEE Europe` was a very bad working title. W E Proebster said that there should be a reduction in complexity, as there was a danger that the separate entities within IEEE would do what they like. B C Papadias stressed the importance of R C Winton`s remarks in that any organization chosen has to provide a better service to members. P M Larsen thanked the Committee members for their support and comments,

5.4 P M Larsen reported that his work, in addition to the BOD meetings, included a visit to South Africa Section in Johannesburg, where an agreement with the SAIEE was signed; a visit to Germany Section at Karlsruhe, including a Region 8 Planning Meeting; and a very useful and constructive full-day meeting at The Hague in September, with 22 Chapter Chairs.

5.5 P M Larsen said that the present status of the IEEE information system had been described to the Committee during the Section Workshop on 7th October, and he stressed that the Region strongly supported all efforts to make the data base more accurate. He said that all Membership Development officers in the Sections should have received revised diskettes in October 1995; and he asked the Sections to feed back corrections to Piscataway. M Papo commented that this would be a heavy work load for the Sections, and he suggested that tests should first be made, using a sample group of about 10 addresses known to be wrong, in order

to make sure that the corrections could be properly handled. G Paunovic said that we should first ensure that all new members were included in the data base. A J Schwab thought that the present system was too complex, and that either business or home addresses should be recorded, not both.

5.6 M Papo wanted the data on the membership diskette to be an exact copy of the information held at Piscataway, and he stressed that he wanted to get a copy of the entire information on the members of his Section, a monthly update being adequate. He added that for those Sections capable of doing the job, the work was better done by the Section.
C W Turner asked how many Sections agreed with M Papo. There was general agreement from all Sections. C W Turner asked J T Cain whether there was any problem in providing Sections with the information. J T Cain replied that the views expressed would be taken back for consideration, and noted that some matters were sensitive to confidentiality.

5.7 G H Byford said that if the names and addresses on the data base were not as desired, they could easily be changed. In reply to C W Turner, G H Byford said that in the Region about 2600 changes were handled each quarter.
G G Stassinopoulos said that he preferred the members in his Section to contact Piscataway directly on any changes.
H H Al-Abdullatif said that during the last seven months his Section in Saudi-Arabia had not received any diskettes.

5.8 Director Larsen then announced that after careful consideration it had been decided that the second Region 8 Committee Meeting in 1996 would be held at Denver on 4/5 November, immediately after the closure of the Sections' Congress; and that a booking for the Committee members at the Holiday Inn, Denver, had already been made. He said that the subject would be discussed later in more detail (see Section 8 of these Minutes).

5.9 On the subject of agreements between the IEEE and National Societies, P M Larsen said that the agreement between IEEE and the SAIEE was signed in August 1995; and that he was informed that agreements were being sought in Spain and in Switzerland. G A Zardini asked what benefit for the members would result from any such agreement, and added that a special meeting would be held in Switzerland to determine the members' wishes and to see what advantages would result. P M Larsen said that the Section should have received a letter on the subject.
In reply to G Paunovic, he said that the draft of a sample agreement would be provided.

5.10 P M Larsen spoke of the possible financial advantage to members, for example the possibility of a 10% reduction in dues for members belonging to both bodies. G A Zardini said that in Switzerland many joint activities were already being held very successfully, and that it might be better to keep clear of the money side. He asked for information on how many agreements were in existence. F Seifert referred to an agreement in Austria which had worked very well. Joint meetings were held in Austria, and this had helped membership growth.

5.11 C W Turner asked the President to comment on the advantages of high level agreements with National Societies. J T Cain replied that the objective was to best serve the members of both organizations, and that the approach should be completely flexible in order to serve members in the many different countries. C W Turner said that all agreements depend on

personalities, and that `umbrella agreements` could help to overcome problems arising from changes in those involved.

5.12 P Jespers asked for an example on how the membership dues could be reduced, and in reply J T Cain said that the terms varied according to the National Societies involved. He added that in Japan there were six National Societies.
B Palumbo said that joint membership had not worked in Italy; and he asked that the local Section be informed, before any action at high level was taken.
T Roska supported the need for flexible arrangements depending on local conditions.

5.13 On other matters, P M Larsen said that an agreement for support for the Russia Section office would be signed later during the Meeting. The support would be $1000 per year for three years, provided that certain conditions were met, and he was convinced that this was a good investment.

5.14 On Membership Development, P M Larsen welcomed the formation of the Bulgaria Section, and of several new Chapters. He said that the Brussels office would be discussed later in the Meeting, and he hoped that in future the office would be able to play an active role in maintaining the membership database.
Following discussion on the previous day, he said that the use of the Region 8 membership application form would be terminated and no more would be printed.

5.15 On Standards, P M Larsen spoke of recent correspondence with M Papo on the subject of the IEEE members active in Standards work in the Region, but without any contact with IEEE. He said that in order to establish links between the many IEEE members involved in Standards work, it might be useful to have a Standards representative in each Section. He asked M Papo for a written report before the next Region 8 Meeting.

5.16 P M Larsen said that it had been planned to set up a pilot `focus group` project in Cyprus, but that this had fallen through. Another `focus group` would be planned, perhaps with a group of industrialists in a Section, and action on this would be taken by C W Turner and himself.

6 The use of Voluntary Contribution Funds

6.1 P M Larsen said that the main project had been the despatch of 56 sets each of 11 boxes (75 books) of IEEE Press Books to carefully selected libraries in Eastern European countries. The books are to be displayed, and made available to allcomers. The expense of this was over $9000. On behalf of the Region he wished to express thanks to R C Winton and to J Levy for the realization of this program. (C W Turner)
On the microfiche program, P M Larsen said that 10 years of back issues of publications from 18 IEEE Societies in microfiche form had been distributed to the list of recipients prepared by R C Winton, and the last set had been passed to Yugoslavia Section. On behalf of the Region he thanked Michael Adler and the 18 Societies involved. Expenses to be met through Region may be up to $1000, but nothing had been paid so far.

6.2 P M Larsen said that the IEE/IEEE office at Budapest had been inaugurated in May 1995, the support from Region being at the rate of $1000 per year over a 3-year period, and the support from the IEE being for the purchase of office equipment. He reminded the Committee that the voluntary contributions from IEEE members could not be used for the purchase of equipment. T Roska spoke of the work done and confirmed that the office was operational, its functions including the handling of publications donated for the library; and he thanked the Region for the support given. P M Larsen said that after the 3-year period it was hoped that the Section would itself be able to maintain the office.

6.3 M Papo asked about the provision of material on CD-ROM instead of books and microfiche. P M Larsen replied that the book shipments would not be repeated; and that the microfiche program would continue for three years. In future, publications would be available in CD-ROM. C W Turner added that this matter would come up at the end of the three-year microfiche program, and that during the three years the major cost of the program organized by Michael Adler would be met by the Societies. He noted that the expense would have been much higher if the material was on CD-ROM. G Paunovic said that he had at last received the microfiche material for Yugoslavia, and that work would start on the conversion of the material to CD-ROM.
A C Davies said that the CAS Society was very active in this field; and O Kaynak said that the IE Society also provides material.

6.4 P M Larsen said that over $5000 had been received in voluntary contributions in the last year, so that for the two years that the fund had been in existence, the total including the Region 8 contribution amounted to $20000.

6.5 On Russia Section, which had six Chapters in various locations, P M Larsen said that support at $1000 per annum for three years would be given by Region 8 for the support of the IEEE Russia Section office, providing that certain conditions were met, including compliance with IEEE Bylaws in financial reporting, and quarterly reporting to the Region 8 Director. He added that the agreement was between the Region 8 Director and the Russian IRE, for an office for H Lantsberg.

6.6 P M Larsen asked H Lantsberg to join him in signing the agreement.
H Lantsberg expressed his gratitude to the IEEE, including J T Cain, T W Hissey and P M Larsen, for supporting and creating the possibility of having an IEEE office in Moscow. He said that this was an important event for Russia Section, and would help to promote the objectives of the IEEE in Russia, and he fully realized his responsibility in this matter. As a token he asked P M Larsen to accept a souvenir mascot for success in the coming year.

7 The Treasurer`s Report

7.1 R A Remshardt presented the Financial Status report as at 30 Sept.1995, and his Budget Proposal for 1996. (The transparencies shown to the Committee are reproduced on p.9). He spoke of the effect of dollar devaluation in 1994 and the first part of 1995, and said that the situation had recently improved. He reminded the Committee that the Region 8 income was in U.S. dollars, and our expenditure in other currencies. He mentioned his difficulty in finding out how much income was obtained from the Regional Assessment, and said that the latest news was good. Even though we did not have information on the actual membership numbers, the indication was of an increase of 2000 in the Regional total during the last year. On the `Region 8 News`, he said that the real cost was over $100 000 per annum, only about half this amount being met by Region 8, and the rest being from income from advertisements and inserts.

7.2 R A Remshardt described the Budget Proposal for 1996 (reproduced on the lower part of p.9). He noted that the provision for Regional Committee travel and meeting costs had been increased so as to allow for the Committee to meet at Denver on 4/5 November 1996. He reminded the Regional Officers and Appointed Representatives with budgets to send their financial reports to him before 1st December 1995. He reminded the Committee about the Rules for travel expenses and for bank transfers. He said that the Conference Status Summary and the Conference Reserve Account (reproduced on p.10) would be considered under `Conferences`.
P M Larsen thanked the Treasurer for his presentation.

7.3 G A Zardini asked whether the $12 000 budgeted for Membership Development was not too high; and he said that the $22 000 in budget for Chapter Coordination was also too great a proportion of the total. He considered that there was a lack of balance in the budget provisions.
W E Proebster said that his budget had originally been planned to include a meeting to see the operation of the Brussels office; and this meeting with its associated expenditure now had to be delayed. He added that his plan for 1996 included a membership drive.
P M Larsen thought that provision for printing in the Mem.Dev. budget could be reduced.

7.4 A J Schwab said that approval of the Budget should be delayed in view of the debatable items. T Roska agreed, and added that he thought that the Educational Activities provision should also be examined in detail.
J P Starski said that in view of the large amounts of money in Budget, not only on Chapter Coordination but also under other headings, details should be provided on how the money was to be used.

7.5 P M Larsen said that the subject would come up for further discussion under the separate agenda headings; and that he would take the vote on the 1996 Budget after those concerned had had the opportunity to present detailed information to the Committee.

(Note by Secretary:- see para. 15.7 on page 17)

Financial Status Report as of Sept. 30, 1995

(Plan vs Actual in US $)

Receipts

	Budget Plan	Actual
Direct Support	68 000	33 900
Reg. Assessment net until 08 / 95	206 000	226 270
Interests	2 000	2 227
Volunt. Contrib. (5/94 - 6/95)	4 000	5 046
Student Activities (Surplus 1994)		5 498
Total	280 000	272 941

1 $ = 1,40 DM

Financial Status Report as of Sept. 30, 1995

(Plan vs Actual in US $)

Expenses

	Budget Plan	Actual
Regional Expenses	13 000	7 511
Reg. Committee Travel	100 000	49 549
Region 8 News	48 000	40 980
Conf. Coord. + Comm.	(10 000)	(7 286)
Awards & Recognitions	3 000	----
S -i -D Support	2 000	649
Advances		
Education. Activities	5 000	5 021
Chapter Coordination	20 500	21 410
Membership Developm.	15 000	7 170
Student Activities 1	----	5 498
Student Activities 2	22 000	16 963
FPC	4 000	4 064
Director	6 000	6 085
Past Director	3 000	3 195
Secretary	7 000	*3 052
Treasurer	5 000	3 878
To SC 96 Account	10 000	10 000
Voluntary Contr. Fund	10 000	10 547
Contingency	6 500	---
Total	280 000	195 572

1 $ = 1,40 DM

* $ 4018 paid in 12/94

R8 Assessment Balancing as of Sept. 15, 95

1995

Gross assessment 10/94 - 8/95	237 627	
Deductions :		
-Custody Account	3 000	
-Credit Card charges	3 222	
Net	231 405	231 405

1994

Net assessment transfer 10/93 - 9/94		206 374
Actually.....		
Gross assessment 10/93 - 9/94	216 257	
Total Deductions	4 748	
Net Assessment	211 509	211 509
Actual Transfer	206 374	
Rest (95 begin balance)	5135	

Conclusion

Real 1994 net assessment 206 374 + 5 135 =211 509	211 509
Real 1995 net assessment (until 8/95) 231 405 - 5 135 =226 270	226 270

Budget Proposal for 1996

(in US K$)

Income

Direct Support	70
Reg. Assessment	225
Interests	4
Volunt. Contributions	5

Expenses

Regional Expenses	18,0
Reg. Committee Travel	115,0
Region 8 News	52,0
Conf. Coordin.+Comm.	(10)
Awards & Recognitions	4,0
S-i-D Support	---

Advances

Education. Activities	5,0
Chapter Coordination	22,0
Membership Development	12,0
Student Activities	22,0
FPC	4,0
Director	6,0
Director-Elect	3,0
Secretary	7,0
Treasurer	6,0
To SC 96 Account	10,0
Voluntary Contr. Fund	10,0
Contingency	8,0
Total	304 304,0

Conference Reserve Account 1995

(until 09-30-95 in US $)

	Receipts	Expenses
Repayments/Surplus		
Advances/Expenses		
--CompEuro 93 Loss share		5 050
-- Conf. Coordination		2 776
-- Conf. Committee		4 510
Subtotal	-------	12 336
Balance 9 - 30 - 1995		12 336
Total Balance on 01-01-1995	**69 472**	
Total Balance on 09-30-1995	**57 136**	

1 $ = 1,40 DM

R8 Treasurer Dr. R. Remshardt Sept 1995 COM95-15 doc

R8 Conference Status Summary

(as of 05/95 in US k$)

Name	Advance	Repayment	Loss	Status
CompEuro 90	---	---	18	(closed)
Melecon 91	1,7	3,7	---	closed
CompEuro 91	6,0	7,8	---	closed
CompEuro 92	10,0	---	10	closed
Eurocon 92	---	---	30	closed
Africon 92	6,7	8,1	---	closed
VNIS 92	---	7,4	---	closed
CompEuro 93	---	---	5,0	closed
Melecon 94	10,6	19,6	---	(closed)
Africon 96	(8,8)			open
Melecon 96				open

R8 Treasurer Dr. R. Remshardt May 1995 COM95-05

New Rules for Bank Transfers (Travel Expense Reimbursement)

For the following EU and EFTA countries, the bank transfers have been simplified . They are now easier, faster and cheaper.

Austria
Belgium
Denmark
Finland
France
Greece
Italy
Netherlands
Norway
Portugal
Spain
Sweden
Switzerland
UKRI

Citizens of above countries (or people, who have bank accounts in above countries) should claim their reimbursement of expenses now *in local currency.* The "Deutsche Bank" will transfer the money in local currency and your local bank will credit the amount with less or no charge to your account.

Prerequisite :
Bank name, Bank code or precise Bank address, Account No. This is only possible for bank transfer to accounts, *not* for cheques.

There is *no* change for all other countries in Region 8. Please claim your expenses either in *US $ or DEM.*

Dr. R. Remshardt R8 Treasurer May 1995 COM94-10.doc

Rules for Travel Expense Reports

- Use A-95 yellow IEEE Form
  - Include major vouchers > $ 20 (air fare, hotel, etc)
  - Please sign the form
  - Note exchange rates and currency for reimbursement (local currency for EU and EFTA, others in DM or US $)
  - Please give bank account number, bank name and bank code, or bank address for money transfer, - preferably no cheques (Electr. transfer is cheaper, faster, safer)
- Use lowest available air fares (e.g.Apex), no business class reimbursement
- Single taxi ride not to exceed $ 40
- Personal car (rental car) -.40 $ or -.55 DM per Km, not to exceed lowest fare (voucher)
- Extra meals not to exceed $ 35/ day
- Mail expense claim a few weeks after the meeting, in the same calendar year
- Reports arriving later than 6 months after the event will not be reimbursed anymore
- No reimbursement at Comm. Meeting

Dr. R. Remshardt R8 Treasurer May 1995 com95-08.doc

8 Financial Planning for Sections` Congress SC96

8.1 R A Remshardt gave details of the expected costs, and showed the transparencies which are reproduced on p.12. He noted that the exact amount of the support to be given by RAB through the Region was not yet known. He said that the Region could not cover all the costs, and suggested that each Section should be expected to meet the extra cost of meals and other "ground expenses" for their Delegate during the first few days (including the SC96 period). This might amount to about $400. Similarly, the Regional Officers and Appointed Representatives would each contribute the same amount from their budgets.

8.2 R A Remshardt said that the the Region 8 Committee members would be expected to arrive on Thursday 31st October and stay at the Denver Holiday Inn, where rooms have been reserved. They would attend the whole of SC96 at the Marriott Hotel (three blocks from the Holiday Inn), from the afternoon of Friday 1st November to the close at noon on Monday 4th October. The Region 8 preliminary meetings would be held on the afternoon of 4th November, and be followed by a full day formal Committee Meeting at the Marriott Hotel on Tuesday 5th November, with dinner that evening at the Holiday Inn. Departure would follow, those whose airline tickets required a 7-night stay leaving on Thursday 7th November.

8.3 R A Remshardt said that a questionnaire had been distributed to Section Chairs at the Meeting, and this should be returned to him with their expense reports. M Papo noted that the Sections had also received a questionnaire from Piscataway.
G A Zardini asked why those who were not Section Chairs had to pay the $225. P M Larsen in reply said that the main purpose of the Congress was to bring Section delegates together, and that RAB paid the $225 for one "primary delegate" from each Section.

8.4 P M Larsen thanked R A Remshardt for his thorough investigations, on which he had based his decision to have the Region 8 Committee Meeting at Denver following SC96. He added that it was a sound principle for a contribution to be made by the Sections. He looked for support from Region for his decision.

8.5 C W Turner moved that the Committee accepts the proposal to hold the Regional Committee Meeting in November 1996 at Denver, Colorado, U.S.A., immediately after SC96, in accordance with the financial proposals described by the Treasurer.
The motion was seconded by P Jespers , and approved unanimously.

9 The Secretary`s Report

9.1 B W Osborne said that his main tasks were to set up the Regional Committee Meetings in collaboration with the host Section, to prepare and to issue the meeting notices and the Agenda papers, and to prepare and distribute the Minutes of each Meeting. He thanked J Romeu and A R Elias-Fuste for their help at Barcelona. In order for him to communicate with Sections, the Regional Committee address list was updated by those present at each Meeting, and copies of the revised list were later sent out with the Minutes. He reminded Committee Members to use addresses which would reach them at all times. He also reminded Sections of the need to check and update their entries in the RAB Roster. He said that he was not in touch with the Iran and Kenya Sections, and would welcome any information.

Cost Estimate for SC 96 L 2.1

1. New Assumptions

o Airfares based on Questionnaire responses:

- Status Aug. 5, 95: 15 Sections, 7 officers responded
- Estimates for adjacent countries, rest is open
- Result : 37 persons ≈ 50 000$ airfares
  1350 $ / person + 5 % inflation = $ 1420 / person avg.

o Required min. stay 6-7 nights in all cases

o Hotel accomodation rate $ 89 including tax w/o meals
(Holiday Inn Denver)

o Participating number of persons : 45 (33 Sections, 12 officers)

o Congress Registration fee for officers $ 225

o Meals cost to be negotiated by R8 with Holiday Inn. Estimated cost for standard meals by L. Wolf :

Continental breakfast	$ 8 - 10
Morning coffee break	$ 3 - 4
Buffet Luncheon	$ 20 - 25
Afternoon coffee break	$ 6 - 7
Buffet Dinner (informal)	$ 30 - 35
Alcoholic drinks	$ 5 - 10
	$ 72 - 91 /person

o RAB Support still unknown, assumption 18 - 22 K$

Cost Estimate for SC 96 L 2.1 cont.

2. Agenda for Joint Meetings

			Br	Lu	Di
o Thursday	10-31	arrival			S/R
o Friday	11-01	Noon : SC 96 Opening Session	S/R	S/R	S/R
o Saturday	11-02	Full day SC 96 , Gala Dinner	SC	SC	SC
o Sunday	11-03	Full day SC 96	SC	SC	S/R
- Monday	11-04	Noon : Closing Session SC 96	SC	R	
		14:00 R8 Agenda Meeting		1CB	
		17:00 R8 Comm. Meetings			
		19:30 Informal R8 Dinner			R
- Tuesday	11-05	09:00 R8 Comm. Meeting	R		
		12:30 R8 Buffet Luncheon		R	
		13:30 R8 Comm. Meeting		2CB	
		19:30 R8 Formal Dinner			R(F)
- Wednesday	11-06	Other R8 Meetings, departure	R	R	(R)
- Thursday	11-07	Departure of rest	(R)	(R)	

Cost Estimate for SC 96 L 2.1 cont.

3. Cost Estimate

o Section Cost

3 - (4) nights	3 x 89$	267 (356)	
5 - (7) meals	1Br, 1Lu, 3Di	~ 120 (170).	
		$ 387 (526)	
	x 33 = total cost	$ 12770 (17358)	

o Region 8 Cost

- 12 Officers + App. Representatives:			
6 - (7) nights	12 x 6,5 x 89 $	6 950	
Meals 3-(4) Br, 4-(5) Lu, 3-(4) Di	12 x 250$	~ 3 000	
Registration fees	12 x 225$	2 700	
Avg. airfares	12 x 1420$	17 040	29 690
- 33 Section Chairmen:			
3 - (4) nights	33 x 3,5 x 89 $	10 280	
Meals 2-(3) Br, 3-(4) Lu, 1-(2) Di	33x150$	~ 4 950	
Avg. airfares	33 x 1 420 $	46 860	62 090
- General:			
Coffee Breaks	50 x 15 $	750	
Formal Dinner	70 x 75 $	~ 5 250	
Miscellaneous	45 x 100 $	4 500	10 500
- Small Section Support (Director)			3 000
	Total Region 8 Cost		$ 105 280
	with Estimation Tolerance		~ $ 100-115 000

- Available Funds:

RAB	20 000	
R 8	30 000	
Reg. R8 Comm. Meeting	50 000	$ 100 000
Missing rest (increase Comm. Travel)		$ 0 - 10 000

Cost Estimate for SC 96 L 2.1 cont.

4. Conclusion

- Cost reduction versus previous estimate : 29 K$
  (hotel accom. , airfares)

- cost bearable for Region 8

- Section contribution $ 400 - 500 , should be possible for most Sections

- Director's support for small, young Sections

5. Recommendation

o Officers and App. Representatives:
R8 will pay for airfare, hotel accomodation, meals up to 6 - 7 nights and for registration fees

o Section Chairmen:
Section Chairmen will pay for hotel accomodation and additional meals before and during the Congress from Section funds.
(3 - (4) nights, total $ 400 - 500)
R8 will pay for the total transportation cost to Denver, the hotel accomodation and meals during the R8 Committee Meeting, starting on Monday up to 3 - (4) nights .
No additional R8 support will be given to Sections,
(exception: 4 - 5 small needy Sections by Director decision)

9.2 B W Osborne said that he had distributed the updated National Society list and a copy of the revised Regional Rules on expenses; and said that these had gone out in June 1995 with the Minutes of the May 1995 Meeting. He asked whether all on the Committee had received the last Minutes (no dissent).

9.3 He said that the 80-word Section Reports had been discussed at the Section Workshop, and that copies would be sent to the Director and to C Jankowski.

10 To hear from Distinguished Visitors

10.1 P M Larsen invited the President J T Cain to present to R C Winton his Certificate of Service to the Region as the Forward Planning Coordinator 1987-1995. P M Larsen said that R C Winton, who had also served the Region from 1963 to 1987 as Secretary/Treasurer and as Secretary, was to be made an Honorary Member of the Committee; and financial support would be provided for him to attend the Committee Meetings. 1973
R C Winton thanked the President and the Director, and said that it had been a great pleasure to serve the Region. He was very glad that his successor would be able to continue his work.

10.2 P M Larsen presented B R Harrington, Chair of UKRI Section, with a plaque presented by RAB to the Section in Region 8 having the greatest membership growth during 1994. In thanking the Director, B R Harrington said that the growth in 1994 was a cumulative effect of work done in the Section over many years, and especially during the term of the Past-Chair A C Davies.

10.3 P M Larsen presented the Chair of Greece Section, G G Stassinopoulos, with a banner to mark the first 25 years of the life of the Section.

10.4 P M Larsen invited the IEEE President, J T Cain, to address the Committee.
J T Cain informed the Committee of the appointment of the new IEEE General Manager, Daniel J Senese; and he distributed to the Committee copies of the IEEE Press Release on the subject.
On the IEEE information systems, he said that he expected substantial improvements after the difficulties of the last two years.
J T Cain told the Committee that from January 1996, "Spectrum" would be available on World Wide Web, and Proc.IEEE would also be available electronically. He said that during the last three years there have been developments in the use of CD-ROM, in conjunction with the IEE; and we would need to come up with a way of charging for material on the electronic systems.
On IEEE Standards, J T Cain said that in the development of Standards, the use of electronic mail avoided the need for individuals to travel.

10.5 T W Hissey said that his period of service as Executive Director had been a wonderful opportunity for him to work with the Regions. On IEEE organizational improvement, he said that we should look for the system which provides the best membership services from an efficient management, and that we needed good communications and good responsiveness.

10.6 T W Hissey introduced Cecelia Jankowski, the new General Manager of the Regional Activities Department. C Jankowski said that she hoped for substantial improvements in the information systems. She had enjoyed her first meeting in Region 8, and looked forward to

working with the Region in the future. She mentioned that J Levy had implemented a "fax on demand" system for the provision of selected IEEE forms and papers.
(Note by Secretary:- see the October issue of "Scoop".)

11 Region 8 Nominations and Appointments

11.1 C W Turner reported the results of the elections held on 7th October. The Section Chairs had voted for the following appointments for the three-year period 1996-1998 inclusive:-

Forward Planning Coordinator C W Turner

Editor of "Region 8 News" G H Byford

Awards and Recognitions E F Bolinder

11.2 For the vacancy on the N & A Committee which would occur when J P Starski's term of service ends on 31 December 1995, there were two nominations. C W Turner reported that the Section Chairs had elected A Seidman to serve on N & A from January 1996. He noted that A C Davies would continue to serve until the end of 1996; and A J Schwab to the end of 1997.

12 To hear from the election candidates

The candidates, J Baal-Schem and M Papo, were each invited by the Director to add a few words to their published statements. Their short talks were not reported for these Minutes.

13 Chapter Coordination

13.1 P M Larsen asked for comments on Chapter Coordination, following the talk given by B C Papadias on the previous day during the Section Workshop; and he added that the Treasurer had asked for a breakdown of the figures.
B C Papadias said that the work and accomplishments of the Chapter Coordination Committee included better links with Societies and more Chapter activities, as well as increasing the number of Chapters in the Region. He added that the Chapters of 8 or 9 Societies were coordinated; and he asked that the Committee be left to continue its work up to the end of his 3-year term of office.

13.2 On his budget, B C Papadias said that the amount requested was based on the expected needs, and that his annual budget request would include:-
$12 000 for the cost of one $2 000 journey each year to the USA for each of the six Chapter Coordinators.
$6 000 for the cost of attendance by Chapter Coordinators at one Region 8 meeting
$2 400 for administrative costs ($400 each for 6 people).
Other items, including meetings of Chapter Chairs, totalling $7 000 (six @ $500 and four @ $1 000).
Total $27 400.

13.3 P M Larsen asked for a free discussion of the subject by Section Chairs only.
A Altintas said that he found the expense of travel to the USA by Regional Chapter Coordinators not to be necessary, and suggested that Society support should be sought in order to cut the cost of the Chapter Coordination Committee. He said that all the Societies should be involved, and not just the few linked at present.

13.4 G A Zardini said that it was clear from the breakdown of the budget that the money would not be used for strategic action, but instead was planned to be used for moving people around. The Coordinators were spending more money going to the USA than going to the Chapters. He emphasized that the direct link to the Chapters was through the Section Chairs. He thought that all Sections did not support having a committee of Chapter Coordinators, and that instead there should be one person using e-mail.

13.5 G G Stassinopoulos said that the budget was modest and that the contacts with the technical activities should be continued.
B R Harrington asked for information on what benefits would be obtained as a result of the expenditure. In reply, P M Larsen referred him to the description given by B C Papadias in the Section Workshop on the previous day on the work done by the Chapter Coordinators.
P Jespers commented that our members were interested in technical publications, in the Chapters, and in more formal cooperation with the National Societies; and he thought that Chapter activities meant something to the membership.

13.6 J P Starski asked how those going to the Society Adcoms communicated the results to the members. A Seidman noted that critical views had been expressed, and he would like to hear a clear statement of the results of the work done by the Chapter Coordinators. K A Diamantides agreed.

13.7 P M Larsen asked A C Davies to comment on the results obtained from the work.
A C Davies said that in the Circuits and Systems Society his travel was combined with meetings of the CAS Chapter Chairs, and with making more use of the Distinguished Lecturers program. He said that each CAS Chapter got $500 annually from the Society, and that this figure might be increased to $1 000. He spoke of CAS activity in holding NDES'93 in East Germany, and NDES'95 in the Republic of Ireland. In conclusion he told the Committee that he was also the Chapter Coordinator for the Society.
P M Larsen thanked A C Davies for the information, and asked him whether his expenditure for attendance at a CAS meeting in the USA was covered by the Society or from the Regional Chapter Coordination money. A C Davies replied that the Regional funds were used. P M Larsen commented that the Society appoints a Chapter Coordinator but does not cover travel.

13.8 A S Vander Vorst said that when he went to MTT Society meetings, the Society did not pay for travel. He was the link man for MTT, but did not expect to get any travel money from the Society. He added that all Chapter Coordinators were working on a 3-year term of service. He believed that the Region should put money towards technical activity, and suggested that short talks by local experts could be given during the Region 8 meeting.
P M Larsen asked whether A S Vander Vorst would expect to make good use of all the Region 8 money available to him. In reply A S Vander Vorst said that he usually spent money on other applications, such as requests from MTT chapters in Eastern Europe, and said that $500 was used for a meeting with MTT Chapter Chairs.

13.9 J Baal-Schem said that some money earmarked for travel was not actually used for the purpose, and instead was used to help Workshops and other activities of the Communications Society.
B C Papadias said that he would like to make a short statement on the benefits of effective Chapter Coordination. He had described during the Workshop on the previous day the long-term effects of travel to the Societies, and of having annual meetings of Chapter Chairs.

13.10 P M Larsen said that there had been an open debate. Some of the criticism that had been made was partly due to lack of information. He proposed that the figure of $22 000 for Chapter Coordination in 1996 be approved at this time. The motion was seconded by W E Proebster, and was agreed without further dissent.

13.11 P Jespers asked for the Committee to see a financial report on Chapter Coordination of the quality of that presented by the Treasurer.

13.12 M Papo said that following the very successful Ocean Engineering Conference at Brest, a petition had been sent to members of the OE Society in the Region on the proposed expansion of the area covered by the France Section OE Chapter, so as to serve OE Society members in other countries in the Region. He added that 25 positive answers had been received. P M Larsen supported the proposal that the Chapter area should be increased to include countries where there were active OE members, but not necessarily to include all countries in the Region.

14 Membership Development

14.1 P M Larsen invited W E Proebster to speak to the 1996 budget provision for Membership Development. W E Proebster said that $15000 was requested, this amount including $5500 for a membership drive, and $4500 for a meeting of Section Representatives (travel support would be restricted to $2000 out of the $4500). There would be a saving as there would be no future printing of the Region 8 application forms. He said that a mail campaign (costing $3000) would be directed to selected problem areas. He added that Membership Development work at conferences had been neglected. Of the remainder, $1500 was to cover his attendance at one Mem.Dev. meeting in the USA, and $500 was for administration. He thanked R C Winton for his work in support of IEEE membership in Eastern Europe.
P M Larsen said that a Membership Development meeting would be attended by the Regional Director.

14.2 T Roska said that Student activity was best handled by their own organization. He asked why the Brussels office was needed.
P M Larsen replied that the Brussels office had been started by the Computer Society, and did not receive financial support from Region 8. He said that the Board of Directors supported having the Brussels and the Singapore offices, but to work effectively they must each have a link (not necessarily in real time) with the computer at Piscataway.

14.3 P M Larsen asked the Committee to approve a $12000 budget for Membership Development in 1996, in accordance with the Treasurer`s budget {see p.9}. This was agreed.

15 Student Activities

15.1 L Onural referred to material distributed to the Committee at the Meeting.
He said that the Student Paper Contest had been held on 27th June 1995 in Cyprus, as arranged by the late D C J Poortvliet. The winner was from Belgium.
He informed the Committee that the next Contest was planned to be held during MELECON`96 at Bari in Italy, and he asked Section Chairs to arrange for papers entered to be submitted to him.

15.2 L Onural asked Sections to make use of the information carried on the Web page, and for Section Chairs to make sure that their Student Counselors read the Web page, as there was a great interest in conferences and technical workshops.

15.3 L Onural said that there was an offer of $200 to a Student Branch for setting up a new Student Branch in a neighbouring University.

15.4 L Onural said that a Robotics Contest could be held, as a Regional event, using the $5500 left over from 1994.
He showed the Committee the breakdown of the other items of his proposed $22 000 expenditure for 1996:-

Paper contest	$9000
Student Branch support	$6500
Travel	$6000
Office expenses	$ 500

15.5 P M Larsen thanked the SAC for his very clear presentation , and for making personal contacts through good use of e-mail. He asked for any comments. He said that he understood that all Section Chairs were in favour of the SAC`s budget.

15.6 G G Stassinopoulos asked about having a name for the prize awarded to the winner of the Student Paper Contest. P M Larsen reminded the Committee that if the word `award` was to be used, then an approach would have to be made to the Awards Board. L Onural said that the name of Dick Poortvliet should be chosen for the prize or award.

15.7 Approval of the Budget for 1996

P M Larsen reminded the Committee that a decision was needed on whether to approve the Treasurer`s Budget for 1996. This had been deferred (see para.7.5 on page 8) in order to allow discussion of the amounts in Budget under the various headings. He said that under the separate items there had been opportunity for views to be expressed.

F J Seifert proposed the motion that the 1996 Budget proposal, as put forward by the Treasurer, should be approved by the Committee. (See page 9 for the Budget).
The motion was seconded by P Jespers and carried unanimously.

16 Conferences and Workshops

16.1 B Zajc said that the next major Regional Conference would be MELECON `96, to be held at Bari in Italy on 13/16 May 1996. He noted that the deadline for the submission of papers was now past, and reported that over 500 papers had been submitted and were being reviewed. On transport to Bari, he said that the train from Rome took only two hours.

16.2 B Zajc said that the second Regional Conference would be AFRICON`96, and that it was to be held in the Republic of South Africa. The Committee had previously approved the AFRICON`96 budget (see paras 15.1 to 15.5 of the Dublin Minutes), and the papers had then been circulated to the Committee. He invited F S van der Merwe, the AFRICON`96 Treasurer, to answer questions. In reply to M Papo and J P Starski, F S van der Merwe said that $35000 had been held back out of the profits from AFRICON`92, and with the agreement of the four sponsoring bodies would be used as seed money for AFRICON`96. P M Larsen said that he had previously studied the AFRICON`96 budget, and was satisfied.

16.3 B Zajc asked the Treasurer to report on the Conference Accounts. R A Remshardt showed the Committee the position of the Conference Reserve Account as at the end of September 1995, and the Conference Status Summary as at May 1995. (See page 10).

16.4 On **Workshops**, B Zajc said that help and financial support was sought from the Region; and he asked if the Conference coordinating committee should be authorized to act in support of Workshops such as EuroFuzzy in April 1996 at Prague, NDES in June 1996 at Sevilla, and CNNA in June 1996, also at Sevilla.

16.5 B Zajc said that Committee members should all endeavour to get the Societies to hold IEEE Conferences in Region 8; and that attempts should be made to revive abandoned conferences. He added that the organization must be low-cost, and not by travel agency.

16.6 L Dadda said that many workshops, already well-established, were looking for support and cooperation. P Jespers said that we were facing a random process, and he asked what would lead us to support one Workshop and not another. He added that we should help the Chapters in the first place. T Roska said that the Conference Reserve funds should be used in support of Workshops and local meetings, including those for students. A S Vander Vorst said that a Chapter holding a Workshop did not need the name of the Region in support.

16.7 M Papo said that it was clear that from the Region 8 point of view we wanted to support Workshops for the benefit of our members; and advised that this kind of work should only be done with the support of the Chapters. He added that there were many Workshops going on, with the knowledge and support of the Sections and the Chapters, and was not clear how the Region should make a selection. He asked what role should be played at Globecom.

16.8 C W Turner advised that it was the function of the Conference Coordinating Committee to deal with the various proposals for Regional support for Workshops and other events, and he did not think that the Region 8 Committee should spend time on the details. C W Turner proposed a motion that the Committee gave authority to the Conference Coordinating Committee to support the three events listed by B Zajc (see 16.4 above). The motion was seconded by G Paunovic, and passed with 6 abstentions, none in opposition.

17 Educational Activities

17.1 K R Richter said that he was satisfied with his budget, as some assistance was provided by the University and as his travel to the USA was assisted by other bodies. He said that material had been mailed to the Educational Activities Representatives in the Sections.

17.2 He said that Educational Activities work had included consideration of conferences on engineering education; evaluation of presentations made at the Wolfsburg Conference; meetings with people in industry (Nov.1995); the Institute for Engineering Education's television study; cooperation with National Societies and an overview of their Educational Activities; cooperation with Universities and the Technical University of Vienna questionnaire; a digest of relevant publications; and the IRDAC Working Party on Education and Training "Recommendations for University Education and Continuing Education in Europe".

17.3 K R Richter referred to Educational Activities material available on the Web home page. On Continuing Education in Industry there was a review of programs available for company employees, and he said that there were 28 different courses on training for leadership and organization.

17.4 K R Richter said that the existence of the REP list was helpful for non-members; and he requested all Section Chairs to mail to him their REP lists, with any comments which he would take to the RAB Committee.

18 Forward Planning

18.1 R C Winton thanked the Director for giving him Honorary Membership of the Region 8 Committee. On the history of electrical engineering, he asked the Committee to read the request which had been circulated and to send any suggestions to W Asprey. Regarding the handing over of his Forward Planning work, he said that communications on any membership matter should go to W E Proebster; and that early in 1996 he would hand over the material to C W Turner.

18.2 He asked G Paunovic to speak, being the last recipient of material under the microfiche project. G Paunovic said that at Dublin he had remarked that his Section was not on the microfiche distribution list. He had now received the material, and on behalf of his Section Committee he thanked R C Winton for his help. P M Larsen thanked R C Winton for all his work.

19 Awards and Recognitions

19.1 E F Bolinder said that nominations were requested before the end of the year for the Region 8 Section Volunteer Award, and that forms were available in the meeting room. He added that the decision would be made in June 1996. He said that the 1995 award would be presented to W Seruga at a conference in Poland.

19.2 E F Bolinder said that he had application forms available for Field Awards; and he said that Fellow nominations should reach M Quinn by 15th March.

20 "Region 8 News"

20.1 G H Byford said that he would devote his energy to understanding the IEEE statistics, and to help in reducing the delay in the delivery of journals.

21 Dates and places for future Meetings

P M Larsen said that he had arranged with J Lilleberg for the Finland Section to host the next Region 8 Committee Meeting; and that this would be at Espoo (near Helsinki) on 2nd June 1996, with a Section Workshop on 1st June. (Note by Secretary:- the Meeting Notice will go out in February 1996). He reminded the Committee that, as already discussed (page 11), the second Committee Meeting in 1996 was to be at Denver on 5th November, following SC96.

22 Closure of the Meeting

On behalf of all the Section Chairs, other Committee members, visitors and observers, Director Larsen thanked our hosts in Spain for their hospitality, he thanked Telefonica for the attractive dinner on 7th October, and he thanked J Romeu and A R Elias-Fusté for all their work in making the visit a success. He closed the Meeting at 1820 on 8th October.

Circulation

To the Region 8 Committee.

Copies also to J T Cain, W S Read, V J Bhargava, B A Eisenstein, D J Senese, T W Hissey, C Jankowski, J Romeu, H F Verstegen, C J Robinson, J Baal-Schem, A C Davies, O Kaynak, I Mojzes, A S Vander Vorst and S Rau.

From B W Osborne (Secretary Region 8) at 2 Wilmot Cottages, Park Road, Banstead, England SM7 3DH.

Mailed on 9th November 1995.

Minutes of the 66th Meeting of the Region 8 Committee, held in Finland on 2nd June 1996 at the Congress Center Dipoli at Espoo.

Index to these Minutes

Note that the items are listed in the order in which they were taken

Subject	Item	Page
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List of action items

Subject	Para.	Page	Action by
Comments on TAB colloquium	6.7	5	Section Chairs
Interaction with Brussels office	8.7	6	W E Proebster
Thanks to donors	9.7	7	P M Larsen
Funding for students	9.8	10	L Onural
SC96 attendance and registration	10.2	10	Committee
SC96 papers to absent Sections	10.2	10	B W Osborne
List of National Societies	11.1	11	B W Osborne
Nominations of appointed reps	14.1	13	Committee
Nomination of Director-elect `98	14.3	13	Committee
Visible membership benefits (students)	16.3	15	L Onural
Section Volunteer award candidates	20.1	19	Section Chairs
Letter to Prof.Simonyi	20.3	20	P M Larsen
Chapter coordination	21.4	20	P M Larsen

Committee members present

P M Larsen (Chairman)		Director, Region 8	
M Papo		Director-elect	
B W Osborne		Secretary	
R A Remshardt		Treasurer	
M Muhr		Chair	Austria
P Jespers		Chair	Benelux
J N Kolev		Chair	Bulgaria
B Palumbo	*	Past-Chair	C & S Italy
A Szabo		Chair	Croatia
K P Diamantides		Chair	Cyprus
Z Skvor		Chair	Czechoslovakia
O Skovgaard	*	Deputy	Denmark
A Y Bilal		Chair	Egypt
J Lilleberg		Chair	Finland
M Papo		Chair	France
A J Schwab		Chair	Germany
G C Contaxis		Chair	Greece
J F Bito	*	Vice-Chair	Hungary
A J Weiss		Chair	Israel
M G M Hussain	*	Vice-Chair	Kuwait
L Dadda		Chair	N. Italy
R Henriksen		Chair	Norway
Z M Ciok		Chair	Poland
R F M Vidal		Chair	Portugal
M D Profirescu		Chair	Romania
H Lantsberg	*	Vice-Chair	Russia
H H Al-Abdullatif		Chair	Saudi-Arabia (East)
J F Tasic		Chair	Slovenia
W J Perold		Chair	South Africa
S Bergman		Chair	Sweden
A Altintas		Chair	Turkey
E Volodarsky	*	Sec./Treas.	Ukraine
R H Z Syed	*	Vice-Chair	United Arab Emirates
B R Harrington		Chair	United Kingdom & Rep.Ireland
G Paunovic		Chair	Yugoslavia
R C Winton	Hon. Member of Committee		
L Onural	S.A.C.		
C W Turner	Forward Planning and N & A		
E F Bolinder	A & R		
W E Proebster	Membership Development		
B Zajc	Conferences & Workshops		
B C Papadias	Chapter Coordinator		
K R Richter	Educational Activities		
G H Byford	Region 8 News		
J Baal-Schem	Cyberspace Coordinator (co-opted for 1996, not on cttee).		
A Zemva	Regional Student Representative		

* Deputy for Section Chair

Apologies / absent

H G Fard (Iran)
C S R Aloo (Kenya)
I S Ogunbayo (Nigeria)
H Al-Samarrai * (Saudi-Arabia, West)
A R Elias-Fusté (Spain)
G A Zardini * (Switzerland)

Observers and visitors

C Alexander
J T Cain
R D Findlay
B A Eisenstein
E Hissey
J Snyder
M Kayton
J Kevers
I O Hartimo
A C Davies
I Mojzes
A S Vander Vorst

Motions

In these Minutes, motions are identified by a vertical line in the right hand margin.

1 Opening the Meeting

Director Larsen opened the Meeting at 0902 on 2nd June 1996.
He welcomed the Committee members, including the incoming Section Chairs from Austria, Cyprus, Czechoslovakia, Egypt, Greece, Israel, Norway, Slovenia, South Africa and the Ukraine. He welcomed those acting as deputy for their Section Chairs; and the observers and visitors.
He stated that in accordance with Region 8 Bylaw 5 (b), para.2, and IEEE Bylaw 401.5, the Appointed Members of the Committee would be given the right to vote during 1996.

2 Meeting Arrangements

The Secretary described the arrangements for Committee members to pay their bills to the hotel, and to claim allowable expenses from the Treasurer using the IEEE A95 forms which were available in the meeting room, together with copies of the Region's Rules on Expenses. He reminded the Committee that the booking out time at the hotel was 12 noon. He added that payments to the Congress Center would be made by the Treasurer; and that a card was available allowing use of the copying machine in the lobby.

3 Approval of the Minutes of the previous Meeting

The Minutes of the 65th Meeting of the Committee, held at Barcelona on 8th October 1995, were approved subject to the following corrections :-
In the last sentence of para.1 of 6.1 on p.6, the name of C W Turner should have been included. In line 3 of 10.1 on p.10, for 1963 substitute 1973.

4 Matters arising from the Minutes (and not in the Agenda).

There were no matters arising which could not be dealt with under the listed agenda items.

5 Adoption of the Agenda

Director Larsen said that the subject of Membership Development including the Brussels Office would be taken as item 8; the subject of "Region 8 News" would become item 13; and an extra item, Electronic Communication, would be taken as item 15.
The Agenda as amended was adopted.

6 The Director`s Report

6.1 P M Larsen told the Committee that he had chosen to report on one particular topic, which had been included in the preliminary discussion in the Workshop on the previous day. He said that his main concern was that if the mandatory Regional Assessment is terminated by the Board of Directors, then Region 8 would not be able to operate effectively. He asked for the Committee members to support this view, which he would communicate to the Regional Activities Board and the Board of Directors (BoD)..

6.2 Director Larsen explained that in December 1995 the BoD established an "Implementation Committee for Structural Reorganization" (ICSR) , and the ICSR Chair Fernando Aldana appointed a Bylaws Task Force to prepare Bylaw changes in order to make the major IEEE Boards more independent of the BoD. The final revision of the IEEE Bylaws will be submitted for approval by the BoD in December 1996. In Feb. 1996 the BoD voted to include the issue of "unbundling" member fees and assessments in its directions to the ICSR, in response to a renewed effort in the IEEE`s larger Technical Societies to convert mandatory charges into a menu of optional services (April 1996 issue of "The Institute"). The BoD acknowledged concerns of the leaders in the IEEE`s major geographic entities, the United States Activities Board and Regions 7 through 10.

6.3 The ICSR is putting the following recommendation to the BoD for decision on 23rd June 1996 :- "To immediately cap all member assessments at current levels, and to allow additional revenues to be raised by either the sale of products and services (voluntary and/or entrepreneural), or by additional assessment only when approved by a majority of the constituency".

6.4 P M Larsen said that Region 8 is unique in that the 37 Sections speak (with a few exceptions) their own languages, and have different cultural backgrounds. Past experience showed that two meetings of the Region 8 Committee are necessary each year (cost about $133,000) for interchange of experiences and information and for training purposes. The financial support for "Region 8 News" is $55,000 ; and the key officers and the appointed members of the R8 Committee have a budget of $91,000 for their activities. Presently the R8 budget of $ 300,000 is covered by $ 67,000 from the rebate (part of the membership fee) and $ 233,000 from the Region 8 assessment.

6.5 He said that it was very clear from these numbers that if Region 8 was forced to operate only on the rebate, the Region would have to call on central funds in order to operate in a multinational region as a transnational organization; or the Region, the Sections and the Chapters would cease to function. In the worst case the IEEE would simply become a set of separate Societies.

6.6 C W Turner put the motion that

"The Region 8 Committee is seriously concerned over the recommendation of the ICSR to make assessments voluntary, because of the possible damaging effects on member services in the Region, and on the transnational character of the IEEE. Secondly, the Region 8 Committee requests the Board of Directors to refer back to the Regional Committees for their consideration any detailed proposals for changing the present system of dues and assessments."

The motion was seconded by G Paunovic, and was passed, with one against and three abstentions. Director Larsen thanked the Committee members for their support.

6.7 P M Larsen said that he wished to draw attention to his paragraph in the May 1996 issue of the "Region 8 News" on the TAB Colloquium visits planned for various countries, and that he had contacted the Section Chairs concerned to ask for comments.
J Baal-Schem suggested that the idea of going to a conference venue should be suggested to the TAB group.

7 The work of the Transnational Committee

7.1 C W Turner gave a brief report on the work of the RAB/TAB Transnational Committee, and commented that much of the work done affects the members of Region 8. He showed how the Transnational Committee was related to RAB and TAB and the BoD, and brought together representatives from all parts of IEEE. The activities of the Transnational Committee included many of specific relevance to Region 8.

7.2 He highlighted some projects, including the delivery of donated surplus journals to recipients anywhere in the world, a project in which M Kayton was closely involved. A review was being made of the Brussels and Singapore offices; there was a program on entrepreneurial skills seminars; and a "Pacific-Asia-Link" ("PAL") to attract industrial support for the fostering of "human networks" in the Asia-Pacific region.

7.3 He said that the results of a survey by R Jansen of transnational activities by Societies were available in the meeting room. Some Societies were extremely active; but others did not give as much support to their transnational Chapters as they might.

7.4 C W Turner said that there was a need to improve the volunteer resources base in Regions 7, 8, 9 and 10. A pool of volunteer talent was required in order to maintain the networks of Sections and Chapters. We also had to improve the delivery of member services, including the shipping of journals.

7.5 P M Larsen asked for comments. A S Vander Vorst said that we should push to get Societies to hold their ADCOM meetings outside the USA. A C Davies said that CAS does do this; but that this was not publicized in the answers to R Jansen's questionnaire.

8 Membership Development

8.1 W E Proebster said that after many months he had at last received membership statistics, though these had to be treated with caution. They indicate that membership growth in the Region was last year close to 8%, greater than the figure indicated previously.. Membership during the year had increased by 2492, to a total close to 34,500. Included in this total were 6901 students, an increase of 8.6% to the highest number yet reached. He noted that one of the biggest increases was in the grade of Associate, and he suspected that this indicated a problem in the processing of applications. He had been advised by W Hunter that it was planned to put the membership data on world wide web, for easy access by volunteers..

8.2 He pointed out one shocking statistic, on the retention of students, as IEEE loses members after graduation. He asked Committee members to work with Student Branches to keep track of members; and he reminded Sections that each should have its Membership Development representative having access to e-mail.

8.3 Director Larsen asked W E Proebster if he had any special projects in mind for 1996. In reply, W E Proebster said that he had decided to postpone the Mem.Dev. meeting at the Brussels office, and recommended that this should be delayed until the Piscataway data base became more reliable, perhaps in 1997. Meanwhile he planned to concentrate on mail campaigns, and on active participation on membership stands at conferences. Assistance had been given at the Bari MELECON.

8.4 P M Larsen reminded W E Proebster of the decision at Barcelona not to print any more Region 8 membership application forms. He had been surprised to see one printed in the November 1995 issue of "Region 8 News".
P M Larsen said that students applying for the first time would be given free membership of one IEEE Society, and he asked how many students had made use of this offer. W E Proebster replied that the number was about 40.
M Papo said that everything that we could do to make something free was welcomed. He noted that in France one university had decided to pay the first year's fees for the students to join IEEE, and he suggested that we should try to get more universities to take similar action.

8.5 B W Osborne said that the subject of student retention had come up at the informal meeting with students and members at the Helsinki University of Technology on 31st May, and one reason given by a former Student Branch Chair was that students joined to get publications to help them in their work; and that after graduation, whether working in industry or at university, they had good access to libraries and no longer needed their own copies.

8.6 In reply to J Baal-Schem, W E Proebster said that the effectiveness of a membership drive, or of the membership desk at the Bari MELECON, may not be seen immediately
C W Turner said that global figures for student retention were available, but he would like to see the Region 8 figures. M Papo asked G H Byford whether last year's data base had been reliable. G H Byford said that the data were statistically invalid. W E Proebster agreed.

8.7 P M Larsen asked J Kevers to comment on the status of the Brussels Operation Center. J Kevers replied that on-line connexion to Piscataway was now fully operational. He would be in touch with W E Proebster to find out how the most useful interaction could be made in the year ahead. J Kevers said that changes of address could now be handled at Brussels.

9 The Treasurer's Report

9.1 R A Remshardt described the results for 1995, and the effect of changes in the $ to Dm exchange rate. He said that the dollar value had increased during the past year, so the major part of the R8 money had been kept in dollars, and transferred to other currencies as required. He showed the financial status report as at 31 December 1995 (reproduced on p.8). He described the previous budget as having been relatively conservative, as he had to be prepared for little change in the assessment. There had however been a substantial increase in the assessment, and as a result our 1995 income was $316,000, well over the expected $280,000.

9.2 Treasurer Remshardt next showed the expenses for 1995 (reproduced at the top right hand side of p.8). He said that the cost of regional travel was under budget in 1995, in particular because of the low cost of the Barcelona meeting. He noted that the cost to Region of the "Region 8 News" at $52,000 was above the $48,000 budget figure, partly because the increase in membership meant that more copies had to be sent out. The actual annual cost of the "Region 8 News" was about $125,000, the difference being the advertising revenue.

9.3 P M Larsen commented on the actual spending. He said that there was an apparent tendency for some people to overdraw the budget, this being sometimes due to the cost of currency transfers and to the changes in the value of the dollar.
A J Weiss said that the proportion of the money spent on travel, accommodation and food was too high. R A Remshardt commented that in a large Region, travel costs are substantial. Director Larsen said that the budget for Region 8 was essential for the support of activities in the Region, and that the assessment had been used as effectively as possible. R H Z Syed noted that the budget had been approved previously.

9.4 Treasurer Remshardt proposed a revised budget for 1996 (reproduced at the foot of p.8). He said that the biggest problem was to estimate the regional assessment and the related membership increase. The budgeted income for 1996 was put up to $339,000. He also noted that there had been an increase in voluntary contributions, $4658 in 1994, $4795 in 1995, and $6612 so far in 1996. P M Larsen commented that it was only a slight modification to the budget.

9.5 R A Remshardt moved that the revised budget for 1996 be approved. The motion was seconded by O Skovgaard, and was carried (with one abstention and none against).

9.6 R A Remshardt reported that there had been an increase in the voluntary contributions. These amounted to $4658 in 1994; $4795 in 1995; and $6612 so far in 1996, bringing the total so far is $17,150. He showed the table reproduced on p.9, and reminded the Committee that the Region doubles the amount of the voluntary contributions. Thus special financial support is available for suitable purposes in "needy" Sections, and applications should be made to the Director or to C W Turner.

9.7 K R Richter proposed a motion thanking the donors of the voluntary contributions. He moved that the Region 8 Committee asks the Region 8 Director to express the Committee's appreciation and thanks to the donors in an article in "Region 8 News".
The motion was seconded by P G Jespers and carried unanimously.

Financial Status Report as of Dec. 31, 1995

(Plan vs Actual in US $)

Receipts

	Budget Plan	Actual
Direct Support	68 000	67 800
Reg. Assessment	206 000	
net until 09 / 95		233 567
Interests	2 000	4 350
Volunt. Contrib. (5/94 - 9/95)	4 000	5 046
Student Activities (Surplus 1994)		5 498
Total	280 000	316 261

1 $ = 1.40 DM avg.

R8 Treasurer Dr R Remshardt May 1996 [illegible]

Financial Status Report as of Dec. 31, 1995

(Plan vs Actual in US $)

Expenses

	Budget Plan	Actual
Regional Expenses	13 000	13 371
Reg. Committee Travel	100 000	87 281
Region 8 News	48 000	52 010
Conf. Coord. + Comm.	(10 000)	(8 388)
Awards & Recognitions	3 000	2 790
S -i -D Support	2 000	649
Advances		
Education. Activities	5 000	5 276
Chapter Coordination	20 500	21 410
Membership Developm.	15 000	15 107
Student Activities 1	----	6 151
Student Activities 2	22 000	16 963
FPC	4 000	4 064
Director	6 000	6 085
Past Director	3 000	3 195
Secretary	7 000	*4 185
Treasurer	5 000	5 109
To SC 96 Account	10 000	10 000
Voluntary Contr. Fund	10 000	12 940
Contingency	6 500	---
Total	280 000	266 586

1 $ = 1.40 DM avg. * $ 4018 paid in 12/94

Revised Budget Proposal for 1996

(in US K$)

Income		
Direct Support	70	
Reg. Assessment	255	
Interests	6	
Volunt. Contributions	8	
Expenses		
Regional Expenses		18.0
Reg. Committee Travel		115.0
Region 8 News		60.0
Conf. Coordin.+Comm.		(10)
Awards & Recognitions		4.0
Advances		
Education. Activities		5.0
Chapter Coordination		22.0
Membership Development		12.0
Student Activities		22.0
FPC		4.0
Director		6.0
Director-Elect		3.0
Secretary		7.0
Treasurer		6.0
To SC 96 Account		10.0
Voluntary Contr. Fund		16.0
Robotics Contest		(5.0)
Contingency		29.0
Total	339	339.0

Voluntary Contribution Program

o 1994 (10/93 - 5/94)		
440 Contrib. (2,2 %)	$ 4 658	$ 10,58 avg
o 1995 (6/94 - 12/94)	$ 698	---?----
(1/95 - 09/95)	$ 4 795	---?----
? Contributors		
o 1996 (10/95 - 04/96)		
427 Contrib. (1,8 %)	$ 6 612	$ 15,48 avg

Total $ amount of contributions so far

Region 8 received	$ 4 700	6/94
Region 8 received	$ 5 046	8/95
Still on IEEE Account	$ 7 404	5/96
Total	$ 17 150	

Conference Reserve Account 1995

(until 12-31-95 in US $)

	Receipts	Expenses
Repayments/Surplus		
--CNNA 94 Surplus Share	911	
--Melecon 94 Surplus Rest	1 245	
Advances/Expenses		
--CompEuro 93 Loss share		5 050
-- Conf. Coordination		3 890
-- Conf. Committee		4 510
Share of investment gain	3 300	
Subtotal	5 456	13 450
Balance 12 - 31 - 1995		-7 994
Total Balance on 01-01-1995	79 176	
Total Balance on 12-31-1995	71 182	

1 $ = 1,40 DM

R8 Conference Status Summary

(as of 05/96 in US k$)

Name	Advance	Repayment	Loss	Status
CompEuro 90	---	---	18	(closed)
Melecon 91	1,7	3,7	---	closed
CompEuro 91	6,0	7,8	---	closed
CompEuro 92	10,0	---	10	closed
Eurocon 92	---	---	30	closed
Africon 92	6,7	8,1	---	closed
VNIS 92	---	7,4	---	closed
CompEuro 93	---	---	5,0	closed
Melecon 94	10,6	21,0	---	closed
CNNA 94	---	0,8	---	closed
Africon 96	(8,8)			open
Melecon 96				open
ICSC 96	4,0			open

9.8 M Papo said that support of the students was everyone`s concern, and some of the moves being made did not appear in this year`s budget. In particular we should
(a) see if we could waive the cost of their registration fee at conferences, up to a certain amount, for all student members in good standing. It was not yet known how much money would be involved.
(b) We should work with those in the USA on summer employment in the USA for students.It would cost money to set this up.

9.9 P G Jespers said that he was glad to see this effort towards students, and asked about other conferences. In reply M Papo said that the idea was to include all events and workshops where the IEEE logo is involved; and he relied on L Onural to push it forward.
A J Schwab said that he would like to offer a data base to identify the projects, and he asked if our distinguished visitors could help. J Snyder said that he had already spoken to M Papo about the amount of funding required etc., and added that a data base already exists in the USA.

9.10 R Remshardt then described the position of the Conference Reserve account as at the end of 1995, and showed the transparency reproduced on p.9, together with the Region 8 Conference status summary. He said that news was awaited on the financial outcome of MELECON `96, and commented that it usually took three to four months before the preliminary report was available.

10 Sections` Congress `96

10.1 P M Larsen asked B Zajc to speak first. B Zajc stressed the importance of the Sections` Congress, and said that the Section Chairs had been asked to indicate their choice of topics. P M Larsen added that speakers for various topics would come from Region 8, and that the program matrix included a full-time slot for a regional caucus on which one of the Section Chairs would be asked to report, and he asked all Chairs to participate.

10.2 R A Remshardt said that he had visited Denver, and the Holiday Inn Denver Downtown, where the Region 8 delegates will stay. He said that the registration forms would be sent out from Piscataway in July. Copies of the Denver arrangements for (1) registrations and (2) payments, together with the Region 8 preliminary Denver agenda and the hotel form for the Holiday Inn, were distributed to all Committee members present.
B W Osborne undertook to send copies (in advance of the Minutes) to the Sections not present at Helsinki..

10.3 R A Remshardt described the arrangements for Denver, detailed on the pages circulated, including the meals to be provided and the Region 8 reimbursement rates for the first and last days (breakfast $12, lunch $20 and dinner $30). On transport, he said that there was an airport limo service at $15 single; but the IEEE is arranging a service at $25 return.

10.4 There will be a small contribution required from each Committee member, and the sum of $300 will be deducted from each travel expense report. This was to have been a maximum (depending on airline and other costs) but at the suggestion of P G Jespers and A Altintas it was decided at the meeting to make this a fixed amount. (There was no dissention on this point).

10.5 P M Larsen said that the regional Conference Committee meeting at Denver at 0900 on Friday 1st November will be open to observers.
H H Al-Abdullatif asked about security when walking back to the Holiday Inn from the Marriott after dinner in the evening. R A Remshardt said that this was not a problem.
P M Larsen asked any Sections needing help to meet the $300 to apply to him.

10.6 P M Larsen said that a few Sections had expressed a wish to send a second delegate. The $225 registration fee for an additional delegate from a Section would be paid by Region 8; but all other expenses including travel and hotel would have to be paid by the Section.

11 The Secretary's Report

11.1 B W Osborne said that the list of National Societies of Electrical and Electronics Societies in the countries of Region 8 would be up-dated and copies would go out before the next meeting . He reminded the Committee that the list is not intended to include all Societies, but should include those with which the IEEE would be likely to make contact. A copy of the June 1995 list was circulated.

11.2 He said that communications with Sections were generally good, with a few exceptions. Of the 37 Sections in the Region, 31 were present in Finland. He was not in touch with three Sections despite repeated messages by mail and fax, the Sections concerned not being on e-mail. There may be good reasons for the absence of response from Iran, Kenya and Nigeria. Information would be welcomed on any IEEE contacts in these countries.

11.3 The Secretary noted that no less than ten incoming Section Chairs were present in Finland, and he asked them to contact any Region officer if they needed information or help. He said that the Workshop held on 1st June was the first of its kind in the Region, and comments on its usefulness would be welcome. Some matters were brought to attention in the Section Reports for the Workshop, and the 17 reports which arrived on time were copied to the Regional officers and (through R D Findlay) to Cecelia Jankowski at Regional Activities. He added that several other Section reports had reached him at the meeting.

11.4 B W Osborne said that before each Region 8 Committee meeting, he first sent out a Notice of Meeting, at a date giving plenty of time to make travel bookings and to send in the hotel forms. He added that for the Denver meeting in November, verbal notice had already been given, and Committee members were advised to make their travel bookings as soon as possible in order to get the lower fares. The advance Notice of Meeting was followed by an Agenda mailing, at about four weeks before the Meeting date. After each Meeting the Minutes were prepared; and these were mailed out after the Director had viewed an advance draft, generally three to four weeks after the Meeting. He added that, for Denver, a notice of Meeting would be provided for those needing the written invitation to get their visas.

11.5 A J Schwab asked if the hotel reservations could be done by e-mail. R A Remshardt said that for the Denver Holiday Inn and for the SC96 registration the forms should be sent by fax or by airmail. P M Larsen added that the Minutes would be needed on paper as a permanent record of our proceedings, at least for some years.

12 Presentations

12.1 P M Larsen invited the President-elect C Alexander to address the Committee before the presentations were made. C Alexander said that the Region 8 group was very special to him, and he said that he appreciated the support given to him in the past. He mentioned the major awards of the IEEE for service, including the recent Haraden Pratt Award to W E Proebster, and previously to R C Winton. C Alexander said that we were moving towards a state where only a small proportion of the work force would be working to produce all our requirements. He added that engineers would be the implementers of change. We would need to pay more attention to the needs of members and become more professionally orientated.

12.2 P M Larsen invited H Lantsberg to present a Certificate (in Russian and English) of Honorary Membership of the Russian Popov Society to E Hissey. H Lantsberg said that his unanimous election was for his distinguished contribution in furthering relations, and as a further token of mutual benefit. E Hissey accepted this recognition of the support of the people of Region 8 to create a bridge between the former East and the former West.

12.3 25-year banners were presented to the Croatia, Slovenia and Yugoslavia Sections. A certificate for the best 1995 membership growth rate was presented to the Ukraine Section. A plaque was presented to the Central and South Italy Section for their Chapter of the AES Society, the winner of the AES Society International Chapter of the Year award.

13 "Region 8 News"

13.1 G H Byford said that if he had passed on the data received from Piscataway to the rest of the Region, this would have caused chaos. The white list had contained 2000 duplicate records. The second one was pink, and this was followed two weeks later by a fax warning against its use. Apparently no one had written even the simplest of test programs to check on possible errors. G H Byford asked why they should then send out a complete set of disks, in the knowledge that they would not work.

13.2 G H Byford noted that the data base had been improved, so that selection can be made by countries, but other problems included the address fields. There was room for only three characters in the "state or province" field and any extra characters get added to the post code in the following line. He said that the total number of entries in the Region 8 data base was 58472, and that this total covered many categories, including those in arrears for 1, 2 or 3 years. One operational problem is that it is not understood what Piscataway do with the data, for example with address changes, or what meaning should be given to "on hold".

13.3 G H Byford spoke of the new system for charging advertisements in the "Region 8 News", and distributed to the Committee a sheet giving the information.

13.4 M Papo spoke of the advantages of having in each Section a person sufficiently familiar with the data base. He said that many French addresses were wrong because the zip code had been truncated; but it was better to use an imperfect data base than to discard it. He had asked G H Byford whether he could issue a one-page insert to all French members. This had gone well, and as a consequence he was considering having a Section Bulletin included with the Region 8 News, and thought that some other Sections might also benefit.

13.5 M Papo said that it was hoped to sign a large number of agreements with National Societies. He asked whether we could open our advertising columns in Region 8 News to those National Societies with whom we have an agreement. G H Byford agreed, and said that for example the IEE put in about five advertisements; but he warned that we needed to sort out our data base before looking for more income from the National Societies.

13.6 M Kayton asked whether G H Byford had staff to deal with commercial advertising, or was this done by volunteers; and he asked what profit was included in quotes for direct mailing. G H Byford replied that he dealt with all aspects, and that the profit margin was as elastic as the rest of the operation. He added that a 10% discount was given for IEEE conferences.

13.7 In reply to A Altintas, P M Larsen and J Kevers confirmed that address changes could be handled at Brussels. G H Byford put in a word of caution about having several people modifying the same data base. L Dadda said that there must be one person in a Section having responsibility for handling the data base of the Section.

13.8 M Papo asked how many Sections could extract data from their own diskettes, and said that for three years he had been putting together his own data base for France Section. He said that if you keep your own statistics the true trend is visible, and he wanted all Sections to maintain their own figures, for information and not only to produce labels.

14 Region 8 Nominations and Appointments

14.1 C W Turner asked for nominations for the positions of Chapter Coordinator and Educational Activities for the three year period 1/97 through 12/99. He said that it was policy to include the widest possible participation, and he asked the Committee members to put nominations forward **by 15th July 1996**, using the forms provided.

14.2 B C Papadias said that he had enjoyed serving, but due to a heavy work load he does not seek re-election.

14.3 C W Turner asked for nominations for the 1997 election of the Region 8 Director-elect 1998, who would serve as Director during 1999 and 2000. He reminded the Committee that two or three candidates will have to be put forward by Region. He said that nominations on the form provided are to reach the Secretary **by 1st October 1996**, together with c.v. information.

15 Electronic communication

15.1 J Baal-Schem said that he had been pleased to agree to the Director's request to submit an action plan to the Committee, for consideration at the Denver meeting. His objectives were to connect all Sections to IEEE e-mail; to connect all Section Chairs and Regional officers to e-mail; to set up regional aliases, and to provide membership application forms by e-mail. He wanted to increase the use of internet, by inserting additional information into the Region 8 home page (e.g. officers); to stimulate Section home pages; to connect Section home pages to the Region 8 home page; to get "Region 8 News" on internet; and to provide Regional Conference information on internet. He said that four Sections so far have home pages on internet.

15.2 He reminded the Committee that his e-mail address was j.baal.schem@ieee.org
that the IEEE home page address was http://www.ieee.org
and that the Region 8 home page address was http://www.ee.bilkent.edu.tr:8080/

15.3 J Baal-Schem said that forms had been circulated to the Committee, and he asked that these be completed and returned to him.
A S Vander Vorst asked for the inclusion of Chapters. J Baal-Schem replied that the Sections should come first.
L Onural spoke of the Student Branch action in Turkey that had helped to set up the Region 8 home page.

15.4 G H Byford asked what was the objective of putting "Region 8 News" on the world wide web, what would be the method of doing it, and what would be the estimate of the number of members in Region 8 who could receive "Region 8 News" if it was on the web.
A J Schwab said that less than 10% of our members could receive it, as most members in industry do not have access.
J Baal-Schem said that information on meetings would be useful, in view of the time taken for mail deliveries.

15.5 A Altintas said that the Region 8 home page, which had been started through action in Turkey Section where the students were very active, could still be based in Turkey without cost to the Region; and he looked forward to cooperating with J Baal-Schem on the subject.
Z Skvor asked whether it would be useful to set up a discussion list to help new members to take part. He referred to the IRC ("Informal Relay Chat") intended for student activities to help discussion of items on line.

15.6 L Dadda asked for more publicity to ensure that the home page was known to members.
M Papo said that running a home page raised problems, in that once that it is running there is no longer any challenge or technical interest, but a continuing need to update the information. He added that there has to be someone responsible for handling and updating the page, before it is linked to other universities.

16 Student Activities

16.1 L Onural asked the Committee to take time to read his report which had been circulated with the agenda. He said that since his report, the final of the Student Paper Contest had been held at Bari in Italy at the time of MELECON '96. The winner was from The Netherlands, the second from Finland, and the third from Belgium. He said that the winner of the contest received the Dick Poortvliet prize. He said that a "Focus Group" meeting for students had been held at Bari, with five students taking part.
B Palumbo commented that not all the students knew that they were entitled to reduced dues; and in reply L Onural said that the home pages should help to make the information visible.

16.2 On the definition of a student, L Onural said that a graduate is eligible to be considered, before getting a doctorate. R D Findlay added that students must be in full-time studies. He said that one of the key people in increasing student membership was the Student Branch Counselor. L Onural warned that there are many inactive Counselors, who need to be motivated or replaced.

16.3 A Zemva said that plenty of students contacted him, as the regional student representative, usually by communication at about five per day, and mostly by e-mail. He considered that there needed to be some visible benefit for students of IEEE membershio, e.g. low cost publications or help in attending conferences.
C W Turner said that he very much supported A Zemva in the need to provide visible benefits for students. M Papo agreed that we needed to make a difference between an IEEE student (who might pay no conference fee but get all the papers) and any other student.

17 Educational Activities

17.1 K R Richter said that his report on educational activities had recently been circulated with the Agenda mailing. He spoke on projects for setting up IEEE stands at conferences and workshops, and on the manning of the stands using volunteers from the Sections.

17.2 He described "netscape simulation", the interactive off-line showing of IEEE information downloaded from the world wide web on a p.c. He said that though only about 6% of IEEE members had direct access to Internet, they could work through a Student Branch to get the world wide web information. He added that any available information should be collected, and put on the IEEE page set up by Bilkent University.

17.3 On the subject of the list of Recognized Educational Programs (the "REP" list), K R Richter said that he had received a 22-page list from Piscataway, which had also gone to Section Chairs. He said that information was available in the meeting room on "CAM" (career asset manager).

17.4 M Papo mentioned a world wide web simulator, which could be down-loaded on a CD-ROM, and he said that the price of CD-ROM equipment was reducing rapidly. K R Richter agreed, and in reply to M Papo he said that he would collaborate with L Onural. R H Z Syed thought that the CD-ROM material would be useful on IEEE stands at conferences.

K R Richter commented that it took a long time to get the material back; and he warned that there might be tax problems. J Baal-Schem said that we should be able to produce a CD every six months or so, and it could be mailed in an envelope.

18 Conferences and Workshops

18.1 B Zajc referred to his report to the Director, which had been circulated with the agenda. He added that a notice of AFRICON `96, to be held on 24-27 September 1996 at Stellenbosch, had been carried in the May 1996 issue of "Region 8 News". He said that 228 papers would be presented at AFRICON, together with 96 posters.
He said that MELECON`96 had been held at Bari on 13-16 May, with 228 papers presented orally together with 196 poster contributions.
The 2nd International Conference on Satellite Communications is to be held at Moscow on 23-27 September 1996.

18.2 B Zajc asked A J Weiss to speak on a proposal being put forward for MELECON `98.
A J Weiss said that Region 8 claims that Israel Section owed the Region the balance of a loan; and for the Section to be able to accumulate enough funds the Section`s part of any profits from MELECON `98 (if it is approved) would be used to clear the loan. He said that J Baal-Schem had been elected chairman of MELECON `98 and he asked him to put forward the proposal to the Committee.

18.3 J Baal-Schem described plans for holding MELECON `98 at the Dan Panorama Conference Center, Tel Aviv, Israel on 26/27 May 1998. Delegates would arrive on 25 May. The theme would be "Regional Cooperation in Electrotechnology", and the Steering Committee would comprise J Baal-Schem, A K Braunstein, A J Weiss, M Avni and B Zajc.
The sponsors would be IEEE Region 8, IEEE Israel Section and the Association of Engineers and Architects in Israel (AEAI). Advance funding would be from IEEE Region 8 (20%) and AEAI (80%). The budgeted income was $148,100 (for the break-even 400 participants) and the budgeted expenses $133,950, giving a budget surplus of about $14,000. Any surplus would be divided 20% to Region 8, 30% to Israel Section and 50% to AEAI.

18.4 The MELECON `98 timetable would be Nov.`96 for the call for papers; Oct.`97 for the go/no go decision; Nov.`97 for the acceptance of papers; and Feb.`98 for the submission of papers. The papers would only be printed provided that at least one author registers for the conference. Advances would be required of $3000 in 1996 and $5000 in 1997 from IEEE Region 8; and $12,000 in 1996 and $20,000 in 1997 from AEAI.

18.5 It was moved by A J Weiss that the Region 8 Committee approves the Israel Section proposal for holding MELECON `98 with 20% financial sponsorship by the Region, and accepts participation in pre-funding the conference with $3000 in 1996 and $5000 in 1997 from the conference reserve. The motion was seconded by B Zajc.

18.6 P M Larsen referred to the previous legal difficulties in Israel, and the loan to Israel Section, initially from the IEEE Computer Society and later from Region 8, for the purpose of paying the lawyers. The main point for the Region was to re-vitalize the Israel Section. He said that on the previous day agreement had been reached with Israel Section on new terms for

the repayment of the loan by the Section, and it was expected that this would be signed shortly, and that any outstanding amount due should be repaid by Israel Section from MELECON '98.

18.7 R D Findlay said that on behalf of RAB, he was particularly concerned to know that the Israel Section had enough funds to give services to members; and he would ask RAB to underwrite the remaining costs up to a maximum of $4000.

18.8 A Altintas thanked the Director and the Conference Coordinator for their appreciation of the work done on MELECON in Turkey. He had questions on the presentation of conference proposals. Should there not be an alternative offered to the Committee, and more than one conference proposal, so that other Sections such as the United Arab Emirates are contacted and could apply, thus giving more competition. In reply, B Zajc said that in the past there had been competition for holding MELECON. He said that a lot of work was involved in making a proposal; and he asked at this time for proposals for MELECON '2000.

18.9 R H Z Syed said that in principle he had no objection to the motion; but he asked for proper democratic procedure to be followed in future MELECON planning, to allow others to be given the opportunity to make proposals in good time.
R C Winton mentioned the advantage of using a sliding scale for the benefits, to ensure better publicity. B Zajc in reply said that the AEAI has to make the effort to get the 50%.
E Hissey suggested that in order to get membership growth the difference between member and non-member registrations could be increased. J Baal-Schem replied that most of the likely participants were members of AEAI. B C Papadias asked if it was intended to use the services of a travel agency. J Baal-Schem replied that it was not.

18.10 R A Remshardt said that he had seen the MELECON budget proposal on the previous day, and he did not see any problem in the budget or in the Region 8 advance. However to him the Israel loan was a problem as there was doubt whether the agreement on the loan repayment would be signed. The Israel Chair had not been prepared to sign it on the previous day.

18.11 R A Remshardt proposed an amendment to the motion (of para. 17.5) adding the following proviso to the words of the motion:- "... provided that the amendment to the loan agreement between the Israel Section and Region 8 is first signed". This proposed amendment was seconded by A Altintas.

18.12 A J Weiss said that he had to satisfy the legal requirements, and he was not authorized to sign the amendment to the loan agreement without the prior agreement of his Section. P M Larsen noted that three signatures from the Section officers would be required.

18.13 L Onural understood that the Israel Chair could not sign the papers alone, and he did not think that this showed an adequate level of trust. He asked for the Israel Section to bring back their MELECON proposal at Denver in November. B Zajc said that a decision was needed as soon as possible.

18.14 C W Turner explained the loan agreement with Israel Section. A schedule of payments to pay off the loan against the losses incurred at the CompEuro '90 conference, agreed by the former Chair of Israel Section, had been drawn up by M I Olken, so there should be no question of it not complying with IEEE Bylaws.

18.15 A Altintas said that the Committee would have to think of the consequences of not passing the motion. J N Kolev said that the Committee had heard the position of the Israel Section, and it seemed to him that there were two very different questions. One was the financial relationship between the Israel Section and Region 8, and the other was the MELECON proposal. In reply B Zajc said that as the Israel Section was making the MELECON proposal, the questions were linked.

18.16 The amendment of para.18.11 to the motion of para.18.5 was put to the vote. The amendment was carried, with one against and four abstentions.

18.17 The motion as amended now read:- "The Region 8 Committee approves the Israel Section proposal for holding MELECON '98 with 20% financial sponsorship by the Region, and accepts participation in pre-funding the conference with $3000 in 1996 and $5000 in 1997 from the conference reserve, provided that the amendment to the loan agreement between the Israel Section and Region 8 is first signed" This amended motion was carried, with one against and five abstentions.

18.18 B Zajc said that he was trying to establish a new type of workshop. P M Larsen said that B Zajc had his full support for his workshop plans, and that he was working with the Chapters.

19 Forward Planning

19.1 C W Turner reported that following the Barcelona meeting of the Region 8 Committee, R C Winton, the outgoing Forward Planning Chair, arranged for the transfer of the Forward Planning files and residual funds to the new Co-ordinator C W Turner. The major items left from the previous business of the FPC concerned Eastern European projects, including the Library Schemes. A complete database now existed for over 100 libraries which could benefit from donations of IEEE publications. In the first phase microfiche versions of journals were sent to 15 libraries and IEEE Press books were sent to 55 libraries. Other libraries received donations of journals and books from IEEE members in Region 8.

19.2 The Sections-in-Development scheme had been suspended because it was felt to have fulfilled its main purpose in stimulating the growth of new Sections in Eastern Europe. Attention was now being focussed on other parts of the Region, in North Africa and in the Middle East, to explore what might be done to help the members in these areas in respect of member services and donations of publications.

19.3 At the FPC meeting held at Nice in March 1996 it was decided to launch a new initiative in Electronic Publishing under the leadership of J Baal-Schem. The aim is to ensure that all entities in the Region develop their use of

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19.3 At the FPC meeting held at Nice in March 1996 it was decided to launch a new initiative in Electronic Publishing under the leadership of J Baal-Schem. The aim is to ensure that all entities in the Region develop their use of electronic media for the benefit of the membership, including the possibility that newsletters would in future appear in electronic form. It was also agreed that FPC would closely monitor the new projects being undertaken in the 1996 Transnational Committee of IEEE, particularly those dealing with improving Section management and delivery of member services (see section 7 of these Minutes).

20 Awards and Recognitions

20.1 E F Bolinder said that at the meeting on 31st May on the Region 8 Section Volunteer Award for 1995, it was decided that the award should go to Dr Vallée, for her work for France Section. The nomination forms for this year had been circulated, and Sections were asked to nominate candidates.

20.2 E F Bolinder noted that 29 new Fellows in Region 8 were listed on p.7 of the February 1996 issue of "Region 8 News". The Awards also listed were the IEEE Nikola Tesla Award to J A Tegopoulos; the IEEE Control Systems Award to V A Yakubovich; the Masaru Ibuka Consumer Electronics Award to K A Schouhamer Immink; and the Solid State Circuits Award to R J van der Plassche.

20.3 E F Bolinder invited A C Davies to speak. A C Davies said that in 1995 he was asked to help in the recognition of the work of K Simonyi in Budapest.

A whole generation of Hungarian engineers had benefited from him. He asked the Director if, with the support of the Committee, he would be willing to send a letter of congratulations, and he proposed the following wording:-

"The IEEE Region 8 Committee congratulates Professor Karoly Simonyi, in the year of his 80th birthday, on his outstanding career as an educator and author, especially in the fundamentals of electromagnetic theory, and for his contributions to the interpretation of the cultural and historical development of Physics".

P M Larsen asked the Committee for their support (unanimous agreement). He said that the letter would be sent.

21 Chapter Coordination

21.1 B C Papadias said that the present Chapter Coordination group comprised six people. Efforts were being made to create new Chapters to add to the 160 in the Region. He said that there were plans to extend Chapter Coordination coverage to more of the IEEE Societies. He spoke of the acceptance by some Societies of making contributions towards the expenses of Chapter Coordination.

21.2 P M Larsen thanked B C Papadias for his presentation, and referred to the Chapter Coordination report which had been circulated with the agenda.

With regard to the future, P M Larsen had circulated with the agenda a memo headed "Chapter Coordination in Region 8", and said that its proposals were closely connected to the initiatives quoted by C W Turner. There was a need to establish a suitable framework which could accommodate a larger number of Societies. To strengthen the Chapter Coordination Committee, he said that the long term plan was to bring in corresponding members to cover all ten divisions of the IEEE, and to work on this in collaboration with R Jansen

21.3 P G Jespers gave the information that he was the representative in Region 8 of the Solid State Council, which is to become a Society at the end of 1996, when Chapters of the new Society could be created

21.4 P M Larsen proposed the following motion, which had been circulated previously in his memo:-

"The Region 8 Committee approves that the Region 8 Chapter Coordination Committee (R8CCC) is extended up to 10 members within the next five years, elected/selected as representatives for the major IEEE Societies, and that the Region 8 Budget for Chapter Coordination is extended accordingly. All Transnational Committee (TC) Region 8 Coordinators appointed by the IEEE Societies would automatically be Corresponding Members of Region 8 CCC". The motion was seconded by P G Jespers, who added that he thought that the availability of funds would vary from Society to Society. M Papo did not like the word "automatically". The motion was carried, with four abstentions and none against.

22 Dates and places for future meetings

The Secretary said that the next meeting of the Committee would be at Denver, Colorado, U.S.A. on 5th November 1996 at the Marriott Hotel (see item 10 of these Minutes, and the attached sheet on "Denver Agenda").

He said that the date of the first meeting in 1997 will be 11th May, with preliminary meetings on the day before. The place of the meeting was under discussion, and several proposals had been made.

The date of the second meeting in 1997 will be in October (either 11/12th or 18/19th October), at a location to be decided.

23 Closure of the meeting

Director Larsen expressed his very sincere thanks to the J Lilleberg and the Committee of the Finland Section, to J Kyyra for the excellent liaison with the Rivoli Hotel and with the Congress Center, to I Hartimo for setting up the meeting with local members on 31st May, and to the Nokia Group and in particular to Mr K G Linden for their hospitality on 1st June.

J Lilleberg said that it had been a pleasure to welcome the Committee to Finland and to meet the distinguished visitors.

R C Winton thanked the Director for bringing the Committee through the meeting so well, and P M Larsen thanked him for his kind words.

The meeting was closed at 1832 on 2nd June 1996.

Circulation:- To the Region 8 Committee.

Copies also to W S Read, C Alexander, J T Cain, R D Findlay, B A Eisenstein, J Senese, E Hissey, J Snyder, M Kayton, J Kevers, J Baal-Schem, J Kyyra, I O Hartimo.

From B W Osborne, Secretary Region 8, 2 Wilmot Cottages, Park Rd., Banstead, England SM7 3DH. Mailed on 20th June 1996.

Enclosures to Committee :- nomination forms, committee address list, papers for Region 8 meeting at Denver in Nov.1996.

Minutes of the 67th Meeting of the Region 8 Committee, held at the Marriott Hotel at Denver, Colorado on 5th November 1996.

Index to these Minutes

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Document on conf. sponsorship	10.12	11	B Zajc
Conference proposal info.to B Zajc	10.13	11	Section Chairs

Committee members present

P M Larsen (Chairman)		Director, Region 8	
M Papo		Director-elect	
B W Osborne		Secretary	
R A Remshardt		Treasurer	
M Muhr		Chair	Austria
P G Jespers		Chair	Benelux
J N Kolev		Chair	Bulgaria
A Szabo		Chair	Croatia
K P Diamantides		Chair	Cyprus
Z Skvor		Chair	Czechoslovakia
J Langeland-Knudsen		Chair	Denmark
A Y Bilal		Chair	Egypt
J Lilleberg		Chair	Finland
C Nora		Chair	France
A J Schwab		Chair	Germany
G C Contaxis		Chair	Greece
J F Bito	*	Vice-Chair	Hungary
J Baal-Schem	*	Deputy	Israel
M H Jaragh	*	Treasurer	Kuwait
G C Zingales	*#	Vice-Chair	N. Italy
R Henriksen		Chair	Norway
Z M Ciok		Chair	Poland
R F M Vidal		Chair	Portugal
M D Profirescu		Chair	Romania
H Lantsberg	*	Vice-Chair	Russia
S Al-Baiyat	*	Vice-Chair	Saudi-Arabia (East)
J F Tasic		Chair	Slovenia
W J Perold		Chair	South Africa
S Bergman		Chair	Sweden
M Ciappa	*	Secretary	Switzerland
A Altintas		Chair	Turkey
V Tarasenko		Chair	Ukraine
E M Bastaki		Chair	United Arab Emirates
R D Pollard		Chair	United Kingdom & Rep.Ireland
G Paunovic		Chair	Yugoslavia

L Onural	S.A.C.
C W Turner	Forward Planning and N & A
E F Bolinder	A & R
W E Proebster	Membership Development
B Zajc	Conferences & Workshops
K R Richter	Educational Activities
G H Byford	Region 8 News
A Zemva	Regional Student Representative

Part-time * Deputy for Section Chair

Contd on p.3

Invited by Director

G L Arsov	Macedonia
J Baal-Schem	Electronic Communications 1996 (also deputy for Israel)
B R Harrington	Electronic Publishing

Apologies / absent

G Galati (C&S Italy)
H G Fard (Iran)
C S R Aloo (Kenya)
I S Ogunbayo (Nigeria)
M E Ansari * (Saudi-Arabia, West)
A R Elias-Fuste (Spain)
B C Papadias (Chapter Coordinator)

Observers and visitors

D C Baker	(South Africa)
L Karadzinov	(Macedonia)
O Kaynak	(V/P IE Society)
P Meyer	(South Africa)
I Mojzes	(Chap.Coord.)
S Rau	(Romania)

Motions
In these Minutes, motions are identified by a vertical line in the right hand margin.

1 Opening the Meeting

Director Larsen opened the Meeting at 0900 on 5th November 1996. He welcomed the newcomers, including the incoming Section Chairs from France and UKRI. He welcomed those acting as deputy for their Section Chairs; and the observers and visitors. He noted that apologies had been received from B C Papadias, G Galati and M E Ansari.

2 Approval of the Minutes of the previous Meeting

The Minutes of the 66th Meeting of the Committee, held at Espoo in Finland on 2nd June 1996, were approved subject to the following corrections :-

On p.15, in para 16.1 change "..the winner of the contest..." to "..the branch where the winner comes from ..."; and in para 16.2 (line 1) instead of "..a graduate is eligible to be concidered, before getting a doctorate" substitute "...a student is eligible if he/she is studying toward his/her first professional degree. Doctoral students are not eligible."

3 Matters arising from the Minutes (and not in the Agenda).

There were no matters arising which could not be dealt with under the listed agenda items.

4 Adoption of the Agenda

The agenda was adopted, subject to taking "Electronic Communications" and "Electronic Publishing and the Region 8 News" after "Educational Activities".

5 The Director's Report

5.1 P M Larsen said that since the Helsinki meeting in June 1996 he had attended the Board of Directors' meetings at Montreal in June; the Region 8 Forward Planning meeting in London; the meeting of Region 8 Chapters of Divisions 1 & 4 at Prague on Sept.8; the AFRICON'96 conference at Stellenbosch on Sept.24/27; and the TAB Colloquia Series in Region 8 in October.

5.2 Director Larsen said that the Region 8 motion on the IEEE Organizational Improvement, which had been approved at Helsinki, was presented to the Regional Activities Board in June 1996, and indirectly helped to influence the formulation of the replacement of ~109 of the draft IEEE Bylaws. He added that a further meeting of the Implementation Committee would take place on 9th November 1996.

5.3 On the TAB Colloquia Tour, which included the President W S Read, Director Larsen said that he joined the Tour in the first four countries, Bulgaria, Hungary, Romania and the Czech Republic, lecturing on "Industrial Applications of Fuzzy Control"; and in Slovenia the Region was represented on the Tour by B Zajc. He said that the scope of the TAB Colloquia was to activate existing Sections by offering a program of Distinguished Lecturers, and to give the members an opportunity to meet with top level officers of the Institute. All Sections had promoted the seminars intensively, though suffering from very late arrival of information about the lecturers from the TAB organizer. The general impression was favourable for both the Colloquium Group and the participants, many practical problems were clarified and personal contacts established.

5.4 P M Larsen said that it was his general impression that the membership database was now correct for more than 90% of the data, and that Sections had received membership lists with updates in July, August and September. He added that for some countries the addresses were not correct, and the Sections concerned had offered to correct the database accordingly. Changes in addresses could not be made on-line, but only through e-mail and manual transfer, in order that only a few authorized people should have direct access in order to avoid chaos.

5.5 P M Larsen said that the Region had an enormous potential of new members in Eastern Europe and Africa, but many potential members could not afford to pay the member dues and fees even at the 50% minimum income reduced rate, the average income being less than $300 to $500 per month. He noted that some IEEE Societies offered a limited number of free memberships in Eastern European countries in order to stimulate membership and to form a core group of members for development of IEEE meetings and for the establishment of Chapters; and possibly eventually a Section (though Region 8 would only approve an application for a new Section having a core group of at least 50 to 60 members, and strong enough to secure the Section operations).

5.6 On the Library program, P M Larsen said that 56 sets of IEEE Press Books donated by the IEEE Publications Dept. were shipped to the 56 selected libraries, on the condition that the

books should be available to all interested persons. He added that IEEE Societies have supported a microfiche program for a group of 15 libraries, with ten years of back issues of their Transactions (1985-94); and three years of current issues (1995-97) to keep the process going.

5.7 P M Larsen said that this was his last appearance as Region 8 Director during his term of office. Of the key issues arising during the last two years, he considered the service to members the most important, and he said that in this context we had experienced a serious attack on the Regional Assessment, which in Region 8 is needed for the support and training of the Section Chairs. He added that the IEEE Structural Reorganization was another important issue affecting operational efficiency, and which might directly influence the ordinary members if the financial conditions for the Region were changed.

5.8 Director Larsen said that it was with confidence that he would transfer the Director's chair to Maurice Papo at the end of 1996, and the Region 8 Executive Committee would face the challenges of 1997 with the support of the Region 8 Committee.

6 Approval of new Region 8 projects

6.1 P M Larsen said that the projects listed below had been voted on during the Region 8 'caucus' on the SC96 session on 3rd Nov. He had arranged them in 9 groups.

6.2 Student projects, action by L Onural
Free first year membership for Students.
Organize forum for Student Branches.
Program to support student attendance at IEEE sponsored events.
Student Branch "best projects" to be funded by Region 8.

6.3 Globalization projects, action by M Papo.
Enhanced Region 8 representation
Support international participation at meetings in Region 8
More local involvement in IEEE planning

6.4 Membership Development projects, action by W E Proebster
Proper market analysis
Database for non-members
Subsidize membership in countries with very low incomes

6.5 Conference projects, action by B Zajc
Location of more conferences in Central Europe

6.6 Section support projects, action M Papo
Form new Sections in the former Soviet Union
Better support for distinguished lecturers from Region 8
Section Chairs Cross Fertilization

6.7 Educational projects, action K R Richter
Distance learning

6.8 Electronic communications projects, action J Baal-Schem
Strategic plan

6.9 IEEE Standards action P M Larsen
Need for better visibility in Region 8.

6.10 National Societies action M Papo
To promote cooperation

6.11 In the following discussion, P M Larsen asked the Committee to agree the proposed action. P G Jespers said that the National Society agreements formed an important element in Membership Development work of the Sections, and he said that we would be faced with problems if non-members were to be contacted. R D Pollard said that he did not support approval of the list, even in general terms; and he thought that there was a need for champions of the individual projects to bring detailed proposals to the Committee. W E Proebster asked that representatives be given the option to re-allocate some of the more complex tasks.

7 The Treasurer's Report

7.1 R A Remshardt showed the financial status report as at 1st October, and discussed the comparisons between the planned and actual receipts and expenses. He showed transparencies which are reproduced on the upper part of page 7.

7.2 On the voluntary contributions, P M Larsen said that the $17 169 which had been spent amounted to about half the money available, as the voluntary contributions were doubled by Region. He added that applications were invited.

7.3 The Treasurer then presented his budget proposal for 1997, reproduced on the lower part of p.7. He said that one new item which had been included was the $15 000 provision for new projects; and he commented that we might spend $40 000 to $50 000 on these projects over the next few years. He said that the "contingency" amount should cover possible changes in the amount received as Regional Assessment, and he reminded the Committee of the dependence on the dollar exchange rate (bottom right of p.7).

7.4 R D Pollard asked what the $3 500 budget for electronic communications was to be spent on. He did not think that the money should be spent on what was a volunteer activity, and he could not agree this part of the budget unless there was an accepted strategy. The Committee had agreed in the 1996 budget to provide $3 500 to finance a study, and as there was as yet no report on that study, he thought it inappropriate to approve the additional amount in the 1997 budget.
P M Larsen said that he accepted R D Pollard's point, and said that the $3 500 amount should be either justified or withdrawn. He said that this was the only item in the budget that had given cause for discussion, and concluded that the procedure for approval of the budget as a whole could proceed, the $3 500 for electronic communications being subject to Director's decision.

Financial Status Report as of Oct. 01, 1996

(Plan vs Actual in US $)

Receipts

	Budget Plan	Actual
Direct Support	70 000	70 800
Reg. Assessment	255 000	
Net receiv. until 09/96		246 724
(IEEE account 255 130)		
Interests	6 000	8 637
Volunt. Contrib.	8 000	7 423
(9/95 - 9/96 7 936 $)		
Loan Repayment		2 077
(Israel , 1st share)		
Total	339 000	335 661

1 $ = 1,50 DM avg.

Financial Status Report as of Oct. 01, 1996

(Plan vs Actual in US $)

Expenses

	Budget Plan	Actual
Regional Expenses	18 000	14 948
Reg. Committee Travel	115 000	54 992
Region 8 News	60 000	44 869
Conf. Coord. + Comm.	(10 000)	(10 360)
Awards & Recognitions	4 000	—
Advances		
Education. Activities	5 000	4 862
Chapter Coordination	22 000	15 838
Membership Developm.	12 000	6 667
Student Activities	22 000	22 042
Electronic Communic.	4 800	1 588
Forward Plann. Coordinator	4 000	3 950
Director	6 000	6 103
Director - Elect	3 000	2 294
Secretary	7 000	7 056
Treasurer	6 000	5 225
To SC 96 Account	10 000	10 000
Voluntary Contr. Fund	16 000	3 936
Contingency	24 200	—
Total	339 000	204 370

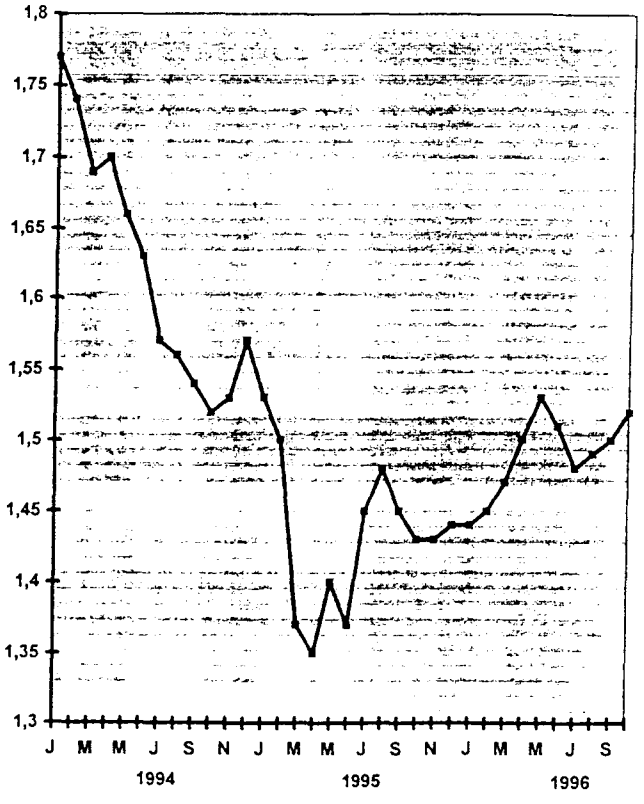
1 $ = 1,50 DM avg.

Budget Proposal for 1997

(in US K$)

Income		
Direct Support	72	
Reg. Assessment	264	
Interests	6	
Volunt. Contributions	8	
Expenses		
Regional Expenses		15,0
Reg. Committee Travel		110,0
Region 8 News		60,0
Conf. Coordin.+Comm.		(10)
Awards & Recognitions		4,0
Advances		
Education. Activities		6,0
Chapter Coordination		22,0
Membership Development		15,0
Student Activities		23,5
FPC		4,0
Electronic Communication		3,5
Director		6,0
Past Director		3,0
Secretary		7,0
Treasurer		6,0
To SC 99 Account		10,0
Voluntary Contr. Fund		16,0
New Projects		15,0
Contingency		24,0
Total	350	350,0

DM to US $ Exchange Rate



Conference Reserve Account 1996

(until 10-15-96 in US $)

	Receipts	Expenses
Repayments/Surplus		
	—	
Advances/Expenses		
–ICSC 96 Advance		4 000
– Conf. Coordination		6 000
– Conf. Committee		4 360
– Other		1 000
Subtotal	—	15 360
Balance 10 - 15 - 1996		-15 360

Total Balance on 01-01-1996 61 742
Total Balance on 08-01-1996 46 382

1 $ = 1,50 DM avg.

R8 Conference Status Summary

(as of 09/96 in US k$)

Name	Advance	Repayment	Loss	Status
CompEuro 90	—	2,1	18	(closed)
Melecon 91	1,7	3,7	—	closed
CompEuro 91	6,0	7,8	—	closed
CompEuro 92	10,0	—	10	closed
Eurocon 92	—	—	30	closed
Africon 92	6,7	8,1	—	closed
VNIS 92	—	7,4	—	closed
CompEuro 93	—	—	5,0	closed
Melecon 94	10,6	21,0	—	closed
CNNA 94	—	0,8	—	closed
Africon 96	(8,8)			open
Melecon 96	—			open
ICSC 96	4,0			open

New Rules for Bank Transfers (Travel Expense Reimbursement)

For the following EU and EFTA countries, the bank transfers have been simplified . They are now easier, faster and cheaper.

Austria
Belgium
Denmark
Finland
France
Greece
Italy
Netherlands
Norway
Portugal
Spain
Sweden
Switzerland
UKRI

Citizens of above countries (or people, who have bank accounts in above countries) should claim their reimbursement of expenses now *in local currency.* The "Deutsche Bank" will transfer the money in local currency and your local bank will credit the amount with less or no charge to your account.

Prerequisite :

Bank name, Bank code or precise Bank address, Account No. This is only possible for bank transfer to accounts, *not* for cheques.

There is *no* change for all other countries in Region 8.

Please claim your expenses either in *US $ or DEM.*

R8 Travel Expense Guidelines for DENVER

- Pay your hotel room bill including extras directly to Holiday Inn ($ 79 + tax)
- R8 will reimburse all R8 Comm. members for up to 7 nights (unless special reasons)
- No reimbursement to 2nd SC 96 delegates by R8 (SC 96 Registr. fee only). Invitation to all meals offered by R8 and SC 96.
- No reimbursement for extra meals except for the arrival and departure days . Special Denver rates for those days apply: Breakfast $ 12 , Lunch $ 20 , Dinner $ 30
- One Travel exp. report (SC 96 +R8 Comm. Meetg) on yellow form includ. vouchers to the R8 Treasurer until Dec. 1, 1996.
- $ 300 deduction as Section/ Officer contrib. Receipt for $ 300 mailed to your address (State mailing address on yellow form)
- Only breakfast arranged for Wednesday, no arrangements for Thursday (departure)
- No reimbursement at Comm. Meetings

7.5 R D Pollard moved that the Region 8 Committee approves the Treasurer`s report including the 1997 budget, subject to reconsideration of the item for $3 500 for electronic communications at the Director`s discretion.
The motion was seconded by P G Jespers, and carried, with none against and three abstentions.

