Unapproved Minutes from Riga 2010

List of Participants

Title	Full Name
Director	Jozef Modelski
Director-Elect	Marko Delimar
Past-Director, V/C Strategic Planning	Jean-Gabriel Rémy
Secretary	Costas Stasopoulos
Treasurer	Brian Harrington
V/C Membership Activities	Pilar Molina Gaudo
V/C Student Activities	Eva Lang
V/C Technical Activities	Fritz Bekkadal
Austria Chair	Jan Haase
Bahrain Chair	Isa Qamber
Belarus Chair	Valentin Baranov
Bosnia and Herzegovina Chair	Branislava Drazenovic
Bulgaria Vice Chair	Jordan Kolev
Croatia Chair	Igor Kuzle
Cyprus Chair	Gregory Maliotis
Czechoslovakia Chair	Milan Polivka
Denmark Chair	Erik Stilling
Egypt Chair	Prof Samir I. Shaheen
Estonia Chair	Urmet Janes
Finland Chair	Heikki Koivo
France Chair	Daniel Pasquet
Germany Student Activities	Martin Stoetzer
Ghana Chair	Amoakoh Gyasi-Agyei
Greece Chair	Athanasios Skodras
Hungary Chair	Imre Rudas
Iceland Chair	Karl S Gudmundsson
Iran Vice Chair	Amir Ahmad Shishegar
Israel Chair	Sigmond Singer
Italy Past Chair	Silvano Donati
Jordan Chair	Ali H El-Mousa
Latvia Chair	Leonids Ribickis
Lebanon Chair	Elias Nassar
Lithuania Chair	Irina Naidionova
Malta Chair	Carl James Debono
Morocco Chair	Mohamed Essaaidi
Norway Chair	Terje Gjengedal
Poland Chair	Maciek Ogorzałek
Portugal Chair	Rui Santos Cruz
Republic of Macedonia Chair	Goce Arsov
Romania Chair	Radu Dobrescu
Russia (Northwest) Vice Chair	Sergey Shaposhnikov
Russia (Siberia) Vice Chair	Nadezhda Dvurechenskaya
Russia Vice Chair	Sergey Bankov
Serbia and Montenegro Chair	Vladimir Katic
Slovenia Chair	Matei Zajc

South Africa	Saurabh Sinha
Spain Chair	Manuel Castro
Sweden Chair	Igor Gazdík
Switzerland Chair	Han Van Loon
Tunisia Chair	Loulou Mourad
Turkey Chair	Arda Yurdakul
Ukraine Chair	O. Yandulsky
United Arab Emirates Chair	Eesa Bastaki
UKRI Chair	Christopher James
Zambia Chair	Reuben Munungwe
Awards & Recognitions Chair	Victor Fouad Hanna
Chapter Coordinator Chair	Peter Magyar
Conference Coordinator Chair	Marian P. Kaźmierkowski
Educational Activities Chair	Joao Costa-Freire
Electronic Communications	George Michael
GOLD Activities Chair	Joao Carlos Prazeres Figueiras
Industry Relations Chair	Benito Palumbo
Life Members & History Activities	Jacob Baal Schem
Membership Development Chair	Aleksandar Szabo
Professional Activities Chair	Emine Gokce Aydal Filips
Standards Coordinator	David Law
Student Representative	Amélie Anglade
Women In Engineering	Bashayer AL Awwad
Awards & Recognition Subcommittee	Pablo Herrero
Chapter Coordination Subcommittee	Tamás Ruzsányi
Conference Coordination Subcommittee	Gerhard Hancke
Conference Coordination Subcommittee	Baldomir Zajc
Educational Activities Subcommittee	Bakr Hassan
Educational Activities Subcommittee	Okyay Kaynak
GOLD Subcommittee	Salima Kaissi
Industry Relations Subcommittee	Boris Levitas
Industry Relations Subcommittee	Ghaleb Al-Dandan
Professional Activities	Diogo Monica
Professional Activities Subcommittee	Charles Turner
Operations Review Subcommittee	Tony Davies
Operations Review Subcommittee	Rolf Remshardt
Strategic Planning Subcommittee	Jaafar Al Ibrahim
Student Activities Subcommittee (cancelled)	Jorge Soares
Past IEEE Region 8 Director	Kurt Richter
Past IEEE Region 8 Director	Levent Onural
IEEE President	Pedro Ray
IEEE President Elect	Moshe Kam
Vice-President, MGA	Barry L. Shoop
Vice-President, Technical Activities	Roger Pollard
Vice-President, Educational Activities	Tariq Durrani
Executive Director & COO of IEEE	E. James Prendergast
Managing Director, Member and Geographic Activities	Cecelia Jankowski
IEEE Treasurer	Peter Staecker
Staff Executive, Corporate Strategy	Matthew S. Loeb

Director, International Corporate Regulatory Compliance	Anita Ricketts
Managing Director, Educational Activities	Douglas Gorham
Manager, Educational Outreach at IEEE	Yvonne Pelham
Bosnia and Herzegovina	Sabina Dacic
Ukraine	Smotrova Elena
Croatia Vice Chair	Mislav GRGIC
Chair Poland APS/MTTS/AESS Chapter	Wojciech Krzysztofik
ISBIR	A. Gokhan Celebi
East Ukraine Joint Chapter	Alexander Nosich
Director Elect Candidate	Bastiaans, M.J.
Chairman SB Leuven - Vice Chairman SBC 2010	Jef Beerten
MD Sweden	Rune Herman Persson
Secretary Sweden	Christer Ahlund
Assistant Treasurer Denmark	John Aasted Sørensen
Vice-Chair Hungary	Péter Kádár
Estonia Past Chair	Vello Kukk
Romania Past Chair	Nicolae Tapus

Saturday

1. Director's Introduction
The Region 8 Director, Jozef Modelski opened the 94th IEEE Region 8 Committee meeting and welcomed everybody in Riga. He said that he is very glad to have with us some very distinguished guests: IEEE President Pedro Ray, IEEE President Elect Moshe Kam, Vice President for MGA Barry L. Shoop, Vice-President Technical Activities Roger Pollard, Vice-President Educational Activities Tariq Durrani, IEEE Treasurer Peter Staecker, Executive Director & COO of IEEE E. James Prendergast, Staff Executive Corporate Strategy, Managing Director, MGA Cecelia Jankoswski, Matthew S. Loeb, Managing Director, Educational Activities Douglas Gorham , Director, International Corporate Regulatory Compliance Anita Ricketts, Manager Educational Outreach at IEEE, Yvonne Pelham. He also welcomed all the Region 8 Past Directors. Then he asked the Region 8 Secretary to make the round call.

2. Round Call – Approval of the Agenda
The Secretary, Costas Stasopoulos made the round call and there was a Quorum. The new Section Chairs and Region 8 new officers introduced themselves.
Jozef Modelski presented the agenda; it was approved unanimously as shown below.

Agenda for the 94rd IEEE Region 8 Committee meeting in Riga, Latvia
Saturday, 8th May 2010
08:00 Meeting opening by Region 8 Director
- Call to order
- Round call
- Introduction of New Officers
- Approval of the agenda

08:20 Latvia Section Welcome
08:30 IEEE Region 8 Director Report
08:45 IEEE President Address
09:00 IEEE VP/ MGA Presentation
09:10 IEEE Executive Director Presentation
· 09:20 Questions and Comments
09:50 Secretary Report - Approval of R8 Lisbon meeting minutes
10:00 Lisbon Sections Meeting Follow-up
10:20 Coffee break
10:50 Treasurer Report
11:10 Vice Chair Technical Activities Report
· 11:30 Questions and Discussion
11:45 Vice Chair Membership Activities Report
· 12:05 Questions and Discussion
12:20 Vice Chair Student Activities Report

· 12:40 Questions and Discussion
12:50 Vice Chair Strategic Planning Report
13:00 Lunch break
14:00 Guidelines for the Workshops
14:10 IEEE VP/TAB Proposals and Comments
14:20 IEEE VP/EAB Proposals and Comments
14:30 Workshops
16:40 Recess

Sunday, 9th May 2010

08:00 IEEE Ethics Policy and Concerns
08:10 IEEE President – Elect Vision
· 08:25 Questions and Comments
08:35 IEEE Treasurer Presentation
08:45 MGA Director Information
09:00 Presentations by Candidates for R8 Director – Elect
· 09:20 Questions and Comments
09:40 Awards and Recognitions Ceremony
10:00 Technical Awards Panel Presentation
10:10 R8 Operations Review SC Report

10:20 Coffee break
10:50 Reports from Sections Workshops
11:30 Motions
12:20 Future R8 Committee meetings
· Presentation by Czechoslovakia Section – October 9-10, Prague
· Information about 2011 R8 Committee meetings
12:35 Sections Congress 2011, San Francisco
12:45 2010/2011 R8 Conferences
· SibirCon 2010
· EnergyCon 2010
· EuroCon 2011
13:00 50th Anniversary of Region 8, R8 Jubilee Book
13:10 Any Other Business
13:25 Adjournment
13:30 Lunch

3. Latvia Section Welcome
The Latvia Section Chair **Leonids Ribickis** welcomed everybody in Latvia and wished them to have a good and productive meeting.

4. IEEE Region 8 Director's Report
Jozef Modelski Region 8 Director said that he is very happy of the high attendance of this meeting. He repeated his logo: Local Chapter activities, Students Branch activities are the key to successful IEEE Region 8. He gave an overview of lasts year's events and also mentioned the upcoming events. Region 8 is a very big region and travel takes up a big percentage of our budget and urged MGA to take this into account when they allocate the funds to the Regions. Our Region is healthy and increasing in size and all major statistics. We still have some problems with some idle Chapters and Student branches but it is a small percentage of the whole. He went on to make an account of the Regions 8 vital statistics, more than 70 000 members, 56 Sections, close to 350 Chapters and over 300 student Branches. He mentioned that new Sections could be formed but we should be careful in order of the new Sections to have long lasting effect. A lot of Region 8 representatives 8 hold many positions high in the IEEE. This also indicates the change in IEEE to become more transnational. He thanked IEEE President in his commitment to reform IEEE. He said that we are very proud of our fellows. Last year we had 55 new fellows and it is the evidence of our achievements. Our members have received a lot of awards but this is not enough for us, so a new ad-hoc committee has been formed called Technical Awards Committee in order to improve. He mentioned some of the conferences our Region had, Eurocon in St. Petersburg very well attended by foreigners but not so great attendance from local members. Africon was held in Kenya with more than 200 attendees and very high level of papers. Now Melecon 2010 in Malta is coming up with over 300 papers accepted and is expected to be very successful. He announced that Africon 2011 will be held in Zambia, Melecon 2012 in Tunisia and EnergyCon 2012 in Italy. He mentioned of the celebrations of the golden jubilee for two Sections, Italy and Benelux and also 5 milestone events in Region 8. He talked of his visit to Iran and of the high interest in IEEE and the very eager and smart student members. He also attended the Region 10 meeting and attended the R 8 OpCom meeting in Beirut. Our meeting format will be more interactive with workshops and discussions.

