

IEEE Region 8 Life Members Committee Operations Manual

Approved by the R8 Committee, XX October 2022

1. Charter

To create, promote and monitor appropriate programs and initiatives for Life Members.

2. Composition

The Committee consists of

- Chair, who also serves as Region 8 Life Members coordinators
- Zero or more members and corresponding members, as determined by the Region Director.

It is common practice that most members, including the Chair, be Life Members.

3. Reporting

Reports to the Region 8 Committee through the Vice Chair Member Activities.

At every R8 Committee meeting, the report should include:

- current number of YP LMs in the Region and changes since the last report
- activities organized and programs running

LMAG Chairs report to the R8 LM Chair half-yearly one month before the R8 Committee Meetings in Spring and Autumn. Ad-hoc reports about current or past activities of LMAGs are welcome. Reporting persons are LMAG Chairs.

4. Meetings

The Committee shall meet in person immediately before the Spring R8 Committee meeting if budget allows.

The LM Chair organizes Regional LMAG Chair Meetings in conjunction with the R8 Committee Spring Meetings. The meetings are subject to funding availability and approval from the Director.

5. Programs

The LM Committee runs the following programs

1. Training for LMAG Chairs on demand
2. Campaign for establishing new LMAGs in R8, including presentation meetings for Section Chairs
3. Encouraging LMAGs in taking part in regional training events online
4. Encouraging LMAGs to be present in the Section activity by
 1. Holding regular technical and administrative meetings
 2. Cooperate with and provide support to other IEEE OUs
 3. Development by extending the activity of the whole LMAG membership
 4. Being present in the Section via intensive public relation activity
5. Supporting Chapter and YP activities in the Section and Region, especially initialization and endorsement LMC support for technical activities of R8 SB Chapters.
6. Supporting R8 History Committee especially in the IEEE Milestone Program.

6. Awards

Two kinds of awards are granted by the IEEE Life Members Committee (LMC) annually per

Region, an LMAG Award and an LM Service Award.

The award nomination process is organized by the R8 Life Members Coordinator and announced in April each year. The recipients are recommended by an LMAG Region Award Committee and approved by the IEEE LMC. This Committee is jointly appointed by the R8 LM Chair and the Chair of the R8 Awards and Recognitions Committee.

7. Contact

The LM Committee can be contacted via the email alias ma-lm@ieee8.org.