7.6 Treasurer Remshardt said that he would defer his reports on the conference status summary and the conference reserve account until the agenda item on "Conferences and Workshops". He reminded the Committee of the travel expense guidelines for Denver (reproduced on p.8) and asked that the A95 expense claims should reach him by 1st December 1996. He reminded regional officers and appointed representatives who had received a 1996 budget advance to return their financial reports (including vouchers) to him by 5th December.
P M Larsen thanked R A Remshardt for his excellent work.

8 The Secretary`s Report

8.1 B W Osborne referred to the report which had been distributed at the Region 8 Caucus and which was available in the meeting room. He mentioned the difficulties in making meeting arrangements which had occurred in the past, due to members not conforming with the hotel booking deadlines, so that it had been difficult to state our numbers to the hotels or, more embarrassingly, to those hosting our party for dinners. He asked the Committee to conform to the deadlines quoted, and to make sure that mail to their entry on the Regional Committee address would reach them. He added that the notice of the next meeting would go out in January.

8.2 B W Osborne said that the 1996 update of the National Society list had been distributed at Denver. P M Larsen asked that in future an indication should be given on whether an agreement with the individual National Society was already in existence.
G H Byford said that copies of "Region 8 News" were sent to all Societies on the list, and P M Larsen asked him to continue.

9 Student Activities

9.1 L Onural referred to his report on Student Activities which had been circulated with the agenda. He said that the Student Paper Contest was a major activity, with about 20 submissions received in response to the call mailed out to every country. The date of final submission for Munich is April 1997.; and he would invite 5 or 6 of the best entries to appear.
He added that it was up to the Section to check that each Student Branch had an active Branch Counselor. He said that the Student Paper Contest information had been mailed in mid-September to Section Chairs, as well as to the Counselors and the Chairs of Student Branches.
He thanked Andrej Zemva for his work on behalf of Student Activities during his two-year term of service as the Regional Student Representative.

9.2 P G Jespers said that the last SAC report referred to international Student Activities, and that he had been asked to put proposals to RAB for international Student cooperation.

9.3 P M Larsen asled A Zemva for his comments. A Zemve said that it had been a great pleasure to work with the Region 8 Committee; and he would work to ensure a smooth transition to the incoming Student Representative. P M Larsen on behalf of the whole Region

8 Committee expressed appreciation of the work done by the Student Representative, and he asked L Onural to arrange for a suitable certificate to be presented.

10 Conferences and Workshops

10.1 B Zajc said that a financial report on MELECON`96 at Bari was in preparation. He said that a call for papers for MELECON`98 in Tel Aviv had been circulated, and that the date would be 18-20 May 1998. With reference to the motion of 18.17 of the previous Minutes, P M Larsen confirmed that the amendment to the loan agreement between the Israel Section and Region 8 had been signed.

10,2 B Zajc asked for applications for MELECON 2000 to reach him as soon as possible.
E M Bastaki asked for guidelines to help him to make a proposal.

10.3 B Zajc thanked the organizers of AFRICON `96, and in particular W J Perold, D C Baker and P Meyer, for their work in holding a successful conference with 420 participants. He said that the preliminary financial report indicated a surplus of $30 304.
P M Larsen added his personal thanks to the organizers for their hospitality.

10.4 B Zajc said that possible venues for AFRICON `99 were being investigated, and he asked the South Africa Section to give guidance and advice. The Universities of Botswana and of Zimbabwe had been mentioned.

10.5 B Zajc said that the 2nd International Conference on Satellite Communications had been held in Moscow; and he was in touch with H Lantsberg about a conference on Mobile Systems.

10.6 B Zajc proposed the motion that the Conference Proceedings money available from Piscataway as a result of the Book Brokers Program be channelled through the Region 8 conference account.
The motion was seconded by Z Skvor, and was carried unanimously.

10.7 On the cosponsorship of Workshops in Region 8, B Zajc referred to the report in the Nov.96 issue of "Region 8 News". He said that CNNA`98 would be in London; NDES`97 was planned for Moscow in July; and a new Workshop ESANN`97 was proposed by Benelux, on the subject of Artificial Neural Networks. MIPRO`97 would be at Opatia in Croatia on 19/23 May.

10.8 On ISCC`97 proposed to be held in Egypt at Alexandria, P M Larsen said that it was a general rule to inform Section Chairs of any Conferences or Workshops that had been approved and were planned to be held in their Sections. A Y Bilal said that the computer and communications event was a very awkward situation because two people from the USA keep on trying to set up conferences without any cooperation with the local members in the Section. B Zajc commented on the mentality of the organizers in approaching the Region for financial help.

10.9 E M Bastaki said that he was the Chair of a conference planned to be held in the UAE in 1997, with the UAE Section as a co-sponsor. He asked how he should act to invite Region 8 involvement. B Zajc replied that he was empowered to act in support of the event.

10.10 M D Profirescu said that the 19th International Semiconductor Conference had been held in Romania, and asked for it to be included in the Region 8 listing.

10.11 R A Remshardt spoke on the financial report of the conference reserve account, and showed the Committee the tabulated summary reproduced on page 8. He said that outgoings so far this year totalled $ 15 360, with no credits. He commented that in the long run the conference reserve account broke even.
Treasurer Remshardt showed the Conference Status Summary, also reproduced on p.8

10.12 P G Jespers commented that there was a need for a document to clarify the various kinds of sponsorship and cosponsorship that exist in the IEEE. P M Larsen thanked him for his suggestion.

10.13 M Papo said that one of the Region 8 Sections was to present a proposal for Globecom to be held in a country within the Region. He asked that the Conference Coordinator be informed whenever a major conference is solicited.

11 Educational Activities

11.1 K R Richter referred to his report which had been circulated with the Agenda. He said that Section Chairs had received a brochure on the planning of educational programs.

11.2 He said that 7956 CE questionnaires had been distributed, of which 19% had been returned and preliminary results were being examined.

11.3 On the subjects raised in the SC96 Region 8 Caucus, on the CE structure in the Region he said that there was a problem in comparing European Diplomas in Engineering with University degrees. "Lifelong learning" could be coupled to a degree; whereas there was no structure for "Continuing Education".

11.4 K R Richter said that he considered the REP list to be a matter more for Membership Development rather than for Educational Activities.

11.5 M D Profirescu said that Continuing Education programs were specially relevant to Romania. K R Richter replied that he looked for an input from Romania.

12 Electronic communications

12.1 J Baal-Schem said that he had been asked by the Director to report on electronic communications, and his report had been circulated with the Agenda mailing. He spoke of the setting up of mailing lists, of meeting with the IEEE information managers, of the organization of the Region 8 home page on the web, and on IEEE contacts on electronic communication.

12.2 He said that the Region 8 home page was now on the IEEE computer, this having been agreed with those in Turkey who had set up the Region 8 home page on the web. He asked for Section pages to be linked to the Region 8 home page. He said that the main idea was to

develop the Region 8 home page, with Sections and Student Branches connected, and additional mailing lists set up as necessary. The use of e-mail would be encouraged for contacts and information provision. P M Larsen thanked him for his proposal.

12.3 R D Pollard said that we were putting the cart before the horse, because many of our members in Region 8 do not have access to e-mail. As a first priority, and before starting on web-site activity, we should look at ways of getting e-mail links to more of our members, and how best to satisfy their needs. He added that he did not like any proposal that involved paying someone to do the work, as the software was free and our members pay money for our information system infrastructure at Piscataway.

12.4 L Onural commented that the Region 8 web page, which had originated in Turkey, was the first web page of any IEEE entity, including headquarters.

12.5 A J Schwab considered that having e-mail access was the responsibility of the individual member, and he noted that many companies discouraged the use of e-mail. He said that whereas at a university the cost to the individual was low, at a Regional level there was a need either to have a professional service, or to provide the volunteers of a Section or of a Student Branch with money to pay for the cost.

12.6 M Papo said that during the discussion of the 1997 budget (para.7.4 on p.6) it was said that we did not need to pay much for travel for e-mail purposes, and he asked J Baal-Schem to comment. J Baal-Schem said that he might need to come to one of the Region 8 meetings, and this might need some funding. He might also need to discuss the subject at Piscataway or in London, and he might need money for administration purposes. He said that it was not intended to provide computers to enable people to connect to e-mail. He questioned whether the Brussels office could play a part. In reply to M Papo, J Baal-Schem said that money would be needed more for administration purposes than for travel.

12.7 M Papo said that if J Baal-Schem was to continue to advise the Committee, he would be invited by the Director to the next Region 8 meeting and asked to report. P M Larsen said that the Committee must decide whether it was desired to have J Baal-Schem proceed along the lines suggested by R D Pollard, and if so a limited amount of money would be provided for travel and administration, perhaps half of the $3 500 originally listed.

12.8 A J Schwab asked how about additional funding for the Turkey Section ? M Papo replied that having a page made professionally involved more money than we could afford, and that is why we worked through the Turkish Student Branch, and helped them to extend their computer capability. A Altintas said that Turkey was not getting any money from this budget. They had a good student who might volunteer to be a web-master (with some contributions).

12.9 M Papo said that we should not continue to rely on a student volunteer. He had discussed the matter with Piscataway, including their decision not to take the latest software. For the greatest number of people to be able to receive, the lowest level of sophistication in the software had to be used. He added that to keep the web page up to date was a long-term boring job. He looked to J Baal-Schem for a strategy, but we had not got it.

12.10 P M Larsen offered J Baal-Schem the last word. J Baal-Schem said that, with due respect, that was the purpose of having the web page based on Piscataway. He did not have a

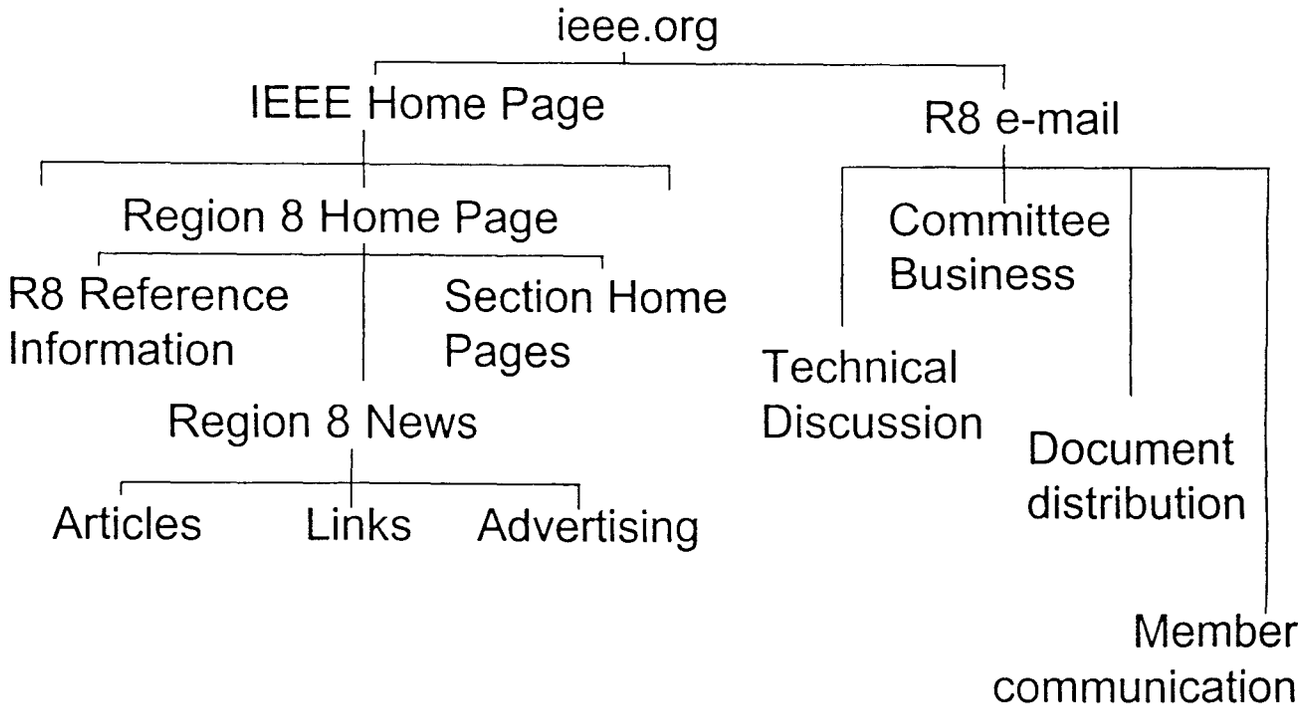
full strategy; the work had begun but was not finished. He was looking into the question of connecting to Brussels. He planned to bring a multi-page report to the next meeting of the Committee.

13 Electronic Publishing and "Region 8 News"

13.1 B R Harrington said that he had prepared a document on electronic publishing, and copies were available in the meeting room. He noted that some Sections (e.g. Denmark, Germany, Israel, Turkey) already had web pages; but there was a need for the preparation of the "Region 8 News" as a cohesive document. His main concerns were to reduce the cost of regional communications and to protect advertising revenue.

13.2 In transferring "Region 8 News" to electronic media, there would be a danger of losing advertising because of the appearance of the material. For example he showed the Region 8 home page on the web, and he also showed the Denmark home page as another example. He said that web pages were not attractive to advertisers.

13.3 B R Harrington showed a transparency of the Region 8 electronic communications structure (reproduced below).



13.4 B R Harrington spoke of the success factors and of the problems of electronic publishing. He said that access to the web was easy in some

places, but both difficult and expensive in others; and said that we should include the effect of good or bad publicity on membership. He said that there was no doubt that the "Region 8 News" could be put on the web, but with some disadvantages. We would need some sort of security; and there might be foreign language considerations.

13.5 On future progress, he had a notional budget for the 4th quarter of 1996, and he looked towards the following successive stages:- 1st quarter 1997:- Pilot study, proof of concept. 2nd quarter 1997:- Region 8 web page established. 3rd quarter 1997:- Roll-out to Sections. . 4th quarter 1997:- Linkage of "Region 8 News" to web established. He said that at this time we would rely on hard copy.

13.6 E M Bastaki said that he did not see any hardware problem regarding having Section home pages on the web, except that some countries did not have access. On the "Region 8 News", he thought it important to get it on the web. Advertising could be done on the home pages, and might increase advertising revenue.

13.7 S Bergman said that time costs money, and the web procedures take time. G H Byford said that every publication started with an author and ended with a reader. He asked what sort of thing people wanted to read; and referred to the satisfaction of writing under one`s own name. He said that we would have to attract people to the different forms of writing and reading. He asked whether we would want to wait 20 minutes while the information was downloaded. He said that to make money by advertising we had to make the material attractive; but the appearance of web material was not attractive.

13.8 A Altintas said that we had heard enough at SC96 about the importance of electronic communication, but he thought that we did not know where to go at this time. He suggested that there should be an electronic communication committee to look at what could be done in the Region. He noted that the web pages in the Turkey Section were done on a voluntary basis.

13.9 P M Larsen remarked that he had asked for these reports as an integrated part of these proceedings, including the work of J Baal-Schem and of B R Harrington. He noted that B R Harrington`s program was now included in the budget for "Region 8 News". He said that the web site was much more difficult to handle in some of the countries of Region 8, and he invited comments on what should be done.

13.10 A Y Bilal referred to the 1997 budget, and noted that J Baal-Schem said that he would like to help the Sections to make full use of electronic communications, and that this did not cost anything. A Y Bilal said that some Sections would need work stations and software packages, and these cost money. P M Larsen said that the Region would not support the purchase of hardware and software needed for the web. He said that we can direct e-mail to almost all our Sections; but this did not mean that they have easy access to the web.

14 Awards and Recognitions

E F Bolinder said that he had participated as an observer at the Awards Board meeting on 14th October. He looked forward to getting more nominations from the Region, and commented that the more candidates that we have, the better the chance of getting Awards in the Region.

15 Region 8 Nominations and Appointments

15.1 C W Turner reported that the Section Chairs had elected **J Lilleberg** to serve during 1997/1999 as one of their three representatives on the N&A Committee (in place of A C Davies who serves up to the end of 1996).

15.2 C W Turner said that **K R Richter** was returned unopposed to serve a second three-year term as the representative for Educational Activities, 1997/1999.

15.3 C W Turner said that three names had been put forward for Chapter Coordinator, 1997/1999. At the meeting **A C Davies** was elected by the Region 8 Committee.

15.4 C W Turner said that as only two nominations had been made for the 1997 IEEE election for the Region 8 Director-elect 1998, he proposed and the Committee agreed that these two names, **D C Baker** and **R A Remshardt** , should go forward as the nominations of the Region 8 Committee.

16 Chapter Coordination

16.1 J Baal-Schem spoke on behalf of B C Papadias. He reminded the Committee of the meeting in London on 18th November, when it was hoped that many of the Chairs of the Chapters of the Communications Society would be present.

16.2 P M Larsen said that he would be present at Globecom in London on 18th November, and he looked forward to meeting the Society Chapter Chairs.

16.3 P M Larsen said that the future of the Chapter Coordination would now be in the hands of A C Davies, who had a group of dedicated people. He reminded the Committee that it had been decided at Helsinki to increase the number of Chapter Coordinators by adding corresponding members, so as to include all Divisions.

17 Membership Development

W E Proebster said that the Region 8 membership had increased by 3.6% during the year, better than any other Region. R A Remshardt said that the figures were not completely true as the reported increase did not correspond with the increase in the assessment, and he had been told by Piscataway that the membership figures were wrong.

C W Turner said that the total of 299 099 (including students and excluding affiliates) quoted by the IEEE is much lower than that given by membership development; and P M Larsen advised care in accepting membership figures.

18 The work of the Transnational Committee

18.1 C W Turner said that the Transnational Committee was the only committee liaising between RAB and TAB; and as the Chair of the Committee during 1996 he had reported to Region 8 on the work done. He noted that the Section Rebates come from and flow to the Regional Activities Department at Piscataway; whereas TAB overlooks the 37 Societies of the IEEE. In the past there had been some separation between these parts of the IEEE; and the Transnational Committee had been set up both to bridge the gap and to give emphasis to IEEE activity outside the USA.

18.2 C W Turner said that we had the good fortune to have a strong TAB leader from Region 8, R Jensen; and this had been a factor in the strong growth rate of Chapters and of Society members in the Region.

18.3 There was concern about the quality of delivery of services to members. Some significant improvements had resulted from the work of the Transnational Committee. C W Turner said that mechanisms existed in the IEEE to get problems solved, and it was often better to go to the volunteers on the committees (RAB or Transnational) rather than to the staff.

18.4 C W Turner asked that any proposals for improving the technical vitality of Sections and Chapters should go to the Transnational Committee; and though he was stepping down as Chair of that Committee at the end of 1996, all Regional Directors in Regions 8, 9 and 10 were automatically members of the Transnational Committee.

19 Forward Planning

C W Turner referred to the report which had been circulated with the Agenda. P M Larsen thanked him for his very clear and concise report.

20 Dates and locations of future meetings

B W Osborne said that the next meeting would be on 11th May 1997, with preliminary meetings on 10th May. The location was not decided. The Committee would be advised by the Notice of Meeting, expected to go out at the end of January. He said that the following meeting would be on 26th October, again with preliminary meetings on the previous day.

21 Closure of the meeting

C W Turner said that he welcomed the opportunity to thank Peer Martin Larsen for all the work that he had done during his term of service as Director of Region 8. He said that because of the IEEE reorganization work, the last two years had been particularly difficult. He asked the Committee to join him in expressing our thanks, and our best wishes for the resumption of his normal life (applause).

P M Larsen said that he felt that his two years were an educational challenge, with a number of key issues to be dealt with. Some discussions had been difficult, but he hoped that we were now on the right track. He commented that IEEE decentralizing may give RAB more autonomy; and the need to give Sections greater autonomy was a point that had been stressed by his successor Maurice Papo, from whom he expected many new ideas and new strengths, and to whom he offered his best support in the future. M Papo said that he looked forward to the next two years. P M Larsen asked the Committee members to take back his best wishes to the Sections for 1997. He closed the meeting at 1647 on 5th November.

Circulation :- To the Region 8 Committee.

Copies also to:- W S Read, R D Findlay, J Senese, C Jankowski, J Baal-Schem, B R Harrington, D C Baker, A C Davies, J Lilleberg, P Meyer, S Rau.

From:- B W Osborne (Secretary Region 8), 2 Wilmot Cottages, Park Road, Banstead, England SM7 3DH. Mailed on 28th November 1996.

Enclosure to Committee: update of the Region 8 Committee address list.

Caucus notes and Minutes of the 68th Meeting of the Region 8 Committee, held in Italy at the Hotel dei Congressi, Roma Eur, on 11th May 1997.

Index (note that paragraphs of the notes on the Caucus carry the prefix **C**).

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Student Activities	8	11
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Committee members present

M Papo (Chairman)	Director, Region 8
P M Larsen	Past-Director and Nominations & Appointments
B W Osborne	Secretary
R A Remshardt	Treasurer & Election Candidate

Section Chairs or deputies (#)

M Muhr		Chair	Austria
J Noordanus		Chair	Benelux
J N Kolev		Chair	Bulgaria
G Galati		Chair	Central & South Italy
A Szabo		Chair	Croatia
K P Diamantides		Chair	Cyprus
Z Skvor		Chair	Czechoslovakia
J Langeland-Knudsen		Chair	Denmark
A Y Bilal		Chair	Egypt
J Kyyra	#	Vice-Chair	Finland
C Nora		Chair	France
W E Proebster	#	Mem.Dev.	Germany (Also Region 8 Mem. Dev.).
G C Contaxis		Chair	Greece
J F Bito	#	Vice-Chair	Hungary
A J Weiss		Chair	Israel
A A Zerai	#	Secretary	Kuwait
R Hendriksen		Chair	Norway
Z M Ciok		Chair	Poland
R F M Vidal		Chair	Portugal
G L Arsov		Chair	Republic of Macedonia
H Lantsberg	#	Vice-Chair	Russia
H H Al-Abdullatif		Chair	Saudi-Arabia (East)
M E Ansari	#	Secretary	Saudi-Arabia (West)
J F Tasic		Chair	Slovenia
P Meyer		Chair	South Africa
M Salazar		Chair	Spain
M Ciappa	#	Secretary	Switzerland
A Altintas		Chair	Turkey
A Yandulsky	#	Vice-Chair	Ukraine
E M Bastaki		Chair	United Arab Emirates
B R Harrington	#	Past-Chair	U.K.R.I. (Also electronic publishing).
G Paunovic		Chair	Yugoslavia

Appointed representatives

R C Winton	Hon.Mem. of R8 Committee
L Onural	Student Activities Chair
C W Turner	Forward Planning
E F Bolinder	Awards and Fellows
B Zajc	Conference Coordination
A C Davies	Chapter Coordination
K R Richter	Educational Activities
W E Proebster	Membership Development (also deputy for Germany)
G H Byford	Editor "Region 8 News"
J Klimaschewski	Student Representative (part time)

Invited by Director

J Baal-Schem	Electronic Communication
D C Baker	Election Candidate
B R Harrington	Electronic Publishing (also deputy for UKRI)

Observers and visitors

W S Read	Past-President
R D Findlay	V/P Regional Activities
T W Hissey	Director Emeritus
C Jankowski	Managing Director, Regional Activities
D Bolle	TAB representative
A W Winston	Director Region 1
A C Bastos	Director Region 9
J Snyder	Past V/P
M Sosa	Financial Advantages
B Palumbo	C & S Italy
M Lucertini	C & S Italy
P Guarguaglini	C & S Italy
R Esposito	C & S Italy
P Tognolatti	C & S Italy

Apologies

S Bergman	Sweden
H Ghafori-Fard	Iran

Absent

C S R Aloo	Kenya
L Dadda	North Italy
D Ioan	Romania
Chair	Nigeria

List of action items

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Comments to Director on meeting structure	C1	5	Committee
Caucus material to go out earlier	C1	5	Secretary
Membership applications known to Chairs	C4	5	Director
Return Chapter Coord. form to A C Davies	C6	6	Section Chairs
Use of SAMIeee	C7	6	Section Chairs
"GOLD" representative	C7	6	Section Chairs
Mem.Dev.desk at each conference	C7	6	Zajc, Proebster
Names of young candidates for electr.comm.	C8	7	Committee
Nominations to Secretary by 22nd July	C9	7	Committee
Nomination forms to N&A committee	C9	7	Larsen
Vol. contrib. fund proposals to C W Turner	C10	7	Committee
Visits to nearby Sections	C10	7/8	Section Chairs
New double page in "Region 8 News"	C11	8	Byford
Article in Aug.`97 issue of R8 News	C11	8	Director
Application to ETSI	7.2	11	Director
Student Branch Competition	8.2	11	Onural
UKRI Section Volunteer Award	9	12	Turner, Pollard ✓
Info. on bylaw wording in other Regions	10.3	12	Findlay
Draft bylaw change for consideration	10.3	12	Secretary
Section reporting	11	13	Section Chairs

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Support for global Student Branch Award	8.1	11
Regional Outstanding Student Branch Comp.	8.2	11
Endorsement of UKRI Sec.volunteer award	9	12
Bylaw draft for consideration at Porto	10.3	12

Notes from the Region 8 Caucus held on 11th May 1997.

C1. Introduction

Director Papo opened the session at 0900, and welcomed the newcomers to the Committee and the observers and visitors. He explained the new meeting structure being tried for the first time, with a day for Consultations followed by a day for Tutorials and Workshops; and a half day Caucus followed by a short Region 8 Committee Meeting to deal with action items. He said that he would ask for comments on these meeting arrangements, and added that the reports to be studied for the Caucus would go out earlier next time. He referred to his Director`s Report which had been circulated by e-mail.

C2. Conferences

M Papo asked what was the mission definition of the Conference Coordinator in Region 8, and were the Section Chairs happy that it was being met. B Zajc referred to his report on Conference Coordination activities, which had been circulated to the Committee. A C Davies spoke of the need for an effective interface between the Conference and Chapter Coordinators. J Baal-Schem asked for papers to be submitted for MELECON`98 in Israel in May 1998. A Y Bilal spoke of certain IEEE conferences being set up in a Section area without the agreement of the Section.; and M Papo asked R D Findlay to re-emphasize to Societies the need to consult Sections. He said that information was not authorization.
G H Byford asked who gave authority for the use of the IEEE logo in advertisements, and M Papo replied that, for the time being, any Section Chair could give authority. He added that no publisher had the right to use the logo without authority. In reply to E M Bastaki, M Papo said that additions to the logo, e.g. the Section Name, could be made.

C3. Student Activities

L Onural spoke of the report which had been circulated, and of the Workshop on "What is new for Students" which had been held on the previous day. A Y Bilal said that the complicated scale of dues for Students was difficult for them to understand. A Szabo commented that the 50% low income dues reduction (for income below $8000 p.a.) should be used where possible. M Papo said that a 2-page insert on Student Activities would be included in "Region 8 News" for August 1997.

C4. Educational Activities

K R Richter spoke of his E. A. Report which had gone to the Committee, and of the REP lists for the individual Sections which had been distributed at Rome. M Papo said that a number of Sections had experienced difficulty in recruiting members because some applicants of standing were not covered by the REP list. He said that he would make a proposal to the Regional Activities Board for membership applications from distinguished applicants known to a Section Chair to be accepted on the Section Chair`s recommendation.

C5. Awards & Recognitions

M Papo referred to the list of new Fellows in Region 8 included in his Director's report, and to the report circulated by E F Bolinder listing Medals and Awards..

He said that the winner of this year's Region 8 Section Volunteer Award had been decided, and that the presentation of the diploma would be made to Henrich Lantsberg at a suitable meeting in Russia, probably in 1988.

C6. Chapter Coordination

A C Davies said that with his report he had circulated a questionnaire, and he asked Sections to complete the form and return it to him without delay. He presented information which is reproduced on attached sheet. He said that two Corresponding Members of the Chapter Coordination Committee had been appointed, these being P Jespers and P.Frank.

C7. Membership Development

M Papo referred to the Membership Development Workshop run by P M Larsen on 10th May, with W E Proebster, and asked for questions on the report circulated.
He asked Sections to look at SAMIeee (Section Access to Membership Information) and to contact members by e-mail where they were listed as being in arrears.
W E Proebster said that Regional Activities listed 10000 as being in arrears in the Region, and M Papo commented that this list had been typed from the data base two months earlier. C W Turner said that in Region 8 only one Section, Benelux, had followed up the GOLD program (GOLD = Graduates of the Last Decade). This was a Section responsibility and something had to be done, as we had 7000 students and a membership retention rate of only 28%. W E Proebster suggested a training program to explore the possibilities of launching the GOLD program. M Papo asked whether we could get a young volunteer in Region 8 to contact recent graduates this summer; and J Noordanus said that his volunteer in Benelux Section might be willing to be a GOLD representative for the Region.
M Papo said that there should be an overlap between Membership Development and Conference Coordination, and commented that there should be a Membership Development desk at each conference.
G Galati said that membership suffered from overlong delay between submission and publication of papers, and noted that the IEE was much faster. M Salazar agreed that publication delay caused loss of membership. She added that active Chapters helped membership to grow, but they needed more support and recognition. On GOLD, she noted that recent graduates found that they could access publications in libraries without needing to pay for membership.
R D Findlay said that P Morley was trying to resolve the problem of publication delay with the Societies.

C8. Strategy for Electronic Communication

M Papo spoke of the development of a new generation of IEEE members who were willing to take positions with the Region. He said that we needed to get more of our members assigned to positions in the U.S.
He thanked J Baal-Schem for his useful work in reporting on the strategy for electronic communication, and he asked the Committee for the names of young candidates who would be motivated to help make Region 8 a truly electronic Region as fast as possible. He said that the work would include GOLD; and he added that the person concerned would not need to travel.

E M Bastaki asked whether there was a server available to help UAE Section to set up their own home page on the web. A Altintas replied that there was no problem in working through the server in Turkey Section, and that several Sections had been assisted in developing their home page. M Papo added that setting up a home page was an attractive job, but the page had to be continually updated.
J Noordanus asked if it was decided that the Region 8 home page would be served through Turkey; and M Papo replied that this was because the Student Branch in Turkey was the first to set up a home page; though eventually the home page might be based in Piscataway. He said that he had been impressed by the outstanding work done by students in Spain. R D Findlay noted that in Canada, Region 7 had its own permanent server. J N Kolev thought that the easiest way to maintain the home page would be through the Brussels office. G Paunovic said that we needed to extend the use of e-mail by members.

C9. Nominations and Appointments

P M Larsen asked for nominations for appointment as Membership Development Coordinator, as Student Activities Chair and as Conference Coordinator for the 3-year period 1998-2000. He said that nomination forms were available in the meeting room, and were to be returned via the Secretary by 22nd July 1997.
M Papo said that young candidates should be sought by the Committee members, so that there will be a new generation of people to draw from.
P M Larsen to send copies of the forms to the members of the N&A committee, and the Secretary to send them to the 6 Sections not represented at Rome.

C10. Forward Planning

On the use of the voluntary contribution funds, M Papo said that new ideas for projects were needed to make use of the many contributions, made by individual members and by the Region, to help "needy Sections". C W Turner in supporting the Director said that there was a shortage of good proposals, and that he was looking for places where the money could be most usefully used.

M Papo reminded Section Chairs of his e-mail on the payment by Region 8 of travel for visits by Section Chairs to a nearby Section, or to visit members in a nearby area where no Section existed, but excluding attendance at a conference or travel for

tourism. He asked for suggestions and action by Section Chairs. He reminded the Committee of the new IEEE logo "Networking the World".

C11. "Region 8 News"

M Papo spoke of a recent decision that the Student Representative would take responsibility for a new double page in "Region 8 News", this to go out to all members and not only to students.
In reply to C W Turner, nine of the Sections said that they produced a Section newsletter, most going out twice a year. One was financed by a company.
M Papo said that he would write an article on the subject for the August 1997 issue of "Region 8 News".

C12. Electronic publishing

B R Harrington said that his report had been circulated.
D C Baker asked whether there would be an opportunity to discuss the Brussels office. M Papo said that it was not the intention to report at Rome on the Brussels office, but he invited comments from Section Chairs. D C Baker asked whether it could be used more effectively to maximize benefits, and whether the web home page could be originated there.
A J Weiss asked about the delivery of publications, and R D Findlay responded that as an interim solution a re-mailer in Venezuela had been in operation for a few months. It had improved delivery in Region 9; and D C Baker said that delivery to South Africa seemed to have improved. J Baal-Schem said that in Israel his copies arrived between 2 and 3 months late. G L Arsov commented that in the Republic of Macedonia he had not received the last three issues of Spectrum and The Institute.

Director Papo closed the Caucus at 1245 on 11th May.

Minutes of the 68th Meeting of the Region 8 Committee

In these Minutes, motions are identified by a vertical line in the right hand margin.

1 Opening the Meeting

Director Papo opened the Meeting at 1405 on 11th May 1997.

2 Approval of the Minutes of the previous Meeting.

The Minutes of the 67th Meeting of the Committee, held at Denver, Colorado on 5th November 1996, were approved, subject to the addition of the name of R C Winton to the list of apologies in para.1 on p.3 of the Denver Minutes..

3 Adoption of the Agenda

The adoption of the Agenda was proposed by W E Proebster, seconded by A Altintas and approved unanimously.

4 Matters arising from the Minutes

There were no matters arising which could not be dealt with under the listed agenda items, or which had not already been discussed in the Caucus.

5 The Director`s Report

M Papo referred to his report of 30th April which had been circulated by e-mail. Copies were available at the meeting for any who had not received it.

6 Approval of the Treasurer`s Financial Report for 1996.

Treasurer Remshardt described the Region 8 Financial status report as at 31st December 1996, and showed the tables of receipts and expenses, the Region 8 expenses for SC96 at Denver and the state of the Conference Reserve Account. (all these being reproduced on p.10).
J Noordanus congratulated the Treasurer on the healthy position of the accounts; but he said that some of his members were not happy about the expenditure on some items, and he had difficulties in explaining that expenditure in view of the magnitude of the Regional Assessment. M Papo said that the Regional Assessment had been "capped", following lengthy discussion on "core" and "non-core" activities.

Approval of the accounts was moved by R F M Vidal, seconded by Z Skvor, and agreed unanimously.

Financial Status Report as of Dec. 31, 1996

(Plan vs Actual in US $)

Receipts

	Budget Plan	Actual
Direct Support	70 000	70 800
Reg. Assessment	255 000	
Net receiv. until 09/96		246 724
Interests	6 000	9 009
Volunt. Contrib.	8 000	7 423
Loan Repayment (Israel , 1st share)		2 077
Total	339 000	336 033

1 $ = 1,52 DM avg.

Financial Status Report as of Dec. 31, 1996

(Plan vs Actual in US $)

Expenses

	Budget Plan	Actual
Regional Expenses	18 000	15 478
Reg. Committee Travel (Espoo)	115 000	54 567
Reg. Committee Travel (SC 96)		50 000
Region 8 News	60 000	59 651
Conf. Coord. + Comm.	(10 000)	(10 619)
Awards & Recognitions	4 000	1 748
Advances		
Education. Activities	5 000	4 798
Chapter Coordination	22 000	15 828
Membership Developm.	12 000	11 713
Student Activities	22 000	22 042
Electronic Communic.	4 800	3 465
Forward Plann. Coordinator	4 000	3 896
Director	6 000	6 023
Director - Elect	3 000	2 998
Secretary	7 000	6 964
Treasurer	6 000	5 728
To SC 96 Account	10 000	10 000
Voluntary Contr. Fund	16 000	4 096
Contingency	24 200	---
Total	339 000	289 614

SC 96 & R8 Comm. Meetings Denver

Summary as of April 15, 1997

	Receipts $	Expenses $
R8 Advance 1994	10 000	
R8 Advance 1995	10 000	
R8 Advance 1996	10 000	
RAB Support	46 990	
R8 Committee Travel Support	50 000	
R8 Comm. Travel Expenses (./. $ 300) (avg. $ 1550)		68 085
Holiday Inn Banquet Expenses		7 964
Marriott Banquets Expenses (including Conf. rooms)		3 163
Buckhorn Dinner		2 133
IEEE Invoices (Registr. fees, Travel, Marriott)		8 717
Miscellaneous		1 669
Planned repayment to RAB --> Support for R8 Meeting at IEEE HQ in 98		15 000
Advance to SC 99 Account		20 259
TOTAL	126 990	126 990

Conference Reserve Account 1996

(as of 12-31-96 in US $)

	Receipts	Expenses
Repayments/Surplus		
--ICSC 96 Book Broker Payment	4 000	
--R8 Interest share	2 000	
Advances/Expenses		
--ICSC 96 Advance		4 000
--Melecon 98 Advance		5 263
-- Conf. Coordination		6 000
-- Conf. Committee		4 600
-- Other		1 072
Subtotal	6 000	20 935
Balance 12 - 31 - 1996		-14 935
Total Balance on 01-01-1996	60 609	
Total Balance on 12-31-1996	45 674	

1 $ = 1,52 DM avg.

7 Standards

7.1 M Papo referred to the material on Standards in his Director's Report. The Past-President W S Read noted that Regions 8, 9 and 10 had been represented on the IEEE Standards Board. The 1997 Representative from Region 8 on the Standards Board was L F Pau of Ericsson, who was based at Sofia Antipolis in France.

M Papo said that ETSI (the European Telecommunications Standardization Institute) had welcomed cooperation with the IEEE and with the IEEE Standards Board. He said that Region 8 should apply to be a full member of ETSI, subject to the agreement of the IEEE Standards body now known as "IEEE-SA". He wanted to get ETSI and IEEE closer together. G Paunovic thought it to be a very useful proposal, and added that there was a regular procedure and that some payment had to be made.

A C Davies commented that the move should be helpful for Membership Development, and asked if Region 8 should be the member. M Papo replied that Region 8 should be the IEEE entity, since there was willingness on the part of ETSI to ignore the Region's coverage of other areas.

7.2 M Papo moved that:- "It is proposed that IEEE Region 8 should apply to become a full member of ETSI, and in this way achieve maximum leverage and collaboration, subject to the agreememt of IEEE-SA and the evaluation of the ETSI joining fee by the Region 8 Director". The motion was carried unanimously.

8 Student Activities

8.1 L Onural referred to his material, including two proposed motions, which had been circulated to the Committee with the agenda mailing.

He first proposed the motion that :- The Region 8 Committee strongly recommends that the Regional Activities Board establishes a global "Outstanding Student Branch Award".
The motion was seconded by R F M Vidal and carried unanimously.
R D Findlay noted that the matter would be handled by the RABARC committee.

8.2 L Onural then moved that:- "The Region 8 Committee establishes a Regional Outstanding Student Branch competition, with guidelines for nomination and selection in accordance with the proposed global Outstanding Student Branch Award. The competition will be converted to a Region 8 Outstanding Student Branch Award, with a cash award of US$250, if and when RAB establishes the global OSB award".
The motion was seconded by R F M Vidal and carried unanimously.

9 Proposal for a UKRI Section Volunteer Award

C W Turner put before the Committee a proposal by the UKRI Section to have a UKRI Section Volunteer Award, the award to be a plaque or certificate. He added that this would also have to be approved by RABARC. M Papo said that it would be useful if the Region 8 Committee endorsed the proposal, as the purpose was to recognize volunteers who had made an outstanding contribution, and other Sections might like to copy. The Committee voted unanimously to endorse the proposal.

In reply to E M Bastaki, M Papo said that no Section could use the word "award" without prior approval by RABARC. R D Findlay reminded the Committee that no funds originating in members' dues could be used for cash awards. E M Bastaki said that the UAE Section proposed to establish an award, the funds coming from a sponsor. M Papo said that UAE did not need approval for this by Region 8, but he would be glad to take the UAE proposal to RABARC.

10 Period of service of Director-elect

10.1 M Papo said that RAB had asked Regions to consider changing their Bylaws , since experience in other Regions had shown that there might be a need to have a Director-elect ready to succeed at any time, and this meant introducing a two year term of service for the Director-elect, before taking over for the two year term as Director. He said that he saw no problem in continuity in Region 8 itself, as he assumed that an acting Director would be invited to Board meetings.
B W Osborne said that Region 8 Bylaws provided a deputy for the Director at all times, the Past-Director for one year and the Director-elect for the next.
R D Findlay said that IEEE operates under the New York State "not-for-profit" law, under which a deputy could sit but could not vote. He added that several Regions already had Directors-elect serving two-year terms and described as Vice-Chairs.

10.2 C W Turner asked why the status of a Past-Director changed so that, when acting as Director, he would be denied a vote even though he was originally elected by the members. D Bolle said that the only requirement in New York State was that a corporate director must be elected.
K R Richter recommended postponing any decision until the position was clarified.
J Snyder noted that US State law said that the election of a director was for a specific term, and in Region 1 the Bylaws were changed to empower the Director-elect for the future and the Director for the present, the Past-Director being a has-been.
W S Read said that the issue was the death of a Director during his term of office, and that if there was an elected Director-elect, that person could serve as Director.

10.3 L Onural proposed a motion that a Bylaw change be drafted for consideration by the Committee at the next meeting, calling for the Director-elect to serve a two year term. The motion was seconded by A Y Bilal, and passed by 22 votes to 8.
R A Remshardt commented that if we were going to change the Bylaws in this direction, he would withdraw his candidature. M Papo said that there was no problem at this time. R D Findlay undertook to send the Secretary information on the Bylaw wording used by other Regions.

11 Section reporting

M Papo spoke on the reports made by Sections to Piscataway. He said that most Sections have adopted the calendar year for their operation, the information from Sections (financial report, officer reporting and meeting report) has to arrive by a date in February to get the 10% rebate bonus, and the Regional Activities Organization Roster goes out in April. He asked all Chairs to check the roster, and to send any corrections to Peggy Kovacs (address given inside front cover of Roster).
He asked all Sections versed in computer techniques to print on meeting notices the information on the SAMIeee diskette relating to them, and to ask for any corrections to be sent both to the Section and to Piscataway.

12 Mission and objectives of the Conference Coordinating Committee.

M Papo stated the mission and objectives of the Conference Coordinating Committee:
(a) To hold meetings in geographical areas where there are members in need of technical knowledge, and the number of existing events is scarce.
(b) To assist IEEE Societies in holding major technical meetings in the Region.
(c) To assist Region 8 Sections to attract and participate in IEEE Society Conferences in their areas.
(d) To assist in organizing and holding technical meetings proposed by IEEE entities beyond the limits of a specific Section.

13 Dates and places of future meetings

As previously advised, the next meeting will be at Porto on 24/26 October 1997.
The following meeting will be at Piscataway, New Jersey, USA on 7/10 May 1998.
The date of the October 1998 meeting is to be advised. This is likely to be in Cyprus.

14 Closure of the meeting

M Papo said that he would e-mail the Committee asking for their views on the operation of the meeting He added that it was an occasion for meeting other members of the Committee and for sharing experience.
In closing the meeting he expressed the Committee's appreciation to the Central and South Italy Section for arranging the Meeting so well, and he asked Gaspare Galati to convey our sincere thanks to the Alenia company for the outstanding dinner on 10th May.

Circulation:- To the Region 8 Committee. Copies also to C K Alexander, W S Read, R D Findlay, J Senese, C Jankowski, T W Hissey, D Bolle, J Snyder, A W Winston, A C Bastos, M Sosa, D C Baker, J Baal-Schem, B R Harrington, L-F Pau.

From:- Basil W Osborne (Secretary, Region 8), 2 Wilmot Cottages, Park Road, Banstead, England SM7 3DH. Mailed on 5th June 1997.

Enclosures to Committee:- Sheet on Chapter Coordination; Committee address list; invitation to the Meeting at Porto, and the hotel form.

Minutes of the 69th Meeting of the Region 8 Committee, held in Portugal at the Ipanema Park Hotel, Porto, on 26th Oct. 1997.

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List of action items

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Committee members present

M Papo (Chairman)	Director, Region 8
P M Larsen	Past-Director and Nominations & Appointments
B W Osborne	Secretary
R A Remshardt	Treasurer & Election Candidate

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G Galati	Chair	Central & South Italy
A Szabo	Chair	Croatia
K P Diamantides	Chair	Cyprus
Z Skvor	Chair	Czechoslovakia
O Skovgaard #	"Gold"	Denmark
A Y Bilal	Chair	Egypt
J Kyyra #	Vice-Chair	Finland
C Nora	Chair	France
R H Jansen	Chair	Germany
P Constantinou #	Vice-Chair	Greece
J F Bito #	Vice-Chair	Hungary
H Ghafoori-fard	Chair	Iran
A A Zerai #	Secretary	Kuwait
G Zingales	Chair	North Italy
R Hendriksen	Chair	Norway
R Jachowicz	Chair	Poland
R F M Vidal	Chair	Portugal
G L Arsov	Chair	Republic of Macedonia
H Lantsberg #	Vice-Chair	Russia
S A Al-Baiyat	Chair	Saudi-Arabia (East)
J F Tasic	Chair	Slovenia
P Meyer	Chair	South Africa
M Garcia-Otero #	Secretary	Spain
P G Forsgren #	Treasurer	Sweden
A Altintas	Chair	Turkey
E Volodarsky #	Sec/Treas.	Ukraine
E M Bastaki	Chair	United Arab Emirates
B R Harrington #	Past-Chair	U.K.R.I. (Also electronic publishing).
G Paunovic	Chair	Yugoslavia

Appointed representatives

R C Winton	Hon.Mem. of R8 Committee
L Onural	Student Activities Chair
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A C Davies	Chapter Coordination
K R Richter	Educational Activities
W E Proebster	Membership Development
G H Byford	Editor "Region 8 News"
J Hannemann	Student Representative

Invited by Director

D C Baker	Election Candidate
W Watté	"Gold"
J Baal-Schem	Chap.coord.& Conf. cttee.
A S Vander Vorst	Chap. coord.
O Kaynak	Chap. coord.
I Mojzes	Chap. coord.
B C Papadias	Chap. coord.

Observers and visitors

C K Alexander	President IEEE
J F E Cunha	Sec/Treas. Portugal

Absent

A Weiss	Israel
C S R Aloo	Kenya
D Ioan	Romania
Chair	Nigeria
M A I Turki	Saudi-Arabia (West)
G A Zardini	Switzerland

The Director's welcoming meeting (at 0915 on 25th October).

(a) Director Papo welcomed all those present, including in particular the incoming Section Chairs, those who were attending for the first time, and the "GOLD" representative William Watté. He described the meeting schedule, which included the 5 Focus Groups which would meet later that day, and he asked them also to consider what data they would like to see on the Region 8 CD-ROM for the benefit of Sections, as well as the other listed subjects. He said that the conclusions of the Focus Groups would be collated by Charles Turner.

(b) M Papo invited Baldomir Zajc to report on **Conference** progress. B Zajc said that MELECON'98 would be at Tel Aviv in Israel in May. The holding of AFRICON'99 at Cape Town in May would be the subject of a motion at the main meeting. He added that MELECON'2000 would be in Cyprus.

(c) On **Membership Development**, a certificate for the best membership growth in 1996 was presented to George Paunovic for the Yugoslavia Section. Walter Proebster spoke on the strength of membership growth in the Region. From Poland, Ryszard Jachowicz commented that the Section had not received the SAMeee diskette.

(d) On **Student Activities**, Levent Onural said that support had been given to 7 Student Branches. The Student Paper Contest had been held at Munich, with 12 participants and 7 finalists. A 2-page "flier" had been prepared for "Region 8 News". On new projects, he said that the Region 8 Student Branch Congress would be held in late August 1998 at Istanbul, a 3-day event to include Workshops, Branch Exhibits and sightseeing. There would also be a Technical Student Conference at Ankara. Local accommodation would be used, and the air fares would be paid by the SAC. Of the $60000 cost, he said that $52000 would be met by Region 8; and some Section support was expected.

(e) In closing the opening meeting, Director Papo mentioned the possibility of holding a Chapter Chair Congress in 1999.

Minutes of the 69th Meeting of the Region 8 Committee

In these Minutes, motions are identified by a vertical line in the right hand margin.

1 Opening the Meeting

1.1 Director Papo opened the Meeting at 1110 on 26th October. He welcomed the incoming Chairs for Germany, Iran, North Italy, Poland and Saudi-Arabia (East) on their first Region 8 Committee meeting as Section Chairs.
He thanked two members of the Committee, E Folke Bolinder for Awards & Recognitions and Walter E Proebster for Membership Development, who had served the Committee for many years and who would no longer be on the Committee after the end of December 1997.
He noted that a diploma for cooperation had been given to Region 8 and to Baldomir Zajc by MIPRO of Croatia, and passed the diploma to the Secretary to hold.

2 Approval of the Minutes of the previous Meeting.

The Minutes of the 68th Meeting of the Committee, held at Rome on 11th May 1997, were approved unanimously, subject to the addition of the word "no" at the end of line 2 of para 2 in section 9 on page 12.
This sentence then reads :- " R D Findlay reminded the Committee that no funds originating in members` dues could be used for cash awards.".

3 Matters arising from the Minutes (and not included in the Agenda).

L Onural withdrew his motion of para. 10.3 on p.12 of the Rome Minutes, on the subject of the term of service of the Director-elect.

4 Adoption of the Agenda

The Agenda was adopted, subject to the request by B Zajc for the inclusion of an item on the Conference Committee ; and to the subject of the voting rights of Appointed Representatives (requested by W E Proebster) being taken together with the Region 8 Bylaws.

5 The Director`s Report

M Papo said that he had recently attended a retreat on strategic issues and plans for the IEEE, especially on global issues. He had also attended an honours ceremony; and the Board of Directors meetings in the USA. He had also been to a Chapter meeting in Germany, which was very successful.

6 The Region 8 Bylaws

6.1 M Papo referred to the new draft Bylaws for the Region, which had been distributed with the meeting papers at the required time interval before the meeting.

6.2 He said that a further set of the draft Bylaws including minor editorial changes (marked "preliminary draft V-2") had been distributed to the Committee at Porto, and he asked first for a motion to approve the inclusion of these editorial changes. So moved by B R Harrington, seconded by J Noordanus, and approved unanimously.

6.3 A Altintas moved that R8-304.2.2 should be amended so that the Region 8 N&A shall consist of the following members -
The Region 8 Director
Vice-Chair Strategic Planning
Director-elect during his/her term of office
2 members selected by the Region 8 Committee
The motion was seconded by E M Bastaki.

6.4 A Y Bilal proposed an amendment that the Secretary should be reinstated on the N&A list. This was seconded by G Galati. The amendment was defeated.

6.5 The vote was taken on the motion by A Altintas (6.3 above). The motion was passed, with 17 in favour, 4 against and 4 recorded abstentions
The wording of R8-304.2.2 was amended accordingly

6.6 E F Bolinder proposed a friendly amendment, and moved that the person responsible for Awards and Recognitions, if this person is not the Vice-Chair of Strategic Planning, has the right to vote and make motions at Region 8 Committee meetings. There was no seconder to this amendment, which therefore failed.

6.7 In asking for a vote on the Bylaws, Director Papo remarked that he had sent copies of the draft Bylaws to the Vice-President of the Regional Activities Board and to others involved He had received no adverse comments. He reminded the Committee that the draft Bylaws, if approved by the Committee, would then require approval by RAB.

6.8 S A Al-Baiyat proposed the motion that the draft Bylaws be approved by the Committee (seconded by G Paunovic).
The motion was approved unanimously (no abstentions)

7 The Treasurer`s Report and Budget for 1998

7.1 R A Remshardt said that he had prepared a Budget for 1998, on the basis that the new draft Bylaws were first approved by the Committee.
He first described the Region`s financial status as at October 15, and showed the planned and actual receipts and expenses (reproduced at the top of page 7), the contingency reserve to be used in 1998.
He noted that the total of voluntary contributions from members amounted to $11 100 during the year to September 1997, this total being greater than in the previous year.

7.2 Treasurer Remshardt put forward his Budget for 1998, reproduced on p.7, and he said that this had been prepared on the basis that the new Bylaws would first have been approved by Region. The 1998 travel costs would be higher than in 1997, because of the cost of the meeting at Piscataway in May 1998. He showed the schedule for the Piscataway meeting (see p.8), which would include include visits to the IEEE Operation Center on May 7 & 8, and meetings at the Hyatt Regency hotel at New Brunswick on May 9 & 10.

7.3 The Budget included financial provision for the four Vice-Chairs. He added that $12 000 had been allowed in order to meet 50% of the travel expenses to meetings of Society EXCOMs in the USA.

7.4 For the 1998 Region 8 Student Congress, the Treasurer said that $52 000 was allocated in the Budget, and commented that though the total cost would be greater, some Section support for this event was anticipated, especially from the larger Sections. M Papo thought that some Sections might want to send a second representative.

7.5 R A Remshardt said that an article on the Financial Advantages program would be carried in the November issue of the Region 8 News.

7.6 A motion that the Region 8 Committee approves the Budget for 1998 was proposed by J N Kolev and seconded by G Paunovic. The motion was passed unanimously.

Financial Status Report as of October 15, 1997

(Plan vs Actual in US $)

Receipts

	Budget Plan	Actual
o Direct Support	73 600	73 600
o Reg. Assessment	264 000	
Net receiv. till 09/97		226 000
Deductions by IEEE		15 100
on IEEE account		26 400
o Interests	6 400	10 500
o Volunt. Contrib. (from 8/96 till 9/97)	8 000	11 100
o Loan Repayment (Israel , 2nd share)		4 000
Total	352 000	366 700

1 $ = 1,70 DM

Financial Status Report as of October 15, 1997

(Plan vs Actual in US $)

Expenses

	Budget Plan	Actual
Regional Expenses	15 000	13 820
Reg. Committee Travel (Rome)	110 000	50 190
Region 8 News	60 000	57 060
Conf. Coord. + Comm.	(10 000)	(7 250)
Awards & Recognitions	4 000	1 630
Advances		
Education. Activities	6 000	6 170
Chapter Coordination	22 000	21 990
Membership Developm.	15 000	2 940
Student Activities	23 500	24 470
Electronic Communic.	3 500	---
Forward Plann. Coordinator	4 000	4 000
Director	6 000	1 390
Past Director	3 000	---
Secretary	7 000	7 000
Treasurer	6 000	4 600
Voluntary Contr. Fund	8 000	6 390
New Projects	23 000	---
Contingency	24 200	---
Total	352 000	201 650

1 $ = 1,70 DM avg.

Conference Reserve Account 1997

(as of 10-15-97 in US $)

	Receipts	Expenses
Repayments/Surplus		
–AFRICON 96 Book Br. Payment	16 790	
–MELECON 96 R8 share	890	
Advances/Expenses		
–MELECON 98 Advance		3 000
– Conf. Coordination		4 480
– Conf. Committee		2 770
– Other		---
Subtotal	17 680	10 250
Balance 10 - 15 - 1997	7 430	
Total Balance on 01-01-1997	37 534	
Total Balance on 10-15-1997	44 964	

1 $ = 1,70 DM avg.

1998 Region 8 Budget Proposal

(in US K$)

Income		
Direct Support	75,0	
Reg. Assessment	290,0	
Interests	8,0	
Volunt. Contributions	8,0	
From 96 Surplus	48,0	
From 97 Surplus	50,0	
Expenses		
Regional Expenses		30,0
Reg. Committee Travel		145,0
Region 8 News (incl. Stud. page + El. Publ.)		75,0
VC Strategic Plann. (US trips 6,0)		10,0
- Strat. Planning (FPC) 4,0		
- R8 N&A Subcomm. –		
VC Technic. Activities (US trips 6,0)		28,0 +(10)
- R8 Confer. Coordination (10)		
- R8 Chapter Coordination 22,0		
VC Memb. Activities (US trips –)		26,0
- R8 MD Subcommittee 12,0		
- R8 GOLD Subcommittee 3,0		
- R8 Awards & Recogn. Subcomm. 2,0		
- R8 Section Congress –		
- Electr. Communications 3,0		
- R8 Education Activities / REP 6,0		
VC Student Activities		24,0
Director		6,0
Director - Elect		4,0
Secretary		7,0
Treasurer		6,0
Expenses from VC Fund		8,0
EXCOM/US Meetings		12,0
Student Congress		52,0
Student Conf. Support		8,0
Contingency		38,0
Total	479,0	479,0

R 8 Meeting at IEEE in New Jersey /USA

Dates:	May 6 - May 10 1998
Hotel:	Hyatt Regency New Brunswick /NJ
Room Rate:	$ 125.00 (Single/Double)
Airport Transfer:	Hotel Shuttle from Newark and JFK

Preliminary Agenda

Wednesday May 6	Travel Day, Arrival at Hotel Welcome Reception and Dinner at Hotel
Thursday May 7	IEEE Operation Center Piscataway /NJ IEEE Orientation Session (Overview of RAB, TAB, Reg. Activ. Dept. Techn. Activ. Dept., etc by IEEE Staff) Tour of the IEEE Facilities
Friday May 8 Morning Afternoon	IEEE Operation Center Focus Groups (Meeting the needs of R8, Expectations from a Section Chair, etc R8 Committee Meeting
Saturday May 9 Morning Afternoon/Evening	Hyatt Regency Hotel R 8 Committee Meeting Excursion into New York City for Sight- seeing, Dinner and a Broadway Show
Sunday May 10	Hyatt Regency Hotel R8 Committee Meeting
Monday May 11	Departure

A Partners Program will be arranged by IEEE with excursions and shopping trips

8 Nominations and Appointments

8.1 M Papo said that he had appointed Mr William Watte, who was at the meeting, as the Region's "Gold" representative.
With the help of the SAC, he had appointed Mr Christian Borgert from Germany as e-mail coordinator for the Region.

8.2 M Papo said that there were four Vice-Chair positions to be filled, under the new Bylaws. From 1st January 1998 up to the date of the next Region 8 meeting at Piscataway in May, there would be three acting Vice-Chairs, A C Davies for Technical Activities, C W Turner for Membership Development, and L Onural for Student Activities.

8.3 P M Larsen reported on the nominations for Conference Coordinator, Membership Development and Student Activities for 1998-2000, following the request for nominations made at the previous meeting (section C9 of the Rome Minutes).
He said that as only one person had been nominated for each vacancy, there was no need for an election at the meeting.
He reported that the names were as follows:-
Conference Coordinator:- B Zajc (re-elected).
Membership Development:- P M Larsen.
Student Activities Chair:- L Onural (re-elected)

9 Action items from the Working Groups

9.1 C W Turner introduced a review session in which the leaders of each of the Focus Groups, convened to discuss a specific set of issues, reported on the recommendations of their group. The issues discussed were:-
Section success stories.
Section problem areas.
Optimum format for Region 8 Committee meetings.
The Data Set for the proposed Region 8 CD-ROM.
Whether to combine a Region 8 meeting with SC'99 in Minnesota.

9.2 It was agreed that a summary of the main recommendations from the Focus Groups would be sent to all Section Chairs before the next meeting, and that Charles Turner would initiate follow-up action on each of the recommendations.

9.3 M Papo spoke of the "success stories" and asked R C Winton to bring them to the attention of "SCOOP" as 'best practices' for their "Sharing Activity" newsletter. R C Winton agreed, but said that more information would be needed from the various sources.

10 The Conference Committee

10.1 B Zajc said that the South Africa Section was able to arrange for AFRICON`99 to be held in Cape Town. He proposed the motion that " The Region 8 Committee approves in principle the holding of AFRICON`99 in Cape Town, South Africa, in September 1999. The theme of the Conference will be `Electrotechnical Services for Africa`. Final approval would be sought at the next Committee Meeting, with the detailed budget, cash flow and timetable".
The motion was seconded by P Meyer and was approved unanimously.

10.2 R A Remshardt showed the status of the Conference Reserve Account (see the table reproduced at the foot of p.7).

11 Any other business

11.1 G Paunovic said asked that copies of the Budget be distributed in advance of the discussion.

11.2 G Paunovic said that nobody had applied for "cross-fertilization" visits between neighbouring Section Chairs, and he asked that the Director should help. M Papo said that as some interest was shown he would not withdraw the program as he had intended.

11.3 G Galati asked that each person who submits a manuscript for publication by an IEEE Society should trace the process.

11.4 M Papo said that in the recent "retreat" there was a very strong directive requesting all Societies to decrease substantially the delays in publication, and he asked the Committee members to wait until the objectives of the Strategic Planning Committee are published. In reply to C W Turner who asked when this would be, M Papo said that they should be approved at the next Board meeting, and could then be shown to the Region 8 Committee, as well as being carried on the web.

11.5 A Altintas suggested that a plaque be given to the Section hosting the Region 8 meeting.

12 Dates and places for future meetings

12.1 B W Osborne said that a notice of the meeting at Piscataway on May 6/10 1998 would be sent at the end of January 1998 to those serving on the Committee at that time. He drew attention to the information provided by R A Remshardt and shown on p.8.

12.2 B W Osborne said that he had recently visited the Sandy Beach Hotel at Larnaca, Cyprus, together with the Section Chair Mr Kypros Diamantides, and he had recommended to the Director and to the "excom" members that the second meeting in 1998 be held there on October 16/18. In response to the Director, the Committee agreed this proposal.

13 Closure of the meeting

Maurice Papo said that one of the greatest assets of the IEEE was to have this networking between people. He congratulated Raul Vidal for the truly outstanding meeting arrangements, and asked him to convey his thanks and appreciation to EFACEC for the dinner on 25th October, and to the Student Choir for making the occasion so memorable. Raul Vidal referred to the contributions made by others in the Section.

In closing the meeting, Director Papo thanked the President for coming and for taking an active part in the proceedings.

The meeting was closed at 1330 on 26th October 1997.

Circulation:- To the Region 8 Committee.

Copies also to - C K Alexander, R D Findlay, L A Morley, J Senese, C Jankowski, D C Baker, W Watte, C Borgert, J F E Cunha, J Baal-Schem, O Kaynak, I Mojzes, B C Papadias, A S Vander Vorst.

From:- Basil W Osborne (Secretary, Region 8), 2 Wilmot Cottages, Park Road, Banstead England SM7 3DH. Mailed on 28th November 1997.

Enclosures to Committee:- Address list
Form for Region 8 CD-ROM. (note that those who have already provided Brian Harrington with their photo need not attach another to the form).

BWO file copy

REGION 8 1963 1988

IEEE THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS, INC.

Minutes of the 70th Meeting of the Region 8 Committee, held at the Hyatt Regency Hotel, New Brunswick, U.S.A. on 9/10th May 1998.

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Committee members present (# deputy)

Operating Committee (OpCom)

M Papo (Chairman)	Director Region 8
R A Remshardt	Director-elect and Treasurer
B W Osborne	Secretary
P M Larsen	Past-Director (and Vice-Chair)
C W Turner	Acting Vice-Chair
L Onural	Acting Vice-Chair (Student Activities)

Section Chairs

M Muhr	Chair, Austria
J Noordanus	Chair, Benelux
J N Kolev	Chair, Bulgaria
A Szabo	Chair, Croatia
C S Pattichis	Chair, Cyprus
Z Skvor	Chair, Czechoslovakia
A Y Bilal	Chair, Egypt
I Hartimo	Chair, Finland
C J Nora	Chair, France
H J Schmitt #	Treas., Germany
F J Bito #	Vice Chair, Hungary
A J Weiss	Chair, Israel
A A Zerai #	Secretary, Kuwait
R Turri #	Secretary, North Italy
R Henriksen	Chair, Norway
B Mroziewicz #	Vice Chair, Poland
R F M Vidal	Chair, Portugal
G L Arsov	Chair, Macedonia
D Ioan	Chair, Romania
H Lantsberg #	Vice Chair, Russia
S A Al-Baiyat	Chair, Saudi-Arabia (East)
M E Ansari #	Sec/Treas, Saudi-Arabia (West)
J F Tasic	Chair, Slovenia
G P Hancke	Chair, South Africa
M Salazar-Palma	Chair,Spain
S Bergman	Chair, Sweden
M Ciappa #	Sec/Treas Switzerland
M R Tolun	Chair, Turkey
V P Tarasenko	Chair, Ukraine
R H Syed #	Vice Chair, United Arab Emirates
B R Harrington #	Past Chair, U.K.R.I. (and Electronic Publishing)
G Paunovic	Chair, Yugoslavia

/continued

Appointed Representatives present

R C Winton	Hon mem of R8 cttee
H B Peek	Awards & Recognitions
B Zajc	Conference Coordinator
A C Davies	Chapter Coordinator
K R Richter	Educational Activities
G H Byford	"Region 8 News"
J Hannemann	Student Representative

Invited by Director

B R Harrington	Electronic Publishing
W Watté	"GOLD"
C Borgert	Electronic Communications
D C Baker	

Observers

K Laker	President-elect
D Benigni	V/P RAB
T W Hissey	Director Emeritus
M Buckley	TAB representative
N Beute	Chair, AFRICON'99 committee
I Mojzes	Chapter coord. for ED
D Kemp	President, IEEE Canada
C Voegtli	President, Engineering Management Society
L Gandia	
J Kevers	Brussels office

Absent

G Galati (C&S Italy)
S H Jensen (Denmark) apologies, travel impossible due to strike in Denmark.
G C Contaxis (Greece)
H Ghafoori-fard (Iran) apologies, visa problem.
C S R Aloo (Kenya)
Nigeria Section inactive.

Notes on the Region 8 Caucus held at the Hyatt Regency Hotel, New Brunswick.

Director Papo opened the Caucus at 0830 on 9th May 1998.
He welcomed those present, and asked the Past-Director to speak first.

C.1 P M Larsen referred to his report on Nominations and Appointments, which had been circulated. He asked the Committee to search for suitable candidates for Director-elect 2000. He said that nomination forms had been distributed; and that nominations should reach the Secretary by 24th July 1998. He reminded the Committee that either two or three names had to go forward from the Committee.

P M Larsen said that under the new Bylaws the Treasurer and the Secretary are to be elected for a two-year term, to coincide with that of the incoming Director, and said that the date for this election would be the next day, 10th May, at the formal meeting. He invited the Committee to accept the nomination of Hans Schmitt as Treasurer, and noted that he had been the Treasurer of Germany Section for many years. He said that Basil Osborne was nominated to continue as Secretary. He had distributed c.v. information on the two candidates.

P M Larsen said that the Vice-Chairs for Membership, Student and Technical Activities for 1999 would be elected on 18th October 1998. He said that nomination forms had been distributed, and he asked for them to be returned to the Secretary by 24th July 1998.

P M Larsen noted that Folke Bolinder had resigned as the representative for Awards and Recognitions; and that the vacancy had been filled by the appointment of Hans Peek .
He noted that Tony Davies had agreed to continue to act as Chapter Coordinator for the remainder of 1998; but because of his Society work he had not been able to act as Vice-Chair.
P M Larsen said that Levent Onural , the acting Vice-Chair for Student Activities, had agreed also to continue as SAC until the appointment of his successor; and that Gozde Bozdagi, a former Student Representative on the Committee, had accepted appointment as S.A.C.

C.2 C W Turner then discussed membership activities and forward planning. He spoke of the financial complications which would ensue if a Region 8 meeting was to be combined with Sections Congress 1999.
He said that an " operations manual" was being prepared, as well as a much shorter "guide for volunteers".
On the voluntary contributions, he said that these amounted to over $ 25 000, and had been matched by an equal amount from the Region. Some of the money (about $ 5 000) had been spent to provide 12 Student Branches with the IEEE magazine package, and the first batch had been shipped. Help was also being given to enable some people to attend conferences.

C W Turner commented that at a recent retreat, membership development activities discussed included a corporate relations program to get the IEEE better known in industry; and to make sure that students see a future in working in electronics. He

mentioned the use of the SAMIeee data base to identify candidates for conversion to Senior Members and to find endorsers.
G Paunovic commented that the procedure for SM applications was boring, and not many members could be bothered. C W Turner noted that to join as SM in the first place, for those qualified, saved a $10 fee.

C.3 Director Papo then invited the Vice-President for Regional Activities Daniel Benigni to address the caucus.
D Benigni spoke on the background of the changes in the Regional Activities Board which were being introduced, about the revised overall committee structure for RAB, and the introduction of a RAB OpCom. He said that a number of Regions now had a 2-year period of service for the Director-elect, and the Directors-elect had a part to play in the RAB organization.

C.4 C W Turner asked P M Larsen to speak on membership development activities in the Region. P M Larsen circulated a list of the Mem.Dev. representatives in the Sections (including e-mail addresses), together with a list of those receiving the SAMIeee diskettes, and he asked for any corrections to be made. He showed foils of membership growth in the Region, noting that the total went up from 14 000 in 1985 to a projected 39 500 in 1998.
P M Larsen said that a pilot project to investigate membership termination had been started, in collaboration with the Czechoslovakia, Denmark, Finland and Poland Sections.

P M Larsen said that a Region 8 Chapter meeting (for Divisions 1 & 4) was being held on Sunday 4th October in Amsterdam, including a 2-hour session on membership development for the Chapter Chairs.

P M Larsen hoped to hold a Membership Development workshop (Howard) on Friday 2nd October at a location in central Europe, with Jill Levy and Jim Hall, and it was expected that the IEEE training program might help with the cost. He put the following question to Section Chairs:- Are you willing to support the cost of travel for your Mem.Dev. officer to go to the meeting (in Budapest or Prague) ? He said that as the Region 8 budget was limited, some help from the Sections was needed. The Region would pay the hotel and meeting room costs. He hoped for attendance from about 15 Sections in neighbouring countries, as well as Charles Turner and himself.

C.5 William Watté then spoke on "GOLD". He said that seed money was available to help Sections to start up "GOLD", under the "quick start incentive funding" scheme; and that $250 was available in 1998 for up to 40 Sections in the IEEE. He added that proposals should go by e-mail to gold@ieee.org ; and should include a plan of activity, a time line; a preliminary budget, and a description of the anticipated outcome.

C.6 On electronic communications, Christian Borgert stressed the convenience of making good use of IEEE aliases, and he asked Sections to contact him on any problems. He spoke of the "entity web-hosting project" at http://www.ewh.ieee.org

Z Skvor said that he intended his web page to be in both Czech and Slovak.

On the CD-ROM project, Brian Harrington said that we now had a CD-ROM with over 164 megabytes on it. He asked Sections for help in checking its transportability, and said that there was a need for improvement in technical resilience. The information on it included standard forms, membership application forms, Regional Activities Dept. information, a copy of "ROOT", and Region and Section rosters.

Director Papo said that it had been a very difficult task; . He added that the Piscataway staff was very interested in the CD-ROM experiment, and he asked for the names of a few volunteers, having experience in giving positive feedback, to help to improve the system.

C.7 Levent Onural said that his report, enclosed with these Minutes, contained his 1997 financial report, and would be his last as the Regional SAC. He informed the Caucus that a new SAC , Gozde Bozdagi, had been appointed by the Director.

Jens Hannemann, the Student Representative, spoke on the training program and workshops, and on the conference support program for students.

L Onural said that the 1997 award to the Student Branch with the best membership growth in the Region went to Padova in Italy; and the 1998 Outstanding Counselor award went to Prof Florian Haberey of Bochum in Germany. He added that the next Student Paper Competition would be at Tel Aviv in may 1998; and that the Poortvliet award goes to the Student Branch of the winner of the paper contest.

L Onural said that Student Branch Chairs were invited to attend the Region 8 **Student Branch Congress** at Istanbul on 10/13 August 1998. Counselors and Section Chairs were also welcome. A 4-day program had been distributed, including workshops, and with presentations by some active Branch Chairs. He wanted input from the Section Chairs, and asked Sections to indicate their support. He said that the budget totalled $59 750; and asked for support from Sections of $200 for each person attending. Early registration was requested, and papers were distributed at the meeting.

M Papo said that the Congress was a good opportunity for Section Chairs to meet their active Student Branch Chairs; and added that Section Chairs from low-income countries might apply to Charles Turner for financial assistance to attend.

C.8 On Chapter coordination, Tony Davies reported that the increase in the number of Chapters in Region 8 was substantially greater than in other Regions. He asked for feedback on the proposal to have a Region 8 Chapter Congress. A yellow sheet on this had been distributed at the meeting.
On the Chapter coordination committee, he stressed the need for the coordinators to be carefully selected people who had a personal link with their Societies.
On Society support for their Chapters, he said that some Societies do give useful support; and as examples he quoted the CAS support of $10 000 for NDES`98 at Budapest, and the COM support of $4000 for a Chapter meeting in the Region. He said that support was available for workshops and small conferences in the Region, and mentioned the CAS Society "non-returnable loan" concept.
He stressed the importance of meeting reporting by Chapter Chairs, using the L31 form to go to the Section Secretary, and thence ~~by the N1 form~~ to Piscataway. He showed transparencies (reproduced on p. 8) which illustrated the complexity of the process.

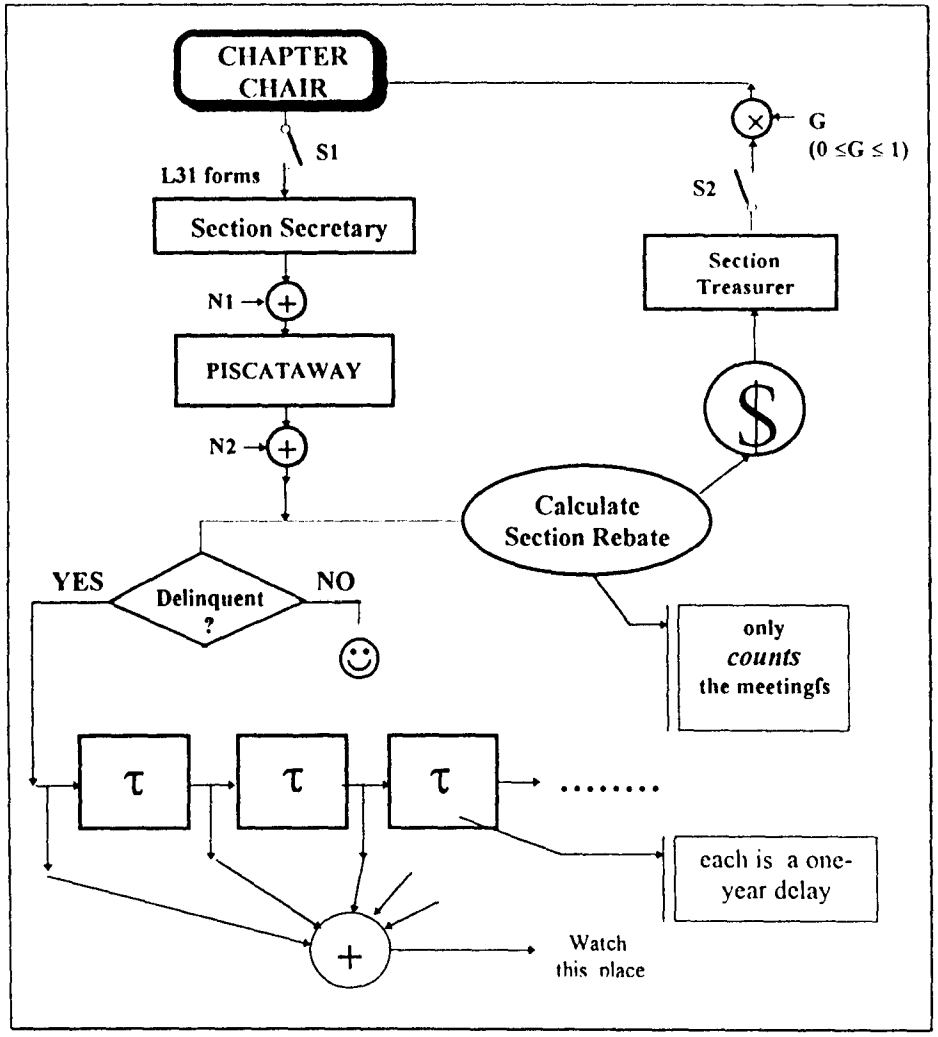
C.9 On Conferences, Baldomir Zajc said that information on Africon`99 and on MELECON`2000 had been circulated, and motions on these conferences would be put during the formal meeting on 10th May. The date of Africon, 29 Sept. - 1 Oct 1999, was close to Sections Congress, but was set by the dates of the University holidays in Souith Africa. The date of MELECON will be 22/24 May 2000.
On a possible conference on the subject of "Engineering Education in the Third Millenium", he asked the Committee to complete and return the questionnaire which had been circulated.

B.Zajc referred to the conferences listed in http://www.ewh.ieee.org/reg/8

On conference finance, R A Remshardt noted that all the co-sponsored surplus from Africon`96 is to go to Africon`99.
M.Salazar-Palma asked whether people from industry were included on the conference committees. N Beute replied that this was so for Africon`99. For Cyprus, C Patttichis said that local industry was running a "microwave week" during 1999, and would be involved in Melecon.

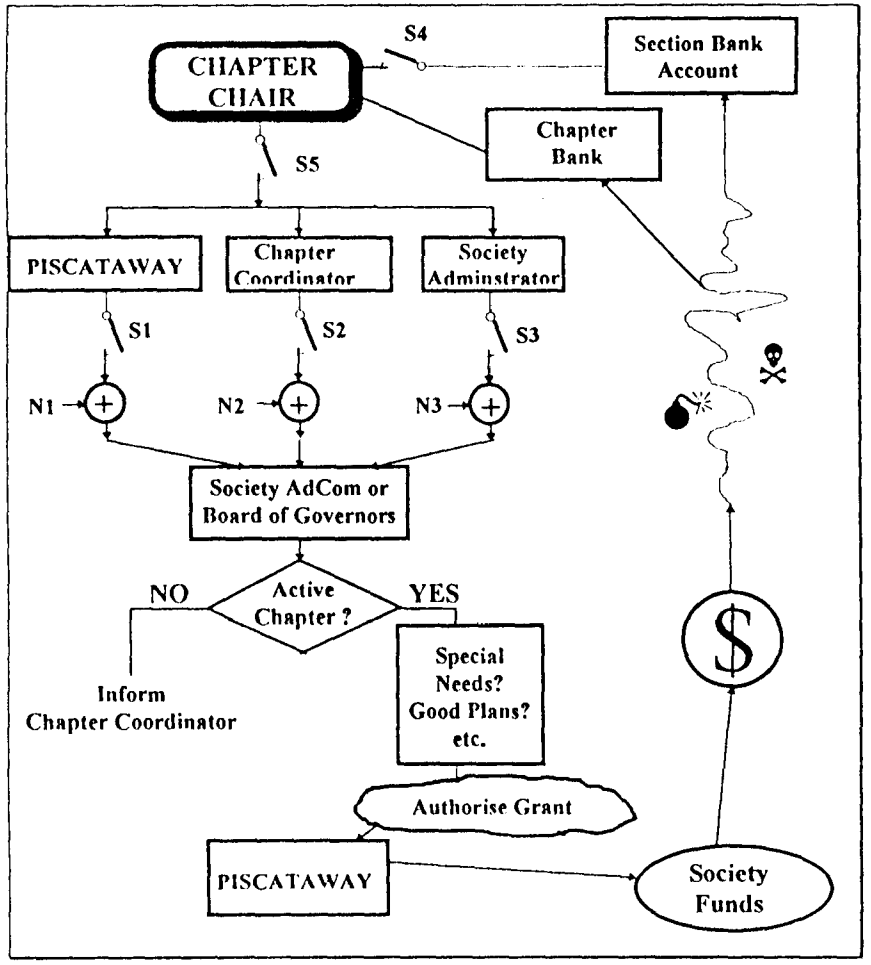
See also the enclosed sheet headed "Chapter Reporting"

Chapter Reporting I - to get support from Section



A.C. Davies, Chapter Coordination, Region 8 Committee May 1998

Chapter Reporting II - to get support from Society



A.C. Davies, Chapter Coordination, Region 8 Committee May 1998

Minutes of the 70th Meeting of the Region 8 Committee

In these Minutes, motions are identified by a vertical line in the right hand margin.

1 Opening the Meeting

Director Papo opened the Meeting at 1110 on 10th May 1998.

Heinrich Lantsberg was invited to speak; and he said that it gave him great pleasure, on behalf of Prof. Yuri Gulyaev the President of the Popov Society, and himself, to present to congratulate Rolf Remshardt and to present him with the Diploma of the Russian Popov Society for his distinguished contributions. Rolf Remshardt thanked him saying that he was very proud and that he appreciated this recognition of his work in Region 8.

M Papo then asked the Chair of the Benelux Section, Hans Noordanus and his "GOLD" representative William Watté, who was also the Regional "GOLD" representative, to come forward and be presented with the Region 8 outstanding "GOLD" Program Award for 1997 for the Benelux Section.

2 Approval of the Minutes of the previous Meeting

The 69th Meeting had been held at Porto in Portugal on 26th October 1997. The Minutes had been circulated to the Committee in November 1997.
Approval of the Minutes was moved by M Muhr, seconded by L Onural and agreed unanimously.
There were no matters arising from the Minutes which were not included on the Agenda.

3 Adoption of the Agenda

The Agenda was adopted without change.

4 The Director`s Report

4.1 M Papo said that consequent on the approval of the new Region 8 Bylaws by the Regional Activities Board in February 1998, he asked the Committee for approval of the interim decisions which he had made on the Vice-Chair positions, to apply for the remainder of 1998. These were for Charles Turner to be the acting Vice-Chair for Technical Activities, and for Peer Martin Larsen to be the acting Vice-Chair for Membership Activities.

4.2 At lower levels, at his discretion as Director, he had appointed Hans Peek to be the representative for Awards & Recognitions for 1998, following the resignation of Folke Bolinder. He had appointed Gozde Bozdagi as the Region`s S.A.C. for 1998. Levent Onural , the former S.A.C., was now the RAB Vice-Chair for Student Activities, and had also agreed to act during 1998 as the Region 8 acting Vice-Chair for Student Activities.

M Papo said that the Student Representative Jens Hannemann would serve during 1998 and 1999; and the representative for Electronic Communications, Christian Borgert, would serve to the end of 1999.

4.3 M Papo said that Mick Byford had been the Editor of Region 8 News for 15 years. An opportunity had come up to have a Life Member Representative for Region 8. The Director noted that Dave Kemp, who was present, had been instrumental in getting the IEEE "Affinity Group" structure set up, and this included the Affinity Group for Life Members. In future Mick Byford, as the Life Member Affinity Group Representative for Region 8, would be the focal point for Life Members.

4.4 M Papo said that the new Editor of Region 8 News would be Duncan Baker, and any articles or comments from the Sections should go to him. He said that one purpose of having Vice-Chairs was to share the load of the Director and to increase the visibility of Region 8 in the USA; and each issue of Region 8 News is to contain an article from one of the Vice-Chairs. The Student pages in Region 8 News were of good quality, and should be continued; and the Director Papo said that Duncan Baker had agreed that Jens Hannemann would edit the Student pages. The Director suggested that the most motivated Student Branches should send material on their Section (in addition to any material for the Student pages) and he asked Jens Hannemann.to act as a focal point in the selection of active Student Branches to send Section news to Duncan Baker.
One further decision was that in future Region 8 News should be entirely in English, as the use of any other language was not justified.

4.5 M Papo said that there was one other very important factor. The cost of publishing and mailing Region 8 News had become very large, and was increasing. A drive started two years ago by volunteers in the US Regions resulted in the examination of costs on "core v. non-core" issues, and the cost of Region 8 News was looked at as a percentage of our budget. To make Region 8 News optional to members was not a practical solution. Director Papo said that the "non-profit" status of the IEEE in the USA allowed for very low mailing costs; and as a result of contacts with the IEEE Publishing Board, it was found that Region 8 News could be produced in the USA and shipped to members with "The Institute", at a much reduced cost to the Region. He warned that there would be a gap before the new system was in place.

4.6 Director Papo invited the new appointees to say a few words.
Hans Peek thanked the Director for his appointment, and said that he had made contacts with IEEE staff including Barbara Ettinger, and with their help had already taken action to ask Sections to look for candidates for Awards and to remind them of the deadlines. He asked for advice from the Sections as to how he should function. M Papo referred to the various categories of Awards, for many of which no candidates had been put forward.

Jens Hannemann thanked the Director for the extension of his responsibilities, and said that he looked forward to working with Duncan Baker.

Christian Borgert thanked the Director for his appointment, and said that his object was to make the Region more visible world-wide. The Director asked him to get reports back on e-mail links which did not work.
Duncan Baker thanked the Director for the confidence placed on him, and thanked Mick Byford for giving him such a good start.
Mick Byford thanked all the people who had given him so much support during the 15 years.

4.7 In thanking Mick Byford for his work, M Papo referred to the 17 to 20 Life Fellows or Life Members in the Region who were said to have resigned. If true, something was very wrong and personal contact was necessary. He invited Dave Kemp to speak on Affinity Groups.
Dave Kemp said that an "Affinity Chapter" has to be established by petition, have a parent body, report through a section, and meet certain requirements including a roster of members (a minimum of 6 to start, and 6 to maintain). He added that an Affinity Chapter should be eligible to receive money from Section rebate funds.

4.8 M Papo referred to the Engineering Management Society presentation during lunch on 9th May, and he said that those involved in engineering management were aware that there was no limit to the improvements which could be made. He thought it would be a good idea to offer a short engineering management course, and one way to do this at reasonable cost was to take about one and a half days of additional time after a Region 8 meeting. This could be done at Cyprus; but a very strong indication would be needed of the numbers involved. The maximum would be about 25. With enough Section Chairs interested, the exact course content could be fine-tuned. M Papo said that if Cyprus Section want to take advantage of the seminar, then places could be made available. for the Section to use. The course content would be 70% general management skills and 30% IEEE orientated.
M Papo asked for a show of hands of those who would want to take part. The Secretary was empowered to make a reservation for a meeting room at the hotel in Cyprus.

4.9 The Director next spoke on the "globalization" goal for IEEE, one of the most important issues on which he was involved. He said that the first mission of the IEEE was technical excellence; and he noted that Regions 7/10 have more Society memberships per member, and greater growth in Student membership, than Regions 1 through 6. He asked whether the IEEE was perceived by our members to be a global body, and if not, we should find what improvement was feasible. He asked how we were perceived by those who were not members, by national organizations, by governments, and by local industries (especially by large but not by transnational industries). He said that answers could best be obtained by face-to-face interviews, rather than by questionnaires.

4.10 M Papo said that if the Section Chairs (or past Chairs) could make contact and ask the questions, it could help to build up the image of the Section Chairs in their own countries. They would be backed by a letter from the IEEE supporting the Section Chair in trying to get answers to the questions on the perception of the IEEE by others; and he suggested that some material should be left by the Section Chair as a reminder of the discussion. As he could not find suitable material for this purpose, he

had advised IEEE Corporate Communications that this material needed to be produced; and the survey questions prepared.

4.11 M Papo said that the expenses of making the survey (e.g. taking an eminent person out to lunch) would be reimbursed, and not paid out of Section funds. He said that this would be an opportunity to promote the status of the Section Chair in his/her own country; but careful preparation was needed. J Noordanus, D Ioan and G Paunovic expressed interest. The Director asked for a show of hands; and he asked the Secretary to collect a list of names.

4.12 M Papo said that he had been putting forward some ideas to the Task Force working on the subject of affiliates. From a search he had found that most affiliates would qualify as members, despite the original IEEE Bylaw on this subject. More recently he had been told that the clause was still in the 1996 Bylaws; but was no longer in force. M Papo said that the IEEE is interested in clarifying the situation. As a positive approach, he proposed that they could be known as "affiliate members" who would have all the rights and privileges of IEEE members. If agreed, we would then have an affiliate concept at the affiliate subscription rate but not restricted to a particular Society.
A C Davies said that if affiliates could transfer to be affiliate members, then many members might want also to transfer to be affiliate members, in order to save money. M Papo agreed that this would have to be studied; and he recommended that Section Chairs should try to move affiliates to become members.

5 The Treasurer`s Report

5.1 R A Remshardt said that, after 15 years as Treasurer, he was presenting his last report.
He showed transparencies (reproduced on p. 13) of the budgeted and the actual income and expenses for 1997. He mentioned the need for the Treasurer to watch the dollar exchange rate. He summarized the status of the Conference Reserve Account; and of the voluntary contributions account (also on p.13).
M Papo commented on the allocation of computer lap tops (10 in all), half of which had gone to Student Branches and half to Sections.

The Treasurer said that the budget for 1998 had been approved by the Committee at Porto, but he now asked for approval to be given to a revised budget , for two reasons:-
(a) Our position was more accurately known at this time; and
(b) The "umbrella costs" for the new Vice-Chairs, following the introduction of our new Bylaws.
There was greater income from interest; and the 1997 surplus was needed to balance the budget for 1998. The revised budget is shown on p.14.

5.2 A motion to approve the closure of the 1997 accounts was put by R F M Vidal and seconded by A Y Bilal. It was agreed unanimously.
5.3 A motion to approve the revised budget for 1998 was put by M Muhr and seconded by A Szabo. It was agreed unanimously.

Financial Status Report as of December 31, 1997

(Plan vs Actual in US $)

Receipts

	Budget Plan	Actual
o Direct Support	73 600	73 600
o Reg. Assessment	264 000	
Net receiv. till 12/97		265 718
o Interests	6 400	13 804
o Volunt. Contrib. (from 8/96 till 9/97)	8 000	11 115
o Loan Repayment (Israel , 2nd share)		4 000
Total	352 000	368 237

1 $ = 1,72 DM

Financial Status Report as of December 31, 1997

(Plan vs Actual in US $)

Expenses

	Budget Plan	Actual
Regional Expenses	15 000	18 845
Reg. Committee Travel (Rome)	110 000	98 122
Region 8 News	60 000	77 603
Conf. Coord. + Comm.	(10 000)	(7 240)
Awards & Recognitions	4 000	1 707
Advances		
Education. Activities	6 000	6 150
Chapter Coordination	22 000	22 064
Membership Developm.	15 000	4 279
Student Activities	23 500	24 462
Electronic Communic.	3 500	2 930
Forward Plann. Coordinator	4 000	4 000
Director	6 000	3 138
Past Director	3 000	---
Secretary	7 000	7 000
Treasurer	6 000	5 572
Voluntary Contr. Fund	8 000	6 510
New Projects	23 000	---
Contingency	24 200	---
Total	352 000	282 382

1 $ = 1,72 DM avg.

Voluntary Contribution Program

Income (Contributions)

1994	$ 4 700	
1995	$ 5 046	
1996	$ 7 936	
	$ 17 682 x 2	$ 35 364
till 12/97	11 115	11 115
	Total	46 479

Expenses (Payments)

1994	---
1995	$ 13 500
1996	$ 4 096
till 12/97	$ 6 510
Total	$ 24 106

Conference Reserve Account 1997

(as of 12-31-97 in US $)

	Receipts	Expenses
Repayments/Surplus		
--AFRICON 96 Book Br. Payment	16 798	
--MELECON 96 R8 share	883	
Advances/Expenses		
--MELECON 98 Advance		3 000
-- Conf. Coordination		4 495
-- Conf. Committee		2 745
-- Other		---
Subtotal	17 681	10 240
Balance 12 - 31 - 1997	7 441	
Total Balance on 01-01-1997	37 534	
Total Balance on 12-31-1997	44 975	

1 $ = 1,72 DM avg.

Revised 1998 Budget Proposal

(in US K$)

Income

Direct Support	73,6	
Reg. Assessment	295,0	
Interests	10,4	
Volunt. Contributions	8,0	
From 96 Surplus	48,0	
From 97 Surplus	25,0	

Expenses

Regional Expenses		35,0
Reg. Committee Travel		145,0
VC Strategic Plann. (US trip 2,0)		8,0
- R8 Strat. Plann. Subcomm. (FPC) 4,0		
- R8 N&A Subcomm. —		
- R8 Awards & Recogn. Subcomm. 2,0		
VC Technic. Activities (US trip 2,0)		40,0
- R8 Confer. Coord. Subcomm. 10,0		
- R8 Chapter Coordin. Subcomm. 22,0		
- R8 Educ. Activities / REP 6,0		
VC Memb. Activities (US trip 2,0)		20,0
- R8 Memb. Devel. Subcomm. 12,0		
- R8 GOLD Subcommittee 3,0		
- Section Congress –		
- Electr. Publishing / Email Coordin. 3,0		
- R8 News		60,0
VC Student Activities		24,0
Director		6,0
Director - Elect		4,0
Secretary		7,0
Treasurer		6,0
Expenses from VC Fund		8,0
EXCOM/US Meetings		8,0
Student Congress		52,0
Student Conf. Support		4,0
Contingency		33,0
Total	**460,0**	**460,0**

6 The Secretary`s Report

B W Osborne referred to the report which had been distributed at the meeting. He stressed the need for prompt and timely action by Committee members in response to the notices of meetings, which were sent out in good time to get visas and to make travel arrangements.
He said that the Committee address list was being circulated for any corrections to be made, and that copies would go out with the Minutes.

7 Action items from the Focus Groups

In a review of Focus Group topics, C W Turner said that in the plenary session following the Focus Group discussions, a number of topics were identified for follow-up action in the form of funded projects; and Sections were now invited to bid for the allocation of funds from the 1999 Region 8 budget to support development projects on any of the selected topics.

He said that the objective was to distribute the outputs from these projects to all Sections in the Region who felt that they could make good use of them; and he asked that proposals should be sent to him by **15th September**, to be considered at the next meeting of the Region 8 OpCom.

The topics chosen are as follows:-

1. New resources (e.g. software, manuals etc.) to help Section Officers fulfil reporting requirements and record-keeping procedures.

2. To use IEEE training in leadership and organizational skills (e.g. through workshops and courses run by Sections) to attract more support for IEEE from industry, especially engineers in small companies.

3. The development of new means for communicating within Sections and Chapters (e.g. electronic newsletters).

4. New ways to help young engineers to become entrepreneurial.

5. Creation of a database for IEEE members seeking employment to log their personal details for prospective employers to access.

6. Promote IEEE Standards at the Section level as a way to raise the profile of IEEE with local industry.

The sums available would be sufficient to enable a graduate student to be paid on a part-time basis and to cover the costs of materials (but no hardware). Please try to formulate your project proposal to fit within a reasonable budget, say about $2000, and to be achievable within a one-year timescale. Depending on the success of this scheme it is hoped that we can repeat the process next year, starting with a second round of Focus Groups and a new set of topics.

8 Region 8 Nominations and Appointments

8.1 P M Larsen said that nomination forms for the Vice-Chair positions had been distributed, and were to be returned to the Secretary by 24th July 1998, for action at Cyprus on 18th October. The nomination forms for the Director-elect 2000 had also been distributed, also for return to the Secretary by 24th July; and 2 or 3 names would be chosen on 18th October. Forms were also being sent to the Sections not represented at New Brunswick.

8.2 The candidates for Treasurer and Secretary 1999-2000 were invited to make short statements to the Committee. Both candidates said that if elected they would be willing to serve.

The candidates were recalled to the meeting. P M Larsen said that H J Schmitt was elected as Treasurer for 1999 and 2000; and would be listed as Treasurer from the date of the meeting. He would take over progressively from R A Remshardt. P M Larsen said that B W Osborne was re-elected as Secretary, to serve for 1999 and 2000.

9 Action items on Conferences

9.1 B Zajc asked the Committee for support of the AFRICON`99 proposal and budget, which had been distributed. He said that the Conference Chair Nico Beute was present, and would be glad to answer any questions.

M Muhr moved that the Region 8 Committee approves the South Africa Section proposal for holding AFRICON`99, with 20% financial sponsorship by the Region. Region 8 would invest in AFRICON`99 the advances and surplus from AFRICON`96, it being noted that the other sponsors of AFRICON`96 have already agreed to do the same.

The motion was seconded by A Y Bilal , and was carried unanimously.

9.2 B Zajc asked the Committee to agree the proposal and budget for holding MELECON`2000 in Cyprus, and said that details had been circulated.

M Muhr moved that the Region 8 Committee approves the Cyprus Section proposal for holding MELECON`2000, with 20% financial sponsorship by the Region; and approves the Region 8 advance for pre-funding the conference with $ 4600 from the conference reserve.

The motion was seconded by A Y Bilal, and was carried unanimously.

10 Dates and places for future meetings

B W Osborne said that the next meeting would be at the Sandy Beach Hotel at Larnaca in Cyprus. A meeting notice would be enclosed with these Minutes; and any items for the Agenda must reach him by 15th September. The meeting dates and places for 1999 not yet decided.

M Papo said that in Region 9 he had been impressed by the part played by Students in setting up the Regional meetings; and he suggested that having an active Student Branch willing to participate in arranging a meeting should be a factor in the choice of meeting location.

11 Any other business

R A Remshardt spoke of the presentation on "financial advantages" at Piscataway. He said that he had convinced them that the material was inadequate, and said that he had asked for more information to be provided within about six weeks.
M E Ansari said that it would be disadvantageous to use the IEEE credit card.
A C Davies commented that it seemed to him that the travel insurance offered very little medical cover; and that better discounts on air fares could be obtained.
Z Skvor thought that the insurance cover provided by the use of credit cards gave as much cover as under the IEEE scheme.
M Papo said that in France the use of a gold visa card can give extensive extra cover, and added that the position varied with different countries, and people would have to make up their own minds.
R A Remshardt said that in Germany, travel agents did not accept credit cards for the purchase of low cost tickets.
C W Turner noted that in the United Kingdom you could take out an annual insurance cover at very reasonable cost, for unlimited trips world-wide, and including loss of baggage and cancellation insurance.

12 Closure of the meeting

In closing the meeting, Director Papo thanked Laura Wolf for the arrangements made with the Hyatt Regency Hotel, as well as the many at Piscataway who had made the visit a memorable event. R C Winton congratulated the Director for his efficient conduct of the meeting and for finishing on time.

Circulation :- **To the Region 8 Committee.**
Copies also to:- J Bordogna, K Laker, D Benigni, T W Hissey, M Buckley, N Beute,
D Kemp, C Voegtli, L Gandia, J Kevers, A J Schwab, J Lilleberg, C Jankowski, L Wolf, I Mojzes.

From :- Basil W Osborne (Secretary, Region 8), 2 Wilmot Cottages, Park Road, Banstead, England SM7 3DH. Mailed on 12th June 1998.
Enclosures to Committee :- updated address list, meeting notice and hotel form for Cyprus, SAC's report, Chapter coord. material, nomination forms to Sections not at the meeting.

Minutes of the 71st Meeting of the Region 8 Committee, held at the Sandy Beach Hotel, Larnaka, Cyprus on 17th & 18th October 1998.

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Action items			**Action by**
Workshop recommendations	-	4/5	OpCom and Committee
Data base revision	**C1**	6	Kevers
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Motions passed **Para. Page**

Approval of 1999 Budget **7** **14**
Internet Conference at Moscow **8** **16**
Motions are marked by a line in the right hand margin.

Committee members present

Operating Committee (OpCom)

M Papo (Chairman)	Director Region 8
R A Remshardt	Director-elect
P M Larsen	Past-Director, acting Vice-Chair Mem.Actvts.
B W Osborne	Secretary
H J Schmitt	Treasurer and deputy, Germany.
C W Turner	Acting Vice-Chair Technical Activities

Section Chairs	**(# deputy)**	
M Muhr		Chair, Austria
J Noordanus		Chair, Benelux
J N Kolev		Chair, Bulgaria
A Szabo		Chair, Croatia
C S Pattichis		Chair, Cyprus
Z Skvor		Chair, Czechoslovakia
S H Jensen		Chair, Denmark
A Y Bilal		Chair, Egypt
I Hartimo		Chair, Finland
C J Nora		Chair, France
F Constantinou	#	ViceChair, Greece
J F Bito	#	ViceChair, Hungary
H Ghafoori-fard		Chair, Iran
A J Weiss		Chair, Israel
M Jaragh	#	Treasurer, Kuwait
R Henriksen		Chair, Norway
R Jachowicz		Chair, Poland
R F M Vidal		Chair, Portugal
K Goseva	#	ViceChair, Republic of Macedonia
H Lantsberg	#	ViceChair, Russia
S A Al-Baiyat		Chair, Saudi-Arabia (East)
J F Tasic		Chair, Slovenia
D C Baker	#	Deputy, South Africa and "Region 8 News".
M Salazar-Palma		Chair, Spain
S Bergman		Chair, Sweden
G Bozdagi	#	Deputy, Turkey and Student Activities Chair
A Yandulsky	#	ViceChair, Ukraine
E M Bastaki		Chair, United Arab Emirates
B R Harrington	#	Past Chair, U.K.R.I. and Electr. Publishing
G Paunovic		Chair, Yugoslavia

continued on p.3

Other Appointed Representatives present

R C Winton	Hon mem R8 cttee
H Peek	Awards & Recognitions
B Zajc	Conference coordinator
A C Davies	Chapter coordinator
G H Byford	Life Members
K R Richter	Educational Activities
C Borgert	ECC (Electronic communication coordinator)

By invitation

W E Proebster	Former membership activities coordinator
M Youins	ViceChair, Egypt
A E El-Sawi	Secretary, Egypt
A El-Sherbini	Student Activities, Egypt
S El-Khamy	Chair, Alexandria SubSection
J Baal-Schem	Chapter coord. and conf. committee member
I Mojzes	Chapter coord.
B C Papadias	Chapter coord.

Other observers

J Bordogna	IEEE President
D R Benigni	VicePresident, Regional Activities Board
C K Alexander	Past President
T W Hissey	Director Emeritus
A C Bastos	IEEE Secretary
J Kevers	Manager, European Operations Center
K Diamantides	Past Chair, Cyprus
A M Constantinou	Founder Chair, Cyprus

Apologies received

E F Bolinder	Invited guest
L Onural	Acting ViceChair, Student Activities
J Hannemann	Student Representative
W Watté	"GOLD"
G Zingales	North Italy
M Tolun	Turkey
M E Ansari for M A I Turki	Saudi-Arabia (West)
G Zardini	Switzerland
G Hancke	South Africa
R Pollard	U.K.R.I.

Absent, no communication

G Galati	C & S Italy
C S R Aloo	Kenya
D Ioan	Romania

Nigeria Section inactive

Notes from the Workshop on Section/Chapter support (on 17th October 1998).
(Summary prepared by Charles Turner).