He thanked the Latvia Section Chair for his help in organizing this meeting along with IEEE Region 8 Secretary and Treasurer. He then asked IEEE President to say a few words.

5. IEEE President Address

IEEE President **Pedro Ray**. He said that this year IEEE is moving in a new strategic thinking. The finances of IEEE are doing very well and have survived the recession. Public visibility: IEEE wants to expand its brand and has invested in 10 different countries to test this process. Advancing Technology for humanity is also a new initiative in IEEE. IEEE has to find ways to move faster in new fields. E-membership is going through as a form of discount service in countries where the GDP is less than 15000 dollars per year. In Region 8 there are 69 countries that qualify. The basic membership will be only $50 per year. How do we expand global reach? He gave examples of how it is done in India and China, Brazil and Africa. Technical English program is done in 2 countries. The restructuring of the board has not been done yet but it is needed in order to make IEEE faster and more responsive. He will come back with a revised proposal. He explained what the main topics of discussion are during the 3 board meetings and what his main priorities are for the future.

6. IEEE VP/ MGA Presentation

MGA Vice-President **Barry L. Shoop** thanked Jozef Modelski for the opportunity to be in Riga. He gave his main thoughts of the MGA strategy for 2010. MGA is truly focused on the member and not on the membership. Membership is doing well with the highest membership in the history of IEEE. He gave the top 10 priorities of MGA explaining each one and how they will improve IEEE and the service for its members. He said that he needs everybody in order to begin looking at every member as an individual with different needs. Only by doing this we can focus on the member and deliver programs to the members and then membership will increase. He thanked everybody for their help with IEEE.

7. IEEE Executive Director Presentation

IEEE Executive Director **James Prendergast**, gave a brief update of the staff activities. The financial forecast for 2010 is good and a surplus is expected. All aspects of IEEE is doing well and membership is on the increase both in general membership and Society membership. He then gave an update on Standards activities, Continuing education, Pre-University activities, New IEEE web site, Smart Grid etc.

8. Secretary Report - Approval of R8 Lisbon meeting minutes

The Secretary **Costas Stasopoulos** explained all the things that were organized in the past six months, like the Lisbon meeting and the OpCom meeting in Beirut. He said that the web pages of the Sections are very important and that some Sections do not have a web page. An IEEE Region 8 competition on Section Web pages was held in order to promote interest on creating and updating a Section Web Page. The results of the competition will be announced later. The next IEEE Region 8 meeting will be held in Prague on October 8th – 9th.

He thanked all the Region 8 committee for their support and cooperation, George Michael, the electronics Communication Coordinator and especially Jozef Modelski for his help and the new ideas he had brought in our Region.

The Minutes of the Lisbon meeting were approved unanimously

9. Lisbon Sections' Meeting Follow-up

Vice Chair of Membership Activities **Pilar Molina Gaudo** said that in Lisbon we had caucus groups among the participants where the best practices, concerns or the role of IEEE should be. She gave the summary of these findings and the common points.

10. Treasurer Report

Brian Harrington, the Region 8 Treasurer, presented a summary report for 2009 and his outlook for 2010. The budget for 2009 was a balanced one. Region 8 is fulfilling all its obligations and payments, maybe with a small delay. He went on giving more details on the income and expense figures for the year. He continued by presenting the summary of his report. Our reserves-assets are influenced mainly by the stock market performance and its future trend is not known. Our investments are doing better this year than last year. In general the situation is improving but we should show constrain not to have big expenses.

11. Report for the Technical Activities by Vice Chair Fritz Bekkadal

Fritz Bekkadal started by introducing all the members of his team and went on by giving a sample of the activities held during the past year: Chapters and the Chapter of the Year, Conferences candidates for new venues needed, Industry track, Standards, Pre-University Education, Expert Now, Professional English Program, Energy Industry Collaboration and many other events.

12. Report for the Membership Activities by the Vice-Chair Pilar Molina Gaudo

Pilar Molina started by introducing all the members of her team. She said that membership activities are divided in various parts. One of them is Membership development, where everything is good in our Region has steady increase and we are the second largest Region in IEEE We are the largest Region in higher grade members. One challenge is membership retention. Also there are several programs done like Critical Mass program, Member elevation, recruitment during Conferences. Then we have the Professional activities, doing many things among them they organize activities to enchase members careers in soft skills, management, communications and others. There are several seminars, webinars and also we have the distinguished lecturers program. The Professional activities summit is taking place along with Student Branch Congress in Leuven, Belgium in August 2010. The GOLD

activity is very active, also taking part in the Student Branch Congress in Leuven this year among many other activities. Women in engineering members are increasing with 18 affinity groups. She went ahead giving out details for a WIE scholarship and also about the awards in her area. The Life Members and History Activities are very active and doing very well with many milestones and conferences. The Jubilee book is being prepared for 2013 for our Region's 50 year anniversary.

13. Report for the Student Activities by Vice Chair Eva Lang
Eva Lang started by introducing all the members of her team. She said that the number of student members constitute 30% of the whole Region 8 membership. The student branches and the number of activities have been on the increase with more than 320 student branches. The problem we are faced is how to measure the vitality of a branch. This can be done by getting the reports in, the number of students in each branch etc. Some of the student branches need reactivation. There are a number of awards for chapters in our Region. She also talked about the student paper contest which was held recently in Malta and of the IEEE Extreme programming challenge which attracted 179 teams from Region 8. She also urged the Sections to support students to attend Conferences and Workshops and to appoint a student activities coordinator and a student representative. She also talked about the web activities of the students.

14. Report for the Student and Gold Branch Congress by Jef Beerten
Jef Beerten the local student Branch Organizer in Leuven, Belgium said that the Student Branch and GOLD Congress will be held in Leuven, Belgium in August 4th to 8th 2010. He gave all the details of the event and he urged the Sections to encourage their students to attend the congress.

15. Report for the Strategic Planning Committee by Vice-Chair and Past Director Jean-Gabriel Remy
Jean-Gabriel Remi presented the members of his team and said that main aim of his committee is to come up with a plan for the next 5 years. Our Region is very diverse and many different aspects have to be taken into an account. He made various recommendations concerning Sections, Conferences, Electronic Communications and Newsletter, Energy Initiative, Section Board continuity, IEEE Products, taxation, rebate etc. He asked for feedback from Sections and Committees.

16. Guidelines for the Workshops
Coordinator of the workshops W1-W3 **Pilar Molina** (R8 VC/MA) and Coordinator of the W4-W6 ones **Roger Pollard** (IEEE VP/TAB) gave an overview of the methodology and aims of the workshops to be held on Saturday afternoon. During the 6 workshops best practices and most important problems of our R8 Sections as well as some IEEE challenges in the area of technical activities and others will be discussed.

17. IEEE VP/TAB Proposals and Comments
Roger Pollard IEEE Vice-President, Technical Activities, gave an overview of the Technical Activities Board.

18. IEEE VP/EAB Proposals and Comments
Tariq Durrani VP, Educational Activities, gave an overview of the Educational Activities Board.

19. Workshops

1. Legal status in country (moderator – Samir Shaheen)
   During presentation by Portugal Section many were interested in how the process was done. Others intervened with tricks and ideas that were welcome. One presentation or introduction could be done by someone from MGA HQ.

2. **Section activities that are successful (moderator – Urmet Janes)**
   Solicit ideas of activities that are somehow "novel" to other sections
   (i.e. Knowledge café by Switzerland Section) and that are successful in one country. Seek contributions also by reading the reports and web pages.
   Select 5 or 6.

3. **vTool usage (moderator – Manuel Castro)**
   Provide useful examples on how to use vTools by sections (to create elections, web sites, etc.)

Vtools offers a broad range of products and services for IEEE volunteers, including electronic election and meeting tools, online reporting, training material etc. The common sense of the participants was to look into further training sessions for incoming Section officers and provide further material online. Volunteers are often not aware about the vast range of tools the IEEE offers.

4. **New, cross-disciplinary technologies (moderator – Maciej Ogorzałek)**
   How does IEEE, which is highly compartmented by discipline, handle some of the new important interdisciplinary technology issues such as SmartGrid, Life Sciences, Cloud Computing, Renewable Energy, etc.?

5. **Publications (moderator – Ali El-Mousa)**
   Is open access a big issue in Region 8? Are IEEE publications still meeting the needs of our members? Do we emphasize

academic papers and not provide enough practical information ("know how". "how to design", etc,)
for practitioners? How do people see the future of electronic publishing, use of mobile devices, etc.?

6. **Use of social media (moderator – Saurabh Sinha)**
Is IEEE making enough use of social media? (e.g. Facebook, YouTube, Twitter, LinkedIn, etc.); to many of the younger members (especially students and GOLD), this is the natural way they communicate. Should we be doing more to encourage technical and regional discussion of IEEE's technology issues in this way instead of the more traditional routes of magazines, journals and newsletters?

Recess

Day 2

20. IEEE Ethics Policy and Concerns
Gerhard Hancke 2010 Chair of the Ethics & Member Conduct Committee gave an overview of his Committee its role and its main activities.

