

# **IEEE Region 8 Strategic Planning Committee Operations Manual**

Approved by the R8 Committee, XX October 2022

## **1. Charter**

The Region 8 Strategic Planning Committee (SPC) is responsible for developing and recommending strategic and long-range plans, goals and objectives.

The Committee shall assist the Region 8 Committee to develop in an appropriate manner to meet all the IEEE-related needs of the Region and to continue to adhere to the R8 Committee Vision and Mission (Section R8M-2) and to advise on amendments to this Vision and Mission and to monitor compliance with the IEEE Strategic Plan.

## **2. Composition**

The Committee consists of

- Chair
- Director-Elect as ex-officio member
- Up to three (3) members
- Chairs of Subsections of Region 8 as corresponding members

All members are appointed by the Past Director. Normally, the Past Director will Chair the Committee. If the Past Director does not personally assume the position of Chair of the Committee, it is expected that a Chair with expertise in Strategic Planning is appointed.

## **3. Reporting**

Reports to the Region 8 Committee through the Past Director.

## **4. Meetings**

The Committee shall normally meet in person immediately before the Spring R8 Committee meeting if budget allows. The Committee meets by electronic means as required.

## **5. Programs**

The SPC shall

1. Develop long-range plans. Review and revise these as necessary. The plan should correspond with the IEEE and MGA Board Strategic Plans.
2. Develop and present for Region 8 Committee approval Region 8 Strategic and Operational plans to encompass future activities, and revise as appropriate.
3. Monitor the performance of Region 8 in achieving the goals outlined in the Region 8 Strategic and Operational Plans, report on achievements and attainment of milestones at each Region 8 Committee meeting.
4. Monitor past Sections Congress (SC) recommendations. Make use of the SC recommendations in developing the Region 8 long-range plan.
5. Work with the Section Vitality and Development Committee to support the Subsections of Region 8. Bring Subsection voice to the Region 8 Committee.

## **6. Contact**

The Committee can be contacted via the Past Director.