Antonio Bastos, the 1998 IEEE Secretary and past-Director of Region 9, was invited by Director Papo to introduce the Workshop. After a 30 minute "brainstorming session" the groups agreed on a list of 8 priority issues for further consideration by 4 groups. Each group presented its analysis of the problems identified to be of the highest priority and its recommendations for action, as follows:-

Group A

IEEE database problems

A number of aspects of the organization and functionality of the IEEE databases were highlighted. Users in Region 8 had many complaints, ranging from the large numbers of errors, difficulties in using the database at the local level, conflicts between different databases maintained by IEEE, and a lack of accessibility by local entities wishing to correct errors.

ACTION RECOMMENDED

1. IEEE should review its database policy to ensure that the needs of the members outside the USA are properly catered for.
2. Local entities (Sections and Chapters) should appoint a database officer who would become expert on the IEEE databases to better serve the membership.

Finding new volunteers .

Many Sections and Chapters in Region 8 have great difficulty in finding volunteers to succeed retiring office-holders. There is a lack of incentives for members to become officers, inadequate provision of training, and a lack of contact with the wider IEEE community and a lack of awareness of IEEE affairs.

ACTION RECOMMENDED

1. More benefits should be made available to IEEE volunteers in the form of discounts and other "perks".
2. Section Chairs should routinely serve for 3 years, with some overlap for incoming Chairs.
3. More training, including attendance at regional and zonal meetings, needs to be organized.
4. Greater recognition of volunteer service should be given.

Group B

Industry relations

Industry in Region 8 is not well-informed about IEEE or what it offers to its members or to industry. Industry thinks in terms of the national societies as their natural allies, and may only know of IEEE through its publications.

ACTION RECOMMENDED

1. IEEE must have a clear idea of what it is trying to do to help industry, and then promote much more actively the benefits that industry and its employees can enjoy.
2. Standards is one area where the great work done by IEEE is not recognized outside USA. Closer links with national standards bodies would help to raise the visibility of IEEE.
3. IEEE must publicize the fact that the "best" people belong to the Institute
4. The advantages of being a member (reduced costs for conferences and publications etc) should be made known to employers.
5. More practical-level publications would be of interest to industry.

Publication digest produced by Section for industry

Legal recognition of IEEE in Region 8

In most countries IEEE is not recognized as a legally established body and is not automatically treated as a tax-exempt non-profit organization. This makes the holding of bank accounts (by Chapters, for example) difficult in some countries and also produces a "grey" area for many IEEE activities.

ACTION RECOMMENDED

1. Sections need better advice on how to set up their operations to avoid some of the legal pitfalls that can arise from the lack of official status.
2. Special care should be taken to help Sections in financial and tax matters arising from meetings and conferences where registration fees are charged.

Group C

Member benefits in Region 8

The benefits available to members in Region 8 are not sufficient by themselves to attract new members. Because of the great differences in the 37 Sections in the opportunities for introducing financial, insurance and other benefits, there is not a clear picture of the advantages being offered to members.

ACTION RECOMMENDED

1. The benefits must be made more explicit and more attractive.
2. The differences between countries must be identified and not seen as impediments to progress in improving the financial advantages of IEEE membership.
3. We should aim to reach the point, as in the USA, where joining IEEE actually saves the member money each year.

Guide for volunteers in Region 8

A simple guide for all volunteers in Region 8, specifically addressing the special factors peculiar to the countries of the Region, would be of great help, especially to new volunteers and in training sessions.

ACTION RECOMMENDED

1. A Guide for Volunteers should be produced as soon as possible.

Group D

Conference information

Information about IEEE conferences is still not being sent on a routine basis to Sections and Chapters in the countries where other entities in IEEE are planning to hold the meetings. The present system does not work consistently and leads to confusion and collicions between meetings.

ACTION RECOMMENDED

1. There needs to be a clearing house in Region 8 through which all data about IEEE conferences and other meetings can be processed (Brussels office ?).
2. It should be required of all IEEE entities that the local Section be informed of any planned IEEE activity, **before** the event is officially approved.

Membership Development at Conferences and Exhibitions

There is a lack of recruiting activity at many conferences and other events in Region 8 where prospective members might be expected to be present.

ACTION RECOMMENDED

1. A portable stand and other recruiting materials should be made available on a routine basis for any Section in Region 8 to use, including books, brochures, videos and PC-based materials.

Notes from the Region 8 Caucus held on Sat. 17th October

C1 On opening the Caucus, Director Papo said that the Caucus would include reports from the ViceChairs on Strategic Planning, Membership Activities, Technical Activities and Student Activities. He said that the preliminaries for the elections of ViceChairs for 1999 and for candidates for Director-elect 2000 would be held during the Caucus, the actual elections to be part of the formal Region 8 meeting on the following day.
He asked J Kevers to go ahead at Brussels with the data base revision, and said that it was not necessary to work through the Sections.

C2 P M Larsen, as the acting ViceChair handling Strategic Planning, asked C W Turner to speak on the Voluntary Contributions fund. C W Turner said that $32000 had been donated during 1996/1998, and that $40000 had been spent (Region 8 having doubled the contributions made during the first two years). He said that $11500 had been used to help libraries in E.Europe ($9500 on press books, and $2000 on the joint microfiche project). Assistance to help authors who were IEEE members to present papers at IEEE conferences amounted to $11000 during 1995/98; and Section office support had gone to Bulgaria ($4000), Hungary ($4000), and Russia ($3000). He said that the donation of the all-Society magazine package to 12 Student Branches in 1998 had cost $5000. P M Larsen noted that the Committee would need to appoint a voluntary fund coordinator for 1999.
C W Turner said that the draft of the Region 8 Operating Manual should be ready for e-mail distribution by 1st January 1999. M Papo proposed setting up a Region 8 data base of those volunteers who had given service during the last ten years; and the establishment of a pilot project for the improvement of the IEEE data base locally.

C3 On Membership Development, P M Larsen said that the Regional total of 37971 was up by 9.7%. This included 30275 higher grade, and 7696 students. The student total had increased by 15.1%. On the membership retention pilot program, he said that local action was to be taken in May each year.
M Papo reminded the Chairs of the Region 8 contest for the Secrion having the greatest number of SM upgrades; and on arrears he commented that 50% of those listed as being in arrears had an e-mail address listed, and were easy to contact.
P M Larsen mentioned the Senior Member incentive, of $10 per upgrade made before December 1998. He said that a Membership Development Workshop had been held at Budapest in October, with the help of Jill Levy and Levent Onural, and with attendance of eight Mem.Dev. officers from the Sections as well as one Section Chair.
He proposed the use of a Region 8 Web page for the dissemination of membership information and for the interchange of experiences; and said that in 1999 there should be a Workshop for the training of Section Membership Development officers in the Mediterranean area.
On the GOLD program, he said that William Watte was unable to be present, but his report had been distributed.

C4 Gozde Bozdagi asked whether an IEEE pin for student members could be provided for them without charge. M Papo asked that quick action be started for the cost of the pins to be covered by Region 8. G Bozdagi said that she would consult with L Onural on the best procedure.

C5 D C Baker said that the August 1998 issue of "Region 8 News" went out with "Spectrum", and was also available on the web. In addition, a news bulletin on the web was being issued monthly, as from September 1998. The deadline for R8 News to go out with Spectrum was the same as that for Spectrum, about 10 weeks ahead; and material could be accepted at any time for the monthly electronic news bulletin. He thanked Director Papo, the E.C.C. Chris Borgert and the people at IEEE headquarters for their help in making this possible. D C Baker asked how conference "calls for papers" should be handled. M Papo said that in the new format the "calls for papers" and conference notices would be free for Region 8 (within limits), with priority being given to our own Regional conferences.
M Papo said that the work of students had been outstanding in the preparation of the student pages of "Region 8 News"; and he advised Sections to make use of the expertise of their own students in this field. C W Turner asked for clarification of procedures for getting items of Section news and meeting announcements on to "Region 8 News". D C Baker replied that Sections had to look at two time frames, one for Spectrum and the hard copy "Region 8 News", and the much faster time frame for the monthly electronic bulletin.

C6 P M Larsen said that a Life Member Affinity Chapter had been set up within the RAB framework. G H Byford had been appointed, and his report had been circulated by e-mail. M Papo pointed out that the names of life members were available on the SAMIeee diskette.

C7 On the Sections Congress `99 at Minneapolis, the Region 8 coordinator C W Turner said the Region 8 meeting on 11/13 October 1999 would follow the Congress. He added that a survey form had been circulated for Section Chairs to suggest topics for the SC`99 sessions, and he asked for the forms to be returned to him. without delay.

C8 Brian Harrington spoke on the Region 8 CD-ROM, and he said that copies had been distributed for testing in May 1998. There had been some problems on performance and reliability. He had 30 copies available; and the project was not to be continued. M Papo added that the original objective was to provide information for the Section Chairs; but he said that since then the rapid development of the Region 8 coverage on the world wide web, together with the provision of documents from Regional Activities by "fax on demand", had resulted in the objective being largely covered elsewhere. He thanked Brian Harrington for the very helpful work which he had done for the Region.

C9 Christian Borgert, the Electronic Communication Coordinator, spoke on the highlights of the last six months. He said that a mailing list had been established for the Region 8 Committee; and that to reach the Region 8 home page on the web the address to be used was http:\\www.ewh.org\reg\8\
B W Osborne thanked the E.C.C. for his help in circulating to the Committee by e-mail the reports of the Appointed Representatives, together with his own "Secretary`s report".
M Papo asked that the Minutes of the meeting should be distributed by e-mail.

C10 On Educational Activities, Kurt Richter said that future projects included a Workshop on Multimedia in Industry in Nov/Dec 1999 at the Education Center, Siemens AG, Munich; the establishment of working groups on tele-teaching and distance learning as a project for 1999/2000, including the development of course material, and the presentation of prototypes at a Region 8 conference or workshop in 2000 or 2001. He said that the p.c. requirements for a workstation would be put on the Region 8 bulletin on the web; as would the milestone application form for the History Committee.

C11 On Chapter coordination, Tony Davies reported that in Chapter formation, Region 8 was way ahead of the other Regions. He said that the "corresponding" Chapter coordinators would be taken off the list from the end of 1998; and that incoming Chapter coordinators to serve from Jan.1999 would include Guergana Mollova (from Bulgaria) for Signal Processing; and Cor Claeys (from Belgium) to replace Imre Mojzes for Electron Devices Society. He thanked Imre Mojzes for his work during his years of service. He said that he recommended that the Chapter Coordinators are invited to attend the Region 8 meeting in May 1999 as observers, instead of the October meeting.

C12 (a) On Conferences, Baldomir Zajc said that the small surplus from AFRICON`96 would be made available as advances for AFRICON`99, for which the agreement had been signed. Duncan Baker added that the AFRICON`99 organizers had printed 8000 leaflets for distribution, and said that the Antennas and Propagation Society would publish a "call for papers" free of charge.
He expected that a future conference in Africa would relate to land mine clearance.

(b) On MELECON`98, held at Tel Aviv in May 1998, B Zajc reported that although there had been 435 registrants, 339 of these having paid to attend, the budget figure of $83500 for registration fees had not been met, the actual figure being $63940; and there were too many unsold copies of the proceedings. The conference loss was $4500, of which $887 would be borne by Region 8.

(c) Costas Pattichis was invited to speak on MELECON`2000, to be held in Cyprus on 29/31 May 2000. He said that leaflets had been distributed at the meeting. The main theme would be Electrotechnology for the Mediterranean countries, and the co-sponsors were IEEE Region 8, IEEE Cyprus Section, IEE Cyprus and the Cyprus Professional Engineers Association.

(d) Baldomir Zajc mentioned the idea of having a 4-day conference on engineering education at Davos in Switzerland on 3/7 September 2000. Registration fees might range up to $350. This was a proposal from the Engineering Foundation (President Ted Hissey) ; and there would be no financial involvement by Region 8.

(e) Baldomir Zajc said that a conference on internet technologies and services at Moscow on 25/28 October 1999 had been proposed by the Communications Society, together with the Popov Society. Region 8 had been invited to participate, with financial involvement. The possible loss was said not to be predictable, and the project was under discussion.

C13 Charles Turner then invited Gozde Bozdagi, the Region 8 S.A.C., to speak on Student Activities. She said that she was also speaking on behalf of the ViceChair for Student Activities Levent Onural, who could not be present. Student programs which had been introduced included the "Branch-get-a-Branch" program; Student Branch grants (applications to be made in advance); free publications (Society magazines) for some branches; conference support for Students (vouchers up to $30); and the Student Paper Contest (deadline 15th December), with 5 or 6 finalists to be invited to make presentations at the Symposium on Industrial Electronics in July 1999 at Bled in Slovenia.

She reported on the Region 8 Student Branch Congress held at Istanbul in August 1998, and thanked the Sections who had given financial support. The Congress had included Branch leadership training, tutorials, inter-cultural exhibits, socio-cultural events and successful Branch presentations.

C14 Director Papo said that election preliminaries would be taken during the Caucus, and that the advocates for the ViceChair candidates would be heard before proceeding to the voting in the formal meeting on the next day.
For the position of ViceChair Membership Development 1999, C W Turner spoke as the advocate for Peer Martin Larsen; H J Schmitt for Adolf Schwab; and J N Kolev for Raul Vidal.
For the position of Vice Chair Technical Activities 1999, there was one candidate, Kurt Richter.
For the position of ViceChair Student Activities 1999, B W Osborne spoke as the advocate for Gozde Bozdagi; and K R Richter for Jordan Kolev.

Minutes of the 71st Meeting of the Region 8 Committee

1 Opening the Meeting

Director Papo opened the Meeting at 0835 on 18th October 1998, and he invited the IEEE President Dr Joseph Bordogna to address the Committee.

Joe Bordogna spoke of the need to handle the complexity of the IEEE organization, and the value of the IEEE "brand name". He looked towards IEEE as a catalyst for global innovation, enabling members' careers to develop as members of a world-wide community; and invited contacts on the web site http://www.ieee.org/president He spoke of innovation, wealth creation and sustainable development through science, engineering, and technology in their economic and policy contexts. He said that factors in a 21st century world would involve an information explosion and international partnerships within the global economy. In view of finite resources there was a need for environmental sustainability. He said that the IEEE could help members' careers but not their jobs. He considered that the source of wealth was knowledge, and that economic well-being was likely to go to those who were most successful in innovating complex technologies. Ortega had said in 1930 that "todays challenge was engineering education", a statement that was still true today; and in looking at career fundamentals and the societal image of the engineer after the year 2000, Joe Bordogna spoke of new computational challenges, with the engineer as a trusted innovator and laboratory steward, handling knowledge in a team of intellectual diversity. In conclusion he said that "engineering is the integration of all knowledge to some purpose".

2 Approval of previous Minutes

The 70th Meeting had been held at the Hyatt Regency Hotel, New Brunswick, USA on 9/10th May 1998, and the Minutes had been circulated to the Committee in June 1998.

A C Davies asked for the following corrections:-
On p.5, caucus item C4, para.4, line 2, for "Jim Hall" read "Jim Howard".
On p.7, caucus item C8, para.4, line 2, delete the words "...by the N1 form..."

Subject to these corrections, approval of the Minutes was proposed by J Noordanus, seconded by M Muhr and agreed unanimously.

3 Matters arising from the Minutes (and not included in the Agenda).

C W Turner referred to section 7 on p.15 of the last Minutes (and the last "action item" on p.1), and said that the offer was still open, no Focus Group project proposals having been received.

4 Adoption of the Agenda

M Papo said that the item on "dates and places for future meetings" would be taken after the Director's Report and before the Treasurer's Report, in view of the financial implications.
With this change the Agenda was approved.

5 The Director's Report

5.1 Maurice Papo said that as the meeting was the last one that he would be attending as Chairman of the Committee and Director of Region 8, this justified a longer than usual Director's Report, not so much to justify actions during his term of office as to share with the Committee, and his potential successors, his experience in the position.
He spoke of the three distinct responsibilities attached to the job, the "inwards responsibility" concerning the day-to-day operations of Region 8, its Sections, Chapters, Student Branches, membership etc.; the "outwards representation" which concerned presenting and defending the Region 8 needs to the other IEEE major Boards and standing Committees. He added that the "outwards representation" also concerns representing Region 8 to non-IEEE entities, a question which merited some strategic thinking for the future, and where he felt that he had not performed as much as he should have. He said that the applicability to our Sections of the IEEE USA programs in this area remained to be demonstrated. In the third responsibility, the "Board Member" role required the Director to forget the parochial view of the Region, in order to contribute to "corporate wide" decisions. Based on his experience, the corresponding responsibility was certainly the most difficult one to assume, although probably the most important.

5.2 He said that revised Region 8 Bylaws were drafted during 1997 in order to enable a new Region 8 structure to be introduced, and to be compatible with new RAB Bylaws. Following approval by the Committee in November 1997 and by RAB in February 1998, acting ViceChairs were appointed for 1998; and he said that we would really see the effect of the changes through the election of the ViceChairs for Technical, Membership and Student Activities during this Meeting. The fourth ViceChair, for Strategic Planning and Nominations and Appointments, is the Past-Director ex officio.
He added that this major revision of the Region 8 structure was directed towards making progress to a more visible and more effective Region 8 operation, whilst keeping the control firmly in the hands of the elected voting members of the Region 8 Committee. The existence of the new structure should enable the Director to delegate many matters to the ViceChairs, and consequently to gain more time to make more contacts, and to take part in the widespread activities of the many IEEE entities.
Director Papo said that the re-structuring of the Region 8 meetings to include a "Caucus" before the formal session allowed more free interaction and discussion during the Caucus, whilst keeping the "legal" and official part according to the Bylaws. Tutorials and workshops could be included, as time permitted; and he mentioned that, for the first time, the Region 8 Committee had met with the staff in Piscataway for an extremely successful meeting in May 1998.

5.3 On cultures and languages, M Papo said that the official language for IEEE operations was English, and this was right. However Region 8 is certainly the most diverse in cultures and languages. In order to comply with the "global" goal of the Institute, he had initiated a motion for the IEEE to explore, and maybe support or standardize one of the existing efforts going on (principally in Universities) for automatic translation on the WEB. Though not perfect in the near future, he thought that it could be a definite help for finding the right information in the environment of the other IEEE goal, for more electronic publishing and communication.

5.4 On programs to help "needy" countries, Director Papo spoke of the support of Chapters through double rebate. Action was being taken to support Chapter activities in the Sections less able to support their own Chapters themselves. It had long been realized that the greater the activities of a Chapter, the more the financial demands on the parent Section. In the less wealthy Sections, there may be doubt that the rebate money intended for Chapters was in fact reaching them. Consequently where the Chapters in the less wealthy Sections in the Region are able to certify that they have received the Chapter rebate money, the Region now planned to double the amount received by the Chapters.
M Papo also mentioned the laptops distributed to certain Sections; a free copy of proceedings for newly created Chapters in their first years (to be submitted to the TAB Nov.`98 meeting); and support given to existing programs (see Caucus item **C2** on p.6).
He said that by the continuation of the Voluntary Contribution Fund, the IEEE members of Region 8 had demonstrated a tremendous solidarity towards the less favored Sections.

On new Region 8 programs, he regretted that no Section Chair had yet taken advantage of the program for visits by Chairs to neighbouring countries; and he mentioned the Senior Member elevation contest.

5.5 On Standards, Director Papo said that cooperative Standards efforts between IEEE and the European Telecommunications Standards Institute (ETSI) had been the subject of a Region 8 Committee motion at Rome in May 1997. ETSI produces standards for the telecommunications information technology and broadcasting industries. Following the nomination of Jean Francois Pau to the IEEE Standards Board, at a joint meeting on 15 Sept.`98 at Sophia Antipolis in France between ETSI and IEEE, both organizations agreed to develop more formal cooperation in a number of high-technology standards-related areas, the technical areas to be considered for collaborative work to include electromagnetic compatibility, radio local area networks and network signalling.
Richard Holleman, the Chairman of the IEEE Standards Association Standards Board, had stated that this was the first time that the IEEE had engaged in a joint venture of this sort, sharing the platform with another standards body, and that the meeting had provided us with a sound basis for further cooperation.

Engineering Management Society on 19/20 October being examples. He was convinced that these steps were in the right direction ,and feedback confirmed this; but they were not enough and his successors would have to continue.

5.7 On the new "Region 8 News", he said that a considerable improvement had been brought to our communication with the Region 8 members. Under the new editor Duncan Baker, the "Region 8 News" is going electronic monthly, with continued issues quarterly on paper. There is more current information in a 12-page format without paid publicity; and the Director said that a significant saving had been achieved on our budget. He said that the monthly Electronic Bulletin was posted on the Region 8 homepage; and R8 News was also posted there, in PDF format. The printed hard copy versions were distributed quarterly with the "Spectrum" magazine; and summarize reports appearing in the monthly Electronic Bulletin.

5.8 M Papo said that in the summer of 1998 we had a very exciting event in Region 8, the first Student Branch Congress (see para.C13 of the Caucus, on p.9). During the branch leadership training, the students had a chance to get an overview from key IEEE volunteers of the IEEE, of Region 8 specific issues, awards, funds, electronic communication issues related to IEEE, the GOLD program, and IEEE globalization. In addition they had the experience of problem solving and brain storming on real IEEE issues.

5.9 M Papo said that during his Director-elect year, he had been able to participate in practically all the RAB Standing Committees in order to understand the scope and the structure of their work. As Director he had attended three "Board series" meetings per year, including the Board of Directors meetings and many RAB and RAB/TAB committees. He was responsible for the IEEE goal of making the Institute "fully global" in 5 years. He was a member-at-large of the Education Activities Board; and participated in the development of the ISTO (Industry Standards and Technology Organization) business case for the IEEE S.A. and Standards Board.
For the next year, he had been appointed Chair of the 1999 IEEE Audit Committee; and member of the Year 2000 Coordinating AdHoc Committee.

5.10 The Director said that he had worked with the staff at Piscataway on many subjects, including virus scanning on the IEEE e-mail alias; testing and trouble-shooting on SAMIeee; the fax server pilot and RABFacts, with a project to make the RABFacts material also available on the WEB in order to avoid the excessive overseas fax costs for Region 8 members; airlines class travel; conferences services invoices; custody accounts; the design or review of survey forms to make them applicable to Regions 8 -10 ; and an address verification pilot program for 1999 membership renewal. In Region 8, he looked forward to serving as Past Director and ViceChair Strategic Planning 1999-2000.

5.11 In conclusion, he thanked the Committee for all the help, support and cooperation given him during his two years as Director; and for making possible one of his personal goals, of networking and continously learning through friendship. He gave his best wishes to his successors and to all on the Committee for continous success in IEEE volunteer activities as well as in professional and private life.

5.12 Director Papo presented Walter E Proebster with a framed certificate of recognition (signed by the President) for his service to the Committee as the Appointed Representative for Membership Development 1984-1997. Walter Proebster thanked the Director and spoke of his involvement with the IRE and the IEEE since 1950.

Director Papo presented certificates for sustained membership growth to Brian Harrington for the United Kingdom and Republic of Ireland; and to Ryszard Jachowicz for Poland.

6 Dates and places for future meetings

6.1 R A Remshardt said that it was ten years since the last Region 8 meeting in Germany; and that the Germany Section would host the Region 8 Committee meeting on 7/9th May1999 at the Estrel Hotel in Berlin. The Germany Section meeting would follow on 10th May.

6.2 R A Remshardt said that the Region had put money aside in order to support attendance at the Sections' Congress on 8/11th October'99, and the Region 8 meeting at the Hilton Hotel, Minneapolis would be held from the SC'99 closure at midday on Monday 11th October up to noon on 13th October.
He added that for the year 2000 the position was wide open, and said that proposals from Sections were invited during the next 4 to 5 months.

7 The Treasurer's Report

H J Schmitt spoke of the current exchange rates, and of the substantial change in the rate of the dollar against the deutschmark since he took over as Treasurer.
He showed transparencies (reproduced on p. 15) of the financial status report as at 15th Sept He said that the actual income was in line with budget; and that the 1999 budget proposal (reproduced on the lower part of p.15) was the same as that circulated to the Committee with the Agenda mailing. It included 43.8 k$ from RAB towards SC'99 costs. He said that the Budget would be subject to review at a later date. He showed the present state of the Conference Reserve Account (also on p.15). Financial reports from those having budgets should reach him by 1st December.
He asked the Committee to approve the Budget.

The financial arrangements for SC'99 would be similar to those for SC'96 at Denver. Each participant is expected to contribute a share of $300, to be deducted from the travel expense report. Low income countries may apply to the Director for the waiving of this fee. The above would apply to officers and appointed representatives on the Committee, and to one primary delegate per Section. For any additional delegates from Region 8, the Region would pay the SC'99 registration fee; but would not pay any other costs.

The motion to approve the Budget for 1999 was proposed by M Muhr, seconded by A Y Bilal, and was passed unanimously.

Director Papo noted that in approving the budget, the voluntary contribution fund plan had also been approved; and he thanked those who had made contributions.

Financial Status Report as of Sept. 15, 98

(Plan vs. Actual in US K$)

Receipts

	Budget Plan	Actual
Direct Support	73,6	73,6
Reg. Assessment (Net. receiv. till. 09/98)	295,0	275,4
Interests	10,4	9,1
Voluntary Contrib.	8,0	13,7
From 96 Surplus	48,0	
From 97 Surplus	25,0	
Total (1 $ = 1,78 DM)	460,0	371,8

Financial Status Report as of Sept. 15, 98

(in US K$)

Expenses

	Budget Plan	Actual
Regional Expenses	35,0	30,1
Reg. Committee Travel	145,0	96,2
VC Strategic Plann. (US trip 2,0)	8,0	4,0
- R8 Strat. Plann. Subcomm. (FPC) 4,0		
- R8 N & A Subcomm. —		
- R8 Awards & Recogn. Subcomm. 2,0		
VC Technic. Activities (US trip 2,0)	40,0	35,8
- R8 Conf. Coord. Subcomm. 10,0		
- R8 Chapter Coordin. Subcomm. 22,0		
- R8 Educ. Activities/RELP 6,0		
VC Memb. Activities (US trip 2,0)	20,0	14,8
- R8 Memb. Devel. Subcomm. 12,0		
- R8 GOLD Subcommittee 3,0		
- Section Congress –		
- Electr. Publishing/E-mail Coordin. 3,0		
- R8 News (old + new 38,1 + 13,7)	60,0	51,8
VC Student Activities	24,0	24,0
Director	6,0	5,1
Director - Elect	4,0	3,5
Secretary	7,0	7,1
Treasurer	6,0	4,2
Expenses from VC Fund	8,0	13,9
EXCOM/US Meetings	8,0	1,5
Student Congress	52,0	36,0
Student Conf. Support	4,0	0,9
Contingency	33,0	
Total (1 $ = 1,78 DM)	460,0	328,9

1999 Budget Proposal

(in US K$)

Income

Direct Support	73,6	
Reg. Assessment (net)	295,0	
Interests	10,0	
Volunt. Contributions	8,0	
SC 99 RAB Support	43,8	

Expenses

Regional Expenses	30,0
SC 99 + R8 Comm. Meeting	120,0
Reg. Committee Travel (Berlin)	55,0
VC Strategic Plann. (7,0)	13,0
- R8 Strat. Plann. Subcomm. (4,0)	
- R8 N&A Subcomm. —	
- R8 Awards & Recogn. Subcomm. (2,0)	
VC Technic. Activities (4,5)	42,5
- R8 Confer. Coord. Subcomm. + Conf. Comm. Meeting (10,0)	
- R8 Chapter Coordin. Subcomm. (22,0)	
- R8 Educ. Activities / REP (6,0)	
VC Memb. Activities (4,5)	81,0
- R8 Memb. Devel. Subcomm. 12,5	
- R8 GOLD Subcommittee (2,0)	
- SC 99 and Project Coordinator (2,0)	
- Electr.Commun. Coordin. (3,0)	
- R8 News (Editor+Prod.+Mailing) (55,0)	
- Life Member Affinity Coord. (2,0)	
VC Student Activities + SAC (27,0)	30,0
- Student Conf. Support (3,0)	
Director	6,0
Secretary	6,0
Treasurer	6,0
Expenses from VC Fund	8,0
EXCOM/US Meetings	11,0
Contingency	21,9
Total	**430,4** **430,4**

Conference Reserve Account 1998

(as of 09-15-98 in US $)

	Receipts	Expenses
Repayments/Surplus		
--MELECON 98 Book Br. Payment 15 877		
Advances/Expenses		
--AFRICON 96 Proceed. Reprints		7 941
Subtotal	15 877	7 941
Balance 09 - 15 - 1998	7 936	
Total Balance on 01-01-1998	**44 975**	
Total Balance on 09-15-1998	**52 911**	

1 $ = 1,78 DM avg.

8 Action items arising from the Caucus

8.1 Following Caucus item **C12e** on p.8, R A Remshardt said that the approval of the Committee was necessary for the continuation of the preparatory work on the possible Moscow conference on Internet Technologies and Services. M Papo noted that we were not ready to sign the agreement for the conference.

R A Remshardt proposed a motion that :- " The Region 8 Committee approves the continuation of preparation of the Internet Conference in Moscow, and the Region is allowed to commit $2500 for this conference. The final Document of Agreement is to be worked out between the Communications Society and Region 8, and brought back to the Committee at the next meeting".

The motion was seconded by B Zajc and was passed unanimously.

9 Region 8 Nominations and Appointments

9.1 Election of ViceChairs

M Papo, as the acting Chair of the Regional N & A Subcommittee, said that in accordance with Region 8 Bylaw R8-301.7, the voting members of the Committee were required to elect three ViceChairs to serve during 1999. Advocates for the candidates had been heard on the previous day (Caucus item **C.14** on p.9).
The tellers for the elections were R C Winton and C Borgert.

R F M Vidal was elected as the 1999 ViceChair for Membership Activities.

K R Richter was elected as the 1999 ViceChair for Technical Activities.

G Bozdagi was elected as the 1999 ViceChair for Student Activities.

9.2 Candidates for Director-elect 2000

M Papo reminded the Committee that for the IEEE election in 1999 of the Director-elect 2000, the Committee was required to put forward a slate of at least two and not more than three candidates. He had received three names. He first asked the voting members to decide on whether two or three names should go forward. The majority voted to put forward two names.
The vote was then taken on the choice of candidates.
It was decided that the names of **L Onural** and **B Zajc** should go forward from the Committee.

9.3 Members of N&A Subcommittee

M Papo said that the membership of the N&A Subcommittee included two members elected by the Region 8 Committee (Bylaw R8-304.2.2). As the term of service of J Lilleberg expires at the end of 1998, it was necessary to elect two Section Chairs to serve on N&A from Jan.1999.
As four candidates offered their services, an election was held.
M Muhr and **A Y Bilal** were elected to serve on N&A from 1st January 1999.

10 Any other business

10.1 M Papo referred to the letter of 21st July 1998 to the IEEE President from J Noordanus on behalf of the Benelux Section Committee. The letter, on the publishing policy of the IEEE, included advice (para 5) that in its relations with non-profit institutional subscribers, IEEE should make available without extra costs to such subscribers those publications in electronic WWW-form, for which a paid subscription to the corresponding printed material is operational.
The letter was copied to Director Region 8 and to the V/P for Publication Activities, Dr Friedolf Smits. J Noordanus said that he had not yet received a reply.

J Bordogna said that a full reply would follow an investigation, part of a larger development affecting every Region.

10.2 Peer Martin Larsen spoke on what might be his last appearance at a Region 8 Meeting, and gave his best wishes to the Committee for the coming years. Maurice Papo thanked him for his work, and said that it may well not be his last meeting.

11 Closure of the Meeting

In closing the Meeting, Maurice Papo mentioned that this was his last Region 8 Meeting as Director, as his term of office finished at the end of the year. He thanked Cyprus Section for their hospitality and for the excellent arrangements.
Rolf Remshardt expressed his thanks and those of the Committee to Maurice Papo for all his work as Director; and he said that he would have a hard time to follow him.

Circulation :- To the Region 8 Committee.
Copies also to J Bordogna, K Laker, D Benigni, A Bastos, C Jankowski, T W Hissey, J Kevers, A J Schwab, C Voegtli.

Enclosures to Committee :- updated Committee address list; list of National Societies.

From:- Basil W Osborne (Secretary Region 8), 2 Wilmot Cottages, Park Road, Banstead, England SM7 3DH. Mailed on 21st November 1998.

Copies by e-mail sent through the Region 8 Electronic Communication Coordinator, Chris Borgert.

Minutes of the 72nd Meeting of the Region 8 Committee, held at the Estrel Hotel, Berlin on 8th and 9th May 1999.

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List of motions passed (Motions are in **bold** print).

Approval of financial report and revised budget	Para. 5 on p. 13
EUROCON 2001 in Bratislava.	Para. 9 on p.16

Committee members present

Operating Committee

R A Remshardt	Director Region 8
M Papo	Past Director, ViceChair Strategic Planning
B W Osborne	Secretary
H J Schmitt	Treasurer
K R Richter	ViceChair Technical Activities
R F M Vidal	ViceChair Membership Activities
G Bozdagi	ViceChair Student Activities

Section Chairs and deputies

M Muhr	Chair, Austria
C Claeys	Chair, Benelux
J N Kolev	Chair, Bulgaria
A Szabo	Chair, Croatia
C Stasopoulos	Secretary, Cyprus
J Hlavicka	Chair, Czechoslovakia
S H Jensen	Chair, Denmark
A Y Bilal	Chair, Egypt
I Hartimo	Chair, Finland
C Nora	Chair, France
G Contaxis	Chair, Greece
I Fodor	Chair, Hungary
H Ghafoori-Fard	Chair, Iran
A J Weiss	Chair, Israel
M Jaragh	Treasurer, Kuwait
R Henriksen	Chair, Norway
R Jachowicz	Chair, Poland
G L Arsov	Chair, Republic of Macedonia

M Bodea	Chair, Romania
H S Lantsberg	ViceChair, Russia
W A Al-Rumaih	Vice-Chair, Saudi-Arabia (East)
M E Ansari	Secretary, Saudi-Arabia (West)
J F Tasic	Chair, Slovenia
G P Hancke	Chair, South Africa
M Salazar-Palma	Chair, Spain
M R Tolun	Chair, Turkey
V Tarasenko	Chair, Ukraine
J P Mulavarickal	Treasurer, United Arab Emirates
R J Saam	Chair, United Kingdom & Republic of Ireland

Appointed representatives

R C Winton	Hon. member of Committee
H Peek	Awards & Recognitions
B Zajc	Conference Coordinator & Election Candidate
A C Davies	Regional Chapter Coordinator
C W Turner	SC'99 and Voluntary Contributions
D C Baker	Editor, Region 8 News
J-L Sanchez-Ponz	Student Representative
W Watte	"GOLD"
C Borgert	Electronic Communications Coordinator

Observers

B Eisenstein	President-elect
D Benigni	VicePresident, Regional Activities
T W Hissey	Director Emeritus
W Gjertson	Division IV Director (representing TAB)
J Snyder	Election Candidate, Career Activities Cttee.
J C Miguez	Director, Region 9
T Cain	Accreditation Workshop
A Winston	Accreditation Workshop, V/P EAB
J Yeargan	Accreditation Workshop
J Kevers	IEEE Brussels Office
L Onural	Election Candidate
G H Byford	Former Editor, Region 8 News
J Hannemann	Student News Editor
J Macias-Guarasa	Student A&R Coordinator
M Bastiaans	Student Paper Contest
P Farkas	Eurocon
J Baal-Schem	Chapter Coordinator, Confererence Cttee.
A S Vander Vorst	Chapter Coordinator
B C Papadias	Chapter Coordinator
G Mollova	Chapter Coordinator
Z Ciok	Award winner
Z Czyz	Award winner
A J Schwab	Germany Section
W E Proebster	Germany Section
P Knott	Germany Section "GOLD"
W S Menzel	Germany MTT/AP Chapter

Apologies received

G C Zingales	North Italy
J Cunha	Portugal
G Paunovic	Yugoslavia
O Kaynak	Chapter Coordinator

Absent

G Galati	Central & South Italy
C S R Aloo	Kenya
Nigeria Section inactive	

Notes on the Caucus

C1 Director Remshardt opened the Caucus at 1330 on 8th May, and welcomed the host Chair Rolf Jansen, and all the Committee members and observers present. He asked Section Chairs to tell him of any additional topics which they would like to bring up during the Caucus. On the Focus Groups held earlier (see Appendix for summary by Charles Turner), he said that the goal was to get Sections prepared for SC'99. He invited the President-elect Bruce Eisenstein and the VicePresident for Regional Activities Daniel Benigni to speak.

Bruce Eisenstein said that he was present in place of the President Ken Laker, who sent his apologies. He spoke on the IEEE membership growth and financial status, and said that financial models for the IEEE were being studied by ad hoc committees, including that on the New Financial Model

Dan Benigni thanked Rolf Remshardt for inviting him to the meeting. He said that in RAB there were three committees feeding information to the task forces. He spoke of present mailing problems to the Balkans, and of the need to use a suitable mail carrier. He said that membership should not be lost because of mailing difficulties, as the "terminator" process was discontinued for members in the countries involved. He welcomed the growth in geographic entities, including Student Branches in particular, and mentioned the need to have a well-balanced Regional Activities Board. Section Bylaws would need to be updated to conform with the new Operating Manual; and from December 2001 all Sections will have to use officer terms on an annual basis. Sections would have to complete financial and other reports by the end of the following year, for the rebate to be paid.

C2 Maurice Papo spoke as the ViceChair of Strategic Planning, and said that the first meeting of the Region's Strategic Planning Committee had been held on the previous day. He said that meetings would be mainly by e-mail; and that the present membership comprised Rolf Remshardt, Levent Onural, Charles Turner and Robert Winton, with himself as Chair. Any Bylaw change would be a Strategic Planning responsibility; and he said that changes could take time. In the new Section Strategy, subjects being investigated included Chapters without Sections, the Regional Meeting structure, Region 8 Conferences, and the Section election strategy (to see whether having a Section Chair-elect position would provide an overlap).

C3 On Nominations and Appointments, Maurice Papo said that not enough names were being put forward for consideration, and that all Section Chairs should be motivated to accept more responsibility. There was a need for a "volunteer resource" data bank, with a staff person to act as a consultant. He asked for the names of volunteers to go to N&A, and for Duncan Baker to make this public.

C4 On Awards and Recognitions, Rolf Remshardt said that we would have a special Awards Ceremony as part of the formal meeting on 9th May. Hans Peek said that he had tried to keep the Committee informed by e-mail, and that the deadline for the RAB Awards was in October. It was very necessary for Committee members to devote time to making nominations.

C5 On the Brussels office, Rolf Remshardt said that he had visited Brussels with Maurice Papo to discuss what service could be given to Region 8. Jacques Kevers described the services given up to now, and said that these were mainly transaction-based, and included membership and subscription applications. In the new orientation, the office would concentrate on member service; provide solutions to members' daily problems, become the focal point for data base matters, and provide support to volunteers using SAMIeee. It would give logistic support to Membership Development, with promotional products and literature, provision of conference packages, and regular staff participation in Membership Development meetings; and would collect and circulate conference information. He spoke of improving the Brussels office accessibility and visibility.

In the subsequent discussion, Peer Martin Larsen asked how we could best ensure that IEEE promotional literature is available to all regional conferences. Jacques said that this service would be free of charge. Tony Davies said that the office could provide by e-mail the lists of Society members in any area; but many of the e-mail addresses provided were wrong. Levent Onural asked who paid the cost of the office, and to whom Jacques reported. In reply Jaques Kevers said that he reported to the IEEE Member Services Department; and there were three people in the office, including himself.

C6 Raul Vidal said that as ViceChair for Membership Activities he was responsible for membership development, admission and advancement; for Awards and Recognitions, and for Life Members; and he also acted as a focal point for "Region 8 News", for Affinity Chapters, and for Electronic Communications.

On Membership Development, Peer Martin Larsen said that a report and a questionnaire had been distributed. He had attended a Membership Development Retreat at Piscataway in February 1999; and new projects included a Region 8 Mem.Dev. Workshop in Cyprus or Portugal in September 1999 as well as activity at SC'99 at Minneapolis. The rate of membership growth in Region 8 during the past year was 12.7% , the reported total of 44460 including 10634 students. Peer Martin Larsen asked that the Mem.Dev. questionnaire be completed and returned before the end of the meeting. It was intended to improve the retention rate, and he asked Sections to concentrate on Fellows and Senior Members who had not paid in time, and to get more Member to Senior Member elevations. He invited all Sections to initiate new Mem.Dev. projects, and he offered his help and support.

C7 On "GOLD", William Watte said that his report had been sent to everyone by e-mail, and he asked Section Chairs to fund "GOLD" activities in their Sections. Letters from the world-wide "GOLD" committee had been sent out to 4400 people in Region 8; but replies had so far been received only from Austria and Denmark. In reply to Rolf Jansen who asked how many "GOLD" committees existed, he said that there were about 4, including very active groups in Germany and Benelux.

C8 On "Region 8 News", Rolf Remshardt gave his congratulations and thanks to the editor Duncan Baker for the rapid progress which had been made.
Duncan Baker said that work was up to date, and the May issue was in the mail. The size had been increased from 8 to 16 pages; and he thought that the 16 page size seemed to be the optimum. The current cost was $10 000 per issue, a saving of about $20 000 per year over the old format. He said that shipping was faster under the new arrangements made by Piscataway. He thanked Christian Borgert for dealing with hidden problems. The deadline for the August issue was 2nd June, with no leeway because of the "Spectrum" publication date.
Duncan Baker added that conference advertising charges would be notified. He thanked Bob Smerck for help in the layout improvements.

C9 Rolf Remshardt gave a brief schedule of the Region 8 activities before and after SC`99. He said that OpCom members should travel to Minneapolis on 6th October in order to attend the OpCom meeting on Thursday 7th October. The conference committee and any other preliminary meetings would be on Friday 8th October, before the opening of SC`99.
The main Region 8 meetings would be held after the closure of SC`99 at midday on Monday 11th October, up to midday on Wednesday 13th October. The meeting notice would be sent out by the Secretary together with these Minutes. Charles Turner reminded the Committee that travel fares could be reduced by advanced booking.

C10 On the Voluntary Contribution Fund, Charles Turner said that since 1994 the voluntary contribution fund had allowed members in Region 8 to donate money when paying their annual dues. The total last year was $13 000. The money is used to help "needy" Sections, and help had been given to Hungary, Russia and Bulgaria Sections, and assistance given to assist conference attendance in Romania, Denmark and Italy. Selected Student Branches had been given the $400 "all magazine package", and the number of Branches assisted in this way was increased in 1999 from 12 to 15. He asked Section Chairs who felt that their Student Branches should be included in this distribution to contact him.
Rolf Remshardt thanked the members who had given donations; and he asked that any requests for funds should be made to Charles Turner and copied to him.

C11 Rolf Remshardt said that many people might not realize how much work was being done by Christian Borgert, the E.C.C. for the Region. Without him we would not have the Region 8 Bulletin and the Region 8 News on the web.
Chris Borgert said that documents for daily work were available on line. Highlights included the Region 8 Committee address list; the "Guide for Volunteers"; and the conferences data base. He asked committee members to use an ieee.org alias; and to make use of the "Entity Web Hosting" server for Section or Chapter Home Pages. He

reminded the committee that the URL for the Region 8 home page is http://www.ewh.ieee.org/reg/8/
Some points from the focus groups included the need for training; provision of a volunteers` data base; and some problems with SAMIeee. He mentioned the idea of providing access to the Internet address for every member, as a member benefit, by a special deal with a world-wide provider.
Rolf Jansen thought that the volunteers data base could be a legal problem in Germany.
Maurice Papo said that there was a need to contact people whose e-mail bounced back. He referred to corrections which had been made to France Section`s data base, and asked for an individual in each Section to take the responsibility for updating the data base. Christine Nora commented that one of the main problems was that action could not be taken through Piscataway. Rolf Jansen referred to the points made by Maurice Papo, and said that many things were wrong, and the way that those matters were handled was completely inadequate. No attention was paid to those who knew, and action needed to be taken, from the Sections and through the Region. He supported Maurice Papo`s proposal for someone in each Section to be responsible for the data base. Jacques Kevers said that if anyone had problems with changes made at Piscataway, then the Brussels office could help. Maurice Papo said that simple problems could be handled at Brussels; but complex problems would have to be handled in Piscataway.

C12 Kurt Richter said that this was his first meeting as a ViceChair. He would ask Baldomir Zajc to speak on Conferences, Tony Davies on Chapter Coordination, and he would himself speak on Educational activities and the REP list.

Baldomir Zajc said that the "Go / No Go" decision on the Moscow Internet Conference had been postponed (see also para.8 on p.16 of the Cyprus Minutes). Jacob Baal-Schem said that some preparations had been made.

Baldomir Zajc noted that the AFRICON`99 schedule was under way. The AFRICON`96 finances had been closed, with the surplus going to AFRICON`99.

He reported that the accounts for MELECON`98 in Israel had been closed.

On MELECON`2000, he said that preparations had been made, and copies of the "call for papers" were circulated at the meeting. The conference, on Information Technology and Electrotechnology for the Mediterranean counries, is to be held in Cyprus on 29/30 May 2000.

Baldomir Zajc said that the MELECON 2002 conference might be held in Croatia.

He then invited Peter Farkas from Slovakia to speak on a proposed conference "EUROCON 2001" on Trends in Telecommunications". Peter Farkas showed the proposed location at Bratislava in Slovakia, where the conference venue would be available at no charge. Baldomir Zajc said that under a new scheme for conference financing, Region 8 would put a fixed sum, say of $ 4 000, into the conference funds, the Region not being responsible for any loss and not sharing in any surplus. The conference committee wanted to see more details of the conference budget proposal.

A motion to approve the EUROCON 2001 proposal would be put to the Committee during the formal meeting on 9th May.

Rolf Remshardt spoke to clarify the new concept of conference financing, a modification of previous activities; and he noted that Region 8 would not be involved in the closure of the financial report.

C13 Tony Davies spoke on Chapter Coordination, and said that his report (on a blue sheet) had been circulated to Section Chairs. The Chapter Coordinators had attended a 3-hour meeting on 7th May, and were present as observers at the Region 8 meeting (except for O.Kaynak who had had to return for urgent family reasons). Tony Davies introduced the two new Coordinators, C Claeys for Electron Devices and G Mollova for Signal Processing.
He said that the Region 8 rate of Chapter formation continued to lead the way in IEEE, and the list of new Chapters was available from him. There were 209 Chapters in the Region.

Tony Davies said that there was a need to rejuvenate some of the Chapters, and to have an active Chapter Chair was essential. He made two proposals:-
(A) that Section Chairs are should be asked to look systematically at the quality of activity of their Chapters; to report by 21st June each year to the Region 8 Director on the activity level and quality of each Chapter: and to replace Chairs of inactive Chapters.
and (B) that there should be a more formal part of the Region 8 meeting to give time for discussion with Section Chairs.

Rolf Jansen said that there was a need to remind Chapters to provide their Sections with annual reports in time for the annual returns to Piscataway; and he added that at TAB he had asked that a listing of all Society support for their Chapters should be made. Steve Weinstein said that at TAB he had proposed that Societies should be jointly responsible for their Chapters. Jacob Baal-Schem complained that Chapter Chairs did not answer letters from Chapter Coordinators. Rolf Remshardt said that valuable comments had been made, and that cooperation between Region 8 Sections and their Chapters should be improved.

C14 On Educational Activities, Kurt Richter said that in December he would attend by invitation a Siemens Forum Workshop in Vienna on Continuing Education and Life Long Learning in industry. On the REP list, Rolf Jansen thought that there was a lack of understanding in Piscataway of the course structure in the different countries, for example in Germany. Kurt Richter hoped that the Accreditation Workshop would help to distinguish the different courses. Jerry Yeargan said that there will be a home page for the REP list; and that the policy in the past had been that recommendations would be made by Sections.

Maurice Papo said that Section Chairs should check the SAMieee diskette for Associate Members in their Sections who should be listed as Members, according to the university and program from which they graduated, as in many cases a mistake could be corrected without involving the member. He also said that there was a need to look at the list of Affiliates.

C15 Rolf Remshardt invited Gozde Bozdagi to speak on Student Activities. She said on "branding" that we needed to clarify what we wanted to communicate about the Institute. To develop a cohesive identity, a "positioning statement" is used as a communications tool that reflects the volunteer leadership's overall desires for the IEEE; that can be used to set the spirit and tone for communications with members on prospects etc., and that can be used to guide the organization towards its goals. She asked the Committee members to give her any comments on the "positioning statement".
She requested the Student Representative Jorge-Luis Sanchez-Ponz to review Student Activities in the Region. He said that during the year ten new Student Branches and two Branch Chapters had been established. The Cairo and Madrid Student Branches had gained A T & T Awards. In Iran in November 1998 the Sharif Branch organized a Student Conference on Electrical Engineering, attended by 2200 students. The Student Paper Contest would be held at Bled in Slovenia on 13th July 1999, with 7 finalists from 21 applications. The standard was high and all the finalists' papers would be printed. There had been an Internet rally at Beirut; and a WEB Workshop at Passau. The Cairo University Student Branch PE Chapter has started its activities; and the first meeting of the Student Branch in Bulgaria took place in November 1998, and in Spain in April 1999. The Bochum SB celebrated its 10th anniversary.
A Y Bilal said that in Egypt the Student membership had reached 27% of the total. Jens Hannemann asked for comments on the Region 8 Student News to go to him. William Watte spoke of problems in finding volunteers for "GOLD", and said that he wanted "GOLD" liaison to be established in every Student Branch. Rolf Jansen said that in Europe many post-graduates were listed as Students.

C16 Rolf Remshardt said that two candidates for Region 8 Director-elect 2000 had been nominated by the Region 8 Committee at the previous meeting in Cyprus. Levent Onural and Baldomir Zajc spoke to the Committee.

C17 Rolf Remshardt invited Ted Hissey to speak briefly about the IEEE Foundation. Ted Hissey said that information sheets on the IEEE Foundation's "Strategy for the future" and the special initiative for Regions 8,9,and 10 had been distributed at the meeting, and he mentioned the article in "Region 8 News" for May 1999.
He looked for ideas for cooperation with National Societies, not necessarily including having a formally signed document. He said that the IEEE Foundation was the principal instrument for IEEE philanthropy throughout the world; and provides grants for innovative ideas and programs in the areas of Awards, Education and Student Activities. Requests for funds were welcomed.

Rolf Remshardt asked Joel Snyder to talk briefly on professional career activity, as the Chair of the "International Career Activities Committee". Joel Snyder showed transparencies giving the results of a survey made in Region 8. 41% had responded; and of these most were under 50 and 47% under 40. Most had been members for over 10 years; and 90% were on e-mail. Many were neutral about the current level of career activities, and their current source of career activities information was the world wide web or internet (49%) compared with National Society (34%) and the IEEE (33%).

C18 Rolf Remshardt said that an agreement on cooperation between the IEEE and the Iranian Association of Electrical and Electronic Engineers had been prepared. This agreement was signed at the meeting, the signatories being Dr Ghafoori-Fard who was currently the President of the IAEEE as well as being the Chair of the Iran Section, and the IEEE President-elect Bruce Eisenstein.

Minutes of the 72nd meeting of the Region 8 Committee

1 Opening the Meeting and Approval of the Minutes of the Previous Meeting.

Director Remshardt opened the Meeting at 1335 on Sunday 9th May. He referred to the Minutes which had been circulated, including the correction to para.C8 given on the Agenda.

Approval of the Minutes was proposed by M Papo, seconded by H J Schmitt, and agreed unanimously.

There were no matters arising from the Minutes which were not included in the Agenda.

2. Adoption of the Agenda

Director Remshardt asked for an extra item, the presentation of Awards, to follow the Treasurer`s report.
With this addition, the adoption of the agenda was proposed by M Muhr, seconded by G Bozdagi and approved unanimously.

3. The Director`s Report

3.1 Rolf Remshardt said that he was reporting on the first months of his Directorship. He had attended the RAB and BoD meetings in Feb.1999, and became a member of the Strategic Planning, the Transnational, the Audit and the Individual Benefits and Service Committees. The IEEE President Ken Laker had reported the highest ever IEEE membership, 335 000 worldwide, which included an increase in Region 8 of 10.7% overall, and a 17.4% increase in our Students. Director Remshardt said that the IEEE already has more Student Members outside than within the USA, and this trend gave a clear vision of the future. The total non-US membership has reached 113 000 (a typing error in his article in the May `99 Region 8 News wrongly gave this figure as 133 000). The electronic membership renewal process via the Web had been successful, including the Region 8 pilot project which had a participation of over 30%.

3.2 Rolf Remshardt said that for 1999 Ken Laker had announced that he would concentrate on the activities of three new ad hoc committees, the "Branding Committee", that on Streamlining Decision Making, and that on a New Financial Model.

In 1998 the IEEE had asked a consulting firm Maio to make a study on the brand "IEEE", one that is well known in the world of electrical engineers and is worth a lot of money. They proposed a change in the IEEE logo and a more uniform appearance of the many IEEE publications. The branding committee has to come up with its own views and recommendations, update the "Positioning Statements", and recommend a "branding policy" for all IEEE entities.

The complex structure of IEEE made its decision making process more difficult. The "Streamlining Committee" has to work on streamlining this process by reducing the response time, simplifying the structure, and delegating more powers to entities.

The third ad hoc Committee is that for the "New Financial Model" or NFM. The NFM Committee grew from proposals in 1998 by the IEEE Finance Committee to replace the present financial system with an alternative, called the NFM; and Bruce Eisenstein had mentioned some of the reasons for this change. The NFM is supposed to better conform with the N.Y. state law for non-profit organizations and to offer better business practices. Terms like "unbundling", and "concentration banking" (instead of world-wide distributed funds), replacing "allocations and allotments" for entities by budgeting expenses, and many others have been mentioned by the IEEE Treasurer. Rolf Remshardt said that he was a member of the RAB subcommittee on NFM and would keep the Region 8 Committee posted. Discussions in RAB and TAB had only recently started.

3.3 Rolf Remshardt said that the "Globalization" process, which had been strongly promoted by Maurice Papo, has led to the Board of Directors meeting taking place in Region 8, in London in June 1999, as well as the IEEE Honors Ceremony. The latter is an important annual event, where the most prestigous IEEE Awards are presented. This will be the first time for the event to be held outside the USA. and it will be a great honor to have it in Region 8. The UKRI Section together with Region 8 will host the Board members and Award recipients with a lecture on "Michael Faraday and American Science", and he thanked Charles Turner who had made the arrangements.

3.4 Director Remshardt said that during his term of office he would concentrate on the needs, activities and problems in our Sections, in particular those in the Near and Middle East. He wanted to better understand the nature of their problems in order to find out how best to help them. He asked all Sections who needed advice or help to contact him, or invite him for a visit.

3.5 He said that his first Section visit was to the Iran Section at Tehran, together with the IEEE President Ken Laker. This initiative started at the Student Branch Congress at Istanbul in 1998, and was followed in Cyprus by an official invitation from the Iran Section Chair Dr Hassan Ghafoori-Fard. They had received a very warm welcome, outstanding hospitality, and met with highly motivated and enthusiastic students, who had organized a large Student Conference and several Workshops

without any help. We learned much about the technical interests of our hosts, their infrastructure and their problems. We tried to find ways to assist and further develop the Section, and as a result at least four more Student Branches were formed in Iran. The Section is highly interested to have good lecturers visiting Iran, either from neighbouring countries or from others, and visiting lecturers can expect open doors and great hospitality.

3.6 In the Gulf area there is an official Council called the Gulf Cooperation Council (GCC) which I was told promotes cooperation between all countries in the area in all technical and economic fields. Based on this idea, the Chairs of three IEEE Sections in the Gulf area (Kuwait, Saudi-Arabia East and the United Arab Emirates) came together in November 1998 in Kuwait and signed an agreement for closer cooperation and communication in the fields of electrical and electronic engineering, and joint activities in Chapters, Conferences and IEEE meetings, the promotion of Student activities and membership development. Director Remshardt reported on this important step in the right direction, he congratulated the three Sections for their initiative, and he recommended their example to others. He had also been invited to the "IEEE Technical Exchange Meeting" at King Fahd University in Dhahran, but had to postpone this visit.

3.7 Rolf Remshardt said that he wanted to find more new volunteers who were willing to serve in all kinds of positions in Sections and Region, and later to represent Region 8 on committees in the USA. He was convinced that there was a large potential available, the only question being how to find them and motivate them. He was sure that Committee members knew colleagues or former Section officers who would qualify to become active, and he said that we definitely needed new blood in the Region, with all the enthusiasm and new ideas which come along with it. Those colleagues would be highly welcome to join the Region 8 crew at any level, and benefit from the rewarding experience of being an active Region 8 volunteer. He asked the Committee to read again his article in "Region 8 News", to think about it and come back with proposals, as he was still waiting for new candidates.

3.8 He said that during his first months as Director, he received many requests for help, e.g. requests for financial support to attend a conference or workshop, help in getting journals for libraries and for Student Branches, for help in getting lecturers, and Students asking for support of Branch activities, and even for help in attending a University course or training in industry. This was normal, and help was given as far as possible, using our voluntary contribution fund where appropriate (through Charles Turner), and forwarding requests to IEEE colleagues who might be able to help.

3.9 Director Remshardt said that there were other problems of an administrative nature, directly related to IEEE, such as dues payments, names, addresses, renewals, new applications and delivery of publications. During his Iran visit he became convinced that it could be helpful if "someone" could act as an interface between the members and the IEEE staff; and this "someone" could not always be the Region 8 Director. He was looking for "someones", being volunteers in some areas of the Region who know both the IEEE and the members' country well enough to be able to help their colleagues, and who would form a "Help Desk"; and this "Help Desk" could consist of 3 or 4 volunteers located in different areas of the Region. For example, if

the member with the problem is in Syria, the Lebanon, Iran or Sultanates in the Gulf area, a volunteer from UAE or Egypt might be able to help. Similarly in other parts of the Region. The "Help Desk" would not exist to blame IEEE staff or to bypass the system, but would be supposed to better understand the member`s problem (from living close), to direct the problem to the appropriate staff person, to help to resolve it, and to "own" the problem until it is really resolved. He was convinced that this action would be a great help both for our members and for the IEEE.
He said that he looked forward to hearing from Committee members, colleagues and friends; and he would welcome comments or questions, and he wanted to get names of volunteers for the "Help Desk".

4. The Secretary`s Report

B W Osborne said that his report had been distributed to Committee members, as well as the Region 8 attendance form for Minneapolis, when the lapel badges were collected in the "registration" room.. Spare copies of both papers were available in the meeting room.
He said that the "Notice of Meeting" for the next Region 8 Meeting, to be held at Minneapolis in conjunction with Sections`Congress `99, would go out with these Minutes; and would include a reminder of the financial arrangements made by Region 8. These had previously been outlined in para 2 of Section 7 of the Cyprus Minutes. He asked for the Region 8 attendance forms to be returned to him as soon as possible, and he would keep the SC`99 Coordinator Charles Turner and others informed. The SC`99 registration forms go to Regional Activities Dept, and those who are nor primary Section delegates should enter "Region 8 representative ....." on the line marked "IEEE Officer from an entity other than a Section or Chapter".

He said that the Regional Activities Department had written to the Director about Rebates and Bylaw changes, and Rolf Remshardt had asked him to inform the Sections concerned. At the end of April 1999, 12 of the 37 active Sections in the Region had not yet earned a 1999 Section Rebate for current and complete financial, meeting and officer reporting. Basil Osborne said that he had advised those Sections concerned who were at Berlin; and the others would be informed after the meeting..
He said that RAB had decided to discontinue the practice of accruing the Section Rebate from the previous year; and from the year 2000, reporting must be received by 31st December of the following year for the rebate to be paid.
RAB requires that all Section and Chapter terms of office be on a calendar year basis, from 1st January to 31st December, and the entities affected are to make the transition by 31st December 2001. This may require changes to Section Bylaws; and all Sections will receive a copy of the "Bylaws Guide" to help them to check on compliance with IEEE Bylaws, IEEE Policy and Procedures, and the recently updated RAB Operations Manual..

Maurice Papo asked about the status of getting the Minutes circulated electronically. In reply the Secretary said that the Minutes for the previous meeting in Cyprus had been issued to the Committee both as hard copy and also (through the help of the ECC Christian Borgert) by e-mail. To do it entirely by e-mail would make his work simpler, but copies might not reach all those on the distribution list. Duncan Baker said that for

the distribution of "Region 8 News" some use the web and others prefer to have hard copies.
Charles Turner disagreed with Maurice, and said that on a recent e-mail to Sections, 25% bounced back
Director Remshardt ruled that we should continue to distribute the Minutes both as hard copy and electronically by e-mail.

5 The Treasurer`s Report

H J Schmitt presented the financial report, and first showed the Committee the Region`s financial status at the end of 1998. (His transparency is reproduced on the top left side of p.15).
He said that the 1999 budget proposal approved at Cyprus had been revised (as shown on the top right hand side of p.15); and he asked the Committee to approve the 1998 report and the revised 1999 budget.
Treasurer Schmitt also showed the position of the Region`s Conference Reserve Account (reproduced on the bottom left side of p.14) and of the Voluntary Contribution Program (at the bottom right hand side of p.14).

Rolf Jansen asked whether the account was legally established in Germany, and Hans Schmitt confirmed that it was.
A motion to approve the 1998 Financial Report and the revised 1999 Budget was proposed by Maurice Papo, seconded by Rolf Jansen and agreed unanimously.

6 Presentation of Awards

6.1 Before presenting the Awards, Director Remshardt said that there were two announcements. Egypt Section was the winner of the Senior Member contest set up by Maurice Papo in 1998, and Egypt would nominate (off-line) a person to receive the prize. The second was that Turkey Section has its 10th anniversary in 1999, and plans a celebration within the Section.

6.2 A RAB Achievement Award was presented to Zbigniew Ciok "for outstanding service which accelerated the development of the IEEE in Poland and Eastern Europe".
A RAB Achievement Award was presented to Zbigniew H Czyz "for exemplary service to the IEEE Poland Section".

6.3 The RAB Section Membership Growth Award for 1998 was presented to Roland Saam as the Section Chair, for the United Kingdom and Republic of Ireland Section.
The RAB Sustained Section Membership Growth Award for 1998 was presented to the ViceChair Henrich Lantsberg, for the Russia Section.

6.4 A Certificate of Recognition was presented to G.H.(Mick) Byford for his 13 years as Editor of "Region 8 News", and for the improvements made to the Newsletter during this time.

Financial Status as of Dec. 31, 98

(in US K$)

Income	Budget	Actual		
Direct Support	73,6	73,6		
Reg. Assessment	295,0	292,6		
Interests	10,4	15,7		
Volunt. Contributions	8,0	13,3		
Surplus 96 and 97	73,0	4,2		
Loan Repayment (Israel)		5,5		
Expenses				
Regional Expenses			35,0	38,1
Reg. Committee Travel			145,0	143,4
VC Strategic Plann.			8,0	4,6
- R8 Strat. Plann. Subcomm. (FPC) 4,0				
- R8 N&A Subcomm. —				
- R8 Awards & Recogn. Subcomm. 2,0 (0,6)				
VC Technic. Activities			40,0	34,2
- R8 Confer. Coord. Subcomm. 10,0 (8,8)				
- R8 Chapter Coordin. Subcomm. 22,0				
- R8 Educ. Activities / REP 6,0 (3,4)				
VC Memb. Activities			20,0	13,6
- R8 Memb. Devel. Subcomm. 12,0 (9,9)				
- R8 GOLD Subcommittee 3,0 (1,6)				
- Section Congress —				
- Electr. Publishing / Email Coordin. 3,0 (2,1)				
- R8 News (old + new 38,1 + 21,1)			60,0	59,2
VC Student Activities			24,0	24,0
Director			6,0	7,0
Director - Elect			4,0	4,2
Secretary			7,0	7,6
Treasurer			6,0	5,9
Expenses from VC Fund			8,0	15,1
EXCOM/US Meetings			8,0	5,5
Student Congress			52,0	37,3
Student Conf. Support			4,0	2,0
Contingency ,manag.tr. 1,8,bank ,2, sect.sup. 1,2			33,0	3,2
Total	460,0	404,9	460,0	404,9

1999 Budget Proposal (revised)

(in US K$)

Income		
Direct Support	73,6	
Reg. Assessment (net)	300,0	
Interests	12,0	
Volunt. Contributions	13,0	
SC 99 RAB Support	43,8	
Expenses		
Regional Expenses		30,0
SC 99 + R8 Comm. Meeting		120,0
Reg. Committee Travel (Berlin)		55,0
VC Strategic Plann. (7,0)		13,0
- R8 Strat. Plann. Subcomm. (4,0)		
- R8 N&A Subcomm. —		
- R8 Awards & Recogn. Subcomm. (2,0)		
VC Technic. Activities (4,5)		42,5
- R8 Confer. Coord. Subcomm. + Conf. Comm. Meeting (10,0)		
- R8 Chapter Coordin. Subcomm. (22,0)		
- R8 Educ. Activities / REP (6,0)		
VC Memb. Activities (4,5)		24,0
- R8 Memb. Devel. Subcomm. 12,5		
- R8 GOLD Subcommittee (2,0)		
- SC 99 and Project Coordinator (2,0)		
- Electr.Commun. Coordin. (3,0)		
- R8 News (Editor+Prod.+Mailing)		55,0
VC Student Activities + SAC		27,0
Student Conf. Support		3,0
Director		6,0
Secretary		7,0
Treasurer		6,0
Expenses from VC Fund		13,0
OPCOM/US Meetings		16,0
Contingency		24,9
Total	442,4 (430,4)	442,4 (430,4)

Voluntary Contribution Program

Income (Contributions)

1994	$ 4 700	
1995	$ 5 046	
1996	$ 7 936	
	$ 17 682 x 2	$ 35 364
1997	11 115	11 115
1998	13 285	13 285
	Subtotal	59 764

Expenses (Payments)

1994	----
1995	$ 13 500
1996	$ 4 096
1997	$ 6 510
1998	$ 15 029
Total	$ 39 135

Conference Reserve Account 1998

(as of 12-31-98 in US $)

	Receipts	Expenses
Repayments/Surplus		
--MELECON 98 Book Br. Payment 15.878		
Advances/Expenses		
--MELECON 98 Balance		8.158
-- AFRICON 96 Proc. Reprint		7.941
-- Other Bank Charges		62
Subtotal	15.878	16.161
Balance 12 - 31 - 1998	283	
Total Balance on 01-01-1998	45.712	
Total Balance on 12-31-1998	45.995	
pm: Africon 96 rest	-8.858	

1 $ = 1,68 DM on 12-31-98

6.5 Charles W Turner was presented by Henrich Lantsberg with a Diploma of the Popov Society to mark his election as an honorary member.

6.6 The Larry K Wilson Award for Ali Shahrokni, the past Student Branch Chair at Teheran, was accepted by the Iran Section Chair Hassan Ghafoori-Fard on his behalf.

6.7 The Student Branch Award to the University of Teheran Branch was accepted on behalf of the Branch by the Section Chair Hassan Ghafoori-Fard.

6.8 A.T.&T. Awards were presented by Levent Onural to A Y Bilal, the Egypt Section Chair, on behalf of the Cairo University Student Branch; and to M Salazar-Palma, the Spain Section Chair, on behalf of the Madrid ETSIT Student Branch.

6.9 The RAB Student Branch Membership Growth Award for 1998 was presented by the VicePresident of Regional Activities Daniel R Benigni to Baldomir Zajc on behalf of the University of Ljubljana Student Branch.

7 Action items from the Focus Groups

In reply to Rolf Remshardt, Charles Turner said that there were no action items which needed to be dealt with at this time. He said that outcomes must be followed by action, and that at SC`99 we would have the opportunity to make points as strongly as possible, and he asked all Region 8 delegates to speak at SC`99. The SC`99 outcomes, copies of which were available from him on request, had included the matter of Student dues.
Dan Benigni said that at SC`99 he would report on action taken on SC`96 outcomes.

8 Action items arising from the Caucus

Director Remshardt said that during the Caucus there had been valuable discussions on things that had to be improved; but there were no action items requiring a motion.

9 Action items on Technical Activities

Kurt Richter said that there was one item from the Caucus requiring a motion, which he asked Baldomir Zajc to put to the Committee.

Baldomir Zajc put the motion that **" The Region 8 Committee approves the holding of EUROCON 2001 in Bratislava (Slovakia) as proposed by the Regional Conference Committee; and the Committee approves a commitment of $4000 to this conference".**

The motion was seconded by C Claeys.
In reply to R C Winton, B Zajc said that the money was to "prime the pump". J Baal-Schem referred to the "best practices" handbook which had been distributed at the meeting.

The motion was approved unanimously.

10 Action items on Membership Activities

Raul Vidal said that he had no items requiring a motion. He looked to the Committee for feedback on ideas and proposals, and he asked for support for the Mem.Dev. Workshop on 24/26 Sept. 1999 in Cyprus or in Portugal.

11 Action items on Student Activities

Gozde Bozdagi said that no motions were needed, but she asked Section Chairs to support their Student Branches and to attend their activities; and to consider whether Students could be supported for attendance at SC'99. Rolf Jansen asked why the IEEE did not cancel the attendance fee for Students. Levent Onural replied that this would come up at SAC in London.

12 Region 8 Nominations and Appointments

Maurice Papo reminded the Committee that A Y Bilal and M Muhr had been elected to the N&A committee, and he asked them and others to try to get names to put forward. As the ViceChairs are elected for one year, he said that at Minneapolis we would have to elect or re-elect the ViceChairs to serve during 2000. He asked the ViceChairs in office to indicate to him whether they would stand for re-election.

13 Dates and places for future meetings

Director Remshardt said that the dates for Minneapolis were known. In the year 2000 the priority would be to go to places not yet visited by the Committee.

He said that the spring meeting would be in Oslo, at the invitation of the Norway Chair, Rolf Henriksen, who said that either May or early June would be chosen, when the weather is good.

Rolf Remshardt said that he would like the second meeting in 2000 to be in the southern part of the Region, possibly in Egypt, but he said that the Region did not yet have an invitation.

A Y Bilal said that the location could be Cairo or Alexandria, possibly in October 2000.

14 Closure of the Meeting

Director Remshardt drew attention to the meeting of Germany Section Excom, to be held on 10th May in room Strasbourg from 0800 to 1100, with observers welcome. He said that the Accreditation Workshop would be held in the same room from 1130 to about 1630.

He thanked the Germany Section for hosting the event and for the excursion and dinner on 8th May, and he declared the meeting closed. Bob Winton thanked the Director on behalf of everybody for a successful meeting.

Circulation:- To the Region 8 Committee. Copied to K Laker, D Benigni, W Gjertson, J C Miguez, T Cain, T W Hissey, C Jankowski, D Senese, L Onural, J Kevers, P Farkas.

Issued by:- Basil W Osborne (Secretary Region 8) on 8th June 1999.

Appendix attached:- Notes on Focus Groups by Charles Turner.

Enclosures to Committee:- Meeting Notice for Minneapolis, attendance form, updated address list.

Recommendations from the Berlin Focus Groups

At the Region 8 Committee meeting held in Berlin the five Focus Groups produced a set of issues and proposals as a prelude to Sections' Congress '99 in Minneapolis, October 8-11, as well as for follow-up action at Region and Section level. These are listed below for your consideration and comment. It is important that all volunteers intending to attend SC'99 acquaint themselves with the recommendations of the Focus Groups, so that a colleetive view can be given on behalf of the Region 8 Committee. A number of volunteers (e.g. Chairs of the 5 Focus Groups) will be asked to contribute to the discussions in the open sessions at SC'99 on the topics covered by their groups, and will be supplied with more detailed briefing material shortly. If you are not planning to attend SC'99 please make sure that your Section's representatives receive a copy of these notes.

1. Red Group

Industry Relations

* Need to inform industry (especially SMEs) about what IEEE has to offer both companies and their employees, such as Standards, technical meetings, etc., using the Web
* Promote the leadership training that service as a volunteer delivers
* Recruit more volunteers from industry, especially in conference and continuing education activity
* Target more publications at the practising engineer, aiming to update company staff
* Recognise that the approach to industry by IEEE will have to be tailored to the country and that local initiatives are likely to be more successful
* Need to emphasise that the 'best engineers' belong to IEEE

National Society Partnerships

* Better joint membership deals are needed, offering substantial discounts on dues and subscriptions
* National Societies can help get IEEE recognised as a legal entity outside the USA
* More joint technical activity with National Societies would help remove barriers and improve access to local industry (such as Engineering Management workshops)
* Expand collaboration in the area of technical information, membership databases and data on companies.

2. Orange Group

Section Management

* Improve communication between Sections and Chapters, including electronic newsletters
* Promote e-mail access for all members
* Section Chairs should serve for three years
* Give greater emphasis to training of volunteers
* Sections need more administrative support from Piscataway, such as in financial reporting
* Larger rebates to local IEEE entities are needed
* Need to develop a more 'entrepreneurial' spirit in local entities
* Every Section should designate a volunteer to interface with industry

Electronic Publishing and Communications for IEEE members

* Greater use of the Internet by local IEEE entities should be encouraged from Piscataway through the provision of resources, for creating Home Pages, mailing lists, electronic newsletters, etc.
* Internet services should be seen as a potential benefit available to all IEEE members
* Compatibility problems need to be addressed
* Careful monitoring of possible adverse effects of electronic media on membership and revenue
* Sections should be given maximum access to electronic media within IEEE

3. Green Group

Chapter / Section Support

* New financial structures are needed to help resources flow to Chapters through Section bank accounts
* Communications between Chapters and Sections need to be improved to ensure that there is a better understanding of their respective roles (through electronic newsletters,etc.)
* Training of all volunteers should be given high priority
* Local entities should always be informed well in advance of all IEEE activity planned for their country (conferences, visits, meetings with National Society officials)

Database Problems

* Increased local support for IEEE database management should be encouraged, especially to ensure accuracy
*SAMIeee needs considerable improvement
* A history of IEEE volunteer activity should be included in SAMIeee
*All Sections should appoint a database officer
* Piscataway needs to take greater care ensuring that e-mail addresses of volunteers and members are recorded correctly
*Web-based registration is not an option for a large number of members

4. Blue Group

Member Benefits

* Larger discounts should be offered to members on all IEEE products and services, increasing the incentive for non-members to join
* More emphasis on personal benefits for Region 8 members
* Free conference registration for limited groups of members in low income countries
* Travel services and health insurance specifically designed for Region 8 members
* Free e-mail and other Internet privileges for members
* More discounts for joint membership of IEEE and National Societies

Membership Development at IEEE Conferences

* More of the major IEEE conferences should be held in region 8
* Greater promotion of membership benefits at conferences
* Conference Pack to be produced for use in membership development at conferences
* More flexible forms of membership (e.g. corporate, group, etc.) to be offered
* Clear statement of the benefits of IEEE membership to be produced for recruitment at conferences and in industry

5. Yellow Group

Recruitment of Volunteers

* Expand the pool of active volunteers in Sections and Chapters by the use of 'shadow' positions to prepare members for senior posts
* Involve younger members and students earlier in Section and Chapter organisation
* Improve the image of the Sections in industry and academia to attract new volunteers
* Larger Section EXCOMs help to spread the administrative load carried by volunteer
* Incentives are needed for volunteers (free publications and other special discounts)
* Training in Sections to be given higher priority and promoted as a benefit for young volunteers wishing to acquire leadership and management skills
* Give more publicity to IEEE awards

Women in Engineering

* Need to recognise and understand the different cultural norms and attitudes towards the position of women professionals across the diverse cultures in Region 8
* Need for special programmes of education and awareness aimed at attracting pre-college women into engineering courses
* More information about engineering careers needs to be developed specifically for teenage women to advise them about their choice of high school courses
* Need to find out why there are large differences in the proportion of women engineers across Region 8

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- The sections shall facilitate, preferably by financial means, the attendance of students from their sections to attend Student Branch Conference 2000 (14)
- All Section Chairs to submit a report by 1st March each year to the R8 Chapter Coordinator, with a copy to Region 8 Director, listing their Chapters, and indicating briefly the quality of activity of each one." (14)

- Results of Elections to Region 8 positions (14)

- Date of Next Meeting, Oslo Norway, May 19, 20, 21, 2000 (14)

Attendance

List of Members Present

R8= Region 8. VC=Vice Chair. SC= Section Chairman. SPC= Section Past Chair. SVC=Section Vice Chair. SS=Section Secretary. MDev=Section Membership Development

Operating Committee

Rolf Remshardt	R8 Director, Chairman
Basil W. Osborne	R8 Secretary
Hans J. Schmitt	R8 Treasurer
Maurice Papo	R8 VC Strategic Planning, & Past Chairman
Kurt R. Richter	R8 VC Technical Activities
R M Vidal	R8 VC Membership Activities
Gozde Bozdagi	R8 VC Student Activities

Section Chairs and Deputies

Michael Muhr	SC Austria
Cor Claeys	SC Benelux
Jordan Kolev	SC Bulgaria
Aleksander Szabo	SC Croatia
Constantinos Pattichis	SC Cyprus
Jan Hlavi□ka	SC Czechoslovakia
Søren Holt Jensen	SC Denmark
A. Y. Bilal	SC Egypt
Iiro O. Hartimo	SC Finland
Mohamed Younis	SC Egypt
Jean-Gabriel Remy	SC France
Adolf Schwab	SPC Germany
Gabor Pèceli	SVC Hungary
Hrand Avanessian	SS Iran
Omar Asfar	SC Jordan (in formation)
Monsour Jaragh	SVC Kuwait
Rolf Henriksen	SC Norway
Ryszard Jachowicz	SC Poland
Joao Cunha	SC Portugal
Gole L. Arsov	SC Republic of Macedonia
Mircea Bodea	SC Romania
Henrich Lantsberg	SC Russia
Samir A. Al-Briyat	SC Saudi Arabia (East)
Florian Habery	MDev Germany
Jaafar Al-Ibrahim	STreasurer Saudi Arabia (East)
Mehboob E. Ansari	SSec Saudi Arabia (West)
Jurij F. Tasic	SC Slovenia
Gerhard P. Hancke	SC South Africa
Magdalena Salazar-Palma	SC Spain
Margaretta Eriksson	SC Sweden
Jean-Gabriel Gander	SC Switzerland
Mehmet Tolun	SC Turkey
Eugene Valudasky	SSec/Treas Ukraine
Syed Riyazul-Hasan	SVC United Arab Emirates
Roland Saam	SC United Kingdom & Republic of Ireland
George Paunovi□	SC Yugoslavia
Ben Waldeck	MDev South Africa
Ronald Beck	MDev Poland
Vladimir Dimcev	SSec Republic of Macedonia
Aleksandar Jaksic	MDev Yugoslavia
Stoilkov Vlatko	MDev Republic of Macedonia

Ben Waldeck	MDev South Africa
Ronald Beck	MDev Poland
Vladimir Dimcev	SSec Republic of Macedonia
Aleksandar Jaksic	MDev Yugoslavia
Stoilkov Vlatko	MDev Republic of Macedonia
Christoph F. Strnadl	SSec&MDev Austria
Valentin S. Mollov	MDev Bulgaria

Appointed Representatives

Duncan Baker	R8 Editor R8 News
Tony Davies	R8 Chapter Coordinator
Hans Peek	R8 Awards & Recognitions
Christian Borgert	R8 Electronic Communications Coordinator
Baldomir Za↓c	R8 Conference Coordinator. Election Candidate
Charles Turner	R8 SC-99 Coordinator. Assistant Secretary
Peer Martin Larsen	R8 Membership Development
William Watté	R8 Graduates of Last Decade "GOLD"
Jorge-Luis Sánchez-Ponz	R8 Student Representative

Observers

Dale Caston	R3 Director.
Ray Findlay	Past Chair Regional Activities Board.
Levent Onural	R8 Candidate Director-elect. VC Regional Activities Board
Mike Adler	VP Technical Activities Board
Dave Kemp	R7 Director. Guest Speaker. Chair Branding Committee
Ted Hissey	Past President IEEE

Apologies Received

George Contaxis	SC Greece
Gaspari Galati	SC Cent & South Italy

Absent

G. C. Zingales	SC North Italy
Ady Seidman	SC Israel
Charles S R Aloo	SC Kenya

1. The 73rd Meeting of the IEEE Region 8 Committee

The Chairman opened the meeting at 14:00 on Monday 11th October.

Minutes of the 72nd meeting of the R8 Committee had been previously circulated to all. There were no corrections noted. A motion to approve the minutes was proposed, seconded and unanimously approved.

Welcome to New Section Chairs: Jordan . France. Sweden. Switzerland -

Welcome to Guests and Visitors: Dan Benigni. Mike Adler. Ray Findlay. Dave Kemp. Levent Onural. Dale Caston. Ted Hissey

Welcome to Membership Development delegates.

1. Adoption of the Agenda

The adoption of the agenda as circulated, was proposed, seconded, and approved unanimously.

2. Chairman's report, Rolf Remshardt, Region 8 Director

2.1 Region 8 Director Rolf Remshardt reported on activites since the May Region 8 meeting in Berlin: Reported on attendance at RAB and Board of Directors meetings.

2.2 The IEEE Honours Ceremony in London on Saturday, June12th which was the first ever held outside of North America was a success.

On 11th June, the Region 8 and UK&RI Section sponsored Lecture had been well received: "Michael Faraday and American Science" by Dr. Frank James. Reader in History of Science at the Royal Institution. An Afternoon Tea followed at the Savoy Hotel, sponsored by Region 8. Thanks to Charles Turner for making the arrangements.

2.3 IEEE Internet award has been established. Section Rebate Base has increased from $1,500. to $1,800.

2.4 Updated the Committee on "Streamlining Decision Making Committee". Also - New Financial Model "NFM" discussions have been started. (see May minutes).

2.5 Referring to his initiative in May meeting, Region 8 Help Desks have been established to help with problems of an administrative nature - dues payments, renewals, new applications, document delivery.

2.5.1 Brussels office. Ayhan Altintas (Near Middle East, north of Turkey).

2.5.2 Andrj Zemva, University of Ljubliana (Balkan countries),

2.5.3 Iiro Hartimo (Nordic countries),

2.5.4 Jorge-Luis Sanchez-Ponz (Rest of Europe, North Africa).

2.6 Planning has begun for R8 Chapters Congress (Division 9) - ICASSP "2000/1"

2.7 Further discussion: Student Exchange Program -- internship, summer school in universities in other countries outside R8.

2.7.1 Ask IEEE to put contact addresses to WEB. In contact w/foundation.

2.8 **"Section 99 members"** those who appear in the membership lists without any affiliated Section. - A new officer may be appointed for coordination

3. Secretary's report, Basil Osborne

3.1 Asked the sections to send their annual reports as early as possible in order to get the bonus rebate.

3.2 List of National Societies is being circulated for updates.

4. Treasurer's report, Hans Schmitt

4.1 R8 assessment ~ $300K in 1999

- Including interest, voluntary contributions, etc - total income is $442 K.
- Expenses = Ex: R8 news - $55K, ~$170 for R8 committee travelling
- Conference reserve account -$3K
- Student Branch Congress - $45K

4.2 Attachment # -Treasurer's report

5. Guest speakers

5.1 **Mike Adler (IEEE TAB , Vice President)**

5.1.1 EPIC - All IEEE publications will be electronic

5.1.2 TAB strategic objectives

- Provide more society support to chapters
- Develop more direct coupling between societies and student branches
- Establish a prestigious student achievement award
- Provide a database on career opportunities

- Grow IEEE value to industry
- Work with sections and chapters to develop programs appealing to industry
- Develop lower cost membership forms, eg. Electronic membership
- Better database

5.1.3 Chapter growth program: To grow the number of chapters, use the same formula used by Divisions I and IV. Identify sections which have enough members to form chapters and find people to lead this effort; multiple society chapters.

5.2 IEEE Branding Committee , Dave Kemp (Chair, Branding Committee; R7, Director)

5.2.1 First task - **IEEE Positioning Statement** which describes where IEEE wants to be 5-10 years from now on

5.2.2 Master brand recommendation

- All the work has been supported by extensive research. The research showed that the strength of IEEE is in these four letters. So these four letters should be the master brand.
- Fourth recommendation that goes to the BoD is the roll out plan.
- Recommendation to BoD is: The "Kite" logo may be used only optionally

5.2.3 **There was a spontaneous response from the Audience**:They do not want to get rid of the logo. " If the section chairs are the customers, why don't you listen to them. "

- Is the expression **"IEEE"** offensive to Muslim cultures?
- The IEE (Institution of Electrical Engineers), logo also uses bold **IEE** letters - Has anyone considered the confusion / misrepresentation that could occur with **IEEE**?

5.3 **Leadership Development Program** . Ray Findlay (Past Chair, RAB) (representing Cinda Voegtli)

5.3.1 This program has two sides: Leadership Training; Management Skills

- Skills taught: Interpersonal - Group - Team -Leadership
- Project Management skills taught: any activity which has a start, end, and an objective to be achieved: planning, managing, handling special situations

5.3.2 Asked for appointment of a volunteer from R8 to be trained for Leadership Development Pilot Program - Instructor for Region 8

.1 Contact **IEEE Leadership Development Program** Tracy Hawkins t.hawkins@ieee.org, Cinda Voegtli c.voegtli@ieee.org, or John Reinert j.reinert@ieee.org

6. Vice Chairman Reports: Strategic Planning, Maurice Papo

6.1.1 **Region 8 Strategic Plans**

- Worked on SAMIEEE database/school code differences.
- National society agreements
- Borders -Scope of Region 8- R8 is one of the fastest growing regions. When should we evaluate the borders of our region and the number of sections?
- Volunteer training and selection program - need a volunteer database, will be taken care of at the IEEE level.
- Self-training **volunteer course** on the WEB, working w/Educational Activities Board on what can be done.
- Strategy to have SBC every two years has been understood and set.

6.2 **Nominations & Awards** Subcommittee report (M. Papo)

6.2.1 Nominations for positions: One year terms, commencing 1st January.
- Re-nomination of VC Student Activities (Gozde Bozdagi) and VC Technical Activities (Kurt Richter)
- Charles Turner for Assistant Secretary.

6.2.2 Discussions on Vice Chairman Membership Activities.
- candidates for Elections For VC MA: Ayhan Altintas, Adolf Schwab, Peer Martin Larsen

6.3 **Awards & Recognition**

6.3.1 Millenium award distribution - 3000 in total. Deadline extended to Oct 15, 1999.
6.3.2 Ask for Fellow nominations.

7. Vice Chairman Reports: Technical Activities, Kurt Richter

7.1 **Vice Chairman's Report**
7.1.1 **Industry workshop May 11-12, 2000** Vienna, Austria
- Organizers: Siemens AG, Region 8
- Title: Open Door Learning - A virtual connection between industry and education - Forty people invited from IEEE EAB, national societies, and industry

7.1.2 Distinguished Lecturer Program
- See website
- 74 distinguished lecturers from R8 among 493. (15 % of total.)

7.1.3 R8 Outstanding Lecturer
- Idea: Each section should recommend 1-2 lecturers from their sections that will be forwarded to societies through chapter coordinators, and should be reported to the R8 Educational Activities Officer

7.1.4 Forthcoming Activities
- Updating SAMIEEE school codes with the help of sections
- Technical Activities Board **TAB Colloquium 2000** will be in R8.
- Possibilities: UAE, Saudi Arabia, Kuwait, Iran, Turkey, Cyprus, Greece, and Egypt.

7.2 Chapter Coordination Subcommittee, Tony Davies

7.2.1 Motion **"All Section Chairs** to submit a report **by 1st March** each year to the R8 Chapter Coordinator, with a copy to Region 8 Director, **listing their Chapters,** and indicating briefly the **quality of activity** of each one."
7.2.2 14 new chapters were formed in R8 between May 1999 to Oct 1999.
- IEEE has now developed guidelines for chapter rejuvenation.
  7.2.3Section/ Chapter rejuvenation Strategies - a helpful document, is available at by selecting "RAB Operations Manual - Appendices - Appendix III"

7.3 **Conference Coordination Subcommittee, Baldomir Zajc**

7.3.1 **Africon 1999** has been closed. Maurice Papo and B. Zajc were present there.
- 234 papers, 4 invited lectures and tutorials.
- About 300 participants where 200 were from South Africa and the rest from 30 other countries. Video-conference between USA, England and Cape Town took place to mark the IEEE Milestone event - First Operational use of Wireless Telegraphy 1899 .

7.3.2 **Africon 2002** Two candidates for year 2002.
- Egypt, South Africa

7.3.3 **Melecon 2000** 10th Mediterranean Electrotechnical Conference May 29-31, 2000-Cyprus
- Deadline is Oct 30th.
- 120 abstracts received up to now.

7.3.4 **Melecon 2002** - 2 candidates:
- Egypt
- Croatia

7.3.5 Interdisciplinary conference on Electrical, Electronics and Computer Engineering in the 3rd Millenium, Sept 10-15 2000, Davos, Switzerland.
- Financial burden is on United Engineering Foundation.
- IEEE will handle the technical part.
- Maurice asked the section chairs to distribute the call for papers to academia and contact industry to supply distinguished speakers.

7.3.6 **Moscow Internet Conference'99** - Oct 25-28, 1999.
- Limited amount of funding is available for this conference.

7.3.7 **Eurocon 2001 - Bratislava** in preparation

8. Vice Chairman Membership Activities, Raul Vidal

8.1 **Vice Chairman's Report** : Aim: Increase membership benefits and let them be known to members; make life easier for officers.

8.1.1 Targets:
- Help section officers and members to get easier and better access to electronic communication
- Increase the number of members from industry
- Help members where there is no section
- Evaluate and correct SAMIEEE
- Help needy sections
- Help volunteers by providing easier and faster access to IEEE materials.

8.1.2 Activities - Membership recruitment at IEEE conferences not accomplished, just one conference has received material from the Brussels office.
- Very little feedback from sections
- Cancellation of MD workshop

8.1.3 No participation in the transnational committees.

8.1.4 **Activities (+)**: Help members without a section (Contacted Egypt, South Africa)
- R8 homepage servers (South Africa)
- New ideas (help desk, SC'99, industry liaison officer)
- New projects - MD project from Bulgaria section.

8.2 Membership Development Subcommittee, Peer Martin Larsen

8.2.1 MD officers from 10 sections in R8 attended the Section Congress.

8.2.2 12 September 1999, Leuven, Division I and IV R8 Chapters meeting:
- More than 65 participants

8.2.3 Region MD Questionnaire:
- Revision of accreditation criteria,
- editorial support of section newsletters,
- financial and practical support MD in universities,
- member services in countries w/o a section,
- local check of SAMIEEE.

8.2.4 New projects (ideas arose from the questionnaire):
- Recruiting members from the universities,
- recruiting members from the industry,
- program for retaining members,
- recruiting life member volunteers,
- articles for section newsletters,
- local improvement of SAMIEEE.

8.3 GOLD Graduates of the Last Decade Subcommittee, William Watte

8.3.1 Search for GOLD volunteers
- by writing articles in the R8 Newsletter,
- sending Material to students with the membership package,
- reach the Larry K. Willson award winners.
- Outcomes: People from Austria, Denmark, Ukraine, UKRI responded.

8.3.2 **Suggestions:** Get in touch with the volunteers, invite them to your section meetings, help them to find other GOLD members (SAMIEEE, etc.), keep the GOLD coordinators updated and ask questions.

8.3.3 **Affinity group** formation: $150 rebate from RAB, paperwork only requires 6 signatures.

8.3.4 See WebSite htttp://www.ieee.org/gold

8.3.5 **Future initiatives:**
- Promote affinity group formation,
- extended outreach to student branches,
- start to work towards small scale R8 GOLD congress 2001 based on leadership training initiative.

8.4 Region 8 News , Duncan Baker

8.4.1 Transition from previous production & distribution to now - where it is done with Spectrum magazine
- Size: 1999 all 16 pages per issue; 4 issues/year
- Circulation Average no. copies 44,300
- Costs: 35 cents per issue per member. [$57,000. est total in 1999, of which production $10,300 per issue and Mailing-with-Spectrum $4,300. per issue]
- Delivery - is faster- ref. South Africa. **IEEE Spectrum** arrives six weeks after publication date

8.4.2 Proposal for "Publicity for Non-IEEE Conferences" will be drafted for these and for advertising.

8.4.3 A standard format for submission of articles is being worked out with Electronic Communications Coordinator, Christian Borgert

8.5 Electronic Communication Subcommittee, Christian Borgert

- Continued update of e-mail addresses. web pages and databases
- E-version of the R8 News
- Preparing feedback forms for R8 Homepage
- Contact person for SAMIEEE matters.

8.5.1 Ask for sections to create web pages. mailing lists. download area in the web: Will be informed in the next months about the initiative
- Will add some new features to the R8 homepage
- Be a facilitator for information from RAB / IT - staff to the sections.

8.5.2 Will look for volunteers in the sections for EC
- Create training on the WEB
- Creating best practices web page

9. Vice Chairman Student Activities, Gozde Bozdagi

9.1 **Student Paper 2000 Contest** contact coordinator Martin Bastiaans

- 1999 Winners **[Vili Podgorelec (Slovenia); Dimitri van de Ville (Benelux); Katrin Scroeder (Germany)]**

9.1.1 R8 Student membership - 1999: 8.890 (All Regions= 46.800; [1998: 42.200] 253 SB Chapters; 1.014 Branches)

9.2 **Communications with Student Members & Branches**
- Student Editor of Region 8 News: Jens Hannemann
- Spanish Language Magazine **Buran** $3.000 allocated by RAB for distribution.
- **Potentials** magazine $3.000 allocated by RAB in 1999 for distribution to Student Branch Chairmen in R8 - 10

9.3 Branch **Web Site Contest** - 1999 winners
- Silver: Eindhoven
- Bronze: Bochum
- Bronze: Karlsruhe

9.4 **Centers of Excellence** in R1-10 Seven proposals. eg:
- Technical library of Printed IEEE pubs; Web access for research
- Digital Design Lab; Microwave Receiving Station

9.5 **Student Branch Congress** 15-19 May 2000. Eindhoven Netherlands
- ALL Student Branch Chairs Invited: Leadership training. Company Visits. Social Activities.
- Contact

9.6 **Branch Incentives**
9.6.1 **"Branch-Get-A-Branch"** $200 reward after the new branch is formed
9.6.2 Grants. Tech Projects. Workshops. Seminars. Activities to increase student members
- Apply

9.7 **Conference Support** $30 Rebate against next membership renewal - if Student attends an IEEE Conference and pays the conference registration fee
9.7.1 **S-PAC Student Professional Awareness Conferences** to explore non-technical subjects that affect careers

- Apply Laura Durrett (Piscataway)

10. Section Chair Reports

10.1 Austria:

- (-) Recruitment of volunteers, connection to industry, actual membership addresses (Problems with SAMIEEE), declaration to people the advantages of IEEE.
- (+) New chapters, possible GOLD group, active student branch, help to students for conference, student support for activities, section homepage.

10.2 Benelux:

- (+) New chapters, GOLD, active SB, special section rebate system.
- (-) Problems with SAMIEEE database, society level address lists generation, a little chapter web page, and industry involvement, motivating people to travel.

10.3 Bulgaria

10.4 Croatia

10.5 Czechoslovakia

10.6 Denmark

10.7 Egypt

- (+) Now six student chapters. 8 Society chapters incl new joint IE/ IA/ PE In three years to Oct 1999: 100% overall increase in members now 829.
- 1 new Fellow; 1 Student Branch AT&T Labs Award; Numerous international conferences
- (-) IEEE Societies do not inform the Section, or invite them to participate in technical activities and organization of events.
- (-) Not enough IEEE publicity materials available for distribution in cornerstone places. Access to Distinguished Lecturer program is very difficult

10.8 Finland:

- (-) Lack of volunteer involvement
- (+) Working on establishing a Student Branch in Estonia

10.9 France:

- (-) Database problem: High qualified people are affiliates instead of being a senior member.
- (+) Attracted volunteers.

10.10 Germany:

- (-) Wrong School codes and incorrect membership data
- (+) Very active Student Branches, can be a role model for all other IEEE volunteers, SB society chapter has been approved.

10.11 Hungary:

- (+) Chapter activities, new actions: selected a chairman from industry, newsletter on the web
- (-) Membership development (students, member form industry)

10.12 Iran:

- (-)Problems with SAMIEEE, dues are high and people have low income
- (+) High student membership, active, more than 10 student branches, most of them have newsletters, organizing conferences, will organize SPAC on career development

10.13 Jordan (Section not yet approved):

10.13.1 Student Branch preceded the section formation.

10.14 Kuwait:

- Work with national science foundation to give awards to students.

10.15 Norway:

- (+) Next R8 meeting will be held in Oslo.

10.16 Poland:

- (+) 14 chapters, %16 membership increase, IEEE is well recognized in Poland, 2 student branches under organization, a new good counselor is appointed, one page leaflet to encourage students to join IEEE is prepared in Polish. Home page is developed in Polish, newsletter is also on WEB in addition to being printed as hard copy.

10.17 Republic of Macedonia:

- (+) 3 chapters have been established, 1 joint chapter with Bulgaria section. Good cooperation with neighboring sections. Organize technical talks.
- (-) Difficulties in attracting members from the industry, REP list, getting volunteers.

10.18 Portugal

10.19 Romania:

- (+) Pushing toward the chapters. Most of the section budget is spent for this. Good relations btw section and chapters. 4 successful international conferences and each have an IEEE desk. WEB page is being updated.
- (-) Industry support. Younger students, teaching staff is going out of the country.

10.20 Russia:

- (+) 23 chapters. Increase of 22 in 9 years. Several joint chapters. 4 new chapters are formed. Section has been awarded with the section sustained membership award. In the preparation of publishing a new journal in Signal Processing together with SP society and Russian Academy of Sciences. Students are taking part in activities. Thanked to RAB for their great cooperation.

10.21 Saudi-Arabia East:

- (+) Technical presentations given by industry people. Also get support from them as a result of these activities.
- (-) Low access to electronic communication, internet. Activate members other than Power Society members.

10.22 Saudi Arabia West:

- (+) Collaboration with internet society of Saudi Arabia.
- (-) Low industry collaboration. Low attendance from industry in the meetings.

10.23 Slovenia:

- (+) Student branch is active. Active in organizing workshops/conferences. Working on how to get more members from the industry. Links with the national society and plan to sign an agreement btw IEEE and Slovenian National Society.
- (-) SAMIEEE, some did not receive the voting ballots. Maurice suggested the section chair to contact the IEEE staff who are at the meeting and members to check their addresses at the IEEE web site

10.24 South Africa:

- (-) Large geographical area so only can hold 1 meeting/year, which is not effective. Sol[n]: Two sections, additional funding.
- (+) Africon'99 (5th in the series, Sept 1999), very successful, well received. Invitation from the section chair to hold the second meeting of R8 committee in South Africa in year 2000. Proposed venue: Movenpick Hotel.

10.25 Spain:

- (+) A new affinity group - Women in Engineering. Attended an accreditation workshop in Berlin. All SB chapter chairmen and counselors are invited to section executive meeting. A project is under development to increase section/chapter/SB interaction. The aim is to increase the number of members, increase member retention.
- A series of national and international conferences are being held. New chapters are under development. Recruit more members through GOLD program and on-line IEEE publications.
- (-) No MD officer yet. Looking for a new Student Activities Officer. Not able to provide a free server to R8. Members are all spread in Region, difficult to attend meetings. No section WEB page.

10.26 Sweden

- (+) Executive committee meeting with chapter officers in order to understand their needs. Will be in contact with the press. Well functioning regarding WEB. Good cooperation with national society although no written agreement.
- (-) No long range plan, plan to show more importance (will try to turn this minus to plus).

10.27 Turkey

- (+) Issue a $30 grant to all SB counselors to pay their dues. Very active SBs. SB conferences which are well received both by the industry and academia. Many student member volunteers to help section in clerical issues.
- (-) Lack of interest of volunteers. Very few members vote in section elections. Not enough SB chapters. Difficulties in finding student branch counselor.

10.28 Ukraine:

- (-) Money problems. Asks for a credit card on the custody account, Rolf said it is not possible

10.29 United Arab Emirates

- (+) Many lectures and seminars. Will hold Energy 2000 with the university. Good relations with the national society. Working on collaboration with the industry. Also very active SB. R8 director is planning an official visit to the section.

10.30 United Kingdom & Republic of Ireland (UK&RI)

- (-) Looking for new names, not easy.
- (+) Chief Scientist of GEC would like to encourage GEC engineers to join IEEE. This is an opportunity for membership promotion with a single company. They contacted Cecelia Jankowski from RAB for this purpose. Duncan proposed to publish an article on this in R8 news.

10.31 Yugoslavia

- (-) Lack of activity and membership increase. Number of members from the industry is very low.
- (+) Several section supportive conferences organized by chapters.

11. Section Congress 1999 Review, Comments to be forwarded to Tracy Hawkins, IEEE

11.1 Sweden: Learned the basics of IEEE, strongly agree to continue to have similar events.
11.2 UAE: Beneficial.
11.3 Iran: A unique experience. Learned how to arrange a meeting. One problem: Too intense
11.4 Finland: Workload should be shared between section chairs by attending different sessions. R8 meeting should be prior to SC, this way the section chairs will be more ready.
11.5 Poland: More economic to go to two meetings at the same time. Feel overtired to attend so many sessions. Propose to keep the R8 meeting short.
11.6 Yugoslavia: Good practice to have two meetings at the same time. This one is better than the previous SC but overloaded. Too much attraction, duplications.
11.7 Romania: No sufficient time to establish contacts since the program was so tight. Propose that some materials should be sent before the meetings and only discussions should be done during the R8 meeting.
11.8 Russia: Special time should be devoted to personal discussions during SC.
11.9 S. Africa: Be able to meet IEEE people like president etc.
11.10 Cyprus: Very beneficial if all the SC material is published.