21. IEEE President – Elect Vision
IEEE President Elect **Moshe Kam**, started by giving the key challenges for IEEE in the future: Expanding IEEE‟s Technical Reach, Providing Value to Our Members, Defending and Expanding our Lines of Operation and Improving our Structure and Operations. He explained and analyzed each challenge giving its significance for the future of IEEE. He stressed that we should be dealing with these important issues that will shape and determine the future of IEEE. He stressed that IEEE has to be able to move fast into new technologies and areas, avoiding internal fights and power struggle. He then gave a list of new areas that IEEE has to move towards them: The interface between Electrical Engineering, Computer Engineering, Computer Science and the Life Sciences, The Smart Grid, Healthcare instrumentation, Entertainment Engineering, Possibly Cloud Computing, in Medical Informatics and Computational Biology.
Then he went on explaining how to give member value, giving some common questions members ask and he gave his own answers. Then he gave his thoughts on membership retention.
Finally he gave his membership to-do list:
Develop multi-year payment option
Tie benefitsto length of membership
Develop increased-access packages that members can purchase and replenish
Develop a strategy for competing with the "alternative press"

22. IEEE Treasurer Presentation
Peter Staecker, IEEE Treasurer and Director gave a review of the IEEE financial statements, investment funds and other financial related matters.

23. MGA Director Information
Cecelia Jankowski, Managing Director, Member and Geographic Activities started by announcing the
Electronic Membership for Developing Countries. For the 2011 Membership YearMembers in countries with a GDP/Capita of <$15,000 USD will be able to choose IEEE e-Membership for US$50. Then she introduced some improvements and innovations done like: myIEEE™ Custom Desktop, First Year Experience Program, IEEE.tv, IEEE Press eBooks Classics, Access to Selected Expert Now Modules, IEEE Center for Leadership Excellence and others.

24. Presentations by Candidates for R8 Director – Elect
Martin Bastiaans and **Gerhard P. Hancke** both candidates for Region 8 Director- Elect gave their biography and explained their position statement for their candidacy. The third candidate **Jaafar Mohammed Al Ibrahim** announced his decision to withdraw his candidacy.

25. Awards and Recognitions Ceremony

Victor Fouad Hanna, the Awards & Recognitions Coordinator, announced the following Awards and Certificates of Appreciation:
  1. R8 Chapter of the Year Contest for 2009 :
- Big Chapter : Germany IAS / PELS / IES.
- Small Chapter : Polish , AP-S, MTT-S, AE-S;
  2. R8 2010 Membership Retention Certificates of Appreciation :
- Big Section : Switzreland Section.
- Medium Section : Norway Section

- Small Section : Slovenia Section.
  3 .R8 Volunteer Award (Results):
- Professor Said El-Khamy (Egypt Section).
- Alexander Mikerov. (North West Russia Section).
  4. R8 GOLD Outstanding Activity Award Contest For 2009 :
- PRINCE I IBE of IEEE NIGERIA GOLD AG

R8 Recipients of 2008 IEEE Member and Geographic Activities Board ((MGA) Awards :
1. **MGA Larry K. Wilson Transnational Award**
- Martin J. Bastiaans (R8), Benelux SectionFor significant contributions to the IEEE volunteer experience and member engagement throughout the world.
2. **MGA Innovation Award**
- Marko Delimar (R8), Croatia SectionRicardo Varela (R8), U.K.& Rep Of Ireland SectionFor the creation, development, and implementation of the IEEEXtreme Programming Contest.
3. **MGA GOLD Achievement Award**
- Joao Figueiras (R8), Portugal SectionFor outstanding contributions to the public visibility of IEEE by creating the "GOLD Around the World" video.
- George S. D. Gordon (R8), U.K.& Rep Of Ireland SectionFor exceptional leadership and outstanding contributions to the development of the IEEE GOLDRush Newsletter.
- Lisa Lazareck (R8), U.K.& Rep Of Ireland SectionFor outstanding success in increasing GOLD activities within the IEEE EMBS Society.

Sections Website Competition 2010:
Winners:
1. United Arab Emirates, Webmaster: IsmailAl-Ali
2. Ghana, Webmaster: Dela De Youngster
3. Italy, Webmaster: Tiziana Tambosso
4. Egypt, Webmaster: Hossam Fahmy

26. Technical Awards Panel Presentation
Charles Turner the chair of the Region 8 Technical Awards Panel first introduced his team and explained the Mission of the Panel and how they will go ahead to achieve this mission.

27. R8 Operations Review SC Report
Tony Davies, the Operations Review Subcommittee chair, presented the members in his team and gave the mission of this Sub-committee which is to improve the bylaws of Region 8.

28. Reports from Sections Workshops
- **Samir I. Shaheen** gave a summary of the Workshop 1 (Legal status in country)
- **Urmet Janes** gave a summary of the Workshop 2 (Section activities that are successful)
- **Manuel Castro** gave a summary of the Workshop 3 (vTool usage)
- **Maciej Ogorzałek** gave a summary of the Workshop 4 (New, cross-disciplinary technologies)
- **Ali El-Mousa** gave a summary of the Workshop 5 (Publications)
- **Saurabh Sinha** gave a summary of the Workshop 6 (Use of social media)

29. Future R8 Committee meetings
· Presentation by Czechoslovakia Section – October 9-10, Prague
Czechoslovakia Section Chair, **Milan Polivka** invited the Region 8 Committee to Prague for the Fall R8 Meeting on October 9th - 10th 2010. He gave a brief overview of the Czech Republic, Prague and he gave details of the meeting.

· Information about 2011 R8 Committee meetings
Marko Delimar, Director Elect, announced that the first IEEE Region 8 Meeting will be held in London, UKRI Section, on 26-27 March 2011 at the Radisson Edwardian Heathrow Hotel.

30. Sections Congress 2011, San Francisco
R8 Sections Congress Coordinators **Ali El-Mousa** and **Pilar Molina** announced that the next Sections Congress 2011 will be in San Fransciso on 19-22 August 2011 giving more details on venue, accommodation, Goals, tentative Schedule and Agenda.

31. 2010/2011 Region 8 Conferences
Presentations for the upcoming Conferences were made for:
· SibirCon 2010 by **Nadezhda Dvurechenskaya**
· EnergyCon 2010 by **Ghaleb Al-Dandan**
· EuroCon 2011 by **Joao Costa-Freire**

32. 50th Anniversary of Region 8, R8 Jubilee Book

Kurt Richter, the R8 Jubilee Chairman of the Editorial Board, said that R8 Committee has approved the preparation of a Web-based "Jubilee Book"towards the 50th Anniversary of the Region, in 2013.
In general the book will deal with the history and the organizational development of Region 8. It will include highlights of the engineering achievements and milestones since 1963.

33. Any Other Business
Region 8 Director Jozef Modelski thanked the Latvia Section Chair and his team and also the Region 8 Treasurer and Secretary for the organization of this meeting.

34. Region 8 Director moved to end the Region 8 meeting. Motion was passed.

Adjourn

Unapproved Minutes of the 95th IEEE Region 8 Committee Meeting held on the 9th to the 10th of *October 2010* *Prague, Czech Republic*

List of Participants

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IEEE Region 8 Director	Jozef Modelski
IEEE Region 8 Director-Elect	Marko Delimar
R8 Past-Director, V/C Strategic Planning	Jean-Gabriel Rémy
IEEE Region 8 Secretary	Costas Stasopoulos
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R8 V/C Membership Activities	Pilar Molina Gaudo
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Benelux Chair	Georges Gielen
Bosnia and Herzegovina representative	Dusanka Boskovic
Bulgaria Chair	Rossitza Goleva
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Greece Chair	Athanasios Skodras
Hungary Chair	Imre Rudas
Iceland Chair	Karl S Gudmundsson
Iran Secretary	Seyed Mohammad Ahadi-Sarkani
Iraq Chair	Sattar B. Sadkhan
Israel Chair	Sigmond Singer
Italy Vice Chair	Dario Petri
Jordan Chair	Ali H El-Mousa
Kuwait representative	Fadhel Abulhasan
Latvia Chair	Leonids Ribickis
Lebanon Chair	Elias Nassar
Lithuania Chair	Irina Naidionova
Malta Chair	Carl James Debono
Morocco Chair	Mohamed Essaaidi
Nigeria Chair	Tunde Salihu Tunde
Norway Chair	Erik Olsen
Oman Chair	Ahmed Al-Naamany

Poland Chair	Maciek Ogorzałek
Portugal Chair	Rui Santos Cruz
Republic of Macedonia Chair	Goce Arsov
Romania Vice Chair	Mircea Bodea
Russia (Northwest) Chair	Vladimir Kutuzov
Russia (Siberia) Secretary	Alexander Gridchin
Russia Vice Chair	Nikitov Sergey
Saudi Arabia (East) Chair	Nabil Al-Dabal
Saudi Arabia West representative	Bander Allaf
Serbia and Montenegro Chair	Vladimir Katic
Slovenia Chair	Matei Zajc
South Africa	Saurabh Sinha
Spain Secretary	Emilio Corchado
Sweden Chair	Igor Gazdík
Switzerland Chair	Han Van Loon
Tunisia Chair	Loulou Mourad
Turkey Chair	Arda Yurdakul
Ukraine Chair	O. Yandulsky
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Life Members & History Activities	Jacob Baal Schem
Membership Development Chair	Aleksandar Szabo
Women In Engineering	Bashayer AL Awwad
Editor Region 8 News	Roland Saam
Operations Review Subcommittee	Tony Davies
Vice Chair Candidate	Istvan Kromer
Vice Chair Candidate	Jorge Soares
IEEE President Elect	Moshe Kam
IEEE Past President	John Vig
IEEE Vice-President, Educational Activities	Tariq Durrani
Executive Director & COO of IEEE	E. James Prendergast
Director, Geographic Activities	Cheryl Sinauskas
IEEE Managing Director, Educational Activities	Douglas Gorham
IEEE Director Emeritus	Ted Hissey
IEEE Chief Marketing Officer	Patrick Mahoney
IEEE Staff Director, Sales & Marketing	Jonathan Dahl
Area Manager Europe, Israel, North Africa Sales & Marketing	Paul Canning
IEEE Region 10 Director	Yong-Jin Park
SBC2010 Representative	Valentijn Desmedt
SBC2010 Representative	Jef Beerten
IEEE EAB Committee on Global Accreditation	Bakr Hassan
GOLD Subcommittee	Salima Kaissi

Award Recipient	Alexander Mikerov
Professional Activities Subcommittee Member	Diogo Monica
CCSC member, chapter coordinator \\\Power Group\\\""	Tamas Ruzsanyi
Russia (Northwest) Vice Chair	Sergey Shaposhnikov
Director Elect Candidate	Martin Bastiaans

Saturday

1. Director's Introduction
The Region 8 Director, **Jozef Modelski** opened the 95th IEEE Region 8 Committee meeting and welcomed everybody in Prague. He said that he is very glad to have with us some very distinguished guests: IEEE President Elect Moshe Kam, IEEE Past President John Vig, Vice-President Educational Activities Tariq Durrani, IEEE Director Emeritus, Ted Hissey, IEEE Region 10 Director, Yong-Jin Park, Executive Director & COO of IEEE, E. James Prendergast, Chief Marketing Officer Director, Patrick Mahoney, IEEE Managing Director, Douglas Gorham, Director Geographic Activities, Cheryl Sinauskas, IEEE Staff Director, Sales & Marketing, Jonathan Dahl, Area Manager Europe, Israel, North Africa Sales & Marketing, Paul Canning. He then asked the Region 8 Secretary to make the round call.