12. ACTION ITEMS

12.1 Budget 2000 - approved unanimously (Proposed- Muhr Seconded- Paunivic)
12.2 Section Congress 99 - none
12.3 From R8 Vice Chairman Student Activities (G. Bozdagi) - ❽ The **sections shall facilitate**, preferably **by financial means**, the **attendance of students** from their sections to attend **Student Branch Conference 2000** - approved unanimously. (proposed Tasic; second Al-Briyat)
12.4 From R8 Chapter Coordinator (Tony Davies) :Motion ❽**"All Section Chairs** to submit a report **by 1st March** each year to the R8 Chapter Coordinator, with a copy to Region 8 Director, **listing their Chapters,** and indicating briefly the **quality of activity** of each one." **adopted unanimously (proposed Davies, sec. Paunovic)**

12.5 Results of Elections to Region 8 positions : One year terms starting 1st January

12.5.1 ✞Charles Turner elected Assistant Secretary
12.5.2 ✞Hans Schmitt re-elected Treasurer
12.5.3 ✞Adolf Schwab elected Vice Chairman Membership Activities
12.5.4 ✞Kurt Richter re-elected Vice Chairman Technical Activities
12.5.5 ✞Gozde Bozdagi re-elected Vice Chairman Student Activities

13. Date of Next Meeting, Oslo Norway, May 19, 20, 21, 2000

14 " \l 2

14.1 **Hotel Bristol,** which is located one block from Oslo's main street, a short walk from the Royal Castle and Inner Harbour

- Oslo celebrates the 1000th anniversary of its founding

14.2 Future Meeting Locations: Egypt, South Africa, Austria - proposals are encouraged

15. Meeting concluded at 16:45.

15.1 The Chairman thanked Basil Osborne, Charles Turner, and Hans Schmitt for their preparations for Section Congress 99.
15.2 The Chairman expressed on behalf of everyone present, their hope and prayers for the speedy recovery of Basil Osborne, who was taken ill in the hotel Tuesday morning.
15.3 Owing to the illness of the Secretary, the Chairman asked Roland Saam to prepare the minutes of the meeting. Roland Saam wishes to acknowledge the helpful notes provided

by Gozde Bozdagi.

15.4 The Treasurer reminded all participants to submit their expense claims on the form provided, and that the Primary Delegate should deduct $300. for direct payment by their section funds.

15.5 VC MA Raul Vidal asked to make a statement on behalf of the Section Chair Portugal, regarding the procedures of R8 Nominations and Appointments committee.

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Minutes of the 74th Meeting of the Region 8 Committee, held at the Hotel Bristol, Oslo, Norway on the 20th-21st May 2000

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Attendance list for the Region 8 meeting in Oslo May 20/21st 2000

Officers and Vice-Chairs (OPCOM)

R A Remshardt (Director) L Onural (Director-elect)
M Papo (Past Director and V-C Strategic Planning)
C W Turner (Secretary) H J Schmitt (Treasurer)
K R Richter (V-C Technical Activities) G Bozdagi (V-C Student Activities)

Section Chairs

M Muhr Austria
C Claeys Benelux
J N Kolev Bulgaria (Vice Chair)
A Szabo Croatia
C Stasopoulos Cyprus (Vice Chair)
J Hlavicka Czechoslovakia
S H Jensen Denmark
A Y Bilal Egypt (with M Younis (Vice Chair))
I Hartimo Finland
J-G Remy France
H Strack Germany (Vice Chair)
G C Contaxis Greece
G Peceli Hungary (Vice Chair)
H Ghafoori-Fard Iran K Barkeshli (Vice Chair)
A Seidman Israel
O Asfar Jordan
M Jaragh Kuwait
R Henriksen Norway
R Jachowicz Poland
L Nikoloski Rep of Macedonia
M Bodea Romania
H Lantsberg Russia
W Al-Rumaih Saudi Arabia (East) (Vice Chair), K Al-Fawaz (Secretary)
S Divjak Slovenia
G Hancke South Africa
M Salazar-Palma Spain
M A Eriksson Sweden
J-G Gander Switzerland
E Karasan Turkey (Vice Chair)
O Yandulsky Ukraine (Vice Chair)
E M Bastaki U A E
T J Hammons UK&RI
G Paunovic Yugoslavia

Appointed members

H Peek (Awards and Recognition) P M Larsen (Membership Development)
B Zajc (Conference Co-ordinator) A C Davies (Chapter Co-ordinator)
D C Baker (Editor Region 8 News) J Macias-Guarasa (Student Activities)
Z Skvor (VCF Co-ordinator) J Al-Ibrahim (Section 99 Co-ordinator)
J-L Sanchez-Ponz (Student Representative) W Watte (GOLD Representative)
C Borgert (Electronic Communications Co-ordinator)

Chapter Co-ordinators

J Baal-Schem (Com Soc) O Kaynak (IE Soc)
G Mollova (SP Soc) B Papadias (PE Soc) M Harpaz (IA Soc)

Brussels Office

J Kevers

TAB Liaison

T Rowbotham (Director Division III)
W Shaw (Engineering Management Society)

Guests

B Eisenstein (President IEEE) J Snyder (President-elect)
D Kemp (Secretary IEEE)
T Hissey (Executive Director Emeritus)
L Smith (Corporate Activities)
C Jankowski (Managing Director, Regional Activities Department)
D Benigni (Past Vice-President RAB)
S Martens (GOLD Award winner)

Apologies

A Schwab (V-C Membership Activities)

D Solimini Chair C & S Italy
G C Zingales Chair N Italy
J F Cunha Chair Portugal
S A Al-Baiyat Chair Saudi Arabia East

Q Huang (SSC Society)
A Vander Vorst (MTT and AP Societies)

Action Items:

Section Chairs -
- Invite a Student Representative on to the EXCOM
- Ensure that rebates are passed on to Chapters and Student Branches
- Form Affinity Groups (Women, GOLD, Life members)
- Submit project proposals for Region 8 funding
- Prepare a report on Chapter activities for Cairo
- Notify Christian Borgert of e-mail address changes
- Encourage more teachers to become Student Counsellors
- Give greater meaning to National Society agreements
- Nominate more candidates for awards and elections
- Check the REP list, correct and return to the Secretary

Motions passed:

1. Approval of 1999 Financial Report and 2000 Budget
2. Approval of a grant for low income countries for ICEECEE
3. Approval for an advance for MELECON 2002
4. Agreement to proceed with plans for AFRICON 2002
5. Establishment of a research grant for Student Branch Counsellors

Saturday May 20th

1. Roll call and opening remarks by the Director

2. Adoption of the Agenda

The adoption of the agenda as previously circulated was approved.

3. Secretary's Report

The Secretary, Charles Turner, described the meeting arrangements and paid tribute to his predecessor, Basil Osborne, who had retired because of ill-health. He reported that the news on Basil's recovery continued to be encouraging. The Secretary was asked to convey the good wishes of the Region 8 Committee to Basil and his wife Barbara.

Thanks were also due to Roland Saam for his help in compiling the minutes from the 73rd meeting in Minneapolis.

Papers were circulated for updating the Region 8 roster, the Guide for Volunteers, the attendance list, and the National Societies list.

The list of recognised educational programs in Region 8 countries was distributed for correction and amendment by Section Chairs

4. Director's Report

The Director, Rolf Remshardt, welcomed the new Section Chairs and the deputies attending their first Region 8 Committee meeting. He also welcomed the guests from the USA and within Region 8.

He reported the following items:

- arrangements for paying life dues are being proposed and discounted multi-year IEEE membership has been approved
- Gozde Bozdagi had been elected RAB V-C Student Activities
- Awards had been presented to Basil Osborne and Bob Winton in recognition of their services to Region 8
- Iran Section had achieved the Region 8 Membership Award in 1999
- Benelux Section had received the award for the Region 8 outstanding GOLD group
- The 2000 Student Branch Congress in Eindhoven had attracted 150 participants, including 20 from outside Region 8
- Jordan Section had been formed with Dr O Asfar as the first Chair
- Jaafar Al-Ibrahim had been appointed as the Section 99 Co-ordinator with a team of three colleagues helping him
- Iceland would form a new section shortly

- IMSEE was held in Iran in February with about 1200 students present

- The 2000 Student Paper Contest would be held at MELECON in Cyprus 29th /31st May
- 25 new chapters had been created in the second half of 1999, a unique record in IEEE
- A Division IX chapter event would be held at ICASSP 2000 in Istanbul
- Progress was being made to set up an International Student Exchange Program. A task force under Ted Hissey's leadership was established for starting up the project
- The use of the IEEE e-mail alias was being strongly encouraged

5. Remarks by the Visitors

President Bruce Eisenstein, President-elect Joel Snyder, Past V-P RAB Dan Benigni, deputising for V-P RAB Antonio Bastos, EMS President Wade Shaw and IAS Region 8 Co-ordinator Moshe Harpaz, each made brief remarks to the meeting.

6. Orientation and Information Session

Cecelia Jankowski, Managing Director, RAD, reviewed the duties and responsibilities of Section Chairs, drawing attention to the various booklets and other aids available to help new volunteers with their roles in IEEE. She urged all sections to invite a Student Representative to be a member of the Section EXCOM, to encourage closer relations between the Students Branches and the Section, to ensure that appropriate levels of rebate were passed on to the Chapters and Student Branches, and to foster greater activity in Affinity Groups (GOLD, Women in Engineering, Life members) in their sections.
Mike Binder had replaced Jill Levy as Staff Director, Membership Operations in RAD, Piscataway.

Dan Benigni then reviewed "IEEE on the Web", describing recent developments in IEEE online products of particular interest to Region 8.

7. Items introduced by Section Chairs

7.1 Magdalena Salazar-Palma, Chair of the Spain Section, called for the formation of more Women in Engineering affinity groups in Region 8, citing Switzerland, Sweden and UKRI as good candidates. She also suggested that a new section in Morocco might be considered soon.

7.2 Margaretha Ericsson reported on new initiatives in the Sweden Section to connect with the general public by means of exhibitions showing how important electronics has become to modern society. IEEE was in a very good position to carry out this work , especially by using the resources of the Internet

7.3 Eesa Bastaki, Chair of the UAE Section, thanked the Director for his visit to the Gulf area, and reported a high level of activity in the UAE Section. He was hopeful that the Student Branch Congress in 2002 might be held there. He drew attention to the problems of Sections with a large expatriate population of IEEE members. This made administration difficult because of the high mobility of the membership, especially where the volunteers themselves were likely to move away at short notice. He asked for some guidance on how the problem of elections to the Section EXCOM might be addressed in these circumstances.

Region 8 Caucus

C1 Reports from the Vice-Chairs

C1.1 Maurice Papo (Strategic Planning)

A comprehensive strategic plan, including revision of the bylaws, was being developed. The aim would be to achieve harmonization with IEEE and RAB Bylaws, through the adoption of a Policy and Procedures manual alongside a Constitution.
The very good financial position of the Region allowed large scale projects to be funded (such as the Student Branch Congress) **and new proposals were now invited from Section Chairs.**

C1.1.1 Hans Peek (Awards & Recognition)
Of 3000 Millennium medals awarded by IEEE, 178 had been awarded to Region 8 volunteers, well below what might have been expected. This was partly the result of many Sections not bothering to submit names and also because Societies were not very generous towards Region 8. Length of service as an IEEE volunteer might also have been a factor.
Nomination forms had been made available for the RAB Awards and Region 8 Committee members were encouraged to submit names to Hans Peek.

C1.1.2 Brussels Office (Jacques Kevers)

The Brussels Office, which now reports directly to the Regional Activities Department, was aiming to provide more support to volunteers in the region, encouraging the formation of sections and chapters, assisting with conferences, maintaining and improving the accuracy of the SAMieee database for membership development, and helping with promotional material. Easy contact with the Brussels Office staff was available via telephone or e-mail.
Processing of membership applications and product orders would continue as before. The services of the office were available to all IEEE members in the region, and it would also serve as a focal point for non-members seeking information about IEEE.

C1.1.3 Nominations and Appointments Committee (M. Papo)

At the last meeting it was agreed that there should be a database of volunteers willing to serve on Region 8 and IEEE committees. This would contain the history of all the positions held by Region 8 personalities and would allow better volunteer resource management. **More suggestions for future candidates would be warmly welcomed**.
At the meeting in October in Cairo there would be the elections for three Vice-Chair positions. **Nominations should be sent to Maurice Papo in good time for circulation to Section Chairs.**

C1.2 Kurt Richter (Technical Activities)

Kurt Richter reported that in line with the policy of increasing the number of volunteers from the Region 8 who attended the entity series held at the Board of Directors meetings, he was a member of the following IEEE committees:
RAB Rejuvenation Committee
RAB/TAB Section/Chapter Support Committee
TAB Chapter Focus Group
2000 TAB Colloquium (Cyprus,Egypt,Greece and Turkey)
EAB Regional Education Committee
IEEE History Committee

C1.2.1 Conferences (Baldomir Zajc)

Reports were presented on the following Region 8 Conferences:
AFRICON 99 Sept 28/ Oct 1 1999
Moscow Internet Conference Sept 25/ 28 1999
MELECON 2000 Cyprus May 29/31 2000
ICEECEE Davos Sept 10/15 2000 (approval was sought for a grant of $10k to enable lecturers from Region 8 to participate)
Eurocon 2001 Bratislava July 5/7 2001 (a call for papers was issued)

Proposals were put forward for:
MELECON 2002 Cairo, Egypt
AFRICON 2002 Fairmont, Garden Route, South Africa

C1.2.2 Chapter Co-ordination (Tony Davies)

A written report was presented from which the highlights were:

- The Chapter Co-ordinators Retreat held in New Orleans in February had been a success
- Workshops on multi-lingual and multi-cultural services in IEEE were planned

- The records of chapter activity held by IEEE in Piscataway were misleading. Although Region 8 still had the highest growth rate of chapter formation the quality of much of the reported activity was in question
- New Chapter Co-ordinators had been appointed (M. Ericsson for EMS and PC, and Q.Huang for SSC), and a candidate for the Computer Society would be appointed shortly.
- 'Thematic' Chapters (e.g. systems-on-a-chip) were being proposed on a region-wide basis
- Division IX were to hold a chapter event at ICASSP in Istanbul on June 4th
- Divisions I and IV would hold the Region 8 Chapter Meeting in Paris on October 1st
- Power Engineering Society planned a chapter event in July
- **Section Chairs were expected to provide a report of Chapter activities**

C1.2.3 Educational Activities (Kurt Richter *vice* Aleksandar Szabo))

The main points presented were:

- 14 speakers had been nominated by Sections and/or Chapters for the Region 8 Outstanding Speakers Program, supported as a special program by Region 8.The list is published on the R8 Homepage.
- Distinguished Lecturer Program, supported by the Societies, continues to be available in Region 8
- Accreditation on an international basis of university programs in Region 8 was becoming more visible
- The Open Door Learning Symposium, sponsored by Siemens, would be held in Vienna on June 8-9th
- A pilot project of lectures and workshops was held in Iran in February during IMSEE

C1.3 Membership Activities (Christian Borgert *vice* Adolf Schwab)

The report underlined the aim of the Vice-Chair to ensure that 'best practice' would be the standard set for Region 8 membership activities. A job description had been written for each volunteer in membership activities.

C1.3.1 Membership Development (Peer Martin Larsen)

In order to achieve the goal of sustained membership growth it was essential for every Section to appoint a membership Development Officer as soon as possible. Only 23 out of 38 Sections currently had MD Officers.
The SAMieee database could be used to compare the growth rates of different sections
The percentage of Senior Members had increased from 6.85% to 10% in 3 years. An article by PML was in the April issue of The Institute.
Emphasis was being given to recruitment from industry and improved retention rates.

C1.3.2 Region 8 News (Duncan Baker)

The total budget for the newsletter was currently $61K which represented a cost of $1.25 for each member. Paid advertising was being accepted up to a limit of 10% of the page space. The number of pages was being held at 16 to avoid extra charges

C1.3.3 Gold (William Watte)

There were only 2 GOLD groups in Region 8 at present which was very disappointing. **Sections were urged to consider forming a Gold group this year.**
There would be a Professional Development Conference in Scottsdale, Arizona, in September 2000, focussing on the soft skills and leadership training that engineers need. This was an ideal event for GOLD members and there was a $500 grant available for each participant.
A proposal would be put forward at the Cairo meeting in October for a Region 8 GOLD Congress in 2002.
Any feedback on GOLD issues would be welcomed.

C1.3.4 ECC (Christian Borgert)

The Region 8 Website was being re-designed this year. Feedback and new ideas would be welcomed. It was hoped that every section would appoint its own EC officer to help raise the standard of communications within sections

and the region. The regional volunteers were relying increasingly on the internet to speed up communication and reduce costs, so it was very important that changes in e-mail addresses were notified immediately to the EC Co-ordinator.
The question of foreign language content in Web pages needed to be addressed.

C1.4 Student Activities (Gozde Bozdagi)

Reports were presented by the following:

C1.4.1 Jorge-Luis Sanchez-Ponz

The Student Branch Congress in Eindhoven had been a great success, with 156 participants (21 from outside Region 8) and including 72 Branch Chairs and 5 Counsellors. The Proceedings would be published on the SAC Website.
There were three candidates for the 2002 SBC, Turkey, Finland and UAE.
The Student Paper Contest to be held at MELECON 2000 would feature 6 papers selected by the jury from 20 entries
The Spanish language magazine BURAN had been distributed to Region 9 and other places where Spanish was used.
Student membership had increased by 15% this year.
A Help Desk was being considered for Student Branches.
A Student Exchange Program database was being set up.

C1.4.2 Javier Macias-Guarasa

There were several problems that needed attention in the sections:

- improved communications between Sections and Student Branches
- data on students was not satisfactory
- difficulties in finding Counsellors
- more help from Sections in forming new Student Branches

New ideas include Student Branch management software, a hardware contest for SBC 2002, and the use of Student Branches as a means of increasing the visibility of IEEE in Region 8.

A proposal to encourage more teachers to volunteer as Counsellors was presented for approval.

C2 Section 99 Co-ordinator (Jaafar Al-Ibrahim)

The aim of the new position was to help those members in Region 8 who did not have sections to form sections or sub-sections, and to rejuvenate sections that had become inactive. The SAMieee database shows over 1000 Section 99 members in the region.
Work was under way to identify the best Section 99 countries to form sections or chapters, or to promote affiliation arrangements with contiguous sections.

C3 Voluntary Contributions Fund (Zbynek Skvor)

*The commitments of $14,600 made to date for 2000 could be met from the available funds with some top-up from Region 8.
*The rules under which grants were made to authors attending IEEE conferences were confirmed (author must be a member and the conference must be IEEE related and located within the region)
*The All Magazine Package donation to needy Student Branches would continue.
*Section Chairs can apply to Dr Skvor for support for projects to be funded through VCF.

C5 National Society Agreements (Ted Hissey)

There were currently 23 agreements with national societies in 16 countries. It was emphasized that more work was needed to turn these paper agreements into meaningful co-operative actions to improve benefits to IEEE members.

C6 Presentation of Millennium Medals by President Bruce Eisenstein

The President of IEEE presented Millennium Medals to Duncan Baker, Jacob Baal-Schem, Christian Borgert, Tony Davies, and Charles Turner.

C7 GOLD Award

The Region 8 GOLD award was presented to Sammy Martens of the Benelux Section

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Region 8 Committee Meeting

1. Minutes

The Minutes of the 73rd meeting of the Committee held at the Hilton Hotel, Minneapolis on October 12th 1999 were approved subject to the following correction in the report from the Spain Section :
Minute 10.25 line 2 ....chapter chairman and counsellors **were** invited to ...

2. Treasurer's Report (Hans Schmitt)

The financial situation in the region was reported to be excellent. There was a surplus of about $78K for 1999, based on the final revised figures. The surplus would be used for increased expenditure in 2000, specifically for SBC 2000, Division IX Region 8 Chapter Meeting, Section 99 Co-ordination, and additional help for the VCF projects.
The financial report for 1999 and the budget for 2000 were presented and approved unanimously.

3. Review of Sections Congress 99

3.1 The experience at SC'99 had shown that the Focus Group activity at Region 8 meetings could serve a useful purpose in preparing delegates better. They also provided a better opportunity for interaction between Section Chairs than the full regional committee meeting.

3.2 The next Focus Groups would be held at the Cairo meeting and would concentrate more on follow-up actions arising from the most important recommendations from past meetings, including those from SC'99.

3.3 It was desirable that selected topics would be worked on ahead of the Cairo meeting. The following agreed to carry out preliminary

studies, with the possibility that some funds would be made available for real projects

3.4 Improved member benefits for Region 8 members (Waleed Al-Rumaih)

3.5 Improved relations with industry (William Watte)

3.6 Membership development in Region 8 (Gerhard Hancke)

3.7 Sections Congress 2002 would be held in Washington DC, 18th/21st October. It was agreed that the Region 8 Committee meeting would be held in conjunction with SC'02. A Co-ordinator would be appointed shortly.

4. Action Items from the Caucus

The following motions were voted on and approved by the meeting:

4.1 A grant of $5K to be provided by Region 8 to support participation from Region 8 low income countries at the ICEECEE Conference in Davos, with up to a further $5K from VCF (moved by B Zajc, seconded by G.Paunovic).

4.2 An advance of $5K to be granted for MELECON 2002 to be held in Cairo, and an agreement to share any loss on a 50/50 basis up to a maximum of $5K (moved by B Zajc, seconded by G. Paunovic)

4.3 Agreement to proceed with the plans for AFRICON 2002 to be held at Fan Court, Western Cape, South Africa, with the final proposal to be presented at the Cairo meeting (moved by B.Zajc, seconded by G. Paunovic)

4.4 Establishment of a research grant to be awarded each year, up to a maximum of $7500 subject to the approval of the research proposal submitted, to be known as the "Research Grant for Outstanding Region 8 Student Branch Counsellors". Only the winner of the Regional Outstanding Student Branch Counsellor Award will be eligible to apply for this grant. The Regional SAC will produce application and approval procedures (moved by G Bozdagi, seconded by G.Paunovic).

5 Future Meetings

Cairo October 14th-15th 2000 at the Hotel Pyramisa. The hotel contract had been approved by the Treasurer.
The proposals for 2001 were:
March - Seville (Spain), September – either Edinburgh (Scotland) or St Petersburg (Russia)
The Director thanked the Norway Section, and especially Rolf Henriksen, for the excellent arrangements for the meeting and the perfect Oslo weather.

Meeting adjourned at 1530

IEEE Region 8

Minutes of the 75th meeting of the Region 8 Committee held in Cairo, Egypt on 14th - 15th October 2000.

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Action Items

Section Chairs

Nomination of more Fellow Grade candidates from Region 8.

Jury member for the next Student Paper Contest required.

More promotion of GOLD at Section level needed.

More applications for VCF projects needed from low income Sections.

Timely filing of annual Section reports urged to qualify for the 10% bonus.

Bank data to be sent to the Treasurer to ease payment of expense claims.

Report errors or amendments to the Section REPLIST to the Secretary

Motions Voted On

A motion to approve the 2001 budget was approved.

The revised budget for EUROCON 2001 was approved.

The proposal for Region 8 to provide $2500 towards the cost of the Accreditation Workshop in Bratislava, July 8/10th 2001, was approved.

An increase in the travel expenses grant for speakers invited by other Sections, under the Region 8 Speakers program from $500 to $750 was approved.

The proposal to use the new N & A rules for the elections at the meeting was approved.

Information Items

1. The Director, Rolf Remshardt, reviewed the meetings that had taken place since the previous meeting in Oslo, highlighting MELECON 2000 (Cyprus), the first Division IX R8 Chapter Meeting together with ICASSP 2000 (Istanbul), the Open Door Learning Symposium (Vienna), the ICEECEE Conference (Davos), and the Divisions I and IV R8 Chapters meeting in Paris.

He noted that good progress was being made by the Section 99 Co-ordination team, and the International Student Exchange Program (SEP) project was moving forward.

He drew attention to the new financial controls being introduced by IEEE, requiring all contracts over $25K for conferences and other meetings to be approved in Piscataway. Proposals for 'concentration banking' that would require all IEEE entities to open up a bank account in the US and/or having signature cards for the local bank accounts are mandatory for Regions 1-6, but will soon be recommended for non-US Regions as well.

New proposals for travel insurance for IEEE volunteers engaged on IEEE business have been approved by IEEE EXCOM in principle and will be announced in 2001.

2. The President-elect, Joel Snyder, made a short address to the meeting.

3. The Larry K Wilson Award for the Outstanding Student Branch Chair was presented to Nahel M Amirah of the Higher Technological Institute of the 10th City of Ramadan.
4. The 5 winners of the Egypt Section Student Paper Contest were presented with their certificates by the President-elect.
5. The Chairman of the IDSC, Cairo, Eng Rafat Radwan, gave a talk on the work of the Institute.

Region 8 Caucus

Reports from the Vice Chairs

Strategic Planning (R. Remshardt *vice* M. Papo)

Details of the elections for the VC positions, and the two vacancies on the N & A Committee reserved for Section Chairs were presented.

Hans Peek (Awards and Recognition) urged members to stimulate more nominations for IEEE awards from Region 8. The deadline for nominations for Fellow Grade is March 15th each year.

Membership Activities (A. Schwab)

A Schwab described how the principles of Total Quality Management were being used to assure the quality of the work of the membership development volunteers, in the setting of goals, clear job descriptions, tightly controlled budgets, and an analysis of outcomes in relation to planned targets.

PM Larsen reviewed the goals of the MD sub-committee, comprising all Section MD officers, emphasising the importance of close contact with Sections. Conferences were identified as particularly good opportunities for MD activity.

D Baker reported on the status of Region 8 News, also drawing attention to continuing delivery problems with IEEE publications in some Sections.

W Watte noted that there were still only 3 or 4 GOLD officers in Region 8.

C Borgert described the Entity Web Posting Server, which provided dummy pages for each Section to use. He welcomed increased contact with Section ECC officers to improve the usage of the service, which is free if advertising is allowed.

Technical Activities (K. Richter)

B Zajc reviewed the Region 8 conferences, noting that MELECON 2000 made a small surplus. MELECON 2002 would be held in Cairo on May 27/29th, and AFRICON 2002 would be held in George, South Africa in September.

Proposals for a revised budget for EUROCON 2001, July 5-7th, in Bratislava, Slovakia, and the Accreditation Workshop, July 8-10th, were presented for approval.

AC Davies reported on the quality of chapter activity in the Region, noting the huge disparity between the performance of the best and the worst examples. Chapter formation continued at the highest rate of all Regions of IEEE.

A Szabo reported on educational activities, observing that the conference in Davos had a number of excellent presentations, but had been only partly successful because the number of participants was lower than expected. The workshop in Vienna had been very well received and strongly supported by industry, notably Siemens. The Region 8 Speakers Program which had 10 speakers listed , needed more speakers to be nominated, possibly from industry. It was agreed that the travel expenses for speakers visiting other Sections under the Region 8 Speakers Program should be increased from $500 to $750. Section Chairs were asked to provide information on the real educational needs of their Sections.

Student Activities (M. Bastiaans *vice* G. Bozdagi)

M Bastiaans reported on the large increase in Student Members in Region 8 (8.6% in 2000 so far) with a majority of students in IEEE now coming from outside the USA.

A Jury Member was needed for the Student Paper Contest Bratislava in July 2001.

Jorge Sanchez-Ponz reported that a complete list of universities in Region 8 was being compiled for the new international student exchange program (SEP).

A new hardware design competition was also under consideration.

The GOLD concept should be promoted more actively in Student Branches and more encouragement for students to apply for awards was needed.

The results of the Leadership Training Workshop held at the 2000 Student Branch Congress in Eindhoven had been posted on the Region 8 Website.

Section 99 (Jaafar Al-Ibrahim)

J Al-Ibrahim reported on the Orientation Meeting held before the Region 8 meeting to welcome organisers for new sections attending for the first time, including representatives from the new Section in Iceland and the revived Section in Nigeria. There were good prospects for the formation of new Sections in several countries in North Africa and the Middle East.

Voluntary Contributions Fund (Zbynek Skvor)

The income for the year had reached $22K, including a contribution of $5K from the MTT Society. A total of $14K had been committed so far in the year 2000.
9 Student Branches were receiving the All-Magazine Package, but it was not clear what benefit was being derived because of lack of feedback. More applications would be welcomed. The VCF was also supporting travel by IEEE members presenting papers at IEEE conferences in Region 8, subject to approval by the author's Section. Low income Sections were invited to propose new projects for support from VCF, especially for Student Branches, Chapters or other Section projects.

Focus Groups

Existing projects agreed at the Oslo meeting

I. (W Watte) Motion: The R8 Committee approves the continuation of the efforts on the initial IPSIN (IEEE Private Sector International Network) and the proposal that IPSIN be absorbed into the work of an Industrial Relations *ad hoc* Committee to improve industrial liaison in Region 8. **Approved for further study**.

II. (G Hancke) Membership Development 'best practices' project was withdrawn.

III. (W Al-Rumaih) In the absence of the project champion the Member Benefits project was postponed for consideration at the next Region 8 meeting in Seville.

New proposals.

W Watte **Motion (a)**: Region 8 should create an *ad hoc* committee for industrial relations (cost $6K), in co-operation with existing project I. The committee would comprise 5 R8 members with industrial experience, chaired by W Watte. **Approved**

Motion (b): Region 8 Student Branches should promote university-industry relations, in combination with the student exchange project (SEP)**. Approved for further consideration and budget proposal in Seville**

A Schwab Motion (c): Region 8 should promote the affordable delivery by IEEE of information in electronic form by the issuing of licences to needy Sections.

An investigation of ways to allow affordable access to IEEE electronic publications and online services (cost $14K) **was not approved, on grounds of estimated cost.**

D Baker Motion (d): The R8 Committee tasks the Regional Director and the new V-P RAB (M Papo) through RAB and TAB, to urge PAB to investigate ways and means to drastically improve the delivery of IEEE hardcopy journal. **Approved.**

A C Davies Motion (e): Region 8 should establish a team led by M Eriksson to develop mechanisms for improving relationships with non-IEEE entities**,** including industry, universities and national societies. **Approved for reporting back** within 4/5 months, with a budget of $3K, with a recommendation to consider combining with project I.

C Borgert Motion (f): Section Chairs should be more active in identifying possible new Chapters and Student Branch Chapters using SAMIEEE. **Approved for action at no cost.**

Motion (g): K Richter to bring to the Section/Chapter Support Committee of RAB a proposal that IEEE Societies provide at least double resources for new Chapters, including GOLD Chapters and Student Branch Chapters, based on the existing level of $180 per year. **Approved at no cost to Region 8.**

Motion (h): The R8 Committee to provide financial incentives for Chapters to become more active in the start-up phase, up to $1K for every new Chapter in the first year, within a maximum total available of $20K. **Not approved, but referred to A C Davies for further study.**

Motion (i): Region 8 should promote the establishment of funded partnerships between existing Chapters and new Chapters in other R8 Sections. **Approval was given** for the R8 Chapter Co-ordinator to bring a proposal to the Seville meeting.

Motion (j): Region 8 should support travel expenses up to $3K per year to bring experienced volunteers to the inaugural meetings of new Chapters. **Not approved.**

P M Larsen Motion (k): Region 8 to support with a budget of $3,000 the setting up of a Task force, to be led by P M Larsen, to define a program with a budget for continuing training of R8 Section officers, to report back to the Seville meeting. **Approved.**

Region 8 Committee Meeting

1. **Voting members** for the meeting were agreed to include all Appointed Representatives
2. The **meeting agenda** and the **minutes from the 74th meeting of the Committee** held in Oslo on May 13/14th 2000 were approved (subject to a correction to Minute 7.1 which should stop after the word 'Region 8'.

3. Treasurer's Report

The Treasurer, Hans Schmitt, presented the actual financial status versus the budget for 2000. The expenses of the Oslo meeting were lower than expected. The declining value of the Euro with respect to the US dollar would affect Region 8 eventually, but the finances were basically in good shape.

He also presented the proposed budget for 2001.

A motion to approve the budgets was carried unanimously.

The Treasurer reminded Section Chairs to provide bank account data for the payment of expenses via the A95 expense claim form, and also drew attention to the loss of IEEE rebates caused by late filing of the annual Section financial reports.

4. Motions from the Caucus

Conference Committee (B. Zajc)

(a) The Region 8 Committee approves the revised budget for EUROCON 2001 as proposed by the Conference Committee. (Carried).

(b) The Region 8 Committee approves $2500 for its share in the expense of the accreditation workshop to be held in Bratislava, Slovakia after EUROCON 2001 on July 8/10th 2001. (Carried)

Educational Activities (A Szabo)

The Region 8 Committee should increase the grant for the R8 Outstanding Speakers program from $500 to $750. (Carried)

Focus Groups

The motions from the Focus Groups reported above were dealt with in the Region 8 Committee Meeting. The actions decided upon are reported in that part of the Minutes.

5. Elections

The results of the elections were as follows:

Vice Chair Technical Activities: A C Davies

Vice Chair Membership Activities: G Hancke

It was proposed to change the bylaws to define more precise rules for the election of the N & A candidates as follows:

The Region 8 N & A committee shall consist of the following members:

- Region 8 Director
- Vice Chair Strategic Planning and Past R8 Director
- Director-elect during their term of office
- Two members elected, *for a period of 2 years renewable, by the R8 Section Chairs*

Nominations for candidates will come from Section Chairs during the R8 Committee Meeting at election time.

Candidates will have to fulfil one of the following criteria:

- *be a Section Chair in office*
- *having been a Section Chair within less than 3 years*
- *having been a Section Chair and be presently active in an elected or appointed position of the R8 Committee.*

Section Chairs can nominate themselves.

Since a bylaw change requires notice to be provided at least 4 weeks prior to the meeting, the new rules were approved as an "operational procedure" for this meeting only. They will be brought up again for final approval at the Seville meeitng.

Section Chairs elected to the Nominations and Appointments Committee:
M A Eriksson (Sweden) and A Y Bilal (Egypt).

6. **Future meetings**

The Committee agreed with the schedule of meetings proposed by the Director-elect as follows:

2001 Seville, March 3rd-4th Edinburgh, September 1st-2nd

7. **Closing remarks by the Director**

The retiring Director, Rolf Remshardt, thanked his colleagues for their support and their friendship during his term of office. He identified a number of key areas where he felt that good progress had been made. In particular he cited:

Increased help for countries with problems through the setting up of the Help Desk and the Section 99 Co-ordination team

Visits to the Gulf region and Iran and the formation of over 10 new Student Branches and Chapters

The Student Branch Congress in Eindhoven was a R8 highlight and the successful Student Paper Contest in Cyprus reflect very active student member involvement in the region

The new international Student Exchange Program (SEP) database will be available via the Web by the end of the year.

Chapter formation continued at a high rate and the first Division IX R8 Chapters meeting was held in Istanbul.

Two new Sections formed, in Iceland and Jordan

The new Region 8 Outstanding Speakers Program

Continuing efforts to improve financial benefits and services for members in Region 8

Greater awareness of globalization at the Board of Directors and RAB level

Development of the role of the Brussels Office in serving Region 8

He also thanked the members of the Egypt Section, especially Professor Bilal and Dr Younis for their hospitality and for ensuring that the visit to Egypt was so successful.

The incoming Director, Levent Onural, thanked Rolf Remshardt for the immense amount of work that he had done on behalf of Region 8 .

Meeting adjourned at 1600

IEEE Region 8

Minutes of the 76th meeting of the Region 8 Committee held in Seville, Spain on 3rd - 4th March 2001

Schedule:

Information items

Caucus sessions

Focus Groups

Region 8 Meeting

Information items

1. The Director, Levent Onural, opened the meeting by calling for a silent tribute to the memory of the late Professor A Y Bilal, Chair of the Egypt Section. A statement of condolence was signed by all present for presentation to Professor Bilal's widow.

The Director then presented his plan for a revised structure for Region 8 meetings, which would divide the business between a Consent Agenda, for items commanding the full support of the meeting without further debate, and a Discussion, or Action, Agenda on which items requiring further consideration would be placed for formal decision by a vote of the Committee. He saw his main goals to be:

- increased technical activities
- more emphasis on accreditation and educational activities
- further development of student activities
- inclusion of a standards representative on the Region 8 Committee
- review of Section vitality and effectiveness

2. The distinguished IEEE visitors, President-elect Ray Findlay, Past V-P of Educational Activities Board Art Winston, and Director-Emeritus Ted Hissey, made brief presentations to the meeting.
3. Cecelia Jankowski, Managing Director of the Regional Activities Department in Piscataway, pointed out that there were now about 58,000 Student Members out of a total membership of 366,000, and that student membership in Region 8 was growing rapidly. She reminded Section Chairs that all rebates earmarked for Chapters and Student Branches should be passed on to provide a basic resource. New training initiatives were coming on stream to help raise the quality of entity administration.

She also drew attention to the rules for eligibility for election to volunteer positions, particularly in respect of the Bylaws. Section and Chapter Officers must be full members in good standing. Online access to member personal data now allowed members to check their details and to renew their membership electronically. She also urged all volunteers to use the IEEE alias for e-mail.

4. Student Branches from the Spain Section then gave a presentation describing their activities.

CAUCUS I Information Session

1. Treasurer's Report

Hans Schmitt presented the outcome of the year 2000 budget, noting that the income from the Region 8 Assessment of $11 per member was growing steadily because of the continuing increase in membership. He presented the budget proposal for 2001, noting that there were funds available for support of Section projects.

He announced that bank card signatures were now required to include one from Piscataway (normally Tom Lynch or Mike Sosa from the IEEE

Finance Department). He asked all delegates to provide him with their bank account details to expedite the wire transfer of payments in respect of expense claims.

2. Voluntary Contributions Fund

Zbynek Skvor reviewed the scheme, now in its seventh year, and defined the rules for grants to be made to individuals. Application forms for new grants were now available on the VCF web site, which also listed the recipients of grants made in 2000.

3. Vice Chair for Strategic Planning

Rolf Remshardt, Past Director, reported on the meeting of the Strategic Planning Committee (SPC) which had begun the task of developing a strategy for Region 8. He would report on this at the next meeting, in Edinburgh.

As Chair of the Nominations and Appointment Committee (N & A), he noted that the Bylaw revision proposed at the Cairo meeting would be presented for formal approval. The death of Professor Bilal had caused a vacancy in the N & A Committee which needed to be filled by election. The election of the Director-elect for Region 8 in 2002 would also be held, but because there were 4 candidates the Committee first had to decide whether there should be 2 or 3 candidates in the November election.

He also reported that the N & A Committee needed many more nominations for volunteer positions not only for Region 8 but also for IEEE committees (e.g. RAB, TAB, EAB, etc.)

Awards and Recognition

Hans Peek reported that because of his appointment to the RAB Awards and Recognition Committee he could not be involved in the nomination

of Region 8 members for RAB awards. This would be dealt with by Rolf Remshardt this year.

The Region 8 Section Volunteer Award would be presented to Mr M El-Debeiky of the Egypt Section at the meeting in Edinburgh. Nominations forms were now available for the 2001 awards.

Vice Chair Technical Activities

The Vice Chair, Tony Davies, introduced the Chapter Co-ordinators attending the meeting.

1. Jozef Modelski (Region 8 Chapter Co-ordination Chair) reported that there were over 280 Chapters in Region 8. The new Chapters needed help through the successful program of co-ordination in Region 8, but also needed a stronger connection with the parent Society co-ordinator and with their Section Chair. His aim would be to give maximum support to Chapters in low income countries and to invite Distinguished Lecturers to visit those parts of the Region.
2. Tariq Durrani (Chair Conference Committee) reported on the meeting of the Conference Committee at which it reviewed its mandate. It was urged that closer ties should be established with IEEE Societies to encourage them to hold more of their major conferences and other technical meetings in Region 8 countries.

   Progress on planning was reported for EUROCON 2001, MELECON 2002 and AFRICON 2002.

A proposal for a series of conferences on trends in engineering education from Jacob Baal-Schem was under consideration by Educational Activities.

3. Tuncay Birand (Chair,Educational Activities) said that he wanted to strengthen links with the IEEE Educational Activities Board and the

EA Department in Piscataway, and to develop the Region 8 involvement in accreditation activities and lifelong learning. He also hoped to see increased support for educational activities from Section Chairs.

Kurt Richter (Lifelong Learning) announced that a tutorial had been organised on New Media in Education at the EUROCON 2001 conference. There would also be a post-conference workshop on Accreditation led by Tom Cain, Chair of IEEE Global Accreditation Council.

He also reported on the IEEE Leadership Program - Train the Trainers - a series of workshops for 10-25 members in conjunction with region 8 events such as conferences. The workshops include:

(a) Interpersonal and leadership skills (Kurt Richter)

(b) Managing projects (Margaretha Eriksson)

Jacob Baal-Schem reviewed the outcomes from the IEECEE Conference held in Davos in September 2000, and proposed that a series of similar small-scale meetings dealing with issues in engineering education should be planned. The first of these would be held Sept 22-27th in Antalya, Turkey, if sufficient support could be attracted.

Vice Chair Membership Activities

Gerhard Hancke (Chair MA) introduced the MA officers and their responsibilities, and set a goal of finding new ways of delivering better value for members, to give them more incentive to continue their membership.

Duncan Baker, Editor Region 8 News, reported that he had kept within the 2000 budget, but because of the growth in membership and increased production costs the year 2001 budget would need to be higher.

Iiro Hartimo, Membership Development, referred to the report from Peer Martin Larsen on the activities in 2000, and announced that the strategic plan for 2001 would be published soon.
This would include more emphasis on recruitment at conferences, asking all Sections to appoint a MD Officer and improve interaction with Student Branches, more MD articles in the R8 News, better links with the national societies, create more Sections and rejuvenate dormant Sections, and develop more Women in Engineering affinity groups.

A report from Jaafar Al-Ibrahim on Section 99 activity was received.

Jeremy Newberry, Electronic Communication Co-ordinator, reported on plans to enhance the usage of the Region 8 website. He requested more support from Section Chairs to improve the supply of data and to encourage greater use for entity purposes and by local members.

Jorge Sanchez-Ponz, GOLD Co-ordinator, reported on a range of new initiatives from IEEE to promote GOLD groups in Region 8, which had only 5 Sections and 50 members listed under the GOLD label. A GOLD Congress was being planned for 2002 in conjunction with the Region 8 Student Branch Congress. He urged all Section Chairs to appoint a GOLD co-ordinator and to look for volunteers.

Adolf Schwab (Chair for RAB Section / Chapter Support Committee) reported on the plans for Sections' Congress 2002 to be held in Washington DC. The recommendations from SC'99 in Minneapolis were being reviewed to check progress on their implementation.

Vice Chair Student Activities

Christian Borgert, the Vice Chair, urged Section Chairs to give much more attention to student activities. There were now 11,500 student members in Region 8, 20% of the total membership, with over 150 Student Branches. There were only 6 Sections without a Student Branch. More resource could be made available if more Student Branches were to be formed, with the current rebate of $3 per student.

Giorgi German (Region 8 Student Representative), Javier Macias Guarasa (Student Awards and Recognition), Martin Bastiaans (Student Paper Contest), Gozde Bozdagi (Past Chair Student Activities), and Jens Hannemann (Editor Region 8 Student News), each made presentations arguing for more support for and more involvement by Region 8 in student activities. More students need to become active, by putting forward nominations for awards, attending events such as SBC 2002, entering the Student Paper Contest, providing material for R8 Student News, and encouraging greater contact with Sections.

The 2001 Student paper Contest will be held at EUROCON 2001 in Bratislava, July 5-7th. There were 14 papers submitted, of which 6 were chosen as finalists.

Caucus II Feedback and Discussion Session

The following motions emerged from the discussions and were assigned to the Consent Agenda

1. Region 8 should provide financial support to Chapters in low income Sections to a maximum of $600 per year if Society support is too low, with a total commitment of $3600 per year.

2. An additional $4,000 grant to be made for tutorials on project management and leadership, and new media in education, at EUROCON 2001.
3. The agreement for the Egypt Section to host MELECON 2002 to be signed, subject to a $5,000 limit on surplus/loss.
4. To accept the proposal to hold AFRICON 2002,under IEEE rules, in South Africa, with no R8 financial involvement.
5. All Sections to appoint a Student Activities Officer and report back in Edinburgh.

The following items were placed on the Action Agenda:

6. Market research to be conducted to survey the level of support for a Mediterranean Conference on Engineering Education, using a loan from R8 up to a maximum of $4,000. Jacob Baal-Schem to report to the Edinburgh meeting. **Motion carried**
7. Region 8 to hold a GOLD Congress in 2002, with financial support of up to $15,000 from R8. Sections would be asked to provide support for their GOLD participants. **Motion carried**
8. Region 8 to provide $60,000 for the 2002 Student Branch Congress. **Motion carried**
9. Membership retention program to be intitiated for recent graduates. After 2 years Student Branches to receive $10 for each member retained. **Motion carried**
10. Encourage Student Branches to attend their Section EXCOM meetings, by providing $50 for each report submitted, to a maximum of $5,000 in 2001. **Motion carried**

Focus groups

Existing projects

11. Member benefits study (W Al-Rumaih). Motion to stop the project on the grounds of no progress reported. **Motion carried**
12. Training of volunteers (I Hartimo) Friendly amendment proposed to combine with initiatives on management training (K Richter) **Accepted**
13. Relationships with non-IEEE entities (M Eriksson). Report presented, to be followed up with a further report at the Edinburgh meeting. The project will be combined with the IPSIN proposal (W Watte)
14. Improved delivery of IEEE journals (D Baker) Oral report presented but no early resolution of the problem appears possible.
15. Identify new opportunities to create new Chapters and Student Branches. Project in progress.
16. Student Exchange Program (SEP) is now on the Web. Section Chairs asked to check their entry.

Focus Group: plenary session

The Director defined the categories under which the Focus Group topics could be listed:

Area issues (Nordic, Western and Central Europe, Western and Northern Mediterranean, Middle East and Africa, Eastern Europe and Russia).

Functional issues

Organisational issues (Internal Region 8 issues, such as Continuing Education, locally staffed support centres across R8, distinguished lecturer programs for all, services for disabled people, affordability of IEEE services, better information on IEEE conferences held in R8).

Motions from Focus Group Sessions:

17. R8 to institute an award for the best chapter of the year, with a budget of $2,000 for the planning group, to report at Edinburgh. **Carried**
18. R8 to provide a training program for conference and workshop organisers, with a planning budget of $2,000. Report at Edinburgh. **Carried**
19. The R8 Director to ask TAB/TNC to extend the Distinguished Lecturer Program to general and/or student related topics. **Carried**
20. The R8 Director to ask TAB/TNC to extend the DLP to Student Branches and Sections without Chapters. **Carried**
21. R8 OPCM to be asked to move GOLD from MA to SAC. **Not carried**
22. The focus group on Industrial Relations asks for a budget of $5,000 for one meeting in Oslo in conjunction with ICEE in August 2001. **Carried**
23. R8 Director to propose to RAB/TAB that all members receive a credit towards downloads from Xplore, to enhance the value of IEEE membership. **Carried**
24. Market research to be conducted among R8 members on their needs for electronic services. **Carried**
25. R8 to devise a sign-off procedure to be used by all meeting organisers using the IEEE logo, requiring notification to the local entity where the meeting is to be held. **Carried**
26. R8 to set up a task force to help Sections facing difficulties finding volunteers. **Carried**
27. A proposal on recruitment and training of volunteers was withdrawn.
28. R8 Director to recommend to EAB to make self study courses from non-IEEE sources available to Sections on request. **Carried**
29. R8 to conduct a survey of membership needs for Continuing Education material. **Carried**

30. Sections to be urged to co-operate with the Continuing education centres of universities. **Carried**
31. R8 director to ask TAB to make the proceedings of panel discussions and tutorials held at conferences and workshops available electronically to members. **Carried**
32. R8 Director to ask RAB/TAB Section/Chapter Support Committee to use the membership profile data (TIP) for electronic information distribution. **Carried**

Region 8 Committee Meeting

1. **Voting members** for the meeting were agreed to include all Appointed representatives.
2. The **meeting agenda** and the **Minutes** of the 75th meeting of the Committee held in Cairo on October 14 - 15th 2000 were approved.
3. **Consent Agenda**

A list of all items consigned to the Consent Agenda is provided separately.

4. **Treasurer's Report**

The Treasurer, Hans Schmitt, presented the financial statement for the year 2000 for approval and the status of the year 2001 budget. A motion to close the budget for 2000 was approved unanimously.

5.**Nominations and Appointments**

The amendment to R8 Bylaw R8-304.2.2 previously discussed at the meeting in Cairo was approved.

The vacancy on the N & A committee caused by the death of Professor Bilal was filled by the election of Magdalena Salazar-Palma.

6. **Election of Candidates for Director-elect 2002**

The Region 8 Committee voted to offer 3 candidates for the election in November.

The candidates chosen by ballot were:

Duncan Baker, Tony Davies and Baldomir Zajc

7. **Action Items/Motions from the Caucuses and Focus Groups**

The decisions on these items and the list of assignees are shown under a separate heading

8. **Future Meetings**

The next meeting will be held in Edinburgh on September 1st - 2nd 2001. No decision has been made on the location and timing of the first meeting in 2002, but the second meeting will be held in Washington DC, in conjunction with Sections' Congress '02.

9. **Closing Remarks by the Director.**

The Director thanked the Spain Section for hosting the meeting which had been very successful. He noted that the actions approved during the meeting had committed the expenditure of $168,000.

10. **Adjournment**

The meeting was adjourned at 1630.

NOTES FROM THE SEVILLE MEETINGS

Strategic Planning Committee Chair - Rolf Remshardt

1. SPC would be developing a Strategic Operating Plan, with greater emphasis on the role of Sections. The Vice Chairs would be directly involved in this work. The outcomes would be included in the Consent Agenda of future Region 8 meetings.
2. Region 8 needed to define its own Mission Statement, covering all activities within its present and future responsibilities.
3. Adolf Schwab presented an overview of the role and the importance of Strategic Planning in R8, taking account of the complex structure of IEEE.
4. The next meeting of SPC would be held on August 31st 2001 in Edinburgh.

Nominations and Appointments Committee Chair - Rolf Remshardt

1. The death of Prof Bilal had caused a vacancy on the Committee which needed to be filled by election by Section Chairs, using the amended Bylaw R8 304.2.2 (to be ratified by the R8 Committee).
2. The election of the candidates to be included on the November ballot would be held during the R8 Committee Meeting. There also had to be a decision on the number of candidates (2 or 3) to go forward.
3. Elections for the Vice Chair positions for 2002 would be held at the meeting in Edinburgh. A call for candidates would now be issued.
4. Hans Peek and Jorge Sanchez-Ponz had agreed to act as Tellers for the elections. The list of voting members would be determined by the R8 Committee.
5. The next N & A Committee meeting would be held in Edinburgh on August 30th 2001.

OPCOM Chair - Levent Onural

1. The meeting schedule and arrangements for the Seville meeting were reviewed and agreed.
2. The Director outlined his plans for the format for the Meeting Series, proposing that it would be advantageous to follow that used by the IEEE Boards, with the business split between a Consent Agenda and an Action Agenda. An Agenda Book would be provided for the first time and updated during the meetings, with the help of staff from the Brussels Office.
3. The Caucus meetings would be used for (I) Information and (II) Discussion and Feedback purposes. The Vice Chairs were asked to introduce their Appointed Representatives and to describe their job responsibilities.
4. It was agreed that Focus Groups would be held at every Region 8 meeting. They allowed the Section Chairs to become much more strongly involved and to contribute ideas.
5. The GOLD award (to Nigeria Section) and the R8 Volunteer Award (to Egypt Section) were noted.
6. Future meetings: After the meeting in Edinburgh, Sept 1st and 2nd, 2001, the most likely venue for the first meeting in 2002 was South Africa. The second meeting would be held in conjunction with Sections' Congress 2002 in Washington DC.
7. The next meeting of OPCOM would probably be by telephone before the summer.

Attendance list

Director - Levent Onural **Past-Director** - Rolf Remshardt **Treasurer** - Hans Schmitt **Secretary** - Charles Turner

Vice Chairs: **T A** Tony Davies **M A** Gerhard Hancke **S A** - Christian Borgert

Section Chairs

Austria - Michael Muhr

Benelux - Cor Claeys

Bulgaria - Jordan Kolev (*vice* H. Hristov)

C & S Italy - Domenico Solimini

Croatia - Aleksandar Szabo

Cyprus - Costas Stasopoulos (*vice* N. Timotheou)

Czechoslovakia - Jan Hlavicka

Denmark - Soren Holdt Jensen

Egypt - Mohamed Younis

Finland - Iiro Hartimo

France - Jean-Gabriel Remy

Germany - Hans Strack (*vice* Hans Hartnagel)

Greece - Philip Constantinou

Hungary - Gabor Peceli

Iceland - Jon Benediktsson

Iran - Hassan Ghafoori-Fard

Israel - Ady Seidman

Jordan - Omar Asfar

Kuwait - Mansour Jaragh (*vice* A Al-Ghunaim)

Nigeria - Issac Adekanye

N. Italy - Bruno Ricco (*vice* C. Mossotto)

Norway - Terje Gjengedal

Poland - Ryszard Jachowicz

Portugal - Joao Costa-Freire (*vice J. Cunha)*

Romania - Mircea Bodea

Rep of Macedonia - Ljubomir Nikoloski

Russia - Henrich Lantsberg

Saudi Arabia East - Khaled Al-Fawaz

Slovenia - Sasa Divjak

South Africa - Willie Cronje

Spain - Magdalena Salazar-Palma

Sweden - Margaretha Eriksson

Turkey - Ezhan Karasan

Ukraine - Yevgeni Volodarskyy

United Arab Emirates - Syed Zaidi (*vice* E Bastaki)

United Kingdom and Rep of Ireland - Tom Hammons

Yugoslavia - George Paunovic

Section 99 (Morocco- M.Essaidi)

Appointed Members

Awards & Recognitions - Hans Peek

Conference Co-ordinator - Tariq Durrani

VCF Co-ordinator - Zbynek Skvor

Region 8 Student Representative - Giorga German

Electronic Communication Co-ordinator - Jeremy Newberry

Region 8 News Editor - Duncan Baker

Student Paper Contest Co-ordinator - Martin Bastiaans

Student Awards & Recognitions - Javier Macias-Guarasa

Brussels Office **Jacques Kevers - Manager** **Sonja Verstraeten - Staff**

Chapter Co-ordinator - Jozef Modelski

Educational Activities - Tuncay Birand

GOLD Representative - Jorge Sanchez-Ponz

Student News Editor - Jens Hannemann

IEEE Visitors

Ray Findlay - President-elect

Art Winston - Past Vice President, Educational Activities Board

Ted Hissey - Director Emeritus

Cecelia Jankowski - Managing Director, Regional Activities Department

Apologies: Switzerland Section, Saudi Arabia West Section

Edinburgh Meeting Minutes

Contents:

Preliminary Session

Caucus I. Information and Feedback

Focus Groups

Caucus II. Discussion and Action Items

Minutes of the 77th Region 8 Committee Meeting

Preliminary Session

1. Director's Introduction

The Region 8 Director, Levent Onural, began the meeting by welcoming the members of the Region 8 Committee and the visitors from IEEE Boards. He also welcomed those new to the Committee, including the Chair of the newly formed Bahrain Section.

Since the meeting in Seville he had referred the Focus Group recommendations 19,20,23,28,31 and 32 to RAB and TAB for consideration.

He reminded members of the new financial controls now operational, especially the requirement for bank signature cards. **He asked all Sections to review their procedures and to comply with the new requirements as soon as possible.**

Responding to questions from members the Director stated that exemptions might be granted for Sections if there were legal problems over compliance. **It was also advisable for Sections to clarify the legal status of IEEE within their country.**

He reported that in future the election of the V-P of RAB would be determined by the IEEE Assembly, comprising all 20 Directors and the 'three Presidents', and not the RAB Assembly.

The basic membership dues would be raised by $15 for 2002, together with increases in the dues of most IEEE Societies.

2. Secretary's Report

Charles Turner reviewed the arrangements for the meeting series and the procedures for claiming expenses.

3. Visitors' Remarks

The Director introduced the visitors from the various IEEE Boards who each gave short presentations. In particular, the President, Joel Snyder, congratulated Region 8 for their continuing growth under strong volunteer leadership, which had made the Region one of the most active in IEEE.

4. UKRI Section

As the host Section, UKRI was invited to make a short presentation on the work of the Section and its Chapters. Tom Hammons, UKRI Chair, reported on a record of very high growth in membership and Chapter development. It was also notable that for the first time Student Branches were being formed at 9 universities, to replace the traditional scheme in UK & RI, whereby all student members were organised within a single entity.

Caucus I

5. Reports From The Vice Chairs

V-C Technical Activities (Tony Davies)

(i) Educational Activities (Tuncay Birand)

- the monthly REPCOM meetings were uncovering a number of problems concerning new types of courses, such as IT and web-based instruction, and classification of many new members as 'associate grade' because their educational background was not understood by IEEE
- **the so-called REPLIST had been distributed for every Section, and feedback to Piscataway was essential to maintain the integrity of the database.**

(ii) Conferences (Tariq Durrani)

- The Conference Committee meeting report, including reports on EUROCON 2001 (Bratislava, July 4-7th), MELECON 2002 (Cairo, May 6-8th), and AFRICON 2002 (Fancourt, South Africa, October 1-4th) had been distributed. Three motions had been prepared for the Committee's consideration.

(iii) Chapter Coordination (Josef Modelski)

- **proposals for the Chapter of the Year award were invited**

- Region 8 funding was being sought for EMS Chapter Chairs to organise an event at the EMS Conference in Cambridge, England in August 2002.

Vice Chair Membership Activities (Gerhard Hancke)

(i) Membership Development

- a growth rate of 9% had been achieved in 2001
- $5K was still available for membership development projects
- Senior Membership elevation target had been met in Region 8

(ii) Gold (Jorge Sanchez-Ponz)

- **there were 6,700 GOLD members in Region 8 but only 5 GOLD groups**
- GOLD awards had been given to the Benelux, Germany and Egypt Sections
- approval would be sought for a $250 grant for GOLD groups that established a GOLD group in a nearby Section **(placed on the Consent Agenda)**

(iii) Section 99 (Jaafar Al-Ibrahim)

- visits had been made to Jordan, Iceland and Bahrain
- awards were presented to Rolf Remshardt, Gerhard Hancke, Isa Qamber, Peter Sawe, Adel Alimi, Iiro Hartimo and Margaretha Eriksson for their work in Section development within Section 99

(iv) Region 8 News (Duncan Baker)

Duncan Baker announced that this would be his last meeting as Region 8 News Editor and wished his successor, Roland Saam, great success in his new role.

Student Activities (Christian Borgert)

- a 22% increase in Student membership had been achieved in Region 8
- the next Student Branch Congress (SBC) would be held in Cairo, Egypt, in conjunction with MELECON 2002, for which $60K had already been approved
- leadership training workshops for students members would be continued
- the Student Paper Contest had been held successfully in Bratislava in July in conjunction with EUROCON 2001.

- there were now 6 United Nations languages being used on IEEE membership application forms
- BURAN (the publication of the Barcelona Student Branch) had received high praise as a multilingual magazine
- **Sections were reminded of the Seville Focus Group recommendation that all Sections should appoint a Student Activities Chair and Webmaster**

Strategic Planning Committee (Rolf Remshardt)

A review of the work of the SPC will be presented at the next Region 8 Meeting in April 2002.

Nominations and Appointments Committee (Rolf Remshardt)

The elections for the positions of the Vice Chairs of Technical Activities, Membership Activities and Student Activities would involve only the incumbents since no other candidates had been nominated.

Election statements were made by each of the candidates.

Awards and Recognitions (Hans Peek)

Nominations for the Region 8 Section Volunteer Award should be submitted to Hans Peek before December 31st.

Henrich Lantsberg presented a certificate of Honorary Membership of the Russian Popov Society to Duncan Baker, Editor of the Region 8 News.

Voluntary Contributions Fund (Zbynek Skvor)

A report of the activities during 2001 was presented, together with new rules and guidelines for grants. Although income had fallen this year there were adequate funds available for further grants to be made before the end of the year.

Region 8 Committee Meeting

1.The Agenda for the meeting was approved.

2.The Minutes of the 76th Meeting held on the 4th March 2001, in Seville, were approved.

3.Treasurer's Report (HJS)

The expenditure for the year to date was reviewed against the 2001 Budget. The budget proposal for 2002 was presented to the Committee for approval, under which 121KUSD would be drawn from reserves. **A motion to approve the 2002 Budget was approved unanimously**.

The two main items of expenditure would be the R8 Student Branch Congress to be held in Cairo, Egypt (60KUSD) and Sections' Congress SC'02 to be held in Washington DC (140KUSD). In addition a contribution of 300USD would be requested from each Section to help with the costs of sending the Section Chair to SC'02. Low income Sections would not be asked to make a contribution.

Region 8 would also pay the registration fees of 260USD for a second and third delegate from any Section, but all other expenses including hotel and travel for additional delegates would have to be borne by the Section.

4.Consent Agenda

Items from Motions 1,2,3,4,5,6,7,8,11,12,13,16,17, 21 and 22 were taken under the Consent Agenda.

5.Action Items from the Caucus meetings and Focus Groups

The following motions were put to the Committee for approval:

Item 9 Approved with an increase in budget from 3KUSD to 13.5KUSD

Item 10 Approved subject to the removal of the budget

Item 14 Approved with a request to RAB for 1KUSD per newly formed Section

Item 15 Approved after two amendments to ensure that the motion conforms to existing IEEE Bylaws

Item 18 Not approved after amendment

Item 19 Approved with a total budget of 9KUSD

Item 20 Approved

6.Elections of the Vice Chairs

The results of the elections, in which 42 voting members participated, confirmed the re-election of the three incumbents, Tony Davies, Gerhard Hancke and Christian Borgert.

7.Bylaw Amendment

The following amendment to each of the Bylaws R8-304.1.2, 304.3.2, 304.4.2, 304.5.2, 304.6.2, and 304.7.2 was approved.

The Region 8 [ ] Subcommittee is appointed by the Vice Chair for { } from recommendations by the Region 8 *Operating Committee as well as recommendations by the Region 8* N & A Subcommittee.

8.Awards

The UKRI Section Chair, Tom Hammons, was presented with the Regional Activities Board Section Sustained Growth Award

9.Future Meetings of the Committee

The following meeting dates and venues were confirmed:

Budapest, Hungary April 20th / 21st 2002 at the Danibus Thermal Hotel Margit Island

Washington DC October 18th / 21st 2002 at the J W Marriott Hotel

Reykjavik, Iceland June 28th / 29th 2003 at the Loftleidir Hotel

Proposals for future Committee meetings would be welcomed from Region 8 Sections.

10.Closing Remarks by the Director

Levent Onural thanked the UKRI Section Chair, Tom Hammons, and his colleagues for their work in ensuring the success of the meetings and special events held in Edinburgh

11.Special Motion

The following motion was approved with acclamation:

'The Region 8 Committee thanks Duncan Baker for his skilled and outstanding contribution to the successful development and editorial management of Region 8 News during his term as Editor'.

12. The meeting was adjourned at 1700

Report on the Focus Groups

Levent Onural described the format to be used for the Focus Groups, referring to the need to keep track of existing projects. It was essential not only to start up new projects but also to shut down projects that had been completed or had run their useful course.

The details of Focus Group projects would be put up on the Web to enable Committee members to follow the progress being achieved and to make their own inputs to the project teams.

Review of Existing Projects.

Reports were presented on the projects agreed at the Seville meeting, as reported in the Minutes.

New Topics.

Using the guidelines adopted at the Seville meeting topics were sought under the headings:

(i) geographical area issues

(ii) functional issues

(iii) organisational issues

The Committee voted to select the following 6 topics for Focus Groups to discuss:

Industrial Relations (RAR)

Member Recruitment and Retention (CB)

Continuing Education (ACD)

REP List (CWT)

Dues and Funding (GH)

Banking (HJS)

Caucus II.

The motions from the Focus Groups were presented for discussion by the whole committee. The motions were assigned as follows:

Industry Relations (RAR).

1. The R8 Director shall appoint an Industry Relations Co-ordinator, whose duties will be defined by a R8 task force to be appointed by the Director.

Funding: 5KUSD. Schedule: Budapest meeting, April 2002.

Assigned to the Consent Agenda.

2. The R8 Committee recommends that Section Chairs should appoint an Industry Relations Officer (IRO) who shall assist the R8 IRC.

Funding: none specified. Schedule: Budapest meeting,

April 2002.

Assigned to the Consent Agenda.

3. The R8 Director shall request IEEE to prepare a presentation on IEEE benefits to industry for dissemination to company employees at all levels, emphasising new approaches to partnerships with industry.

Funding: to be determined. Schedule: Budapest meeting,

April 2002.

Assigned to the Consent Agenda.

Member Recruitment and Retention (CB).

4. The R8 Committee to form an *ad hoc* committee for Membership Recruitment and Retention, to be chaired by Christian Borgert.

Funding:none. Schedule: Budapest meeting, April 2002.

Assigned to the Consent Agenda.

5. Christian Borgert to address the problem of the impact of the dues increase on membership retention in low income countries at the Membership Development Committee meetings in November 2001 and February 2002.

Funding: none. Schedule: report to the Budapest meeting.

Assigned to the Consent Agenda.

6. R8 to start a pilot program in the Czechoslovakia Section to analyse the impact of the free student membership offered in IEEE Societies on membership retention. Giorgia German will report to the Budapest meeting.

Funding: none. Schedule: April 2002.

Assigned to the Consent Agenda.

7. R8 VC for Student Activities to ask Society Presidents to ensure that SA and MA are informed about future free membership programs.

Funding: none. Schedule: Budapest meeting, April 2002.

Assigned to the Consent Agenda.

8. R8 VC for Student Activities to report on existing SAC/GOLD projects for member recruitment and retention during the Budapest meeting.

Funding: none. Schedule: April 2002.

Assigned to the Consent Agenda.

Continuing Education (ACD).

9. R8 shall continue and enhance the existing leadership and management programs and develop means to train the trainers.

Funding: 3KUSD. Schedule: 3 courses at meetings in 2002.

Assigned to the Action Agenda.

10. Angelo Luvison (North Italy Section) to identify a series of volunteer training modules to parallel the professional career needs of members.

Funding: 2KUSD. Schedule: Budapest meeting, April 2002.

Assigned to the Action Agenda.

11. R8 Educational Activities Committee to investigate which summer schools would be suitable for R8 to support the attendance of student members.

Funding: none. Schedule: Budapest meeting, April 2002.

Assigned to the Consent Agenda.

REP List (CWT).

12. R8 to ask each Section to provide and maintain a list of all eligible Institutions of Higher Education relevant to IEEE's fields of interest.

Funding: none. Schedule: Budapest meeting, April 2002.

Assigned to the Consent Agenda.

13. R8 proposes that for a trial period of 2 years, all membership applications from the Region classified as 'Associate' be referred back to the Section for comment.

Funding: none. Schedule: referred for further consideration at the Budapest meeting, April 2002.

Assigned to the Consent Agenda.

Dues and Funding (GH).

14. The R8 Director is requested to seek RAB funding for seed money for newly formed Sections.

Funding: 1KUSD per new Section. Schedule: Budapest meeting, April 2002.

Consigned to the Action Agenda.

15. Members who earn less than 50% of the average income of a US engineer should pay lower IEEE membership dues as follows:

less than 25% of average income pays 25% dues.

less than 50% of average income pays 50% dues.

Funding: loss of dues income to IEEE. Schedule: Budapest meeting.

Consigned to the Action Agenda.

Banking (HJS).

16. R8 Sections are requested to clarify local regulations affecting IEEE, with legal advice if necessary.

Funding: total budget of 10KUSD. Schedule: Budapest meeting.

Assigned to the Consent Agenda.

17. IEEE, as a transnational organisation, is asked to avoid making rules that are not in compliance with national laws for money handling and ownership.

Funding: none. Schedule: Budapest meeting

Assigned to the Consent Agenda.

Other Motions.

18. R8 recommends that RAB take the necessary actions so that the IEEE and Societies member dues and fees for members living in low income countries will be kept at 2001 levels.

Funding: loss of dues income to IEEE and Societies

Schedule: Budapest meeting

Assigned to the Action Agenda

19. R8 to extend financial support to Sections in formation under Section 99, by paying seed money of 1KUSD each, including the rejuvenated Sections of Kenya and Nigeria, and the new Section in Bahrain.

Funding: total budget 9KUSD. Schedule: Budapest meeting

Assigned to the Action Agenda

Motions from the Conference Committee

20.The R8 Committee approves the following policy regarding the participation of Chapter members in conferences held in the Region by their Society:

(a) Subject to the approval of R8 Chapter Co-ordinator or R8 Director:

The Region will encourage and support holding a Chapter Chairs' meeting at the conference

The Region will provide financial support for a Chapter Chair or representative to participate in the meeting and attend the conference

(b) The VCF will be asked to provide financial assistance to Society members with low incomes to attend the conference

Funding: 20KUSD maximum per annum, plus matching funding from Societies.

Schedule: Budapest meeting

Assigned to the Action Agenda.

21.The Region 8 Committee takes note and approves the following action items recommended by the Region 8 Conference Committee:

(a) To provide publicity and offer additional assistance (through the Switzerland Section) to the Zurich Seminar on Broadband Communication.

(b) To support the Electrical and Electronics Engineering Conference in Bahrain if brought up through the IEEE Bahrain Section Chair.

(c) To continue to provide technical co-sponsorship to the Wroclaw Symposium after involvement of the IEEE Poland Section.

(d) To cover possible loss to the SELIT Seminar in Istanbul, pending receiving information and approval from the IEEE Turkey Section Chair (up to 1,500USD).

(e) To continue to support NDES 2002 with up to 2KUSD, through contact with Prof. Tony Davies.

(f) To continue to provide technical support for ICECS.

Assigned to the Consent Agenda.

22. The Region 8 Committee endorses the following recommendations of the Region 8 Conference Committee regarding the funding of 'non-Region 8' conferences held within the Region:

(a) Funding a conference requires assurance of its high technical quality.

(b) The holding of the conference should benefit IEEE member activities, therefore:

- each request should be supported either by a Section or an officer in the Region.
- to enable decisions to be made, the request should be presented ahead of time (e.g. a year before the event) and be justified by a budget proposal.
- the funding will be provided basically as a loan which should be returned (possibly with some surplus) if the event is financially successful, but may be waived if the event suffers a financial loss.
- the decisions on making these loans will be made by the Region 8 Conference Committee.

Assigned to the Consent Agenda.

Action Items for Region 8 Officers and VCs from Edinburgh

Focus Groups

Levent Onural described the format to be used for the Focus Groups, referring to the need to track existing projects. It was essential not only to start up new projects but also to shut down projects that had been completed or had run their useful course. The details of Focus Group projects would be put up on the Web to enable Committee members to follow the progress being achieved and to make their own inputs to the project teams.

Review of Existing Projects

Reports were presented on the projects agreed at the Seville meeting

New Topics

Using the guidelines adopted at the Seville meeting topics were sought under the headings:

(i) geographical area issues

(ii) functional issues

(iii) organisational issues

The Committee voted to select 6 topics for Focus Groups to discuss:

Industrial Relations (RAR)

Member Recruitment and Retention (CB)

Continuing Education (ACD)

REP List (CWT)

Dues and Funding (GH)

Banking (HJS)

Caucus II

The motions from the Focus Groups were presented by each team leader for discussion by the whole committee. The motions were assigned as follows: **Industry Relations (RAR)**

1. The R8 Director shall appoint an Industry Relations Co-ordinator, whose duties will be defined by a R8 task force to be appointed by the Director.

Funding: 5KUSD Schedule: Budapest meeting, April 2002

Assigned to the Consent Agenda

2. The R8 Committee recommends that Section Chairs should appoint an Industry Relations Officer (IRO) who shall assist the R8 IRC.

Funding: none specified Schedule: Budapest meeting,

April 2002

Assigned to the Consent Agenda

3.The R8 Director shall request IEEE to prepare a presentation on IEEE benefits to industry for dissemination to company employees at all levels, emphasising new approaches to partnerships with industry.

Funding: to be determined Schedule: Budapest meeting,

April 2002

Assigned to the Consent Agenda

Member Recruitment and Retention (CB)

4. The R8 Committee to form an *ad hoc* committee for Membership Recruitment and Retention, to be chaired by Christian Borgert.

Funding:none Schedule: Budapest meeting, April 2002

Assigned to the Consent Agenda.

5. Christian Borgert to address the problem of the impact of the dues increase on membership retention in low income countries at the Membership Development Committee meetings in November 2001 and February 2002.

Funding: none Schedule: report to the Budapest meeting

Assigned to the Consent Agenda.

6. R8 to start a pilot program in the Czechoslovakia Section to analyze the impact of the free student membership offered in IEEE Societies on membership retention. Giorgia German will report to the Budapest meeting.

Funding: none Schedule: April 2002

Assigned to the Consent Agenda.

7. R8 VC for Student Activities to ask Society Presidents to ensure that SA and MA are informed about future free membership programs.

Funding: none Schedule: Budapest meeting, April 2002

Assigned to the Consent Agenda

8. R8 VC for Student Activities to report on existing SAC/GOLD projects for member recruitment and retention during the Budapest meeting.

Funding: none Schedule: April 2002

Assigned to the Consent Agenda

Continuing Education (ACD)

9. R8 shall continue and enhance the existing leadership and management programs and develop means to train the trainers.

Funding: 3KUSD Schedule: three courses at meetings in 2002

Assigned to the Action Agenda.

10. Angelo Luvison (North Italy Section) to identify a series of volunteer training modules to parallel the professional career needs of members.

Funding: 2KUSD Schedule: Budapest meeting, April 2002

Assigned to the Action Agenda.

11. R8 Educational Activities Committee to investigate which summer schools would be suitable for R8 to support the attendance of student members.

Funding: none Schedule: Budapest meeting, April 2002

Assigned to the Consent Agenda

REP List (CWT)

12. R8 to ask each Section to provide and maintain a list of all eligible Institutions of Higher Education relevant to IEEE's fields of interest.

Funding: none Schedule: Budapest meeting, April 2002

Assigned to the Consent Agenda.

13. R8 proposes that for a trial period of 2 years, all membership applications from the Region classified as 'Associate' be referred back to the Section for comment.

Funding: none. Schedule: Budapest meeting, April 2002

Assigned to the Consent Agenda

Dues and Funding (GH)

14. The R8 Director is requested to seek RAB funding for seed money for newly formed Sections.

Funding: 1KUSD per new Section Schedule: Budapest meeting, April 2002

Consigned to the Action Agenda

15. Members who earn less than 50% of the average income of a US engineer should pay lower IEEE membership dues as follows:

less than 25% of average income pays 25% dues

less than 50% of average income pays 50% dues

Funding: loss of dues income to IEEE Schedule: Budapest meeting.

Consigned to the Action Agenda

Banking (HJS)

16. R8 Sections are requested to clarify local regulations affecting IEEE, with legal advice if necessary.

Funding: Total budget of 10KUSD Schedule: Budapest meeting.

Assigned to the Consent Agenda

17. IEEE, as a transnational organisation is asked to avoid making rules which are not in compliance with national laws for money handling and ownership.

Funding: none Schedule: Budapest meeting

Assigned to the Consent Agenda

Motions from the Caucus

18. R8 recommends that RAB takes the necessary actions so that the IEEE and Societies member dues and fees for members living in low income countries will be kept at 2001 levels.

Funding: loss of dues income to IEEE and Societies

Schedule: Budapest meeting

Assigned to the Action Agenda

19. R8 to extend financial support to Sections in formation under Section 99, by paying seed money of 1KUSD each, including the rejuvenated Sections of Kenya and Nigeria, and the new Section in Bahrain.

Funding: total budget 9KUSD Schedule: Budapest meeting

Assigned to the Action Agenda

20. The R8 Committee approves the following policy regarding the participation of Chapter members in conferences held in the Region by their Society:

A. Subject to the approval of R8 Chapter Co-ordinator or R8 Director

- The Region will encourage and support holding a Chapter Chairs meeting at the conference
- The Region will provide financial support for a Chapter Chair/representative to participate in the meeting and attend the conference

B. The VCF will be asked to assist financially Society members with low-incomes to attend the conference

Funding: undetermined. Schedule: Budapest meeting

Assigned to the Action Agenda

Budapest Meetings April 20/21st 2002 Attendance List

Region 8 Officers and Appointed Representatives

Levent Onural - Director
Tony Davies - Director-elect & VC TA
Rolf Remshardt - VC Strategic Planning
Gerhard Hancke - VC Membership Activities
Hans Schmitt - Treasurer
Charles Turner - Secretary
Ingo Ruesch - Standards Co-ordinator
Jeremy Newberry - Electronic Comms.
Jacob Baal-Schem - Conference Committee
George Contaxis - Chapter Co-ordinator
Maciej Ogorzalek - Chapter Co-ordinator
Marko Jagodic - Chapter Co-ordinator
Jean Gabriel Remy- Industry Relations
Kurt Richter - Educational Activities
Iiro Hartimo - Membership Development
Tariq Durrani - Conference Committee Chair
Jozef Modelski - Chapter Co-ordination Chair
Roland Saam - Editor R8 News
Zbynek Skvor - VCF Co-ordinator
Jaafar Al-Ibrahim - Section 99 Co-ordinator
Terje Gjengedal - Industry Relations
Giorgia German - Student Representative
Martin Bastiaans - SP Contest Co-ordinator
Gozde Bozdagi Akar - Past VC Student Activities
Guergana Mollova - Chapter Co-ordinator
Imre Rudas - Chapter Co-odinator
Cor Claeys - Chapter Co-ordinator
Magdalena Salazar-Palma - N & A Committee
Baldomir Zajc - Conference Committee

Section Chairs

Christoph Strnadl - Austria Sergei Malyshev - Belarus Jan Biemond - Benelux
Georgi Stoyanov - Bulgaria Domenico Solimini - C & S Italy Aleksandar Szabo - Croatia
Costas Stasopoulos - Cyprus Jan Vobecky - Czechoslovakia Soren Holdt Jensen - Denmark
Mohamed Younis - Egypt Robert Bregovic - Finland Victor Fouad Hanna - France
Hans Strack - Germany Philip Constantinou - Greece Gabor Peceli - Hungary
Jon Benediktsson - Iceland Ady Seidman - Israel Mohamed Abdelazeez - Jordan
Kevit Desai - Kenya Isaac Adekanye - Nigeria Marian Kazmierkowski - Poland
Antonio Rodrigues - Portugal Ljubomir Nikoloski -Rep. of Macedonia Svetlana Rau - Romania
Nabil Al-Dabal - Saudi Arabia (East) Sasa Divjak - Slovenia Willem Cronje - South Africa
Jose A Delgado-Penin Margaretha Eriksson - Sweden Mauro Ciappa - Switzerland
Ezhan Karasan - Turkey Alex Yandulsky- - Ukraine A G Hareendralal - UAE
Simon Jones - UKRI Ninoslav Stojadinovic - Yugoslavia

Other Region 8 guests:

Aniko Szakal, Imre Rudas, Istvan Kerekes - Hungary Mihaela Albu - Romania
Vlerko Stoilkov - Rep. of Macedonia

Guests from IEEE Boards:

Ray Findlay - IEEE President Ted Hissey - IEEE Director Emeritus
Luis Gandia & Art Winston - Candidates for President-elect 2003

Region 8 Committee Meeting

1. The Agenda for the 78th meeting was approved. The chair, Levent Onural, declared that Robert's Rules of Order would be used for the conduct of the meeting. A total of 40 voting members, including Giorgia German, deputising for Christian Borgert, were counted as present.
2. The Minutes of the 77th Meeting held on the 2nd September 2001, in Edinburgh, were approved unanimously.
3. **Treasurer's Report (HJS)**

The Treasurer reviewed the financial position for Region 8, presenting the final outcomes for the year 2001. Higher than normal expenditures incurred for the Edinburgh meeting were offset to some extent by increased income from the assessment.

Reserves had exceeded one million dollars ~~for the first time in the Region's history.~~ **A motion to approve the closing of the 2001 budget was approved (Motion 17).**

not bold →

4. **Awards**

The following awards were presented:

Gozde Bozdagi- RAB Leadership Award

Jaafar Al-Ibrahim- RAB Achievement Award

Recognition was accorded to the South Africa Section on their 25th Anniversary with the presentation of a banner, and to the Hungary Section Chair, Gabor Peceli.

5. **Consent Agenda**

The motions 1 to 9 assigned to the Consent Agenda were all approved with the requested budgets.

6. **Action Items**

The motions assigned to the Action Agenda were presented for approval.

Motion 10

An amendment proposing including only organisers of major conferences in the conference seminar was defeated. The main motion was carried.

(Assigned to the Conference Committee Chair, Tariq Durrani. Budget: up to $15K)

Motion 11

The motion was carried.

(Assigned to Chapter Co-ordination Committee Chair, Jozef Modelski. Budget $7.5K)

Motion 12

The motion was carried.

(Assigned to Chapter Co-ordination Committee Chair, Jozef Modelski. Budget $10K)

Motion 13

The motion was carried.

(Assigned to Chapter Co-ordination Committee Chair, Jozef Modelski. Budget $15K)

Motion 14

An amendment to move the appointment date to September 1st 2002 was defeated.

The main motion was carried.

(Assigned to the Industry Relations Committee Chair, Terje Gjengedal. No budget)

Motion 15

The motion was carried.

(Assigned to the Industry Relations Committee Chair, Terje Gjengedal. Budget $10K)

Motion 16

An amendment proposed by Simon Jones that R8 should pay all costs for one student per Student Branch for attending the Student Branch Congress 2002 in Cairo, was defeated.

An amendment from Gerhard Hancke proposing that R8 should pay up to a total of $40K beyond the planned allocation for SB 2002 was carried.

The amended motion was carried.

(Assigned to the Student Activities Committee (Giorgia German). Budget: up to a maximum of $40K)

Motion 17

See the Treasurer's report.

Motion 18

An amendment proposing that senior IEEE executives would be included in visits to Region 8 was carried.

(Assigned to Ezhan Karasan. No budget)

Motion 19

The proposer, Jaafar Al-Ibrahim, modified the motion to include a total of 7 Sections in the pilot project.

The motion was carried.

(Assigned to Jaafar Al-Ibrahim. Budget: $9.6K)

Motion 20

An amendment to substitute wording to allow R8 to contribute funds to Societies for the Distinguished Lecturer Programs was defeated.

An amendment proposing that the initiative be progressed through RAB/TAB at the June 2002 OU Series was carried.

The amended motion was carried.

(Assigned to the Director. No budget)

Motion 21

An amendment limiting the number of people involved in the pilot project was defeated.

An amendment requiring at least one member of the team to be familiar with nanotechnology was defeated.

A substitute motion reducing the budget from $8K to $1K and proposing that a report be presented at the October 2002 R8 Meeting was carried.

(Assigned to Margaretha Eriksson. Budget: up to $1K)

7. Future Meetings

The next Region 8 Committee Meeting would be held in conjunction with Sections' Congress 2002 in Washington DC, on October 17th. At this meeting, elections for the candidates for Director-elect 2004, the 3 Vice Chair positions, the Treasurer and the Secretary would be held.

The first meeting in 2003 would be held in Reykjavik, Iceland on June 28/29th.

8. **Closing remarks.**

In his closing remarks, the Director thanked the Hungary Section for hosting a very successful and well-organised meeting.

9. **Adjournment.**

The meeting was adjourned at 1700.

REGION 8 COMMITTEE PLENARY MEETING BUDAPEST

Consent Agenda Motions

1. Region 8 Vision

IEEE Region 8 is an effectively organized, dynamic and influential entity, recognized as a leading and esteemed part of a truly transnational IEEE, with benefits equally available to all members.

2. Region 8 Mission

To serve the needs of the members of the Institute, the profession, and Society at Large, by enhancing and supporting the IEEE organizational units and activities within Region 8.

To this end, Region 8

- Provides a platform for coordination, motivation and interaction among R8 entities
- Provides a link between the Region and other IEEE entities.
- Works to achieve smooth and effective operation in different countries, recognizes cultural differences, and effectively cooperates with National Societies and other organizations.
- Expands IEEE presence and activities to new areas in R8.
- Promotes the transnational nature of IEEE within the Region and Institute.

3. Motion from Conference Coordination Committee:

The Region 8 Committee endorses the recommendation of the Conference Committee to approve in principle the holding of:
MELECON 2004 - in Dubrovnik, Croatia
MELECON 2006 - in Malaga, Spain
Section Chairs of Croatia and Spain are invited to provide a detailed proposal and a budget and cash-flow document to the Conference Committee.

4. Motion from Conference Coordination Committee:

The Region 8 Committee approves the recommendation of the Conference Committee to hold EUROCON 2003 in Ljubljana, Slovenia on September 22-24, 2003, and to provide a grant of $5000 towards the holding of the Conference."

5. IRC Motion

IEEE Region 8 Committee to approve the charter of the Region 8 Industrial Relations Committee (R8 IRC).
Financial Impact: None

6. IRC Motion

IEEE Region 8 Committee to approve the development of the project of the R8 IRC to:
Collect and analyze Industry's needs from IEEE in different sectors and segments
Develop information package on IEEE benefits and services to Industry and employers
Formal submission of the budget 2003 will be at the Fall meeting of IEEE Region 8 in October 2002
In charge: R8 IRC.
Financial Impact: None in 2002; Estimated $50k in 2003

7. Focus Group Motion

R8 will request the champion to investigate methods which might succeed in explaining to the general public (e.g. non-engineers) what IEEE and IEEE members do for the general good – e.g. such as technology-aid for people with special needs (disabilities)
Champion: Philip Constantinou
Budget: zero
Duration: 6 months, to report at next R8 meeeting
Assessment: the work includes developing suggestions for ways to monitor success

8. Focus Group Motion

Addressee: Region 8 Committee
Content: To approve one additional training session per year for 3 years at R8 conferences Africon 2002, Eurocon 2003 & Melecon 2004
Budget: $7,500 per year
Timing: over next 3 years
Champion: existing Volunteer Training Project Team

9. SAC Motion

IEEE Region 8 IRC to evaluate the suggested pilot from Alexandria Subsection SB to extend the US Mass Media Project to Region 8 and to report on the results in Washington, DC.
Financial Impact: none / costs of the pilot program, if evaluated.

Action Items for the Agenda of the Region 8 Committee Meeting

Conference Committee

10. The Region 8 Committee approves the recommendation of the Conference Co-ordination Committee to hold a Conference Organization Seminar, with the participation of volunteers from several IEEE Region 8 Sections, before April 2003, funded with a grant of up to $15,000 to the Conference Co-ordination Committee.

    (Assigned to the Conference Committee Chair, Tariq Durrani. Budget: a maximum of $15K)

Chapter Co-ordination Committee

11. The Region 8 Committee agrees to provide $7,500 support for a R8 IES Chapter Chairs meeting to be held in connection with IECON 2002 and the IES Adcom meeting.

    (Assigned to Jozef Modelski. Budget: $7.5K)

12. The Region 8 Committee agrees to provide $10,000 for the MTT-S Chapter Chairs meeting in Milan, September 2002, in conjunction with European Microwave Week-02.

    (Assigned to Jozef Modelski. Budget: $10K)

13. The Region 8 Committee agrees to provide $15,000 for the Second Division IX Region 8 Chapter Chairs meeting which will be held in Barcelona, Spain, on September 13th, 2003, prior to the ICIP'03 Conference, to augment $10,000 already agreed from the SP Society, and $5,000 which will be requested from other Division IX Societies.

    (Assigned to Jozef Modelski. Budget: $15K)

Industry Relations

14. The Region 8 Committee is requested to ask Section Chairs to appoint an Industry Relations Officer (IRO) not later than 1 June 2002, and ensure that the IROs establish contacts with industry management.

    (Assigned to Section Chairs. No budget)

15. The Region 8 Committee to approve funding of the September Kick-off Meeting between the R8 IRC and Section Industry Relations Officers (IROs) from selected Sections.

    (Assigned to Terje Gjengedal. Budget: $10K)

Student Activities

16. The Region 8 Committee agrees to fund 1 person from each R8 Student Branch (either the Chair or deputy) to attend the Student Branch Congress 2002. If the funds are not sufficient, additional money from R8 funds will be used, to a maximum of $800 per person.

(Assigned to Christian Borgert. Budget: to be determined by the R8 Committee)

Treasurer

17. The Region 8 Committee approves the closing of the 2001 Budget.

Focus Group Motions

18. The Region 8 Committee asks Ezhan Karasan to develop approaches/ideas for achieving higher esteem towards IEEE members.

    (Assigned to Ezhan Karasan. No budget)

19. The Region 8 Committee is requested to approve a 1 year pilot project to investigate if publicity and advertising can improve recruitment and retention.

    (Assigned to Jaafar Al-Ibrahim. Budget: $9.6K)

20. The Region 8 Committee requests that the R8 Director carry to RAB (and through RAB to TAB) the request that:

    - the Distinguished Lecturer Lists for each IEEE Society/Council be broken down on a regional basis (based on origin of lecturer)
    - the periodic updating of the Lists (at least twice per year) by each Society/Council be synchronized.

    (Assigned to R8 Director. No budget)

21. The Region 8 Committee authorizes Jose Delgado to initiate a project on identifying IEEE member needs in emerging technologies. The initial phase is to assemble all available information on continuing education in emerging

technologies from IEEE EAB &IEEE Societies, Council & the public domain, in order to identify defined project & cost.

(Assigned to Jose Delgado. Budget: a maximum of $1K)

Minutes of the Region 8 Meetings held in Washington DC, USA on October 17th 2002

Contents

1. Notes from the Region 8 Caucus

2. Minutes of the 79th Meeting of the Region 8 Committee

List of Actions on Vice Chairs and Section Chairs

Region 8 Caucus

0800

1. Director's Report

The Director, Levent Onural, began the meeting by calling for a silent tribute to Professor Jan Hlavicka, former Chair of the Czechoslovakia Section and Membership Development Officer for Region 8, who passed away in September.

He referred to an extensive list of tasks and visits that he had carried out since the Budapest meeting in April. These included participation at the June meeting of the Board of Directors in Toronto at which he had voiced opposition to the increase in dues for members and students to be implemented in 2003.

He had also pursued the initiative from the Region 8 Committee urging Societies to co-ordinate their Distinguished Lecturer Programs, so that they would be updated in synchronism. This problem remained unresolved because Societies prefer to act independently, but further investigation was continuing.

He had made a presentation to the Technical Activities Board (TAB) about the work of the Region 8 Committee.

He also made visits to MELECON 2002, and AFRICON 2002, and the Board of Governors meetings for the Industrial Electronics and Engineering Management Societies. He also attended the Region 8 Chapters Workshop held at the IEMC conference in Cambridge, England, and made visits to the Croatia and the Central and South Italy Sections. He also attended the ceremony celebrating the award of an IEEE

Milestone plaque at Goonhilly Down, Cornwall, England to commemorate the 40th anniversary of the first transatlantic transmission of TV signals.

2. Secretary's Report

The arrangements for the meeting, the hotel and claims for reimbursement of expenses were explained. The new Section Chairs from the Central and South Italy Section, and from the Sweden Section were introduced.

3. Report from the N & A Committee

Maurice Papo explained the procedures for the elections to be held during the official Region 8 Committee Meeting. The elections for the three Vice-Chair positions would be a simple contest between two candidates in each case. The two candidates nominated by the N & A Committee for the Region-wide election in November 2003 for the Director-elect 2004 required formal endorsement by the Region 8 Committee, by securing the approval of at least 50% of the voting members present. The same procedure would be followed for the positions of Treasurer and Secretary.
Section Chairs would be asked to put forward nominations for the two positions on the N & A Committee reserved for past or present Section Chairs.

4. Reports from the Vice Chairs

(i) Student Activities (Christian Borgert)

- the Region 8 Student Branch Congress had been successfully held in Cairo, Egypt together with the GOLD Congress and the Student Paper Contest. Some loose ends with the finances still remained to be cleared up.
- 5 proposals had been received for holding the Student Paper Contest in 2003
- the main topics of concern to students were the large increase in dues from $14 to $25, and the demoralisation of volunteers because of the Iran Section demise and the heavy workload
- the winner of the IEEE world-wide web site design contest was a student team from the Romania Section
- the Alexandria Mass Media project would not be carried out this year

In discussion various proposals for alleviating the financial burden on students were put forward. The options included the provision of free copies of the Potentials magazine instead of Spectrum. It was agreed that student membership and related activity would remain very high priorities in Region 8, as a matter of policy.

Motion M1

The Region 8 Committee asks the R8 Director to pass on to RAB its regret that, for financial reasons, IEEE found it necessary to increase student dues from $14 to $25 in Regions 8,9 and 10 for 2003. It re-affirms its strong belief that the support of student members and student activities is very important to the future of IEEE.

(Assigned to the Consent Agenda)

Motion M2

The R8 Student Activities Committee requests the R8 Committee to agree to pay the costs for all R8 Student members to receive the Potentials Magazine ($5), up to a maximum of £60K for the next calendar year (2003)

(Assigned to the Action Agenda)

(ii) Technical Activities (Tony Davies)

Thanks were given to all of the sub-committee chairs for their work in the past year which had been a difficult one for volunteers because of the dues increases, and the OFAC problem that caused the demise of the Iran Section.

Chapter Co-ordination (Jozef Modelski)

Illness had forced the resignation of Guergana Mollova as the Signal Processing Society Chapter Co-ordinator. Christophe Cerin was also being replaced as Computer Society Co-ordinator.

Motion M3

R8 Committee asked to approve a grant of $9K for the LEOS Chapter Co-ordination Meeting (Assigned to the Consent Agenda)

Motion M4

The Region 8 Committee proposes that additional support of $1K be provided for IECON, Sevilla, November 2002, requested by the organisers to help some participants from countries outside Region 8 who are not eligible for VCF support.

(Assigned to the Action Agenda)

Conference Co-ordination (Tariq Durrani)

- MELECON 2002, IEMC and AFRICON 2002 had been held this year.

The proposal for MELECON 2004 to be held in Dubrovnik, Croatia had been received. A brief background proposal for MELECON 2006 to be held in Malaga, Spain had been received. AFRICON 2004 would probably be held in Botswana.

- the training workshop for potential conference organisers was being planned.
- more IEEE Society conferences needed to be attracted to the Region, such as the proposal to hold the Power Engineering Society Conference in Aachen, Germany in 2004. The Kenya Section would host an IEEE Signal Processing Conference.

Motion M5

The Region 8 Committee agrees to provide an advance of $5K to the MELECON 2004 Organising Committee, to underwrite the Conference expenses, subject to the approval of the Budget by the R8 Conference Co-ordination Subcommittee.

(Assigned to the Consent Agenda, but later amended by Motion 16)

Motion M6

The Region 8 Committee authorises Jose Delgado to continue the project on identifying member needs in emerging technologies. The next phase would be to assemble all available information on continuing education in emerging technologies from IEEE, EAB and IEEE Societies, as well as the public domain, in order to identify a defined project and its cost. (Jose Delgado) Budget: up to $1K. To report to the June 2003 meeting

(Assigned to the Action Agenda)

Membership Activities (Gerhard Hancke)

Region 8 News (Roland Saam)

- The 4th issue for 2002 was now available
- the web site monthly bulletin might be discontinued because of a lack of interest
- more input from volunteers on the design of R8 News was needed
- advertising, both free and paid, could be included in future
- increased travel by the Editor required an increase in the R8 News budget for 2003

GOLD (Jorge Sanchez-Ponz)

- the number of GOLD groups in the region was increasing
- some GOLD groups were receiving funding directly from IEEE

- the GOLD web page was being revised
- new projects for next year include strengthening the link between industry and MBA schools and development of the IEEE job information system
- there would be a GOLD track in Sections' Congress '02

Membership Development and Section 99 (Jaafar Al-Ibrahim)

A report was included in the Agenda Book.

Focus group Projects in Progress

1. Task force to find new volunteers (G.Hancke)
2. Training volunteers and student leaders at Regional Conferences (I.Hartimo)
3. Use of publicity to attract new members (J. Al-Ibrahim)
4. Survey of member needs in electronic services (E.Karasan)

Motion M7

The Region 8 Committee proposes the formation of a working group to investigate feasible ways of enabling engineers with very low incomes to become IEEE members.
(Assigned to the Action Agenda)

Motion M8

The Region 8 Committee approves the establishment of a working group to produce a plan and budget for providing electronic services to Sections and Chapters.
(J. Newberry, G.Hancke, and E. Karasan) Budget $3K. To report at the June 2003 Meeting.
(Assigned to the Action Agenda)

5. Strategic Planning (Rolf Remshardt)

The following points were made:

- it was important to make the distinction between long-term projects, 3 to 5 years into the future, and the short-term projects that were the core of the Strategic Operating Plan (SOP)
- all projects needed to have champions and defined budgets for a successful outcome to be realistically achievable

Motion M9

- the Strategic Operation Plan (SOP) as documented in the Agenda Book contains most of the projects generated in the Focus Groups of past R8 meetings. The SOP will be used to regularly check the status of the ongoing projects.

The Strategic Planning Committee requests approval of the Strategic Operating Plan from the Region 8 Committee (Assigned to the Consent Agenda)

6. Awards and Recognition (Duncan Baker)

- Nominations are encouraged for elevation of Senior Members to Fellow Grade
- Nominations are invited for IEEE awards
- the nominations process is being made easier by the use of linked websites

7. Treasurer's Report (Hans Schmitt)

- IEEE had indicated that no deficit was expected for 2002, reducing the probability that RAB will claw back Region 8 reserves
- the Region 8 strategic goal is to reduce reserves and to use the funds for special projects
- the recommended level of reserves is 75% of annual income

Motion M10

The R8 Committee is asked to approve the budget for 2003 (Assigned to the Action Agenda)

8. Standards (Ingo Ruesch)

The following points were made:

- there would be a Standards column in each issues of R8 News in future
- it was important to identify gaps in the Standards development within IEEE, especially in new technologies
- networks of Industry Relations Officers would be used for promotion of Standards
- Standards Europe would be developed

Motion 11

R8 approves the Standards strategy (Assigned to the Consent Agenda)

9. Voluntary Contributions Fund (VCF) (Zbynek Skvor)

- 43 applications had been received this year, including 3 from Africa

- all funds would be spent this year
- 15 Student Branches currently receive the IEEE All-Magazine package, but no reports had been received yet.

10. Industry Relations (Terje Gengjedal)

- 23 Sections had appointed an Industry Relations Officer
- a job description for IRO's had been produced
- 10 pilot schemes for developing industry relations were being rolled out
- a second IRO meeting in Brussels was being planned, together with a Standards activity
- in 2003 it was planned to continue the development of links with industry
- future strategy would be determined by the results of a planned survey of 50 companies, to be carried out with the help of consultants, to be reported at the Spring 2004 R8 Meeting

Motion 12

The R8 Committee is requested to provide a grant of $50K to cover the costs of a survey of 50 companies by consultants (Assigned to the Action Agenda)

11. Sections' Congress (Rolf Remshardt)

- an outline of the program and format for SC'02 was given
- the arrangements for the regional caucus were explained
- Section Chairs were encouraged to take an active part in SC'02

12. Comments from Section Chairs

Section Chairs expressed their appreciation for the valuable support given by the staff of the Brussels Office in the preparations for SC'02.

Motion M13

The R8 Committee wishes to express its appreciation of the work of the staff of the Brussels Office in supporting Sections in the preparations for SC'02.

(Assigned to the Consent Agenda)

13. Volunteer Training (Kurt Richter)

Training of volunteers in leadership and project management skills had been held successfully at R8 meetings and four R8 conferences, and further events were planned in Yugoslavia and Slovenia.

Motion M14

The R8 Committee is requested to approve funding of $12K for Leadership and Project Management Training courses in 2003.

(Assigned to the Action Agenda)

14. Election Statements

The candidates for the three Vice Chair positions for 2003 and the 2004 Director-elect elections each made statements to the Committee.

Minutes of the 79th Meeting of the Region 8 Committee

1. The Agenda for the meeting was approved. There were 39 voting members present.
2. The Minutes of the 78th Meeting held at Budapest on April 21st 2002 were approved without amendment.
3. Elections:
   (a) The candidates for the election of the 2004 Director-elect, Baldomir Zajc and Duncan Baker, were endorsed. (Approval of a *majority* of the voting members is required under the Bylaws)
   (b) Charles Turner was approved as Secretary for 2003
   (c) Hans Schmitt was approved as Treasurer for 2003
   (d) The Vice Chair positions were decided as follows:
   Technical Activities - Tariq Durrani
   Membership Activities - Rolf Remshardt
   Student Activities - Pilar Molina Gaudo
   (e) The two vacancies on the N & A Committee in the gift of the Section Chairs were filled as follows:
   Philip Constantinou and Jordan Kolev

Motion M15

The Region 8 Committee endorses the recommendation of the Region 8 Nominations and Appointments Committee that the names:

Duncan Baker and Baldomir Zajc

be included on the November 2003 ballot for the Region 8 Director-elect 2004.

(Assigned to the Consent Agenda)

5. Motions from the Caucus

Consent Items

Motion M5 was removed from the Consent Agenda

Action Items

The motions were dealt with as follows:

Motion M5, moved from the Consent Agenda, was amended by Motion 16.

Motion 16

The Region 8 Committee agrees to provide a grant (instead of an advance as stated in Motion M5) of $5K to the MELECON 2004 Organising Committee, to underwrite the Conference expenses, subject to the approval of the conference budget by the R8 conference Co-ordination Subcommittee.

Motions M4, M6, M7, M8, M10, M14 and M16 were carried.

Motion M2 was defeated and M12 was tabled for further consideration.

6. Future Meetings

The next meeting of the Region 8 Committee would be held in Reykjavik, Iceland on June 28 / 29th 2003.

The second meeting in 2003 would be held in Zagreb, Croatia.

7. Closing remarks from the Director

Tony Davies, on behalf of the entire Region 8 Committee, thanked the retiring Director, Levent Onural, for his outstanding performance over the past two years.

The meeting was adjourned at 6pm.