2. Round Call – Approval of the Agenda
The Secretary, **Costas Stasopoulos** made the round call and confirmed a Quorum. The new Section Chairs and Region 8 new officers introduced themselves.
Jozef Modelski presented the agenda; it was approved unanimously as shown below.

Agenda for the 95th IEEE Region 8 Committee meeting in Prague

Saturday, 9th October 2010

08:00 Meeting opening by Region 8 Director
      - call of order
      - round call
      - approval of the agenda
08:10 Czechoslovakia Section Welcome
08:20 IEEE Region 8 Director Report
08:40 IEEE President-Elect Address and Vision
09:00 IEEE Executive Director presentation
09:10 Questions and comments
09:45 Secretary Report - approval of R8 Riga meeting minutes
09:55 Riga Workshops follow-up
10:10 Treasurer Report
10:30 *Coffee break*
11:00 Vice Chair Technical Activities Report
11:20 Questions and discussion
11:35 Vice Chair Membership Activities Report
11:55 Questions and Discussion
 12:10 Vice Chair Student Activities Report
12:30 Questions and discussion
 12:40 Operation Review Subcommittee Report (the new versions of the R8 Bylaws)
13:00 *Lunch break*
14:00 N&A Committee Chair Report
14:05 Presentations by Candidates for the 2011 R8 OpCom (questions/discussion)
14:50 Guidelines for the Workshops
15:00 Workshops
17:00 *Recess*

Sunday, 10th October 2010

08:00 IEEE Past President reflections

08:20 Region 10 Director presentation

08:30 IEEE Vice-President, Educational Activities

08:45 MGA presentation

09:05 Announcement of Candidates for the 2011-2012 R8 N&A Committee

09:15 Election of R8 OpCom Members - Vice Chairs, Secretary and Treasurer and Election of Members of the R8 N&A Committee (Executive Session)

10:00 Awards and Recognitions Ceremony

10:20 Technical Awards Panel Report

10:30 *Coffee break*

 11:00 Reports from the Sections Workshops

11:40 50th Anniversary of the Region - R8 Jubilee Book

11:50 Future R8 Committee meetings - presentation by UK&RI Section

12:00 Sections Congress-2011

12:15 R8 main conferences – EnergyCon2010, EuroCon2011, AfriCon2011

12:30 Motions

13:10 Any other business

13:20 Director-Elect Address

13:35 Adjournment

13:35 *Lunch*

3. Czechoslovakia Section Welcome

The Czechoslovakia Section Chair **Milan Polívka** welcomed everybody in Prague and wished them to have a good and productive meeting.

4. IEEE Region 8 Director's Report

Jozef Modelski Region 8 Director said that he is very happy of the high attendance of this meeting. He repeated his motto: Local Chapter activities, Student Branch activities are the key to successful IEEE Region 8. He gave the highlights of this meeting by focusing on the main activities and goals. He then went over last year's events and also mentioned the upcoming events. Our Region is healthy and increasing in size and all major statistics. We still have some problems with some idle Chapters and Student branches but it is a small percentage of the whole. He went on to make an account of the Regions 8 vital statistics, more than 72 000 members, 56 Sections, over 500 Chapters and over 330 student Branches and over 100 affinity groups. He mentioned some of the conferences our Region had: SibirCon-2010, International Conference on Computational Technologies in Electrical and Electronics Engineering, Irkutsk Listvyanka, Russia, 11-15 July; EED 2010, Egyptian Engineering Day, Cairo, 2-3 August; SBC 2010 Region 8 Student Branch and GOLD Congress, Leuven, Belgium, 4-8 August; and also the milestones Star of Laufenburg Interconnection, 18 August; Branly (the idea of the coherer), Paris, 23 September; Crypto (Invention of Public Key Cryptography, 1969-1975), 5 October. He also talked of the Region 8 OpCom meeting in Leuven, Belgium. Our meeting format will be more interactive with workshops and discussions. He thanked the Czechoslovakia Section Chair for his help in organizing this meeting along with IEEE Region 8 Secretary and Treasurer.
He then asked IEEE President Elect to give his address.

5. IEEE President Elect Address

IEEE President Elect **Moshe Kam** said that this time he will talk on one specific subject: IEEE in Sub-Saharan Africa and how Region 8 and the volunteer leadership will address the challenges of IEEE in Sub-Saharan Africa in 2011. He talked on several recent activities by IEEE in Sub-Saharan Africa and then he gave his model for IEEE activities in Sub-Saharan Africa. The model requires two parallel efforts, establishment of IEEE student branches wherever there is a program in Electrical Engineering,

Computer Engineering or Computer Science and consolidation and focusing efforts on electrification in Africa. The key to expansion of IEEE in Africa is academic programs and students. He then recommended that Region 8 takes upon itself the "internal" tasks:

- Environmental scan of the educational programs in Africa and basic analysis
- Analysis of what it would take to establish student branches wherever we have a program
- Sister Branch arrangement
- Establishment of Department Head Association in Africa under IEEE

6. IEEE Executive Director Presentation

IEEE Executive Director **James Prendergast**, gave a brief update of the prospects of IEEE and of its staff activities. The financial forecast for 2010 and 2011 is good and a surplus is expected. All aspects of IEEE are doing well and membership is on the increase both in general membership and Society membership. He then gave an update on Standards activities, Continuing education, Pre-University activities, new IEEE web site, E-membership etc.

7. Secretary Report - Approval of R8 Lisbon meeting minutes

The Secretary **Costas Stasopoulos** explained all the things that were organized in the past six months, like the Riga meeting and the OpCom meeting in Leuven, Belgium. He said that the web pages of the Sections are very important and that some Sections do not yet have a web page. In the past few months more Sections have launched their web sites bringing the target of all Sections having a good web page, closer. The next IEEE Region 8 meeting will be held in San Francisco, USA together with the Sections Congress in August 2011 on August 18th.

He thanked all Region 8 Committee members for their support and cooperation, George Michael, the Electronics Communication Coordinator and especially Jozef Modelski for his help and the new ideas he had brought in our Region.

A motion for the adoption of the Minutes of the Riga meeting was brought up and was adopted unanimously.

8. Riga Workshop Follow-up

Vice Chair of Membership Activities **Pilar Molina Gaudo** said that in Riga we had 6 workshops and she then gave an overview of each one, then she gave the main outcomes and suggestions that were drawn by the participating members. She presented the summary of these findings and the common points.

9. Treasurer Report

Brian Harrington, the Region 8 Treasurer, presented an interim financial report for 2010 and his outlook and proposal for 2011. The budget for 2010 was a balanced one. Region 8 is fulfilling all its obligations and payments, maybe with a small delay. He went on giving more details on the income and expense figures for the year. He continued by presenting the summary of his report. Our reserves-assets are influenced mainly by the stock market performance and its future trend is not known. Our investments are doing better this year than last year. In general the situation is improving but we should show constrain not to have big expenses. He then proposed a balanced budget for 2011.

A motion for the adoption of the Budget for 2011 was brought up and was adopted unanimously.

10. Report for the Technical Activities

Fritz Bekkadal was unable to attend the meeting and short presentations on the various aspects of Technical Activities were given by **Benito Palumbo** on R8/TA Industry Relations, by **Carl Debono** on Conference Coordination, **Peter Magyar** on Chapter Coordination and **João Costa Freire** on Educational Activities.

11. Report for the Membership Activities by Vice-Chair Pilar Molina Gaudo

Pilar Molina started by introducing all the members of her team. She said that membership activities are divided in various parts. One of them is Membership development, where everything is good, our Region has a steady increase and we are the second largest Region in IEEE We are the largest Region in higher grade members. One challenge is membership retention. Then we have the Professional

activities, doing many things among them they organize activities to enchase members careers in soft skills, management, communications and others. There are several seminars, webinars and also we have the distinguished lecturers program. The Professional activities summit took place along with Student Branch Congress in Leuven, Belgium in August 2010. The GOLD members also took part in the Student Branch Congress in Leuven with many activities. Women in engineering members are increasing with 18 affinity groups. The Life Members and History Activities are very active and doing very well with many milestones and conferences. The Jubilee book is being prepared for 2013 for our Region's 50 year anniversary. As of 16th August, IEEE has begun officially offering a new electronic membership (e-Membership) option to individuals in developing nations, beginning in the 2011 membership year. E-Membership is a paperless membership option with reduced annual base dues of US$ 63 in Region 8, compared to the traditional membership option base dues of US$ 149. The new option will be offered to both new and renewing professional grade members who live in countries where the per capita Gross Domestic Product (GDP) is under $15,000, based on data provided by the United Nations.

12. Report for the Student Activities by Vice Chair Eva Lang
Eva Lang started by introducing all the members of her team. She said that the number of student members has risen to more than 19600 with 330 student branches. The student branches and the number of activities have been on the increase. The problem we are facing is how to measure the vitality of a branch. This can be done by getting the reports in, the number of students in each branch etc. Some of the student branches need reactivation. There are a number of awards for chapters in our Region. She also talked about the upcoming IEEEXtreme 4.0 competition and the student paper contest to be held in Lisbon, Portugal along with the EUROCON 2011 conference. She also urged the Sections to support students to attend Conferences and Workshops and to appoint a student activities coordinator and a student representative. She also talked about the web activities of the students.

13. Operation Review Subcommittee Report by Tony Davies
Tony Davies chair of the Operations Review Subcommittee introduced the members of his team and then proceeded to give the general outline of the three documents that were prepared: The Region 8 Bylaws, the R8 Operations Manual and the Introduction to Region 8 Committee. He then went on stating the Motions for the changes needed in order to implement the new Bylaws and the Operations Manual.

14. Report for the Strategic Planning Committee by Vice-Chair and Past Director Jean-Gabriel Remy
Jean-Gabriel Remy presented the members of his team and said that main aim of his committee is to come up with a plan for the next 5 years. He presented a SWOT analysis of Region 8 and then he made various recommendations concerning Sections, Conferences, Electronic Communications and Newsletter, Energy Initiative, Section Board continuity, IEEE Products, taxation, rebate etc. He asked for feedback from Sections and Committees.

15. N&A Committee Chair Report
Jean-Gabriel Remy the chair of the N&A committee talked about their meeting in Kiev, Ukraine held in July 2010 and how they concluded on the nominations for the positions of the OpCom positions from 400 nominations. Among their criteria were: IEEE management experience, especially with Region 8 Committee and there was a search for some geographical balance. Our Region is very diverse and many different aspects have to be taken into an account. He then asked for the collection of candidates from Region 8 Committee members during this meeting for the election of 2 members of the Region 8 N&A Committee. He then gave the candidatures for the elections:
- Selection of the slate for treasurer: one candidate
  - Brian Harrington
- Selection of the slate for secretary: one candidate
  - Costas Stasopoulos
- Selection of the slate for VCTA, 2 candidates

- Pierre Borne
- Saurabh Sinha
  - o Selection of the slate for VCMA, 2 candidates
    - Istvan Kromer
    - Ali El Mousa
  - o Selection of the slate for VCSA, 2 candidates
    - Elias Nassar
    - Jorge Soares

Region committee members asked questions and received answers from the above candidates.

16. Presentations by Candidates for the 2011 R8 OpCom
All the Candidates for the 2011 R8 OpCom either in person or through a supporter had 5 minutes to present their candidacy. They later accepted questions from the committee.

17. IEEE Region 8 Student Branch and GOLD Congress
Valentijn De Smedt, IEEE Region 8 Student Branch and GOLD Congres Chair, gave an overview of the IEEE Region 8 Student Branch and GOLD Congress that took place in Leuven, Belgium from the 4th to the 8th of August 2010. More than 300 people participated from 46 countries with 59 speakers, 46 workshops, 6 plenary sessions and 7 social events, making it a great success.

18. Guidelines for the Workshops
Coordinator of the workshops **Pilar Molina** (R8 VCMA) gave an overview of the methodology and aims of the workshops to be held on Saturday afternoon. During the 5 workshops, best practices and most important problems of our R8 Sections as well as some IEEE challenges in the area of technical activities and others will be discussed.
Workshops 1 and 2: SWOT Analysis of Sections
Workshop 3: Improvement and enhancement of Region 8 Electronic Communications
Workshop 4: Criteria for the Best Section Award
Workshop 5: Increasing joint region-society conferences and improving the quality of R8 conferences

19. Workshops
The 5 workshops took place in different rooms.

Recess

Sunday

20. IEEE Past President reflections
IEEE Past President **John Vig**, started by saying that 2009 was a record year for IEEE, with 397,001 members, with Revenues at US$390M, with surplus at US$71M (=21M +50M investments), with net assets (Reserves) at US$229M, with 1077 conferences (568 + 509 TCS), with over 2.5 million articles in IEEE Xplore, with 14 Milestones dedicated; the most ever. All these were done by more than 200 000 volunteers and 1000 staff working together as a team.
He then explained what does the "IEEE President and CEO" do: He chairs the Board of Directors meetings, he may appoint ad-hoc committees, he "owns" the agenda – until the agenda is approved by the BoD, he is an ambassador for IEEE and he may use his influence to make good things happen. He then gave a list of the 25 IEEE Ad Hoc Committees and gave an overview of the 125th Anniversary Global Event Series. He also talked on the inaugural IEEE Presidents' Change the World Competition
Then he talked of the things he wished he had changed: Revenue mix (~75% from pubs & conferences; ~10% from basic dues), Idea-generation (by both volunteers & staff), experimentation, brainstorming, risk taking (especially in publications, conferences…), the antibodies, Speed of entering new technical areas (e.g., LS), Tech cosponsored – Sponsored mix & trend, Pubs (innovation, open

access, sub-to-pub), History of IEEE - the organization, IEEE Foundation. He then talked on the IEEE Press and its importance, IEEE Explore and IEEE Technology News.

21. Region 10 Director presentation
IEEE Region 10 Director Yong-Jin Park, thanked the Region 8 committee for their kind invitation to attend this meeting giving him the opportunity to observe and learn many things about our Region. He then gave an in-depth explanation of the structure, growth, functions and plans for the future of his Region.

22. IEEE Vice-President, Educational Activities
IEEE Vice-President, Educational Activities **Tariq Durrani**, started by giving the EAB's Guiding Principles, and then continued by giving the EAB's Duties and the EAB's Purpose. He then showed a list of the IEEE Educational Activities and he then gave an overview of the Educational Activities. He presented the IEEE eLearning program and what is an IEEE Certified Continuing Education Provider. He then explained what University Education is about and the connection of IEEE and accrediting bodies. He explained the Engineering Projects in Community Service (EPICS) in IEEE, Pre-University Education, IEEE Standards Education and WIE (Women in Engineering).

23. MGA presentation
Cheryl Sinauskas, Director, Member and Geographic Activities started by giving information on the upcoming Sections Congress 2011, the IEEE Center for Leadership Excellence, the launching of IEEE.tv 2.0, the launching of myIEEE 1.8. She then explained everything about e-Membership, who is eligible for e-Membership and the First Year Experience Program. She then explained some rules of IEEE like: Elections, Term of Office and voting. One other issue she touched was the Legal Status Project, the Country Legal Status Process and the Legal Status Project Update in Region 8.

24. Announcement of Candidates for the 2011-2012 R8 N&A Committee
Jean Gabriel Remy the *IEEE Region 8 N&A Chair announced the 6* candidates for the N&A Committee:
- Terje Gjengedal
- Jan Haase
- Urmet Jänes
- Daniel Pasquet
- Tunde Salihu
- Samir Shaheen

25. Election of R8 OpCom Members - Vice Chairs, Secretary and Treasurer and Election of Members of the R8 N&A Committee (Executive Session)
Elections were held for the above positions and the following were elected:

Secretary: **Costas Stasopoulos**
Treasurer: **Brian Harrington**
VCTA: **Saurabh Sinha**
VCMA: **Ali El Mousa**
VCSA: **Elias Nassar**

N&A Committee: **Terje Gjengedal** and **Samir Shaheen**

26. Awards and Recognitions Ceremony
Victor Fouad Hanna, the Awards & Recognitions Coordinator, announced the following Awards and Certificates of Appreciation:
- The IEEE Region 8 Volunteer award was presented to **Alexander Mikerov** from the Russia North West Section.
- The IEEE Region 8 Volunteer award was presented to **Said El-Khamy** from the Egypt Section.

- A Certificate of Appreciation to the Latvia Section *chaired by* **Leonids Ribickis** in recognition and appreciation of its contributions in the excellent organization of the 94th IEEE Region 8 Committee Meeting in Riga, Latvia, 2010
- A Certificate of Appreciation to **Valentijn De Smedt** chair of the SBC 2010 for Exemplary Service and Dedication as a host of the IEEE Region 8 Student Branch and GOLD Congress 2010, Leuven, Belgium in August 2010
- A Certificate of Appreciation to the IEEE Student Branch Leuven, chaired by **Jef Beerten**, for Exemplary Service and Dedication as a host of the IEEE Region 8 Student Branch and GOLD Congress 2010, Leuven, Belgium in August 2010
- A Certificate of Appreciation to Malta Section *chaired by* **Carl James Debono** for Exemplary Service and Dedication as a host of the 15th IEEE Mediterranean Electrotechnical Conference (MELECON 2010), Valletta, Malta in 2010
- A Certificate of Appreciation to **Andrey Fionov** *Chair of the Organizing Committee Sibircon 2010* for Exemplary Service and Dedication as a host of the 2nd IEEE Region 8 International Conference on Computational Technologies in Electrical and Electronics Engineering (SIBIRCON 2010), Irkutsk Listvyanka, Russia in July 2010

27. Reports from Sections Workshops

Jan Haase, gave a summary of the Workshop 1 (SWOT Analysis)

1. Strengths
    - Membership often linked to academia
    - Easy to organize lectures
    - Good links with industry
    - Many students as possible manpower
    - Direct networking with IEEE tools
    - Need to be able to use English
    - Mastering general topics
    - University connections bringing funds
2. Weaknesses
    - Non active but renown leaders (Old professors) difficult to eliminate
    - People of age from 40-50 not fluent in English in many countries
    - People looking for cheap CV-boosts or positions
    - Bad visibility on IEEE benefits for ordinary members
    - No soft skills at the section level
    - Volatility of active volunteers
    - Insufficient rebates, esp. for small sections
3. Opportunities
    - Globalization favors English
    - Joint events with the national society
    - Many students available
    - Possibility offered by employers paying the dues
    - Networking added value
    - Soft skills offered by the Region or by the HQ
    - Possible publications in local press
4. Threats
    - Need money, more sponsorship
    - Impatient students
    - Competition with other scientific societies

Arda Yurdakul gave a summary of the Workshop 2 (SWOT Analysis)

1. Strengths

- Excellent administrative communication within the ExCom between Student Branches and the Section between active Society Chapters
- Existence of very active student branches
- No problem in finding financial funds in the well-established sections
- A good amount of student and/or senior members
- Good industrial relations

2. Weaknesses

- Fewer volunteers/Less volunteer time
- Poor communication between members and section
- High "membership fees" for developing countries
- High "conference registration fees" for developing countries
- Poor industrial relations

3. Opportunities

- Networking
- Cross relations with national institutions
- Setting IEEE as a knowledge platform
- Retention of students and graduate students
- Taking part in non-IEEE / emerging fields
- Attracting small companies and startups

4. Threats

- Volunteer burnout
- Competition from national bodies in terms of visibility
- Poor name recognition of "IEEE"
- Losing graduates and members
- Low activity in some chapters
- Perception of IEEE as a "US-centric" institution
- Perception of IEEE as an "engineering-centric" institution

Han van Loon gave a summary of the Workshop 3 (E-Communication)

The working group recommends that of the seven chosen tools the following shall be prioritized:
- a discussion forum tool
- a voting tool
- an upgraded R8 web site

and that the R8 tools be integrated as far as practicable and that the R8 tools can also be simply deployed by Sections.