2002 Budget (US K$)

Income		act.		act.
Direct Support	73,6	73,6		
Reg. Assessment (net)	330,0	340,2		
Interests	20,0	8,9		
Volunt. Contributions	15,0	15,0		
Rab SC 02 (48,2)	48,2	48,2		
Expenses				
Regional Expenses			35,0	21,5
Reg.Committee Travel (spring)			70,0	51,2
Fall Reg. Committee Travel,incl.RAB SC 02 supp.			140,9	124.3
OPCOM			20,0	15,0
VC Strategic Plann. (6,0)			14,0	11,9
- R8 Strat. Plann. Subcomm. (2,0)				
- R8 N&A Subcomm. (4,0)				
- R8 Awards & Recogn. Subcomm. (2,0)				
VC Technic. Activities (4,5)			61,5	60,7
- R8 Confer. Comm. (10,0) (conf.7,4,CoCo.4,6)				
- Chapter Coordin. Subcomm. (35,0) (33,6)				
- R8 Educ. Activities, VT (6,0) (12,2)				
- Standards Activities (6,0)				
VC Memb. Activities (4,5)			24,5	20,4
- R8 Memb. Devel. Subcomm. (10.0)				
- R8 GOLD Subcommittee (3,0) (11,7)				
- Section 99 Coordinator (4,0) (1,0)				
- Electr.Commun. Coordin. (3,0) (0,5)				
- R8 News (Editor+Prod.+Mailing)			68,0	72,9
VC Student Activities (4,5)			29,5	18,0
- SAC (10,0) (12,7)				
- Student Conf. Support (5,0).Branch Supp. (10,0)				
- SBC (50,0)			50,0	75,7
Director			11,0	3,0
Secretary			7,5	8,1
Treasurer			6,0	3,9
Expenses from VC Fund			20,0	15,4
Contingency: Section Support,Prices,RAB-infra struct., Industr.Rel. 11,7,bank charges 0,4,Tax 16,6			50,0	86,3
Total	486,8	485,9	607,9	588,3
		99,8%		96,8%

January 20 2003

Minutes of the meetings held in Reykjavik, June 28th, 29th 2003

Saturday June 28th

0830 Director's Report

The Region 8 Director, Tony Davies opened the meeting, welcoming the guests from the IEEE Board of Directors, especially the 2003 President Mike Adler, and the members of Region 1 OPCOM. A special welcome was extended to the Chairs of the two new Sections from Russia, Siberia Section and Russia North-West (St. Petersburg), and the new Chairs of the Norway and South Africa Sections. The deputies representing the Denmark, Germany, Hungary, Finland and Sweden Sections were also welcomed to their first Region 8 meeting.

He reviewed the procedures to be followed for the meeting and urged the Section Chairs to participate actively in the discussions and debates. He explained the formal process for motions to be assigned to the Consent and Action agendas and the voting procedures to be used.

He commented on the numerous IEEE meetings he had attended since the last Region 8 meeting, including the Board of Directors and Organizational Units meetings held in Dallas and Nashville. IEEE still had significant financial problems and was keeping Region and Section reserves under scrutiny. He urged Sections to use their reserves to generate activities for the benefit of members. A small number of Sections had not yet reported their finances to Piscataway and faced losing their 2002 rebate if they missed the deadline of June 30th.

Region 8 had achieved the highest number of elevations to Senior Member status this year. All Sections should have a properly maintained website and should encourage their members to vote in the forthcoming elections.

He joined the Secretary in asking Section Chairs to help Piscataway with the survey being conducted by Tracy Hawkins on the legal status of Sections, emphasizing that the purpose of the survey was to inform Headquarters and not to put pressure on Sections to take specific actions.

Secretary's Report

Charles Turner described the arrangements for the meeting and the process for claiming expenses from the Region 8 Treasurer. He acknowledged the assistance being provided to delegates on tourism opportunities by the hospitality consultant Inga Solnes.

He especially thanked the Iceland Section Chair, Jon Benediktsson and his colleagues for their help in producing the Agenda Book for the meeting. He asked all Sections to send future reports in MS Word and to use self-explanatory file titles.

Iceland Section

The Chair of the Iceland Section, Jon Benediktsson, welcomed the delegates to Iceland and outlined the social events that had been planned.

Remarks from the visitors

The President Mike Adler spoke about the main priorities for IEEE within their Strategic Plan agreed at the Board of Directors' meeting in June 2003:

1. Industry relations and the relevance of IEEE to industry.
2. Volunteerism and the growing shortage of members willing to serve IEEE.
3. IEEE Publications, especially electronic publications, and the impact on membership of changes in the delivery of IEEE products and services.

He commented that the overall financial situation within IEEE was not serious, but the Board of Directors was concerned to achieve a balanced budget each year, which implied that tight control was necessary.

He addressed the continuing problems caused by the need for IEEE to conform to the Federal Government's regulations (OFAC) which restricted the provision of services to members in 5 countries on the prohibited list. Some limited form of membership now seemed to be allowed under these regulations, including the possibility that papers might be published from members in, for example, Iran, as long as no editing service was offered. As yet no upgrading of membership status could be permitted.

Presentations were also made by Gerry Alphonse (on behalf of Region 1 OPCOM), John Vig and Cary Yang, from TAB, and the two candidates for President-elect 2004, Cleon Anderson and Mike Lightner.

Ted Hissey, Executive Director Emeritus, reminded Section Chairs of their important role in facilitating the National Society Agreements negotiated by IEEE and referred them to the website ieee.org/nsa.

IEEE Foundation

Rolf Remshardt, a member of the IEEE Foundation Board, gave a presentation on the work of the Foundation including the support given for IEEE projects, asking Section Chairs to contact him for further details and to publicize the work of the Foundation to their members.

Treasurer's Report

The Treasurer, Hans Schmitt, presented a final report on the 2002 budget and reviewed the status of the 2003 budget. He pointed out that the main cost drivers were the two Region 8 meetings each year plus the publication of four issues of R8 News. Over $100K was being spent on new projects from Region 8 assets in 2003.

A motion to close the 2002 budget was proposed and assigned to the **Consent Agenda**. **(MOTION M1)**

Reports from the Vice Chairs:

Strategic Planning and Nominations and Appointments (Levent Onural)

The current Strategic Plan developed under the leadership of Rolf Remshardt included a large number of projects currently in progress.

There was no activity to report on Nominations and Appointments but at the next Region 8 meeting in Zagreb there would be elections for the three Vice Chair positions. Nominations for candidates for these positions from Section Chairs would be welcomed.

Technical Activities (Tariq Durrani)

Reference was made to two aspects of volunteer work for IEEE highlighted in the IEEE Strategic Plan. There was a need for better support tools for organizers of IEEE conferences, and more active engagement with industry should be encouraged.
The Technical Activities team was introduced.

Chapter Co-ordination (Jozef Modelski)

Region 8 was providing a very good example of the value of local Chapter activities. There were over 330 Chapters in the Region, with over 30% operating as joint Chapters, with most reporting a high level of activity. More interaction between active Chapters and their parent Sections would be welcomed, and greater turnover in Chapter officers was needed.
Additional Co-ordinators were needed to represent the Computer, Power Engineering and Power Electronics Societies, to help stimulate Chapter activity in these areas.
The Region 8 Chapter of the Year Award scheme would continue, with a prize of $1000 and a plaque for the winning Chapter in two categories, large and small Chapters. Nominations for both categories were invited.
A motion was made to grant an additional $15K for a Chapter Chairs Congress for Communications Society Chapters to be held on September 19/20th
in Rimini, Italy, to be attended by 30 out of 37 Region 8 Chapters. The Region 8 contribution was needed for travel and accommodation. The motion was assigned to the **Consent Agenda (Motion M2).**
(The Director remarked that Chapter Chairs should routinely be invited to attend Section EXCOM meetings. It was also noted that the Region 8 calendar of significant religious dates needed updating.)

Educational Activities (Simon Jones)

The sub-committee had been appointed and had held its first meeting in Paris in April where it reviewed the Committee Mission. Two current areas of activity were Leadership and Management Training, and Pre-College Outreach.

The Leadership and Management workshops organized by Kurt Richter and Margaretha Eriksson had been presented to a number of Sections and Conferences, targeting especially the GOLD members and Student Branches, and had been well received. Local costs had been met by the host entities but Region 8 funds were needed for travel and course materials. A budget of $15K was being requested for a 12 month period to enable the workshops to continue. **(Motion M3 assigned to the Consent Agenda. After further discussion it was placed on the Action Agenda)**

A Pre-College Education Workshop had been scheduled for Nice, France, September 26th-28th 2003, funded jointly by Region 8, the IEEE Foundation and the Life Members Committee. The aim of the workshop was to promote more activity, especially by Region

8 volunteers, in encouraging more young students in elementary and high schools, and teachers, to become more aware of career opportunities in EE and related fields. In the USA, IEEE had become very active in this area and wished to extend this work to other parts of the world. There would be a maximum of 35 attendees, with each Section sending a participant contributing $100. It was hoped that government agencies would attend and that there would be participation from outside Western Europe.
A grant of $5K had been requested from Region 8 funds. (**Motion M4 assigned to the Consent Agenda)**

It was also agreed that $5K would be contributed from the 2003 Educational Activities budget towards the costs of an International Accreditation Workshop being held in Helsinki in September 2003, sponsored by the IEEE Educational Activities Board.

Conference Co-ordination (Magdalena Salazar-Palma)

Reports had been received from the organizers of MELECON 2002 and AFRICON 2002. Greater participation from Sections in regional conferences was needed to ensure their future success.
To encourage this a motion was proposed urging all IEEE entities to hold meetings, workshops and educational activities at regional conferences. The Conference Committee had been grateful for the assistance of Jeremy Newberry and Roland Saam in promoting conferences, workshops and other meetings. A Conference Organization seminar would held just before EUROCON 2003 (September 19/20th). **(Motion M5 was assigned to the Consent Agenda).**

A motion was proposed asking the R8 Committee to endorse a policy that papers submitted to regional conferences would only be published in the conference proceedings if the full registration fee is paid by at least one of the authors. **(Motion M6 assigned to the Consent Agenda)**

EUROCON 2003 would be held in Ljubliana, Slovenia, September 21st – 24th. More than 240 papers had been submitted.
MELECON 2004 would be held in Dubrovnik, May 9th – 12th.
AFRICON would be held every 3 years, to avoid a clash with Sections Congress, from 2004, when it would be held in Gabarone, Botswana.
A motion to make a loan of $5K to the South Africa Section for start-up costs of AFRICON 2004 was assigned to the **Consent Agenda (Motion M7).**
Finally, promotion of IEEE membership at all conferences and workshops held in the Region was seen as a high priority.

Industry Relations Committee (Jean Gabriel Remy)

The membership of the new committee (Margaretha Eriksson, Tariq Durrani, Christian Borgert and Rolf Remshardt) had been announced. Over 20 Sections had appointed Industry Relations Officers and Industry Relations was seen to be a high priority within IEEE. Using the results from a survey by the Norway Section, it was intended to identify

industry needs and the best ways to achieve progress in a difficult area. Training workshops were being considered as a way to improve the interaction between volunteers and industry.
A series of interviews would be conducted with company executives up until February 2004 and the results would be analysed and presented to the Region 8 Committee at the spring meeting of 2004. There was a need to involve Life Members or other experienced members in industry relations to interface with industry, especially small companies. There were opportunities to display promotional material at exhibitions in conjunction with IEEE Standards, etc.
A motion to provide $50K support for industry relations projects was assigned to the **Consent Agenda. (Motion M8)**
A motion to approve the content of the 2003-2005 program was assigned to the **Consent Agenda (Motion M9)**

Standards (Ingo Ruesch)

A work plan and an action list were presented for approval. It was planned to launch Standards Europe in March 2004, and to actively promote IEEE Standards Association in Region 8. Greater awareness of the work of IEEE in the standards area was seen to be essential for the development of standards activity in the region. Links between the Standards Association and R8 standards websites were being established. Stronger links to the IEC (International Electrotechnical Commission) in Geneva were being explored.

Membership Activities (Rolf Remshardt)

The overall position on membership numbers in Region 8 showed a decrease of 0.8% for 2003 and a decline in Student Members by 2.7%. With the changes in Bylaws and Policies enacted this year there should be fewer Associate Members and also a reduction in Affiliates, with a corresponding increase in full Members. More effort was also being applied to rejuvenate inactive Sections. The MD team was introduced and had been assigned the goal of creating more opportunities to promote MD activities in Region 8. The SAMIEEE database had been replaced by the new DAP system.

Membership Development (Margaretha Eriksson)

The new MD team aimed to cover the whole region, relying on all Sections to appoint MD officers. The emphasis would be on ‘value to members’ of IEEE membership. The new REP list, which governs the automatic elevation of Student Members to full Member status, should help to reduce the number of members wrongly designated as Associate grade. More use of web-based resources would be encouraged.

Region 8 News (Roland Saam)

The question of whether the printed version of R8 News should be replaced by electronic delivery, to reduce costs and to ensure more efficient distribution, was under consideration. Paid advertising was also being investigated. IEEE conferences and other meetings were still advertised free of charge.

New Section Development (Jaafar Al-Ibrahim)

The formation of the two new Sections in Russia was marked with the presentation of Section certificates, and welcomed as a very positive development. Potential candidates for new Section formation were being evaluated, but the criterion of a minimum of 50

members for a Section to be formed was thought to be too lenient. Seed money had been made available by Region 8 to new Sections and Student Branches and could be claimed from the Treasurer.

Electronic Communications (Jeremy Newberry)

The change of the IEEE member database from SAMIEEE to DAP, a web-based system was seen as an important change. Training for using the DAP system would be offered to Section Chairs at the meeting in Zagreb on October 9th. Other training opportunities would be offered to Chapter Co-ordinators and MD chairs.
Members were asked to view the R8 website at ieee.org/r8 for details of entity websites.

GOLD (Mario de Weerd)

The mission of the GOLD sub-committee was directed at improving the retention of young members and introducing new ways to achieve this goal. It was essential that young members saw IEEE membership as an indispensable professional tool. The special status of PhD students was also under consideration.
It was noted that GOLD officers can be non-GOLD members but can't be Student Members or Associates. It was important to line up successor officers to ensure continuity.The formation of GOLD groups could improve the involvement of younger members in IEEE activities and attracted funding of $100 per year and a special grant of up to $500 from RAB.
A GOLD Congress was planned for 2004 to help establish better links between GOLD groups in Region 8.
Funding of $10k was sought for a GOLD workshop, to be held in Barcelona, for a selected group of GOLD Chairs on 13/14th September 2003. **(Motion M10 assigned to the Consent Agenda)**

Student Activities (Pilar Molina Gaudo)

It was noted that one in four members in Region 8 are Student Members, with 197 Student Branches. Over 160 Student Branches have more than 20 students. Two new Student Branch Chapters and two Women in Engineering Affinity Groups had been formed. Only 9 Student Branches do not belong to a Section. Members were reminded of the $50 incentive to encourage students to attend Section meetings. Financial help was also available for student projects.
The Student Representative for the Region 8 Committee, Basak Yuksel, introduced herself and presented her job description.
Christian Borgert, Past Vice Chair of Student Activities and Awards and Recognition Co-ordinator, described his duties. He wanted to make members more aware of the awards available, such as the new UKRI Student Prize), and hoped that Sections would give more attention to their Student members, making sure that active volunteers were nominated for awards.

Mischa Dohler, Communications and Innovation Officer, reported that the SAC website was being developed. New ideas were being pursued to activate student interest in professional issues, such as intellectual property law. There would also be a regional web contest.

Martin Bastiaans, Co-ordinator of the Region 8 Student Paper Contest, was unable to attend the meeting because of family illness.
During discussion, Alexander Mikerov appealed for Student Member dues to be held at the current level.
Motions from the meeting of the Student Activities Committee:
M11 The 2004 Student Branch Congress planned for Passau in September 2004 would receive the financial support of Region 8.
Assigned to the Consent Agenda.
M12 The Outstanding Student Branch Counsellor Award of $7.5K would be suspended and kept under review until the next Region 8 meeting. **Assigned to the Consent Agenda.**
M13 The Student Branch membership growth award, with a $600 prize to each of 5 Branches, to be approved for 2004.
Assigned to the Consent Agenda.
M14 Funding requested for a maximum of 5 travel grants up to $600 for students presenting a paper at an IEEE technical conference held in Region 8 and 5 grants of $400 for organizing a student event at the conference. **Assigned to the Consent Agenda.**
M15 The appointment of Student Activities officers in Sections should be made as soon as possible. **Assigned to the Consent Agenda.**
M16 Region 8 is requested to provide up to $6K for the promotion of local Student Branch Congresses, with matching support from Sections. Postponed for further consideration until the meeting in Zagreb.

Voluntary Contributions Fund (VCF) (Zbynek Skvor)

The basis for the allocation of funds was described. An average of 80 cents was being donated across the membership in the region. Funds were still available for distribution this year. A link to the VCF had been added on the Region 8 Conference web page.

Proposal for the Introduction of Periodic Section Reviews (Tariq Durrani)

The objectives of the proposal to review the Sections in Region 8 on a regular basis were described. Among these was the need to ensure that best practice was be adopted by all Sections, especially those that were under-performing. The intention was to offer help to Sections, especially where volunteer effort was in short supply.
Comments made by Section Chairs included:

- the review committee should include both industry and academic membership
- a phased approach, avoiding overlap with other initiatives, would be best, using ‘best practice benchmarking’
- such reviews would not be welcomed by many Sections
- a pilot study should be held first, starting with Sections that have had difficulty in reporting to Piscataway
- OPCOM should visit different parts of the Region in order to review the local Section
- The time commitment and cost for both OPCOM and Section Chairs could be excessive

- It might be better to have Sections reviewing other Sections after training, including self evaluation
- Process is the challenge, but the TAB reviews provide evidence that the task can be manageable.

It was agreed that the proposal would be developed further by OPCOM before being presented again at the meeting in Zagreb.

Presentations from New Sections

The two new Sections from Russia, Siberia with 200 members, 65 Student Members and 5 Student Branches, supporting 10 conferences and workshops, and Russia North West with 156 members and 36 Student Members, were introduced by the respective Section Chairs, Vasily Prybilov and Alexander Mikerov.

Review of Current Region 8 Projects

No Focus Groups were held but will be resumed at the Zagreb meeting together with a complete review of all current projects, including the Continuing Education project led by Joao Costa-Freire.

A continuing review of projects was being conducted by the respective Vice Chairs. Levent Onural, in his capacity as VC Strategic Planning, described the process adopted by the R8 Committee for the launching of new projects. Motions advocating new initiatives could emerge from either individuals or from committees. The motions needed to be formally moved in committee and voted on. Approval by the Region 8 Committee could only be granted if the project had a named champion, a clear description of what would be achieved, a request for funding based on an estimate of the cost of the project, and a timetable of action with a deadline for completion.

Motions from the Electronic Services Working Group (Jeremy Newberry)

IEEE is asked to introduce a new category of subscription for the IEEE Digital Library (MDL) allowing a maximum of 20 articles to be downloaded for $40 per annum. **(Motion M17 Assigned to the Consent Agenda).**

The IEEE Conference Stand Pack should be amended by RAB/TAB to include publicity for electronic services as a member benefit. **(Motion M18 Assigned to the Consent Agenda).**

The IEEE Conference Department should inform conference organisers of the material available to promote membership in the Conference Stand Pack. **(Motion M19. Assigned to the Consent Agenda.)**

Region 8 should provide $3K for the production of a Section/Chapter website management and conference management package. This sum will be reduced if funding is provided by the IEEE Foundation**. (Motion M20 Assigned to the Action Agenda).**

Minutes of the 80th Meeting of the Region 8 Committee

1. Approval of the Agenda.
   'presentation and awards' was added as item 5(a).
2. The Minutes of the 79th meeting held in Washington DC on October 17th 2002 were approved.
3. Treasurer's Report
   The Treasurer, Hans Schmitt, asked for the motion M1 closing the 2002 budget to be approved. The Committee approved the motion unanimously.
4. Motions from the Caucuses.(see separate spreadsheet of all motions)
   The following motions were assigned to the Consent Agenda:
   M2, M4, M5, M6, M7, M8 M9, M10, M11, M12, M13, M14, M15, M16, M17, M18, and M19.
   The following motions were assigned to the Action Agenda:
   M3 Educational Activities $15K for 12 months
   During discussion, concern was expressed that more effort needed to be applied to training new 'trainers' so that Region 8 would be able to continue the workshops indefinitely. After assurances were given that local funding would be provided to support the workshops, the motion was approved after two amendments were defeated.
   M20 Working Group on Electronic Communications $3K
   The Committee voted to postpone action until the meeting in Zagreb in October 2003.
   M21 OPCOM Authority sought for expenditure up to a maximum of $50K between Region 8 Committee meetings. Approved unanimously
5. Statements from the candidates for election as Director-elect 2004.
   Baldomir Zajc and Duncan Baker gave presentations in support of their candidacy.
6. Future meetings of the R8 Committee.
   Two potential venues for the 2004 meetings, Stockholm, Sweden, and Krakow, Poland had been identified. A final selection would be made during the summer.
7. Awards
   Presentations were made to:
   Margaretha Eriksson (RAB Leadership Award)
   Chapter of the Year Award (Viateschlav Shuvalov, Russia Siberia MTT Joint Chapter)
   Announcements of the following awards was made in the absence of the winners:
   Nigeria Section (Sustained Membership Growth)
   Nigeria Section (Membership Growth 2002)
   Isaac Adekanye (Outstanding Leadership)
   University of Padova Student Branch (Outstanding Leadership)
   LEOS Chapter North Italy Section (Chapter of the Year Award)

7. Closing Remarks by the Director.
   The Director, Tony Davies, expressed the Committee's thanks for the excellent work of the Iceland Section Chair, Jon Benediktsson and his colleagues, in hosting the meeting in Reykjavik.

   The meeting was adjourned at 1625

Charles Turner (Secretary IEEE Region 8)

Draft Minutes of the Region 8 Meeting in Zagreb, October 11th and 12th 2003.

Saturday October 11th

0830

Preliminary Session

Director's Report

Reporting on recent actions by the IEEE Board of Directors, Director Tony Davies noted that:

- A new emphasis on achievements in industry applications was being implemented in Fellow nominations
- The cost of providing services to Life members was being reviewed
- A maximum limit of 8 years was being introduced for Student Members
- Jacob Baal-Schem had been appointed to serve as Region 8 Life Member Co-ordinator
- Christian Borgert had been appointed as Co-ordinator for Sections Congress 2005 to be held in Tampa, Florida
- Region 8 OPCOM was reviewing the size and structure of the Region, given the growth in the number of Sections, and was concerned about the lack of activity in some Sections and Chapters
- In future Section Chairs would be asked to provide more information about Section activity, including the election of officers, finances and use of the Internet.

Secretary's Report

- The arrangements for the meeting and the social program, and payment for the hotel were explained.
- Attention was drawn to the continuing survey of the legal status of Sections.
- Sections had been asked to assist Piscataway with the compilation of a master list of approved university institutions.

Treasurer's Report

- Region 8 finances were basically sound but increased spending on projects in the past few years had reduced the total assets. This process could not be allowed to continue indefinitely and cost reductions would be sought in a number of areas.
- The growth in the number of Sections and projects funded by the Region had caused an increase in costs.

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MOTION M1 A motion to approve the draft 2004 budget was proposed and placed on the Action Agenda

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Remarks from the Visitors

- Cecelia Jankowski, Managing Director of the Regional Activities Department, gave a presentation on developments at the IEEE HQ in Piscataway
- Ted Hissey, Director Emeritus, reported on his work to generate joint awards with National Societies with which IEEE had formal agreements, including one with AEI in Italy. Renewals of some National Society Agreements were now due for 2004. He also referred to the new proposals to encourage more nominations of applications engineers for elevation to Fellow grade, being introduced in March 2004. A new Fellow Nomination Resource Center was being established.

Life Members

Jacob Baal-Schem, appointed to be the Region 8 Co-ordinator for Life Members, urged Sections to form Life Member Chapters, and suggested that fostering technological literacy among young people and their teachers should be a major goal for these affinity groups.

Reports from the Vice Chairs

Technical Activities

The Vice Chair, Tariq Durrani, introduced the Technical Activities team.

Chapter Co-ordination (Jozef Modelski)

- There were now over 350 Chapters in Region 8, including 28 formed this year
- There were 8 Chapters in Region 8 of the newest IEEE Society, Neural Networks
- Three Chapter Chair meetings had been held in 2003:

1. The Signal Processing Chapter Chairs meeting held in Barcelona, in September had a disappointing attendance.
2. In contrast, the COMSOC meeting in Rimini, Italy, in September had been very successful.
3. The MTT and AP meeting held in Munich, in conjunction with European Microwave Week, in October had been very well attended.

- Nominations were invited for the Best Chapter of the Year for 2003 before the deadline of February 15th, 2004
- There were some inactive Chapters in Region 8 that would need to be dissolved or re-juvenated
- A co-ordinator was being sought for Computer Society Chapters in Region 8

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MOTION M2 The Region 8 Committee is requested to support the MTT/AP Chapter Chairs meeting to be held in 2004 in Amsterdam in conjunction with European Microwave Week. Budget $5K. Assigned to the Consent Agenda

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MOTION M3 Region 8 will provide financial support of $5K for R8 EDS Chapter Chairs meeting in 2004. Assigned to the Action Agenda

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Educational Activities (Kurt Richter *vice* Simon Jones)
Activities since the previous Region 8 meeting included:

- Pre-College Education Workshop held in Nice, France in September
- Accreditation Workshop for North East European Sections held in Helsinki in September
- Leadership and Project Management Skills Workshop held in the Kenya Section
- Student Paper Contest held at EUROCON 2003 in Ljubljana in September

A report issued by IEEE REPCOM contained important changes in policy on admissions and advancement. In future, Sections would be asked to play a more active role in recommending university institutions for inclusion on IEEE's REP List. The current list for each Section in Region 8 had been sent to Section Chairs, to help them identify possible additions to be notified to l.durrett@ieee.org
IEEE was participating in a scheme to help rebuild the education system in Iraq. Region 8 participation would be welcomed.
The next meeting of the Educational Activities Committee will be held in Krakow in April 2004.

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MOTION M4 Region 8 Committee to approve a pilot project in pre-college education in the South Africa Section. Budget $5K
Assigned to the Action Agenda

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MOTION M5 Educational Activities Chair to nominate a Professional Development advisor for Region 8 on global trends in CPD. Assigned to the Consent Agenda

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Conference Co-ordination (Magdalena Salazar-Palma)

- A Regional Conference Organisation Seminar (RECOS) had been held in Ljubljana, attended by 13 participants from 9 Sections
- A review of Region 8 Conference Policies and Procedures had been conducted

- A report from EUROCON 2003 had been received indicating that it had been a success
- Future conferences included:
  MELECON 2004 (May 12/15th, 2004) would be held in Dubrovnik
  AFRICON 2004 (Sept 15/17th) would be held in Gabarone

Plans were being made for EUROCON 2005 in Serbia, and MELECON 2006 in Malaga, Spain.
All of these conferences needed help from Sections with publicity, and also would have enhanced value if IEEE entities organized events alongside the conferences. The Conference Committee wanted to thank Jeremy Newberry and Roland Saam for their help in publicizing recent conferences.

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MOTION M6 Region 8 Committee to approve the allocation of up to $15K to hold a Regional Conference Organization Seminar (RECOS) in the UAE or a neighbouring Section in 2004. Assigned to the Action Agenda

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……...

MOTION M7 Region 8 Committee approves the cancellation of Part 3 (paras. 20 to 24) of R8 Conference Policies and Procedures. Assigned to the Action Agenda

……...

Industry Relations (Jean-Gabriel Remy)

The IRC was urging Sections to appoint Industry Relations Officers (IRO), to join the 20 already appointed, as soon as possible so that a wider network could be established.
An IEEE questionnaire for industry had been designed and feedback from Sections was needed to ensure that it was suitable for use locally.
The next meeting would be held on November 29/30th in Paris, and would include training IRO's for face to face contact with company executives, and to enable IRO's to exchange experiences. It was hoped that the larger Sections would pay for their IRO to attend. It was hoped that two Region 8 awards could be introduced to stimulate industry interaction and to provide interest for industry executives. A new website has been designed for the Region 8 Industry Relations Committee.

Standards (Ingo Ruesch)

- The Region 8 News would contain a contribution on Standards in future
- There was a need to identify trade shows and exhibitions to promote IEEE Standards in Region 8
- The Standards Europe Net had been launched with ETSI, ISO, IEC and ANSI
- Standards Africa was in process of being launched
- The IEEE Standards Association website was fully operational
- Ingo Ruesch was willing to make presentations to Sections or Chapters on invitation at no expense

Membership Activities

Rolf Remshardt, Vice Chair for Membership Activities, reported on the decrease in membership numbers this year, due to the higher level of unemployment, the dues increase, and other factors.
There was a need to assess the true value of IEEE membership to the ordinary member and to review the MD goals.

Membership Development (Margaretha Eriksson)

- Upgrading members was a good strategy for improving retention and there was plenty of scope to do this in Region 8, elevating Affiliates and Associates to Full Member grade, and Full Member to Senior Member.
- Region 8 needed to work across the whole range of membership issues, using new initiatives, including GOLD, rejuvenation of inactive entities, greater use of ECC services and promotion of membership value through the Region 8 News.

Region 8 News (Roland Saam)

- There was a dispute with IEEE Piscataway over the mailing costs for the R8 News which had risen substantially this year
- These rising costs had forced a review of the policy of 'piggy-backing' R8 News with Spectrum, and had raised the possibility of producing R8 News within Region 8.
- A new emphasis on Region 8 industry was planned
- Member Profile would be compiled

New Section Development (Jaafar Al-Ibrahim)

- There was the possibility of a new Section in Lebanon and in one or two other countries in the Middle East
- The Poland Section would receive an award for their achievements in Senior Member elevation

Electronic Communications (Jeremy Newberry)

- The new version of the SAMIEEE database was described and demonstrated

GOLD (Pilar Molina Gaudo *vice* Mario De Weerd)

- A GOLD Workshop had been held in Barcelona in September.
- A SWOT analysis had been carried out to assess the status of GOLD activities in Region 8
- The immediate goal was to aim beyond GOLD and to target particular groups, such as young professionals and student members

……..

MOTION M8 Region 8 Committee requests each Section without a GOLD-Affinity group to appoint a GOLD Co-ordinator to participate in R8 GOLD programs.
Assigned to the Action Agenda

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Student Activities (Pilar Molina Gaudo)

Three motions had been proposed by the Student Activities Committee:

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MOTION M9 Region 8 Committee approves financial support **of** up to $55K for SBC/GOLD ’04. Assigned to the Action Agenda

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……

MOTION M10 Region 8 Committee recommends that Sections finance travel costs of up to 5 Student Branch or GOLD leaders to attend SBC/GOLD ’04. Assigned to the Action Agenda

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……

MOTION M11 Region 8 Committee approves financial support of $3.5K to mail counsellors a small gift and a certificate.
Assigned to the Consent Agenda

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1600

FOCUS GROUPS

Four Focus Groups were organized to consider a number of proposals for Region 8 projects, under the following headings:

(a) Industry relations
(b) Image of engineering
(c) Affordability
(d) Membership development

Sunday October 12th

0900

Caucus II

Discussion continued on the topics proposed in the 4 Focus Groups, and a series of motions was presented from each group.
The motions proposed were:

……

Motion M12 Section Chairs to contact national societies to jointly engage with local industry. Assigned to the Consent Agenda

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……

Motion M13 Region 8 Director to ask IEEE to produce leaflets for presentation to industry leaders. Assigned to the Consent Agenda

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Motion M14 Region 8 Director to establish a special R8 industry relations award.
Assigned to the Action Agenda
……

……
Motion M15 Section Chairs to provide at least one nomination for IEEE medals and awards from local industry. Assigned to the Consent Agenda.
……
……
Motion M16 Region 8 Committee to define a new category of membership for companies with the help of the R8 Director.
Assigned to the Action Agenda
……..
……..
Motion M17 Region 8 Committee to co-ordinate the collection of materials for improving the public image of engineering. Assigned to the Consent Agenda.
……

……
Motion M18 Region 8 to support the payment of local expenses for Distinguished Lecturers visiting needy Sections, up to $200 per invitation. Budget $2K. Assigned to the Consent Agenda.
……
Motion M**19** Region 8 to recommend that up to 10 papers per year be made available free through IEEE Xplore for targeted groups.
Assigned to the Action Agenda.
……..
……
Motion M20 Region 8 asks Piscataway to investigate the printing of Spectrum and other journals in low cost countries. Assigned to the Action Agenda
……..
……..
Motion M21 A low cost international conference model to be created for R8 and presented to Societies for consideration. Assigned to the Action Agenda.
……..
……..
Motion M22 R8 Director to request IEEE to provide promotional material in electronic form for R8 Sections in the local language. Assigned to the Consent Agenda
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……..
Motion M23 Region 8 Committee to approve a plan to promote IEEE at conferences, starting with MELECON ’04.
Assigned to the Consent Agenda.
……..

……..
Motion M24 Region 8 to provide free membership to selected industry leaders. Assigned to the Action Agenda
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……..
Motion M25 IEEE Spectrum magazine to become optional for members. Assigned to the Action Agenda.
……
…….
Motion M26 Region 8 to provide seed money for new Chapters.
Assigned to the Consent Agenda.
…….

1400

Minutes of the 81st Region 8 Committee Meeting

1. Approval of the Agenda

2. The Minutes of the 80th Meeting in Reykjavik were approved subject to the following corrections:
   Standards (line 1): Standards Europe had been launched in March 2003, and it was the intention to actively promote, etc.
   Conference Co-ordination
   The reference to 'a loan' of $5K for AFRICON 2004 should read 'a grant'.

3. Treasurer's Report
   The 2004 Budget was approved unanimously (Motion M1)

4. Consent Items from the Caucus and the Focus Groups

The following Motions were placed on the Consent Agenda and approved:
M2, M5, M11, M12, M13, M15, M17, M18, M22, and M23

5. Elections

The Committee approved by a two-thirds majority to suspend the requirement in the Region 8 Bylaws for the names of candidates for officer elections to be submitted at least three weeks before any election.
The Nominations and Appointments Committee submitted the following slate of candidates:
Assistant Treasurer - Brian Harrington (elected)
Assistant Secretary – Christian Borgert (elected)

Vice Chairs
Technical Activities – Tariq Durrani, Okyay Kaynak (Tariq Durrani elected)
Membership Activities – Rolf Remshardt, Zbynek Skvor (Rolf Remshardt elected)
Student Activities – Pilar Molina Gaudo, William Watte (Pilar Molina Gaudo elected)

6. Action Items from the Caucus and the Focus Groups
The following Motions were considered under Action Items:
M3 (carried), M4 (carried), M6 (carried), M7 (carried), M8 (carried), M9 (carried), M10 (carried), M14 (carried), M16 (carried), M19 (carried), M20 (carried), and M21 (carried).

The following motions were not carried:
M24 (postponed for further consideration)
M25 (rejected)
M26 (redundant because funding had been approved previously)

7. Section Reviews
Tariq Durrani presented his proposals for conducting Section Reviews on a regular basis. He reported that he had received a mixed response from the Region 8 Committee members.
A motion to begin a trial series of Section reviews in 2004 was approved as follows:
……,
Motion M27 Region 8 agrees to a pilot program of Section Assessments for one year, starting from the April 2004 Region 8 meeting in Krakow, costs not to exceed $10K.
……..

8. Future meetings
The next meeting would be held in Krakow, Poland on April 24th and 25th 2004.
The second meeting of 2004 would be held in Stockholm in October.
The Committee received an invitation to hold the Spring meeting for 2005 in Paris.

9. Closing Remarks
The Director thanked Aleksandar Szabo, Chair of the host Croatia Section and his colleagues for organizing the meeting so efficiently.

1700
Adjournment

Dates of the 2004 Meetings:
April 24/25th Krakow, Poland October 2/3rd Stockholm, Sweden

Draft Minutes of the 82nd IEEE Region 8 Committee Meeting
Krakow, Poland
April, 24th and 25th 2004

(Details of the presentations of the principal speakers are posted on the Region 8 website)

Saturday, April 24th 2004

8:35 Preliminaries and Introduction

- Director's Report by R8 Director Tony Davies
  - Tony Davies gave a warm welcome to the Region 8 Committee, IEEE ExCom, IEEE TAB Colloquium, Society Presidents, Chapter Coordinators and all other guests.
  - He reported on attending the BoD Meetings in Seattle (November) and Savannah (February) and the RAB Strategic Planning Retreat in New Brunswick (January). He also attended the ExCom and BoG Meeting of the Circuit and Systems Society in San Jose (November) and the Region 8 OpCom Meeting in Zurich (January).
  - He reminded the Committee Members about Sections Congress 2005 in Tampa/FL (October, 14th-17th 2005); the Region 8 SC05 Coordinator is Christian Borgert (Assistant Secretary).
  - The Student Branch Congress 2004 will take place September, 4th-7th 2004 in Passau in southern Germany. Sections are urged to fund some Student Members in addition to those funded by Region 8 to attend the SBC, which is a highly valued and motivating event.
  - Update on OFAC regulations: IEEE is continuously working on that issue; publications can be resumed as previously, but there has been very little progress on restoring membership and activities in the affected countries. Details available on the IEEE Website.
  - Cost for the production and mailing of Region 8 News have increased 3-fold; the page count and production method may have to be changed to reduce costs.
  - Update on discussions at the BoD level:
    - Auditing of Section Finances will begin shortly, affecting only the largest Sections at first.
    - New publication modes for scientific journals could present a threat to the financial position of IEEE Societies
    - Alternative Membership Models are being explored for IEEE's long term future

- **8:55 Secretary Charles Turner (Meeting Arrangements)**
  - Reminded all delegates that they are responsible for ensuring that the hotel spreadsheet for Region 8 meetings is correct, to minimize room cancellation charges.
  - Visa problems continue to cause delays and even prevent some delegates from attending Region 8 meetings. All committee members should investigate their personal visa requirements for Stockholm, Paris and especially Tampa as soon as possible.

9:00 Remarks from the Visitors

- **Art Winston (IEEE President)**
  - Invited all Region 8 Committee members to attend the ExCom Meeting on Monday, April 26th.
  - IEEE would be sponsoring the dinner on Sunday April 25th.
  - OFAC restrictions (referring to the recent IEEE Spectrum article) still do not allow membership in countries on OFAC list.
  - Meeting had been held with the Polish national society (SEP), focussing on IEEE as an international, rather than a US, society
- **Ted Hissey (Director Emeritus):**
  - Stated that questions on National Society Agreements, Students and GOLD are welcome at any time during the meeting.
- **Dan Senese (IEEE Executive Director):**
  - Thanked Cecelia Jankowski for doing a great job in Regional Activities
  - Confirmed that the period of difficult financial conditions for IEEE is now over.

- **Cecelia Jankowski (Managing Director Regional Activities):**
  - Cecelia wanted to hear about any problems in the Sections in R8.
  - Before leaving for this trip CJ had approved all rebates, so the funds should arrive soon.
- **Marc Apter (VP RAB, see presentation):**
  - Regional Activities is focusing on improved communication with all Regions.
  - Introduction of the 'Powers reserved' concept to be discussed during June OU Series, in an attempt to push decisions down to the Regions and Sections (e.g. as in the case of the REP List, where Sections are being asked to help directly in the compilation of the list of educational institutions).
  - Associate Members – according to the IEEE Bylaws Associate status should not continue for longer than a maximum of 6 years. A letter from the Section Chair to confirm that a member has been working in an IEEE designated field would trigger the elevation to full member status.
  - Membership Pilot Projects
  - Industry Relations – most members are from industry, whereas most volunteers are from academia
  - Dan Senese commented that no more than 70% of members have an EE degree.
  - Svetlana Rau (Romania) reported about problems with transferring Associate Members to full members; she had submitted a list of accredited schools personally to Piscataway, but even some professors at EE universities were still classified as Associate Members. She also proposed that Societies should pay the dues for Student or Associate members in low-income countries to become full members.

Other presentations were made by:

- **Ralph Wyndrum (VP TAB),**
- **Candidates for IEEE President-Elect**
  - **Jim Tien**
  - **Levent Onural**
  - **Mike Lightner**
- R8 Director Tony Davies introduced Present and Former Regional Directors, Division Director, Society Presidents, Chapter Coordinators, New or alternate Section Chairs (C&S Italy, Iceland, Finland, Macedonia, Russia, and Sweden)

11:05 Treasurer's Report (Hans Schmitt)

- Presentation of Budget 2003 and Plan 2004
- Reserves were still in good shape, but were being depleted steadily by the costs of recent, more expensive, meetings
- The hand-over to the new Treasurer, Brian Harrington, elected as the successor to Hans Schmitt, would take place during the summer of 2004, before the Stockholm meeting, Oct 2nd and 3rd 2004.

- Motion on Closure of Budget 2003
  M1: R8 Committee approves the closing of the budget for 2003.
  (Assigned to Action Agenda as part of the official Treasurer's Report).

- Tony expressed special thanks to Hans for doing an outstanding job for many years.

11:20 VC Strategic Planning (Past Director Levent Onural)

- The Vision and Mission Statements on Strategic Planning were presented.
- SPC is keeping track of all funded Region 8 projects.
- The N&A Committee would identify volunteers for elected and appointed positions, looking especially for candidates for Director Elect and VC positions
- Maurice Papo (Chair RAB N&A) commented that there was a need for candidates for high level volunteer positions in IEEE. The best way is to send nominations to R8 N&A and then forward them to RAB/IEEE N&A with biographies etc.

11:30 VC Technical Activities (Tariq Durrani)

- **Chapter Coordination (Margaretha Eriksson on behalf of Josef Modelski)**
  - Introduction of the Chapter Coordination Team and job descriptions.
  - 28 new chapters were formed in 2003, including10 new chapters since the Zagreb Meeting
  - Report on Chapter Chair Meetings 2003 and meeting schedule 2004.
  - Chapter of the Year Awards 2003:
    - IE/IA/PEL Joint Chapter (Yugoslavia Section) in the "Small and Middle Size Chapters" category
    - IA/PEL/IE Joint Chapter (Germany Section) in the "Big Chapters" category

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  - A motion was presented by the Chapter Coordination Subcommittee:

    M2: Region 8 will provide financial support in the amount up to $5000 for Region 8 IE-PEL-IE-PE Chapter Chairs Meeting in 2004.

    Clarification:
    Meeting will be held in Berlin, Germany, May 12-15 2004, in conjunction with the joint meeting of the German IAS/PELS/IES and PES chapters.
    The total budget would be about $10 000 with PES Society contributing $5000.
    (Assigned to Consent Agenda).

  - A motion was presented by the Chapter Coordination Subcommittee:

    M3: Region 8 will provide financial support in the amount up to $ 8000 for Region 8 NNS Chapter Chairs Meeting in 2004.

    Clarification:
    Meeting will be held in Budapest, Hungary, July 25-28, 2004, in conjunction with IJCNN 2004 and FUZZ-IEEE 2004. There are 15 NNS Chapter representatives in Region 8. The total budget is about USD 22000, where NNS society will cover USD 14000.
    (Assigned to Consent Agenda).

  - A motion was presented by the Chapter Coordination Subcommittee (Motion forgotten during 1st day, but presented later during Caucus):

    M4: Region 8 will provide financial support in the amount up to $5,000 for Region 8 APS and MTTS Chapter Chairs Meeting in 2004.

    Clarification:
    Meeting will be held in Amsterdam, Oct 13, 2004, in conjunction with EMC'04. There are 41 NNS Chapters representatives in Region 8. The total budget is about $20,000, where societies will cover $15,000.

    (Assigned to Consent Agenda).

- **Educational Activities (Victor Fouad Hanna)**
  - Subcommittee Chair Victor Fouad Hanna presented the Mission and Action Plan on EA. Committee assignments by topic and Region are complete.

  - A motion was presented by the Educational Activities Subcommittee:

    M5: The R8 Committee approves the following EASC Mission Statement: "The EASC recommends educational policy to the R8 Committee and co-ordinates the R8 Educational Activities programs and products."

    (Assigned to Consent Agenda).

- A motion was presented by the Educational Activities Subcommittee:

  M6: The R8 Committee approves the Action Plan proposed at the March 2004 meeting of the EASC. (see agenda book for details)

  (Assigned to Consent Agenda).

- A motion was presented by the Educational Activities Subcommittee:

  M7: The R8 Committee approves the concept of Group Chapters of the IEEE Education Society, as defined in the R8 Agenda Book for the Krakow meeting.

  (Assigned to Consent Agenda).

- A motion was presented by the Educational Activities Subcommittee:

  M8: The R8 Committee approves, in principle, the establishment of awards for outstanding achievements in educational activities in the Region.

  (Assigned to Consent Agenda).

- **Conference Coordination (Magdalena Salazar Palma)**
  - Subcommittee Chair Magdalena Salazar Palma introduced the 2004 Conference Coordinator Team and reported that Melecon2002 and Eurocon2003 had been closed.
  - Upcoming and already approved conferences in Region 8 are as follows:
    - Melecon 2004 (Dubrovnik, Croatia)
    - Africon 2004 (Gaborone, Botswana)
    - Eurocon 2005 (Belgrade, Serbia)
    - Melecon 2006 (Malaga, Spain)
  - Based on the Focus Group Motion from Zagreb, promotion material for Region 8 Conferences has been created. First pilot would be used during Melecon 2004.

  - A motion was presented by the Conference Coordination Subcommittee:

    M9: Region 8 Committee approves to hold AFRICON every two years starting 2007.

    (Assigned to Consent Agenda).

- **Industry Relations (Jean-Gabriel Remy)**
  - IRC Meeting in Paris (November, 29th/30th 2003) was held, and the next meeting would be held in Budapest in May, 22nd/ 23rd 2004. The focus will be to tailor a questionnaire for better definition of industry needs.
  - Out of 20 IROs assigned by the Sections only 10 responded to JGR's request for a meeting. Call to Action: "The first action for 2004 is to ask Section chairs to reinstall their IRO, or to appoint an IRO whenever there is no action in the Industry Relations field.".
  - Ongoing discussion on 'Cooperation with National Societies' and on 'Industry Awards'.
- **Standards Coordinator (Ingo Rüsch)** – see presentation on Region 8 Survey results and report on page 25 of the Agenda Book.

14:10 VC Student Activities (Pilar Molina Gaudo)

- Pilar Molina Gaudo: Status overview on existing projects & invitation to SBC2004 in Passau/Germany.
- Martin Bastiaans: Student Paper Contest
- Marko Delimar: Presentation of Motions on MD
- Pilar Molina Gaudo: Presentation of additional motions

- Gordon Dodds (UKRI) expressed concern that zero-budget motions requesting action by Section Chairs put an additional burden on Sections.
- Maurice Papo suggested putting a target date on the Motion #4.

- A motion was presented by the Student Activities Committee:

  M10: R8 approves financial support in the amount of up to $2,500 to finance the local production of promotional material for student membership development purposes.

  (Assigned to Consent Agenda).

- A motion was presented by the Student Activities Committee:

  M11: R8 to approve financial support in the amount of $2,400 for the top 5 student branches in membership increase in 2005 and the top SB in the last 3 years.

  (Assigned to Consent Agenda).

- A motion was presented by the Student Activities Committee:

  M12: R8 Committee recommends Section Chairs to personally contact graduating students and new GOLD members welcoming them into the Section as Members and explaining the importance of continuing the IEEE membership before the Stockholm meeting.

  (Assigned to Action Agenda).

- A motion was presented by the Student Activities Committee:

  M13: R8 Committee asks the Section Chairs to contact the Student Branch Counselors of dormant Student Branches or any relevant person of the University, to help reactivate the Student Branch.

  (Assigned to Consent Agenda).

14:50 VC Membership Activities (Rolf Remshardt)

- **Rolf Remshardt (VC MA):**
  - Membership Data Region 8 vs. Worldwide, Region 8 is growing faster than IEEE as a whole.
  - Focus of Membership Development is on elevation of Senior Members.
  - The goals and action plan of MA were presented.
  - Pilot Program on Members in Arrears: This year UKRI Students will check the status of the 12,000 Members in arrears, check e-mail, contact members etc. (continuing the UK Project funded by SSVR to clean-up newsletter database).
- **Margaretha Eriksson (Membership Development Officer)**
  - Focus will be on recruiting new members, but also re-recruiting past members. Elevating members to Senior Members and promotion during R8 conferences are other key issues for 2004. Margaretha will work with the MD Team as presented (split up by areas in Region 8).
  - Saudi Arabia East suggested having 2 or 3 year membership instead of renewing every year. Marc Apter commented that RAB is looking into that.
  - Maurice requested a pilot program at Section Level to recruit new members; RAB can learn from this pilot and copy the best practices worldwide.
  - Bahrain reported on the problem of members moving to other Sections and Regions, and asked how to contact these members, if they don't update their contact information.
  - Cecilia Jankowski reminded all that they have the ability to update their information online. Losing members who move shouldn't be happening. For Membership Recruiting the

online method should be chosen. Just type your own data into the database, print the application and send the paper together with the payment to Piscataway.

- **Jaafar Al Ibrahim (New Section Development Officer)**
  - A New Section named "Al-Maghreb Al-Arabi" is being established. The section consists of Morocco, Tunisia and Algeria.
  - A team has been formulated to create a new Section in Qatar. Saudi Arabia Section-East Sponsored a Dinner Meeting in Dhoha. A petition is in the signing process.
  - Discussion on Sections in the Baltic Countries is ongoing. Poland Section volunteered to link-up with Lithuania
  - A list of potential Sections and Sub-Sections was presented.

- **Roland Saam (Editor Region 8 News**)
  - After the changes in Region 8 News the August 04 issue will be the first with twelve pages in full color. Deadline for articles is June, 1st 2004.
  - Send Student News to R8StudentNews@ieee.org, GOLD news to R8GOLD@ieee.org, and Conferences to m.salazar-palma@ieee.org.
  - Contributors should read the guidelines on page 2 of R8 News
- **Jeremy Newberry (Electronic Communications Coordinator)**
  - 31 (2 new) now have their own website.
  - IEEE E-mail alias has new option: ananti-spam facility, which tags or deletes spam. Sign up at http://www.ieee.org/alias/.
  - Marc Apter warned that blocking e-mails with a SPAM Filter might remove genuine e-mails. Tagging would be safer.
  - Cecelia Jankowski reported on a new service on eNotice. (see CJ's presentation in the agenda book). Iceland Section asked about bounced e-mails at Piscataway. CJ will check that hard-bounces are removed and soft-bounces remain on the list.
- **Mario De Weerd (GOLD Coordinator)**
  - Overview on existing GOLD Groups in Region 8. Some of the existing GOLD Groups are inactive; some of the Sections with the biggest group of GOLD Members don't have a GOLD Group.
  - A GOLD Multimedia CD has been created.
    Action Cecelia Jankowski: GOLD CD-ROM will be sent out individually to Committee Members, if the CDs sent from Piscataway cannot be found.
  - GOLD Congress September, 4th-5th 2004 in Passau together with Student Branch Congress.
- **Clementina Vincent-Uvieghara (Nigeria WIE Chair): Proposal for Region 8 WIE Coordinator**
  - Region 8 WIE Coordinator could increase focus on WIE Affinity Groups in Region 8, help with Pre-College Education and be the contact to IEEE WIE Group on worldwide level.
  - Gordon Dobbs commented that it's currently not possible to find female members in the database; it would be useful to add a flag on the gender.
  - Svetlana commented that WIE is not needed, if the constitution is stating that men and women are equal. Creating the WIE position is creating a problem without having a problem.
    Pilar answered that WIE is already existing in IEEE as an official affinity group. The question is whether to have a Region 8 Coordinator for the representation of the female engineers in the Region.
    Marc Apter commented that IEEE WIE is requesting that a R8 WIE Coordinator be appointed in line with other Regions.
- **John Steadman (President IEEE-USA):**
  - See presentation on products & services offered by IEEE-USA.
  - For questions contact Scott Grayson (mailto:s.grayson@ieee.org).

Sunday, April 25, 2004

8:35: Cleon Andersson (President-Elect)

- Gave a presentation on IEEE as a global organization 'as you wish'

8:50 Zbynek Skvor: Region 8 VCF

- 25 applications for Region 8 Voluntary Contribution Fund so far.
- There was still a need for getting more applications from low-income countries. Section Chairs of these countries should promote VCF to their members.
- Tony Davies pointed out, that VCF is for members going to conferences in Region 8, which might help to attract members.

8:55 Levent Onural: Amendments on IEEE Constitution on this year's ballot

- Levent explained the facts about the IEEE Assembly and the incorporation of IEEE. The IEEE Constitution can only be changed by the voting members of IEEE. That's why the question will be on the ballot paper.
- Constitution amendments are rare; IEEE Bylaws are under the Constitution and can be changed by BoD more easily. Sometimes the Constitution needs to be changed for better operation of IEEE.
- Levent's recommended members to vote for the amendments.

9:15: Other Businesses / Announcements

- **Saudi-Arabia East: Rami Al-Mushcab (Saudi Arabia Section IRO)**
- **Josef Modelsky: Chapter of the Year Award**.
- . Awards presented by IEEE President Art Winston and Region 8 Director Anthony Davies.
  - **Winner 'Small and Middle Size Chapters'**: Joint IE/IA/PEL Chapter Yugoslavia Section
  - **Winner 'Big Chapter'**: Joint IA/PEL/IE Chapter Germany Section (Peter Magyar)
- Sweden Section (Ragnar Kåhre) – reported on the Stockholm Meeting Venue and Preparations
  - Ragnar filtered a list of countries with Visa Requirements and offered to prepare invitation letters during the Krakow Meeting, if he can get Business Cards from these Section Chairs in the coffee break.
  - Meeting Website will be posted at http://www.ieee.se/r8meeting/ .

9:40 Focus Groups (Levent Onural) – see presentation on voting for issues

- Region 8 Committee decided on the following focus groups during the Krakow Meeting:
  - **Industry Relations** (IEEE Services to members working in industry, Extension of the Distinguished Lecturer Program) – chaired by Jean-Gabriel Remy and Mario DeWeerd
  - **Recruitment and Training of Volunteers** – chaired by Margaretha Eriksson
  - **Member Recruitment and Retention** – chaired by Rolf Remshardt
  - **Science, Engineering & Technology education in Europe** – chaired by Tariq Durrani
  - **Free thinking group** – chaired by Gordon Dobson

- **'Free Thinking' Group: Eesa Bastaki**

  - **M14: Region 8 Committee requests Region 8 OpCom to appoint a R8 WIE Coordinator.**
    Budget 2004: up to $2,000
    Deadline: Next OpCom Meeting
    (Assigned to Consent Agenda)
  - **M15: Region 8 approves a pilot project to subsidize 50% of membership dues from the VCF for the 2005 renewal by needy students.**
    Budget 2004: $3,000,
    Procedure: Assigned to SAC and VCF Coordinator (assigned on first come first serve basis and commitment to become a volunteer)
    (Assigned to Action Agenda).
  - **M16: Region 8 Committee requests the R8 Director to propose that the IEEE evaluates having an additional legal entity outside the US.**
    Motion postponed (OpCom to discuss further).

- **M17: Region 8 Committee requests to include in the R8 Conference policies the obligation of R8 supported conferences to report back to the R8 Conference Coordination Subcommittee. Financial support will not be provided unless conference organizers commit themselves to do so.**
  Budget: None
  Deadline: next CCSC meeting in Stockholm.
  (Assigned to Consent Agenda).

- **'Industry Relations' Group – Mario De Weerd**
  - Industry Partnership Program
  - **M18: R8 supports the 'Industry Partnership Program'.**
    (Assigned to Consent Agenda)
  - **M19: Region 8 appoints X to investigate on what a "University Partnership Program" could entail in order to increase services to Industry Members.**
  - **M20: Region 8 appoints Y to investigate a program for the personal (non-technical) development of IEEE Members.**
    (Assigned to Consent Agenda).

- **'Recruitment and Training of Volunteers' Group – Margaretha Eriksson**
  - **M21: Region 8 Committee to arrange 2 Pilot "IEEE Local Volunteer Training" workshops for neighboring "clusters" of Sections in Region 8.**
    (Assigned to Action Agenda).

- **'Member Recruitment & Retention' Group – Rolf Remshardt**
  - Recommended Action 1:
    Get Rami's .ppt-presentation & a summary on the Region 8 Web and provide a letter to all Section Chairs including a list of IEEE Benefits and Services to Industry and Academia Leaders.
    Champion: Rami together with Region 8 ECC
    Budget: None
    Date: Next R8 Committee Meeting
  - Recommended Action 2:
    IEEE Headquarter to send letter to graduating students with congratulations, IEEE Alias, etc.; Sections to follow up.
  - Recommended Action 3:
    IEEE Headquarter to send a letter to members in arrears as a reminder and to ask why they didn't renew)

- **'Science, Engineering & Technology Education in Europe' Group – Tariq Durrani**
  - **M22: Region 8 Committee to set up a task force to prepare a program and identify people (possibly LMs) to assist teachers on pre-college technological education. Task Force to prepare a report after that time.**
    Champion: Jacob Baal-Shem
    Budget: $5,000
    Duration: 1 year
    (Assigned to Action Agenda).
  - **M23: Region 8 Committee to set up a task force for creating a document defining the set of knowledge that meets the expectations of industry, universities and pre-college education.**
    Champion: EASC
    Budget: $6,000
    (Assigned to Action Agenda)

- **M24: Region 8 to set up the networking among academics and industry with respects to improve the curriculum.**
  Champion: EASC
  Budget: $20,000
  Time: 4 years
  Postponed to Stockholm Meeting for more details from EASC.
- **M25: Region 8 to set up a team to respond to EU consultation document on SET requirements.**
  Champion: Tariq Durrani
  Funding: None
  (Assigned to Consent Agenda).

- **Rolf Remshardt: Cancellation of Existing Projects**

- **M26: Project: Award 'Member Gets a (5) Member'**
  Project was due end of last year, but is now recommended for cancellation.
  (Assigned to Consent Agenda).
- **M27: Project: Volunteer Orientation Training on Melecon 2004**
  Training won't take place at Melecon. Motion to move training from Melecon to Africon in September 2004.
  Region 8 Committee to approve to have Volunteer Orientation Training at Africon instead of Melecon with the same budget.
  (Assigned to Consent Agenda).

82nd Meeting of the Region 8 Committee

1. Approval of the Agenda
The Voting Members were defined by the Secretary as: all Section Chairs (and nominated alternates) and Officers (Director Elect, Past Director, VCs, Secretary, Treasurer). Clementina Vincent-Uvieghara was asked to act as the Nigeria Section Chair in the absence of the official Section Chair.
Apologies had been received from the Nigeria and Switzerland Sections.
.The Section Chairs from Austria, Greece, North Italy, Norway, Saudi Arabia West and Slovenia were absent.
The Chair confirmed that a quorum was present.
The Agenda was approved unanimously

2. Approval of the Minutes of the 81st Region 8 Committee Meeting in Zagreb
The Minutes approved by a clear majority. Romania voted against.

3. Treasurer's Report
M1: Closure of the budget, approved unanimously.

4. Motions from the Caucuses and Focus Groups

Consent Agenda:
M2, M3, M4 (not originally on the Consent Agenda, but passed unanimously), M5, M6, M7, M8, M9, M10, M11, M12 (friendly amendment by Pilar to impose a deadline, but Sweden objected and so it was moved to the Action Agenda), M13, M14 moved to Action Agenda, M17, M18, M25, M26, M27 remained on the Consent Agenda.
All items from Consent Agenda passed. Recommended Actions 1 & 3 have been endorsed in general.

Action Agenda:

- **M19: University Partnership Program**
  New wording proposed by JGR:
  M19: Region 8 appoints the Industry Relations Committee to investigate what a "University Partnership Program" could entail in order to increase services to industry members.
  Approved unanimously
- **M20: Professional development of IEEE Members**
  New wording by JGR:
  M20: Region 8 appoints the Industry Relations Committee to investigate a programme for the professional development of IEEE members. As an example, initiatives taken by other Regions can be studied.
  Approved unanimously.
- **M12: SAC Retention**
  Friendly amendment to add the deadline of the Stockholm Meeting. Agreement was that SAC will provide data and tools (letters) in time to meet deadline. Friendly Amendment (Romania) to change 'asking' to 'recommending'.
  M12: R8 Committee recommends Section Chairs to personally contact graduating students and new GOLD members, welcoming them into the Section as Members and explaining the importance of continuing IEEE membership before the Stockholm meeting.
  Amendments passed. Motion passed.
- **M21: Pilot Local Volunteer Training Workshops**
  Marc Apter: RAB will provide a trainer/speaker for these workshops.
  Levent shared his concern that the Volunteer Training by Iiro is duplicated here; Tony made clear that this project is for finding new volunteers, not training existing volunteers. Magdalena added that we would have a volunteer training during Africon. Tony: Two reports are expected for Stockholm (Africon, this project).
  Motion carried.

- **M22: Pre-college education**
  Friendly amendment by Tariq Durrani: Duration: 1 year & report back to R8
  Maurice made the committee aware of an IEEE EAB program on pre-college education having a meeting and inviting R8. Tariq commented that the FG is aware about that.
  Motion carried unanimously.
- **M23: Set of Knowledge**
  Germany suggested to move the project to IRC, but Tariq said that the project has a better home in EASC. Tony Davies decided to take it as it stands, having EASC and IRC working close together. Based on comments from Israel, Germany suggested to have a pilot in similar Sections first. It was made clear that a report needs to be submitted for the next meeting. Israel asked to create a taskforce to define the project for the Stockholm Meeting and to change its objective to investigate the feasibility of defining a 'set of knowledge', Budget: $3,000. Champions: EASC and IRC
  Motion carried
- **Recommended Action 2**
  UAE questioned the wording, but discussion was stopped because no vote on recommended actions was necessary.
- **M14: WIE Coordinator**
  Sweden commented that before the appointment is made a job description needed to be created.
  Motion carried, with only Israel opposed.
- **M15: Extended Use of VCF**
  Charles Turner reported that members had been informed when VCF was introduced that none of the VCF money would be used for membership dues. If the motion M15 passes, we would need to inform our members about the changes.
  Friendly amendment by Marco Delimar to remove words 'from the VCF' (i.e. to take money from other sources) and also VCF from the assignment list. Tony commented that we need to find a legal way to find the money. Hans made clear that we can't use VCF money, but that interest money can be used to support the student fees. Siberia asked for clarification about the dues referred to in the motion (basic or society?); Pilar clarified that it's intended for basic dues. Friendly amendment 'basic membership dues'. Romania requested a change from 'needy students' to 'students from needy countries'. Request refused. Motion carried.
- Point of Order (by Art Winston) on M21 (Pilot Volunteer): The vote had too few 'yes' votes to be carried.
  A motion to revote on Motion 21 was carried. Motion 21 was carried.

5. Report from the Nominations and Appointments Committee (Levent Onural)

N&A Committee will be very active during the summer months. LO requested all Section Chairs to submit candidates for Director Elect, all VC positions and Appointed Members positions.

6. Section Reviews (Tariq Durrani)

Tony Davies reported that two Sections have been reviewed on Friday.
Tariq Durrani commented: This is a pilot program, with Benelux and Bulgaria being reviewed first. After completing the forms and the presentation, the Review Committee will send the formal report to the Sections.
Comments from Bulgaria: In Zagreb the Section was strongly against the Review concept, but now was strongly in favour. It was a good exercise generating new ideas for the future.
Comment from Benelux (Martin Bastiaans): Looking at yourself is very helpful. Region 8 should continue the Reviews.
The Sections to be reviewed at Stockholm Meeting will be contacted by Tariq Durrani in good time before the Stockholm Meeting.

7. Future Meetings of the Region 8 Committee

Stockholm/Sweden: October, 1st-3rd 2004
Paris/France: Spring 2005, Hotel TBD
Fall 2005: somehow linked to SC05, Florida, but maybe in a different location than Tampa, needs to be decided.

8. Closing Remarks from the Region 8 Director

The meeting ended with an Awards Ceremony conducted by Art Winston (IEEE President), Tony Davies (R8 Director), and Marc Apter (VP RAB))

- RAB 2003 Section Membership Growth Award to UAE Section.
- IEEE RAB Achievement Award to Nabil Al-Dabal (Saudi Arabia Section).
- Certificates of Achievement from Romania Section were presented to:

  Jozef Modelsky, Tariq Durrani, Hans Schmitt, Charles Turner, Ted Hissey, Pilar Molina Gaudo, Cecelia Jankowski, Tony Davies, Levent Onural, and Rolf Remshardt
- Tariq Durrani reported that the IEEE EAB Award went to the Saudi Arabia Aramco company.
- The R8 Committee was reminded that the deadline for next year's awards is at the end of April.

The Director expressed thanks to the many guests from TAB Colloquia, IEEE ExCom, President-Elect, and the presidential candidates, as well as to the Committee for their patience and contributions.
Hans Schmitt estimated that the meeting had cost about $35,000 this time, a very moderate sum compared to other meetings.

9. Adjournment

A motion to adjourn was carried at 16:42.

List of Motions:

M1: R8 Committee approves the closing of the budget for 2003.

M2: Region 8 will provide financial support in the amount up to 5000 euro for Region 8 IE-PEL-IE-PE Chapter Chairs Meeting in 2004.

M3: Region 8 will provide financial support in the amount up to $ 8000 for Region 8 NNS Chapter Chairs Meeting in 2004.

M4: Region 8 will provide financial support in the amount up to $5,000 for Region 8 APS and MTTS Chapter Chairs Meeting in 2004.

M5: The R8 Committee approves the following EASC Mission Statement:
"The EASC recommends educational policy to the R8 Committee and coordinates the R8 Educational Activities programs and products."

M6: The R8 Committee approves the Action Plan proposed at the March 2004 meeting of the EASC. (see agenda book for details)

M7: The R8 Committee approves the concept of forming Group Chapters of the IEEE Education Society, as defined in the R8 Agenda Book for the Krakow meeting.

M8: The R8 Committee approves, in principle, the establishment of awards for outstanding achievements in educational activities in the Region.

M9: Region 8 Committee approves to hold AFRICON every two years starting 2007.

M10: R8 approves financial support in the amount of up to $2,500 to finance the local production of promotional material for student membership development purposes.

M11: R8 to approve financial support in the amount of $2,400 for the top 5 student branches in membership increase in 2005 and the top SB in the last 3 years.

M12: R8 committee recommends Section Chairs to personally contact graduating students and new GOLD members welcoming them into the Section as Members and explaining the importance of continuing the IEEE membership before the Stockholm meeting.

M13: R8 committee is asking the Section Chairs to contact the Student Branch counselors of dormant Student Branches or any relevant person of the University to help reactivate the Student Branch.

M14: Region 8 Committee requests Region 8 OpCom to appoint a R8 WIE Coordinator.

M15: Region 8 approves a pilot project to subsidize 50% of membership dues from the VCF for the 2005 renewal by needy students.

M16: Region 8 Committee requests the R8 Director to propose that the IEEE evaluates having an additional legal entity outside the US.

M17: Region 8 Committee requests to include in the R8 Conference policies the obligation of R8 supported conferences to report back to the R8 Conference Coordination Subcommittee. Financial support will not be provided unless conference organizers commit themselves to do so.

M18: R8 supports the ‘Industry Partnership Program’.
M19: Region 8 appoints X to investigate on what a “University Partnership Program” could entail in order to increase services to Industry Members.

M20: Region 8 appoints Y to investigate a program for the personal (non-technical) development of IEEE Members.

M21: Region 8 Committee to arrange 2 Pilot "IEEE Local Volunteer Training" workshops for neighboring "clusters" of Sections in Region 8.

M22: Region 8 Committee to set up a task force to prepare a program and identify people (possibly LMs) to assist teachers on pre-college technological education. Task Force to prepare a report after that time.

M23: Region 8 Committee to set up a task force for creating a document defining the set of knowledge that meets the expectations of industry, universities and pre-college education.

M24: Region 8 to set up the networking among academics and industry with respects to improve the curriculum.

M25: Region 8 to set up a team to respond to EU consultation document on SET requirements.

M26: Project: Award 'Member Gets a (5) Member'. Project was due end of last year, request to cancel that project.

M27: Region 8 Committee to approve to have Volunteer Orientation Training at Africon instead of Melecon with the same budget.

Recommended Action 1:
Get Rami's ppt-presentation & a summary on the Region 8 Web and provide a letter to all Section Chairs including a list of IEEE Benefits and Services to Industry and Academia Leaders.

Recommended Action 2:
IEEE Headquarters to send a letter to graduating students with congratulations, using the IEEE Alias, etc.; Sections to follow up.

Recommended Action 3:
IEEE Headquarters to send a letter to members in arrears (not $ oriented, but a reminder, and asking why they didn't renew)

Unapproved Motions of the 83rd IEEE Region 8 Committee Meeting
Stockholm, Sweden
2nd/3rd October 2004

(Details of the presentations of the principal speakers are posted on the Region 8 Website. All presentation material is filed on CD-ROM by the Region 8 Secretary.)

Saturday, 2nd October 2004:

8:40 – Preliminaries and Introduction
Meeting opened by IEEE Region 8 Director Tony Davies; 36 voting members present – Quorum.

Director's Report by Tony Davies (see presentation):

- Recorded for the minutes: Personal Thanks to Tracy Hawkins for her support during Tony's term.

Secretary's Report by Charles Turner:

- Be ready for 6pm – good shoes for walking.
- Settling your own bill, send A95 form to Hans Schmitt.
- Problem of tracking accurate officers of additional officers in the Sections; report changes / elections to Region 8 Secretary.
- Response to E-Mails! Even though SPAM is hiding useful information.
- REP list updated; please check the list. Sections are responsible for alerting IEEE about educational institution, which should be on the REP list. Complains about Associate Members are Section Chair's responsibility.
- IEEE BoD approved 'Student Ethics Competitions' in the Regions; bi-annual in Region 8. Details will be announced later.
- Visa Problems: Entering the US is getting more difficult, it's not too early to think about visa status to enter the US for Sections Congress 2005. Please check it now!

Tony Davies introduced the IEEE Region 8 Vice Chairs and the teams:

- Rolf Remshardt – Vice Chair Membership Activities
  - Editor R8 News: Roland Saam
  - Membership Development: Margaretha Eriksson
  - New Section Development: Jaafar Al-Ibrahijm
  - Electronic Communications Coordinator: Jeremy Newberry
  - GOLD – not present (Mario deWerd resigned, Peter Knott stepped in)
- Tariq Durrani – Vice Chair Technical Activities
  - Educational Activities – Victor Fouad Hanna
  - Chapter Coordination – Jozef Modelski
  - Conference Coordination – Magdalena not able to come, Baldomir to report
  - Industry Relations – Jean-Gabriel Remy
  - Standards – Ingo Ruesch
  - Sections reviewed on Friday. Tariq will report on that.
- Pilar Molina Gaudo – Vice Chair Student Activities
  - Basak Yuksel – RSR
  - Marko Delimar – Student Membership & Awards
  - Martin Bastiaans – Student Paper Contest
  - Mischa Doehler – ECC
  - Christian Borgert – Past Vice Chair
- Levent – SP plus N&A
  - It's very nice to be Past Director – Levent pointed out as a message to Tony.
  - Strategic Planning Committee met in Bucharest in August. Strategic Plan was reviewed and updated. VC SP task is to keep track of ongoing R8 projects.
  - N&A will be the focus during the fall meeting. N&A met in July and proposed candidates for the positions.

- Introduction of the Candidates for Sunday's election:
  - Director Elect
    - Gerhard Hancke
    - Jean-Gabriel Remy
  - Secretary – Christian Borgert
  - Treasurer – Brian Harrington
  - VC Membership Activities
    - Jaafar Al-Ibrahim
    - Aleksandar Szabo
  - VC Technical Activities
    - Okyay Kaynak (see presentation)
    - Jozef Modelski
  - VC Student Activities
    - Marko Delimar
    - Saurabh Sinha

<Coffee Break 10:20-10:50>

Treasurer's Report:

- Hans Schmitt reviewed his time as Region 8 Treasurer (see presentation)
- Brian Harrington reported on the difficult transition of the bank account from Germany to UK and presented the budget proposal for 2005. (see presentation)
- A great thanks from Tony and the R8 Committee for doing this not easy job really well and effective was addressed to Hans Schmitt and recorded for the minutes. Tony is looking forward to work same way with Brian Harrington.

<Recorded statement from Ninoslav (Yugoslavia Section Chair) to have George Paunovic as his deputy for Sunday due to leaving for Brussels early.>

Report of the VC Membership Activities – Rolf Remshardt

- See presentation for details.
- Rolf reported on the Membership Arrears Project: It was positive to do for learning experience, but only 50-100 members renewed due to the contact out of 11,000 members in arrears.
- Newletter – Roland Saam:
  - Roland presented the new color version of the R8News and pointed out that we have a new designer and a new printing house now.
- Membership Development – Margaretha Eriksson

Ragnar Kåhre did some meeting announcements for the social event in the evening.

<Lunch 12:15-13:30>

- Jaafar Al-Ibrahijm – New Section Development
  - See presentation.
  - Question from Rolf about status of Lebanon, Jaafar answered that petition is already submitted
- Jeremy Newberry – ECC
  - See presentation.
  - Jeremy introduced new services for IEEE Alias and recommended to update the alias!
  - Question from Rune, Size of messages to R8 Committee; Jeremy: 1M limit, other documents to be uploaded to the web and send URL in the E-Mail only.
  - Introduction of new SamIEEE.
  - Conference Websites (Saurabh Sinha)
    Motion 1 presented; later on carried on consent agenda.
- GOLD Presentation by Saurabh Sinha (see presentation)

Report of the VC Student Activities – Pilar Molina Gaudo (see presentation)

- Pilar and Marko Delimar presented SBC2004 as a big success. Thanks to the local organizers in Passau to be recorded. The official SBC2004 video was shown.
- Student Membership Development – Marko Delimar
  - Marko reported that the Graduating Student Pack was sent out to Section Chairs, Marko agreed to send it again to Svetlana, who didn't receive it.
- Student Representative – Basak Yuksel
- Motion 2-7 presented

Report of the VC Technical Activities – Tariq Durrani

- Educational Activities – Victor Fouad Hanna (see presentation): Motion 8 presented
- Chapter Coordination – Jozef Modelski (see presentation)
- IRC – Jean-Gabriel Remy: Motion 9 presented
- Conference Coordination – Baldomir Zajc: Motion 10, 11 presented
- The Region 8 Committee recorded best wishes for Jacob Baal-Shem for speedy recovery.
- Conference Organization Seminar – Baldomir asked for people applying to attend.
- Standards Coordinator – Ingo Ruesch
  Info would like to come to Section Meetings, no costs for the Sections involved, because he is having his own budget; all Section Chairs to check and to approach Ingo.
  Charles Turner asked on the possibility of talks on specific questions. Ingo will provide more a general overview as Standards on specific subjects are very complex.
  Western Saudi Arabia pointed out that it would be useful to have a Standards Subcommittee to support the Standards Coordinator.

- Report on Section's Review with personal reports by Jan Biemond, Roberto Tiberio and Costas Economides. Motion 12 was presented.

Meeting ended at 4:50 on Saturday.

Sunday, 3rd October 2004

8:45: Caucus II
Tony introduced the concept of the Consent Agenda, Levent gave instructions on voting procedure.

Christian Borgert gave an Introduction to Robert's Rules based on the material available on the 1st R8 Meeting CD-ROM.

Roland Saam presented a 'Call for input!' for Region 8 News and requested advance information on planned articles.

Joel Snyder presented information on IEEE EAB:

- Joel pointed out to have good friends worldwide because of IEEE.
- EAB is having problems to define the role of Engineers, in the US everybody is an engineer – in Europe it's a higher education; EAB is working on having the right awareness.

Tariq Durrani presented his view on Strategic Planning (see presentation)

- Adolf Schwab replied on Tariq's presentation:
  We have a 1-3 year Strategic Plan. What is missing is a control function (committee). Process needs to be improved.
  Motion to establish a Monitoring Committee separated from SPC.

Review of Motions – Creation of Consent Agenda:

- M1: Joel Snyder commented that such a package is existing. Change wording to Conference Website Management Package. Christian Kloch asked to define responsibility and deadline; Jeremy confirmed: himself and End of the Year, Paris at the latest. – Consent!
- M8: Friendly Amendment ‚representing section'

Clementina Saduwa – Women in Engineering (see presentation)

- Clementina thanked the committee for appointment back in June and made clear that she is having just 3-4 months experience so far.

83rd IEEE Region 8 Committee Meeting (10:30-16:10 on 3rd October 2004)

Roundcall for Quorum – Quorum stated by Charles Turner.

1. Approval of the Agenda: Agenda approved unanimously.

2. Approval of the Krakow Minutes
Pilar commented on Krakow Motion 15, that it's not possible by IEEE policy to fund Student Dues from VCF. Krakow Minutes approved unanimously.

3. Treasurer – Approval for Budget 2005: Approved unanimously.

<12:30-14:30 Lunch Break>

4. Election Results:

- **Director Elect:** Names of Gerhard Hancke and Jean-Gabriel Remy both approved to go forward.
- **Secretary:** Christian Borgert
- **Treasurer:** Brian Harrington
- **VC SAC:** Marko Delimar
- **VC MA:** Jaafar Al-Ibrahim
- **VC TA:** Jozef Modelski

Joel Snyder as teller suggested to have votes separately and not all in once to speed up telling next time.
Victor suggested to present certificates to outgoing officers.

5. Approval of Consent Agenda:
Sweden moved, Denmark seconded to approve all in one. Consent Agenda approved.

6. Action Agenda:

- Motion 4: 24 (Y) – 5 (N) – 4 (Abstentions). Motion carried.
- Motion 11: 27 (Y) – 1 (N) – 5 (A). Motion carried.
- Section Review: 24 (Y) – 0 (N) – 6 (A) – passed.

7. Future Meetings

- Invitation received from Morocco and Romania.

8. Closing Remarks

- Send expense claims to Hans Schmitt.
- Good comments on seating set-up in Stockholm with all being close to the screen and OpCom on the side.
- Insignia of Region 8 Director given to Baldomir as incoming Director.

Svetlana – Motion to adjourn, Ukraine 2nd.

Meeting adjourned at 16:10.

Respectfully submitted by Christian Borgert (Secretary Elect, IEEE Region 8)

Unapproved Minutes of the 84rd IEEE Region 8 Committee Meeting
Paris, France 2005
16th /17th April 2005

(Details of the presentations of the principal speakers are posted on the Region 8 Website.
All presentation material is filed on CD-ROM by the Region 8 Secretary.)

Attendants: see list

Saturday, 16th April 2005:

Introduction & Caucus I:
IEEE Region 8 Director Baldomir Zajc opened the meeting at 8:38am and welcomed the Committee Members and guests. A quorum was stated by counting the delegates.

New members to the Committee have been introduced: Belarus, Croatia and South Africa with New Section Chairs, Lebanon & Morocco as newly formed Sections, Boris Levitas as New Section Development Officer, Mo El-Hawary introduced himself as Secretary of the IEEE.

Prof. Gulyaev (Russia Section) reported that in accordance with information from Russian National Information Group, a famous Russian Professor, Academician of Russian Acedemy of Sciences, founder of the Institute of Radio Engineering and Electronics RAS, IEEE Life Member Vladimir Kotelnikov died in Moscow in February 11, 2005 in the age of 97 years.
Professor Kotelnikov is known as a founder of radio astronomy and the author of famous theorem. During the 20-years period since 1969 year Professor Kotelnikov was a Vice-President of the USSR Academy of Sciences and a coordinator of scientific researches in radio astronomy, radio engineering, communications and space. Up to last days Professor Kotelnikov was an active scientist; his inestimable investment into the science was honored by the IEEE Gold Medal and many other awards.
The name of Professor Vladimir Kotelnikov is given to the asteroid number 2726 of Sun system as a remembrance of his outstanding investment into the world science.
The IEEE Region 8 Committee paid its tribute to Prof. Kotelnikov by a minute of silence.

The Caucus I started with the **Director's Report**: (see presentation & report in the agenda book)

- Baldomir attended the France Section Meeting end of January, the R8 OpCom in Dubai beginning of February and the OU Series in San Francisco mid of February.
- Main decisions during the BoD Meeting as part of the OU Series have been the creation of two different kinds of membership for Student Members (Graduate Student Member with voting privilege, and Student Members) and the decision not to focus on the REP List any longer.
- In Region 8 Baldomir will focus during his term as Director on GOLD Activities and Industry Relations besides running the Region 8 with its existing projects.

IEEE President Cleon Anderson (see presentation):

- President Cleon Anderson thanked Region 8 for inviting the IEEE Excom to Paris and presented his vision of IEEE Membership in the future.

Marc Apter (VP RAB) – see presentation.

John Vig (VP TA) – see presentation:

- Gordon Dodds (UK&RI): Regulations for mis-use of IEEE Advantages for Members should be established. John to look into that.

Brian Lee (Chair, IB&SC) – see presentation. Special thanks to Gene Nealon from Marsh recorded for funding the Reception on Friday with 1k US$.

Baldomir welcomed additional guests (Regional Directors, Ted Hissey, Cecilia Jankowski).

<Coffee Break 10:30-10:48 >

Secretary's Report (Christian Borgert):

- Christian pointed out that with the Agenda Book, CD, Attendees, E-Mails, etc. the Paris Meeting is the biggest meeting ever! He asked the Committee for help in case some information is missing.
- Information on hotel cost, billing, information on the social event, the schedule for the next days etc. have been shared with the committee.

Treasurer's Report (Brian Harrington) – see presentation:

- Brian explained the expenses procedure and reimbursement
- An update on the budget 2005 was given.

VC N&A, SP, Past Director (Anthony Davies) – see presentation.

- Tony gave an introduction into the upcoming elections (2 members from R8 Committee for N&A).
- An update on the recent status of Strategic Planning was given; next Strategic Planning Meeting scheduled for July/August during OpCom Meeting.

Vlatko Stoilkov reported on **VCF Activities** – see presentation:

- There is money available for Student Activities (travel, library etc.)
- Request to all Section Chairs to promote VCFs to members, everybody should contribute a small amount to VCF during renewal.
- Suggestion from Svetlana Rau (Romania): The years of membership should be important for funding; Vlatko commented that he is having access to SamIEEE and will take this into consideration.

Kurt Richter on A&R: (see presentation)

- Error in number of accepted people from industry – should be 82.
- Suggestion from Norway to change procedure on Fellow nominations; if you start it in written from, you have to continue in written form; mailings to the US take 10 days. So change policy to change from written to electronic form during the process. Kurt to follow up on that.

VC TA (Jozef Modelski) – see presentations:

- **Industry Relations (Jean-Gabriel Remy)** – see presentation
- **Educational Activities (Victor Fouad Hanna)** – see presentation
  - Aleksandar Szabo on Professional Activities (see presentation)
  - Question from Marko Delimar why professional activities are in TA; Aleksandar commented that the trainings are somehow educational, so part of TA.
  - Gerald Anleitner suggested adding value to the membership for young professionals should be aim of all professional activities.
  - First showing of EASC Motion 1 (Paris Motion #21): will be presented again on Sunday.
  - Marc Apter mentioned that RAB is currently working on a professional training for members in R7-10 based on the IEEE USA model. He encouraged Region 8 to work together with RAB.
  - Marc Apter raised the question on who will be the single point of contact for the Region 8 Jobsite. Baldomir Zajc clarified that Jozef Modelski needs to suggest a person, R8 OpCom will decide based on that recommendation.
- **Standards Coordinator (Ingo Ruesch)** – see presentation.

<Lunch Break 12:40-14:00>

- **Chapter Coordination (Ninoslav Stojadinovic)** – see presentation
  - Main Activity: Reconstruction of Committee
  - Motion 4 was presented by R8 CCSC.
  - Motion 6 was presented by R8 CCSC.
- **Conference Coordinator (Peter Farkas)** – see presentation:
  - Bahrain suggested having a new conference 'MedCon' for Middle East countries like the already existing GCC. Peter Farkas to discuss that during the Sub-Committee meeting.
  - **George Paunovic** on Eurocon 2005 (see presentation)
  - **Alexander Mikerov** on History Conference (see presentation)
  - Motion 7 was presented by R8 Conf. Coord. Sub-Committee.
  - Motion 8 was presented by R8 Conf. Coord. Sub-Committee.

As some other IEEE VIPs joined the meeting, R8 Director Baldomir Zajc gave **Leah Jamieson (VP PB&CS)** – see presentation – and **Moshe Kam (VP Educational Activities)** – see presentation – some time for a presentation.
Moshe reported on Pre-College Education:

- IBM Website http://www.tryscience.org
- Teacher In-Service program – will be accredited to R8, Moshe to approach R8 with the details.
- Alexander Mikerov suggested to add 'Technical English' as a 7th bullet. Moshe agreed to take that back home.

VC MA (Jaafar Al-Ibrahijm) – see presentation:

- **WIE Coordinator Clementina Vincent-Uvieghara** was not present at the meeting; just got a baby girl two weeks ago. Congratulations from the R8 Committee to Clementina to be recorded in the minutes.
- **Alexsandar Szabo** reported on **Membership Development** – see presentation. Motion 9 was presented.
- **Jacob Baal-Shem** (**Life Member**) – see presentation:
  Commented that only a few people will be able to become a member of GOLD or WIE, but his wish is that everybody is becoming a life member.
  Leah Jamieson corrected that everybody is able to join the WIE Affinity Group regardless of gender.
- **Rolf Remshardt** reported on his activities as **GOLD Coordinator** – see presentation:
  - Rolf judged Region 8 as underdeveloped area for GOLD.
  - Motion 25 presented: 15k$ for GOLD Team Meeting
  - Motion 26 presented: Incentive for Sections to establish GOLD Group.
  - Gerald mentioning on GOLD as best infrastructure to transform people from Students (very strong activities in R8) to full Members.
  - Rolf requested from all Section Chairs to submit names for the GOLD Team to be established.
- **Jeremy Newberry** gave his report as **R8 ECC** – see presentation:
  - Alexander Mikerov suggested to create an e-mail alias on joining IEEE automatically. Jeremy agreed to address that to Piscataway.
- **Roland Saam (R8News Editor)** – see presentation:
  - Roland requested many short articles coming from the R8 Committee Members.
  - Roland is assisted by Basak Yuksel as Student News Editor; Roland presented flowers to Basak and thanked her for the support.
- **Boris Levitas (New Section Development)** – see presentation.
- **Magdalena Salazar-Palma (WIE, representing Clementina)** – see presentation:
  - Saurabh Sinha (SAC): 25$ fee should be lowered to get more members. Magdalena to check on this within IEEE WIE Committee.

SC2005 (Christian Borgert / Rolf Remshardt) – see presentation.

The “Larry K Wilsson” Student Award was presented to Ferhan Ozdan from Turkey Section by Marc Apter, Baldomir Zajc and Marko Delimar. Marko Delimar organized as a special present the Millenium Swatch.

Ferial El-Hawary gave a presentation as IEEE VIP on the “History Committee & Virtual Museum” – see presentation:

- Ferial made the point that language should not be a barrier; every entity should translate documents in local language to attract people.

End of 1st Day: 17:00

Sunday, 17th April 2005:

Caucus II:
8:35 – Opening of 2nd Day by IEEE Region 8 Director Baldomir Zajc.

VC Student Activities (Marco Delimar) – see presentation:

- Introduction of the team, Pilar Molina Gaudo not present because expecting a baby in 2 weeks. All the best from the Region 8 Committee to be recorded.
- Motion 13 presented on promotional items.
- Motion 14 presented: Awarding SBs on membership growth.
- Motion 15 presented: Appoint Section SA Chair and Section Student Representative.
- Motion 16 presented: Subsidize 50% of basic dues for needy Student Volunteers.
- Motion 17 presented on Section Student Activities.
- Motion 18 presented on Student Robotics Competition.
- Question from Gordon Dodds (UK&RI): How are SBs in Section 99 coordinated? Answer Marko: SAC is communicating with all Branches individually.
- Question Dodds: Formula for Growth Rate OK? Marko: Yes.
- Comment Saudi Arabia:
  - Is R8 doing enough for Student Activities to increase soft skills for future Section officers?
    Marko: Workshops and Trainings are existing.
  - Marko invited the R8 Committee to attend SBC2006 in Dubai or Bahrain.
- Lebanon: It's unfair to have awards by branch; Lebanon is having one big branch.
  Marko commented that SAC is deciding on an activity level, not on a branch level.

9:20 – **Section Presentation**

- France (see presentation)
- Egypt (see presentation)
- Tariq Durrani to provide Minutes in Tampa.

<10:25-1055 Coffee Break>

10:55 – **Discussion Items for SC2005**

- Lots of discussion on wording of the recommendations. Baldomir and Christian made clear that this is not the task for this discussion. We need to define 4-6 topics of concern from Region 8 for further discussion to create recommendations for SC2005.
- On #2 Marc Apter commented:
  There is no desire to change the existing IEEE policies. Sections need to be informed. No information of national society in the policy so far – bring that forward. Change 'control' to 'control / coordination', add 'national association' to local Section. - agreed
- On #5 the wording should be shorter, point is that societies won't raise, agreed

- South Africa asked for Electronic Signatures for all members on petitions. Marc: As long as a member is having a web account he can look into the process.
- South Africa recommended that WIE will lower the fees of 25$ per year to get more members.
- On #6 – IRC: Having a workshop was idea of the committee. Needs to get better wording during the group work. IR approved as topic.
- #7 – Technical English, Change wording to 'English for Technical and Professional purposes'. Link it somehow to another topic.
- #8 – not taken, RA will take care of that.
- #1 – only in R8 and R10, not an IEEE wide problem.
- #4 – Adolf Schwab (Germany) expressed his surprise that nobody is focusing on that any longer as SC2002 was recommending it. If pilot program in Germany and France is successful we need to spread it out into Region 8. Tony said it might be a Region 8 issue, not any longer IEEE wide. Marc commented that this issue should be addressed to RAB via him; he will bring it to the right people. R8 shouldn't waste recommendations for that.
- #2, #5, #6, #7/9 agreed
- Champions:
  - #2: Gerhard Hancke
  - #5: Svetlana Rau
  - #6: Jean-Gabriel Remy
  - #7/9: Alexander Mikerov. Israel suggested to bring in #1 as well
  - #10: Rolf Remshardt to work on that and champion this idea to have PAVE Conference in R8-10.

Creation of consent agenda:

- #28 – change wording to closure of the budget, Brian moves, Jaafar 2nd, Magdalena Salazar Palma (Spain) objected – no consent -> Action Agenda
- #1 – IRC Program approval – consent
- #2 – IRO approach major companies, 6,5k$ - no consent – Action Agenda
- #3 – IRC Plan for workshop during SC2005, 3,5k$ - consent
- #22 – EA 9k$ for Leadership Training – no consent – Action Agenda
- Comment from Ragnar Kahre (Sweden) that the comment is not just aye and nay, it's how the decisions will influence the budget. Tony Davies commented that the treasurer is having that information.
- #23 – LM 5->9k$ based on Krakow motion – Action
- #4 – CC CPMT – consent
- #5 – CC SP – consent
- #6 – CC IA/PEL/IE – Action
- #27 – Distinguished Program – postponed
- #7 – Melecon 2006, 6k$ - consent
- #8 – Africon 2007 – consent
- #9 – promotional items, 2,5k$ - consent
- #25 – GOLD Team Meeting, 15k$ - Action
- #26 – SC2005 incentive, 6k$ - Action
- #11 – Additional Delegate SC, 16,1k$ - consent
- #12 – encourage all Section to fund additional volunteer – consent
- #13 – SAC promotional items, RAB is putting 1k$ in, so 2,5k$ request – consent

- #14 – Increase SAC Budget by 2,4$ for membership growth awards – Action
- #15 – R8 Sections to appoint 2 Section Student Officers – consent
- #16 – SAC 50% for needy students, 3k$ - consent
- #17 – Student Branch Activities Matching, 3k$ - Action
- #18 – Robotics, 4,5k$ - consent
- #19 – IEL sales-rebate initiative – Jaafar 2nd – consent
- #20 – local volunteer training, 8k$ - consent
- Two motions presented by Gordon Dodds (UK&RI) but withdrawn.
- #21 – Lebanon: Patent Initiative – Tony Friendly amm; Establish – investigate to establish – consent
- #24 – Iceland, Norway, Finland, Sweden: R8 Meetings – Action
- #10 – Students Exhibition Nairobi, 4,5k$ - consent

<Lunch 12:38-13:37>

1:37 – **84th Meeting of the IEEE Region 8 Committee**

Quorum stated.

1. Adoption of the Agenda – approved unanimously.

Approval of the Minutes from 83rd Meeting in Stockholm – approved with changes:

- Motions -> Minutes
- Info -> Ingo
- VC SAC -> VC SA

Approval of the consent agenda

- #30 took off by Svetlana -> Action
- Approved

Treasurer Motion #28 – approved. Budget 2004 closed.

Elections for N&A Committee Representatives:

- Jean-Gabriel Remy withdrew
- Svetlana Rau was added to the slate

Result: Gordon Dodds, Marian Kazmierkowski elected to serve in IEEE R8 N&A 2005/2006

Leah Jamieson and **Gerald Peterson** gave a presentation as candidates for IEEE President Elect (see presentations).

Jean-Gabriel Remy – Candidate R8 Director-Elect

- Goal: Continue the projects in R8, R8 is successful and recognized within IEEE

Gerhard Hancke – Candidate R8 Director-Elect

- Focus on Membership, bridge building activities between IEEE Boards and members on the ground

Awards Presentation:

- Hans Schmitt: RAB Larry K Wilsson Transnational Award, presented by Marc Apter and Baldomir Zajc
- Egypt Section (Prof. Younis): 50th Section Anniversary, Banner presented by Marc and Baldomir, big celebration in August in Cairo
- Section Growth Award to Turkey (Basak Yuksel as representative) – 27.44% increase, certificate, 500$
- Rep. of Macedonia, in the category 'Small Section', for 17.39% increase, award is a certificate plus 500$.
- Chapter of the Year 2004 – Russia Section, Laser & Electro-Optics Society, Moscow Chapter in category 'small and middle size chapter', presented to Prof. Gulyaev by Marc, Baldomir and Jozef, award is a plaque + 1000$, Prof. Gulyaev expressed his thanks, Chapter Chair is a very active person.
- Chapter of the Year 2004 – Saudi Arabia: Communications Society Chapter Saudi Arabia (East), in the category 'Big Chapter', award is a plaque & 1000$, Section Chair expressed his thanks, award is a motivation for the future.
- Diploma presented to Consumer Electronics Society Chapter, UK&RI Section; no money involved – presented to Gordon Dodds.
  Gordon: Diploma is much as word as money, will work harder, thanks
- Diploma presented to Circuit & Systems Society Chapter, Greece Section, Section not present.
- New Section: Lebanon, certificate to Section Chair by Marc, Baldomir, Jaafar, Expressed his thanks, first initiative goes back to Students, Website came later, now the Section established, Hope that Lebanon Section will make a difference.
- New Section: Morocco expressed thanks to R8 and Jaafar for the help during the last 5 year to establish the Section.
- New Section: Qatar, certificate presented to Bahrain Section to hand it over to Quatar.

Action Agenda:

- #2 – IRO approach major companies, 6,5k$, no consent – Action Agenda passed unanimously
- #22 – EA 9k$ for Leadership Training – no consent – Action Agenda
  Baldomir talked in favour of the motion, Sweden expressed concern of the financial implications of all the motions, Brian confirmed that this wouldn't result in a balanced budget – but OpCom will work on that later – so don't worry, Budget 2006 will be presented in Tampa, Victor confirmed that the requested amount was up to 9k$ - maybe not all will be used. Marko to talk in favor of the workshops because they are very good for SA. Motion passed.
- #23 – LM 5->9k$ based on Krakow motion – Action
  passed unanimously
- #6 – CC IA/PEL/IE – Action
  France : Change wording to 'get the money after attending'
  Germany: Organizers got last year the chapter of the year award, he deserves the funding he requests.
  Spain: In favor of the support, why do we ask for free conference registration?
  Tony: In the past chapter chair meetings have been for free, now with the change in the rules we need to get that exemption.

Friendly amendment by Sweden to take the 13 out and replace it by R8.
Baldomir pointed out that everything is difficult with that meeting because R8 didn't get invited to participate in that meeting before. No understanding of the text of the motion.
Motion carried.

- #24 – Iceland, Norway, Finland, Sweden: R8 Meetings – Action
  Marko Delimar moved to table the motion, Spain 2nd – Motion tabled.
- #10 – Students Exhibition Nairobi, 4,5k$
  Kenya pointed out that this is a useful technical event and the members would appreciate it. Motion carried.
- #25 – GOLD Team Meeting, 15k$ - Action
  Svetlana: Amount too high and it's better to spend the money for Students. Jaafar replied that a GOLD Meeting comes 2nd after students but it's very important to retain members. Marko stated that we need to support Rolf because GOLD was a failure so far in Region 8.
  Israel stated that we should make the
  Motion carried. (Spain left)
- #26 – SC2005 incentive, 6k$ - Action
  Clarification by Saurabh Sinha, that big Section can also create a 2nd affinity group. Lebanon – only one per Section, Marko: Friendly Amendment: Should be used for a GOLD Member.
  Motion carried.
- #14 – Increase SAC Budget by 2,4$ for membership growth awards – Action
  Lebanon questioned the formula to calculate; Marko commented that the formula is existing and in use for 12 years.
  Lebanon: Motion to table that motion – defeated.
  Call the question – carried.
  Voting: Motion carried.
- #17 – Student Branch Activities Matching, 3k$ - Action
  Jacob Baal-Shem (LM Coordinator) pointed out that there are already 8k$ in the budget.
  Adolf Schwab (Germany): Section Chairs will forget about that opportunity, how Students learn about that possible funding.
  Marko Delimar replied: Information is sent out at least once a year and are available on the SAC web.
  Mo El-Hawery pointed out the importance of Students as our future. Croatia made friendly amendment to increase amount to double amount of 6k$. Amended Motion carried.

After finalizing the Action Agenda Region 8 Director Baldomir Zajc reported that the Croatia Section returned the R8 fund for Melecon 2004, because they made surplus. Baldomir decided to give the money to SAC; agreed by R8 Committee.

Future Meetings:
Baldomir asked for invitations for the Region 8 Committee.
Yugoslavia, Romania, Morocco submitted invitations.
Next meeting will be in Tampa/FL, USA in conjunction with Section Congress 2005 on 13th-17th October 2005.

The IEEE Region 8 Committee expressed its thanks to France Section for hosting the 84th IEEE Region 8 Committee Meeting.
Gerard Capolino as Section Chair thanked the R8 Committee for accepting the invitation. He asked everybody to enjoy the time, return home safely and see you in Paris again.

Special thanks to the students helping over the days to be recorded as well..

Closing remarks by Baldomir Zajc as R8 Director:
We finish only 30 minutes late; it was a good meeting with many good discussions. We will ask for more time discipline in the future. SAC report was the good example.
R8 OpCom had an internal discussion on the question '1 or 2 meetings a year'. Discussion on that is going on for almost 20 years. If we meet 2 times a year we have more actions and know each other better. Suggestion to split meetings East/West doesn't make sense from his point; no discussion on that during his term. We can't take always cheap hotels, because we need a big room.
Unhappy that there was no reply to his director's requests; engagement is also to reply to messages like that.

Motion to adjourn the meeting passed unanimously.
Meeting adjourned at 16:35, followed by picture session.

Respectfully submitted by Christian Borgert
IEEE Region 8 Secretary
1st May 2005

Unapproved Minutes of the 85th IEEE Region 8 Committee Meeting Tampa/FL

(Details of the presentations of the principal speakers are posted on the Region 8 Website.
All presentation material is filed on CD-ROM by the Region 8 Secretary.)

Attendants: see list

8:17: Opening of the 85th Meeting by IEEE Region 8 Director Baldomir Zajc.

The meeting started in memoriam Prof. Tiberio:
The exceptional scientific and teaching activities of Roberto Tiberio in the area of the electromagnetic theory and techniques, and his valuable contribution to the successful operation of the C&S Italy Section. I wish to remind that lastly he has strongly supported the process of the merging of the North and C&S Italy Sections into the new Italy Section. Several initiatives are foreseen from the institutions where Roberto operated, in order to remember him and his work at national and international level. This appreciation of Prof. Tiberio's work was followed by 1 minute of silence.

Baldomir Zajc welcomed some new faces from Sweden and Lithuania (Lithuania is hosting the next meeting 7-9 April 2006). Baldomir is glad that we found lost sons / sections (Introduction Austria – Prof. Kopacek as candidate, Switzerland – Karl Schenk, Iran – Prof. Salehi, Lithuania – Irina).
As New Section Representatives we welcomed guests from Bosnia & Herzegovina and Oman.
Congratulation to both Italy Sections for their wisdom of merging.

Section Presentation not planned this time. But question sent by e-mail to speak; but no feedback came back. UK&RI requested some time later during the caucus to speak.

Charles Turner on IEEE Admissions processes (see presentation):

- Serving as Chair of the RepCom
- New on-line system 'Easy'
- Suggestion to R8 to maintain their own list.

Baldomir not in favor of that because we just got rid of the REP list and names of institutions are changing so rapidly. We need new members and if the members get's got good recognition then it's OK – we don't need a REP list.
Charles stated that he is not making a proposal, just the idea to use the existing list for Region 8 purposes.
Baldomir: Let's us not burn the list, but wait until we put any efforts into that again.
Tony: List was only good to trace back Student Activities.
Victor: E&A SubCommittee will work on a proposal. Agreed by Baldomir!

2:42: Caucus opened – Quorum stated.

Director's Report
Egypt Engineering Day – example for GOLD Activities, linked from Student to GOLD.
Kevit will report on the Nigeria Event.

Introduction of Cecelia Jankowski. This is an opportunity to meet with the people. All expect one of the direct reports are available. Enjoy yourselves and a successful meeting.

Secretary's report (see agenda book)

Treasurer's report (see presentation)

- E&Y requested balanced budget – not the case in 2004, better in 2005. Needed for 2006.
- Financial situation is stable.
- Critical Look at accurate planning for projects
- Detailed explanation of new expense sheet in Excel.
- 2 motions will be presented:
    - Approval of the budget.
    - Accept the new R8 Expense Sheet

Tony commented that he expense report file works much better than it appeared during this presentation. This is only for R8 claims going to the R8 Treasurer, use the normal file towards Piscataway.

Past Director's Report, VC Strategic Planning, Chair N&A:

Tony Davies' report (see presentation) was devided into 2 parts:
1. N&A plus voting, 2. on what he was doing.

1. Director Elect Term of Office – change of the bylaws: Tony proposed the idea to discuss that within the committee. Motion presented. Baldomir is in favor of that because the Director Elect is easily accepted in RAB functions. Good training and R8 will save money because IEEE is paying for Director Elect to go to OU Series.
2. What Tony did!

Proposal from N&A to stay with the current VC candidates in 2006. They did a good job.

<Coffee Break – 10:00-10:20>

Vlatko Stoilkov on VCF (see presentation):

- Request to fund people via VCF based on number of years. Will be discussed later.
- Budget OK – in Paris Vlatko got the approval to spend 20k US$.
- Motion 1a presented: 2 or 3 years of membership to be discussed.
- Motion 1b presented: Delete (Chapter Officers) and stay with Section Chairs only. Communication is better if he can talk only to Section Chairs.
- Request to donate money to VCF

Alexander Mikerov asked for reason for denying travel requests. Vlatko mentioned that most of them have been cancelled because member couldn't get visa plus too much money, not an IEEE conference etc.

Kurt Richter on A&R (see presentation):

- Award from the Engineering Management Society for Prof. Gulyaev as 'Engineer Manager of the Year'. Certificate signed by Irv Engelson as President of the EMS is stating Prof. Gulyaev's leadership in senior management.

- Senior Member Program – deadline just for getting 10$ for the Section for Senior Member Elevation in 2005. Program will continue.

Question Adolf Schwab: Rules are quite clear, but there is only one person in the Region and one person per Section being responsible for Awards; these people are not eligible to get an award and can't do all the work.
Suggestion to establish an N&A Committee with ~5 people to find candidates for the awards.
Kurt Richter answered back: Lot's of the awards are specific by the Section – he doesn't know who is eligible in the Section but is ready to help. Proper idea is to have a Section N&A.
Prof. Salehi: Fellow needs to be member for certain years, but no time as senior member. We should consider changing these conditions.

VC TA – Jozef Modelski (see presentation):

- Comment from Jozef and Baldomir on the so called 'Megameeting': Ask for the money in advance and not after the meeting. This time it was an exemption.
- Peter Farkas on Eurocon and Melecon, Africon 2007 fine as well. Many applications are coming, lots of time needed to explain people the rules. Many conferences are in the Region 8 calendar. Jozef asked everybody to ask George Paunovic on Eurocon any time. Baldomir expressed his happiness about the success in Eurocon after the discussion to cancel it in the past. Jozef invited everybody to attend Region 8 Conferences and submit papers.
- Ingo Ruesch on Standards; reference to e-mails and articles in R8News. Region 8 must increase its engagement – see slide. Students must know worldwide standards to be competitive. Ingo is willing to give presentations in every Section – but the initiative needs to come from the Section.
- Jean-Gabriel Remy on IRC:
  Members of the Committee – see slides. Section Chairs to appoint member for 2006. IRO Guide available based on meeting in Larnaka.
  Jozef commented that this meeting was very well attended with good feedback. Gordon heard that some activities are not followed up and there have been questions on the leadership on that committee. New chair suggested was Rami Mushcab. Jozef: This is job of OpCom, JGR will finish his work as Chair anyway after 3 years, Rami is a good candidate. OpCom will decide end of this year. Gordon was missing motions based on action items coming from the Larnaka Meeting involving $$$, which were not presented during JGR talk. JGR said that for the Minsk Meeting money is available. Motions will be presented if money is needed.
  Motion 2 presented: Every Section to appoint an IRO for ExCom.
  Kurt Richter asked for information on the industry award. JGR to send it to Kurt.
- Victor Fouad Hanna on Educational Activities:
  - Motion 3 presented – Melecon 2006
  - Motion 4 presented – EAEEIE (from EA and IRC), no financial impact
  - Motion 5 presented – 36k US$ as EASC Budget
- Mikerov asked on progess on pre-college education as part of EA. Victor said that there was money in the budget for a pre-college education meeting, which was postponed to 2006. More information in the report. Baldomir asked to continue that discussion privately. Lebanon asked to keep the budget amount to

have more room for maneuvering. Kurt: Everybody interested in Workshop Program – presentation at SC05 9:30 on Sunday.

- Ninoslav Stojadinovic (Jozef on his behalf) on Chapters. Number of new chapters by society and country. Reminder on nominations for ‚Chapter of the Year 2005 Award'.

Jaafar Al-Ibrahim as VC for Membership Activities (see presentation):

- Rolf Remshardt on GOLD: 6 new AGs – congratulations to the Section Chairs. Question marks on France (Chair promised to follow up on that) and Russia (not possible to contact GOLD AG Chair).
- Aleksandar Szabo on MA: Focus on Members in Arrears. Letter sent on May, 5th. Some answers – not only friendly. Membership Numbers, steady increase in 2005, mainly thanks to Students. Membership Renewal started. Request to all Sections to check membership statistics received on a monthly basis and to appoint a MD Officer.
- Roland Saam (Basak Yuksel on Roland's behalf) on R8News: 4 issues in 2005.
- Boris Levitas on New Sections Development. Latvia agreed to pay membership fees to increase membership. This might be a good example for other Sections as well.
- Clementina Saduwa on WIE

<Lunch 12-13>

- Jaafar for Jeremy Newberry on Electronic Communications
- Jaafar for Jacob Baal-Schem (celebrating Yom Kippur today) on Life Members.

Applause recorded for all member of the team for doing a good job.

Questions: Aleksandar Szabo and Lebanon: Many positions are not filled in the Section, also if the position is filled, please copy the Section Chair on communication to all Section Officers. There are difficulties in appointing all officers in a new Section because of overlapping functions. Jaafar suggested that Lebanon will apply it for the section and report back.
Tony on TAB idea to enable every member to get 2 free downloads from IEEE per months; incentives to join a society. That might influence membership in a positive way.
Adolf Schwab on Jeremy's e-mail lists: He is receiving complains from members, who are receiving conference SPAM. Limit access to push e-mails. Baldomir has to sign for every e-mail going out. Bahrain requested ieee.org as webmail account, not forwarding alias.
Germany commented on IEEE Job Site: Easy to access for members, but difficult for HR departments from companies to access the CVs. Mr. Burak from IEEE Spectrum is traveling around to promote the job site, Tony commented.

Jaafar presented two motions:

- Motion 6: R8 Committee 15k US$ for GOLD Congress.
- Motion 7: 15k US for Membership retreat.
- Motion 8: 3k for Vilnius

VC SA (Marko – see presentation):

- Pilar not here due to baby girl Carmen.
- Student Education Activities: Ferhan for Industry Relations
- Reached the goals presented in Paris on membership number and losses
- SBC 2006 organized by 3 SBs and France Section.
- Motion 9 on SBC – Sections to support communication and travel.
- Motion 10 on SBC – 75k US$.
- Motion 11 on Ethics Competition – 6k US$

Lebanon Section is having much more Student Members than members.
Romania asked for date clarification on SBC. Marko: 4 day event plus other events like Ethics competition.

Creation of Consent Agenda:

- VC SP: Motion 13 on Director Elect -> Action
- VCF: Motions 1 to be worded right for tomorrow. Action Agenda.
- A&R: no motions
- TA: EASC Motion 3 on Melecon Malaga. -> Consent
- TA: EASC Motion 4 on EAEEIE -> Consent
- TA: EASC Motion 5 on Budget -> Lebanon amended to stay with 43k US$ instead of 36k US$. -> Action
- TA: IRC Motion 2 on Sections to appoint an IRO. -> Consent
- TA IRC: Motion 12 on Approve plan from IRC. JGR to make a motion out of that until tomorrow. Action Agenda
- SA: Motion 9 on SBC travel. -> Consent
- SA: Motion 10 on SBC 75k US$ -> Consent
- SA: Motion 11 on IEEE Ethics Competition, Iran asked about information on Ethics. Charles: Team contest between students. -> Consent
- MA: Motion 6 on GOLD 15k US$. Marko friendly amendment ‘is asked to’ , ‘approves’. Gozde: 15k US$ just for travel, as organization is done by the students.of: Yes. Cyprus asked for clarification: All GOLD Members. No – only for affinity groups. Jaafar: First come first serve. Lebanon: Link Membership and GOLD Activities. -> Action
- MA: Motion 7 on 15k US$ Members. Szabo: Delete word ‘Members’. Marko: Define how many people per Section. Jaafar: Only MD Officer – 1 per section -> Consent
- MA: Motion 8 on MD Workshop 3k US$. -> Consent

<Meeting adjourned at 4:20pm>

Baldomir Zajc called the meeting to order at 8:10am.

Gordon Dodds expressed his excuses to JGR for taking him wrong. All motions have been presented as promised.

Kevit Desai on Nairobi (see presentation):

- Nice country
- Conflict, poor people, split in access to technology
- Event got interest from Industry
- Invitation to next year's event.

George on Eurocon (see presentation):

- Nice pictures – taken himself
- Congratulations from Baldomir, he will come.

Spain on Melecon (see copy of website):

- First showing of Melecon Website
- This presentation is intended to talk about the technical aspects of Melecon.
- Malaga Airport to fly in
- Selection of papers in process
- Tony on copyright questions for papers as

Official Meeting started at 8:42:

Quorum stated by counting.

Agenda adopted.

Paris Minutes approved.

Consent Agenda – approved.

Treasurer's Motion:

- Approval of the budget as stated on page 21. approved
- Use different expense sheet in Region 8 – approved

Elections:

- Single candidate elections as they all did a good job.
- Lebanon suggested to move to a 2 year term. Tony commented that this requires a bylaw change
- Serbia commented that we don't have CVs and position statements this time. Lebanon suggested to give every candidate 5 minutes to present. Baldomir commented that he just requested 2 years. So we are in-line.
- Tony presented two possibilities. Vote for all in one or for all separately.
- Marc: According to the lawyer we need to have at least 2 candidates for elections. So just ask for approval of the committee.
- Motion to approve the continued service of these three vice chairs and approval of that position for one more year. – approved .
- Congratulations from Baldomir.

Action Agenda:

- Director Elect Term of office. Correction in one line of data. Saudi Arabia asked whether we are the only Region with a 1-year term. Tony said yes.
  Motion approved
- Bylaw changes C1 – vote V2.
  Approved unanimously. (2/3 majority)
- Bylaw changes C2 – approved unanimously.
- Bylaw changes C3 – vote V4. Approved unanimously.
- Other changes needed. Should we set-up a group from the R8 Committee to study the bylaws in a careful way? Bahrain said it's a good idea. Motion to build a task force, volunteers come to R8 Director and he will choose. No motion on that.

- VCF Motion:
  Marco asked for clarification that rule 2 years of membership is the same for student members and full members. Vlatko confirmed.
  Tony expressed his general support for the motion but is concerned that on time critical applications to submit papers for a conference the endorsement of the Section Chair might be too late. Request to Section Chairs to answer immediately.
  Adolf wanted to be synchronized with other Regions. Marko commented that VCF started in R8 and other Regions have only a VCF for students. So we can't synchronize with other Regions.
  Jaafar said we shouldn't limit the number of people by years of membership.
  Marko's friendly amendment add 'Section Chair or another Section / Region officer'.
  Svetlana supports the first part of the motion. Change it to '2 years of membership and the paper should be accepted'.
  Lebanon friendly amendment to say 'at least in his 2nd year'. Marc '1st year'. Iceland: Section Chair is Section Officer; Marko: Idea should be that the Section Chair is doing it.
  Suggestion to go back to the original wording. Vlatko can overrule any decision anyway. Vlatko accepted Mark's commented as friendly and stayed with the original version.
  Motion approved.
- EASC Motion for 43k US$. Friendly Ammendment accepted. Motion passed after recount.
  Tony commented that in 2005 43k US$ have been allocated but only 20k have been used. Very hard for the treasurer to set-up a balanced budget.
- IRC Motion: revised wording.
  Denmark asked for financial impact. JGR: Budget in Motion 4, IRO training planned with 10k + 20k .
  Friendly amendment from Israel to say 'through the Sections'.
  Marko suggested to reword the motions action and budget.
  JGR to rework the motion and come back later.
- MA GOLD 15k.
  Svetlana said that GOLD members are not the best, better are graduated Student Members, idea to share the money GOLD and Students again.

Baldomir said it's for supporting GOLD activities in the Region and Section, which is good.
Rolf mentioned that SA got already 75k US$ for Students; it should be a SBC and Gold Congress again. It's for GOLD Officers to come to Paris.
Gozde: Friendly amendment 'members' -> 'representatives'.
Motion passed.

- New Motion – WIE:
  Baldomir spoke in favor based on his experience from travels.
  Denmark questioned why WIE Reps are going to the SBC.
  Motion passed.

<Break 10:15-10:30am>

- IRC Motion 2 – rewritten:
  Gordon: How many people go to Minsk? Cyprus was expensive. JGR: same amount as in Cyprus (18) – 25 after growth. Passed.
- IRC Motion 3 – rewritten:
  Gordon: What will be the outcome? Letters to industry? JGR: Budget to contact industry contacts by mailing and ask them (~100) why they don't use the website. Passed.
- Motion 4 gone after rewording.
- No additional motions from the committee.
- Gordon asked for 'Technical English'. Alexander moved 'Region 8 supports the proposal to launch the IEEE Program 'Technical English' similar to the Distinguished Lecturer Program. Motion 22 passed.

End of Action Agenda!

Baldomir asked the candidates for R8 Director to stand up and asked the committee to vote. Tony added that R8 Committee Members should also spread the need to vote in their Section.
Baldomir added that Jim Tien is also a candidate for IEEE President now. We have 3 candidates.

<u>Ferhan Ozkan on Industry Relations in Turkey (see presentation):</u>
Baldomir would like to see such a presentation in future as part of the IRC presentation.

<u>Awards:</u>

- RAB Section Membership Growth Reward to Hungary Section (Istvan)
- RAB Nigeria (presented to Clementina).
- RAB King Fahd SB Membership Growth Award (Saudi Arabia, Section Chair)
- Lithuania : New Section (certificate)
- Serbia & Montenegro (new name, certificate)
- Iran Section (photo was taken)

Jim Tien's candidate statement for IEEE President-Elect:

- Please vote, last year only 13% voted.

Announcement on afternoon meeting 4-5pm in room A+B – elaboration of 4 topics. Part of SC2005 activities.

Future Meetings: April, 7-9 2006 in Vilniuns/Lithuania. Instructions at least 2 month in advance. Please search for tickets and visa requirements (with Christian) already now. Fall meeting not yet decided. Baldomir asked for invitations. Bulgaria thinks about 2007. Serbia & Montenegro is another candidate. Sections to approach Baldomir. Room size should be similar to the ones from Tampa.

Thanks to Marisa and the whole committee for working hard. We will continue during Sections Congress.

Motion to adjourn passed at 11:20.

Respectfully submitted by Christian Borgert,
IEEE Region 8 Secretary

Unapproved Minutes of the 86th IEEE Region 8 Committee Meeting Vilnius/Lithuania – April, 8th-9th 2006

(For motions we refer to the previous pages; for presentations we refer to the R8 Private Committee Pages on the Region 8 Website.)

The meeting opened at 8:12am with a welcome by **Region 8 Director Baldomir Zajc**.

In his introduction remarks he mentioned that his insignia as Region 8 Director, a hammer, was taken away in Vienna due to security reasons; but he spent 10 EUR and sent it back home.

Introduction of New Section Chairs:

- Austria
- Bosnia-Herzegovina
- Bulgaria
- Czechoslovakia
- Finland
- Germany
- Greece
- Italy (Mr. Palumbo is former chair of the C&S Italy Section, Director Zajc congratulated for wisdom to merge both Sections)
- Nigeria
- Norway (Section is having a new Chair, but was represented by the Secretary)
- Republic of Macedonia
- Siberia (represented by the newly elected Vice Chair, who was Secretary before)
- Oman (first time attending a R8 Committee Meeting as new Section)
- Serbia Montenegro (Will celebrate 150th Birthday of Nicola Tesla, many anniversary celebrations will take place, focus on Student Activities)
- Slovenia
- Western Saudi Arabia

Introduction of IEEE VIPs:

- **Lew Terman** and **John Vig** as candidates for president elect
- **IEEE President Mike Lightner** presented his view on IEEE (see file) with the following remarks:
    - Thanks for all the work done in the Sections on behalf of IEEE Management to the Volunteers.
    - Reminder on Past President Cleon Anderson's presentation of IEEE Vision
    - IEEE Core Focus: IEEE will enhance your CV – you have something in your pocket by being an IEEE Member.
    - Population Growth, aging, distribution: Average age (42 in Germany; 24 in Asia) Lots of focus on research in these areas. In Europe focus on medical engineering. Major companies will do the research
    - Young people in internet – perceptions of younger generation needs to be fulfilled.

- Worldwide Workforce Shift will continue: Pool of Scientists and Engineers in other regions rapidly increasing.
- 60% of future jobs require training only 20% of the US workers are having.
- R8 Statistics have been presented.
- Slide on Competitiveness: US #1, Iceland #4
- Highlights from Competitive Landscape: Innovations and Education Expenditures are key factors.
- Challenges of Transnationalism: IEEE started with that and have been successful, how can we bring that in the Regions?

IEEE VP Regional Activities Mark Apter presented briefly his view on challenges for IEEE Membership (see presentation). VP Apter is happy to be in R8 for the 4th time.

- Please check IEEETV. 2006 Milestones for Membership Model: Video is available on ieee.tv .
- Information were given on the IEEE Financial Advantages Program (FAP)
- VP Apter encouraged all Sections to focus on Senior Member Elevation, Section gets the money and can spend it for Membership Development.
- With regards to Awards & Recognitions Mr. Apter pointed out, that the 'Friend of IEEE RA Award' is the easiest one to give out outside IEEE for persons providing services to IEEE.
- Question from A. Mikerov (Russia NW): Are there any plans to change the organization structure of IEEE to a union.
  Answers from IEEE President Lightner and IEEE VP RAB Apter: We could do that, but don't want to, as IEEE is transnational and unions would be national.
- Mr. E. Bastaki requested additional information on 'Friend of RA Award'. VP Apter answered: The same organization is eligible for same award for other services.

Director Baldomir Zajc continued the meeting with his report as IEEE Region 8 Director (see presentation). Highlights are as follows:

- Travel to the Board of Directors (BoD) Meeting in Florida.
- Plans for the Sigma Section: Kenya/Tanzania issue still need to be organized.
- Region 8 Conference 'Eurocon' was very successful, G. Paunovic will report on that more. Next 'Eurocon' will be in Poland, maybe next time we will go even further to the former Eastern Countries.
- In January 2006 Director Zajc attended a Strategy Retreat in the USA.
- Region 8 OpCom Meeting was held in Oman.
- The Feb BoD was in Scottsdale/AZ and Director Zajc attended.
- Director Zajc attended also a meeting of the Educational Activities SubCommittee (EASC) in Nice/France.
- Director Zajc complained with the Section Chairs. By e-mail he requested volunteering Sections, who would like to talk in front of the Committee during the Region 8 Meeting and who would like to suggest topics for focus group discussion. No reply came back on his request.
- Director Zajc also reported, that 10 Sections didn't send annual report.

IEEE Region 8 Secretary Christian Borgert referred in his report to the agenda book. Focus of his brief talk was on the Membership Statistics and Distribution as well as on the FAP – Sections are requested to analyze carefully the benefits and to suggest their program to IEEE HQ.

IEEE Region 8 Treasurer Brian Harrington (see presentation):

- Strategic Planning needs to be more precise to do financial planning.
- Losses from US$ exchange is 17k US$, but dues are getting cheaper for European Members as well. So we should be able to live with that fact.
- Regional Assessment: Pattern of fund due to membership dues. 3-year movement is going down.
- 2005 was financially a good year.
- Treasurer Harrington expressed his happiness to be an IEEE Member.

IEEE Region 8 Past Director Anthony Davies (see presentation) reported on the following items:

- Structure of IEEE Region 8 Nominations & Appointments Committee, there will be lots of elections in October – none now.
- 2-year term for R8 Director-Elect not in place yet, next Director-Elect will be for one year
- IEEE Region 8 would like to hear suggestions for elected and appointed positions from Sections. Don't expect answers back due to confidentiality.
- With Reference to Treasurer Harrington's presentation Past Director Davies pointed out, that Financial Planning in IEEE is not like private planning.

<Coffee Break – 10.02-10.20>

Irina Naidionovoa as Section Chair of the hosting Lithuania Section (see presentation):

- Welcome to Lithuania, thanks for coming in her country.
- Overview on universities and Section Volunteers.
- History of Lithuanian Section: Started first with a Chapter having 30 Members, then 50, now 71.
- Best Practice: Annual Workshop with other Sections (for example Taiwan).
- A present from Section was given to all participants (a book and the excursion in the afternoon).

Section Chair Benito Palumbo made the following comments on Italy:

- River Po divides North and C&S Italy, there is no procedure within IEEE for a merger. Financial merging was complicated. Problem of joined chapters not yet solved, different sponsorship from national institutions. New Bylaw to meet local law on non-profit organization. In first 2 months already 2 new chapters. More attention to Industry Relations, contacted already CEOs of companies to support IEEE Membership.

Section Chair Branislava Drazenovic (Bosnia and Herzegowina) shared her experience of forming a section.

Section Chair Vladimir Katic (Serbia & Montenegro) updated the Region 8 Committee on the following items:

- New Section with the name 'Serbia & Montenegro' is following the Yugoslavia Section.
- The Section is celebrating the Tesla Anniversary. Within Student Activities there is a Conference on Tesla.
- The Section held 5 National Conferences last year, 7 new conferences are on the plan. Every year they start a new chapter.
- Section Chair Katic presented the formal invitation to host the Fall Meeting of IEEE R8 in October 2006.

Vlatko Stoilkov (VCF) – see presentation:

- There are three different kind of funding (slide 1).
- Basic conditions for funding are clearly defined on website.
- Statistics of funding in the past have been presented.
- Call for applications!
- R8 is having 33k higher grade members – so if everybody is giving 1$, then it should be 33k US$. Mr. Stoilkov asked for a promotion in the Sections on that.

Kurt Richter (A&R):

- In Tampa Germany Section Chair Adolf Schwab asked for the duties of the A&R Officer. Mr. Richter checked and found out, that he cares only about regional awards, most of the awards are not typical A&R (Chapter of the Year, Student Paper Contest, …) only the Section Award is one of that he cares.
- With reference to the agenda book Mr. Richter introduced his action plan.
- Motion 1 presented from A&R – no budget implication.

IEEE Region 8 VC SA Marko Delimar reported on Student Activities – see presentation:

- There are lot's of cool activities with the team and with additional volunteers.
- Ferhan Ozkan (Turkey Section) is a good example as Industry Relations Officer.
- Laurent Quiquerez (France Section) is attending the meeting as local contact for SBC2006.
- Emre Ayranci (Denmark Section) – Focus on Denmark, he is the local guy.
- Mr. Delimar reported on the IEEE Structure, SAC in Region 8 and in best case on Student Activities in the Section as well.
- Further Mr. Delimar discussed, why people do belong to IEEE: Educational, Professional Activities are the key.
- Membership statistics on Students are looking promising in Region 8.
- 55% of all members join as a student member.
- Student Branch as Heart and Seoul of Student Activities
- Mr. Delimar was asking the Committee: What is GSM and SSR? Clementina Saduwa (Nigeria Section) and Vlatko Stoilkov (Rep. of Macedonia Section) have been awarded a t-shirt for providing the right answer.
- 35 new Student Branches during the last 15 months, no other Region is having more, over 25 reactivated dormant SBs.
- MD Awards are helping Students as well.

- The launch a new student branch initiative has been introduced as well as the 'Help needy Students' program.
- Student Activities is funding travel costs for students organizing a student event during a technical conference.
- Mr. Delimar reported on the upcoming 'SBC+GOLD+WIE Congress' in Paris/France. The organization team, date and venue have been announced. Thanks from the R8 SAC to Gerard Capolino (France Section Chair) for the strong support to be recorded.
- Currently the R8 Student News is almost ½ of R8 News. Thanks to Region 8 News Editor Roland Saam for providing the space and to the Students in the Sections for providing the input.
- Ferhan Ozkan reported on his ISBIR project: Having a meeting with executives of companies is the goal. SBC2006 planned to be a milestone for that activity.
- Michael Gloegl reported on R8 SAC Web, virtual communities and mailing lists.
- Section Congress Support – all Sections with more than 5 Branches should have one.
- Student Contests:
    - With regards to the Student Paper Contest: Thanks to G. Paunovic for supporting the SPC with logistics in Belgrade
    - Report on Website Contest.
    - Robotics Competiton
- Report on many other initiatives, SPAC/SPAC Pilot to find out, how it's working.
- VC Delimar presented Student Awards.
- Motion #2 on Professional Development has been presented.
- Motion #3 on start-up funding for new SBs and establishment of contact.
- Motion #4 on Section funding to send somebody to SBC.
- Reminder #1 on Student Activities Chair and in every Section (to be appointed by the Section Chair)
- Reminder #2 to invite SB Officers to Section Meetings.
- Special address to Section Chairs: Please involve Students in Section Activities!
- A. Mikerov (Russia NW) wondered that no money was requested this time. VC Delimar commented that this year SAC brought an income to R8 (see page 19 in agenda book). So no more money is requested.
- V. Fouad-Hanna (France) raised concern that professional activities already exists and SA and MD doesn't need to establish a committee as in Motion 2.
- V. Katic (Serbia) asked for an update on the ISTEC agreement; Mr. Delimar mentioned that the official announcement was on the way.
- The representative from the Finland Section raised the question on Motion #4: Students mentioned that trip to Paris will be funded. Marko explained that SAC will pay local costs and Section should cover travel costs. Paris is a destination for low-cost airlines, so that cost should be low.

IEEE Region 8 VC MA Jaafar Al-Ibrahim reported on Membership Activities (see presentation):

- Introduction of the team: Coordinators for WIE, GOLD, MD, NSD, R8 News, ECC, LM
- **Clementina Saduwa** presented her slides on Women in Engineering (WIE):
  - WIE Committee is appreciating the support by the R8 Committee.
  - Challenge is to keep the growth.
  - Thanks to the Section for supporting most of the WIE Affinity Group (AG) Chairs to go to the meeting in Paris.
  - Encourage AGs to have their own website to disseminate information.
  - Motion #11 has been presented.
- **Rolf Remshardt** on GOLD:
  - There are currently 18 registered GOLD Groups in R8. The picture doesn't look bad, but there are still many Sections without GOLD Groups.
  - Request to Section Chairs to support GOLD Activities.
  - In Mr. Remshardt's opinion GOLD has to start in a Student Branch.
  - Mr. Remshardt invented the 'GOLD Newsletter' to share activities and information.
  - He reported on the GOLD Meeting in Munich and the upcoming GOLD Congress in Paris.
  - Mr. Remshardt requested to establish a Region 8 GOLD Award.
  - Motions #5 and #6 have been presented.
- **Aleksandar Szabo** on Membership Development:
  - Only Region 8, 9 and 10 showed an increase in Members.
  - With regards to Members in Arrears Mr. Szabo commented, that many Sections didn't respond back to him on his list of members that will be lost.
  - Mr. Szabo requested Section Chairs to look every two weeks into the SamIEEE database and take actions.
  - Mr. Szabo announced that the ½-year dues periode has started, which is a good tool to find new members.
  - He encouraged all Sections not to forget the Member Gets a Member (MGM) Program.
  - Finally Mr. Szabo announced, that promotional material is available now; Section to request the material from him for Section Membership Activities.
  - Motion #7 has been presented.

<Lunch Break 12:20-13:30>

- **Boris Levitas** on New Section Development (see presentation)
  - Oman and Lithuania as newest Sections.
  - Possible new Sections in Malta, Zambia, Mauritius. Iraq is also possible.
  - Director Zajc commented that Iraq list of signature for Section creation is not showing member numbers. Therefore, he is not approving the Section even though there is pressure from Piscataway. First they should show some technical activities before he can believe the Section would work.
  - Motion #8 and #12 have been presented.

- **Roland Saam** on R8News (see presentation):
  - Mr. Saam introduced his achievements in 2005 and the plans for 2006:
    - New website for R8News with article search by topic.
    - New Opinions column.
  - Mr. Saam asked Committee Members to send articles with 'r8news' in the subject line to make it easier to find for him.
- **Jacob Baal-Shem** on Life Members:
  - LM Chapters became LM Affinity Groups to be connected to the Sections. Money is still coming from the LMC to the Section.
  - UK&RI Project on Oral History, i.e. interviewing people important for the history of EE in that Section. Roland Saam will submit the petition. History Advisory Council to be established.
  - Motion #10 has been presented.
- **Jeremy Newberry** on Electronic Communications:
  - Mr. Newberry is responsible for Website plus info on SamIEEE and e-notice.
  - He proposed to support the 'Challenge24' programming Contest with prizes from Region 8.
  - Motion #9 has been presented.
- In the Q&A session Past Director Davies commented on SubSections and its purpose. Goal behind SubSections should be to become a Section later. Director Zajc commented. that Alexandria SubSection removed the proposal for a Section, same for Lagos in Nigeria. Mr. Salihu and Mrs. Saduwa to inform Piscataway about that.

IEEE Region 8 VC TA Józef Modelski reported on Technical Activities:
Mr. Modelski is very happy with the current coordinators and the work of the SubCommittee. Thanks to the outgoing Coordinators Jean-Gabriel Remy for Industry Relations (IRC) and Ingo Ruesch for Standards.

- R8 IRC is working and meeting today
- Conference
- Chapter, All Section Chairs to remind Chapter Chairs to submit report.
- Educational Activities
- Standard
- Duties for Chapter Coordinators
- New Motions 5k Italy, 5k for Manchester plus 6k for Paris.
- **Victor Fouad Hanna** reported on Educational Activities:
  - Main responsibilities for Officers defined and on the website.
  - Good progress in Chapter Formation
- **Rami Al-Mushcab** presented his work on Industry Relations:
  - Student Branch Industry Relations (Ferhan Ozkan is coordinating)
  - Reminder an Tampa Motion #2 – Sections to appoint IRO. Please do that as soon as possible.
  - Motion #18 presented on DIL (Distinguished Industrial Lecturer) program.
- **Yang Yang** reported on Standards:
  - Motion on Visibility for Standard in Region 8 (2,5k US$)
  - Motion for funding to attend Attend Meetings (1,5k US$)
  - VC Modelski introduced Nihal Sinnadurai as Vice Coordinator

- **Peter Farkas** introduced R8 activities on Conferences:
  - Invitation to come to Melecon.
  - Motion for Eurocon2007 and support 6k US$.
  - Tesla Celebrations
  - Kurt Richter commented that he enjoyed his time. He commented that there will be many Tesla Symposia in that time. Mr. Richter is Key Note speaker at one in Zagreb.

President Lightner commented that he has heard many interesting activities and suggested to link at least for industry relations to the IEEE level via Director Zajc. VP Apter commented that on Standards we need to go via Ron Dentler; IEEE Standards Association (SA) is supporting Regional input at the moment.

15:00: Focus Groups

1. Membership Development and Technical Activity. (Szabo)
2. Provide Industrial information channels and networks. (Al-Mushcab)
3. Establish Corporate Accreditation & Recognition for commercial industry. (Sinnadurai)
4. IEEE Patent Initiative (Al-Alaoui)
5. Renegate Group

(see list of presented motions from Focus Groups on outcome of the discussion)

<17:10 End of Day 1>

The social event in the evening took place in the restaurant Belmonte.

Day 2

08:15 – IEEE Region 8 Director Zajc opened Day 2 with comments on the history of 'Section Presentation'. This was called Section Assessment in the past having a presentation in a separate room. Director Zajc was not happy about that; it's better to have the Section presenting in front of the committee – this is done under the new name. Now there is a trend within IEEE to review Sections; Mr. Zajc will try to calm that down.

A. Mikerov (Russia NW) thanked Irina Naidionova and Boris Levitas (Lithuania) for arranging a very pleasant and nice evening. This comment was followed by applause from the Region 8 Committee. R8 VC MA Jaafar Al-Ibrahim thanked both as well, followed by another round of applause.

Section Presentation Denmark – Christian Kloch as Section Chair (see presentation)**:**

- 4 members in Greenland, no on Faroer Islands
- 50% of non-student members are from Industry
- Members clustered in Copenhagen and Aalborg
- Members interested in accessing technical information from IEEE.
- Collaboration with academia, industry and national societies opens up to target not only the 600 members, but all engineers in Denmark.

- Non members will become members sooner or later, if the activity is interesting for them.
- Emre Ayranci reported on Student Activities in Denmark; he rejuvenated Student Branch in Turkey, then started Student Activities in Denmark studying there. Idea on Scandinavian Student Meeting, Denmark is too small for a national meeting.
- Section Chair Kloch reported on how they run the Section. Next election planned to be done during Section Meeting; inviting all members to come to that meeting.
- Best practices: In the future they try to be more visionary, presenting a "the Roadmap for Denmark", which is not yet defined. Should be done by people from academia and industry. Input to the educational system, etc. should be done.
- Director Zajc stated that the presentation was very good and many chairs are thinking about how they do in their own section. Good practice that Chairs needs to find their own successor. We struggle on that in Region 8. 98 Chapters have been lost last year.
- Positive feedback on activities from Bahrain and Nigeria. Applause from the Committee.

Finland Section was not available – change of agenda; Section Presentation post-poned.

Presentation of IEEE President Elect

- **Lew Terman**
  - Personal background: Retired from IBM.
  - IBM Academy of Technology is organized similar to US National Acad-emy, where he was President 2001-2003.
  - IEEE Electronic Library (IEL) had 64M downloads, i.e. one every 2 sec-onds.
  - We are living and working in a rapidly changing world.
  - R7-10 will have same amount of members as the US in 10 years from now.
  - Mr. Terman discussed on the perceived value of Membership and on the cost of Membership. He presented an idea to pay for services in addition to a low basic fare.
  - With regards to publications he suggested a fast track for review – we should bring news faster to publications.
- **John Vig**
  - Thanks to Irina Naidionova (Lithuania) for a nice evening. Mr. Vig stated that he is a better dancer than his opponent and will do lots of dancing, if elected.
  - Mr. Vig was born in R8 – feeling as one of you.
  - He is retired only from the official job.
  - Mr. Vig created the 'Sensors Counsil'.
  - He eliminated the REP List with Marc Apter and Moshe Kam.
  - IEEE lost 50M US$ in the last years because of lack of investment policy. Mr. Vig has worked on an Investment Operations Manual
  - He talked to IEEE Attorneys to get e-mail voting in place.
  - With regards to Transnational Activities Mr. Vig commented, that confer-ences do well, BoD and OU (IEEE Leadership) is not represented well,

40% of the members are from outside the US – leadership should show the same distribution.
    - Mr. Vig commented on upcoming challenges: IEEE Press was loosing money over the last year. Changes here should be implemented. Books might be only for members. 'Benefits for Members only' is an incentive.
    - With regards to membership dues, which can be 1 nice dinner in some countries or 1 month's salary in poor countries: Do all members of an institute need to get a spectrum? One copy should be enough.
    - 50,6% of members are from private industry, 23.5% from Academia, we need to provide more practical papers, but nobody is willing to write them. New class of publications: Application notes, which are practical notes, i.e. somebody saying that 25 years ago the author was saying that this won't work and so on.
    - Mr. Vig learned in his life, that a success rate of 40% is OK, you miss 100% of the shots if you don't shoot. Now is the best time.
- Question from A. Mikerov (Russia NW): Would you expect the duty of IEEE to provide training in Technical English as well? Mr. Vig answered with 'Yes!'.
- N. Sinnadurai (UK&RI): How confident are you to make the changes? Or is bureaucracy to strong in IEEE?
  Mr. Terman: Buy-In from TAB needed, they provided the money and saved IEEE in the downturn, cooperation much better between RAB and TAB, bureaucracy will be much better now with new Staff Director.
  Mr. Vig: New mentality is needed, 40% of success is OK, when 3 out of 5 committees are in favor of something then BoD should approve it. Start venture capital fund for new ideas and provide money, currently the new initiatives program accepts only recommendations for end of May and detailed project details are needed.
- K. Richter (Austria) + T. Salihu (Nigeria): Do we have evidence that IEL is decreasing the number of members? Decrease of dues will bring less money to IEEE. In low-income countries they pay half anyway, if dues are decreasing then half-dues are decreasing as well. Don't want to miss the printed versions and have Spectrum only online; in Nigeria there is bad connection to the internet – printed versions are needed.
  Mr. Vig: We have some evidence, but there are other reasons as well. We need to do a better job in marketing membership benefits.
  Mr. Terman: IEL started very week in the beginning, but termination for the last 2 years shows some influence.
- E. Bastaki (UAE): We are fed-up with talking about bureaucracy in IEEE. We need somebody to take actions!
  Mr. Terman: Yes – will change it.
  Mr. Vig: Yes – will change it.

Finland Section Presentation (see presentation):

- Finland is a small country between Sweden and Russia
- Section is having close to 1000 members, steadily increasing.
- Higher grade membership needs to be increased, Distinguished Lecturer Tour planned for Helsinki and Oulu. Honorary Member of the Finland Section is the former CEO of NOKIA.

- Finland Section is having only a little bit of cash flow; decision done to spend some of 6k US$ reserves for activities.
- Report on the Estonian Joint Chapter: A Chapter Workshop was held, there are currently 60 members in Estonia.
- A. Mikerov (Russia NW): Are there any plans to have a SB in Lapprenranta?
  Answer: No – the focus is on Tampere and Oulu.
- E. Ayranci: Sending additional delegates to SBC would motivate people.
  Answer: In Helsinki there is no person educated for that.
- M. Al-Alaoui asked for the percentage of NOKIA people in the Section and at Conferences.
  Answer: Maybe 20-30% of Section Members are working for NOKIA, NOKIA is paying dues and conference fees.
  Lebanon Section suggested that we encourage other companies to do the same.

<10:10-10:35 Coffee Break>

Presentation of Motions and Creation of Consent Agenda:

(see list of motions on previous pages – details on discussion available on request)

12:25 End of Caucus

12:25: Director Zajc opened the 86th IEEE Region 8 Committee Meeting.

Quorum stated.

Approval of the Agenda

- Director Zajc changed Awards to be the first item.
- Mr. Zajc suggested to skip Elections. John Vig would like to stay with Elections, just in case. No change in the agenda on that.
- Agenda approved unanimously.

Awards

- Chapter of the Year Award (see presentation)
- Oman Section as New Section, award presented to the Chair
- 25 years of Saudi Arabia, presented to J. Al-Ibrahim.

Approval of the Minutes of the 85th IEEE Region 8 Committee Meeting

- K. Richter (Austria) suggested to use only family names in the official minutes. Secretary Borgert agreed on that.
- A. Szabo suggested that the presentation should be available on the Private Committee Pages. Secretary Borgert and ECC Newberry will work on that.
- Minutes approved unanimously.

Approval of Consent Agenda

- R. Varela moved Motion #30 to Action Agenda, VC Delimar seconded.
- Consent Agenda approved unanimously.

Action Agenda

(see list of motions on previous pages – details on discussion available on request)

Treasurer Motion #46 passed unanimously.

Elections: John Vig commented on participation during elections (see slides) focusing on IEEE Elections on a worldwide basis and on Section/Chapter level rather than on Elections for positions within the IEEE Region 8 Committee.

Future Meetings:
Director Zajc reported that OpCom decided for October 7th/8th last year, thinking about Casablanca or other cities in Morocco. This meeting place is too expensive and can be done later. Mr. Zajc decided for Belgrade/Serbia, but the hotel is not available on the 6th of October. Now we have a reservation for 14th/15th of October – Treasurer Harrington will go to visit the meeting location and tries to move it to the original dates again. Director Zajc is concerned that having the meeting late will bring us into winter times. Region 8 always had the meetings in October and April.
So far is for sure only the following: Meeting will be in Belgrade, additional information in about two weeks. Mr. Zajc asked all participants to look for a cheap plane ticket now to save time and money.

Closing Remarks:
Director Zajc thanked for the meeting participation and commented that the meeting finishes only 6 minutes later than planned.

Motion to adjourn presented and approved at 16:06. Meeting closed.

Past Director Davies thanked the local hosts; this comment was followed by applause from the Committee. Director Zajc expressed his thanks as well.

Irina Naidionova (Lithuania) as local meeting organizer thanked everybody for coming. She commented that we came much closer to each other like a family or friends. Please come to visit us again – you will find a friend!

respectfully submitted by
Christian Borgert, R8 Secretary

Unapproved Minutes of the 87th IEEE Region 8 Committee Meeting Belgrade/Serbia – 13th-15th October 2006

(For motions we refer to the previous pages; for presentations we refer to the R8 Private Committee Pages on the Region 8 Website.)

The meeting opened at 8:36am with a welcome by **Region 8 Director Baldomir Zajc**.

In his introduction remarks he mentioned that this is the 87th IEEE Region 8 Committee Meeting; the preparations were going on for several months, everything will be OK.

Region 8 Director Baldomir Zajc handed over to **George Paunovic** as local organizer. See presentation for full details:

- Serbia Montenegro Section now exists of two countries.
- Belgrade (the 'White City') is having 1 million citizens in the center part and another million in the surroundings.
- We will see the city center for dinner and a bus-tour and walk in the evening, Belgrade is a very old town. Mr. Paunovic referred to a website for more information on land marks like the high black tower and the big church, but commented that it's better to go to the city, meet people and enjoy life. The website is having a photo gallery for preparation of the social event. The river Sava is coming from Slovenia and Croatia to Belgrade; the river Danube is a really trans-European river.
- A video was shown on Belgrade as first capital of Serbia. Mr. Paunovic recommended visiting Belgrade as it is the capital since 600 years ago, when it was obtained from the Hungarian in 1403.
- The IEEE Region 8 Committee gave Mr. Paunovic a round of applause on his invitation. Mr. Paunovic replied with a word of thanks and expressed his hope that the Committee enjoyed the film.
- Mr. Paunovic finished his presentation on Belgrade showing some newer picture of the fortress coming from Austrian occupation, the Serbian Metropolitan Church, Semun (a remain from the Turkish time), the Russki Tsar restaurant, the parliament and some churches. Mr. Paunovic's final remark, that 'Belgrade then & now – with its mixture of the history it is a very cheering town!' was followed by applause from the Committee.

IEEE Region 8 Director **Baldomir Zajc** thanked Mr. Paunovic for the presentation and the whole Section for hosting the Committee Meeting.

IEEE Region 8 Past Director **Anthony Davies** jumped in, thanked Mr. Paunovic and presented a gift.

IEEE Region 8 Secretary **Christian Borgert** commented briefly on some problems with the badges and registration for the meeting on Friday afternoon. Mr. Borgert was in Sweden for a business trip until Thursday, but scheduled to be back home in Germany on Thursday afternoon. Due to business reasons he had to stay until Friday morning and came directly to Belgrade without going to Germany to pick up the prepared badges, CD-ROMs and desk stands. Mr. Borgert thanked the local organizers (especially George Paunovic and the supporting Student Members, who organized and created new badges for the registration on the spot on Friday) and asked the Committee for understanding of a crazy business negotiation.

IEEE Region 8 Treasurer **Brian Harrington** reported on some housekeeping items. The vouchers for lunch will be distributed during the coffee breaks.

Director Zajc asked new Committee Members to introduce themselves:

- Lars Svensson, Sweden
- Andreas Luxa, Germany
- Enzo Carrone, Switzerland
- Vello Kuk, Estonia
- Sigmond Singer, Israel

- Engin Erzin, Turkey
- Dietmar Dietrich, Austria
- Muhammad Imadur Rahman, Denmark (Student Branch Arlborg Chair)
- Salah Al-Assy, Saudi Arabia West
- Sergej Nikitov, Russia
- Silvano Donati, Italy

Director Zajc asked visitors from outside Region 8 to introduce themselves:

- **Art Winston**, the 2004 IEEE President and Chair Pre-University Education, thanked Director Zajc and commented, that it is always a pleasure to be in R8 even though his luggage didn't arrive. Mr. Winston will also participate in the Educational Activities Chapter Chair Meeting and wishes a good meeting for Region 8.
- **Moshe Kam**, the IEEE VP Educational Activities, expressed his thanks for the opportunity to talk. He reported that EA is having lots of activities. For example in South Africa the 'Teacher in Section'-Program is very successful; a training session in South Africa reached >500 teachers so far, more will follow in 2007. Mr. Kam is looking forward to have this or a similar program in other Sections as well.
  A new website 'tryengineering.com' started in the US and in Canada. In the future new school systems will be added making this site as premium site for pre-college education. Mr. Kam finished his remarks wishing all the best for the Region 8 Committee Meeting..
- **Ralph Wyndrum**, President IEEE-USA (see presentation):
  - IEEE-USA supports the globalization affords of IEEE and will create sets of services and products similar to the ones for Region 1-6 also for Canada. This will be personalized locally.
  - One of the first offers will be the Employment Navigator (job site).
  - Additional services for IEEE-USA are a salary service, an online form for employment and career strategy, Webinars, permament records of employment history, eBooks, online training, consulting database and others.
  - Director Zajc thanked Mr. Wyndrum for the presentation and asked for explanation of the term 'IEEE-USA' for the Committee.
    Mr. Wyndrum answered, that IEEE Regions 1-6 have joined together in this body because of similar interests.
- **Lyle Smith**, Staff Director, introduced himself and mentioned, that he is very happy to be in Belgrade and to meet friends; he is not attending so many meetings. Mr. Smith wished Region 8 to have a good meeting
- **Ted Hissey**, Director Emeritus, reminded Section Chairs on two points:
  - NSAs, the National Society Agreements, are Section's responsibility. It is the task of the Section to establish corporate activities in the country and follow through. A questionnaire on NSA will be sent out in some weeks. The Section Chairs are encouraged to fill it out fast and good.
  - Within the last months Section Chairs received an e-mail on Fellow Membership. Mr. Hissey asked Section Officers to take the Powerpoint Presentation and the article to the members. If Sections have not received the e-mail, Mr. Hissey offered to provide additional copies.
- **Cecilia Jankowski**, Managing Director Regional Activities, is happy to be in Region 8 again. She met George Paunovic at one of the first meetings. Ms. Jankowski submitted best regards from VP RAB Pedro Ray, who could not come to join the Region 8 Committee for emergency family reasons. Ms. Jankowski introduced Qiana Harder from her team as being responsible for member services, brochures etc.

Director Zajc reported that Jeff Raynes, IEEE Executive Director and COO, and Bob Reilly from the Education Society Chapter Chair Committee will arrive later. IEEE President Mike Lightner is currently in China and will not come to this meeting. The candidates for IEEE President-Elect have been in Vilnius and did not plan to come to the Region 8 Meeting again. Director Zajc also introduced IEEE Secretary Roberto de Marca, who is in Belgrade as an observer for the IEEE Board. This finished the 'Preliminaries'.

Caucus I started at 9:27 with the Director's report (see presentation). IEEE Region 8 Director **Baldomir Zajc** reported on the following items:

- Director Zajc started with a quotation from Albert Einstein:
  "I consider it important, indeed urgently necessary, for intellectual workers to get together, both to protect their own economic status and, also, generally speaking, to secure their influence in the political field."
  Director Zajc commented that Mr. Einstein was an individualist, but still saw the importance of joining a professional organization.
- Director Zajc reported on two changes in the IEEE Region 8 Bylaws, which have been approved during the June BoD Meeting in Minneapolis:
  - Subsections, Chapters, and other entities in an empty territory without a Section will be allowed and will belong to the Region Committee. An example here is Tanzania.
  - The term of IEEE Region 8 Director-Elect changed from one year to two years and the change in IEEE Bylaws for R8 Director-Elect was accepted at BoD June meeting. Since all other Regions had two years term already it was easy to achieve.
- Director Zajc welcomed the new Sections Oman and Estonia plus Subsection Tanzania followed by applause from the Committee. Director Zajc ensured that we will develop activities there.
- Director Zajc reported on IEEE Conferences:
  - Melecon 2006 was held on May 16-19 in Benalmadena near Torremolinos near Malaga, Spain
  - Eurocon 2007 will be on September 9-12, 2007 (date wrong on slide in presentation) in Warsaw, Poland.
  - Africon 2007 will be at the end of September 26-28, 2007 in Windhoek, Namibia.
- There have been 4 Industry Applications Chapter Workshops. Director Zajc thanked Peter Magyar for the organization.
- Volunteer Trainings are very important as new people are getting trained for the IEEE work; as positions are always changing we need to train people all the time. There were Volunteer Trainings in Estonia, Croatia, Sankt Petersburg, in Belgrade now and we are still planning one in South Africa in December also for neighboring countries Namibia, Botswana and Zambia – all are potential candidates for future Sections.
- The Student/GOLD/WIE Congress in Paris was very well organized and quite enjoyable. It is good to see future volunteers. Marko Delimar and Rolf Remshardt will report on that.
- There was also a meeting of the Industry Relations Committee in Paris, a report will be given later.
- An Education Society Chapter Chair Meeting will be on Sunday evening and Monday morning – the brainstorming on future activities on Monday is of special importance.
- Director Zajc reported on some additional visits in his role.
- He complained about not getting answers from Section Chairs on Director's questions on focus group topics and the willingness to speak during the Committee Meeting.
- Director Zajc also sees a lack of invitations to host the Committee Meetings: Austria and other neighboring countries should approach him, if they are willing to host such a meeting. So far we are preparing the IEEE Region 8 Committee Spring Meeting on April 14-15, 2007 in Sofia / Bulgaria.

IEEE Region 8 Secretary **Christian Borgert** referred for the Secretary's Report to page 20 in the agenda book. In his function as Region 8 Representative to the Individual Benefits &Services Committee, now in his 3rd and last year, he informed the Committee, that the initiative to start benefits in Region 8 has stopped as a pilot program. Now it's up to the Sections to check for and suggest benefits to Lynn Koblin, who is coordinating the activities from IEEE Headquarter.

Director Zajc added to his report that the Nanotechnology Conference is not asking for fees.

Past Director Davies added that the election for the new R8 Director-Elect for next year's election will be done via the old rules.

IEEE Region 8 Treasurer **Brian Harrington** started a presentation on his 'Treasurer's Report' (see presentation):

- Mr. Harrington announced that all hotel expenses are covered by R8; this of course excludes private expenses like private phone calls and so on.

- Committee Members should send expense claims via e-mail. Mr. Harrington will work on the refunds as soon as he is back on next Tuesday. The law requires receipts, so all Committee Members need to send the receipts by mail later.
- Mr. Harrington referred for his report to page 21 in the agenda book for details and notes.
- Region 8 figures are healthier due to assessment and donations to VCF.
- Deficit of 90k US$ was agreed in Tampa; Region 8 is performing better now than predicted in Tampa.
- In 2007 Region 8 needs to prepare for SC2008.
- Mr. Harrington thanked Committee Members for booking always the cheapest airfare.
- He reported on problems with advance payments due to banking fees in case of over-/under-spendings.
- There are several options to save money (see diagram on page 11). Technical Activities is small with 30-40k US$. Main driver in cost are the R8 News, which are also the main vehicle to keep in contact with members.
- Mr. Harrington commented on the Audit Certificate that it is important to have an outside view, even though this is not a complete audit.
- He encouraged the Committee to be flexible and think about how to spend money in the future based on the pie chart.
- Mr. Harrington introduced a suggested planning flow-chart and recommended, that in the future VCs would get more responsibility for their budget; also OpCom should be able to decide on some parts of the budget as well.
- The April Budget will be presented. In the afternoon the Committee will / can change it. Mr. Harrington requested to stay within some limits in the future. It's like a 'Growing family' thing, where cost control is needed.
- Most of the reserves are long-term growth to gain more money; so we need to watch the total cash flow.
- Mr. Harrington made a final remark that for sure the new planning process won't work at the first try; but the Committee should help to improve financial planning.

IEEE Region 8 Past Director **Anthony Davies** (see presentation) reported on Strategic Planning and Nominations & Appointments:

- With regards to Strategic Planning he commented, that he is not a specialist in SP and don't want to be one; he read some books, which are not in agreement, and then compiled a plan. More information can be found in the agenda book and on the private committee web pages.
- Region 8 had SP Meetings in conjunction with OpCom Meetings, the last in Funchal/Portugal.
- Short term SPC suggests an improvement on motions. They need to contain more information in the future; Mr. Davies asked the Committee just to be prepared to it.
- Mr. Davies reminded on behalf of the Region 8 OpCom that financial support for a volunteer activity requires financial reporting on these activities.
- An additional reminder goes on a resolution from Berlin (May 1999) that Section Chairs should report on Chapter Activities to the Region 8 Director every year before June, 21st and to replace all inactive Chapters.

- Mr. Davies reported on N&A Committee composition.
- There are currently 2 candidates for the election for 2007, a 3rd candidate (Gordon Dodds) offered to be re-elected, but is not nominated so far.
- Deadline for additional nominations was announced to be 1700 today (Saturday).
- Mr. Davies reported on being Sections Congress Coordinator; he is wearing this additional head, but didn't want to do it.
- There are not many information available at the moment; just the location Quebec City and the date are confirmed.
- One representative (the Primary Delegate) is funded by RAB; this doesn't need to be the Section Chair.

Director Zajc added on the IEEE Elections: Please vote immediately when you come home. Candidates and their statements are available on the web.

<Break 10:30-10:58>

After the break Director Zajc reminded the Committee on the upcoming elections for Region 8. Three Vice Chairs plus the candidates for Director-Elect needs to be elected:

- Jaafar Al-Ibrahim and Józef Modelski are candidates for Director-Elect. There is a 1-page statement per candidate in the agenda book; tomorrow before the election there will be time for discussion.
- VC MA: Marko Delimar and Peter Farkas as candidates.
- VC SA: Eva Gutsmiedl, Ricardo Varela as candidates – Ms. Gutsmiedl is well known because of organizing the SBC in Passau, Mr. Varela is known to the Committee in his function as Student Representative.
- VC TA: George Paunovic and Victor Fouad Hanna as candidates.
- Secretary: Christian Borgert
- Treasurer: Brian Harrington
- Also elected: 2 Members for the N&A Committee.
- Questions Turkey: Is it possible to make more nominations for VCs?
  Director Zajc answered that this is not possible; according to the bylaws this is N&A committee's task.

Vlatko Stoilkov reported on VCF activities (see presentation) and presented Motion #1 on a change of funding rules.

Kurt Richter on Awards & Recognitions (see presentation):

- Mr. Richter commented that he had never so much time for his report (until 12:00based on the agenda).
- He reported that the RAB Awards Deadline was extended until 20th October.
- Region 8 Awards: Chapter of the Year, Student Paper Contest, Dick Poortvliet, Section Volunteer Award (No information on that is available, Mr. Richter asked, but nobody had information. Bob Winton established the award in 1994; the last award was given in 2000 and then forgotten because rules have been too complicated.)
- With regards to the Vilnius Award Motions, all have been approved but the procedure is unknown and the financial funding was not decided. In addition to that all awards needs to be approved by RAB – that was not done.
  Therefore, Mr. Richter drafted a procedure to establish R8 Awards (refer to page 14-16 in the agenda book). He will contact the champions from the Vilnius Motions to sort that out.
- There is a list of other awards available on the web.
- Motion #2 presented on creation of an A&R Committee rather than just a single appointed Representative.
- Announcement on behalf of the Serbia Section that they got a Nicola Tesla Milestone (weight: 10kg). The award will be presented / mounted during the Tesla Symposium Tuesday/Wednesday next week. Milestone was decided by IEEE History Committee

George Paunovic updated the Committee on the plans for the evening:

- Busses will leave at 5:15pm and will go around the city on different tours. There will be 2 stops (1 at the Tesla Museum for a max. 30 minute visit and one close to the restaurant). In the evening there will be acoustic music, which is not too loud. There will be 2 buses back – one at 10:30pm and one at 11:30pm.
- Hotel shuttle is not working Saturday and Sunday; Mr. Paunovic hired another company to do that. For leaving on Monday morning please contact the hotel. For people leaving today please contact George directly as he is responsible if something is going wrong but the Director is good, if everything is right.

IEEE Region 8 Vice Chair Student Activities **Marko Delimar** reported on Student Activities in Region 8 (see presentation):

- A slide show was shown on SBC2006 in Paris.
- Mr. Delimar introduced the team commenting that the Paris Organizing Chair could not join the Committee because of the presentation of his thesis next Tuesday but that all others team members are present.

- The team reported on goals and objectives. Mr. Delimar pointed out, that it is most important to have fun!
- The team presented dates and figures on SBC2006.
- The 'first ever' Robotics Congress was held in Twente (Benelux Section).
- Mr. Delimar presented membership statistics, which are looking good worldwide, but especially for Region 8. The dynamics in Student Membership are exponential. So as a joke Mr. Delimar threatened the Committee to be careful not to have more student members than other members in R8.
- The 'Launch a New Student Branch'- Initiative was introduced. Pedro Ray commented that this is one of the most successful initiatives. Mr. Delimar commented that now the focus will move to the UK&RI Section as R8 Student Representative Ricardo Varela moved into that Section.
- There are several platforms to share information in R8 - the R8 News is one. Basak Yuksel as Student News Editor asked Section Chairs to inform user of Section platforms to send information and article also to the R8 Student News.
- Mr. Delimar reported on Awards given for Student Activities.
- Martin Bastiaans reported on the Student Paper Contest: Ideally every SB is having a local contest prior to the Region 8 submission. December, 15th is the deadline for R8 SPC. There will be 6 oral finals, this time in Warsaw.
- Ricardo Varela reported on the Website Contest. SB Valencia finished 2nd in Global Competition this time.
- Student Robotics Competition. SAC is encouraging SBs to organize educational events. SB Twente did and 5 SBs came to participate. Turkey won, while Italy got the best design award. The contest was announced to the public, even some families came to see IEEE Activities. Thanks to FAP for supporting the event.

Director Zajc announced a break and asked the committee to be back at 1pm!

<Lunch: 11:56-13:04>

Director Zajc called the meeting to order at 13:04.

VC SA **Marko Delimar** on Student Presentation (continued):

- The award report was continued with information on a Hard Disk Throwing Contest organized by SB Leuven (Benelux), the nomination of SB Twente for the Darrel Chong Award and the presentation of the 2005/2006 winners of the Larry K. Wilson Award.
- Mr. Delimar sent a strong request to the Section to have Student Representatives in their committees.
- He urged the Committee to decide on how you would like to handle graduates: Tell them you are not interested or tell them that there are part of a family.
- Motions #3, #4 and #5 have been presented. Mr. Delimar commented that all motions are the same as last years, no new program was added..

Gerald Anleitner reported on Professional Activities (see presentation):

- Mr. Anleitner introduced the composition of the AdHoc Subcommittee.
- He wrote a 20-pages report which is not included in the agenda book but will be uploaded to the R8 pages.
- Mr. Anleitner commented on the definition on PA, the current status and the motivation for rethinking PA in R8.
- Future PA Activities will include a case study with discussion on PA between special volunteers and online seminars in development together with the WW GOLD Group.
- Motions #6 and #7 have been presented.

Jaafar Al-Ibrahim reported on Membership Activities:

- Introduction of the team
- Region 8 was showing a membership increase of 5.5%.
- **Rolf Remshardt** on GOLD:
  - Increased number of GOLD Groups; now 18 GOLD AGs.
  - GOLD is a very important program for membership retention.

- There are still 32 Sections without a GOLD groups.
- Mr. Remshardt introduced the GOLD Newsletter, electronically with attachment, would like to have really close cooperation with the affinity groups and Sections.
- He initiated the R8 GOLD Team, members to be local but also to go to neighboring Sections.
- GOLD Team Meeting in Munich to train the specialists (the GOLD Team, it was a weekend meeting for 17 people), lots of good ideas which have been distributed, CD-Rom created by Mr. Anleitner with useful IEEE Presentations available on request.
- Student Branch & GOLD Congress, 50% more participants than in Passau – now 30 people attending, very good reports from GOLD groups, workshop from Kurt Richter, presentation from Yang Yang, Marisa Bazañez-Borgert on EMS GOLD/Society interaction, CD distributed with special GOLD presentations. Mr. Remshardt expressed his hope that GOLD/SBC combination will continue for 2008.
- He will talk about GOLD Awards tomorrow.

- **Aleksandar Szabo** reported on Membership Development:
  - Statistics for 2005, 55953 members in R8, ratio Students/Full Members going up in R8, R10 is going down – they have only students. Expects to have 60k+ members in 2009, Mr. Szabo presented member number by months to show termination effects
  - Membership dues reduction for low income, unemployed, retired and needy students (but active volunteers) is available!
  - There is a custody account for R8-10 to pay membership fees.
  - MGM program, payout increased from 5$ to 15$, also Students can get the payout if they get a full member
  - Senior Member Upgrade successful, Sections will get money, if they do a campaign, 10$ per member. Senior Members are more likely to renew – that is the benefit here.
  - All Sections received in these days the Membership Recruitment Kit.
  - Brand New IEEE MD Manual is part of the kit
  - Proposal to organize MD workshops.
  - MD planning – request to Section Chairs to do so!
  - MD Officer can't do all the work – share the workload!
  - MD is every member's business!
- **Boris Levitas** on New Section Development:
  - New Section approved: (5: Oman, Lithuania, Iran, Bosnia&Herzegovina, Estonia)
  - New SubSection approved in Tanzania.
  - Section in Iraq: Don't think these are soldiers, suggestion to send Jaafar to find out the details.
  - Meeting with Malta Members, petition will be sent to approve Section.
  - Mauritius: Asking for members who know members in Mauritius as no communication is possible at the moment.
  - Possible SubSections in Sudan, Botswana, Latvia and Zimbabwe.
- **Roland Saam** on R8News:
  - Everybody knows his face, now he would like to look into the committee's faces
  - New website with index page.
  - Possibility to put full versions of article on the website, while a short version is in the printed version
  - Deadline for March Issue is in December; no news on Africon so far – should be in that issue (6 months before conference).
- **Jacob Baal-Schem** on LM:
  - Introduction of committee composition
  - LM linked to HAC. Plan 2007 presented. Last 60 years have been most interesting in EE – now the people are still alive; interviews and meetings set-up.
  - History Website for R8.
  - 2008 Conference – near Strassbourg/France, 210 years of Chappe (telegraph))
  - Motion 8 presented: 10k for HAC program
- **Cecilia Jankowski** on Member Benefits:
  - myIEEE portal to get in contact with younger members
  - ieee.tv
  - Question Roland: How members in R8 can publish on ieee.tv?
    Answer Ms. Jankowski: John Day is the contact, e-mail: j.day@ieee.org

Józef Modelski on Technical Activities (see presentation):

- All subcommittees are very good at the moment with impressive activities and progress.
- 7 SubCommittee meetings were held in the last months, 10 Conferences have been in the Region.
- Melecon was a success; Mr. Modelski expressed his congratulation to Francisco Sandoval, which was followed by applause of the R8 Committee.
- Many other conferences – you should be very proud of that. But there are too little information on that. We need to change that in the future.
- EA SubCommittee composition, had 2 meetings in 2006
- Chapter Coordination SubCommittee, composition; support for various activities, listed Chapter Chair Meetings for ED, COM, MTT and Ed; Tony attended MTT meeting; reminder on Chapter of the Year Contest deadline 15th of February 2007. Section Chairs to nominate candidates.
- Industry Relations is important to change membership structure, Design of DIL – program will start immediately after Belgrade Meeting,
- 18 new chapters already established, EMB with 9 news very active, Croatia most active on country basis, overview by country
- Report on Trans-European Industry Applications Chapter Joint Workshop
- Motion 9 presented: 4k for DLT
- Rami Al-Mushcab reported on Industry Relations:
  - Committee composition, 9 IROs at the moment.
  - Reminder on motion that Section assign IROs!
  - Motion 10a: 10k US$ for 2 industry lecturers plus 10k US$ in 2008.
  - Motion 10b on IRSC Meetings, 5 plus 18k US$
  - Motion 10c industry orientation in journals (2k US$)
  - Motion 10d: Industry chairman in Standards
  - Motion 10e: policy of collaboration with national institutions
  - <Now Motion 10-15>
- **Nihal Sinnadurai** reported on Standards:
  - Request to the Sections to appoint a standards representative; the position of the Standards Coordinator was created in 2002 and there are still many Sections without a Standards Representative.
  - Picture shows, how much standards is involved in IRC (Mr. Sinnadurai attending the IRC Meeting)
- **Victor Fouad Hanna** reported on Educational Activities:
  - There are common meetings between EAB and Educational Society Chapters.
  - Leadership Trainings have been held in Bosnia and France; next will be in Switzerland, UAE and Russia.
  - Motion 11: IEEE-USA products available in R8
  - Motion 12: 12k US$ for R8 Workshop Program
  - Motion 13a: EA Pilot for IEEE Multipedia, 5k US$
  - Motion 13b: 2k US$ for TEP
- **Peter Farkas** reported on Conference:
  - Melecon was a very successful event, 386 papers submitted, 296 accepted, financial report – will go to audit, surplus suggested to be used for SA in Spain Section
  - Eurocon 2007 in Poland, Melecon 2008 in Corsica
  - Africon 2009 (organized by Saurabh Sinha and Gerhard Hancke) in Nairobi/Kenya
  - Eurocon 2009 in Vilnius/Lithuania currently under discussion
  - Motion 14: 6k US$ to France Section for Melecon 2008
  - Motion 15: approval to have Africon 2009 in Kenya
  - R8 Calendar is updated on the web, 20 new events added
  - Cooperation with EU was proposed, first success: Mobile Summit 2007 and Mozambique; vision is as presented.
  - Comment Jacob Baal-Schem: LMs should have same fees as Students
  - Roland Saam: For local conferences HAC asks to have always a slot for presenting.
  - Gerald Anleitner mentioned that as initiative from RAB GOLD recommends to conference organizers to reserve a GOLD Outreach (evening event for networking) during conferences. Mr. Farkas will discuss that during the next SubCommittee Meeting

Director Zajc introduced the Focus Groups:

- Timeline: 3:20-4:20pm for discussion, 4:20-4:50pm for presentation, meeting to be closed at 4:50
- New Ideas for Membership Development (Szabo)
- New Ideas for Educational Activities (Fouad Hanna)
- How can we bring IEEE Student Branches closer to Industry using Student Energy and Potential (Al-Mushcab)
- Corporate Accreditation by IEEE (Sinnadurai)

<Coffee Break 3:18-3:20>

Focus Groups continued 3:20-4:18.

Presentation of Focus Groups:

Nihal Sinnadurai on Corporate Accreditation by IEEE (see presentation):

- Main discussion of the group was on: What is Accreditation?
- Motion presented to work as a team on that.

Aleksander Szabo on New Ideas for Membership Development:

- Motion 16: R8 approves the change of the subcommittee name from New Section Development to Section Development.
- Motion 17: R8 approves the holding of 4 volunteer training and MD workshops for areas: Europe, Africa, Arabic Countries, CIS – Budget: 4 x 10k US$.
- Motion 18: Ask IEEE to view IEEE Web Pages in other languages (in 18 main languages)
- 8k US$ for ISBIR at CeBit (Michael, Ferhan)

Victor Fouad Hanna on New Ideas for Educational Activities:

- Motion 19: Expert Now
- Motion 20: Assist TA Board 15k US$
- Motion 21: Program accreditation (6k US$)
- Motion 22: Open-source (3k US$)

Rami Al-Mushcab on Student Interaction with IR:

- Idea is to approach industry for sponsorship related to student programs.

Director Zajc pointed out that there is a change in the motion process: Treasurer will decide on affordability first before approving any motions during the official part of the meeting.
3 buses will leave at 5:15pm.

Meeting concluded for the Saturday at 4:37pm.

Sunday, 15. October 2007:

Meeting started by **IEEE Director Baldomir Zajc** at 8:40am.

Alexander Mikerov moved to thank the local organizer George Paunovic for a wonderful evening. This motion was accepted and followed by applause from the committee.

Aleksander Mikerov moved to donate 100$ to the Sava Church; Brian Harrington commented, that bylaws doesn't allow that, but OpCom will check.

Director Zajc introduced the concept of Section Presentation; he asked Serbia and Greece first, a week ago Greece Section informed him, that they can not attend the meeting due to elections in Greece. He asked the Rep. of Macedonia to prepare a report and they did within 1 week.

Section Presentation:

Vladimir Katic – Serbia Montenegro:

- OpCom composition
- Section name is Serbia & Montenegro, Members from 2 states as Montenegro voted recently to be independent.
- 487 members, 9 chapters, 3 SBs, Meetings, collaboration with National Society
- Plan for 2006: Membership development is the key as they were shrinking from a Yugoslavia Section to a Serbia Section, organizing the Belgrade meeting was biggest task of the year, re-design of the IEEE Website another, 4 technical meetings are done – 1 will be held until end of this year.

Director Zajc commented that there is at the moment no discussion on splitting up Serbia and Montenegro Section; there is also Benelux Section as an example for having one Section for several countries.
Mr. Katic commented that there are currently only 23 members in Montenegro – so MD is the key. They need 50 members for a Section; but they are allowed to do that.
Director Zajc mentioned, that he proposed only 3 Sections out of former YU, but IEEE President went to Macedonia and immediately that Section was founded, now Bosnia as well. So now we are 5 instead of four.
Director Zajc commented that Serbia Section is having the heritage to be the oldest YU Section as successor of the Belgrade Section; they have the flag and everything. Mr. Katic commented that their way of handling that is to find the first members of the Section and decide then to take the honor or not.

The Region 8 Committee thanked Mr. Katic with applause for the presentation.

Macedonia Section Chair and Vlatko Stoilkov (see presentation):

- Back in 1994 started the activities to establish a Section, doubled number of members in 1 year.
- Appointed officers change frequently, 25+ volunteers in 10 years.
- Section registered as NGO in Macedonia, having 3 bank accounts, thanks to the former treasurer.
- A small Section can do general assembly and hold elections then.
- Networking the Balkan ist he vision of the Macedonia Section.

Director Zajc commented that in both cases we saw rich IEEE activities, strong leaders in a good team. Thanks to both Sections for presenting.

Jordan Kolev on Sofia for next meeting: Mr. Kolev expressed the official invitation for next meeting in Sofia/Bulgaria for Spring 2007.

Director Zajc asked the Sections on important news items:

- **Lars Svensson** requested a presentation slot for Sweden (see presentation):
  - Event in April 2007 on aging population. URL is www.ieee.se .
  - Lots of IP is locked with the seniors now.
  - For additional questions please contact Lars Svensson directly.
  - Mr. Davies commented that one answer on what people can do after retirement, would be to work 7 days as a volunteer for IEEE.
- **Lebanon Section Chair** made the following points:
  - Mr. Alaoui thanked the committee members for all the concerns about the situation in Lebanon and presented a gift (sweets).
  - There is a significant increase in student and chapter activities.
  - With regards to the items in the agenda book:
    - Motion for Arabic Council was withdrawn.
    - Motion to establish a workshop on de-mining presented (4k US$)
    - Motion on conference on robust power management (water, electric) presented (5k US$)

Anthony Davies introduced the concept of consent agenda and gave his suggestions to proceed:

- There are many motions this time, IEEE is sorting out the obvious motions, where no discussion is needed, to the consent agenda.

- For motions, where there is discussion needed the next step is the action agenda; motions here will be discussed during the official meeting.
- Every motion should be realistic. Motion should have a champion, make something happen and have a time limit for reporting back to R8 Committee. A motion template in the agenda book on page 13.
- Every motion needs a seconder or a SubCommittee approval.

<Coffee Break: 9:50-11:15>

Creation of Consent Agenda:

- See presentation and excel overview on motions for outcome.
- Turkey Section presented a motion to nominate candidates for VC SA from the floor.
  Anthony Davies and Jean-Gabriel Remy commented that this is against the bylaws.
  Mr. Alaoui asked why not changing the rules for all VCs.
  Director Zajc replied that he is on pressure from the candidate for months now and asked the Turkish Section for explanantion. Mr. Engin replied that he would request 3 candidates for the position as VC SA.
  Mr. Davies: We can suspend bylaws for the elections, but we can ask the specialists coming over from IEEE in the US on how to read the R8 Bylaws.
  Mr. de Marca: He discussed with Lyle Smith: Wording in the R8 Bylaws allows two ways to read it – so the committee can decide on how they would like to read that.
  Mr. Turner explained the history and the reason for having the bylaws written like that: N&A should review the credential of the candidates, therefore it was decided not to allow petitions from the floor.
  Director Zajc strongly suggested to the Turkish Section to withdraw the motion.
  Mr. Davies commented that the wording is not clear, so we should discuss it in the future.
  Mr. Alaoui commented that Robert's Rules always allow nominations from the floor.
  Mr. Davies made an additional remark, that IEEE HQ reviewed R8 Bylaws, lawyers most probably won't have made such a big mistake.
  Director Zajc: We decided to use bylaws.
  Mr. Mikerov asked a question to Mr. deMarca: How can we make the wording better?
  Mr. de Marca answered: The body should decide not on Bylaw changes, but on interpretation of wording on the screen; motion to be silent on nonimations from the floor. - ACTION

Director Zajc commented that we have currently 220k US$ under discussion. That is too much money. OpCom will review motions and the process in general.

<Lunch: 12:08-13:00>

87th IEEE Region 8 Committee Meeting:

Quorum stated by counting.

Motion 35 from Turkey Section withdrawn

Approval of the Agenda

Approval of the Vilnius Minutes with comments from Mr. Davies:

- Clarification on private spendings
- Correction of word Renegate
- Clarification on where to get additional information.

Election – Anthony Davies introduced the procedure:

- Voting on VCs, Secretary, Tresurer by the Committee
- Director-Elect only needs endorsement; this is not an election.

- N&A Candidates: Szabo, Adekanye, Tarasenko, Capolino, Aydin Civi, Doods (Dodds eligible for re-election for another 2 years)
- Procedure: 1 piece of paper, write one name in the upper half and one different name in the lower half.
- Tellers to be appointed. Proposal Moshe Kam and Cecilia Jankowski - both agreed. – approved animously.
- Explanation of term ‚Raise your tent!' in voting procedure.
- Votes can be 'Yes', 'No' or 'Abstention' – No and Abstention are the same, so number of Yes needs to be higher than ½ of the voting members.

Director Zajc proposed to start with voting for Section's representatives to N&A.
Result: Mr. Szabo, Mr. Tarasenko

Vote on Director-Elect:

- Region 8 Committee endorses the sending of the names of Jaafar Al-Ibrahim and Józef Modelski to IEEE.
  Motion carried.

VC Election:

- VC MA: Marko Delimar
- VC TA: George Paunovic
- VC SA: None
  There was a procedure flaw in the elections for the VC SA and the elections will have to be repeated. Consequently the issue will be dealt with in the April 2007 meeting of the R8 Committee. The 2007 R8 Di-rector will appoint a temporary VC SA by January 2007.

Secretary/Treasurer:

- Christian Borgert and Brian Harrington elected unanimously.

Saudi Arabia East raised the question, if every candidate for VC is Senior Member?
Mr. Davies didn't want to discuss but confirmed.

Awards & Presentations:

- Serbia & Montenegro: Tesla Milestone passed by Director Zajc to Section Chair, plaque will be handed over to Tesla Museum by Section next week.
  Mr. Katic thanked the IEEE History Committee to place the milestone on the museum and read the wording. Applause from the committee.
- Mr. Vello Kukk from Estonia received a certificate for a New Section.
- Tanzania Subsection; Director Zajc invited a representative, but interim chair couldn't come. Certificate given to Kevit Desai from Kenya.
- Rolf Remshardt presented 2 GOLD Awards, 1st one is the RAB GOLD Achievement Award to Saurabh Sinha (South Africa), 2nd award is based on the Vilnius Motion to have a R8 GOLD Award given to Amine Yazidi (Chair of local organizer for Paris SBC/GOLD Congress), Mr. Yazidi needs to present his PhD tomorrow in Paris, so he will be invited to the next meeting, R8 Director handed out the plaque to JGR to hand it over in Paris.
- Jozef Modelski presented certificates for great individuals in our Region:
  - Ingo Ruesch for finishing his term as Standards Coordinator
  - Francisco Sandoval for organizing Melecon – award given to Spain Section Chair
  - George Paunovic for organizing Eurocon. Mr. Paunovic was not present as he needed to sort out some problems at the airport. Director Zajc commented that he organized 17 conferences so far, but never got an award.
- Kurt Richter congratulated the receipients and with the new A&R board it will become better to award volunteers on doing a good job.. It's important to make these achievements public.

Consent Agenda approved with the following outtake:

- EA Motion 1 removed to action
- Motion to approve consent agenda passed with1 abstention

Action Agenda:

- See excel overview on results or ask R8 Secretary for detailed discussion on the motions.

Director Zajc announced the next meeting to be in Sofia.

Special thanks went to the organizers of the Belgrade meeting. Also a plaque was handed out for organizing Eurocon.

Director Zajc thanked the committee for cooperation in 2005/2006. Special thanks to OpCom as 'his' team – it was easy to complete his task as Director.

Motion to adjourn passed.

Hammer as insignia of Region 8 Director handed over to Jean-Gabriel Remy.

Kurt Richter as Austria Section Chair would like to thank the R8 Director for helping out in the heavy sea to survive.

Meeting adjourned at 4:28pm.

Respectfully submitted by Christian Borgert
IEEE Region 8 Secretary
22.02.2007

Unapproved Minutes of the 88th IEEE Region 8 Committee Meeting

Sofia/Bulgaria – 14th/15th April 2007

(For presentations we refer to the R8 Private Committee Pages
on the Region 8 Website at http://www.ieee.org/r8.)

1) Introduction & Round Call:

The meeting opened at 1:33pm with a welcome by **IEEE Region 8 Director Jean-Gabriel Remy**. Director Remy thanked the Committee Members for coming to Sofia. He added special words of thanks to the Bulgaria Section for providing the present to all members and for the organization of the meeting.

IEEE Region 8 Secretary Christian Borgert conducted a round call for R8 OpCom and Section Chairs – Quorum stated with 47 voting Committee Members present out of 57.

2) Adoption of the Agenda:

Region 8 Director Remy introduced the agenda for Saturday and Sunday. He pointed out that this is a very tough agenda. On Saturday we need to leave the room sharp at 5:30pm taking all the material out of the room as there will be another event in the room this evening. Director Remy asked the committee, if there are any additions to the agenda.

Ragnar Kåhre (Sweden Section) moved to add an item 'Other Business' to the agenda. Director Remy commented that this is OK; but Director and Secretary need to have the list of these items via e-mail until end of the day.

Elias Nassar (Lebanon Section) suggested adding their motion on 'Financial contribution to hold the First Electrical and Electronics Engineers Week in Lebanon' to the agenda; Director Remy commented that this would be part of the new item 'Other Business'.

3) Approval of the Belgrade Minutes:

Region 8 Secretary Christian Borgert proposed the Minutes of the 87th IEEE Region 8 Committee Meeting in Belgrade/Serbia, held 14th/15th October 2006, for approval. Anthony Davies asked to delete the words 'Mr. Davies didn't want to discuss but confirmed.' on page 135 of the agenda book. Director Remy agreed.

Minutes approved unanimously with that change.

4) Motion on VC SA Voting Rights

IEEE Region 8 Director Jean-Gabriel Remy pointed out, that Martin Bastiaans as VC Student Activities was appointed by him after the election of the VC SA position failed in Belgrade. A Director can appoint only non-voting members to the Region 8 Committee. As the VC SA position is part of the Region 8 OpCom and therefore a Member of the IEEE Region 8 Committee, Director Remy moved to give Martin Bastiaans voting rights as VC SA. **Motion carried unanimously**.

5) IEEE Excom Presentation:

IEEE Secretary Celia Desmond sent best regards from the IEEE Board of Directors to the Region 8 Committee. The presentation was held without slides due to some technical problems. [Comment C. Borgert: Slides are available on the Region 8 Website now.]
The IEEE Board consists of the IEEE ExCom with the three Presidents (President, Past-President and President-Elect), VPs for six areas (RA, TA, PUB, EA, Standards and IEEE-USA), Treasurer and Secretary. Together with the 10 Regional Directors and the 10 Division Directors they build the IEEE Board.
Region 8 is doing very well with regards to membership growth and number of Chapters. Congratulations from the IEEE Board have been submitted by Celia Desmond followed by applause from the Committee.
Thanks for society activities in general as well and especially for the members coming to the workshop on certification for wireless engineers yesterday; there does already exist a certification for software engineers. It will be easier for IEEE Members to get that certification than for non-members.
Celia Desmond pointed out, that the 1600 Chapters are the heart of Technical Activities. IEEE needs to strengthen the relationship between TA and RA to support our members in the best way.
Celia Desmond concluded the presentation with the information that the slides on the wireless workshop are in the agenda book on pages 71/72.
Director Remy opened the forum for questions to Celia Desmond. No questions came from the floor. Applause from the Committee to Celia.

6) IEEE Foundation Presentation:

IEEE Foundation President Richard Gowen (see presentation) started his presentation with the remark that in the presentation his name should be changed to to Dick; his friends call him Dick and IEEE Members should be his friends.
The IEEE Foundation is supporting projects they are interested in and they believe that they are good for the Members. They also organize the incoming money. Goal is to support projects, that are increasing membership.
The IEEE Foundation Board consists of 12 Directors, **Rolf Remshardt is the representative from Region 8** – all Directors are elected by the IEEE Board. Currently IEEE is having 15M US$ available. Awards Director Antonio Bastos is supporting history activities. There are also Foundation grants on new initiatives; 76% of the money goes to IEEE organizations, 24% to NGOs, etc. R7 is having their own foundation – so no grants are going to Canada. Dick Gowen shared the information with the Committee that 10 proposals have been granted for Region 8 this year; There is a long list of project, which can be done. It's a pleasure to support Student Activities, History Activities and so on. Major problem for today is that they have many donors, who would like to give money; but the IEEE Foundation is not having enough projects to support. Region 8 is asked to support projects in developing countries, for example in History – Living Science project to record living Electrical Engineers on their invention.
Dick Gowen shared the goal with the Committee helping **Region 8 to find more projects on new initiatives**, Student projects and so on. Dick Gowen is available for further discussion during the Region 8 Meeting. He is known to be the man having money. But he is getting it by asking for it! So he is asking the senior officers of Region 8 not just to donate money, but to visit the website and try to do it online.

Director Remy opened the floor for questions to Dick Gowen:
Pilar Molina Gaudo (Spain Section) asked how the Region 8 Fund is working and what are the differences to the IEEE Foundation; Dick Gowen answered that IEEE Foundation is not getting this money, it is a different fund. Region 8 Funds are distributed by the IEEE Region 8 Director.

Director Remy thanked Dick Gowen for the presentation and for being with us. This comment was followed by applause from the Committee.

7) IEEE Regional Activities:
Managing Director Regional Activities Cecilia Jankowski started her presentation on Regional Activities Directions (see presentation) at 2:15pm with the comment, that this is the same presentation as sent to the Regional Directors. Part of the presentation contains information as discussed this morning in the session of the Transnational Committee, where the main interest was on what information is going via Scoop to the Section Chairs. Cecilia Jankowski is having Peggy Lefkin as Supervisor RA Administration with her; Peggy Lefkin is new in Regional Activities but experienced in IEEE. Cecilia Jankowski's staff is supporting Regional Activities worldwide. In the team there are a number of people with financial background. The team is working on 'myIEEE.org'; IEEE also brought in a staff member with TV experience for ieeeTV. Cecilia Jankowski pointed out that there are many exciting areas of work; the members will see what is coming out during the next months.
Cecilia Jankowski reported on a project on OU Management, which is looking on giving some capabilities to work with Section Members; first project is a meeting planner for Sections. Next steps will be to add credit card information to the user profile and ieeeTV. The team will bring back the paper copy of the member directory – this time it will be online as well, especially for younger members. Part of the work is also to look for new ideas – Cecilia Jankowski asked the Committee Members to go to myIEEE and suggest what is needed to make it better.
The IEEE TV project was accepted as new initiative in 2007 and got funded to bring new content on ieeeTV; the team is currently accepting new proposals for content; GOLD meeting yesterday complained about the poor content.
Another project is the Business Management Systems (BMS) – IEEE did not do a major update during the last years, just minor ones. Now they will do the major step. Result will be a 360 degree view of members as customers.
Cecilia Jankowski reported that when you go online you will see a shopping basket; before you had to go to different sides for shopping, now all should be linked from one page. The goal is here to have information updated before the upgrade. Hopefully this is ready for the 2008 renewal cycle. SamIEEE will still be called the same, but the currently used Business Objects Software will be changed to another in June/July timeframe. A training will be offered for volunteers. The RA technical team promised that the new system will be much easier to access.
A Dash Board will be offered as a new concept for regularly requested reports; the only thing is to enter Section or time frame – all other entries are done automatically. The screenshot in the presentation is showing the new interface. Also in the presentation is shown how a graphic option will be added to get an idea on the dynamics in membership growth.

IEEE Region 8 Director Jean-Gabriel Remy thanked CJ for an excellent presentation and opened the floor for questions.

Başak Yüksel (Turkey Section) asked the first two questions:

1) With reards to the Meeting Planner Tool – will there be staff support for the meeting planner webpage?
   Cecilia Jankowski answered that this is a web tool which brings you step by step through the planning path. Tool is designed to be easy to use with no support needed; the team is in the process to observe, if staff support is needed.
   Başak Yüksel added the question, if the meeting planner will be open source?
   Cecilia Jankowski answered: No – but the system is flexible enough. Currently Sections are testing the system.
2) Second question was on SamIEEE: Will it be possible to send e-mail to people with a certain interest? Cecilia Jankowski commented that she doesn't know if the system is able to do so. But the most suitable system for broadcasting e-mails would be the e-notice anyway.

Rami Mushcab (R8 Industry Relations Coordinator) asked, if SamIEEE is able to give the number of members from Industry, Academia and so on?
Cecilia Jankowski answered that this question came up before. She thinks that there is a field in the database, which is currently not in use. Most probably not in the first release, but in principle it's possible to add an industry/academia flag to the database.

Isa Qamber (Bahrain Section) complained that two members in his Section have been members before and then moved to affiliates.
Cecilia Jankowski replied that she needs to look into that in detail and suggested to take it offline. Isa Quamber was asked to send the names to Cecilia Jankowski. Jean-Gabriel Remy requested to be on copy.

Sean McLoone (UK&RI Section) asked on the OU Management, if there will be as part of the improvement an easier L31 process?
Cecilia Jankowski answered that it is planned for reasonably soon to change the system and increase the flexibility in putting in data and take out reports.

Dirk van Hertem (BeNeLux Section) asked if there is somebody checking the data in the database, like very old e-mail addresses and so on?
Cecilia Jankowski replied that she just interviewed a person for such a position, but since 1996 it is possible for all members to enter their information. We rely on the members to update their own data. E-Mail will be sent to ask them to check and update the information in the system shortly.

Vladimir Katić (Serbia and Montenegro Section) came back to the UK&RI question on the L31 form and reported on a site problem in the reporting. Once he entered the data and submitted the form. Then he found out, that there was an error in the phone number. He couldn't correct it and submitted it again – he couldn't delete the wrong of the two entries. Vladimir Katić requested to add an edit button to the system.
Cecilia Jankowski answered that this would be possible.
The question session ended with thanks from Jean-Gabriel Remy followed by applause from the committee.

8) Awards:

At 2:40pm **IEEE Region 8 Director Jean-Gabriel Remy** started the report on Awards. First item was the Clementina Saduwa Award. Clementina Saduwa was a member of the Region 8 Committee and was assassinated in January 2007. With the help of IEEE USA and the CEO of Ericsson, who happened to be a friend of Jean-Gabriel Remy,

they were able to establish the award quickly. The award is now also accepted by IEEE A&R. Jean-Gabriel Remy moved to give the award to Clementina Saduwa posthumously and give it to her family during the next Region 8 Committee Meeting in Bucharest. **Motion accepted unanimously**.
The Award will comprise a plaque and a check. It is funded for 2A007 and 2008.
The IEEE Region 8 Committee honored and remembered Clementina Saduwa with a minute of silence.

George Paunovic as IEEE Region 8 VC TA reported on **Chapter of the Year** Awards (see presentation). For this year they received 12 applications for the big and small/medium category, to be more specific 5 for the small/medium and 7 for the big chapter category. As Region 8 is having 400 chapters George Paunovic asked to get more applications for next year.
The winners this time are the Education Chapter (Saudi Arabia Section) for the small Chapter category with 15 meetings reported and the IA/IE/PEL Chapter (France Section) for the big chapter category with 50 meetings reported in 2006. George Paunovic commented that this is a very good result; this statement was followed by applause from the Committee.
Saudi Arabia Section Chair **Nabil Al-Dabal** received the award on behalf of the chapter; for the IA/IE/PEL Chapter in France **Gerard-André Capolino** got the award on behalf of the chapter. Pictures were taken followed by another round of applause from the Committee.

IEEE Director Jean-Gabriel Remy presented some other awards:

- **Kevit Desai (Kenya Section)** received a banner for 25th Section Anniversary.
- **Rolf Remshardt (R8 MD, Germany Section)** received a GOLD Award for his efficiency in serving as R8 GOLD Coordinator.
- **Gerald Anleitner (Germany Section)** received an award for his Leadership in GOLD and the start of the GOLD Society Pilot Program.
- **Marko Delimar (R8 VC MA, Croatia Section)** received an award for his efficiency in Student Activities.
- **Mohamed Aboud (Egypt Section)** received the Section GOLD Award; Egypt Section Chair Mohamed Younis received the award with the request to forward it to Mohamed Aboud.

Applause was given from the committee and pictures were taken.

9) Educational Activities Board:
At 2:55pm **IEEE VP for Educational Activities Moshe Kam** reported to the Committee on the Educational Activities Board and Region 8 (see presentation):
Main topic of the presentation was on where IEEE Region 8 can participate in Educational Activities:

1. There will be a conference **"Meeting the Growing Demand For Engineers and Their Educators 2010 - 2020 International Summit**" in Munich/Germany November, 9-11 2007 chaired by Art Winston. Focus on decision making engineers to change standards. Outcome will be a document on engineering and education constituency. EU and VDE as first projects. Call for action to support the conference with papers and participants.
2. Moshe Kam introduced the problem that women are underrepresented in the student bodies. 2% of the engineering workforce are women. Therefore they tend

to drop out of activities. Work on Programs to go to 1st year classrooms and promote EE for women. Region 8 to support that initiative **by informing Section EA Representative,** EAB would be happy to give additional information via phone.

3. Just before, we just had a nice award ceremony. You have to know that **EAB is having awards** for continued education, museums, etc. as well. Please nominate candidates for EAB Awards.
4. Teacher in Service / Classroom Program. EAB has done quite a few workshops, 8-10k teachers are currently in the program. Goal should be to see 10x the number of teachers participating in the program in the future. Moshe Kam asked Region 8 to run this program also in the Sections. This kind of activity does not cost the Section anything. EAB is paying all expensed even a year after the workshop. Now is the time to declare your intent! The program could be also run in areas (several neighbouring Sections together).
5. 'TryEngineering.org' is a rich source of information for students and teachers. Moshe Kam shared the idea to offer this side in other languages. R8 can help by providing interviews from these countries, as the current translation is done based on the US site. All to look at the side and suggest changes and look for errors.
6. EAB is also offering support on accreditation by providing help to accrediting bodies in formation, including training of evaluators. They do also provide help to groups that want to start new accrediting bodies. Last but not least they do education about accreditation. Sections were asked to provide information on local accreditation bodies and work together with EAB.
7. EAB introduced a new product: 'Expert Now'. 50 modules are available at the moment, 75 will be provided until end of the year; there is a plan for 100 modules in 2008. Moshe Kam suggested to use these modules for Section and Chapter Meetings and reported on a best practice to take 2-3 rooms and repeat module 1 or 2 times; an expert can be in the room to stop the movie, if needed for questions and discussion. In 2007 EAB will provide any of these modules **for free on CD**; EAB's only request is to **provide feedback** on how it was going.
8. As a summary Moshe Kam concluded that EAB is looking forward to working with the Sections in Region 8!

IEEE Director Jean-Gabriel Remy thanked Moshe Kam for the presentation and opened the floor for questions:

Alexander Mikerov (Russia NW Section) asked, if a botanic garden is an electronic field?
Moshe Kam answered that most educational activities are happening in museums and libraries. Life sciences will play a growing role in engineering. He would like to keep gardens inside the program.
Anthony Davies (Region 8 SC2008 Coordinator, UK&RI Section) commented that the problem of women in engineering is caused because women are smart and know about the hard life of an engineer, because of the long working hours and so on.
Moshe Kam added that he wrote an article on that – but that we can not wipe out one gender and need to find a way to correct the current situation. Research was suggesting to show women in the very beginning that Engineering is a profession for women.

Pilar Molina Gaudo (Region 8 GOLD Coordinator, Spain Section) added that women go into a profession, because they can help humankind. We need to address that EE can help to make that dream reality as well.

<Coffee Break 3:19-3:39pm>

10) Past Director's, Region 8 VC SP's, Chair N&A Committee's Report:

IEEE Region 8 Director Jean-Gabriel Remy stated that we are ahead of the schedule and asked Professor Baldomir Zajc to take advantage of the free time slot. IEEE Region 8 Past-Director Baldomir Zajc (see presentation) reported on the work of the Nominations & Appointment Committee and the plan for 2007; he also announced to share some of his own thoughts.

With regards to the N&A Committee composition Aleksandar Szabo and Vladmir Tarasenko got elected in Belgrade. Also the IEEE Region 8 Director and the Director-Elect (none at the moment) are members of the committee with the Past Director as Chair.

In 2007 Candidates for Director-Elect 2009/10 will be nominated. Why do we nominate candidates again? Last year we proposed Józef Modelski and Jaafar Al-Ibrahim as candidates for Director-Elect 2008, but we changed last year also the bylaws. Region 8 went like all other Regions to a 2 year term for Director- Elect. That's why N&A Committee will propose candidates for Director-Elect 2009/10 again; these candidates will be announced during the next meeting. In addition to these candidates N&A Committee will also propose candidates for the three IEEE Region 8 Vice Chairs; Secretary and Treasurerfor 2008. They will be elected during next R8 Meeting.

Baldomir Zajc continued his report with comments coming for the Strategic Planning Committee field.

Region 8 should somehow moderate the number of new Sections; we have 51 right now and there is a possibility for another 50. Very often Sections don't show enough activities after establishment. Section established with 50 new members, just for petition, is not promising for a further membership growth in each case (several negative examples).

During his term as Region 8 Director we changed bylaws to establish Sub-Sections. New Bylaws allows new Subsections where Sections still do not exists and Subsections belong directly to Regions (8,10); Region 8 can start activities with a sub-section , that can become a section later if activity is sufficient.

Baldomir Zajc reported on lots of talks in RAB about dividing R8 because of the huge number of Sections. He made clear that he is against these plans; Planned separation between **big and small Sections** with adequate rights is unfair(we did not mention that when establishing them) and financial benefit is none. Big Sections never opened such questions! Only all together can and should be developing activity with common experience and practice. Region 8 sections need to learn from one another.

R8 conference policy (R8 fin. support and then strong IEEE promotion there, low reg.fees) made R8 conferences very popular. Eurocon 2007 in Poland got 700 papers and are in reviewing process now. Conferences are also financially successful. A couple of years ago they were often negative and it was hard to get any end report. For 6k$ investment it is available a high IEEE promotion. Event profit is rising recently and it is fair to invest it in IEEE activity there where members did not charge their force at organization of the event.

Section Presentation in front of entire R8 Committee (and not Assessment in front of some Assessment Committee finishing with some Minutes). All Sections are seeing the practice of other Sections and can learn a lot.
Workshop Strategy: Antagonism between R8 support (giving for IEEE promotion) and expected financial income (not usual practice in R8) is often present. Also this investment for IEEE promotion is far higher as the value of invested money.
Investment for IEEE promotion at R8 conference and during Workshops is of high value and successful for R8 projects.

IEEE Director Jean-Gabriel Remy opened the floor for questions:
Anthony Davies asked for the plan to continue Sections Presentation?
Baldomir Zajc reported that for this meeting the time was very short and OpCom decided to skip Section Presentation. Director will answer for next meeting.

11) IEEE Region 8 Director-Elect Candidate's Presentation / Q&A

At 3:55pm **IEEE Region 8 VC MA Marko Delimar** moderated the presentation of the candidates for IEEE Region 8 Director Elect. Marko Delimar pointed out, that Section Chairs should think about questions already now. The order of the presentations has been chosen by alphabet.

Jaafar Al-Ibrahim (see presentation) started his time with the comment, that he is glad to be here and to talk for 5, 6 or 8 minutes. He comes from Saudi-Arabia, and his presentation outline is on the 2nd slide of his presentation.
Jaafar Al-Ibrahim is holding a B.S. from California State University in Sacramento/CA (USA) from 1981; he is IEEE Member since 1987 and got elevated to Senior Member in 1991. Jaafar Al-Ibrahim is working for Saudi Aramco and was holding several IEEE positions.
Team work is the main goal; Region 8 is the largest Region, but we really work together and love each other. IEEE is the largest professional organization in Region 8 with 60k members in 51 Sections. As a final remark Jaafar Al-Ibrahim provided his contact details and thanked the Committee for listening. The Region 8 Committee thanked Jaafar Al-Ibrahim with applause.

Józef Modelski (see presentation) opened his time with the remark, that he was nominated by Region 8, i.e. by you as members. He thanked the Committee for the nomination. With regards to his personal career Józef Modelski pointed out, that he is now over 20 years professor and 10 years director; additional details can be found on his website. He wrote over 250 technical papers and holds 8 patents,
For IEEE Activities he is Fellow and Chair of one of the first joint chapters AES/AP/MTT in Poland. His mother society is MTT. Józef Modelski was serving as IEEE Region 8 OpCom member and is currently President-Elect for the MTT Society.
He accepted being a candidate because, while holding several positions in Region 8, he met with many colleagues and got lots of support. His goal is to be more successful to get members from industry. A closer cooperation between Region 8 and technical committees are on his agenda as well. Józef Modelski will put special focus on new initiatives like ExpertNow. His dream is to ensure Region 8 a new place in IEEE. Currently IEEE is a US centric organization. His thanks to the Committee for the attention was followed by applause from the audience.

Marko Delimar openen the floor for questions:
Alexander Mikerov (Russia NW Section) asked a question to both candidates: Members of my Section are interested on the candidate's position on the Technical English Program.
Józef Modelski admires Alexander Mikerov's fight for several years to get the program funded and having already first success. In the beginning most of the Region 8 Committee was having some distance. This is an important but not the most important program.
Jaafar Al-Ibrahim commented shortly to have the same opinion on that.

Jordan Kolev (Bulgaria Sectopm) asked a question to Józef Modelski: Is there any conflict of interest in being President in MTT and Director-Elect?
Józef Modelski answered that he will be Society President in 2008 and Region 8 Director 2009/10. He used to attend many conferences and to travel 20 times a year in average. The decision was made to limit number of conferences to 3-4 a year and spend time for Region 8 and so on.

Jose Delgado Penin (Spain Section) with a question to both: What are your plans to create areas in R8.
Jaafar Al-Ibrahim answered that we would like to stay as a Region. That situation is giving us strength as we support each other.
Józef Modelski pointed out that for the next two years the situation is perfect; for the future he proposes that especially with the growth in China there will be changes in the regional structure.

Branislava Drazenovic (Bosnia and Herzegovina Section) with a question to both: How specific are you to support Student Branches and Chapters?
Jaafar Al-Ibrahim commented that creating more chapters and bringing up more incentive programs / awards to help chapters to perform better will bring success.
Józef Modelski shared his good experience with chapters. We have to continue and add some ideas as presented by him before.

Erik Stilling (Denmark Section asked both candidates on how they will help to bridge the society and section gap.
Józef Modelski commented that there is no interaction between Sections and Societies; we use Chapters as a link. Proposal from this morning was to start with something, i.e. invite Society Presidents from our Region and run a workshop like this morning. It is very difficult to change the general strategy from the headquarter on; it is easier to start immediately on the Region / Section level. Societies to inform Section, if they run a conference in that country, Section to organize IEEE Booth at this conference, etc.
Jaafar Al-Ibrahim added that coordination is very important.

Peter Hill (Region 8 Life Member Coordinator) asked both whether they would like to propose to do something about the differences in the 51 Sections or not.
Jaafar Al-Ibrahim announced that they will brainstorm on problems and come up with solutions. In general he would like to keep the Region as it is.
Józef Modelski pointed out that in Region 8 we have some old, very huge Sections like UK&RI, France and Germany; but also some new with <100 members. He can understand Section Chairs of huge, famous Sections to complain having only one vote in the Committee same as smaller Sections. In Belgrade some bigger Sections have been

disappointed by the voting process. In his personal view it is better to have a longer decision making process and stay with the current system.

Marko Delimar asked the committee to share information on the candidates with the members in the Section. All information are available on the web. **Chairs are asked to invite their members to vote**. For this year's election we don't want to have 5 or 10% of members voting – we would like to have much more.

12) IEEE President-Elect Candidates, Presentation and Q&A:

At 4:23pm IEEE Region 8 VC MA Marko Delimar conducted a session with presentations and questions from the candidates for IEEE President-Elect. As before the candidates presented in alphabetical order:

Marc Apter (see presentation) introduced his personal and professional background. IEEE needs to look at young engineers, because they do things in a different way. We don't need to change – but we need to add for growth.
Marc Apter showed some priorities for IEEE presented in a 1984 election campaign and pointed out, that most of these issues are still valid. With regards to Region 8 he commented that this is the second biggest Region in IEEE providing good candidates for IEEE positions. In 10 years there should be a president coming from Region 8. For this year's election the first thing is to vote, the second step is to suggest candidates. Marc Apter closed his remarks with a word of thanks for the attention; applause from the Committee finished the presentation.