Athanasios Skodras gave a summary of the Workshop 4 (Criteria for the Best Section Award). He said that R8 is very different than the other Regions and that the criteria must relate to size and other variables from Section to Section. He then gave a list of 23 good things a Section might do.

Georges Gielen and **Tariq Durrani** gave a summary of the Workshop 5 (*Increasing joint region-society conferences and improving the quality of R8 conferences*)

Recommendations

- Conference Services of IEEE to inform and involve the related country's Section and Chapter as soon as they get notice of IEEE (co-)sponsoring a conference in that conference
- Conference Services of IEEE to develop an impact factor for conferences based on clicks/downloads in Xplore
- Region 8 conference responsible to create a list of qualified reviewers in Region 8

28. 50th Anniversary of Region 8, R8 Jubilee Book

Kurt Richter, the R8 Jubilee Chairman of the Editorial Board could not be present and **Costas Stasopoulos** gave an overview of the preparations and the organization of the Web-based "Jubilee Book" towards the 50th Anniversary of the Region, in 2013.

In general the book will deal with the history and the organizational development of Region 8. It will include highlights of the engineering achievements and milestones since 1963.

29. Future R8 Committee meetings - presentation by UK&RI Section

UKRI Section Chair, **Christopher James** invited the Region 8 Committee to London Heathrow for the Spring R8 Meeting on March 26th – 27th 2011. He gave a brief overview of the venue and the points of interest around it and he gave some details of the meeting. The meeting will be held at the Radisson Edwardian Heathrow Hotel.

30. Sections Congress 2011, San Francisco

R8 Sections Congress Coordinators **Ali El-Mousa** and **Pilar Molina** announced that the next Sections Congress 2011 will be in San Fransciso on 19-22 August 2011 at the San Francisco Marriott Marquis hotel giving more details on venue, accommodation, Goals, tentative Schedule and Agenda. The Region 8 Committee Meeting will be held on the 18th of August at the same venue.

31. R8 main conferences – EnergyCon2010, EuroCon2011, AfriCon2011

Presentations for the upcoming Conferences were made for:

· HISTELCON 2012 by **Costas Stasopoulos**

· ENERGYCON 2012 by **Costas Stasopoulos**

· EuroCon 2011 by Joao **Costa-Freire**

- AfriCon2011 **Saurabh Sinha**

32. Motions

95-1A:

The R8 Committee approves a change in title of the

Vice Chair – Membership Activities to   Vice Chair – Member Activities

Adopted

95-1B:

The R8 Committee approves an increase in the number of members of the R8 N&A Subcommittee elected by the Section Chairs from two to three

Adopted

95-1C:

Region 8 shall consist of Africa, Europe, Russia, Greenland and all Asian countries West of Pakistan, North and West of Afghanistan and North of Mongolia and China.

Adopted

95-2:

The R8 Committee approves the amended Region 8 Bylaws, subject to any changes required in the case of any of Motions 1A, 1B, 1C not being approved or being amended, this approval of the Bylaws being conditional on the approval of Motion 3 to follow.

Adopted

95-3:

The R8 Committee approves the newly created Region 8 Operations Manual, to come into operation if and when the Region 8 Bylaws as approved in Motion 2 are approved by the MGA Board.

Adopted

33. Any Other Business

Region 8 Director Jozef Modelski thanked the Czeckoslovakia Chair and his team and also the Region 8 Treasurer and Secretary for the organization of this meeting.

34. Director-Elect Address

Marko Delimar IEEE Region 8 Director-Elect gave the major future events of the Region and added that there is a possibility of having e-meetings in the near future. He went over the Region's highlights: Africa initiative, Chapter coordination, Conference policy and he added that the Region's best practices and traditions will be continued. There will be an effort to couple R8 activities with appropriate IEEE Operational Units. He proposed the following in terms of e-communications: Improvements to R8 website, R8 Forum, Online voting tool, R8 Electronic Gazette, E-meetings

He then proposed the following Motion/resolution:

Motion/resolution

Jozef Modelski has served with dignity and distinction as the 2009 and 2010 IEEE R8 Director;

Director Modelski has previously served R8 in many leadership capacities, including VC Technical Activities;

Director Modelski has nurtured a positive environment and inspired generations of volunteers to actively participate in region's programs, projects and activities;

Director Modelski has exhibited an unfailing commitment to the betterment of Region 8 through his principled leadership and deep-rooted commitment to the profession, the IEEE, its members and volunteers;

THEREFORE, the IEEE R8 Committee expresses its gratitude to Jozef Modelski for the dedication, leadership and guidance with which he executed his duties as 2009 and 2010 IEEE R8 Director, and looks forward to his continuing contributions.

The motion was adopted by acclamation and with a standing ovation

35. Region 8 Director asked for a motion to adjourn, and it was adopted

Adjournment

Unapproved Minutes of the 96th IEEE Region 8 Committee Meeting held on the 25th to the 27th of *March 2011*
London, United Kingdom

List of Participants

Full Name	Title
Marko Delimar	IEEE Region 8 Director
Martin Bastiaans	IEEE Region 8 Director-Elect
JOZEF MODELSKI	R8 Past-Director
Costas	IEEE Region 8 Secretary
Brian Harrington	IEEE Region 8 Treasurer
Ali El-Mousa	R8 V/C Member Activities
Elias Nassar	R8 V/C Student Activities
Saurabh Sinha	R8 V/C Technical Activities
Jan Haase	Austria Chair
Valentin Baranov	Belarus Chair
Wim van Etten	Benelux Chair
Dusanka Boskovic	Bosnia and Herzegovina Chair
Rossitza Goleva	Bulgaria Chair
Igor Kuzle	Croatia Chair
Gregoris Maliotis	Cyprus Chair
Jan Sistek	Czechoslovakia Treasurer
Erik Stilling	Denmark Chair
Samir Ibrahim	Egypt Chair
Urmet Janes	Estonia Chair
Heikki Koivo	Finland Chair
Amara AMARA	France Vice Chair
Axel Richter	Germany Chair
Amoakoh Gyasi-	Ghana Chair
Athanasios	Greece Chair
Imre Rudas	Hungary Chair
Karl S	Iceland Chair
Amin Nobakhti	Iran Secretary
Sigmond Singer	Israel Past Chair
Dario Petri	Italy Vice Chair
Gheith Abandah	Jordan Chair
Fadhel Abulhasan	Kuwait MD Officer
Andrejs Romanovs	Latvia Vice Chair
Ghassan Shaban	Lebanon Chair
Dalius	Lithuania Chair
Paul Micallef	Malta Chair
Mohamed	Morocco Chair
Yussuf Salihu	Nigeria Chair
Erik Olsen	Norway Chair
Maciek Ogorzałek	Poland Chair
Rui Santos Cruz	Portugal Chair

Goce Arsov		Republic of Macedonia Chair
Radu N. Dobrescu		Romania Chair
Sergey		Russia (Northwest) Vice Chair
Alexander		Russia (Siberia) Secretary
Mohammed Al-		Saudi Arabia (East) Vice Chair
Hafidh S Al-		Saudi Arabia (West) Chair
Natasa Neskovic		Serbia and Montenegro Chair
Matej Zajc		Slovenia Chair
Jacques van Wyk		South Africa Chair
Manuel Castro		Spain Chair
Igor Gazdik		Sweden Chair
Andreas Doering		Switzerland Vice Chair
Loulou Mourad		Tunisia Chair
Arif Selçuk		Turkey Student Representaive
Oleksandr		Ukraine Chair
Eesa Bastaki		United Arab Emirates Chair
Christopher J.		UKRI Chair
Reuben		Zambia Chair
Charles Turner		Awards & Recognitions Chair
Daniel Pasquet		Chapter Coordinator Chair
Carl Debono		Conference Coordinator Chair
Bakr Hassan		Educational Activities Chair
George Michael		Electronic Communications
Salima Kaissi		GOLD Activities Chair
Ghaleb Dandan		Industry Relations Chair
Dirk Van Hertem		Membership Development Chair
David Law		Standards Coordinator
Jorge Soares		Student Representative
Roland Saam		Editor Region 8 News
Kurt Richter		Jubilee Book Editor
Diogo Mónica		Webmaster
Pilar Molina		Sections Congress Coordinator/Strategic Planning
Vladimir Katić		Technical Committees
Stefano Zanero		Publications
Vlatko Stoilkov		Voluntary Contribution Fund Coordinator
Victor Fouad		Awards & Recognition
Jef Beerten		Awards & Recognition / Student Activities
Eva Lang		Educational Activities / Student Activities
Nele Reynders		GOLD Activities
Rafal Sliz		GOLD Activities
Joao Figueiras		Industry Relations
Aleksandar Szabo		Membership Development
George Paunovic		Student Activities
Muhamamd		Student Activities
Hossam Fahmy		Student Activities
Zhijia Huang		Region 8 News
Fotini-Niovi		Educational Activities / Continuing education
Tony Davies		Strategic Planning

Emilio Corchado		PA subcommittee
Adam K.		Membership Development
Han Van Loon		Membership Development
Ilhem Kallel		Clementina Saduwa Award Recipient
Steven Van		R8 logo competition winner
Oksana		IEEE East Ukraine Joint Chapter Chair, SM IEEE
Inmaculada Plaza		Spain Education Society
Moshe Kam		IEEE President
Gordon Day		IEEE President-Elect
Pedro Ray		IEEE Past President
Howard Michel		Vice President, Member and Geographic Activities
James		Executive Director & COO of IEEE
Lawrence Wong		IEEE Region 10 Director
Cecelia Jankowski		MGA Managing Director
Steve Mills		IEEE Standards Association President
Roger Pollard		IEEE Secretary and President Elect-Candidate
Peter Staecker		President-Elect Candidate
Moira Patterson		Program Manager, International Programs
Judy Gorman		Managing Director, Standards Association
Patrick Mahoney		Chief Marketing Officer
Tania Quiel		IEEE Region 9 Director
Doug Gorham		Managing Director IEEE Educational Activities
Matt Loeb		Staff Executive Corporate & Executive Director
Susan K. Tatiner		Director Government Relations & Standards Education IEEE Standards
John C. Keaton		Director, Strategy and Knowledge Management
Cheryl Sinauskas		Director, Geographic Activities
Jamie Moesch		Director of Member Strategy
Mike Sosa		Staff Director-Investment Management Services at **IEEE** Contract Management
Gloria Chuwudebe		Nigeria Vice Chair
Imadur Rahman		Sweden Vice Chair
Peer Martin		MD officer Denmark
Min Zhou		UKRI Student
Lei Li		UKRI Student
Musa Musami		UKRI Student
Zacchaeus		Dean, School of Engineering, Namibia
Rami Dabbousi		Continuing education Chair, IAS Society Saudi Arabia
Donald Dunn		IAS Society Education Chair
Rami Mushcab		MGA Vice Chair 2010
Fang Xu		SMC
Bill Hayes		BTS
Simonetta Turtu		Supercond.
Péter Magyar		IAS
Jan Machac		MTTS
Mihaela Albu		IMS
Meliha Selak		PES
Frank Schwierz		EDS
Frank Sabath		EMC
Ian White		Photonics

Elizabeth Burd		CS
Sales Hazel		PCS
Rakesh Kumar		SSC

Saturday

1. Call to order

The Region 8 Director, Marko Delimar, opened the 96th IEEE Region 8 Committee meeting and asked the Secretary, Costas Stasopoulos, to make the roll call.

2. Roll Call

The Secretary, Costas Stasopoulos, made the roll call and there was a quorum.

3. Welcome

The Region 8 Director, Marko Delimar, welcomed everybody in London. He said that there should be bidirectional communication and involvement of the Section Chairs. He said that he is very glad to have with us some very distinguished guests: IEEE President Moshe Kam, IEEE President-Elect Gordon Day, IEEE Past President Pedro Ray, Vice President, Member and Geographic Activities Howard Michel, IEEE Region 10 Director Lawrence Wong , IEEE Region 9 Director Tania Quiel , IEEE Standards Association President Steve Mills, IEEE Secretary and President-Elect Candidate Roger Pollard, President-Elect Candidate Peter Staecker, Executive Director & COO of IEEE James Prendergast, Managing Director MGA Cecelia Jankowski, Staff Executive Corporate & Executive Director Matthew S. Loeb, Managing Director, Educational Activities Douglas Gorham , Managing Director, Standards Association Director Judy Gorman, Chief Marketing Officer Patrick Mahoney and others.

5. Introduction of Officers

An introduction of all the Section Chairs was made by the Secretary and themselves.

4. Adoption of the Agenda

Marko Delimar presented the agenda; it was approved unanimously as shown below.

Saturday, 26 March 2011 – UTC (GMT), "local winter time"

time	#	type	item	presenter	info
8:00	1		Call to Order	Delimar	
8:05	2		Roll Call	Stasopoulos	
8:10	3		Welcome	Delimar/James	
8:15	5		Introduction of New Officers	Stasopoulos	
8:25	6		Introductory Remarks	Delimar/Stasopoulos	
8:30	4	Act	Adoption of the Agenda	Delimar	
8:35	7	Act	Approval of the Consent Agenda	Delimar	
8:40	301	Disc	Director's Report	Delimar	

time	#	type	item	presenter	info
9:10	311	Disc	IEEE 2012 Vision and Direction	Day	
9:30	310	Disc	IEEE Executive Director's Presentation	Prendergast	
9:45			Break		
10:15	312A	Disc	IEEE MGA Presentations	Michel	
10:30	312B	Disc	IEEE MGA Presentations	Jankowski	
10:45	304	Disc	Region 8 Strategic Direction	Modelski	
11:00	302	Disc	Secretary's Report	Stasopoulos	
11:10	303	Disc	Treasurer's Report	Harrington	
11:20	306	Disc	Member Activities	El-Mousa	
11:50			Group Photo		
12:00			Lunch		
13:00	307	Disc	Student Activities	Nassar	
13:30	308	Disc	Technical Activities	Sinha	
14:00	313	Disc	IEEE Standards Association	Sinha/Law/Mills	
14:10	314	Disc	Region 8 Conferences	Sinha/Debono	
14:20	315	Disc	EnergyCon Review	Sinha/Dandan	
14:25	316	Disc	Sections Congress 2011	Molina/Jankowski	
14:40			Recess		
14:45			Break		
15:15	317	Act	Workshops – Sec. Con. Recommendations	El-Mousa/Molina	ends at 17:00
-- : --			Awards (Dinner and Awards Ceremony)		Great Fosters

Sunday, 27 March 2011 – UTC+1 (GMT+1), "local summer time"

time	#	type	item	presenter	info
9:00	1		Call to Order and Roll Call		
9:10	305	Disc	Section Development and Vitality	Bastiaans	
9:25	320	Disc	Region 8's 50th Anniversary	Bastiaans/Richter	
9:40	319		President-Elect Candidates' Debate	Delimar/Kaissi	Pollard/Staecker

10:25	309	Disc	IEEE President's Address	Kam	
10:45			Break		
11:15	318	Act	Final R8 Sections Congress recommendations	El-Mousa/Molina	
11:35	322	Act	Election of R8 N&A Member	Modelski	
11:55	323	Act	IEEE Region 8 Logo	Stasopoulos/Mónica	
12:05	324	Act	Section Formation Approval Process	Bastiaans	
12:15	325		New Business	Delimar	
12:50	398		Next Meeting		
12:55	399		Adjournment		
13:00			Lunch		

7. Approval of the Consent Agenda

The consent agenda was presented and adopted unanimously.

The reports and presentations that follow can be found at:
http://www.ewh.ieee.org/reg/8/cms/phocadownload/CommitteeMeetings/London/Director.pdf

301. IEEE Region 8 Director's Report

Marko Delimar, Region 8 Director, introduced the members of the committee; he stated its mission and vision, went through some key facts and characteristics, talked about some recent activities, did a short SWOT analysis and pointed out some challenges for the future. He gave an overview of last year's events and also mentioned the upcoming events. He also presented the new IEEE Region 8 logo. Then he went on giving the key challenges of Region 8: Africa, Cooperation with European agencies and Conferences.

311. IEEE 2012 Vision and Direction

IEEE President-Elect **Gordon Day** thanked everybody for their support during the election and he will try not to let anybody down. Leadership and Management, Strategy and Tactics are the key areas that he will concentrate on during his Presidency. Then he talked about the IEEE logo "Advancing technology for humanity" and the necessary steps to achieve it. IEEE should become stronger, more global and more assertive. Its members should become more equal across the world and have the same opportunities. An IEEE office will be established in Brussels soon.

310. IEEE Executive Director's Presentation

IEEE Executive Director **James Prendergast** gave a brief update of the staff activities. The financial forecast for 2011 is good and a surplus is expected. All aspects of IEEE are doing well and membership is on the increase both in general membership and Society membership. He then gave an update on Standards activities and Education activities, Major initiatives, Products and Services and finished by giving his top priorities.

5. UKRI Section Welcome

The UKRI Section Chair **Christopher James** welcomed everybody in UK and Republic of Ireland and wished them to have a good and productive meeting.

312A and 312B. IEEE MGA Presentations

MGA Vice-President **Howard Michel** and **Cecelia Jankowski**, Managing Director, Member and Geographic Activities, presented the main MGA activities and their main thoughts for the MGA strategy for 2011. They both stressed that MGA is truly focused on the member and not on the membership. An update was given on all the functions and future plans for MGA.

304. Region 8 Strategic Direction

Jozef Modelski, Past Region 8 Director and Strategic Planning Chair, gave his reflections as Past Director. He explained his philosophy on how to operate within Region 8 and presented the main events that took place in our Region. He thanked everybody for their help during his directorship. He invited everybody to the Strategic Planning meeting where more detailed discussions will take place.

302. Secretary's Report-Approval of R8 Prague meeting minutes

Secretary **Costas Stasopoulos** gave an account of all the things that were organized in the past six months, like the Prague meeting and the OpCom meeting in Vienna. He gave an account of the new registration software that was used for this meeting. This helped to avoid any errors and worked smoothly. He said that the web pages of the Sections are very important and that some Sections do not have a web page. He thanked all Region 8 Committee members for their support and cooperation, George Michael, the Electronic Communications Coordinator, and especially Marko Delimar and Jozef Modelski for their help.
<mark>The Minutes of the Prague meeting were approved unanimously</mark>.

303. Treasurer's Report

Brian Harrington, the Region 8 Treasurer, presented a summary report for 2010 and his outlook for 2011. The budget for 2010 was a balanced one. The Riga and Prague meetings were to budget. The Student Branch Congress was a financial success. Travel costs remain the 25% of the total budget. Region 8 is fulfilling all its obligations and payments, maybe with a small delay. He went on giving more details on the income and expense figures for the year. He continued by presenting the summary of his report. Further progress was made on cost control. There are some cash flow concerns and there is a need to rebuild assets.

306. Member Activities Report

Ali El-Mousa, R8 V/C Member Activities, started by introducing the GOLD team and gave the key facts and activities of the group. He urged everybody to create a GOLD affinity group. Then he presented the Professional Activities team. They organize activities to enchase members' careers in soft skills, management, communications and others. Then the Membership Development team was presented where local activities and personal contact are very important. He then gave some information on e-membership. The Women in Engineering Coordinator resigned for personal reasons. There are many WIE affinity groups and many events have been happening. The Life Members are very active and doing very well with many milestones and conferences. He then gave some information on the Region 8 News and the Region 8 Web page.

307. Student Activities

Elias Nassar, R8 V/C Student Activities, started by introducing all the members of his team. He then gave an overview of Student Membership in R8 and he presented the student activities that took place in 2011 like ISBC March 11-14, Madrid, Spain, MESBC March 15-18, Doha, Qatar, and then the

upcoming events like CeUSBC May 12-14, Linz, Austria, MESBC 2013 in Lebanon and others. He also explained what the Twin Student Branch Program is and he gave some information on the Electronic Communications of the Student Web page. Then he asked the Section Chairs for their help in order to promote the student activities.