Pedro Ray (see presentation) opened his presentation with the remark that he is coming from Region 9 – so he is the only candidate from outside Regions 1-7.
He owns several companies and has a lot of IEEE experience being in the sixth year as board member serving as IEEE Treasurer, Secretary and VP RAB.
Pedro Ray shared the following plans with the Committee: First to create a membership services board, which takes care of the members. Currently there is no accountability, every board is doing something. Secondly, membership needs to be affordable. IEEE has to do something about membership dues; his idea is to base dues on three principles: (1) Add value to membership, (2) offer IEL downloads, (3) use of 'Expert Now' and similar benefits. At the lower end of service / benefits we need to lower the dues. The revenue stream via ieeeTV and others needs to go also to Regions and Sections. Also Societies needs to win as money is coming in. Pedro Ray made clear, that beside having a vision and a mission you also need to execute! Region 8 is the second biggest Region in IEEE and is doing well on conferences. Dividing the Region would require, that somebody else needs to give up a board seat – so it's a political issue. But Region 8 is doing great and as of now we just started discussion. As a final remark Pedro Ray concluded that either this year or very soon we will see a candidate from outside the US winning the election for IEEE President. This comment was followed by a round of applause from the Committee.

John Vig (see presentation) started his presentation congratulating Region 8 as one of our most excellent Regions; looking around it seems to be like a mini UN. Region 8 is best in Student Activities. John Vig gave a special word of thank to the Students in Region 8, the Student Branch Congress in Paris was an outstanding event. He sees Region 8 in ten years with 100k members. In a couple of years there will be a president

from R8, 100 conferences in R8 chaired by somebody from R8. IEEE will be a truly transnational organization.
John Vig continued his presentation with some biographical details – he requested the audience to remember the URL from his website. He is proud to have founded the Sensors Council. IEEE finances and membership are the main challenges. Finances are good at the moment as increased our reserves; currently we have >500 US$ per member.
John Vig is most concerned about two aspects of membership: Society Membership and Student Retention. Reason for that is partly homemade by the success of online products. The old benefit message will become obsolete in the near future. Google will help to find publications and e-mail addresses of authors. More than 50% of conference attendees are no IEEE members. So we need to add a couple of other reasons to the value of membership! IEEE does a lot for humanity and profession, but we are not talking about that to make our members proud of membership. John Vig concluded the presentation with an invitation to visit his website and contact him via his e-mail address.
He thanked the committee for the attention; this was followed by a round of applause from the committee.

Marko Delimar moderated the Q&A Session for the three candidates:

Andreas Luxa (Germany Section) asked all candidates for one sentence to the mission statement on standards as other organizations like IEC are the biggest competitors for IEEE.
John Vig replied that IEEE is sometimes too slow to come out with standards; goal would be to smear the process. We need to be first and need to be best.
Marc Apter agreed that in most cases we are too slow. We need to come up with a better way. On the other side there is a big concern, that our standards are shifted to areas, where the companies are sending people to the meetings. Goal is to get more members involved, not only companies.
Pedro Ray commented that we are behind standards in Europe; we need to exercise leadership with our brand name.

Alexander Mikerov (Russia NW Section) asked what percentage of all engineers are IEEE Members.
Marc Apter replied that he does not have the answer – neither the other candidates. Penetration in the US is less than 20%. Outside the US the share is probably lower.
Pedro Ray added that it is important to recruit in China and India.
John Vig explained that some years ago penetration was 40% and falling. But there are other areas, not only the engineering field, to find additional members. IEEE needs to get broader. That is an opportunity for IEEE to recruit not only engineers but also other people in the profession. 2M people have access to IEEEExplore, but only 20% are members.

Pilar Molina Gaudo ((Region 8 GOLD Coordinator, Spain Section) asked the candidates for any ideas on how to enhance IEEE relationship to the EU. In a second question she asked about plans to re-establish a Region 8 Office.
Pedro Ray does not see an office for the near future. With regards to the relationship with the EU he commented that IEEE normally does not discuss with governments, only

with academia. There is only a contact to the government in the US as there is no other professional organization. If this committee things, that there is a need to talk to the EU, then they will do it.
Marc Apter does not see the need for that. The Region 8 Committee needs to define benefits for our members having IEEE to talk to the EU.
John Vig agreed with colleagues that there is no need for a Region 8 office. For example if you are in Bulgaria, you don't need an office in Brussels. All business is done electronically. IEEE has tried to collaborate with the EU, but no program was successful so far. IEEE is about individuals and not about organizations.

Başak Yüksel (Turkey Section) asked the candidates on how the will make IEEE more transnational – and how they position IEEE's technical benefits.
John Vig mentioned that IEEE is having a transnational scorecard; YOU can change the IEEE by submitting names and candidates for the different committees.
Pedro Ray confirmed that all depends on having the right candidates. Offering the same benefits everywhere is not easy. Insurances for example failed. It is difficult to be truly transnational.
Marc Apter addressed that it is up to you to figure out, what is an offer for your Section. The process is in place that if you make money, you can keep it. The only condition is that it needs to be run through IB&SC as done in Singapore and Hong Kong as examples. Best thing with regards to being transnational is to do many little things locally.

Marko Delimar concluded the Q&A session with the remark, that it is a great chance to ask candidates during the time here in Sofia.

13) Concentration Banking
At 5:03pm **Marc Apter** and **Pedro Ray** gave an update on the benefits of concentration banking (see presentation). There is a new initiative IEEE has for the Sections: If you get the debit card you get 500$ on it. Those Sections with custody account have in principle such a debit card; only some paperwork is needed for the incentive. Benefit is for the L50, as you don't need to send papers because HQ is already having all the documents.
Presentation is done on behalf of Mike Sosa who is not present during the meeting; Marc Apter and Pedro Rau asked the participants of the Region 8 Committee Meeting to write down important information. **IEEE Region 8 Director Jean-Gabriel Remy** asked IEEE Region 8 Electronic Communications Coordinator Thomas Watteyne to put that information on the web.

14) IEEE Member Business Unit (MBU)
At 5:07pm **Pedro Ray** introduced the new concept of MBU to the Region 8 Committee. This presentation took him 30 minutes in Lima during the Region 9 Meeting; he tries to do it very fast this time.
In 2005 the IEEE Board gave the Regional Activities Board the task to be responsible for membership growth. 2006 as VP RAB Pedro Ray held a retreat; the result was to establish a Membership Business Unit. IEEE is a 30M US$ enterprise, and is service oriented. Vision and Mission Statement as well as goals and strategies have been introduced. Member needs are to be tailored during their IEEE life cycle. With regards to data mining Pedro Ray commented that nobody is doing that in the organization at the moment.

He introduced the MBU time schedule, which was passed unanimously at the IEEE Board. Business processes involving volunteers and has a timeline where and when staff is working on; in addition to that also technology (IT) changes are required. So far 300k US$ has been spent on consultants, 1000s of hours from volunteer and staff. Pedro Rau asked the Region 8 Committee to address questions during the social event tonight.

15) Sections Congress 2008:

At 5:15pm **Anthony Davies** was giving a short introduction on Sections Congress 2008 in Quebec City (September 19-22). All he wants to say is addressed to the Section Chairs by e-mail and is also available on the website.
The theme is 'Celebrating volunteer achievements worldwide'. One primary delegate per Section is paid by RAB, normally Region 8 holds a meeting the day before – but the Committee needs to decide. The Sections Congress was in Canada before, but never in R8. **Submissions for SC2011 are due very soon**; Anthony Davies suggested **Sections to submit cities from Region 8 as candidates** for 2011. All Sections should try to send additional volunteers; Sections to put money aside already this year. Anthony Davies asked the Sections to make sure to send more than one person and make sure they are prepared. He is currently getting regional speakers to SC2008 and needs suggestions. Anthony Davies concluded his presentation with the hint to stay some more days for vacations. It's a nice place.

Meeting ended 5:19pm; to be continued at 8am on Sunday.

Evening Event

Sunday, April 15, 2007:

IEEE Region 8 Director Jean-Gabriel Remy opened the 2nd day of the meeting at 8:11am.

16) Director's Report (see presentation):

IEEE Region 8 Director Jean-Gabriel Remy expressed his hope that the Committee enjoyed the dinner; he added thanks to the Bulgaria Section for the organization. His report will be more an action plan than a report, because he is just elected. With that said he introduced the outline of his presentation.

Concerning the discussion on Region 8 Boundaries the bylaws are protecting us; Jean-Gabriel Remy gave the strong advice not to open 'Pandora's Box'; the definition is clear: Region 8 boundaries may not be changed without approval by the Region 8 Committee. 60% of members are in Western Europe.

Jean-Gabriel Remy introduced the 2007 composition and definitions for the Region 8 OpCom. He mentioned that GSMs can vote, but they are not eligible for positions as they shouldn't handle member's money. In 2007 Region 8 does not have a Director-Elect; this will only be the case for this year – after that we will always have a director elect based on the bylaw change to have the term of IEEE Region 8 Director-Elect for 2 years as all other Regions.

Jean-Gabriel Remy introduced his principles for 2007, which are to have a reduced number of officers. Region 8 Vice Chairs are responsible for actions and budget. Region 8 should work same way like in industry, i.e. having champions to work on a project but a limited number of people being responsible.

He is having a strong focus on electronic communications. Region 8 is having a very good team, see new website as an example.

Developing membership is a main goal; there is a big potential for growth because we have a big population.

The Region 8 Committee consists of Region 8 OpCom and the Section Chairs; Section Chairs can be represented during the meeting by other Section members after appointment by the Section Chair.

We currently hold the Spring Meeting of the Region 8 Committee. The Fall Meeting will be 13th/14th October 2007 in Bucharest / Romania. The two meetings are half of the Region 8 budget – Section Chairs have to know that, even though it is good to have these two meetings a year.

Sections in Malta, Italy and Greece have been asked to host the Region 8 Committee in spring 2008; the Fall Meeting will be together with SC2008 in Quebec City. Region 8 OpCom will keep you informed. In the future Section Chairs will know the place and dates of the meetings two years in advance.

We also have to finance the distribution of R8 News. After that not so much budget is left. He asked headquarter to raise our rebates as the rebate is in Dollar and the dollar lost against the EUR and travel costs increased drastically with the number of new sections..

Jean-Gabriel Remy introduced Vision & Mission Statements for Region 8. Vision and Mission Statements are in accordance to MBU. (Marked in blue is what is relevant to region 8)

Jean-Gabriel Remy pointed out that to ensure staffing of conferences is critical and an ongoing effort. Another task is to follow up students, when they graduate. Region 8 should create a database of young people who we can follow as long range activity.

He introduced the MBU principles and goals (marked in blue is what is relevant for us). Region 8 should try to have lots of meeting and good relationship between our members.
Jean-Gabriel Remy introduced the organization for 2007. This year we don't have a Director-Elect; the two candidates have been presented yesterday. The Region 8 Director introduced the team and reported that Christine Nora is volunteering in two positions. He commented that we can use resources in the best way; people are able to do two jobs at the same time. The new A&R Committee consists of three section chairs and one Student Member.
On his plans Jean-Gabriel Remy announced his goal to have the best growth in membership within IEEE; US membership is declining and the age of members is increasing. The financial situation is difficult. The graphs at the end of his presentation are to be included in the minutes. [Comment Secretary: Full presentation is available on the Region 8 Web.]

Urs Roethlisberger (Switzerland Section) started the question session with the request to comment on the increased cost per member?
Jean-Gabriel Remy answered that the rebate is calculated on a certain formula; the increase in rebate is not in line with the increase in cost. Increasing costs are meetings (half of the budget) and R8News (the more members we have the more we spend).
Alexander Mikerov (Russia NW Section) asked, if the list of officers is new and in the meeting material?
Jean-Gabriel Remy announced that all this information is available on the web.
Aleksandar Szabo (IEEE Region 8 Professional Activities, Croatia Section) mentioned, that GSMs can vote for the Director; now it's time to tell Section Chairs that GSMs are full members with all the right of members like being a Section Officers, sign petitions etc.
Elias Nassar (Lebanon Section) asked, if it is possible to have an electronic newsletter to decrease cost?
Jean-Gabriel Remy commented that this is a good question and that he has discussed that. An electronic version of the Region 8 News is available on the web site. But Region 8 is not able to eliminate the paper version soon.
Başak Yüksel (R8 News Co-Editor) pointed out, that the cost of Region 8News as total is high, but per members it's only 1.25 US$ and the news are valuable for our members. Members prefer the paper version. For those who would like to read it in an electronic form, it is available on the web.
John Vig added that 'The Institute' and others are published on paper and as an electronic version. Much less people are reading the newsletter on the computer.
Anthony Davies wanted to add to this comment that the paper version is extremely useful, if you talk to senior people in industry about IEEE and so on. IEEE Members still do not have the possibility to read the electronic version everywhere.
Mark Apter gave an administrative advice: If R8 decides to go to electronic version of the news they still have to produce the printed version. It's a requirement to offer the same benefit to all members, also if they don't have an e-mail address.
Victor Fouad Hanna (France Section) reported on a good experience with the electronic version in France; 10% of the members still get the paper version as they don't have the hardware available.
Tunde Salihu (Nigeria Section) made the Committee aware of the fact that in his country internet access is a big problem and requested to continue the paper version.

IEEE Region 8 Director Jean-Gabriel Remy concluded that with this discussion it is clear that we continue with both versions.
Charles Turner (UK&RI Section) asked on the current status of electronic voting?
Marc Apter replied that electronic voting is part of the OU package for Section and Chapter Elections. For IEEE President and Director we stay with the paper ballot. Requirement is that to every member without an e-mail address you have to send a letter. So if you have 90% of members with e-mail address, you can save money.
Cecilia Jankowski reported that only one part time person is dedicated to electronic voting in her team; but if a Section is interested they should contact her for the procedure.
Jean-Gabriel Remy commented that electronic voting is clearly a benefit.
Benito Palumbo (Italy Section) requested to add electronic voting to the bylaws to have it legally accepted.
Jean-Gabriel Remy asked the Committee for approval of his report. **Motion carried unanimously.**

Andreas Luxa (Germany Section) moved to change the agenda to have only 10 minutes for the Vice Chair reports and max. 10 minutes for discussion to have more time for new business. Benelux was seconding this motion.
Jean-Gabriel Remy asked the Vice Chairs what they think about that.
George Paunovic (Region 8 VC TA) commented that at this moment it is impossible to change it. If his team members do not report, they do not need to come to the meeting.
Martin Bastiaans (Region 8 VC SA) is in favor of the motion as the report is in the agenda book and he will put the slides on the web. We can do new business first. Marko Delimar (Region 8 VC MA) seconded. – **Motion carried**.

17) Treasurer's Report (see presentation):
IEEE Region 8 Treasurer Brian Harrington started his presentation with some housekeeping and announced that the room accounts are paid directly by Region 8. He asked the participants to use the excel form for the reclaim, which he will send out as soon as he is back from Sofia.
The financial report started with an update on where we stand end of 2006. Brian Harrington commented on the Region 8 Net Worth that there have been big losses during the year but that investments are doing well.
The budget for Committee Meetings is 100k US$ per meeting; normally cost is split 50/50 for conference rooms + hotel and travel. Now this ratio moved to 60/40. Brian Harrington was asked by some people, why we come to Eastern Europe that often; reason is to save money as disposal income in region 8 is decreasing because of the dollar exchange rate.
Brian Harrington reported on big items in budget starting with the Voluntary Contribution Fund, which was doing well. On Region 8 News he commented on the discussion before that the cost per member is low and the news are a good marketing tool. The Treasurer Budget is higher than before as he conducts a yearly independent audit now.
SC2008 will cost a lot of money. Region 8 needs to save money in 2007 for that big event. The Student Branch Congress is an expensive event, but unique in IEEE and very good for Student Activities; he plans to allocate money for the next SBC2008.
Brian Harrington pointed out that the budget is balanced. He still cannot believe that in Paris 2005 Region 8 Committee voted for a negative budget; also last year we voted for a negative of 90k US$. Only because of late incoming projects it got balanced.

The 2007 Budget Proposal is balanced. But how do we control the budget? Section Chairs may remember that in Belgrade we got in trouble at the end of the meeting as too many motions got approved without knowing the budget impact. Now the Vice Chairs are responsible for the budget and projects; they report to the Director on what is done.
In his final remarks Brian Harrington remarked that the goal should always be profitability.. The Committee will decide; but his proposal is for no negative budget for this year and having discussion with the Vice Chairs on projects with the existing money. Brian Harrington asked for comments and discussion on budget.
Ragnar Kåhre (Sweden Section) agrees with Brian Harrington. He has been in Paris and was horrified by the way Region 8 Committee spent money; the budget is a good frame. Though he would like to suggest to have a way to present the budget impact of different projects to know how much money different people cost. Brian Harrington replied that his idea is as well to have Vice Chairs to report on their projects on a budget level.
Martin Bastiaans mentioned that Student Activities is planning to stay within the budget. Next year will be the party having SBC08.
George Paunovic confirmed that same is true for Technical Activities. He added that if we accept the budget there is no other way. Vice Chairs are just balancing the budget.
Alexander Mikerov expressed appreciation of Brian Harrington's work. This comment was followed by applause from the Committee.
Dirk van Hertem (Benelux Section) asked why a Student Branch Congress with 350 people cost 50k US$ and a R8 Meeting with half of the people twice as much.
Marko Delimar replied that students had a lower level hotel; also the total SBC budget was bigger than shown in the Region 8 Budget due to other sources of funding and local sponsorships.
Charles Turner asked the Committee for a round of applause for the Treasurer's work. He requested to establish a Region's policy of having reserves.
Egypt moved to accept the treasurer's report. Macedonia seconded.
Motion approved unanimously.

Alexander Mikerov addressed special thanks to Jordan Kolev for the nice evening event and the meeting organization.
Jordan Kolev replied that he is all the time glad to meet with the committee members and that everything is fine. He recommended to the Bucharest organizers to have visa invitations letters to be sorted out as early as possible. Visa issue was the biggest problem in the preparation.

18) Other Business:
IEEE Region 8 Director Jean-Gabriel Remy introduced the benefits of the new motion template. Region 8 Committee needs to know responsibilities, timeline and financial impact before voting for a project.

Ragnar Kåhre (Sweden Section) moved to accept the Baltic Motion coming from Sections in Estonia, Finland and Sweden:
'Endorse that a regional summit is held in Riga in June 2007 for establishing a cooperation between Baltic region sections as well as financially support the summit with USD 5000.'

He commented that Baltic Sections are not small but also not big. That's why they work together. The idea of joint chapter activity is supporting that. The goal is to create a Section in Latvia; that's why they meet in Riga. Baltic Countries plus Norway and Iceland work together due to historic relations.
Alexander Mikerov commented that he has experience with a meeting in St. Petersburg in October; he supports the motion but knows that US$ 5k is not enough. He made a friendly amendment to increase budget to US$ 10k.
Baldomir Zajc reported that Region 8 had lots of activities in Baltic and has been successful with the creation of two Sections (Lithuania and Estonia) already. There was an event in Riga; IEEE Members is Latvia promised to start IEEE activities and a Section. He thinks that things are going there well, even though there is no Section yet.
Marko Delimar pointed out that as the budget is agreed there is no place to bring in additional requests for funding. It's in all VCs responsibility to stay within the budget. But maybe all VCs can shift some items in the budget; so if every VC takes 1k US$ than we can offer 3k US$ for the motion.
Irina Naidionova (Lithuania Section) reported that together with Boris Levitas she visited Latvia quite often and Region 8 will be successful with the Section this year. 5k US$ are enough for the motion.
Terje Gjengedal (Norway Section) confirmed that it is a good idea to share best practices in Riga and suggested to add Industry Relation activities to the agenda.
George Paunovic agreed to do some joined actions with the Vice Chair colleagues. But all depends on the total list of accepted motions. At the moment he can not say if he can afford it.
Andreas Luxa (Germany Section) moves to postpone the decision until all motions are seen. **Motion carried**.

Elias Nassar (Lebanon Section) introduced the motion as first time activity:
'Following the past practice of Region 8 in supporting newly formed sections in holding technical activities for the purpose of promoting IEEE benefits and membership, we request that Region 8 contribute to the First Electrical and Electronics Engineers Week in Lebanon with 5,000 US$. We believe that this investment by Region 8 would be more than compensated by the increase in membership and the establishment of a prestigious income generating yearly conference.'
The project is also supporting new Sections, for example Syria.
Alexander Mikerov asked for clarification on the meaning of Electronics Week.
Elias Nassar explained that Lebanon Section would like to launch a joined conference with industry exposition, student workshops on ISBIR, accreditation workshops, etc.
Brian Harrington commented that f you are concerned about this year's budget, there is an option to put it on 2008 budget.
Pilar Molina Gaudo suggested as this is a new initiative, have you asked IEEE Foundation for support?
Elias Nasser replied that they did not apply for that.
Anthony Davies commented that the motion process is on the right way. We need education! Region 8 is not the only source for getting money. We need to be educated on how to get money from different sources (RAB, Foundation, etc.).
Tunde Salihu asked for motion template, which is easy to understand.
Jean-Gabriel Remy answered that the template is available, we can make it better but we are on the right way.

Ragnar Kåhre requested that there should be a committee reviewing the motions before so that we have everything on the table.

Russia Siberia moved *'to approve $ 2,600 for the IEEE R-8 Russia Siberia Section for covering partly travel and accomodation expenses of 13 Members for participing at EUROCON.'*
Peter Magyar (Germany Sections) added that only 200 out of 1200 US$ are missing; request to support the young professors.
Başak Yüksel reminded the Committee that we also have the VCF.
Jean-Gabriel Remy suggested having the people to apply for VCF. The form is on the Web. **Russia-Siberia cancels the motion**.

Ghaleb Al-Dandan (Saudi Arabia Section) moved:
'Region 8 committee recommends establishing a team to develop a plan to bring IEEE closer to the major energy industry (Oil, Gas and others) in Region 8. Countries within Region 8 such as Saudi Arabia, Russia, Kuwait, Norway and others are considered to be major contributors to the world energy supplies. Capitalizing in this rich industry will promote IEEE activities within Region 8.
The team will provide the Region 8 committee with a Plan to meet the above motion objectives.'
George Paunovic mentioned that this motion is in his report. He supports that motion. Rami Al-Mushcab does not have a team; good idea to give him one. Motion came in on time, he discussed it with the team. It is a very good idea.
Rami Al-Mushcab explained that Norway and the golf countries will work together in a virtual team. Peter Magyar will be in the team as well. Working with Oil/Gas industry will bring more people to IEEE.
Tunde Salihu would like to know, who is behind that motion as Nigeria is heavily involved into oil industry as well. Former chair Isaac Adekayne is in oil industry and should be in the team.
Terje Gjendedahl requested to add Norway and UK to the countries.
Kuwait Section seconded that**. Motion passed. Champion is Rami Al-Mushcab**.

Dirk van Hertem (Benelux Section) moved
'to change the IEEE region Bylaws in order to drop the requirement for the officers of IEEE region 8 or IEEE region 8 OpCom to hold a Senior or Fellow grade. This motion is supported by past experiences within region 8 and the fact that other regions do not have this requirement.'
And commented that this is also a non-money motion.
He thinks that this will also show that IEEE is doing something for the younger people. IEEE will improve participation of the younger people and this is a good signal for them.
Martin Bastiaans added that this motion came to the SAC and they approved it unanimously.
Marko Delimar commented that the second sentence in Region 8 Bylaw R8-303.6 is violating IEEE Bylaws as there is no mention of GSM. We can change the bylaws and/or have a motion like that.
IEEE Region 8 Director Jean-Gabriel Remy commented that the requirement for senior people comes from the fact, that IEEE can't give budget responsibility to young people. They might disappear from one day to another.

Anthony Davies added that we had in the past many VCs SAC which have not been Senior Members or Fellow. John Vig mentioned yesterday that SA in Region 8 are very good and no VC was running away with the money. It has never gone wrong in the past.
Martin Bastiaans confirmed and asked the region 8 Committee to trust the N&A Committee.
Sweden Section moved to suspend process of making bylaws.
South Africa commented that at least we can express our wish to have that changed
Motion to have it as first item on the agenda for the next meeting passed.

<Coffee Break 10:05-10:35>

Jean-Gabriel Remy called **Rossitza Goleva** as local organizer in front of the Committee. He mentioned that she is the active person, who made this meeting a success and presented flowers and a cake as a gift. This comment was followed by applause by the Committee. Rossitza Goleva thanked the Committee and mentioned that this was a surprise. She always does her best to represent her country in the best way. The Region 8 Committee thanked her with another round of applause.

Jean-Gabriel Remy continued the discussion of the motions with the comment that there have been two motions with money – "Lebanon" and "Baltic" motions.
As there is no money in the budget we either find Vice Chairs to support that with the existing budget or we have to postpone the motions to next year.
Siberia will use the VCF procedure for the same purpose as requested in their motion.
Motion withdrawn.

Two motions with a total of 10k US$ have been left.

Marko Delimar suggested for the Baltic motion that in case the Vice Chairs agree to give 1k US$ each, we need to find an extra $ 2k.
Jean-Gabriel Remy asked the owners of the motion, if they are OK with US$ 3k.
Ragnar Kåhre replied that the Sections agreed to pay for the travel and event will sponsored by R8.
Terje Gjengedahl will take responsibility to get 2k US$ from industry. Motion changed for a total amount of money of 3k US$.
Motion passed unanimously.

With regards to the "Lebanon" Motion **Jean-Gabriel Remy** sees no way to fund that.
Marko Delimar commented that this is **a typical event to get sponsored by the IEEE Foundation.** He asked the owners of the motion to talk to Rolf Remshardt and withdraw the motion for this meeting.
Lebanon Section will try foundation, but asks VCs to show some contribution.
The motion was withdrawn.

18) VC Student Activities:
At 10:45am the Committee started to listen to the Vice Chair reports. **Jean-Gabriel Remy** mentioned that these needs to be shortened due to time constrains.

Martin Bastiaans (see presentation) started his time with a correction to Jean-Gabriel Remy's presentation. Pablo Herrero was missing in his list of members of the Student activities Committee..
He introduced the team and shared the goals with the Region 8 Committee.
He reported on a better retention rate for Student Members in Branches! Reactivating branches, starting new student branches in some Sections where organization is less than 25%, and making Student members more aware of the existence of an active Section, are important issues. Region 8 SA need Student Representative in the Section. It's important to find IEEE Members when they are students and to retain them after graduation; it's more difficult to find them when they have left the university.
Student Activities work together with GOLD; cooperation between students and Gold should also be done at the Section Level.
There have been many awards – see list in the presentation for details. This year there was no **nomination for the Outstanding Counselor award**. Martin Bastiaans reminded Sections to nominate counselors for that award.
Thomas Watteyne reported on the on website contest, introduced the timeline and mentioned that Region 8 is having 23 participants this year.
Martin Bastiaans reported on the Region 8 Student Branch Congresses, the ISBIR program (joined activities between Industry relations and Student Branches) and some ongoing programs (these in red are currently in work).
Luca Lugaric reported on Electronic Communications and mentioned that this is the part, where the fun is. Main achievements are personalized e-mails, and helping ISBIR with the website. In the near future we will start the multimedia contest and the ethics competition will most probably be held at SBC08.
Pablo Herrero asked to Section Chair to please appoint a Section Student Representative and get in contact with SBs; SAC can't work with them, if there is no contact from the Section. He also mentioned partnership with other organizations.
Martin Bastiaans finished the Student Activities presentation by reporting on specific problems like the large differences in Gross Domestic Product and Purchasing Power Parity par capita in Region 8.
Due to time constraints thye presentation of the Region 8 Student representative Michael Gloegl could not be delivered
As part of the SA presentation **Kevit Desai** (Kenya Section) **announced the 10th edition of the Student Exhibition, 1**20 participants, now international Sudan, etc. see presentation for VIPs and pictures

The report was followed by a question from the **Serbia and Montenegro Section**: They have seen very good student activities. Question was, if there is a possibility to support bringing all branches of a Section together.
Martin Bastiaans replied that he is very much in favour of such Section-level Student Branch Congresses. Unfortunately there is not much money; but SAC will pay up to 500 US$, if the Section will pay at least the same amount. **Jean-Gabriel Remy asked the Serbia and Montenegro Section to send a proposal to Martin Bastiaans.**
UK&RI Section asked on the Kenya event on how the event is promoted to the Sections. **Kevit Desai asked Section Chairs to promote the event in the respective Section.**
Nicolae Tapus from the Romania Section commented that their Students are the best in the world being the winner of the International programming contest and in St. Petersburg on the second place. These things have to been known by the students in Re-

gion 8. **Jean-Gabriel Remy asked Nicolae Tapus to write a report on that for the next agenda book and put it on the web. Martin Bastiaans** added to that the request to publish that in the Region 8 News.
The IEEE Region 8 Committee approved the report of the Region 8 Student Activities Committee.

19) Membership Activities (see presentation):
Marko Delimar opened his time in front of the Committee with a joke that "the big IEEE" is now restructuring in the way R8 is shaped, referring to the existence of Region 8 Membership Activities Committee and plans to develop an IEEE membership Activities Board.
He introduced his team members and commented that we do good in our member figures. There is a clear membership growth and we reduced the number of associates and grew the number of Senior Members and Fellows; also members and student members are showing growth.
The February terminator was hitting Region 8 hard this time. But there is still a positive trend in the 'zigzag diagram'.
Section Chairs can find in the agenda book how many people they lost in their Section.
As a kind of metrics Marko Delimar reported on the e-mail gazette; a big number of hits, 50% on the global job sites, came from Region 8. Good activities can also be observed in Affinity Groups.
Rolf Remshardt reported on Membership Development: MD is the most important topic this morning. The Region 8 Director would like to increase membership and we should all work on that. He commented that in the membership zigzag-curve the red line is going up. Rolf Remshardt informed the Committee that 16k members are in areas – that is too much. Good Sections – Congratulations here to Switzerland with only 13% in areas – are fine. But the Sections at the bottom need to react; Region 8 can not afford that situation. MD offers a pre-terminator report as a tool for that. E-Mail sent to all Section MD officers (cc Section Chair) to contact members in areas to understand reason for not renewing. 30-40% of member in areas renewed after the reminder. Rolf Remshardt also shared the reasons for not renewing.
Marko Delimar reported on MA presence at IEEE Conferences; they are present at 3 Region 8 Conferences, but there are ~200 IEEE conferences in R8. He introduced the MD Newsletter, the fact that the 'Member Gets a Member' program has been increased to 15$ and asked the Section Chairs to appoint a MD Officer in every Section; there are still 20% of the Sections without such a position. Marko Delimar closed his remarks that Membership Development is everybody's business. All Sections should start doing something for MD and enjoy a growing family of IEEE members.
Charles Turner started his presentation on Professional Activities with the remark, that it is always good to talk to all Section Chairs, because PA will be delivered on a Section Level. As Rolf Remshard pointed out there is a big percentage of people who moved out because they don't need the services of IEEE any longer. PA includes many of these non-technical skills. The #2 hit on website is PA.
Charles Turner introduced his PA team. It's up to the Section Chair to contact Charles Turner to locate possible speakers for events. Special focus is on young members (GOLD and Students). As all are facing the problem of retention, Charles Turner suggested that we need to learn what these people want. There was an enormous response to the job site offer in Region 8. With regards to the workshop program Charles

Turner concluded that we have built a solid PA program in Region 8. A motion was presented to have PA as a Standing SubCommittee.

Başak Yüksel reported on Region 8 News as Roland Saam (Editor R8News) is in Japan for holidays and is sending his best regards to the Committee. She reported on what things needs to be done before you hold the R8News in your hands. There are four issues every year; the next issue will be June/July with a deadline upcoming. 1.25 US$ cost per members makes R8News a good tool to communicate. A motion was presented to share half of mailing cost with IEEE HQ. Reason was given that the mailing costs are increasing

Alexander Mikerov asked for clarification as he receives R8News in same package as Spectrum, do we still have to pay for that? Başak Yüksel confirmed that fact. IEEE Region 8 Director Jean-Gabriel Remy will work on that and is happy that RAB VP is here. **Motion approved unanimously**.

Thomas Watteyne reported on his work as Electronic Communications Coordinator and introduced the new mailing lists.

Eva Gutsmiedl, Pilar Molina Gaudo and Gerald Anleitner reported briefly on GOLD sharing information on the definition of GOLD and asking Section Chairs to work on blue countries, i.e. Sections without GOLD group. On the other side also Sections should ask GOLD Groups for support.

Two motions have been presented (see presentation):

- R8 N&A to have a GOLD Member in the Committee (requires bylaw changes)by adding a third person to be a GOLD Member. Bigger IEEE Committee's have this requirement already. It is in line with IEEE policy.
- R8 Committee approves 2nd registration fee for Section Rep, if this is a GOLD Member.

As the second motion concerns financial matters for next year, it should be considered next year.

Maryam Al-Thani started her presentation on Women in Engineering with the statement that we all miss Clementina Saduwa. The vision and mission statement has been presented as approved by the worldwide WIE Committee. Region 8 is having the biggest WIE group. This comment was followed by applause by the Committee. **Marko Delimar** suggested that the committee takes a look at the WIE slides on the web due to time constraints, asked everybody to apply for award and encouraged all Sections to form a WIE AGs or support the existing ones. Section should apply for promotional material, which is available for free.

Peter Hill reported on Life Member Activities starting his presentation with his personal background. He became LM in 2006 and got appointed to be coordinator some months later. Peter Hill presented the list of LM Groups in Sections and encouraged Sections to form these groups. Peter Hill addressed special thanks to the Sweden Section for organizing the event, even though it got cancelled due to lack of interest.

Jacob Baal-Shem reported on History Activities and started with the remark that he is the first history coordinator in Region 8 after being the first conference coordinator as well. The IEEE Foundation President is also chair of the HAC. Further activities will be distributed via e-mail and Region 8 News due to time constraints.

Marko Delimar announced that all other information are in the report and on the web. **The MA report got approved unanimously.**

IEEE Region 8 Director Jean-Gabriel Remy asked the Region 8 Committee to postpone the MA motions to the next meeting as we didn't see them before. **This motion was approved unanimously.**

20) Technical Activities (see presentation):

George Paunovic started his presentation on TA with the remark that he can only report January, 1st – March, 31st as this is the time where he was responsible as VC TA. The report is on the web and in the agenda book.

George Paunovic continued with a reminder to the Committee on procedures! If you want to get a proposal through, please send them in advance, so that SubCommittees and OpCom can discuss it.

Gerard-André Capolino as Chapter Coordinator introduced the new SubCommittee with its matrix form and share the aim of the SubCommittee with Region 8.

Franciso Sandoval gave as Conference Coordinator details on Africon 2007 by introducing the time line and announcing, Namibia State President is in the Conference Committee. Eurocon got approved in Belgrade Bartlomiej Ufnalski is local contact. The committee replied with applause for regional organizers for having high number of papers. Francisco Sandoval reported that 40 events have been added to IEEE region 8 Calendar. **The Committee is currently seaching for candidates for Eurocon 2009 and Melecon 2010.** Africon 2009 will be in Kenya.

Charles Turner referred for Educational Activities to the report in the agenda book. He will send PowerPoint presentation to all the committee members later on as time during this meeting is short.. Charles Turner introduced the members of his team. and gave an overview on 2007 projects . A focus is on accreditation, the team will work on that to have a decision for fall meeting. Continuing education (Matej is the champion for that) is another important project for EA. As a summary he asked the Committee to have as much as possible support from the Sections.

Rami Al-Mushcab gave an update on Industry Relations. the goal for 2007, based on IR work from previous IRCs, will move lots of IR work to the Section, IR team did a great job in the last year. Rami AQl-Mushcab gave a brief overview of all planned 2007 IR actions: ISBIR program, Plan for IAG (Affinity Groups), MOU with large local industry, sending a draft MOU to Section Chairs, MOU with national sister societies, industry awards, face-to-face meetings with industry.

ISBIR representative gave a short reminder on ISBIR program and thanked the Section Chairs for the feedback given during the meeting. Planned ISBIR sub-programs were included in the agenda book – Section Chairs are invited to, please, read them in order to give information to their Student Branches , that will get the ISBIR announcement and will need additional information. Website is www.isbir.org .

David Law updated the committee on Standards Activities with the comment that there were two items of special interest for R8 Committee:

- the collaboration with ITU and
- a workshop on carrier-class Ethernet.

In addition to that, he mentioned a conference organized by IEEE-SA in region 8, where IEEE Region 8 Director Jean-Gabriel Remy has bee invited to participate as speaker,
Another activity is on new patent policy.

George Paunovic concluded the TA presentation with the comment that the team is very well organized: they actually did all the work,. The Vice Chair just needs to coordinate. TA is very important and all in TA will do their best.

The TA report was approved by the Region 8 Committee.

At 12:35pm IEEE Region 8 Director Jean-Gabriel Remy moved that Region 8 Committee approves the extraordinary work done by all the committees and wishes that they continue their work! **This motion passed unanimously.**

Nicolae Tapus invited the Region 8 Committee to Buchares for its 89th Committee meeting. More information will be sent out later**. Jean-Gabriel Remy asked the committee members to contact Brian or Nicolae immediately in case they need a visa**. He also asked again all Section Chair to inform the section Members on the upcoming electionand to make them vote

Mohamed Younis (Egyp Section) mentioned that IEEE Meeting is at a high religious holiday, no muslim people can attend. **Jean-Gabriel Remy** apologized for that and said that the date was chosen one year ago and that we do also meetings on Sundays. So please try to come.

Jean-Gabriel Remy's final remark thanking the Committee and Sofia organizers. was followed by applause from the Committee

Motion to adjourn carried at12:41pm.

Unapproved Minutes of the 89th IEEE Region 8 Committee Meeting

Held in Bucharest, Romania – 13th and 14th October 2007

(For presentations, refer to the Region 8 Committee Private Pages, on the Region 8 Website at http://www.ieee.org/r8.)

1) Introduction & Round Call

See attendees list as annex n° 1

The meeting opened at 8:15am with a welcome greeting by IEEE Region 8 Director Jean-Gabriel Remy.
Director Remy thanked the Committee Members for coming to Bucharest.
He added special words of thanks to the Romania Section for the organization of the meeting and for offering a present to all participants.

He apologised that the meeting was colliding with a Muslim religious holiday. The specific date had been chosen in 2006 by the OpCom. After that, the contracts for the meeting were managed by the IEEE headquarters with no or little possibility of Region 8. This date unfortunately could not be modified.

Director Remy asked the Committee to write a motion to be sent to IEEE headquarters requesting the provision of a five years calendar showing all the holidays (religious and other). Kuwait took the responsibility to write the motion, which will be discussed on Sunday.

IEEE Region 8 acting Secretary Christine Nora conducted a round call for R8 Committee members – **Quorum reached with 41 voting Committee Members present out of 57.**

2) Adoption of the Agenda

The forecasted agenda was as follows:

Agenda Bucharest Meetings

Friday October 12th, 2007

Meetings

	Room 1	Room 2	Room 3
8h	Member Development	SAC	Conference
10h	PA		Chapters Coordination
12h			
13h			
14h	GOLD	IR - ISBIR	Education
16h		BMS	
18h			

89th IEEE Region 8 Committee Meeting

Friday October 12th, 2007

06:00 pm to 07:00 pm	Meeting with Romania Section	
07:00 pm	Welcome	

Saturday October 13th, 2007

08:00 am to 08:15 am	Introduction & Roundcall	J-G. Remy, C. Nora
08:15 am to 08:25 am	Adoption of the Agenda	C. Nora
08:25 am to 08:40 am	Approval of the Sofia Minutes	C. Nora
08:40 am to 08:55 am	IEEE ExCom Presentation	L. Terman
08:55 am to 09:00 am	IEEE Fellows	E. Panayirci
09:00 am to 09:30 am	IEEE Regional Activities Direction	J. Day
09:30 am to 10:00 am	Director's and section development Report	J-G. Remy
10:00 am to 10:30 am	Coffee Break	
10:30 am to 11:00 am	Awards	
	Clementina Saduwa Award	J-G. Remy, V. Fouad-Hanna
	France section 40 Years	L. Terman
	Other Awards	J-G. Remy, V. Fouad-Hanna
11:00 am to 12:00 am	N&A report	B. Zajc
	New N&A members	
	Director-Elect candidates for 2009-2010	
	OpCom Candidates Presentation, Q&A	

	VC SP and subsections report	
12:00 am to 12:20 am	Presentation on "new RAB = GMAB"	Pedro Ray
12:20 am to 12:40 am	Information on Sections Congress 2008	J. G. Remy, A. Davies
0:40 pm to 2:15 pm	Lunch	
02:15 pm to 02:35 pm	VCF Coordinator and Secretary's report	C. Nora
02:35 pm to 03:00 pm	Treasurer's report	B. Harrington
03:00 pm to 04:10 pm	Member Activities report	M. Delimar
04:10 pm to 05:00 pm	Student Activities report	M. Bastiaans
05:00 pm to 07:00 pm	Social Event	
07:00 pm to 11:00 pm	Banquet	

89th IEEE Region 8 Committee Meeting *(continued)*

Sunday October 14th, 2007

08:15 am to 09:15 am	Technical Activities report	G. Paunovic
09:15 am to 10:00 am	Motions discussion	J-G. Remy
10:00 am to 10:30 am	Coffee Break	
10:30 am to 11:30 am	All Other Business	J-G. Remy
11:30 am to 11:40 am	Malta's invitation	K. Sacco
11:40 am to 11:55 am	Future meetings and Directors' thanks for endeavouring in 2007	J-G. Remy
11:55 am to 12:00 am	Wrap-up and adjourn	J-G. Remy
12:00 am	Lunch	

Region 8 Director Remy introduced the agenda for Saturday and Sunday. He pointed out that this is a very tough agenda. On Sunday The Committee must leave the room at 12:00pm sharp, taking all the material out of the room as there will be another event in the room.

Director Remy asked the Committee if there are any additions to the agenda. There were no additions.

3) Approval of the Sofia Minutes

The minutes from the Sofia meeting were available both on the web and in the printed material distributed to all participants.

Pablo Herrero, student representative, asked the Director if the position in page 23 of the agenda book saying that students should not handle members' money is an opinion

or a position. The Benelux representative supported the question. Director referred to the Region 8 bylaws and that was the only comment he made. The director said that according to the bylaws only Senior Members can hold office in the OpCom.
The Benelux student representative Dirk Van Hertem referred to other IEEE bylaws and supported that students can hold office
Tony Davies said that there is a hierarchy of bylaws that govern things.
The Director asked the IEEE guests from the USA to make comments on the subject if they wanted. Peggy Lefkin said that students can hold positions and handle money, but the organisation of the Region is subject to Regions' bylaws.

The Benelux student representative asked for an apology from the Director for his remarks about the students in the Sofia meeting that students should not handle members' money.
The Director asked if that was a motion. The UKRI representative Sean Mcloone seconded the motion.
Motion was lost.

4) Presentations

For the complete presentations please check on the Region 8 website.

1. IEEE ExCom Presentation: L. Terman

Notice the change from RAB to MGAB in 2008

2. IEEE Fellows: E. Panayirci

Director Remy commented saying that in order to get Fellows, the first step is to elevate members to senior grade.

3. IEEE Regional Activities Direction: J. Day

4. Director's and section development Report: J-G. Remy

IEEE Region 8 Director Jean-Gabriel Remy thanked all for their excellent presentations and opened the floor for questions.

Questions

1. **Fellow grade**

Gerard-Andre Capolino gave all the necessary details to prepare the proposal for fellow grade.

Tony Davies stated that good preparation is necessary for the fellow application. Unfortunately it is time consuming. He said that the societies should help in the nomination of fellows.

Marco Delimar said that you must have a total of 5 years as a member of IEEE to apply.

Lew Terman commented that these 5 years do not need to be consecutive.

2. My IEEE

Benito Palumbo asked about the access password to use My IEEE: you only have to use your IEEE password.
He also mentioned that there are 20 databases that must be integrated.

3. Cooperation with Societies

Jacob Baal Schem commented that the problem of conference cooperation with the Societies is mainly due to the Societies and not to the sections. The IEEE headquarters should instruct the societies to have contact with the sections when they organise a conference in their geographic area.
The organizational division of the Societies makes them independent entities. So this makes it very difficult to coordinate with Chapters.
Lew Terman sees no problem to coordinate this.
The Director said that there must be some networking done to put together the sections with the Societies.
Eric Stilling (Denmark section) continued by expressing the proposal of establishing a systematic link between the section and its chapter, e.g. by organising meetings with the chapter chairs.

4. Splitting of Region 8 in 3 parts

The Polish representative questioned the director about the possibility of a division of Region 8.
The director answered that this proposal has come up at the extraordinary meeting of RAB in August 2007 and was rejected under his action, with the help of other Regions which expressed also that they want to keep their boundaries.
Nevertheless, this question will come back again if nothing is done. Up to now, the boundaries of Region 8 are specified in the bylaws.

Tony Davies expressed that one of the most positive aspects of our Region is the diversity of the countries and there should be no split.
Marko Delimar feels that our differences are our strengths and that we can learn from each other. He thanked the Director for having defeated the projected split.

The UKRI representative said that we can have a motion on the subject and discuss it now.
The director said that we can look at the motion today and pass it tomorrow.

Coffee Break

5) AWARDS

1-Award (plaque) to Kurt Richter for his leadership and outstanding services presented to the R8 from 2001 to 2007 as a pioneer trainer for the workshops on “Development of Leadership Skills and “Project management.

2-Award (plaque) to Margaretha Eriksson for her leadership and outstanding services presented to the R8 from 2001 to 2005 as pioneer trainer for the workshops on "Development of Leadership Skills and "Project management.
3-Award (certificate) to Vlatko Stoilkov for his outstanding services presented to the R8 as responsible for R8 Voluntary Contributions Funds.

4- France section 40 Years: a Banner for Section Anniversary

L. Terman made a short review of the achievements of the French section throughout all these years. He congratulated the section for the great job done. Gérard-André Capolino, the French section chair received the Award.

5- 2007 IEEE RAB Larry K. Wilson Regional Student Activities Award

Martin Bastiaans said that the winner for this prestigious award will be announced by the two previous winners, Ferhan Ozkan and Pablo Herrero. And the winner was Miss Emine Gokce Aydal from the UKRI Section.

6- Clementina Saduwa Award

Granted to the family of Clementina (plaque & check)

7- Student branches

The 2007 IEEE Regional Exemplary Student Branch Award was presented to Aalborg University (Denmark), the Middle East Technical University (Turkey), and the University of York (UK).

Aalborg University has been nominated for the 2007 IEEE Outstanding Student Branch Award

6) Elections

Baldomir Zajc, Chair of the Nominations and Appointments committee announced that Volodymyr Tarasenko resigned from N&A committee.

1. **Vice Chair Elections**

For the 3 Vice chair positions, Baldomir Zajc proposed only one candidate for each position:
Marko Delimar
George Paunovic
Martin Bastiaans

They gave a small speech and were asked to leave the room so that discussion can be made.

There were no comments

Elections took place and they received the following votes:

Marko Delimar	38
George Paunovic	38
Martin Bastiaans	40

Out of 41 voting members

2. **Region 8 Secretary**.

Baldomi Zajc proposed two candidates:

- Christine Nora, who had taken the task when Ch. Borgert did leave suddenly;
- Costas Stasopoulos.

They both had 5 minutes to introduce themselves. And they left the room so that there could be a discussion.

There was no comment.

They got the following votes:

Christine Nora	13
Costas Stasopoulos	27

Out of 41 voting members

So from this time, Costas Stasopoulos was in charge of the Secretary tasks.

3**. Nominations and Appointments Subcommittee**

Baldomir Zajc proposed two candidates:

- Eremia Mircea from Romania
- Benito Palumbo from Italy

They both had 2 minutes to introduce them selves. And they left the room so that there could be a discussion.
Nobody intervened.

They got the following votes:
- Mircea: 10
- Palumbo: 29

Benito Palumbo from Italy was elected

4. Presentation of the two candidates for director elect

Gerhard Hancke, Tony Davies was his advocate
Marko Delimar, Pilar Molina Gaudo was his advocate

Both candidates gave a small speech and the advocates as well.

They were both nominated by the majority of the voting members.

7) Presentations

1. Presentation on "new RAB = GMAB": John Day, on behalf of Pedro Ray

2. Information on Sections Congress 2008: A. Davies

3. Presentation on VCF and Secretary report: Christine Nora
For VCF, there was some discussion. Students should at least have 1 or 2 years membership in IEEE before receiving any funds. Also the section chairs should be careful to check that the same people do not receive repeated funding.

4. After being introduced by Christine Nora, Thomas Watteyne presented 5 slides on behalf of Christian Borgert (former Region 8 Secretary) sending his regards from the USA. The Director expressed that Christian Borgert knew already in Sofia that he was leaving to Texas and that he left everything for the remaining people to deal with.

5. Treasurer's Report: Brian Harrington
He said that we are doing well for the moment, but we are being hurt because of the weak dollar.
The Vice Chairs are responsible for their budget and for the time they are doing ok.
There are two major expenses coming up in 2008 for the region: The Section Congress and the student congress, where we should be careful in not overspending.

Terje Gjengedal asked if there can be a new motion to ask for extra money for a meeting of the Baltic countries.
The Director said that we really don't know the costs for the coming year and that we have to be very careful not to spend more than we can, but are opened to initiatives.
The treasurer said that we have to have a complete request in order to decide on funding.
The Director said that any requests for funding will be studied by the OpCom.

Marko Delimar said that according to Roberts's rules every voting person is allowed to propose a motion.

Dirk Van Hertem suggested that sections should seek for sponsors. Of course, Brian Harrington expressed his support to welcome extra funding.

At Regional level, finding money from donors seems really difficult.

6. Marko Delimar presented the members of the Membership Activities team. He made a short presentation on the activities. As a whole the team is doing very well, with lots of activities and very good results in membership development.

Rolf Remshardt talked about membership development. He said that we are doing very well, but we should not stop our efforts. He urged the sections to help him in recruiting of new members, in conferences, meetings etc. Also within the sections he proposed to organise a webcast conference with the local sections officers to educate the officers in membership development.

Professional Activities gave a small presentation. First Gerald Anleitner then Matej Zajc (workshop coordinator)

Basak Yüksel talked about Region 8 news and Thomas Watteyne on electronic Communications.

Pilar Molina Gaudó gave her presentation on the GOLD Subcommittee.

Maryam Althani spoke on Women in Engineering.

Marko Delimar gave the presentation on Life Members activities, on behalf Peter Hill who could not attend the meeting.

History Activities was presented by Jacob Baal Schem.

There was a question by Alexander Mikerov on the distinction between Professional and Educational Activities.
An answer was given by Marko Delimar and Tony Davies that Educational Activities refer to education in technical subjects in IEEE fields of interest, for example, something coming out of our Societies; while Professional Activities, in IEEE jargon, deal with members' careers and career advancement topics referring to not-technical elements or the so-called soft-skills.

7. Vice-Chair Student Activities Martin Bastiaans gave a presentation of his committee. Basically the number of Student Branches has increased and so did the number of Student Members in Student Branches, both absolutely and relatively..

Pablo Herrero and Thomas Watteyne made a presentation on behalf of Luka Lugaric, R8SAC's Electronic Communications Coordinator, who was absent.
The Region 8 Director pressed the button on the computer to launch the new Student Activities website."
Emine Gokce Aydal spoke about the Students' Congress to be held in London in 2008. She also spoke of a successful UKRI student congress held in 2007.

Questions: How many students will be supported and by which funding for the student congress in London?
Martin Bastiaans said that the details have to be decided but he will try to have the primary delegate not to pay anything.

Excursion and Dinner

Sunday, 14th October 2007

Malta's invitation was presented by Keith Sacco.

There was applause for the Romanian Section for the very nice dinner and excursion and all the hospitality that they offered to all the Region 8 delegates.

Technical Activities Presentation

G. Paunovic R8 Vice Chair Technical Activities and other TA officers presented their reports. The complete presentation can be found at R8 Website.
Technical Activities presentation included:

- General assessment and specific results, reported by George Paunovic;
- Chapter coordination activities, reported by Chapter Coordination SC Chair Gérard Capolino;
- Conference coordination activities, reported by Conference Coordination SC Chair Francisco Sandoval;
- Educational activities, reported by Educational Activities SC member Matej Zajc;
- Industry relation activities, reported by George Paunovic, on behalf of Rami Mushcab who could not attend the meeting.
- Standards activities, reported by Standards coordinator: David Law
- ISBIR activities, reported by Yasemin Baser, member of the ISBIR team.

G. Paunovic proposed to the members of the R8 Committee to accept the four motions proposed by TA Subcommittees

The director asked the Danish Chairman to present a very nice initiative by the Danish section. The initiative was to establish a practice of meeting the people of the section and chapters and to build a professional personal relationship in order to lessen the gap between Sections and Chapters. The director urged the sections to follow the example of Denmark.

Motions

MOTION 1
By the Technical Activities Committee

Encourage systematic chapter chair meetings in flag IEEE conferences organized in R8
Adopted

MOTION 2
By the Technical Activities Committee

Involvement on a systematic basis interested sections and/or chapters in MoU established for all IEEE conferences organized in R8

Adopted

MOTION 3

By the Technical Activities Committee

Recommends the acceptance of the proposal by Russia Northwest IEEE Section to hold EUROCON 2009, on May 18-23, 2009, in Saint Petersburg, RUSSIA.

Adopted

MOTION 4

By the Technical Activities Committee

Recommends acceptance of proposal by Russia Siberia Section to hold the First IEEE Siberian Electrotechnical Conference (SIBIRCON), on July 21-25th 2008, in Novosibirsk (Russia), and recommends financial support of $6,000 to the SIBIRCON 2008 Conference Organising Committee.

Adopted

MOTION 5

By Seán McLoone, Section Chair, UKRI

Re-establishing a Region 8 Industry Relations Sub-Committee

Motion lost

MOTION 6

Proposed by Sean McLoone (UKRI Section), seconded by Martin Bastiaans (VC Student Activities)

The Region 8 Committee states its opposition to proposals which have been made to sub-divide Region 8 into separate Regions, re-affirms its opinion that R8 should be retained as a single unit, and thanks the R8 Director for his assistance in opposing these unwanted and unwelcome proposals.

Pro: The Motion may help to discourage future attempts to break up Region 8; Region 8 has many decades of successful operation within IEEE which could be damaged by breaking the Region into parts; The R8 Director will be able to use this Motion as support in any future discussions about the Regional structure of IEEE,
Con: None
The Proposal has no financial implications.

The motion was adopted unanimously

MOTION 7

Proposed by R8SAC

R8 Committee asks Sections to help with the information distribution to and organizational and financial aspects of their Student and GOLD Representatives with respect to Student Branch/GOLD Congress 2008, to be held at Queen Mary, University of London, 28 August - 1 September 2008.

No financial impact for R8 Committee.

Adopted

MOTION 8

Proposed by R8SAC

R8 Committee encourages Sections to fund travel to Student Branch/GOLD Congress 2008 for their Student Branch representatives whose local costs will be covered by R8.

No financial impact for R8 Committee
Adopted

MOTION 9
Proposed by R8SAC

R8 Committee approves financial support of up to $75k for Student Branch/GOLD Congress 2008.
Financial impact for R8 Committee up to $75k; this is the same amount as for the 2006 Congress (but mind the less attractive USD/EUR conversion rate).
Germany Chair asked to see the whole budget before any motion.
Cyprus Chair asked to see the detailed budget at the next Region 8 Committee meeting.

Adopted

MOTION 10
By Kuwait

Region 8 proposes to IEEE headquarter to manage a five year calendar showing all the religious and important occasions in the world in order to avoid conflicts with future meeting dates.
Adopted

MOTION 11
By R8 News

Region 8 committee to approve the delivery of every issue of Region 8 News to be distributed to the members of IEEE Board of Directors (by IEEE Headquarters)
Adopted

MOTION 12
By Alexander Mikerov Russia Northwest Section

Approve the Technical English Program as the new Region 8 IEEE benefit and assign $2000 for the Program prolongation in 2008
Adopted

MOTION 13
By GOLD Committee Chair

R8 Committee approves to cover the registration costs of the 2nd delegate to Sections Congress 08 if this is a GOLD person
withdrawn

MOTION 14
By Awards and Recognition Sub Committee (ARSuc)

The R8 Committee approves the generation of a Region 8 Senior Member Promotion Award

This award is given annually to a big and a small R8 Section that realizes the best promotion percentage of its members to the Senior Member Grade according to a criterion to be fixed by the R8 ARSuC The award is a plaque for the big section and a plaque for the small section.

Adopted

MOTION 15
From: Jacob Baal-Schem, Region 8 History Activities Coordinator

Approval of HISTELCON 08 – Region 8 History Conference

withdrawn

MOTION 16-20
From: Anthony C Davies, R8 Sections Congress Coordinator

Proposed Motions related to Sections Congress in September 2008

Motion 89-SC1 (priority 1)

The Region 8 Budget shall provide support (Registration Fee, Hotel costs and Travel) to any R8 volunteers who are selected and invited by the Sections Congress Organizing Committee to chair Tracks or Sessions or to make presentations.

Limitations and comments: This is an open-ended commitment since the numbers are not yet known. One might assume that since there are 10 Regions, the proportion of such active participants from R8 should be 10% of the total, but that is very unlikely to be achieved. At this moment, we have only one such invited participant and no information yet on the likelihood of more.
For any such participant from a Section with more than a minimal amount of financial reserves, the R8 OpCom should negotiate with the Section Chair to see if an agreement can be reached for the Section to pay for a reasonable share of the support.

Cost estimate: $US 900 (registration fee plus two hotel nights) plus travel costs per person.

Motion 89-SC2 (priority 2)

The Region 8 Budget shall provide support (Registration Fee, added Hotel nights) to enable members of the R8 Committee who are attending the R8 Committee meeting just before Sections Congress but who are not Section delegates to remain and participate in Sections Congress.

Comments and explanation: I believe that this is in accordance with previous practice of R8 participation in Sections Congresses, and does not constitute a precedent. The individuals referred to are, for example, the R8 Director, R8 Director-Elect, R8 Vice Chairs,

and the nonvoting members of the R8 Committee (R8 News Editor, R8 Conference Co-ordination Chair, R8 Educational Activities Chair, R8 Standards Coordinator, etc.)

Since R8 will be paying their travel costs to Quebec and the hotel nights needed to attend the R8 Committee meeting, the incremental cost is good value in enabling them to attend Sections Congress as well. R8 OpCom might investigate whether there are lower-cost hotel options in the vicinity other than those offered by the Sections Congress organizers.

The financial cost can be estimated fairly accurately, because it does not involve the unpredictable travel costs, and the registration fee ($US 400) and the probable hotel costs are known, as well as the maximum number of R8 Committee members involved.

Cost estimate: $US 900 (registration fee plus two hotel nights) per person.

Motion 89-SC3 (priority 3)

One delegate (additional to the Primary Delegate) for each active Section in R8 shall receive partial financial support from the R8 Budget, provided that this delegate has not previously attended a Sections Congress. This delegate shall be a GOLD member.

The support will be the “ground cost” (e.g. registration fees plus the minimum number of hotel nights needed to participate). The Section will be expected to cover the travel and visa costs.

Comments and explanation: A motion to this effect was mentioned during the R8 Committee meeting in Sofia, but not acted upon. It is in the interests of R8 to have ‘teams’ from each Section rather than just the primary delegate, and this will help to enable this, and also provide encouragement to GOLD member retention, by showing that IEEE does offer benefits to GOLD members. By ‘active Section’ is meant a Section which has submitted its reports to Piscataway by the 2008 deadline (unless exemption or delay has been granted). By requiring the Section to pay the travel and visa costs, it will be easier to quantify the maximum liability of R8, and will also encourage economies to be made.

Some Sections may plead poverty, and whether they should then be offered some additional support should be decided in conjunction with the actual data on their financial reserves (available to R8 Director and R8 Treasurer from RAD, Piscataway).

A deadline (to be decided) will be imposed for Section support requests – sufficiently in advance of Sections Congress to allow a considered decision to be made.

Cost estimate: $US 900 (registration fee plus two hotel nights) per person. Upper limit set by number of R8 Sections.

Motion 89-SC4 (priority 4)

One delegate (additional to the Primary Delegate and a GOLD delegate, if any) for each active Section in R8 shall receive partial financial support from the R8 Budget, provided

that this delegate has not previously attended a Sections Congress. The support will be the "ground cost" (e.g. registration fees plus the minimum number of hotel nights needed to participate). The Section will be expected to cover the travel and visa costs. If the Section is not planning to send a GOLD delegate, a convincing reason for this will be required prior to approval of this funding from R8.

Comments and explanation: This is identical to the previous motion except that the requirement that the delegate is a GOLD member is removed. If the Section has chosen a GOLD delegate, this will enable the Section to send a team of at least three people. If the Section does not plan to send a GOLD delegate, this support would enable a team of two people to attend, but in such a case, the approval is proposed to be conditional on the Section having an adequate reason for not being able to send a GOLD member. This condition is to prioritize the sending of a GOLD delegate.

A deadline (to be decided) will be imposed for Section support requests – sufficiently in advance of Sections Congress to allow a considered decision to be made.

Cost estimate: $US 900 (registration fee plus two hotel nights) per person. Upper limit set by number of R8 Sections.

Motion 89-SC5 (priority 5)

The R8 Committee asks the R8 Director to investigate the possibility of holding a Social Reception at the start of Sections Congress for the IEEE Quebec Section Volunteers and the French-speaking members of the R8 Committee, paid for with funding attracted from the Quebec Provincial Government.

Comment: This has no financial implication to the R8 Budget. The suggestion arose from a discussion with an IEEE volunteer from Canada. Members of the R7 Committee, or the Sections Congress Organizers may be able to advise about making the needed contacts. If successful, this would strengthen the links between IEEE and the Quebec Provincial Government, which might have various future benefits, and success would reflect well on R8 (which is unique in having a Section sharing a common language with the French-speaking Quebecois)
All motions 16-20 to be dealt with in Malta, with no financial implication for Region 8.

MOTION 21
By the PA Sub-Committee, from: Charles Turner, Professional Activities

Realizing the importance of professional Activities in Region 8, the Region 8 Committee asks the R8 VC-MA (with the consent of R8 N&A and OPCOM) to appoint the R8 PA Sub-committee.

(Note: This action has no financial implications because the PA team comprises volunteers who already attend the R8 Committee meetings in other capacities)
Motion lost, dealt with in Sofia

MOTION 22
From Germany section

To have for all next meetings a detailed budget for all motions in excess of 10k USD.
Adopted

MOTION 23
From: Victor FOUAD HANNA, Chair R8ARC

Nominate in each Section an officer for the promotion of Senior Members
Adopted

The Sofia minutes were approved

Region 8 bylaws alterations

R8-304.2.2: N&A composition
From: GOLD Committee Chair, Region 8

R8 Committee requests that the R8 bylaws be updated to include in the R8 N&A Committee an additional elected member who must be a GOLD member.

Executive Summary/Proposed Program
It is proposed to change the R8 bylaws: One IEEE member tagged as GOLD to be a member of R8 N&A.

Goals/Objectives:
To ensure continuous growth of IEEE and to encourage volunteering engagement of young IEEE members, we believe that it is necessary to include young members in various boards of Region 8.
R8 N&A being the committee to steer membership development and growth of volunteers, it is recommended that a young member's voice is included in R8 N&A.

Milestones:
The next R8 N&A Committee to include an IEEE member tagged as "GOLD".

Recommended action:	The Region 8 Committee to approve a change of bylaws in the described way.
Financial Impact to Region 8:	None.

Financial Impact to Other IEEE entities: None..

Pros and Cons:

- Encouraged young members are the future of the IEEE as they already have a network among their peers. Thus, contacts to the basis of the IEEE membership can easily be established and increased.

- Young members know young members: Thus a GOLD member in the R8 N&A can help in recruiting young members for R8 volunteering positions.
- Also more and more of IEEE's high-level boards include one GOLD member.
- IEEE already implements this in higher level committees such as all Board Committees (WIE, N&A, NI, History Committee). This is regular practice.

Implementation: Change of R8 bylaws

Motion lost

R8-303.5: voting privileges

Delete first paragraph

IEEE positions are attached to the person, especially elected positions. No alternate may be appointed

Was not put for a vote due to the lack of prior notice (28 days). To be dealt in Malta

R8-303.6: member eligibility requirements
Alteration of R8-303.6 MEMBER ELIGIBILITY REQUIREMENTS
From: Benelux Section (Dirk Van Hertem, Representative)

To be eligible for any of the offices of Region 8 or Region 8 OpCom, the member shall be at any voting grade of IEEE
Adopted, unanimously

Norway report on the Baltic meeting in Riga by Terje Glengedal

Director expressed his satisfaction for the excellent presentation.

The director asked if the countries will remain in the same configuration in the future. The reply was that they will remain so.

The director asked for a report from Norway to the OpCom on the subject.

The Director thanked everybody for their participation and gave special thanks to the Romanian section for their hospitality.

He wished everybody a nice journey back and wished to see everybody in Malta.

The Meeting was adjourned

Annex n° 1 Attendees: List of participants

	Last Name	First Name	IEEE Position	Country
Headquarters (6)				
	TERMAN	Lewis	2007 IEEE President-Elect	USA
	HISSEY	Theodore	IEEE Director Emeritus	USA
	RAYNES	Jeff	IEEE Executive Director	USA
	LEFKIN	Peggy	Regional Activities Staff	USA
	PANAYIRCI	Erdal	Fellow	Turkey
	DAY	John	TAB	USA
OPCOM R8 (9)				
	REMY	Jean-Gabriel	R8 Director	France
	ZAJC	Baldomir	R8 Past Director	Slovenia
	DELIMAR	Marko	R8 VC Membership Activities	Croatia
	PAUNOVIC	George	R8 Vice Chair Technical Activities	Serbia and Montenegro
	BASTIAANS	Martin	R8 VC Student Activities	Benelux
	HARRINGTON	Brian	R8 Treasurer	UKRI
	NORA	Christine	R8 VCF Coordinator (Acting Secretary without voting privileges)	France
	MODELSKI	Jozef	R8 Director-Elect Candidate 2008	Poland
	STASOPOULOS	Costas	Past Chair, R8 Secretary	Cyprus
Sections (40)				
	DIETRICH	Dietmar	Chair; ADCOM member IES;	Austria
	MALYCHEV	Sergei	Chair	Belarus
	VAN HERTEM	Dirk	Section Student Representative	Benelux
	DRAZENOVIC	Branislava	Chair	Bosnia and Herzegovina
	MRDOVIC	Sasa	Secretary	Bosnia and Herzegovina
	KOLEV	Jordan	Chair	Bulgaria
	LONCARIC	Sven	Chair	Croatia
	KUZLE	Igor	Vice chair	Croatia

	SCHIZAS	Christos	Chair	Cyprus
	SISTEK	Jan	Chair	Czechoslovakia
	BRANCIK	Lubomir	Chairman-elect	Czechoslovakia
	STILLING	Erik	Senior Member	Denmark
	KUKK	Vello	Chair	Estonia
	KOLJONEN	Tatu	Chair	Finland
	CAPOLINO	Gérard-André	Chair, CCSC Chair	France
	LUXA	Andreas	Chair	Germany
	KADAR	Peter	Secretary	Hungary
	GUDMUNDSSON	Karl	Membership Development Officer	Iceland
	SINGER	Sigmond	Chair	Israel
	PALUMBO	Benito	Chair	Italy
	ABDELAZEEZ	Mohamed	Chair	Jordan
	DESAI	Kevit	Chair	Kenya
	JARAGH ISMAEEL	Mansour	Vice-Chair	Kuwait
	NAIDONOVA	Irina	Chair	Lithuania
	SACCO	Keith	Secretary	Malta
	SALIHU	Tunde	Chair	Nigeria
	GLENGEDAL	Terje	Chair	Norway
	PACUT	Andrzej	Chair	Poland
	PAPIR	Zdzislaw	Senior Member	Poland
	CRUZ	Rui	Vice-Chair	Portugal
	DIMCEV	Vladimir	Chair	Rep. of Macedonia
	MIKEROV	Alexander	Vice-Chair	Russia Northwest
	FIONOV	Andrey	Chair	Russia Siberia
	DVURECHENSKAYA	Nadezhda	Vice-Chair	Russia Siberia
	KATIC	Vladimir	Chair	Serbia & Montenegro
	ZEMVA	Andrej	Chair	Slovenia
	SIERRA PEREZ	Manuel	Vice-chair	Spain
	ROETHLISBERGER	Urs	Chair	Switzerland
	CIVI	Ozlem	Chair	Turkey
	MCLOONE	Sean	Chair	UKRI
	R8 Officers or other participants(36)			
	FOUAD HANNA	Victor	R8 Recognition and Awards	France
	SZABO	Aleksandar	Member of the N&A CS MD SC PA SC	Croatia
	REMSHARDT	Rolf	MD Subcommittee Chair	Germany

	YUKSEL	Basak	R8 News Co-Editor	Turkey
	WATTEYNE	Thomas	R8 ECC / SAC member	France
	DAVIES	Anthony	R8 Sections Congress Coordinator	UKRI
	MOLINA GAUDO	Pilar	R8 GOLD coordinator	Spain
	GUTSMIEDLT	Eva	R8 GOLD & R8 Web Task Force	Germany
	ANLEITNER	Gerald	R8 GOLD R8 PA	Germany
	ALTHANI	Maryam	R8 WIE Coordinator	UAE
	BAAL-SCHEM	Jacob	R8 History Activities	Israel
	VLATKO	Stoilkov	New Sections Development	Rep. of Macedonia
	SANDOVAL	Francisco	R8 Conference Coordinator	Spain
	HANCKE	Gerhard	R8 Conference Committee	South Africa
	FARKAS	Peter	R8 Conf. Coord. Sub-Com, Past chair	Czechoslovakia
	KAZMIERKOWSKI	Marian	EUROCON 2007 General Chair	Poland
	ZAJC	Matej	MA officer	Slovenia
	RICHTER	Kurt R.	R8 Workshop Trainer	Austria
	LAW	David	R8 Standards Coordinator	UKRI
	AJOOR	Wafeeq	IRO	Bahrain
	HERRERO	Pablo	R8 Student Representative	
	VAN HERTEM (1)	Dirk	Section Student Representative	Benelux
	FIGUEIREDO	Daniel	Student Member	Denmark
	BIEMOND	Jan	R8 Member CCSC	Benelux
	COURTOIS	Bernard	R8 Chapter Coordination	France
	EREMIA	Mircea	Chapter PES Central&Southern Europe	Romania
	ILGNER	Christoph		
	MAGYAR	Peter	R8 TA Chapter Coordination	Germany
	OGORZALEK	Maciej	Pres-elect CASS R8 Chapter Coord	
	VARELA	Ricardo	R8 Chapter CompSoc	UKRI
	ÖZKAN	Ferhan	ISBIR Program Coordinator	Turkey
	BASER	Yasemin	ISBIR Program Vice Coordinator	Turkey
	AYDAL	Emine	ISBIR Task Force	UKRI
	KOLTES	Andreas	ISBIR Task Force	Germany
	BOSKOVIC	Dusan		Bosnia-H.

	(1) counted twice			
	Partners (10)			
	TERMAN	Barbara		USA
	BIEMOND	Nell Te-unie		Benelux
	BASTIAANS	Thea		Benelux
	LONCARIC	Ljiljana		Croatia
	REMSHARDT	Renate		Germany
	LUXA	Angela		Germany
	BAAL-SCHEM	Shoshana		Israel
	ABDELAZEEZ	Hilweh		Jordan
	JARAGH	Fakhreya		Kuwait
	NORA	Herve		France

Motions

Motion (1)

Recommends acceptance of proposal by Russia Northwest IEEE Section to hold EUROCON 2009, on May 18-23, 2009, in Saint Petersburg, RUSSIA, and recommends financial support of $6,000 to the EUROCON 2009 Conference Organizing Committee.

Motion (2)

Recommends acceptance of proposal by IEEE Region 8 History Activities Council to hold the IEEE HIS-Tory of TELecommunication CONference (HISTELCON), on July 21-25th 2008, in Paris (France), and recommends financial support of $4,000 to the HISTELCON 2008 Conference Organizing Committee.

Motion (3)

Recommends to give the organization of MELECON 2010 to Malta.

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Motion (4)

In Region 8, any section chair must be informed on any activity, nomination, request, proposal or application made by any of section's entities or members in the territory of that section
Action: all officers in R8

Motion (5)

Region 8 committee to create an annual award “excellent volunteer award” and dedicate it for recognition of extraordinary contribution and long time activity for Region 8.
Action: ARC

Motion (6)

Region 8 Committee to allow up to 5 (five) "Region 8 volunteer award" recipients per year. Each section can put forward up to one candidate. This nomination must be approved by the section Executive Committee and signed by the section chair.
Action: ARC
Only for the year 2007, the annual timetable for the "R8 volunteer award" will be as follows:
Call for nominations: May 2008
Nomination deadline: July 2008
Announcements of decision: August 2008
For subsequent years, the timetable will be as shown on the website, i.e.:
Call for nominations: September of year N
Nomination deadline: December year N
Announcements of decision: June year N+1
Action: ARC-R8

Motion (7)

"Friends of IEEE Region 8 Award" to be granted to extraordinary sponsors of Region 8 activities
Action: VCs, ARC

Motion (8)

For "Clementina Saduwa Award", Region 8 Committee decides that:
This award will be granted to recognize a female member in Region 8 who, through her engineering and career achievements, has demonstrated noteworthy support for women and established a benchmark of engineering excellence.
Each section in Region 8 may only nominate a maximum of one candidate per year.
Nominations to be sent to Region 8 WIE officer for comments, who will forward them to ARC for decision
Action: section chairs, WIE, ARC

Liaison 1
VCs to write down the detailed rules and procedures for "Friends of IEEE Region 8 Award"

Liaison 2
CCSC to introduce the criteria in the selection of chapters for the chapter award.

Unapproved Minutes of the 90th IEEE Region 8 Committee Meeting

Held in St. Juliens, Malta – 25th to 27th of April 2008

(For presentations, refer to the Region 8 Committee Private Pages, on the Region 8 Website at http://www.ieee.org/r8.)

Saturday 26th of April

1) Introduction & Round Call

See attendees list as annex n° 1

The regional Director Jean-Gabriel Remy opened the 90th IEEE Region 8 meeting and welcomed everybody. He said that this meeting is a great success since we have a lot of people participating. He also thanked the Malta section for organizing this event and he especially welcomed the three IEEE Presidents, the directors from other regions and IEEE staff from Piscataway.

Carl Debono, the Malta chair, welcomed everybody to Malta and talked about the social program.

Costas Stasopoulos made the round call and there was a quorum.

The Latvia section chair said a few words as the latest addition in the Region 8 committee since February 2008. He said they are very happy that they have established their section and thanked Alexandar Scabo for his help in setting up the section and also the Lithuanian, Esthonian and all the Nordic sections for their help. He showed some slides about Latvia.

Jean Gabriel Remy gave a presentation on Roberts rule

2) Adoption of the Consent Agenda

Costas Stasopoulos moved to accept the agenda. He went through the changes that have been done from the printed agenda. He went through all the motions that were to be put in the consent agenda. Pablo asked if all the motions that have financial impact have been taken into consideration, since the approval of the budget is to happen before the discussion of the motions. Costas Stasopoulos asked if all the motions that have financial or other impact have been given to him and there was no answer. All the motions with financial impact were taken into account by the treasurer.

Costas went through all the motions one by one and nobody opposed in putting them in the consent agenda.

There was a motion to adopt the consent agenda, it was seconded and approved.

Consent Agenda

- Approval of Region 8 Committee Meeting Minutes - Bucharest Oct 2007

  Consent

- Support of proposal by Russia Northwest IEEE Section to hold EUROCON 2009

  "Recommends acceptance of proposal by Russia Northwest IEEE Section to hold EUROCON 2009, on May 18-23, 2009, in Saint Petersburg, RUSSIA, and recommends financial support of $6,000 to the EUROCON 2009 Conference Organizing Committee."

  Champion: OpCom

  Financial impact: $6,000

  Consent

- Approval of MELECON 2010 Proposal – Malta
  " Recommends to give the organization of MELECON 2010 to Malta."
  Champion: OpCom
  Consent

- Support of the 2008 IEEE HISTory of TELecommunication CONference (HISTELCON)
  Recommends acceptance of proposal by IEEE Region 8 History Activities Council to hold the IEEE HISTory of TELecommunication CONference (HISTELCON), on September 11-12th 2008, in Paris (France), and recommends financial support of $4,000 to the HISTELCON 2008 Conference Organizing Committee.
  Champion: OpCom
  Financial Impact: $4,000
  Consent

- Excellent volunteer award
  " Region 8 committee to create an annual award "excellent volunteer award" and dedicate it for recognition of extraordinary contribution and long time activity for Region 8.
  Action: AWARDS AND RECOGNITION SUBCOMMITTEE"
  Champion: Awards and Recognitions Committee

Financial impact: none
Consent

- Region 8 Volunteer award
  " Region 8 Committee to allow up to 5 (five) "Region 8 volunteer award" recipients per year. Each section can put forward up to one candidate. This nomination must be approved by the section Executive Committee and signed by the section chair.
  Action: AWARDS AND RECOGNITION SUBCOMMITTEE

  Only for the year 2007, the annual timetable for the "R8 volunteer award" will be as follows:
  Call for nominations: May 2008
  Nomination deadline: July 2008
  Announcements of decision: August 2008

  For subsequent years, the timetable will be as shown on the website, i.e.:
  Call for nominations: September of year N
  Nomination deadline: December year N
  Announcements of decision: June year N+1
  Action: AWARDS AND RECOGNITION SUBCOMMITTEE-R8"
  Champion: Awards and Recognitions Subcommittee
  Financial impact: none
  Consent

- Friends of IEEE Region 8 award
  "Friends of IEEE Region 8 Award" to be granted to extraordinary sponsors of Region 8 activities
  Action: VCs, AWARDS AND RECOGNITION SUBCOMMITTEE"
  Champion: AWARDS AND RECOGNITION SUBCOMMITTEE
  Financial impact: none
  Consent

- Clementina Saduwa Award
  " For "Clementina Saduwa Award", Region 8 Committee decides that:

  This award will be granted to recognize a female member in Region 8 who, through her engineering and career achievements, has demonstrated noteworthy support for women and established a benchmark of engineering excellence.

  Each section in Region 8 may only nominate a maximum of one candidate per year.

Nominations to be sent to Region 8 WIE officer for comments, who will forward them to AWARDS AND RECOGNITION SUBCOMMITTEE for decision

Action: section chairs, WIE, AWARDS AND RECOGNITION SUBCOMMITTEE"
Champion: Awards and Recognitions Subcommittee
Financial impact: none
Consent

- Region 8 committee approves the list of actions as proposed by the Energy Motion team champion (Ghaleb AL-Dandan) within the Industry Relations. The actions are as follows:

  - **Understanding Energy Companies Needs**
  - **Evaluate Collected Data**
  - **Prepare MoUs with 5 Major Companies**
  - **Develop and Approve MoAs**
  - **Develop Database (Contacts, Agreements, Documents):**
    Consent

- Region 8 committee supports the proposal of a new initiative dedicated to Energy related activities.
  Consent

- Region 8 Committee agrees to initiate a new conference called EnergyCon to be organized for the 1st time in 2010 in Bahrain.
  Consent

- Region 8 committee agrees to present the Energy program proposed by the Energy Team in section congress 08 in Canada.
  Consent

3) Adoption of the Agenda

There was a motion to adopt the agenda, it was seconded and approved.

Agenda Malta Meeting

time	Libra C	Libra A/B	Gemini
Friday, 25th April 2008			
07:00AM 08:30AM	IEEE buffet breakfast *(Companions welcome)*		
08:30AM 10:30AM	**Student Activities in Region 8** *Martin Bastiaans* • slides SBC	**VCTA meeting** *George Paunovic* • slides	**Membership Development** *Rolf Remshardt, Aleksandar Szabo* • slides
10:30AM 12:30PM		**Industry Relations** *Benito Palumbo* • slides	**GOLD** *Eva Gutsmiedl* • slides
12:30PM 01:30PM	IEEE buffet lunch		
01:30PM 03:00PM		**Conference organisation in Region 8** *Samantha Padilla & Francisco Sandoval*	**Sections Congress Update** *Mo & Ferial El Hawary & Tony Davies* • slides 1 • slides 2 • outcome • questionnaire analysis
03:00PM 03:30PM	**Steps to Becoming an IEEE Fellow** *Rosann Marosy* • slides		
03:30PM 05:00PM	**Chapter Coordination** *Gerard-Andre Capolino*		**Professional Activities** *Joe Lillie & Charles Turner* • slides J. Lillie • slides C. Turner
05:00PM 06:30PM	**Presentation of GOLD and student activities in Egypt**	**Education Activities in Region 8** *Doug Gorham &*	**MGAB updates** *Joe Lillie & Cecelia*

	S. Shaheen & N. Amirah	*Fanny Klett*	*Jankowski* • slides
06:30PM 07:30PM	Meeting with the Malta section		
07:30PM 09:30PM	Welcome reception *(Companions welcome)*		

Saturday				
Time	**Item**	**Agenda Item**	**Type**	**Presenter**
8:00AM 8:10AM	1	Call to Order		J-G. Remy
8:10AM 8:20AM	2	Welcome to Malta		C. J. Debono
8:20AM 8:40AM	3	Roll Call - Introduction of delegates • Latvia presentation (A. Strazds)		C. Stasopoulos
8:40AM 8:55AM	4	Robert's Rules of Order Overview • slides	Presentation	J-G. Remy
8:55AM 9:05AM	5	Adoption of Agenda	Approved	C. Stasopoulos
	5a	Adoption of consent agenda • consent agenda	Approved	
9:05AM 9:15AM	6	Approval of Region 8 Committee Meeting Minutes - Bucharest Oct 2007	Consent Agenda	
9:15AM 9:40AM	7	IEEE President's Presentation • slides	Presentation	L. Terman
9:40AM	8	IEEE President Elect's Presentation	Presentation	J. Vig

10:05AM		• slides		
10:05AM 10:35AM	9	MGA VP Presentation - Update on MGA Workshop • slides	Presentation	J. Lillie
	9a	Reserved for actions from Workshop		
10:35AM 10:55AM	Coffee Break			
10:55AM 11:30AM	10	Update on Region 8 Finances • slides • 2007 expenses approved	Report	B. Harrington
	10a	Approval of 2008 Region 8 Budget	Action	
11:30AM 12:00PM	11	Site Selection - 2009/2010 Region 8 Meetings (Italy, Portugal, Turkey) • invitation from Italy • invitation from Portugal • invitation from Turkey • The committee approves the location of Venice, Italy for the next IEEE Region 8 meeting, April 24-25 2009.	Action	S. Donati, J. Costa Freire, B. Yüksel / I. Tekin
12:00PM 12:30PM	12	Sections Congress Presentation - Workshop Results • Slides Region 7 (F. Hawary) • Slides SC2008 (M. Hawary)	Report	M. & F. El Hawary, T. Davies
	12a	Reserved for actions from Workshop		
12:30PM 12:50PM	13	Conference Presentation - Workshop Results • slides	Report	S. Padilla, F. Sandoval
	13a	Reserved for actions from Workshop		
12:50PM	Lunch with candidates for Directorship Presentations			

2:00PM				
2:00PM 3:40PM	14	Presentation of the outcomes of the workshops (Fellows, Professional Activities, Membership Development, Students Activities, GOLD, Technical Activities, Industry Relations, Chapters/Society links, Education Activities) held on Friday • CCSC slides (G. Capolino) • CCSC report (G. Capolino) • chapter roster (G. Capolino) • slides TA (G. Paunovic) • slides Industry Relations (B. Palumbo) • slides SBC2008 (Z. Huang) • slides GOLD (E. Gutsmiedl) • slides MD (R. Remshardt) • slides PA (C. Turner)	Report	M. Bastiaans, E. Gutsmiedl, B. Palumbo, G. Paunonic, R. Remshardt, R. Marosy, C. Turner, J. Lillie, G. Capolino
	14a	Reserved for actions from Workshops		
	14b	The R8 committee approves 15k$ for Membership Development to hold one Information and Training Meeting for Section MD and other officers in 2008.	Action	R. Remshardt
	14c	Energy motions • simple version • full version	Action	G. Al-Dandan
	14d	Sections with many Student Branches in good standing far away from London that have problems in getting low cost airfare can apply for financial support for a maximum of	Action	M. Bastiaans

		$500, with a total maximum of 20k$.		
3:40PM 3:50PM	14e	Legal status of sections • slides • replies questionnaire	Presentation	R. Kahre
3:50PM 4:00PM	Coffee Break			
4:00PM 4:20PM	15	Education Product from EAB - Workshop Results • slides D. Gorham • slides F. Klett	Report	D. Gorham, F. Klett
	15a	Reserved for actions from Workshop		
4:20PM 4:50PM	16	Establishment of Areas in Region 8 • slides MGA (C. Jankowski) • slides B. Zajc	Discussion	B. Zajc
	16a	Position Paper on Building R8-Areas	Discussion	A. Luxa
4:50PM 5:10PM	17	Awards & Recognition • slides	Report	V. Fouad-Hanna
5:10PM	18	Recess Meeting	Action	J-G. Remy

Sunday

Time	Item	Agenda Item	Type	Presenter
8:00AM	19	Reconvene Meeting	Action	J-G. Remy
8:00AM 9:00AM	20	Reports from R8 Opcom		
	20a	Vice Chair - Membership Activities • slides	Report	M. Delimar
	20b	Vice Chair - Student Activities • slides	Report	M. Bastiaans

	20c	Vice Chair - Technical Activities • slides	Report	G. Paunovic
	20d	Vice Chair - Strategic Planning • slides	Report	B. Zajc
9:00AM 10:00AM	21	Presentation of Motions		
	21a	Support of proposal by Russia Northwest IEEE Section to hold EUROCON 2009	Consent Agenda	OpCom
	21b	Approval of MELECON 2010 Proposal - Malta	Consent Agenda	OpCom
	21c	Support of the 2008 IEEE HISTory of TELecommunication CONference (HISTELCON)	Consent Agenda	OpCom
	21d	In Region 8, any section chair must be informed on any activity, nomination, request, proposal or application made by any of section's entities or members in the territory of that section	Withdrawn	J-G. Remy
	21e	Excellent volunteer award	Consent Agenda	V. Fouad-Hanna
	21f	Region 8 Volunteer award	Consent Agenda	V. Fouad-Hanna
	21g	Friends of IEEE Region 8 award	Consent Agenda	V. Fouad-Hanna
	21h	Clementina Saduwa Award	Consent Agenda	V. Fouad-Hanna
	21i	Partnership in the development of US Patents	Discussion	M. Adnan Al-Alaoui
10:00AM 10:05AM	22	New/Other Business		
10:05AM 10:10AM	23	Italy's Invitation		S. Donati

10:10AM 10:15AM	24	Time/Date - Next Meeting		C. Stasopoulos
10:15AM 10:20AM	25	Final Comments and Adjournment		J-G. Remy

4) Presentation of the outcomes of the workshops

There were presentations by the IEEE President L. Terman, IEEE President Elect J. Vig and MGA VP Presentation J. Lillie.

The finances of Region 8 were presented by the treasurer Brain Harrington.

Questions

Ragnar Kahre asked if there is provision for this year for the Baltic cooperation meeting and Brian answered that it could be arranged within the funds allocated in the budget.

Marko Delimar said that there is money in the budget under the new section development and areas, that can be used and the Region 8 Director should be asked directly for funding. Marko also thanked the treasurer for the great job he has done.

A motion was moved to accept the expenses for 2007. Approved

A presentation was made for the spring 2009 IEEE Region 8 meeting in Venice (April 2009) by Silvano Donati.

A presentation was made by the Portugal Section by João Costa Freire for hosting the IEEE Region 8 Meeting in Estoril Portugal.

A presentation was made by the Turkey Section by Ibrahim Tekin for hosting the IEEE Region 8 Meeting in Istanbul Turkey.

Ragnar Kahre said that we need to spread the meeting location also to Northern countries instead of only to southern Europe. In order to cut the cost down for the region he proposed to hold a meeting in Malmo-Copenhagen for 2010.

The Region 8 Director said that we are open for proposals from all the countries.

A motion to approve the Italy location for the spring meeting of IEEE Region 8 was approved.

Ragnar Kahre made a motion to have the spring 2010 meeting northern than the Alps.

The Director elect made a motion to postpone the decision for the meeting location for the IEEE meeting of fall 2009 and 2010 for the Quebec meeting.

The motion Passed

Ragnar Kahre withdrew his motion.

A motion to approve the budget for 2008 was moved by Costas Stasopoulos. Approved, but with the VC Student Activities voting against it

Sections Congress Presentations were made by Ferial El-Hawary, Mohamed El-Hawary and Tony Davies.

Tony Davies said a few things about the budget and added that we have to decide which people will be funded to go to Quebec. He said that according to the Treasurer, Region 8 has 180 thousand dollars and we have to divide that by the cost per attendee to find out how many people are allowed to go.

Then he spoke about a meeting that took place the day before with some members of the OpCom and some people from IEEE HQ and said that he believes that they have decided the following:

To invite up to 10 invited speakers

One representative from each section

OpCom members

Second person from each section- Only the registration fee will be covered by Region 8

Non voting committee members will not be funded to Quebec

Marko Delimar pointed out that the meeting Tony Davies mentioned was not the Region OpCom.

Tony Davies said that what he said was second hand information and that he might be wrong.

George Paunovic said that it is true that the decision of the OpCom was that all members of the Region 8 Committee should be able to go to Quebec. Marko Delimar and Martin Bastiaans agreed.

Ronald Saam said that there should be a mechanism for people that have already gone to Section congress in the past to give their position for someone else to go on their place (poorer sections or someone else).

Tony Davies said that there is a wide variation among sections on the number of the people they are sending.

The Director said that the estimated cost for Quebec is $2500 per person and the amount we can spend is only for voting members of the Region 8 Committee and for the Speakers at the Sections Congress.

Additionally Region 8 will offer to one delegate from each section the registration fee ($400) in order to help them and urged them to send addition delegates.

George Paunovic said that the decision of the OpCom was for all the Region 8 Committee members to attend but not for the subcommittee members that normally attend the meetings once a year.

There was a request to prepare a table with numbers and figures on the total cost and the number of attendees so that people can see clearly the situation.

The Director said that the calculations are transparent and we will prepare a table for everybody to see. He also added that the cost of the Hotel is very high and that effort to find alternative accommodation has failed.

Marko Delimar said that by dividing the committee to more and less important members would not give the right signals. He said that all three vice chairs are not aware of any decision taken yesterday. He proposed to get money from the reserves in order to send everybody to Quebec.

Joe Lillie said that that there was no decision yesterday as far as he knows and the only thing that was discussed was that there were enough funds for sending all the voting members to Quebec. His advice was for Region 8 to decide on weather they want to send the non-voting members to Quebec as well, of course taking into account the financial position of Region 8.

Brian Harrington said that Region 8 can support up to 80 people for Quebec.

5) Presentations of the workshop results

Francisco Sandoval talked about conferences and the proceedings of the meeting the day before. *Samantha Padilla* also talked on conferences in general.

Lunch Break

George Paunovic gave his presentation on Technical activities workshop held on Friday.

Chapter coordination subcommittee report was given by *Gerard-Andre Capolino*

Industry Relations subcommittee report was given by *Benito Palumbo*

Martin Baastians gave his presentation on Students activities meeting.

Zhijia Huang made a presentation on the Student Brach Congress

Eva Gutsmiedl made her presentations on GOLD

Rolf Remshardt made his presentation on Membership Development

Charles Turner made his presentation on Professional Activities

Coffee Break

Fanny Klett & ***Doug Gorham*** *gave their presentations on* Education Activities Committee

Presentation of GOLD and student activities in Egypt by *S. Shaheen & N. Amirah*

6) Lecal Status of Sections

Presentation by R. Kahre

7) Establishment of Areas in Region 8

The Director asked the Director Elect to chair the meeting.

Jozef Modelski asked Cecelia Jankowski to give her knowledge on areas in other IEEE entities.

C. Jankowski said that there are two ways of working within regions in smaller groups without splitting the regions. Both of them are different types of management. One is Councils which is a formal unit formed by MGAB and the other way is Areas which is an informal way of running things. It is mainly a management and administrative tool for the region to work through the different problems and give support. The Area chairs usually serve in the committee as voting or non voting members.In some cases the Area chairs are voted and appointed. In Region 3,7,8,9,10 do not have Areas. No reporting is required for Areas.

Jean Gabriel gave his ideas on Areas. He said that the idea of Areas came from the Baltic initiative and that it will provide support and help to the Director which is a full time job due to the many things to attend and take care of. Also other Committee Members have problem with the time they have to spend for Region 8. He said that he believes it is a very practical solution to have an Area in order to work together.

Baldomir Zajc said that in February he found out a proposal on the Region 8 web page to change the bylaws of Region 8 to create Areas in our region. The German Section opposed to that idea. The OpCom was also surprised because there was no discussion on the subject. The Strategic Planning Committee was also not informed. He said that 7 out of 8 members of the OpCom were against this idea. In Bucharest there was a motion not to change the existing structure of our Region. Areas exist in the USA which is the same country, language, economy, regulations and mentality. In our Region everything is different and we need to integrate not differentiate for the successful cooperation on projects. Our Region is very successful in being homogeneous despite different religions, regulations, languages, economic languages, 50 countries. We are solving all problems together from the beginning. New sections are bringing new ideas. When he saw the proposed map he was scared. Operations of Areas would bring a big financial burden on our Region. We should be speaking more on activities for our members and not just administration.

Andreas Luxa explained the German Motion and said that he is unaware of what is behind the idea of Areas and that we have to wonder what the benefits would be for our Region. He asked the Director to promote discussion of this idea and to know what is going on and make things transparent. What is the value added to the members by the creation of Areas.

Charles Turner asked what is the model is used in Regions 1-6 in the United States. One model is to divide the region into areas or to have areas within regions. Cecilia said that every section is assigned to an Area.

Mohamet Adnan Al-Alaoui said that this idea of Areas is very dangerous and that by assigning Area Chairs is not a good idea. This is how dictatorship starts.

The Danish Chair said that the Baltic Area is just cooperation between Sections and it is voluntary for helping each other. He is scared of the creation of a formal structure from top over their head. He also stressed

that there was no demand from the Baltic Countries to create a formal structure in Region 8.

Joe Lilly made a clarification that the selection of the Area Chairs are recommended by the Regional Director and approved by the Region Committee. He does not believe that it is a dictatorship but a way to help the Director in his duties.

Bahrain Section representative said that more and more money will be needed for the Regional Meetings if we have Areas.

The Bosnia Herzegovina chair said that she does not remember that there was any complain from previous directors that they have too much work to do in the past.

The Bulgaria representative said that she is against Areas. There will be extra administration cost and extra reporting.

The Israeli representative said that he is representing the oldest section in the Region. And that they are very proud of doing common work between different countries, countries that sometimes were at war and here everybody was collaborating. No change should be done to differentiate this.

Director Elect thanked everybody for their opinions and said that there were some very clear messages and the OpCom will examine this matter in its next meeting.

8) Awards

Victor Fouad Hanna announced the awards:

A) R8 Chapter of the Year Contest for 2007 :

The award is 1000 € and a plaque

- *The Italian Lasers and Electro-Optics (LEO036) Chapter* as the best big R8 chapter for the year 2007.
- *The Saudi Arabia Industrial Applications (IA034) Chapter* as the best small R8 chapter for the year 2007.

B) A special banner is attributed to the IEEE UAE Section for celebrating its 20 years anniversary

- certificate to Prof. Marian Kazmierkovski

in recognition and appreciation of valued services and outstanding contributions to IEEE R8 as chair of EUROCON 2007

C) IEEE HARADEN PRATT AWARD

MAURICE PAPO, France, Past R8 Director

"For furthering IEEE transnational activities and for conceiving and implementing major operational improvements leading to more effective and efficient IEEE volunteer activities."

to be given at the Honours Ceremony at the 2008 Section Congress

D) **IEEE JUN-ICHI NISHIZAWA MEDAL** -
Co-Recipients:
WOLFGANG HELFRICH, Berlin, Germany,
MARTIN SCHADT, Seltisberg, Switzerland and

E) **IEEE EDISON MEDAL -**
DOV FROHMAN-BENTCHKOWSKY, Jerusalem, Israel

F) **Technical Field Awards going to those in Region 8 this year:**

IEEE CLEDO BRUNETTI AWARD -
MICHEL BRUEL (Non-Member), CEA, Cedex, France
IEEE ELECTROMAGNETICS AWARD —
WERNER WIESBECK (F'IEEE), Karlsruhe, Germany
IEEE GUSTAV ROBERT KIRCHHOFF AWARD –
ALFRED FETTWEIS (F'IEEE), Bochum, Germany
IEEE NIKOLA TESLA AWARD –

TIMOTHY J. E. MILLER (F'IEEE), University of Glasgow, United Kingdom
IEEE FRANK ROSENBLATT AWARD -
TEUVO KOHONEN (F'IEEE), Espoo, Finland
IEEE FREDERIK PHILIPS AWARD –
GILBERT J. DECLERCK (F'IEEE), Leuven, Belgium
IEEE WILLIAM E. NEWELL POWER ELECTRONICS AWARD –
ISTVAN NAGY (F'IEEE), Hungary

G) VI RAB Award Recipients. From R8:

RAB Larry K. Wilson Transnational Award - One awarded annually – receive plaque & $1,000 USD

Gerhard Hancke, South Africa Section: "For inspiring membership development and services as a member of several regional and technical conferences worldwide"

RAB GOLD Achievement Award - Up to 6 Awarded Annually – receive plaque & $250 USD

Tom Curtis, Tanzania Subsection – "For his dedication and enthusiasm to share his technical knowledge through the education of young students in Tanzania"

Verona Wong, U.K. & Rep. of Ireland Section

"For Outstanding contributions and dedication towards membership retention by establishing GOLD activities, and exemplary leadership in the GOLD 10th Anniversary Project"

RAB Leadership Award - Up to 3 Awarded Annually – receive plaque & $500 USD

Gerry Kumnik, Pittsburgh Section – "For continuous, outstanding service and leadership to the IEEE Pittsburgh Section and Community through the IEEE Robot Car Race"

RAB Achievement Award - Up to 6 Awarded Annually – receive plaque & $250 USD

Darrel Chong, Benelux Section - "For extraordinary leadership and sustaining contributions to IEEE GOLD activities especially GOLD Online Seminars"

Sunday 27th of April

An award was presented by our Director to the Malta Chair Dr.Carl Debono for the excellent organization of the Malta meeting.

The two candidates for Directorship gave a 5 minutes presentation.

First spoke Marko Delimar and then Gerhard Hancke

The Benelux Section Representative asked the Director if he had brought up to the MGA meeting the changes of the bylaws that were approved at Bucharest (R8-303.6: member eligibility requirements).

The Director said that he did not have a chance to do it because when there is a bylaw change there is a lot of delay

Martin Bastiaans moved for a motion to put forward the motion to the MGA meeting in June 2008 by the Director.

Cecelia Jankowski said that if it was an approved motion then she will put it forward to the next MGA meeting.

Motion Passed

9) Reports from R8 Opcom

Vice Chair - Membership Activities by M. Delimar

Marko Delimar made a motion. "Region 8 Committee invites all members of the Region 8 Committee to attend the Quebec meeting, these members being Section Representatives, OpCom members and all appointed members of the Region 8 Committee"
Sean Macloone seconded the motion. B. Zajc made a suggestion that in order to save money everybody should get their tickets three months in advance
Pablo Herrero called the question. The call for question failed, so discussion on the M. Delimars' motion continued.

A substitute motion was stated by A. Al-Alaoui. "The Regional Director includes all the members of Region 8 Committee within the budget constrain"
The motion was withdrawn.
A question was asked on the dollar amount needed for the motion to be executed and there was an estimate of $40000 to $50000 by Costas Stasopoulos. The opinion of the Treasurer was asked. He said that he does not want to block the decision of the Committee. It is very difficult to make an estimate on the total cost of the Quebec meeting.
Jozef Modelski said that he is very sorry that the OpCom did not make a decision on this and added that we also have to invite the candidates for Region 8 Vice Chairs in Quebec too. He is in favour of putting a limit on the number of the invited persons to Quebec (10 or 15) as a friendly amendment. M. Delimar accepted the friendly amendment and put a limit of 15 people.

"Region 8 Committee invites members of the Region 8 Committee to attend the Quebec meeting, these members being Section Representatives, OpCom members and up to 15 appointed members of the Region 8 Committee and candidates for Region 8 Vice Chairs"
Discussion on the motion followed and then a vote.

Motion passed

Vice Chair - Student Activities by M. Bastiaans

Martin Bastiaans focused on the financial paragraph (Section 9.1) of his report and on the impossibility to create a balanced Student Activities budget for 2008. He also drew attention to action item 14d, which explains how the amount of USD 20k for travel support (Bucharest motion 9) will be spent
Vice Chair - Technical Activities by G. Paunovic

Vice Chair - Strategic Planning by B. Zajc

The membership Development motion was withdrawn by Rolf Remshardt

The motion of the Lebanese Chair will be put up in Section Congress in Quebec

Silvano Donati invited everybody on behalf of the Italian Section for the 92nd IEEE Region 8 Meeting between Friday 24th – Sunday 26th of April 2009 in Hotel Ramada in Venice.

Costas Stasopoulos reminded everybody that the next Region 8 meeting will be held in Quebec in September and has urged everybody to buy their tickets for Quebec as soon as possible. He also thanked The Malta Chair and the Electronic communications guys.

The Director thanked everybody for a very interesting and fruitful meting with so many delegates and also thanked our American friends and wished everybody a safe trip home.

The meeting was adjourned.

List of participants

Wafeeq	Ajoor	Section Bahrain
Jaafar	Al Ibrahim	Area chair - Middle East
Ahmed	al Naamany	Section Oman
Maryam	Al Thani	WIE
Mohamad Adnan	Al-Alaoui	Section Lebanon
Ghaleb	Al-Dandan	Saudi Chair Industry App. Soc
Nahel Muhammad	Amirah	Section Egypt GOLD Chair
Emine Gokce	Aydal	Student Activities Com. Member
Jacob	Baal Schem	History Activities
Valentine	Baranov	Section Belarus Vice-Chair
Eesa	Bastaki	Section UAE
Martin	Bastiaans	OpCom - VCSA
Fritz	Bekkadal	Section Norway
Nico	Beute	Section South Africa
Pierre	Borne	Chapter Coordination Subc.
Lubomir	Brancik	Section Czechoslovakia
Uwe	Bratzler	Chapter Coordination Subc.
Gérard-André	Capolino	Conference Coordination
Joao	Costa-Freire	Section Portugal
Bernard	Courtois	Chapter Coordination Subc.
Tony	Davies	SC2008
Arnaud	de Beaucourt	ECC backup
Carl James	Debono	Section Malta
Marko	Delimar	OpCom - VCMA
Kevit	Desai	Section Kenya
Dietmar	Dietrich	Section Austria
Vladimir	Dimcev	Section Macedonia
Violet	Doan	ComSoc Director of Membership
Silvano	Donati	Section Italy
Branislava	Drazenovic	Section Bosnia and Herzegovina
Ferial	El-Hawary	IEEE Region 7 Director
Mohamed	El-Hawary	SC 2008 chair
Said	El-Khamy	Chapter Coordination Subc.
Mohamed	Essaaidi	Section Morocco
Peter	Farkas	Conference Coordination
Joao Carlos Prazeres	Figueiras	GOLD member
Andrey	Fionov	Section Russia (Siberia)
Victor	Fouad Hanna	Awards & Recognitions
Rossitza	Goleva	Section Bulgaria
Doug	Gorham	IEEE Educational Activities
Mislav	Grgic	Section Croatia Secretary
William	Gruver	IEEE Div X Director
Karl S.	Gudmundsson	Iceland chair
Eva	Gutsmiedl	GOLD chair

Ali	H EL-MOUSA	Section Jordan
Gerhard	Hancke	Area chair - South
Anandasadanam	Hareendralal	Section UAE Secretary
Brian	Harrington	OpCom - r8 treasurer
Pablo	Herrero	Student Representative
Peter	Hill	Life Members
Zhijia	Huang	SBC 2008 chair
Cecelia	Jankowski	MGAB Director
Ragnar	Kahre	Section Sweden
Thanos	Kakarountas	Section Greece
Vladimir	Katic	Section Serbia and Montenegro
Marian P.	Kazmierkowski	Conference Coordination
Fanny	Klett	Educational Activities
István	Krómer	Section Hungary
Vello	Kukk	Section Estonia
Igor	Kuzle	Section Croatia Vice Chair
David	Law	Standards Coordinator
Joseph	Lillie	IEEE Vice President
Sven	Loncaric	Section Croatia
Andreas	Luxa	Section Germany
Luka	Lugaric	Student Activities Com. Member
Peter	Magyar	Chapter Coordination Subc.
Rosann	Marosy	HQ Manager Fellow Activities
Janina	Mazierska	IEEE Region 10 Director
Sean	McLoone	Section UKRI
Howard	Michel	IEEE Region 1 Director
Alexander	Mikerov	Section Russia (Northwest)
Steve M.	Mills	Past-Chair IEEE-SA Stand. Board
Jozef	Modelski	OpCom - r8 director elect
Pilar	Molina Gaudó	GOLD past chair
Rami	Mushcab	Adviser Industry Relations
Irina	Naidionova	Section Lithuania
Christine	Nora	VCF
Ferhan	Ozkan	Adviser Industry Relations
Andrzej	Pacut	Section Poland
Samantha	Padilla	IEEE staff
Benito	Palumbo	Industry Relations, N&A
Marios	Papaconstantinou	Section Cyprus
Zdzislaw	Papir	Chapter Coordination Subc.
Maurice	Papo	Harraden Pratt Award Winner
Daniel	Pasquet	Section France
George	Paunovic	OpCom - VCTA
Rolf	Remshardt	Membership Development
Jean-Gabriel	Rémy	OpCom - r8 director
Urs	Röthlisberger	Section Switzerland
Roland	Saam	Editor Region 8 News
Tunde	Salihu	Section Nigeria
Francisco	Sandoval	Conference Coordinator
Hadi Edmond	Sawaya	Section Lebanon Secretary
Samir	Shaheen	Section Egypt Vice-Chair
Manuel	Sierra Pérez	Section Spain
Cheryl	Sinauskas	Director Geographic Activities
Costas	Stasopoulos	OpCom - r8 secretary
Eric	Stilling	Section Denmark

Vlatko	Stoilkov	New Section Development
Armands	Strazds	Section Latvia
Aleksandar	Szabo	Nominations & Appointments
Nicolae	Tapus	Section Romania
Ibrahim	Tekin	Section Turkey Vice-Chair
Lew	Terman	IEEE President
Dan	Toland	MGAB staff
Charles	Turner	PA
John	Vig	IEEE President-Elect
Thomas	Watteyne	Electronic Communications
Ralph	Wijshoff	Section Benelux
Mika	Ylianttila	Section Finland
Basak	Yüksel	Editor Region 8 News
Baldomir	Zajc	OpCom - r8 past director
Matej	Zajc	Section Slovenia

Unapproved Minutes from Quebec 2008

Minutes of the 91st IEEE Region 8 Committee Meeting held on the 18th to the 19th of September 2008 at Quebec, Canada

Thursday

3. **Director's Introduction**
   The Region 8 Director, **Jean-Gabriel Remy** opened the 91st IEEE Region 8 Committee meeting and welcomed everybody το Quebec. He asked the Secretary to make the round call
4. **Round Call – Approval of the Agenda**
   The Secretary, **Costas Stasopoulos** also welcomed everybody especially the newly formed Sections (Ghana, Tunisia, Zambia and Iraq), the new formed subsection of Botswana and also the many guests that have come here to participate in our meeting and that of the Sections Congress. There was a Quorum as 37 members were present out of 57. (More members came later)
   The agenda was distributed and was approved with some clarifications from the Secretary.

Agenda for the 91st IEEE Region 8 Committee meeting, in Quebec City, Canada

Thursday, 18th September 2008

08:00 Meeting opening
1. Call to order
2. Round call
3. Approval of the agenda

08:25 Quebec logistic issues
08:40 New Sections and Sections in formation Presentations
- Tunisia
- Iraq
- Ghana
- Zambia

09:20 Approval of R8C Malta meeting minutes
09:30 Treasurer Report
09:50 Strategic Planning issues
10:05 Coffee break
10:25 Awards & Recognitions report
10:50 IEEE VP MGA Address (IEEE Foundation, MGA topics)
11:25 Report on Panel of Conference Organizers (POCO)
11:40 Technical Activities Report: Part I
12:30 Lunch break
13:30 Technical Activities Report: Part II
14:30 Student Activities Report
15:30 Membership Activities Report
17:00 Future venues
17:30 Region 8 Caucus 18:30 End of day one

Friday, 19th September 2008 [executive session]

08:00 Presentations by the 8 OpCom candidates 09:20 Questions to candidates
09:45 Discussion
10:10 Vote
10:20 Coffee break
10:30 Presentations by Nominations & Appointments candidates and election
12:00 Any Other Business
12:15 Farewell
12:30 Adjourn

5. **Report from the New Sections**
The Director asked the four new Section Chairs or new Sections in formation to present their Sections.
First **Pr. Loulou Mourad** for Tunisia gave his presentation, explaining how the Section was formed and its latest events. Their aim is to increase their membership and create new Chapters and Student Branches. They also want to host conferences and meetings in the near future. The Director congratulated the Tunisia Section for their excellent activities and enthusiasm they have shown and for the doubling of their membership in just a few months.
The Iraq Section Chair Dr. Eng. Sattar B. Sadkhan said that he is very happy to be standing in front of Region 8 Committee. He thanked Jean-Gabriel Remy and Jaafar Al-Ibrahim for their help in establishing his Section. In Iraq there is a great need for Scientific Institutes and asked for all the help that can be given to them by IEEE and other Sections. The Director congratulated the Iraq Section and added that there is a great prospect to increase their membership.
The Ghana Section Chair could not attend due to a flight delay and **Gerhard Hancke** gave the presentation. There were difficulties in the past in forming a Section due to the high cost of the subscription and the low membership numbers. When the membership number reached 70, the Section formation procedure began. Problems in payment with Visa Cards are still present and ways to bypass these problems are considered. There are some members ready to be elevated to Senior Members and there is a great interest in IEEE in general and also to make Chapters.
The Zambia Section leader could not attend due to visa problems and **Adrian Pais** gave the presentation. He said a few things about Zambia, its geography, history and present situation. He explained how the Zambia Section was formed and what the future challenges for the Zambia Section are. Their aim is to increase their membership, establish chapters and student branches. They are faced with problems when they renew their subscriptions due to bank fees and local foreign exchange rules. He welcomed the arrival of IEEE in Zambia with the hope that it will help Zambia to move into new technology in the new millennium.

6. **Approval of the Malta Minutes**
The Secretary, **Costas Stasopoulos**, said that he had already distributed the minutes in CD format and that he has some printed copies for those who prefer it. The minutes were posted on the Web for some time now. He asked if there are any questions on them.
There was a suggestion by Charles Turner to postpone the discussion on the minutes until everybody had a chance to read them.

7. **Report from the Treasurer**
The Treasurer, **Brian Harrington**, presented the summary of his interim report and the outlook for the next year. At the moment (end of July) as a Region we have a small surplus, which is a good sign even though there are some very big expenses coming up before the end of the year. He emphasized the importance on minimizing travelling costs for Quebec and thanked everybody for their efforts in doing so. He said that going through a travel agent is often not the cheapest solution.
He mentioned the remaining big cost events for the year: The Student and Gold Congress in London, which went very well both in financial and organizational ways and the IEEE Region 8 meeting in Venice. In Venice the Italy Section will sponsor half of the expenses for the Social event and Brian thanked them for that.
He also explained how our Region functions in terms of financial means. The money we get is from membership (a certain amount of money per member, which is the rebate) and money from MGA. Due to the weak dollar we get less money in real terms. He cautioned our Region to move in a conservative path for the next year due to the lowering of interest rates and the general financial situation. The new Vice Chairs should have their own budget and control over it.
The Treasures' report was approved unanimously.

8. **Report from the Strategic Planning Committee Chair and Nominations and Appointment Committee Chair, Baldomir Zajc**

Presentations by the 8 OpCom candidates

- Brian Harrington for R8 Treasurer from UKRI
- Costas Stasopoulos for R8 Secretary from Cyprus
- Eva Maria Lang for R8 Vice Chair Student Activities from Germany
- Emine Gokce Aydal for R8 Vice Chair Student Activities from UKRI
- Pilar Molina Gaudó for R8 Vice Chair Membership Activities from Spain
- Boris Levitas for R8 Vice Chair Membership Activities from Lithuania
- João Costa Freire for R8 Vice Chair Technical Activities from Portugal

- Rami Talib Al-Mushcab for R8 Vice Chair Technical Activities from Saudi Arabia

He also requested the Region 8 Committee to submit to him nominations for two vacant positions for the Nomination and Appointment Committee.

Concerning Strategic Planning issues he said that we should try to encourage Region 8 Committee appointments from the Section Chairs wherever possible. Also he mentioned the need for changes in our bylaws due to the changes in MGA bylaws. He also mentioned the discussion on new membership models and the issue of the bigger Sections having more votes. Concerning Conferences he said the Warsaw EUROCON Conference went very well both in terms of participation and in financial success and he urged everybody to follow this model. The support of conferences and workshops by IEEE should continue as it is very beneficial.

9. **Report for the Awards & Recognitions Committee by V.Fouad-Hanna**
Victor Fouad-Hanna presented the awards and gave some deadlines for the submission of nominations for awards. All the details are given in his report. He only mentioned Maurice Papo, the recipient of the “Haraden Pratt Award”, Kurt Richter, the “2008 EAB Continuing Education Award” and Prof.Gerard-Andre Capolino, for the "IES 2008 Eugene Mittelmann Achievement Award”. He continued with a list of the awards given by Region 8, the IEEE Societies and other bodies and said that in our Web page there is a link for all these awards. He encouraged people to submit suitable candidates for awards. He also encouraged people to nominate people in our Region for fellows.
10. **Report for the IEEE Foundation by R.Remshardt**
Rolf Remshardt stated that the IEEE Foundation mission is to cultivate relationships and resources to advance IEEE's core purpose “*to foster technological innovation and excellence for the benefit of humanity*”. He urged the Sections to come up with ideas for setting up a fund in their area and request a grant for a specific new and innovative project. He also asked members to increase their efforts in fund raising for the Foundation. He gave some examples from recent grants given all over the world.
11. **Report on Panel of Conference Organizers (POCO) by Francisco Sandoval**
He spoke of the 3rd POCO (POCO is the Panel of Conference Organisers) edition held in Seattle (USA), July 2008. He explained that POCO offers a unique perspective on IEEE Conference organization. POCO is the perfect opportunity to learn tricks of the trade, network with your peers, and learn how hosting an IEEE Conference can promote your field of interest, society and technical fields around the world. He explained how important conferences are for IEEE and the difficulty and complexity of organizing a successful Conference. He urged Sections to participate in the future of this conference.
12. **Report on Panel of Conference Organizers (POCO) by Christine Nora**
Christine Nora explained how the France Section operates regarding Conference organization and the financial details of it. She went into details about the VAT exceptions for Non-Profit organization. It needs to be seen if all the countries in our region can follow the same practice.
13. **IEEE Vice-President MGA address by J.Lillie**
Joe Lillie welcomed everybody to Quebec and the Sections’ Congress. Almost 300 Sections coming from all over the world from a total of 326 will be present at the Congress and urged the participants to network and meet and make friends with people they will meet here. A lot of knowledge and experience can be drawn from the Congress in order to become better leaders in order to serve IEEE better. We are a Global organization with various and diverse Sections. We have to listen to the needs of our members and make the changes necessary to serve them. We should be a member driven organization. At present there are a lot of changes going on. All Regions will be making recommendations for the Congress to consider them later. We need to demand excellence from everybody in order to move ahead. He wished everybody a good stay in Quebec and that they will take back to their Sections all the experience they will gain here.

Questions: The Iran Chair said that he had a lot of difficulties contacting the staff of IEEE and them responding to him. Joe Lillie said that if there are any problems then they should contact him directly.

14. **Report for Technical Activities by Vice Chair Technical Activities G. Paunovic**
George Paunovic presented the various committees under his jurisdiction:
Chapter Coordination Activities, Conference Coordination Activities, Educational Activities, Industry Relation Activities and Standards Activities. He said that there is some confusion from our bylaws because in the bylaws only two Standing Subcomittees are mentioned. There is also some overlap with the Professional Activities Subcommiittee. Some committees can change depending on the Director’s decision. The Chairs of the Committees are appointed by the Director and the members of them by the Vice Chairs.
The time from Malta to Quebec was rather short and the summer was in between. Nevertheless we had two successful conferences, SIBIRCON 2008 and HISTELCON 2008, intensive trials of the Expert Now EAB product in several countries, several new ideas, approaches, activities and plans
to combine IR, SA and EA activities. Up until now we only had three conferences in our Region and now we have five

and probably six in the near future (New additional R8 conferences are SIBIRCON and HISTELCON, a new proposal is ENERGYCON)
He expanded briefly through all of his subcommittee activities and their success and problems.

15. **Report from the Conference Coordination by F. Sandoval**
Francisco Sandoval presented the preliminary results of MELECON 2008, which was held on May 5-7th 2008 in Ajaccio, Corsica, France of the IEEE History of Electrotechnology Conference (HISTELCON 2008), which was held in Paris, France on September 11-12th 2008 and the International Conference on Computational Technologies in Electrical and Electronics Engineering (SIBIRCON 2008) which was held in Novosobirsk, Russia on July 21-25th 2008. EUROCON 2009 is to be held in Saint Petersburg, Russia, on May 18-23rd 2009, AFRICON 2009 was approved in the Belgrade R8 Meeting to be held in Nairobi Kenya on September 22-25th 2009 and MELECON 2010 to be organized by the Malta Section.
Saudi Arabia Section has presented a formal proposal to organize for the first time ENERGYCON, in 2010.
Three formal proposals have been received to organize EUROCON 2011: Croatia, Portugal and Italy Sections. They are also looking for candidates to organize:
EUROCON 2011, MELECON 2012, AFRICON 2011, SIBIRCON 2010.
16. **Report for the MELECON 2008 by G. Andre-Capolino**
G. Andre-Capolino spoke on the 14th IEEE Mediterranean Electrotechnical Conference - MELECON'2008 held on May 5-7th, 2008 in Ajaccio, Corsica, France.
Papers submitted: 265
Papers accepted and received: 156
Acceptance ratio: 59%
Authors: 425
Countries: 32 (3 outside region 8)
Tutorials: 3
Keynote speaker: 1 (Pierre Matarasso)
Student papers: 11 (5 in SPC)
Participants: 172
17. **Report for the SIBIRCON 2008 by A. Fionov**

Andrey Fionov spoke of the 1st International Conference on Computational Technologies in Electrical and Electronics Engineering (SIBIRCON 2008) which was held in Novosibirsk, Russia on July 21-25th 2008.

Papers submitted: 153
Papers accepted: 104
Acceptance ratio: 66%
Countries: 18
No show : 33

18. **Proposal for the EUROCON 2011 in Croatia by S. Loncaric**

S. Loncaric made his proposal for the EUROCON 2011 in Zagreb, Croatia.

19. **Proposal for the EUROCON 2011 in Portugal by J. Costa Freire**

J. Costa Freire made his proposal for the EUROCON 2011 in Lisbon, Portugal.

20. **Proposal for the EUROCON 2011 in Italy by B. Palumbo**

B. Palumbo made his proposal for the EUROCON 2011 in Milan, Italy.

The Region 8 Director said that the decision for the host country for the EUROCON 2011 will be taken next year.

21. **Presentation for ENERGYCON 2010 the by R.T.Al-Mushcab**

Rami T. Al- Mushcab made his presentation for the **ENERGYCON 2010** in Manama, Bahrain.

The conference was approved unanimously.

22. Approval of the Malta Minutes

The minutes were approved unanimously**.**

23. **Report for the Educational Activities Subcommittee by F. Klett**

Fanny Klett presented the work of the Educational Activities Subcommittee. She mentioned the Continuing Education (Expert Now modules) and the feedback received and still needed from Sections, She also gave some examples from various Sections of applications of Expert Now modules. Continuing education workshops on Project Management were also held and Teachers-in-Service-Program is to take place soon. Completing the work on accreditation and to increase the number of awards nominations are some of their priorities. Also Standards in Education EAB-SA Initiative, Continuing Education (Integration of Expert Now modules into Workshops) and Continuing education (E-Learning approach to be placed in IEEE R8 starting with 2009) are in their future plans.

24. **Report for the Chapter Coordination Subcommittee by G. Andre-Capolino**

G. Andre-Capolino presented the work of his Subcommittee. Members of the Subcommittee include people from all the geographic areas of our Region. The competition for 'Chapters of the Year' took place. There are some problems in creating a correct and updated Chapter Chair roster. He urged Chapter Chairs to put their data in the new web site via a form to be created.

There was a proposal to organize Chapter Chair Symposia (ChapChaSym) in Region 8 to improve links in between Region 8, Societies and Chapters (to be funded by Region 8 and Societies)

25. **Report for the Industry Relation Subcommittee by B. Palumbo**

B. Palumbo presented the various actions and meetings of his Subcommittee.

26. **Report for the Energy Industry Collaboration Program by R.T.Al-Mushcab**

Rami T. Al-Mushcab presented the Collaboration Program. The Goal of this program is to establish a strong collaboration and partnership between IEEE and Energy Industry and to increase the number of IEEE members in Region 8.

27. **Report for the ISBIR program by Ozkan Ferhan who was absent for the time and given by Yasemin Baser**

Yasemin Baser presented the work of the IEEE Student Branches Industry Relations Program (ISBIR). The main goals of ISBIR are: To increase awareness and visibility of IEEE services & membership advantages within the industry, to establish a global network for sharing experience between IEEE volunteers, to encourage Student Branch activation through career and networking opportunities offered, to utilize potential of young IEEE volunteers by reaching out to industry and to increase the awareness of industry relations within all IEEE Regions and guide and support IEEE volunteers in their Industrial Relations activities.

There are many local student contacts around the world and a very efficient online infastructure is used to hold meetings, submit CVs, internship offers search for companies etc. He urged Student Branches and Sections to participate in the program.

28. **Report for the Student Activities by Vice Chair M. Bastiaans**

Martin Bastiaans presented his last report as a Vice Chair. The Goals and the Objectives of the Committee are to create more student membership benefits at all IEEE levels, develop student activities (including contests, awards and promotion programs), foster Student Members' awareness of IEEE activities and existing benefits, support students' initiatives and inform other IEEE organizational units about them, represent student interests and voice student concerns, help with the formation of new Student Branches, Chapters, and Affinity Groups, help with communication between existing Branches, Chapters, and Affinity Groups, increase student membership and develop retention strategies and bring more fun to IEEE. He presented his associates in the Committee and thanked them for their hard work. He talked about the Student Activities Web page and gave statistics for the Region. There are 288 student branches and 17,182 Student Members. He also talked of the various awards for the Student Paper Contests. He said that at some time in the future, the Student Paper Contest has to be reconsidered. He mentioned the IEEEXtreme 24 hour Programming Challenge that was very successful and took place on 8th March 2008, with 130 teams; 57 teams from Region 8, which is an increase of more than 100% compared to 2007.

There was also a very popular Region 8 Student Branch Web Site Contest. **Thomas Watteyne** gave a brief description of it and explained how successful it was.

Student Branch Congresses are held in various countries. **Martin Bastiaans** urged the Sections to encourage Student Branches within a country to meet in order to exchange ideas. A Business Engineering Workshop took place in Austria, Graz, from 9-10th May 2008.

Finally he talked about the Student Branch and GOLD Congress 2008 held in London. The Congress was attended by a total of 215 participants, among which were 104 (Graduate) Student Members, representing 69 Branches from 31 Sections, and 15 Section GOLD coordinators. The entire R8 SAC was present (6 members), as well as 2 members from the R8 GOLD Committee, 9 members from the ISBIR team, and the 15 members from the Student Branch Congress (SBC) Organizing Committee plus 4 others that helped this Committee. The Student Representatives from Regions 2, 3, and 6, as well as the Region 10 Student Activities Chair and the Region 10 GINI (Global Integrated Network of IEEE Students) Coordinator (5 people), and 2 guests from EESTEC were there. Eleven additional attendants had a direct relation with WIE (Women in Engineering). The Congress was the highlight of the year, making it the most successful event in our Region for students and Gold members. There were a lot of workshops, guest speakers. The two IEEE Presidents, Lew Terman and John Vig were present during the Congress. At the end there was a very lively gala dinner and participants were dressed in their national costumes. The event was also very successful from a financial point of view and Martin thanked the sponsors of the event.

Emine Aydal IEEE Region 8 SAC Student Branch Co-ordinator gave her own perspective on the Congress. She said that students have different interests when joining IEEE. Given the opportunity, students may contribute to the

operational functioning of IEEE. Preparing the students as future leaders is important for the future of IEEE. Local activities organised by Student Branches are certainly vital in maintaining current members, recruiting more members, adding value to membership and addressing specifically to student interests. She continued to say that National / Section Student Congresses are great opportunities to link the Student branches within a Section, to pass the experience of one SB to another and to remind them the privilege of being an active IEEE member. She said that they would be more than happy to support the student branches in organising such congresses (r8sac@ieee.org)

Luka Lugaric explained how they send lots of personalized emails to students and how they publicize their activities on the Web.

Pablo Herrero, the Student Representative, talked about the difficulties he faces due to the big number of students in our Region. He also said that students need motivation to work for IEEE. They should feel that they are part of IEEE. Once they are motivated then they become very active and do lots of activities and functions. Students during the Students Congress were very professional and very motivated.

29. **Report for the Membership Activities by the Vice-Chair Marko Delimar**

Marko Delimar presented his team and thanked them for their hard work and efforts for Region 8. Talking about membership he said that we have a steady growth and that he projects that in 2009 we may reach 70000 members. He also presented the Membership growth award for this year which was given to the Bosnia Herzegovina Section. He urged eligible members to upgrade their membership to Senior Member and also asked all members to renew their subscriptions soon. He introduced the IEEE 125th anniversary idea for 2009. All Sections should plan events to celebrate this special anniversary. There is a special web page for the events (www.ieee125.org). He also talked about the “IEEE Presidents’ Change the World” Competition and “The Engineering Your World” Video Contest.

Rolf Remshardt gave the Membership Development presentation saying that our membership has increased by 3%, the higher grade increase was 4.3% and a small decrease for student members (-0.6%). He emphasized that we can and should try very hard to increase our membership, especially in students. We have to be able to understand the reasons for the slight decrease and also look into the post graduation retention rate. He went on by giving a few recommendations: Appoint active MD Officers in each Section, join the MD (Membership Development) Community, participate in the monthly Conf. call/Webcast by Lee Stogner, Chair a MRR Committee, use Renewal period for recruitment, avoid members in arrears (Terminator program), organize interesting activities and events in the Section/ Chapter/GOLD AG/Student Branch like technical lectures, workshops (Professional Activity), excursions, include social part for IEEE promotion, meet the 125 year anniversary challenge with the highest membership in 2009. He went on setting the goals from the MGA MD Strategy and Plans for 2009: Exceed all time IEEE membership record (385000) by year-end 2008, formed MGA MRR Committee and 2 new MD staff positions, expanded collaboration with IEEE Societies, integrate IEEE’s 125th Anniversary (2009) in all membership promotion activities, concurrent campaigns for recruitment, renewal, recovery, and benefit promotion, higher attention to re-instating former members, encourage and motivate Section Chairs, MD Officers, MD Officers, SB chairs, Chapter/Affinity Group chairs, and all members to start concerted actions to increase membership.

Charles Turner gave his presentation on Professional Activities. He hopes that everybody knows what professional activity is in our Region since over the last two years a lot of information has been sent to all. But these activities need to be delivered locally. Currently 25 Sections have appointed PA Officers. A quarterly newsletter is provided for PA officers. The goal is for all Sections to appoint officers by the end of 2008. The website of PASC includes news of all

PASC events in Region 8. It lists a directory of PA expert speakers and presenters in Region 8. There is a catalogue of PA topics currently being offered. There are also links to resources available from IEEE-USA. There is On-line access for members with a web account (e.g. IEEE-USA resources and ExpertNow modules), Webinars (becoming the preferred means of delivery) and In-person events (such as the workshops given by Kurt Richter and Matej Zajc). The PASC Goals for 2008 are to provide every Section with a toolkit to enable local delivery of professional activities to their members free of charge, or at affordable cost and to have a complete directory of PA topics and speakers, with the help of Section PA Officers. All members can benefit from Membership Activities.

Eva Lang reported on Region 8 GOLD. The current activities of Gold are to support local GOLD AGs with online meetings in support of local GOLD officers, to wake up dormant GOLD AGs and help in forming new groups. Also the implementation of the MGA GOLD Student Transition project and the contribution to ieee.tv is in progress. We have 22 affinity groups in our Region and we have more than 5000 GOLD members. GOLD does a lot social activity social, technical and industry related events. The recent Gold Congress which was held in London was a big success; she urged all the Sections to support GOLD activities, to invite active GOLD members to Section meetings. GOLDies make good volunteers! She finished up by saying that GOLD is the future!

Maryam Althani spoke on Women in Engineering and said that at present there are 1867 members in this group. As a group they took part in the Student and GOLD Congress held in London and that they have held other events in many places in our Region. She spoke of the future events and of the Region 8 Clementina award.

Marko Delimar gave the presentation for Life Members instead of **Peter Hill** who did not attend.

Jacob Baal Schem gave the presentation for the History Activities. He said that they have completed a lot of activities during the past two years. They have had a meeting during EUROCON 2007 in Warsaw; they have set up a web site, and conducted History interviews with people. Their main activity was HISTELCON 2008 which was held on

11-12th Sept.08 in Paris at the Cercle National des Armees. The attendance was of about 60 participants. More than

60 abstracts were received, 36 accepted. A gala Dinner was held aboard a boat on the Seine. An article on HISTELCON 08 appeared in IEEE History Center News. They have achieved a break even conference. He urged everybody who has any past information on IEEE Region 8 to send it to him so that they can compile the history of our Region.

Marko Delimar gave the presentation for Region 8 News instead of **Basak Yuksel** and **Roland Saam** who could not attend. He said that Region 8 News is the only tangible evidence sent to all our members that shows that our Region exists and it only costs $1 per issue per member,

Thomas Watteyne gave his presentation on Electronic Communications saying that our Region 8 Web site receives 160 visits per day and not only from our Region but also from all over the world.

Marko Delimar said he is very proud to be a member of this team and that it has been a privilege to have served as a Vice Chair in this Committee.

30. **Presentation from Sections for future venues for the Region 8 Committee Meeting**

Rui Santos Cruz presented the Portugal Section proposal for hosting the Region 8 Committee meeting in the city of Estoril near Lisbon with the support of Telecommunications Institute and Instituto Superior Técnico - Technical University of Lisbon.

Mourad Loulou presented the Tunisia Section proposal for hosting the Region 8 Committee meeting in the city of Gammarth**.**

Armands Strazds presented the Latvia Section proposal for hosting the Region 8 Committee meeting in the city of Riga.

Friday

31. Nominations and Appointment Committee Chair**, Baldomir Zajc** opened the session saying that we will be having elections today for various positions in the OpCom as shown below. He asked the candidates to make their presentations and there will be available time for questions to them. All of the candidates made their presentations as following:

Treasurer
Brian Harrington
Secretary
Costas Stasopoulos
Vice Chair Student Activities
Eva Maria Lang
Emine Gokce Aydal
Vice Chair Membership Activities
Pilar Molina Gaudó
Boris Levitas
Vice Chair Technical Activities
João Costa Freire
Rami Talib Al-Mushcab
Questions were asked and the candidates answered them.

32. The IEEE Region 8 Director declared that our Committee is entering in an Executive Session, all non voting persons left the room, elections took place and the following people were elected as announced by Baldomir Zajc:

Treasurer
Brian Harrington
Secretary
Costas Stasopoulos
Vice Chair Student Activities
Eva Maria Lang
Vice Chair Membership Activities
Pilar Molina Gaudó
Vice Chair Technical Activities
Rami Talib Al-Mushcab

33. Nominations and Appointment Committee Chair**, Baldomir Zajc,** informed that there would be two vacancies arising in the Nominations and Appointment Committee. There were 5 nominations for the 2 positions.

Presentations by Nominations & Appointments candidates and election
Andreas Luxa (Germany)
Eesa Bastaki (UAE)
Isaac Adekanye (Nigeria)
Carl James Debono (Malta)
Martin Bastiaans (Benelux)
Elections took place among Section Chairs and the following people were elected for 2009-2010
Andreas Luxa (Germany)
Eesa Bastaki (UAE)

34. Presentation on “You and the Future, The Aging Phenomenon” by **Juan Hernández**, Senior Member of the IEEE, Member of the Sweden Section, Chairman of the VT/COM Chapter

35. **Tony Davies** presented the four Motion proposals from our Region to be submitted to the Sections’ Congress:

1. Every member to have an additional annual entitlement to a few free IEEE Xplore downloads.

MGA GOAL/STRATEGY SUPPORTED: Increase the value of IEEE membership

2. Facilitate dues payments in Sections which have difficulties because of lack of availability of credit cards for international payments and/or restrictions/high costs of international money transfers.
This includes avoiding small value payments by grouping payments.
A possible solution is to let Section collect the dues payments of their members and make a single transfer of (dues – rebate) from Section to USA, and to allow payments in local currencies, ignoring small variations in exchange rates.
MGA GOAL/STRATEGY SUPPORTED: Make the process of joining and maintaining membership simple and straightforward.

3. MGAB and TAB to create a formal link between Sections and Societies for information exchange, to more efficiently serve their Chapters, which already have independent links to Section and Society but often with little shared knowledge or cooperation between Section and Society. Especially this should support the conference

organisation
MGA GOAL/STRATEGY SUPPORTED: Enhance collaboration with other organization units.

4. MGAB to assign staff to develop by June 2009 a *low-cost* user-friendly centrally coordinated system for the delivery by sections, chapters and affinity groups of webinars as a free member benefit.
MGA GOAL/STRATEGY SUPPORTED: Increase the value of IEEE membership

36. The Lebanon Chair presented a motion: No member should serve on regional committees for more than 10 years**.**

After some discussion the motion was withdrawn.

37. IEEE to help members wanting to get Patents - (legal and financial help).
Share in profits from successful ones could pay for the scheme in the long term. [failed]

38. Technical English Program support and prolongation for 2009 From: **Alexander Mikerov**, R8 Committee Member, Russia Northwest IEEE

Executive Summary/Proposed Program

Technical English Program (TEP) started in 2006 by the Russia NW Section has shown that it benefits students. This Spring, and in spite of a tuition fee, 62 students joined different IEEE TEP courses comparing to 29 in the 2007 Fall. However this initiative is required to be promoted among other Region Sections. In 2008 we have the Region 8 $2000 support for this Program. Russia NW Section hope to prolong Technical English Program for 2009 keeping in mind the great demand in English speaking student-guides for the EUROCON 2009 in St. PetersburgGoals/Objectives:
Main Technical English Program 2009 goals:

- To increase number of students involved in Technical English and General English groups
- To increase IEEE students membership (IEEE membership is obligatory for entering any TEP group)
- To attract new highly qualified English speaking teachers and professors in the TEP
- To prepare sufficient number of English speaking student-guides for the EUROCON 2009 in St. Petersburg
- To arrange cooperation with other Region 8 IEEE Sections in a Technical English Program dissemination.

Milestones: New TEP should be extended from January 2009
Recommended action: The Region 8 Committee to approve Technical English Program as a useful IEEE tool
Financial Impact to Region 8: $2000 for the year 2009
Financial Impact to Other IEEE entities**:** None
Implementation**:** Champion: Russia NW IEEE Section

Region 8 Director said that this motion has to go through the new Technical Activities Vice Chair in coordination with EAB. Alexander Mikerov accepted this, and withdrew his motion.
The Region Director thanked all the outgoing members of the OpCom, George Paunovic, Martin Bastiaans, Marko Delimar and Baldomir Zajc. He thanked them all for their hard work and wished all the committee members to have a successful Sections Congress. He asked the Director Elect to say a few words. **Jozef Modelski** said that he will try to build a good atmosphere in the Region and to continue all the good practices of the past. He announced that our next Region 8 meetings will be as follows:
2009
Spring: April 25-26, Venice
Fall: October 10-11, Lisbon
2010
Spring: May 8-9, Riga
He thanked everybody and wished them a good stay in Canada.

39. The meeting was adjourned at 12:30

List of Participants

A&R, Educational Activities	Victor Fouad Hanna
Austria	Dietmar Dietrich
Bahrain	Abdula Adel
Belarus	Valentin Baranov
Benelux	Emre Ayranci
Benelux	Dirk Van Hertem
Benelux	Adrian Pais
Bosnia and Herzegovina	Branislava Drazenovic
Bosnia and Herzegovina	Mrs Dusanka Boskovic
Bulgaria	Rossy Goleva
Chapter Coordinator	Gérard Capolino
Conference Coordinator	Francisco Sandoval
Croatia	Sven Loncaric
Croatia	Zoran Kalafatic
Croatia	Luka Lugaric
Cyprus	Marios Papaconstantinou
Czechoslovakia	Lubomir Brancik
Czechoslovakia	Tomas Fryza
Czechoslovakia	Milan Polivka
Czechoslovakia	Peter Farkas
Delegate of R8 Director for a group of countries	Jaafar Al-Ibrahim
Denmark	Erik Stilling
Denmark	Joao Figueiras
Denmark	John Sorensen
Director	Jean-Gabriel Remy
Director-Elect	Jozef Modelski
Educational Activities	Fanny Klett
Educational Activities	Matej Zajc
Egypt	Mohamed Younis
Egypt (Alexandria)	Said El-Khamy
Electronic Communications	Thomas Watteyne
Electronic Communications	Arnaud de Beaucourt
Estonia	Vello Kukk
Finland	Mats Sjöberg
France	Daniel Pasquet
Germany	Manuel Kennel
Germany	Peter Magyar
GOLD	Eva Gutsmiedl Lang
Greece	Panayiotis Savvopoulos
Hungary	Istvan Kromer
Hungary	P. Kádár
Industry Relations, N&A	Benito Palumbo
Iran	Hamid SoltanianZadeh
Iraq	Sattar B. Sadkhan
Israel	Sigmond Singer
Italy	Stefano Zanero
Jordan	Ali H El-Mousa
Kenya	Kevit Desai
Latvia	Armands Strazds
Lebanon	Elias Nassar
Lebanon	Adnan Al-Alaoui
Lithuania	Irina Naidionova

Lithuania	Boris Levitas
Malta	Carl Debono
Membership Development	Rolf Remshardt
New Section Development	Vlatko Stoilkov
Nigeria	Tunde Salihu Tunde
Norway	Bjarne Idsoe Ness
Norway	Mariam Kaynia
Past-Director	Baldomir Zajc
Poland	Maciej Ogorczalek
Poland	Wojciech Krzysztofik
Portugal	Rui Santos Cruz
Portugal	José Metrôlho
Qatar	Tariq Masood
Republic of Macedonia	Vladimir Dimcev
Republic of Macedonia	Dejan Gjorgjevik
Russia (Northwest)	Alexander Mikerov
Russia (Siberia)	Andrey Fionov
Russia (Siberia)	Nadezhda Dvurechenskaya
Saudi Arabia (East)	Nabil Al-Dabal
Saudi Arabia (West)	Salah Al-Assy
Secretary	Costas Stasopoulos
Section Congress	Tony Davies
Serbia and Montenegro	Vladimir Katic
Serbia and Montenegro Section	Natasa Nescovic
Slovenia	Andrej Zemva
South Africa	Nico Beute
South Africa	Richard Wilkinson
South Africa	Jacques van Wyk
South Africa	Sean Stevenson
Spain	Manuel Sierra Pérez
Spain	Antonio Luque
Speaker	Juan Hernandez
Speaker	Gerhard Hancke
Speaker	Elya Joffe
Speaker ISBIR	Ozkan Ferhan
Speaker, History Activities	Jacob Baal Schem
Speaker, N&A	Aleksandar Szabo
Speaker, Professional Activities	Charles Turner
Student Representative	Pablo Herrero
Switzerland	Urs Röthlisberger
Treasurer	Brian Harrington
Tunisia	Mourad Loulou
Turkey	Engin Erzin
Turkey	Ece Guran Schmidt
Turkey	Yasemin Baser
Turkey	Bozdogan Ali Onder
Turkey	Celebi Abidin Gokhan
Turkey	Eyuboglu Ali Servet
U.K.& Rep Of Ireland Section	Yang Yang
Ukraine	O. Yandulsky
UKRI	Sean McLoone
UKRI	Kang Li
UKRI	Emine G. Aydal
UKRI	Scott Linfoot
UKRI	Frank Wang

UKRI	Teresa Schofield
UKRI	Christopher James
United Arab Emirates	Dr Buthaina Tlili
V/C Membership Activities	Marko Delimar
V/C Student Activities	Martin Bastiaans
V/C Technical Activities	George Paunovic
VC Candidate	Pilar Molina Gaudó
VC Candidate	Rami T Mushcab
VC Candidate	Joao Costa Freire
Voluntary Contribution Fund	Christine Nora
Women In Engineering	Maryam Al Thani

Unapproved Minutes from Venice 2009

Unapproved Minutes of the 92nd IEEE Region 8 Committee Meeting held on the *25 - 26 of April* 2009 in Venice, Italy

Saturday

1. Director's Introduction
The Region 8 Director, Jozef Medelski opened the 92nd IEEE Region 8 Committee meeting and welcomed everybody in Venice. He said that he is very excited to chair this meeting. He added that he is very glad to have with us some very prominent guests: IEEE President John Vig, IEEE past President Lew Terman, Vice President for MGA Joe Lillie and also the new appointed executive Director Jim Prendergast. He also welcomed the candidates for IEEE President Joe Lillie, Roberto DeMarca and Moshe Kam the MGA executive Director Cecelia Jankowski and all the other IEEE Head Office quests. He added that it is a great honor to greet the Past IEEE Region 8 Directors Kurt Richter, Charles Turner, Maurice Papo, Rolf Remshart, Levent Onural, Tony Davies, Baldomir Zajc, Jean-Gabriel Remy. Then he asked the Region 8 Secretary to make the round call

2. Round Call – Approval of the Agenda
The Secretary, Costas Stasopoulos also welcomed everybody. He made the round call and there was a Quorum. The new Section Chairs introduced themselves
Jozef Modelski said how sad our Region is with the loss of Bob Winton from the UKRI Section, Heinrich Landsberg from the Russia Section, Jean Claude Boudenot from the France Section and for the recent victims of the destructive earthquake in Italy. Everybody stood up and paid tribute to all of them with a minute of silence.

The agenda was distributed and was approved unanimously.

Agenda for the 92nd IEEE Region 8 Committee meeting in Venice, Italy

Saturday, 25th April 2009
08:00 Meeting opening by Region 8 Director
- Call to order
- Round call
- Introduction of New Officers
- Approval of the agenda

08:30 Italy Section Presentation
09:45 IEEE President Address
09:00 IEEE MGA Presentation
09:20 IEEE Region 8 Director Report
09:35 Treasurer Report
09:55 Secretary Report - Approval of R8 Quebec meeting minutes
10:15 Coffee break
10:45 Vice Chair Membership Activities Report
11:30 Vice Chair Student Activities Report
12:00 Vice Chair Technical Activities Report
13:00 Lunch break
14:00 Vice Chair Strategic Planning Report
14:10 Presentation by *Review* AdHoc Subcommittee
14:30 Caucus
16:00 Discussion
16:30 End of day one

Sunday, 26th April 2009

8:00 IEEE Past President Reflections
8:10 IEEE & Eta Kappa Nu merger - Transition status
8:25 Presentations by Candidates for IEEE President Elect

9:10 IEEE 125th Anniversary Celebrations
Munich and London presentations
9:30 Future IEEE Region 8 Events
Presentations by Turkey, Tunisia and Egypt Sections
9:50 Awards and Recognitions Ceremony
10:15 Coffee break
10:45 Summary of Caucus sessions & Discussion
11:50 Approval of motions
12:50 Any Other Business
13:15 Adjournment

3. Italy Section Presentation
Silvano Donati, the Italy Section Chair welcomed everybody to Italy and gave a small presentation of the Italy Section that is celebrating this year its 50 year anniversary. The Italy Section has a long history and now has more than 4000 members, 30 Chapters more than 100 fellows and good member retention rate. They hold regular meetings, workshops, lectures and conferences. Some of their chapters are very active. It is the Regions' third biggest Section. They have received many awards, have many distinguished lecturers and they want to make much more events in the future.

4. IEEE President Address
IEEE President John Vig introduced the new IEEE Executive Director Jim Prendecast. He mentioned the economic crisis and how this will affect membership of IEEE. The membership for this year is around the same we had last year, the conferences are expected to have some decline, but it is not clear yet. The full picture remains to be seen, due to the economic crisis. The membership outside the USA is increasing and he predicted that in 5 years more members will be living outside the USA. He said that IEEE is gradually getting global by having more and more leaders outside from USA. IEEE has great reputation and publications should continue to have very high standards. He also how important are IEEE standards for IEEE and the world in general. Over 900 Conferences are held in 62 countries, attended by more than 400,000 people. 830,000 presentations are given in these conferences and more than 100 million in revenues for IEEE. Revenues for IEEE come from conferences (37%), Periodicals (37%), membership dues (10%). Region 8 has 27% of the financially sponsored conferences and urged the Region to opt for a 20% surplus on these conferences so that it will produce its fair share of surplus for IEEE. Conferences are under thread because there is a lot of competition. This competition comes and asks for technical co sponsorship with IEEE and it is usually given very easily. Most of the world does not know the difference between financial and technical sponsorship. But for IEEE it is very different because by technically sponsorship a conference gets no money at all. He urged all not to technically cosponsor a competing conference. IEEE financially is doing well, but we have lost some money due to the financial crisis. At present we have 159 million dollars as reserves. Reserves are needed because there is a need for them in bad times. He went on to say that the proper level of reserves should be in the range of 170-250 million dollars, so it should be increased in the future.
He wondered why IEEE is is so successful and the answer is because we have so many volunteers. He estimated that we have at least 200000 that contribute to the success of IEEE; some are not even IEEE members. IEEE has around 1000 staff that work hard for the success of IEEE. He finished by saying that a study has shown that volunteers live actually longer and have a healthier life than other people. He thanked everybody for being a volunteer and asked to have some fun and dance more.

5. IEEE MGA Presentation
MGA Vice-President Joe Lillie he talked about the changes that are happening in Member and Geographic Activities (MGA) and the opportunities to expand IEEE. One of their priorities is to find out what members need and get a 360 degree view of the members. Why do people join, what happens when they join? The asset of IEEE is their diversity and we should find ways to bring these individuals together. We have to focus on individuals. We need a simple and reliable way for members to interact with IEEE and strengthen our relevance to members. What is the future for MGA? Facilitate recruitment and training of IEEE Section leaders; facilitate successful Chapters and affinity groups in Sections. The students are the future so we have to focus on them. New ways have to be found to reward successful Sections, facilitate communication among members. We should always remember that we are here for the improvement of humanity. New members should be engaged in local activities. The local IEEE leaders are the ones that no better on how to improve their Sections

6. IEEE Region 8 Director Report

Jozef Modelski Region 8 Director started with his motto “Chapters and student branches are the most important key players to improve the institute image and the realization of its goal”. He went on to make a account of the Regions 8 vital statistics, almost 70 000 members, 56 Sections, close to 350 Chapters and over 300 student Branches. He said that we are very proud of our fellows. Last year we had 63 new Fellows and it is the evidence of our achievements. Our members have received a lot of awards. His main aim is to have a friendly atmosphere, increase the number of young engineers from industry, promote chapter and student branches activity, increase the society membership and continue all the good practices we had in the past. Also he would also like to increase the number of good Region 8 representatives in the composition of various IEEE committees. As a Region we try to save money and follow the example that John Vig has set. He then introduced the new Coordinators of the Region 8 Committee. . He talked about the meeting that the OpCom had in Qatar and its excellent results. He thanked the local Section for its great organization. As an OpCom committee we will visit some new and far away Chapters in order to encourage them. He also took part in the Region 10 Committee meeting and its director will visit our meeting in Lisbon. He also attended the Gulf Council Countries Conference in Kuwait, which was very successful. He mentioned a lot of future events that will happen in our Region. He also mentioned all the upcoming events of the meeting and thanked the Italy Section for hosting this event.

7. Treasurer Report

Our treasurer, Brian Harrington, started by saying that as a Region we will follow the general strategy of IEEE and we will try to save some money. He continued by presenting the summary of his report and the outlook for the next year. He mentioned last year’s events and mentioned the fact that one of our bigger expenses is flight tickets especially from far away countries. Our investment funds are going down due to the economic crisis. Overall we were over budget by 150 thousand dollars and overall assets of 590000 dollars. Some other issues included the cash flow situation; He said that we must reduce the budget for this year so that we can save some money for next year when we have big events. Nevertheless he said that events should continue to happen in order to retain our membership. He explained the new budget.

The Treasurer’s report was approved unanimously.

8. Secretary Report

The Secretary Costas Stasopoulos talked about all the things he organized in the past year and also said that he tried to save some money by checking and finding the cheapest air tickets possible. He also mentioned that the web pages of the Sections are very important and that some Sections do not have a web page. A competition on web pages will soon be announced. He thanked all the Region 8 committee for their support and cooperation, George Michael, the electronics Communication Coordinator and especially Jozef Modelski for his help and the new ideas he had brought in our Region.

9. Approval of the Quebec Minutes

The Secretary, **Costas Stasopoulos**, said that he had already distributed the minutes in CD format and that he has some printed copies for those who prefer it. The minutes were posted on the Web for some time now. He asked if there are any questions on them.

The Quebec Minutes report was approved unanimously.

10. Report for the Membership Activities by the Vice-Chair Pillar Molina Gaudo

Pillar Molina stressed that membership development is very vital in our organization. Our Region is doing very well in general. We have a balanced growth including higher grade, regular member and students. We have a big inflow every year which is very good but nevertheless we should be very careful with the outflow and members not renewing. We have to find ways to keep our members. More engagement of members should be encouraged. Also associate members should be encouraged to pursue full membership. Interaction and cooperation should be done among Sections and more member benefits should be given to our entire Region.

Aleksandar Szabo gave the Membership Development presentation by explaining all the functions and actions of his committee. He continued that our membership has been increasing steadily. He emphasized that we

should do our best in membership elevation and also to encourage associate members to be elevated to regular members.

Emine Gokce Aydal gave her presentation on Professional Activities. She presented her team and also gave the renewed web page address where all the information is stored. She gave a brief overview of their activities and she urged members to contact them and ask for their help if needed. Workshops are planned for the future. They are also planning to have a membership activities summit and try to increase the trainers in order to increase workshops and bring costs down. Some of these activities need to be delivered locally. She also mentioned offline webinars. They have set very high targets for this year and increase the trainers from 6 to 10 and also increase the events to 60 from 15 with almost with the same expenses by cutting down travel expenses. The event with all the trainers will take place in Germany and they only need a funding of 2000 USD from the Region and the support from the Sections Chairs in order to choose the best trainers.

Joao Figueiras as the GOLD coordinator gave his presentation. He presented his team and went on to give a list of the activities of his committee. The current activities are to support local GOLD with online meetings in support of local GOLD officers, to wake up dormant GOLD AGs and help in forming new groups. They are also very active with humanitarian projects. He also explained the 125 year Anniversary video submission from all over the world. We have 24 GOLD affinity groups in our Region and most of them are very active and we have more than 5000 GOLD members.

Jacob Baal Schem gave the presentation for the Life Members and History Activities. He said that they have completed a lot of activities during the past year. He urged the Sections to create Life members groups. Their main activity was HISTELCON 2008 which was held on 11-12th Sept.08 in Paris at the Cercle National des Armees. The attendance was of about 60 participants. They will meet again in St. Petesbourg in May 2009. He proposed to make a jubilee book for the Region to be done in the future.

Shaimaa Yehia Helmy Hassan spoke on Women in Engineering and gave a brief report of all the events that happened within the WIE during this year. She mentioned the newly formed WIE affinity groups.

Roland Saam the Region 8 News Editor said that everybody is contributing to the Region 8 News. He depends on people sending in news and activities. It is the only tangible evidence sent to all our members that shows that our Region exists and it only costs $1 per issue per member, He indroduced the Assistant Editor Zhijia Huang.

11. Report for the Student Activities by Vice Chair Eva Lang

Eva Lang first presented her team**.** Then she went on explaining how her budget will be divided and used. She also urged the Section Chairs to update the Student representatives.

Pablo Herrero, the Student Representative, talked about his vision to provide opportunities to the young people and to open our organization to them. Almost 25% of our Regions members are students. He also said that students need motivation to work for IEEE. They should feel that they are part of IEEE. Once they are motivated then they become very active and do lots of activities and functions.

Yasemin Baser talked about student awards and gave a list of Student branches awards. She also talked about the student branch web competition. She also mentioned the new contest for our Region, the Region 8 Promotional Multimedia Contest.

Martin Bastiaans talked on Student Paper Contest and said that the Contest does not have the appeal that used to have in the past. He urged the Section Chairs to promote the event. The next event will happen in St. Petersburg during Eurocon Conference.

Saurabh Sinha talked about the Region 8 Council Program, a new initiative to further engage with the Student Branch Counselors.

Amelie Anglade talked on the Student Branch Coordination part, trying to put links between various branches. She announced that they are open for proposals for the next Student Congress venue.

12. Report for the Technical Activities by Vice Chair Rami Al-Mushcab

Rami Al-Mushcab started by introducing all the members of his team and went saying that his main goal is to facilitate a healthy environment for new innovative ideas and to bridge a gap between industry and academia. The theme for the Technical Activities for this year is to establish collaboration among technical activities subcommittees and student and membership activities. The projects are that are now on are the ISBIR and the Energy Initiative and they are trying to introduce some new ones: Continuing Education, Environment and Industry Tracks and Exhibitions. All the above initiatives are very important and are the main challenges of this Committee.

Peter Magyar the Chapter Coordination Subcommittee Chair gave an overview of his committee main operations and of the current situation concerning Chapters in our Region. In our Region we have almost 450 Chapters. He also introduced his committee members and mentioned the targets of his committee.

Marian Kaźmierkowski the Conference Coordination Subcommittee Chair introduced the members of his team and explained of the functions of his committee. He gave a list of all the upcoming Conferences in our Region and gave some details on them. They want to develop a general guideline for Conferences.

Joao Costa Freire the Educational Activities Subcommittee Chair introduced his team and went on giving a list of their main activities and the people responsible for each activity.

Benito Palumbo the Industry Relations Subcommittee Chair said that their goal is to increase the members from Industry and also to improve the relations with the Industry.

Ferhan Ozkan the ISBIR coordinator said that this is a very crucial year for his team. He went on explaining all the functions and activities of ISBIR.

David Law the Standards Coordinator gave an overview of the Standards situation in IEEE and our Region in particular.

13. Report for the Strategic Planning Committee
Jean-Gabriel Remy the Vice Chair for Strategic Planning, introduced his team and gave an overview of what Strategic Planning is and went on giving the IEEE Vision for the future. In Region 8 we want to look for innovative ideas and get some feedback from all the members in making the Sections more productive, look for problems due to the Economic crisis, differences due to different cultures and social structure. He mentioned the strengths and weakness of our Region and what are the future challenges of our Region and focused on the major issues of the future.
14. **Tony Davies** gave a presentation of the *Review* AdHoc Subcommittee and all the progress that is being done and what are the key issues discussed.
Recess
Day 2

15. **Jozef Modelski** opened the second day of the Region 8 meeting and asked the new appointed executive Director **Jim Prendecast**, to say a few words. Jim said that he had been working for Motorola for the last few years and now he is very excited on his new position. He sees a great future in IEEE and urged everybody to contact him if they have any questions.

16. Presentation by **Lew Terman** “Reflections from the past President” was next. Lew Terman said he was happy to be in the Region 8 meeting and old and new friends. He said how impressed he was when he attended the Sections Congress in Canada. He said that the strong point of IEEE is the volunteers around the world. He mentioned the award that Gordon Moore received in Quebec and the overwhelming reception he got there from everybody. He gave a few examples of the advance of technology in our world and the relevance of all these in humanitarian activities. He said that IEEE can contribute to global prosperity.

17. **Lew Terman** continued giving some explanations on the merge of IEEE and HKN. He gave a brief history of HKN and its current status and activities. He explained why and how the merger was done. He explained all the

details of the merger and said that it will help IEEE and its retention of students, among others. It will also give to IEEE a lot of advantages.

18. Presentations were given by the three candidates for President Elect. **Roberto B. de Marca**, **Moshe Kam** and **Joe Lillie** gave a 5 minute presentation and then accepted questions from the audience with the moderation of Region 8 Director Elect Marko Delimar.

19. **Marko Delimar** gave his presentation on the 125th Year celebration of IEEE around the world. He gave an overview of some of the events that happened and will happen around t he world in order the 125 years of IEEE. He urged everybody to visit the special web site for the anniversary.

20. **Anna Stanco** gave a presentation on the upcoming event in Munich on the 125th year celebration of IEEE.

21. **Tony Davies** made a small presentation on the 125th IEEE year celebration that will take place in London in October.

22. The award ceremony took place, chaired by **Victor Fouad Hanna**. **Peter Magyar** gave a brief history of the chapter of the year award and announced the winners for this year:

> **R8 Chapter of the Year Contest for 2008 :** The IEEE AP/AES/ED/EMB/GRS/MTT/NPS Societies East Ukraine Joint is the winner of the small R8 chapter for the year 2008 with the citation : *For the advancement of the IEEE spirit and membership at the new frontiers*.
>
> **R8 Chapter of the Year Contest for 2008 :** The IEEE EMC Society Germany Section Chapter is the winner of the big R8 chapter for the year 2008 with the citation : *For outstanding technical activities of the Chapter in the field of electromagnetic compatibility*

Victor Fouad Hanna continued with the rest of the awards:

> **Achievement Award** Ahmed Osama Mikkawi, Egypt Section “For his outstanding efforts in the GOLD and Women in Engineering programs for fostering inspiration among IEEE members.”
>
> **GOLD Achievement Award** Adrian Pais, Benelux Section “For extraordinary leadership and valuable contributions to the development of the IEEE GOLDRush newsletter.”
>
> **2008 Supporting Friend of IEEE Member and Geographic Activities Award** The *Saudi Council of Engineers* has been selected as a recipient of the **2008 Supporting Friend of IEEE Member and Geographic Activities Award**, with the citation**:** *“The IEEE acknowledges the Saudi Council of Engineers for providing its meeting facilities and other resources for IEEE Western Saudi Arabia Section meetings and functions, and providing support to the Section in organizing and conducting joint training courses.”*
>
> **A Banner for a Section Anniversary** : The IEEE Member and Geographic Activities Board ((MGA) approved the attribution of two banners for celebrating the 50 years anniversary for the IEEE Italy and Benelux Sections

23. Caucus Sessions were held on the following subjects with the following moderators:

> *1. IEEE Visibility*
> Moderator: **Andreas Luxa** (Germany)
> *2. IEEE Region 8 Operations Review*
> Moderator: **Andrzej Pacut (**Poland)
> *3. How can we attract more Industry Professionals to become Active IEEE Members in R8 Society Chapters?*

Moderator: **Nabil Al-Dabal** (Saudi Arabia-East)
4. Member Engagement
Moderator: **Ali El-Mousa** (Jordan)
5. How to Integrate Students and Young Engineers in Sections
Moderator*:* **Dirk Van Hertem** (Benelux)
6. Enhancing IEEE Globalization
Moderator: **Saurabh Sinha** (Sauth Africa)
7. Cooperation between Sections
Moderator*:* **Rossitza Goleva** (Bulgaria)
8. Participation of Sections in the Organization of IEEE Conferences in Region 8
Moderator: **Carl Debono** (Malta)
9. Improving Industry Participation in IEEE R8 Sponsored Conferences
Moderator: **Terje Gjengedal** (Norway)

The summary of the results of the Caucus Sessions as well as the composition of the groups can be found at: http://ewh.ieee.org/reg/8/cms/index.php?option=com_content&task=view&id=205

Jozef Modelski thanked all the contributors for the caucus sessions and stressed that we will pursue these issues in our next meeting in Lisbon.

24. The Motions were presented and voted for.

MOTION 1

From: Professional Activities Subcommittee (Emine Gokce Aydal)

PASC requests from Region8 a grant of $2K towards the costs of the planned R8 Professional Activities Summit to be held in Berlin in November 2009. The grant would cover the recording of the summit for future and the production of DVDs for distribution to all R8 Sections

Motion Passes

MOTION 2

2009 IEEE Section Web Site Contest

From:Costas Stasopoulos, Region 8 Secretary

Executive Summary/Proposed Program
Start a contest among Sections for the best Web site.
Goals/Objectives:

Encourage all Sections in Region 8 to create and maintain a good web page that will serve their members and attract new members

Milestones: To announce the contest by September 2009 and end it by February 2010. The results should be announced in the Spring Region 8 meeting in 2010.

Recommended action: The Region 8 Committee to approve the contest and assign to the OpCom its implementation

Financial Impact on IEEE: $3000

To be distributed as following: $ 700 for the best Web site and the web designer to travel to the Region 8 meeting to receive the award, $ 600 for the second best Web site, $ 500 for the third best Web site. All the awards go to the Sections

Pros and Cons: To increase awareness and interest in the Sections web sites. Members will be able to get more information on upcoming events, involve young people in the creation and maintenance of the web sites. Attract new members and retain old ones.

Implementation: I will work with the Regions 8 ECC to write down the rules of the contest to be approved by the Region 8 OpCom and announce the contest. A committee will be set up to judge the contest. Members of the committee should also include experts from outside Region 8.

Motion Passes

MOTION 3

Improve the Personalization of Web Services

From: Caucus Group 4 (Ali El-Mousa)

Executive summary: This action is seen as essential to provide customized services to members based on personal need and will therefore greatly enhance and increase member engagement.

Currently, web services are based basically on a one model serve all. However, personal data exists regarding individual interests and needs. But, this data is fragmented into multiple data bases and are underutilized.

Proposed Action: To request the IEEE HQ to consolidate the existing available information data bases such as the contact info, conference, author, and profile to name a few.

To redesign the existing web services model so that it utilizes the above data to provide individual personal service based on member defined needs and requests.

Financial Implications: To R8, None. To IEEE Indeterminate but long term projection indicates cost effectiveness.

Motion Passes

MOTION 4

Develop/Increase Volunteer Opportunities in Geo Units

From: Caucus Group 4 (Ali El-Mousa)

Executive Summary: This action seeks to allow a maximum of members of all grades to participate in IEEE activities as active participants and drivers of geo units. It will also help in distributing and reducing the volunteer workload.

Currently, the structure of governance of geo units is officially limited to officers and committee members. This limits recognized volunteer opportunities. If this changed, member involvement and direct engagement will increase.

Proposed Action: It is resolved that new recognized official volunteer positions be created by IEEE HQ in geo units such as assistants to officers and committee members to allow more volunteers to participate in the work. Furthermore, it is resolved that the above assistants be recognized and trained in a similar manner to the officers.

Financial Implications: To R8 none. To IEEE HQ next to nothing.

Motion Failed

MOTION 5

From: Caucus Group 5 (Dirk Van Hertem**)**

Title: Student activity award at section level

Proposed motion: To sections to create at least one student activity award in their section on the field they consider appropriate

Financial implication: Up to the section: Can be a certificate

Pros: Award the young engineers and future potential IEEE leadership and encourage volunteering.

Cons: None

Motion Passes

MOTION 6

Better Service

Development of: Better application for online subscription with more intuitive user interface. Development of the web based documents for volunteers

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From: Caucus Group 7 (Rossitza Goleva**)**

EXECUTIVE SUMMARY:

The application for membership is tested last two years. After the first year of testing only part of bugs are fixed. The form is still very complicated and incomplete.

There is a need of continuous training of section volunteers that can be web based and links can be distributed regularly to the officers. Similar approach we experience now in membership development! Special attention should be paid to the treasurers training.

Because the most of the sections have non native speaking English members templates of papers/ review/ project/ standard applications and explanations on common mistakes can be prepared and distributed.

PROPOSED ACTION: This activity concerns IEEE HQ. Region 8 can be a testbed for them.

Sections that experience difficulties with application form will participate in software analyses and design. Main stress should go to the application interfaces that should be logical and intuitive. Membership development officer in the Region 8 can coordinate.

Volunteer training is an important issue when it is expected that they will carry their jobs. Some of the officer positions are critical like Treasurer for example. It is a nice idea to have a network of officers on the same positions and to allow them to express ideas. This is experienced successfully with membership development and should be expanded to other positions.

Native speaking English sections/ Societies can prepare templates for best practice in paper writing/ review/ standard applications with common mistakes. Distribution of such material will support non native speaking members.

Financial Implications: There is no need of money**.**

Pros: People will subscribe easily.

Officers will network. They will be better trained.

Members will benefit from templates and mistake explanation.

Problems with renewal web page

1. When the member has forgotten his/ her web account data and has lost his letter for subscription he/she is becoming new member and cannot save his/her member number.

2. Members for Digital library pay automatically every month with credit card. The money is taken automatically. It is not correct! People are not asked in advance for this payment. What may happen in case they do not have credit limit in the card? The cancellation procedure is manual with letter to member services. It is not correct again. Many members are aware of this fact.

3. Online forms. When section officer has to prepare transaction forms for subscription payment in order to send them to the regional support department he/she has to fill in journal codes (for example per117-epc). This code is not printed on the electronic form. The officer has to write them manually. It is rather inconvenient for the local officer to do this and also she/ he might make a mistake.

4. On the subscription form the societies and their issues appear randomly. Mapping between society and issue within the same society is difficult. It is also important for our transaction forms.

5. Student branch all magazine package is not visible from the web site. The form should be asked via member services.

6. It happened to have an application with shipping fee included that cannot be removed. We do not know how to process this!

7. Credit card data cannot be removed from the web site. It can be only changed. It is rather unsecure.

8. Members that renew and like to add only new subscription should go through all Society membership, issue available for society members etc. Issues that are common are not directly visible like all the issues on page 40 and 41 from the catalogue.

9. Members with wrong names cannot correct this even writing letters to member services.

10. Approximate time for the offices to help a new applicant – 1 hour per applicant.

Cons:

Sections should tests application forms.

They should work on volunteer training.

Motion passes

25. Tunisia and Turkey Sections made presentation and requested the hosting of the Region 8 Committee meeting for fall 2010.

26. Region 8 Director Jozef Modelski thanked the Italy Section for the hosting of Region 8 Meeting in Venice. The whole Region 8 Committee gave a standing ovation for the Italy Section. The Italy Section Chair thanked his assistants and thanked everybody for coming to Italy.

27. The Portugal Section Chair, Rui Santos Cruz said a few words on the upcoming Region 8 meeting in Lisbon in October and invited everybody to Lisbon.

28. Region 8 Director moved to end the Region 8 meeting. Motion was passed.

Adjourn

List of Participants

Director	Jozef Modelski
Director-Elect	Marko Delimar
Past-Director, V/C Strategic Planning	Jean-Gabriel Rémy
Secretary	Costas Stasopoulos
Treasurer	Brian Harrington
V/C Membership Activities	Pilar Molina Gaudo
V/C Student Activities	Eva Lang
V/C Technical Activities	Rami Mushcab
Awards & Recognitions Chair	Victor Fouad Hanna
Chapter Coordinator Chair	Peter Magyar
Conference Coordinator Chair	Marian P. Kaźmierkowski
Editor Region 8 News	Roland Saam
Educational Activities Chair	Joao Costa-Freire
Electronic Communications	George Michael
GOLD Activities Chair	Joao Carlos Prazeres Figueiras
Industry Relations Chair	Benito Palumbo
Life Members & History Activities	Jacob Baal Schem
Membership Development Chair	Aleksandar Szabo
Professional Activities Chair	Emine Gokce Aydal
Standards Coordinator	David Law
Student Representative	Pablo Herrero
Voluntary Contribution Fund	Christine Nora
Women In Engineering	Shaimaa Yehia Helmy Hassan
Awards & Recognition Subcommittee	Yasemin Baser
Awards & Recognition Subcommittee, Iceland Chair	Karl S. Gudmundsson

Chapter Coordination Subcommittee, Italy Chair	Silvano Donati
Chapter Coordination Subcommittee	Elya Joffe
Chapter Coordination Subcommittee	Joël McConnell
Chapter Coordination Subcommittee, France Chair	Daniel Pasquet
Chapter Coordination Subcommittee	Tamás Ruzsányi
Assistant Editor Region 8 News	Zhijia Huang
Conference Coordination Subcommittee	Francisco Sandoval
Conference Coordination Subcommittee	Baldomir Zajc
Educational Activities Subcommittee	Bakr Hassan
Educational Activities Subcommittee	Fanny Klett
Educational Activities Subcommittee, Poland Chair	Andrzej Pacut
GOLD Subcommittee	Emre Ayranci
GOLD Subcommittee	Nahel Muhammad
Sweden Chair	Margaretha Eriksson
Industry Relations Subcommittee	Boris Levitas
Industry Relations Subcommittee	Ferhan Ozkan
Industry Relations Subcommittee	Nihal Sinnadurai
Membership Development Subc. Jordan Chair	Ali El-Mousa
Membership Development Subcommittee	Adrian Pais
Nominations and Appointments Subc. UAE Chair	Eesa Bastaki
Nominations and Appointments Subc. Germany Chair	Andreas Luxa
Professional Activities Subcommittee	Gokhan Celebi
Professional Activities Subcommittee	Luka Lugaric
Professional Activities Subcommittee, Denmark Chair	Erik Stilling
Professional Activities Subcommittee	Charles Turner

Operations Review Subcommittee	Tony Davies
Operations Review Subcommittee	Rolf Remshardt
Strategic Planning Subcommittee	Jaafar Al Ibrahim
Strategic Planning Subcommittee	Carl James Debono
Strategic Planning Subcommittee, Norway Chair	Terje Gjengedal
Student Activities Subcommittee	Amelie Anglade
Student Activities Subcommittee	Martin Bastiaans
Student Activities Subcommittee, S. Africa Chair	Saurabh Sinha
Austria Section Chair	Andreas Kaindl
Bahrain Section Chair	Isa Qamber
Belarus Section Chair	Sergei Malyshev
Benelux Section Secretary	Dirk Van Hertem
Bosnia and Herzegovina MD Officer	Dusanka Boskovic
Bulgaria Section Chair	Rossitza Goleva
Croatia Section Chair	Igor Kuzle
Cyprus Section Chair	Marios Papaconstantinou
Czechoslovakia Section Chair	Lubomir Brancik
Egypt Section Vice Chair	Samir Ibrahim Shaheen
Estonia Section Chair	Umet Janes
Finland Section Chair	Mika Ylianttila
Ghana Section Chair	Amoakoh Gyasi-Agyei
Greece Section CAS Chair assistant	Thanos Kakarountas
Hungary Section Chair	Imre Rudas
Iran Section Chair	Amir Ahmad Shishegar
Iraq Section Chair	Sattar Bader Sadkhan
Israel Section Chair	Sigmond Singer
Kenya Section Chair	Kevit Desai

Kuwait Section Vice Chair	Dr. Mansour Al-Jaragh
Latvia Section Chair	Leonids Ribickis
Lebanon Section Chair	Imad H. Elhajj
Lithuania Section Chair	Irina Naidionova
Morocco Section Chair	Mohamed Essaaidi
Nigeria Section Chair	Tunde Salihu Tunde
Oman Section Chair	Ahmed Al-Naamany
Portugal Section Chair	Rui Santos Cruz
Qatar Section Chair	Yacob Al-Mulla
Republic of Macedonia Section Chair	Vladimir Dimcev
Romania Section Chair	Nicolae Tapus
Russia (Northwest) Section Vice Chair	Alexander Mikerov (VC)
Russia (Siberia) Section Chair	Andrey Fionov
Saudi Arabia (East) Section Chair	Nabil Al-Dabal
Saudi Arabia (West) Senior Member	Noureddin Ibrahim
Serbia and Montenegro Section Chair	Vladimir Katic
Slovenia Section Chair	Andrej Zemva
Spain Section Chair	Manuel Sierra Pérez
Switzerland Section Chair	Han van Loon
Tunisia Section Chair	Loulou Mourad
Turkey Section Chair	Engin Erzin
Ukraine Section Chair	O. Yandulsky
United Kingdom and Republic of Ireland Section Chair	Sean McLoone
Zambia Section Chair	Reuben Munungwe
Past IEEE Region 8 Director	Kurt Richter
Past IEEE Region 8 Director	Maurice Papo
Past IEEE Region 8 Director	Levent Onural
Ukraine IEEE AP/AES/ED/EMB/GRS/MTT/NPS Societies	Oksana V. Shramkova

East Ukraine Joint Chapter (CH 08199)	
Germany IEEE EMC Society Section Chapter	Frank Sabath
Germany Section	Anna Stanco
IEEE President	John Vig
IEEE Past President	Lew Terman
MGA Vice President	Joe Lillie
IEEE President Elect Candidate	Moshe Kam
IEEE President Elect Candidate	J. Roberto B. de Marca
Managing Director, Member and Geographic Activities	Cecelia Jankowski
Managing Director, IEEE Educational Activities	Douglas Gorham
Director, IEEE Contact Center	Marianne Schmidt
Executive Director & COO of IEEE	E. James Prendergast
Staff Executive, Corporate Strategy and Communications	Matthew S Loeb
Director, Membership Development	John Day
UKRI Vice Section Chair	Christopher James
Nigeria Vice Section Chair	Gloria Chukwudebe
Portugal Vice Section Chair	Mario Serafim Nunes
Republic of Macedonia	Vlatko Stoilkov
Italy Section Treasurer	Riccardo Falciai
Italy Section Secretary	Alberto Toccafondi
ISBIR	Ece Sanci
WIE	Bashayer AL Awwad
	Matei Zajc
Speaker	Pietro Palella

Unapproved Minutes from Lisbon 2009

Unapproved Minutes of the 93rd IEEE Region 8 Committee Meeting held on the *10th-11th of October* 2009 Lisbon, Portugal

Saturday

1. Director's Introduction
The Region 8 Director, Jozef Modelski opened the 93rd IEEE Region 8 Committee meeting and welcomed everybody in Lisbon. He said that this meeting is a special occasion since we have with us the students taking part in the *Iberian* Student Branch Congress. He added that he is very glad to have with us some very prominent guests: IEEE President John Vig, IEEE President Elect Pedro Ray, Vice President for MGA Joe Lillie, Director Emeritus Ted Hissey, MGA executive Director Cecelia Jankoswski and also many others. Then he asked the Region 8 Secretary to make the round call

2. Round Call – Approval of the Agenda
The Secretary, Costas Stasopoulos also welcomed everybody. He made the round call and there was a Quorum. The new Section Chairs introduced themselves
Jozef Modelski presented the agenda; it was approved unanimously. He then expressed his sadness for the loss of the Egypt Chair Prof. Mohamed Younis and the whole committee held a moment of silence in his memory.

Agenda for the 93rd IEEE Region 8 Committee meeting in Lisbon, Portugal

Saturday, 10th October 2009
08:00 Meeting opening by Region 8 Director
- Call to order
- Round call
- Introduction of New Officers
- Approval of the agenda

08:20 Portugal Section Welcome
08:30 IEEE Region 8 Director Report
08:40 IEEE President Address
08:50 IEEE VP/ MGA Presentation
09:00 Questions and Comments
09:25 Region 10 Best Practices
09:35 Robert's Rules
09:45 Secretary Report - Approval of R8 Venice meeting minutes
10:00 Venice Caucus Follow-up
10:30 Coffee break
11:00 Treasurer Report
11:20 Vice Chair Membership Activities Report
- 11:35 Questions and Discussion

11:50 Vice Chair Student Activities Report
- 12:05 Questions and Discussion

12:20 Vice Chair Technical Activities Report
- 12:35 Questions and Discussion

12:50 Vice Chair Strategic Planning Report
13:00 Lunch break
14:00 Guidelines for Section Workshop
14:10 Sections Workshops
16:00 Recess

Sunday, 11th October 2009
08:00 IEEE President Elect Vision
•8:10 Questions and Comments
08:25 MGA Director Information
08:55 IEEE GOLD
09:05 Awards and Recognitions Ceremony (part II)
09:25 IEEE 125th Anniversary Celebrations
09:35 Nominations and Appointment Committee
•Elections of 2010 Vice Chairs
•Approval of Director Elect Candidates for 2011-2012
10:10 Ad Hoc Committee Operations Review Presentation
10:20 Coffee break
10:50 Presentations of Sections Workshops and Comments
11:50 Approval of Motions
12:20 Future IEEE Region 8 Events
•Presentations by Latvia, Czechoslovakia and Egypt Sections
12:50 Any Other Business
13:15 Adjournment

3. Portugal Section Welcome- *Iberian* Student Branch Congress Welcome
The Portugal Section Chair Rui Santos Cruz welcomed everybody in Portugal and wished them to have a good and productive meeting. The two chairs of the *Iberian* Student Branch Congress, Isidoro Gomes and Jorge Soares gave their welcome, adding that they are very excited for organizing this Congress and outlined their targets and their program, thanking the Spain and Portugal Sections for their help.

4. IEEE Region 8 Director's Report
Jozef Modelski Region 8 Director said that this meeting is a bit smaller in size because subcommittee members are not attending. He continued by saying that Region 8 is getting bigger and stronger. He then gave the 4 milestones of this Year, mentioned that we had

more than 300 Conferences and workshops, many ceremonies, two Sections celebrating 50 year anniversary, 63 new Fellows, representatives from Region 8 hold many positions high in the IEEE. Our Region is very big in Geographic terms. He went on to make an account of the Regions 8 vital statistics, almost 70 000 members, 56 Sections, close to 350 Chapters and over 300 student Branches. He said that we are very proud of our fellows. Last year we had 63 new fellows and it is the evidence of our achievements. Our members have received a lot of awards. We are also faced with some small problems like Section Chairs serving for more than 4 years and emphasized that his recommendations are to have a change in this and have new Chairs in 2010. We can also increase the number of people from Region 8 being in various IEEE positions. He mentioned some of the conferences our Region had, Eurocon in St. Petersburg very well attended by foreigners but not so great attendance from local members. Africon was held in Kenya with more than 200 attendees and very high level of papers. He announced that Africon 2011 will be held in Zambia, Melecon 2012 in Tunisia and EnergyCon 2012 in Italy. He also talked about the Region 8 IEEE 125 Year Celebrations held in Munich and London, which were very successful. He talked of the Middle East Student Congress which was held in Jordan and congratulated the Jordan Chair for his efforts. The cooperation with the IEEE Societies in our Region is very important because the Societies are very active and he urged the Section Chairs to promote this. The summer OpCom meeting was held in Tunisia. He thanked the Portugal Section Chair for his help in organizing this meeting along with IEEE Region 8 Secretary and Treasurer.
He asked IEEE President to say a few words.

5. IEEE President Address

IEEE President John Vig thanked the Portugal Section for hosting the event and welcomed the students. He went on to say that this year's 3 Physics Nobel prize awards were given to 3 IEEE Fellows. He also announced the new IEEE President Elect Moshe Kam. He commented on membership and the fact that our membership is up by 12000 members even though there is a financial crisis.
The conferences are a bit down, both in number and number of attendees. The membership outside the USA is increasing and he predicted that in 5 years more members will be living outside the USA. He said that IEEE is gradually getting global by having more and more leaders outside from USA. IEEE has great reputation and publications should continue to have very high standards. Close to 1000 Conferences are held all over the world, attended by more than 400,000 people. 130,000 presentations are given in these conferences and more than 100 million in revenues for IEEE. IEEE Explore had more than 170000 articles and was very successful in financial terms for IEEE. Last year we had 80000000 downloads! He also said how important IEEE standards are for IEEE and the world in general. Now the hot topic in Standards is the Smart Grid. Our Standards make the difference in the World. This year we are celebrating the 125th IEEE Year anniversary with 8 professionally managed events around the world and many other events. IEEE financially is doing well, but we have lost some money due to the financial crisis. A question was asked on how to proceed on establishing a legal status for a Section by the Poland Section. Joe Lillie answered that they will start and go from country to country and try to establish a legal entity of IEEE. The Benelux Chair asked about the status of the conferences in general within IEEE. John Vig said that new ways of having conferences are considered and also that the lower numbers in conference attendance this year has to do with the economic crisis and it is not a change of thinking.

6. IEEE VP/ MGA Presentation

MGA Vice-President Joe Lillie talked about the changes that are happening in Member and Geographic Activities (MGA) and the opportunities to expand IEEE. One of their priorities is to find out what members need and get a 360 degree view of the members. Why do people join, what happens when they join? The asset of IEEE is their diversity and we should find ways to bring these individuals together. We have to focus on individuals. We need a simple and reliable way for members to interact with IEEE and strengthen our relevance to members. What is the future for MGA? Facilitate recruitment and training of IEEE Section leaders; facilitate successful Chapters and affinity groups in Sections. The students are the future so we have to focus on them. New ways have to be found to reward successful Sections, facilitate communication among members. We should always remember that we are here for the improvement of humanity. New members should be engaged in local activities. The local IEEE leaders are the ones who know better on how to improve their Sections.

7. Region 10 Best Practices

IEEE Region 10 Director Yong-Jin Park, thanked Region 8 Director for the invitation to attend this meeting and gave an overview of the Region 10. He said that R10 and R8 are the biggest Regions of IEEE. The future of Region 10 is in the students. More than 40% of the Region's membership is students. Since 1967 the membership of the Region doubles every 10 years, so in 2017 they are expecting more than 130 thousand members. They at present have 2 offices one in Singapore and one in China and they are expecting the opening of an office in India. He talked about the 125th year anniversary celebrations (Tokyo, Bangalore and Beijing). They hold an annual Region 10 meeting, annual OpCom meeting and Student Congress every 2 years, where a lot of people from around the world were invited. They have one yearly conference called 10Con. They also publish a newsletter, 4 issues a year. He believes that the two Regions (8 and 10) should cooperate and as an example he mentioned the Sibircon Conference. He then presented a present to the Region 8 Director.

8. Presentation on Robert's Rules of Order by Director Elect Marko Delimar

Marko Delimar gave a presentation on ***Robert's Rules of Order*** by giving the basic rules and how business is conducted in Region 8 (rules of order). He said that we do not follow the Robert's rules by the word and we do most of our business in our own way in a more informal way. We do follow the rules when we have motions to pass and in some other instances. The chair of the meeting should be neutral and everybody should be able to speak at least once if they wish to. He went on by giving more details on the rules.

9. Secretary Report - Approval of R8 Venice meeting minutes

The Secretary Costas Stasopoulos explained all the things that were organized in the past six months, like the Venice meeting and the OpCom meeting in Tunisia. During the past months he also represented Region 8 Director in the Middle East Student Congress and also in 2 Chapter Chairs Meetings in Dresden and Stockholm. He said that the web pages of the Sections are very important and that some Sections do not have a web page. An IEEE Region 8 competition on Section Web pages will soon be announced in order to promote interest on creating and updating a Section Web Page.
He thanked all the Region 8 committee for their support and cooperation, George Michael, the electronics Communication Coordinator and especially Jozef Modelski for his help and the new ideas he had brought in our Region.
The Minutes of the Venice meeting were approved unanimously

10. Venice Caucus Groups Follow-up

Director Elect Marko Delimar presented a follow-up of the Venice Caucus in groups 1, 2 and 6. All these groups had quite a productive meeting. Group 1, IEEE Visibility, there was an IEEE Visibility AdHoc Committee set up by John Vig and many of the issues were brought up to them and many results will come back to us. As a Region we have made a lot of work with the IEEE 125 years Anniversary Celebrations, promoting IEEE in the local communities. The second group, has helped partly to create the IEEE Region 8 Operations Manual. Group 6 results have been put up in another IEEE AdHoc Committee and many of its recommendations have been taken into account.

Vice Chair for Technical Activities, Rami Mushcab, presented the follow up for the groups 3, 8 and 9. All of them are related to industry. He presented the follow up that is done for them.

Vice Chair for Membership Activities, Pilar Molina Gaudo, gave the updates for Focus Groups 4 and 7. Both of them were addressed to the IEEE HQ for further processing. Vice Chair Student Activities, Eva Lang, gave the updates for Focus Group 5.

11. Treasurer Report

Brian Harrington, the Region 8 Treasurer, presented an interim report. He started by saying that we are now in the middle of a financial crisis. Region 8 is fulfilling all its obligations and payments, maybe with a small delay. He went on giving more details on the income and expense figures for the year. He continued by presenting the summary of his report. Our assessment income has increased but could not counteract the other drop in income. We should try to decrease expenses but there are some areas that you should not make savings like membership development. The situation is about the same in all Regions of IEEE. Our investment funds are going down due to the economic crisis. Our Director and the rest of the OpCom have shown restrain in order to decrease the expenditures. Some other issues included the cash flow situation. Then he made a proposal for the next year's budget. The budget is overall reduced. Our investments are doing better this year than last year. We should also take into account the upcoming Sections Congress in 2011.
The Treasures' report was approved unanimously.

12. Report for the Membership Activities by the Vice-Chair Pilar Molina Gaudo

Pilar Molina stressed that membership development is very vital in our organization. Our Region is doing very well and we are the largest Region in higher grade members. We have a balanced growth including higher grade, regular member and students. We have a big inflow every year which is very good but nevertheless we should be very careful with the outflow and members not renewing. We have to find ways to increase our retention rate. We will have additional awards for big Section and Medium-Small Section for the best retention rate. We will also start a new program, the small Section membership increase (those that have less than 100, less than 150 and less than 200). She went ahead giving out details for a WIE scholarship and also about the awards in her area. The Life Members and History Activities are very active and doing very well with many milestones and conferences. The Jubilee book is being prepared for 2013 for our Region's 50 year anniversary. The professional Activities Subcommittee is doing a survey in order to serve better. Also the training for trainers is in progress. The GOLD groups have new affinity groups in our Region.

13. Report for the Student Activities by Vice Chair Eva Lang

Eva Lang said that the number of student branches and the number of activities have been on the increase with 306 student branches. The largest student branch is the Alexandria in Egypt with more than 900 members. Some of the student branches need reactivation. The average number of students per branch is 26. She also talked about the student paper contest which is coming up. She also urged the Sections to support students to attend Conferences and Workshops. The Student Branch and GOLD Congress will be held in Leuven, Belgium in 2010. She urged the Sections to take good care of the students as they are the future of IEEE.

14. Report for the Technical Activities by Vice Chair Rami Al-Mushcab

Rami Al-Mushcab started by introducing all the members of his team and went on saying that yesterday they had two workshops one on the Energy Initiative and one on the Continuing Education Initiative. The more important points on New Initiatives and on Technical Activities are: The Energy Continuing Education is to provide half/full day Seminars and Workshops by top people from Industry. This will provide a great service to the Sections. They will encourage top people from the industry to apply as Distinguished Lecturers for our Region. More details will follow soon. One aim is to establish good relations of IEEE and the industry. There will be a new IEEE Region 8 Conference in 2010 in Bahrain called EnergyCon and the support of all the Sections is needed for its success. The other Initiative is the Environment Initiative, which is under development. Chapter Coordination activities, should be encouraged and Chapter Chairs should attend the various meetings to be held in 2010. New members in Chapters should be encouraged to enter and become active. New candidates for Region 8 conferences are encouraged to apply. At present we have created more than 20000

relevant email addresses to be used in promoting IEEE Sponsored or Cosponsored Conferences. A proposition to give an annual award to a top level industry person for his contribution to IEEE was put forward.

Recess

Day 2

15. IEEE President Elect Vision
IEEE President Elect Petro Ray said he was happy to be in beautiful Lisbon. He said that IEEE is a great organization with very good people and brand name that has done remarkably well during the past year of economic recession. He said that sometimes as an organization we are late in joining emerging fields of engineering. So we have to improve in this. Also we have a lot of problems with very high operations expenses but it is very difficult to tackle it. Membership is stable for some years now and we have to find ways to increase it. We do not invest enough on our brand which is very precious for us. His plans for the future are to restructure the IEEE Board of Directors on the basis of competency, to promote Electronic membership for some parts of the world that cannot afford the membership dues, in order to create a great growth for our organization, to create a corporate advisory board from CEOs and CTOs from the Industry, to advice on new and emerging technologies, the humanitarian projects that are very important for IEEE, brand promotion in order to make IEEE a household name, brick strategy i.e. a strategy for Brazil, Russia, China, India emerging markets for IEEE, Africa will be the next frontier and try to get early, before everybody else.

16. MGA Director Information
Jonathan Dahl, Director, Marketing and Sales, explained how IEEE works in Region 8 and around the world from the business side. IEEE has relationships with many Universities in Region 8 and they provide to them IEEE Explore. The total IEEE business from IEEE Explore is worth 150 million dollars per year and it is about half of IEEE budget. So building these relationships with Universities and agencies is very important.

Cecelia Jankowski, Managing Director, Member and Geographic Activities, explained how the staff works in Piscataway in order to serve IEEE members. They try to focus on the member and create a professional home. Many different people work in various positions in order to serve the members. Better engagement of volunteers is one of their aims, to enable local Sections to function better, bring everything together. She went on by giving some more details of her key staff, their areas of responsibilities and their major job functions.

17. IEEE GOLD
Adrian Pais, MGA GOLD Chair, started by giving the focus of GOLD for this Year. It is focused on the Strategy and how everything fits in the general IEEE vision and how GOLD goes forward. The vision of IEEE GOLD is to become the global community of the Brightest, most Dynamic and Innovative recent graduates engaged for the benefit of humanity. The GOLD goal is to inspire energize, power and engage recent graduates. There are around 35 thousand GOLD IEEE members around the world and 35 thousand graduate students also. What you do now to make an impact in your Section: use the Volunteer manual to guide volunteer, follow the STEP program and the Humanitarian program.

18. Awards and Recognitions Ceremony
Victor Fouad Hanna, the Awards & Recognitions Coordinator, announced the following Awards and Certificates of Appreciation:

- The IEEE Region 8 Volunteer award was presented to Jacob Baal Schem from the Israel Section.
- To the Italy Section in recognition and appreciation of its contributions in the excellent organization of the 92nd IEEE Region 8 Committee Meeting in Venice, April 25-26, 2009
- To the Kenya Section *in recognition and appreciation of* its *contributions in the* excellent organization of the 9th IEEE AFRICON Nairobi Kenya, September 23-25, 2009
- To the Tunisia Section in recognition and appreciation of its excellent organization of the IEEE Region 8 Operating Committee meeting, July 2009, and for its important efforts in the building of good visibility in the local community
- To the Jordan Section in recognition and appreciation of its contributions in the initiation and the excellent organization of the first IEEE Middle East Student Branch Congress (ME-SBC), May 11-14, 2009
- To the Russia North-West Section in recognition and appreciation of its contributions in the excellent organization of the IEEE EUROCON-2009 Conference, Saint Petersburg, , May 19-21, 2009.

Pilar Molina Gaudó presented the following Awards:

- Certificate of Appreciation *was granted to the Iran Section to certify the highest percentage of Membership growth in the 2009 membership year, in the category of large sections*
- Certificate of Appreciation *was granted to the Western Saudi Arabia Section to certify the highest percentage of Membership growth in the 2009 membership year, in the category of small/medium sections*

Eva Lang presented the following Awards:

- For the Exemplary Student Branch to the Queen Mary University Student Branch

- To the Bilkent University and to the Middle East Technical University

19. IEEE 125th Anniversary Celebrations
Marko Delimar, Director Elect, gave an overview of some of the events that took place in our Region and worldwide.

20. Nominations and Appointment Committee
Jean Gabriel Remy, Chair of the N&A Committee announced the nominations for the following positions:

•Elections of 2010 Vice Chairs

V/C Membership Activities: Pilar Molina Gaudo

V/C Student Activities: Eva Lang

V/C Technical Activities: Rami Mushcab

All were elected by the Region 8 Committee unanimously

•Approval of Director Elect Candidates for 2011-2012

Gerhard P. Hancke

Jaafar M. Al-Ibrahim

Their nomination was approved by the Region 8 Committee

21. Ad Hoc Committee Operations Review Presentation
Marko Delimar, Director Elect, gave a presentation on the Operations Review Manual that was presented by an Ad Hoc Committee set up especially for this task. It will be sent at a later stage via email. Feedback is expected from everybody and the final version will be sent 28 days before the Riga meeting.

22. Presentations of Sections Workshops and Comments
Eesa Bastaki, the Section Workshop group 1 moderator, gave a summary of the group's discussion. Things that important to Sections are: It is very important to hold conferences, to engage new members from the beginning in standing committees and through regular meetings and area meetings, the need to attract people from industry, the poor attendance in Section's events, the problems with the renewal process, that IEEE is seen as US Centric, that MOUs are not working, to develop student activities within the Sections with events and competitions, to support students to attend conferences, to make student clubs for pre-university students, to have an office of IEEE in Region 8, to assign consultants to help Sections, connect industry from one Section to another, create a database of experts to be used by Sections.
Rui Santos Cruz, the Section Workshop group 2 moderator, said that they have identified major issues: The legal status of the Sections (complicated issue with many parameters), the relationship between Sections and Chapters and the increase of visibility of Sections (promote the use of common web site engine, dynamic hosting, central database of events, Section coupling, promote the use of electronic elections, e-notice etc).
Erik Stilling the Section Workshop group 3 moderator, said that the following seem to work for some sections, like free dinners are a good Section member attraction, the collaboration with local engineering associations, asking members what they want, there is a payoff in becoming a legal entity. And some problems, like member retention, Section to Section cooperation, Communication, no help in organizing events and technicalities. Finally every region 8 meeting should have time allocated for new thoughts and ideas.
Margaretha Eriksson the Section Workshop group 4 moderator, said that legal standing is a key issue, IEEE promotion during conferences and events, to have a smooth continuation of leaders in Section, Section officer training, cooperation among neighboring countries, sharing of best practices, support new sections.
Karl S Gudmundsson the Section Workshop group 5 moderator, said that they have identified three main issues: Loyalty (how to make the student members to continue after graduation, networking of young professionals), tangible values (Corporate membership, member elevation, knowledge transfer), Synergy (cooperation among Sections, a platform is needed for this cooperation)

23. The Motions were presented and voted for.

MOTION 1
From: Pilar Molina Gaudó – Vice Chair for Member Activities and Rami Mushcab – Vice Chair for Technical Activities
Executive Summary/Proposed Program
After the celebration of Histelcon 2008, the History activities coordinator together with the Vice Chair for Member Activities decided to continue this action for the future, celebrating a specific conference for the History of Technology with the support of the History Center, the Spanish Association of Telecommunication Engineers, the Technical University of Madrid and the IEEE Spain Section.
Goals/Objectives: Celebration of a conference in Madrid with the main theme of "A History of Broadcasting".
Proposed Action: The Region 8 Committee resolves that Histelcon'10 will be held on November, 3-5, 2010 in Madrid Spain, with the theme of "The History of Broadcasting" with a grant of 2500 US$.
Financial Impact on IEEE: US$ 2500
Motion Passes
MOTION 2

New Requirements for R8 Conf. Sponsorship

From: Rami Mushcab, R8 TA VC and Marian Kazmierkowski , R8 Conference Coordinator

Executive Summary/Proposed Program

Developed New Requirements for IEEE R8 Conference (Financial and Technical) Sponsorship Approval that includes Application form, terms & conditions, MoU template

Goals/Objectives:

- Build a proper database for R8 Conferences and events
- Assist event organizers on how to obtain R8 sponsorship
- Standardize the rules/requirements to R8 conference sponsorship requests
- Provide another means of income to R8

Milestones: Finalize and approve the Application form, terms & conditions, MoU templates in November 2009.

Proposed Action: R8 Committee to approve the concept of the proposed new requirements for all new IEEE R8 conference/events sponsorship requests. The final documents (application form, terms & conditions, MoU templates) will be reviewed and modified by experts from IEEE R8 and HQ and delivered to R8 OpCom for final acceptance and implementation.

Financial Impact on IEEE:

- No change to current practice in supporting R8 Sponsored conferences
- R8 Technical Co-Sponsored events can generate an **income of $12,000/year**
- R8 Sponsored events in most cases will be able to return the $5,000 contribution by R8 with extra surplus funds

Motion Passes

MOTION 3

R8 Industry Leader Award

From: Rami Mushcab, R8 TA VC and Benito Palumbo, Industry Relations Coordinator

Executive Summary/Proposed Program

An Annual Award to a top industry executive who has:

- Promoted technological innovative solutions to achieve company's business goals
- Contributed to an outstanding training and development program for the advancement of technical and professional skills of their engineers.
- Provided outstanding support to local professional communities and technical societies

Goals/Objectives:

- Bring IEEE closer to industry
- Gain top executive management support for IEEE activities
- Opening the door for more collaboration between industry & IEEE
- Increase IEEE visibility to industry

Milestones: Develop detailed proposal and present it for approval during 2010 R8 Committee Meeting in Riga.

Proposed Action: The Region 8 Committee to approve the development of a detailed proposal that includes application form, selection criteria, review committee and implementation process of an annual IEEE R8 Industry Leader Award, to be presented for final approval at the next R8 Committee Meeting.

Financial Impact on IEEE: A total cost of US$1,500 is foreseen for:

- Certificate
- Plaque
- Transportation & Accommodation cost for the invitation of the award recipient to the ceremony at R8 Meeting
- Communications cost

Motion Passes

MOTION 4

Student Branch and GOLD Congress 2010

From: R8 Student Activities Committee

Executive Summary/Proposed Program:

The Region 8 Student Branch and GOLD Congress is the major event for young members of IEEE Region 8. It is held every two years to give training, share knowledge and interact. The benefits for the Region itself and the sections are well known, including but not limited to, membership growth and a better member engagement of almost 25% of the R8 membership.

Goals/Objectives:

- Train future IEEE R8 leaders
- Meet good young volunteers
- Inspire attendees

Proposed Action: R8 Committee to approve the Student Branch Congress 2010 to be held at Katholieke Universiteit Leuven on 4-8 August 2010. Sections will help with information distribution and organizational aspects regarding their Student and GOLD Representatives to attend this congress.

Financial Impact on IEEE: none, because 46k USD are already allocated in R8 Budget for this purpose

Motion passes

MOTION 5

Student Branch and GOLD Congress 2010

From: R8 Student Activities Committee

Executive Summary/Proposed Program

The Region 8 Student Branch and GOLD Congress is the major event for young members of IEEE Region 8. It is held every two years to give training, share knowledge and interact. The benefits for the Region itself and the sections are well known, including but not limited to, membership growth and a better member engagement of almost 25% of the R8 membership.

Goals/Objectives:

- Train future IEEE R8 leaders
- Meet good young volunteers
- Inspire attendees

Proposed Action: R8 Committee to ask Sections for travel support to Student Branch/GOLD Congress 2010 for their Student Branch representatives whose local costs will be covered by R8.

Financial Impact on IEEE: none

Motion was withdrawn and made as a recommendation

MOTION 6

Small Sections Membership Increasing Program

From: Aleksandar Szabo, Membership Development Coordinator

Executive Summary/Proposed Program

We have 56 Sections and 5 Subsections in Region 8. We have large Sections having several hundreds or thousands of members, but we have also small Sections having even less than hundred members.

At the moment we have 20 Sections having less than 200 professional (higher grade) members (not counting the student and graduate student members). Few of them are new ones, but many of them exist several years. Something needs to be done in cooperation with these Sections to change these circumstances.

The intention of the proposed program is to increase the membership of small Sections. We want the small Sections to become bigger and stronger organizations with more volunteers and more activity. The best way to maintain and enhance programs and services on the Regional and Section level to our members while holding down or reducing the member cost is to increase the number of members.

Goals/Objectives:

Let us try to increase the membership of the small Sections gradually. The goal during the 2010 Membership Year should be to achieve 100 professional members (for Sections having less than 100), 150 members (for Sections having more than 100, but less than 150) and 200 members (for Sections having more than 150, but less than 200 professional members). To successful Sections in increasing their membership a financial incentive should be provided.

The program would be for a period of one year, after which it would be assessed and a determination made whether to continue for another year on a permanent basis.

In order to qualify for the incentive, a Section would have to at least maintain its higher-grade, full dues paying previous membership level for the current calendar year (using the August membership report as the reference base).

Sections which achieve the goal would receive US$10 incentive funding for each Professional/higher grade member recruited in that Section during the period September-August above the previous year's total higher grade membership up to 100, 150 or 200 members respectively. "Migrating" members (i.e. members who moved from one region/section to another) would not count.

Transfer would be in a lump sum in the amount determined sometime in early Fall (following release of the August membership report and new membership determination).

Section Incentive Example for a possible case (goal 100 higher-grade members):

Professional/Higher-Grade, Full Dues Paying Members, August 2009: 72

Professional/Higher-Grade, Full Dues Paying Members, August 2010: 108

Professional/Higher-Grade, Full Dues Paying Migrating Members August 2010: 2

Section qualified for the incentive (108-2=106).

Qualifying for Rebate: 100-72=28

Rebate for the Section: US$ 280.00

Milestones:

Although the membership of the competing small Sections will be checked every month, a half year evaluation will be presented. The results will be known in September 2010.

Recommended action: The Region 8 Committee to approve the Small Sections Membership Increasing Program.

Financial Impact to IEEE: The estimated incentive costs for the Region: 5,000.00 US$

Pros and Cons: Reasons to vote in favor of the program: Our Region will be stronger and richer if we have larger, stronger and more active Sections. In my opinion there are no reasons one might oppose the proposal.

Implementation: The program will start immediately after approval. The completion date is 30 September 2010. The lead person who is responsible for ensuring the approved action will be completed by the date specified: Aleksandar Szabo.

Motion was withdrawn and made as a recommendation

MOTION 7

Hungarian – Croatian common TEP workshop
From: Peter Kadar Hungarian Section Vice Chair - Igor Kuzle Croatia Section Chair
Executive Summary/Proposed Program
After having a one semester long technical English course at Budapest Tech (H) and Zagreb University (HR) the students (approx. 30) participate in a one day long creative technical communication workshop. The workshop is lead by tutor and performed by invited IEEE volunteers.
Goals/Objectives: Encourage students to tune their English, demonstrate the power of technical English in the international communication, making closer relation between students and IEEE
Milestones: TEP courses in spring semester of 2010, workshop in June 2010
Proposed Action: The Region 8 Educational Activities Subcommittee to approve the workshop and recommends it for other sections
Financial Impact on IEEE: EUR3000
Motion was tabled

24. Future IEEE Region 8 Events
Presentations by Latvia and Czechoslovakia
Latvia Section Chair Leonids Ribickis invited everybody to the next Region 8 Meeting in Riga, Latvia on May 8th-9th . He gave some details of Latvia, its geography, its people and gave some details about the meeting.

Czechoslovakia Section Chair, Lubomir Brancik invited the Region 8 Committee to Prague for the Fall R8 Meeting on October 9th - 10th 2010. He gave a brief overview of the Czech Republic and Prague and he gave details of the meeting.

25. Region 8 Director moved to end the Region 8 meeting. Motion was passed.

Adjourn