308. Technical Activities

Saurabh Sinha, R8 V/C Technical Activities, started by stating the Five Priorities that were set by the IEEE BoD for2011. Then he presented the Chapter Coordination Subcommittee (ChCSC), the Conference Coordination Subcommittee (CoCSC), the R8 Conference Activities Subcommittee, Educational Activities Subcommittee (EASC), Industry Relations Subcommittee(IRSC), the Standards Coordinator, the TAB "Committees" Liaisons and the Technical Publications Coordinator. He gave an overview of the Conferences and other events and activities that have happened in the above Subcommittees and an outlook for the future. **Daniel Pasquet, Carl Debono, Bakr Hassan, Ghaleb Al-Dandan, David Law** and Vladimir **Katić** gave a short overview of their corresponding areas.

313. IEEE Standards Association

Steve Mills, President, IEEE Standards Association, stated the core purpose of the Association and took a look at the question: What drives standards? Technology, Economics, Politics. Then he went on explaining that global markets require globally relevant standards. We have to ensure the relevance of IEEE Standards. In summary he said: We must recognize that geographically tuned standards strategies are critical to our success, we must value the contribution of IEEE corporate offices located in strategic geographies and utilize available on-the-ground resources in the execution of our global standards strategy and we must be open to partnering with IEEE OUs, industry or other organizations to achieve the Institute's strategic goals globally.

314. Region 8 Conferences

Carl Debono, the Conference Coordinator, gave short presentations on the conferences of our Region: EUROCON 2011 in Lisbon, Portugal, Africon 2011 in Livingstone, Zambia, HISTELCON 2012 in Pavia, Italy, SIBIRCON 2012 in Belokuriha, Russia, MELECON 2012 in Medina Yasmine Hammamet, Tunisia, and ENERGYCON 2012 in Florence, Italy.

315. EnergyCon Review

Ghaleb Al-Dandan gave an overview of the EnergyCon 2010 conference that took place on the 18th – 22nd December, 2010 in Manama, Kingdom of Bahrain.

316. Sections Congress 2011

Pilar Molina Gaudó, the Sections Congress Coordinator, gave all the details and planning for Sections Congress 2011. She first gave the Key Milestones for SC2011, then the Focus Areas, the Recommendation Process and the necessary logistics.

317. Workshops – Sec. Con. Recommendations

Pilar Molina Gaudó gave the guidelines for the preparation of the workshops for the recommendations towards the Sections Congress to be held in San Francisco in August 2011.

Day 2

305. Section Development and Vitality

Martin Bastiaans, IEEE R8 Director-Elect, said that he is a member of the Geographic Unit Operations Support Committee that is discussing Section Vitality and in these terms they would like to establish the Section vitality roadmap and what is needed for a successful and vital Section. There are still many discussions on the subject and after this a plan will be made specifically for our Region in order to proceed with this. Then he gave a list of various ideas on the subject. The road map has to be adapted taking into account the special conditions of each Section. In the near future he will try and check the vitality of the Sections and try to identify the problems, and on a one-to-one basis he will try to assist to boost the vitality of the Sections.

320. Region 8's 50th Anniversary

Martin Bastiaans, IEEE R8 Director-Elect, started by giving the 4 different dates in 1962 and 1963 that can be considered as the birth date of Region 8. He suggested that we should celebrate the 50th anniversary for the whole year. He also urged the Sections to celebrate locally, as well.
Kurt R. Richter, IEEE R8 Jubilee Book Coordinator, showed the editorial board for the Jubilee Book and he then explained the details on the Web-based Book and on the Printed Book. He urged the Section Chairs to make their inputs to these projects. He finished by giving some information on the creation of the Region 8 archive.

319. President-Elect Candidates' Debate

A debate took place between **Roger Pollard** and **Peter W. Staecker,** President-Elect Candidates for IEEE President. First they each made a short presentation and a debate followed. The debate was moderated by **Salima Kaissi** and several questions were asked and answered.

309. IEEE President's Address

IEEE President **Moshe Kam** gave a presentation with the title "What your Board of Directors has done for you lately". He gave an outline of the Board of Directors priorities for 2011: Emphasis on the external environment wherein IEEE operates, Spotlight on key large-scale activities, Expansion into new areas and strengthening of IEEE competitiveness, Ensure sustainable progress toward establishing IEEE's leadership in important new technical areas, Develop and approve a plan to ensure that IEEE is at the forefront of digital publishing technology, Develop and implement an IEEE Conference Strategy, including protection of quality of IEEE publications, Develop collaborative strategic alliances with other associations and publishers, To ensure all members are engaged and find a professional home in IEEE; create a global strategic member development plan. He then gave more insight on selected activities: The Life Sciences, Humanitarian Activities, and Africa.

318. Final R8 Sections Congress recommendations

Pilar Molina Gaudó, the Sections Congress Coordinator, and the workshop coordinators presented the results of the workshops. The procedure will be continued with an online procedure where the top 5 recommendations will be selected.

322. Election of R8 N&A Member

Jozef Modelski, Past Region 8 Director, presented the 3 candidates for the Nominations and Appointments Subcommittee (N&A). The candidates were **Christopher James** from UKRI**, Daniel Pasquet** from France and **Tunde Salihu** from Nigeria**.** The R8 Committee met in executive session

with only the voting members of the Committee present where views and opinions on the canditates were exchanged. Voting took place and **Tunde Salihu** was elected.

323. IEEE Region 8 Logo

Diogo Mónica, the R8 Information Management Coordinator, explained all the details for the R8 logo competition and then he announced the winner out of 185 entries of the competition and presented the new logo. The logo has been approved by IEEE Corporate Services**.** The winning logo was designed by Steven Van Vaerenbergh.
The motion to accept the new logo was adopted unanimously.

324. Section Formation Approval Process

Martin Bastiaans, IEEE R8 Director-Elect, gave an overview of the Section, Subsection, Branch and Affinity Groups in our Region. He tried to identify the ideal Section size. Then he showed his proposal for new Section development and sugested that a good way to start a new geographic unit is to create a Subsection that resides directly under the Region.

325. New Business

Charles Turner, the Awards and Recognitions Subcommittee Chair, announced that the winner of the R8 Volunteer Award was Vladimir Dimcev. He also asked the participants to propose candidates for various awards.
Saurabh Sinha, R8 V/C Technical Activities, gave the following motion coming from the CoCSC (Subcommittee motion):
- *Resolve that the guidelines on hosting and organizing IEEE Region 8 Flagship Conferences are accepted.*
- *Appropriate revisions/additions will be entered into the Region 8 operations manual.*
  Bidding Guidelines & Procedures to host IEEE Region 8 Conferences
- *Contains*
    - *Eligibility*
    - *Format*
    - *Required Documentation*
    - *Region 8 Support*
    - *Surplus*

The motion was adopted.

A suggestion was made by **Jan Haase** to have legends on abbreviations shown in the presentations.

326. Next Meeting

The next Region 8 Committee meeting will be held in San Francisco, USA on 18-19 August 2011 (in conjunction with Sections Congress).

A birthday cake was presented to Marko Delimar and Manuel Castro and the happy birthday song was sung to them.

327. The Region 8 Director moved to end the Region 8 Committee meeting. The motion was adopted.

Adjourn

Unapproved Minutes of the 97th IEEE Region 8 Committee Meeting held on 18-19 *August 2011 San Francisco, USA*

List of Participants

Position	Name
IEEE Region 8 Director	Marko Delimar
IEEE Region 8 Director-Elect	Martin Bastiaans
R8 Past-Director	Józef Modelski
IEEE Region 8 Secretary	Costas Stasopoulos
IEEE Region 8 Treasurer	Brian Harrington
R8 V/C Member Activities	Ali El-Mousa
R8 V/C Student Activities	Elias Nassar
R8 V/C Technical Activities	Saurabh Sinha
Austria	Jan Haase
Bahrain	Adel A. H. Abdulla
Belarus	Valentin Baranov
Benelux	Wim Van Etten
Bosnia and Herzegovina	Dusanka Boskovic
Bulgaria	Rossitza Goleva
Croatia	Igor Kuzle
Cyprus	Gregoris Maliotis
Czechoslovakia	Peter Farkas
Denmark	Erik Stilling
Egypt	Samir I. Shaheen
Estonia	Urmet Janes
Finland	Heikki Koivo
France Vice Chair	Christine Nora
Germany	Axel Richter
Ghana	Amoakoh Gyasi-Agyei
Greece	Athanasios Skodras
Hungary	Anikó Szakál
Iceland	Saemundur Thorsteinsson
Iran	Hamid Soltanian-Zadeh
Iraq	Sattar Bader Sadkhan
Israel	Sigmond Singer
Italy	Lorenzo Vangelista
Jordan	Gheith Abandah
Kuwait	Fadhel Abulhasan
Latvia	Andrejs Romanovs
Lebanon	Ghassan Shaban
Lithuania	Dalius Navakauskas
Malta	Paul Micallef
Nigeria	Gloria Chuwudebe
Norway	Tobias Aigner
Poland	Maciek Ogorzałek

Portugal	Bruno Gonçalves
Republic of Macedonia	Goce Arsov
Romania	Mircea Eremia
Russia	Alexeev Sergey
Russia (Northwest)	Anastasiia Stotckaia
Saudi Arabia (East)	Jaafar Ibrahim
Saudi Arabia (West)	Dheya Shuja'a Al-Othmany
Serbia and Montenegro	Natasa Neskovic
Slovenia	Matej Zajc
South Africa	Jacques van Wyk
Spain	Manuel Castro
Sweden	Igor Gazdik
Switzerland	Andreas Doering
Tunisia	Loulou Mourad
Turkey	Okyay Kaynak
Ukraine	Oleksandr Stanislavovich Yandulsky
United Arab Emirates	Eesa Al Suwaidi
United Kingdom and Republic of Ireland	Christopher J. James
Zambia	Reuben Munungwe
Awards & Recognitions Chair	Charles Turner
Chapter Coordinator Chair	Daniel Pasquet
Conference Coordinator Chair	Carl Debono
Electronic Communications	George Michael
GOLD Activities Chair	Salima Kaissi
Industry Relations Chair	Ghaleb Dandan
Membership Development Chair	Dirk Van Hertem
Standards Coordinator	David Law
Student Representative	Jorge Soares
Region 8 News	Zhijia Huang
Jubilee Book Editor	Kurt Richter
Sections Congress Coordinator/Strategic	Pilar Molina Gaudó
Technical Committees	Vladimir Katić
Publications	Stefano Zanero
Life Members	Aleksandar Szabo
Germany membership development	Jens Haubrock
Hungary Section chair	Imre Rudas
Kuwait Section	Rania A. Azmi
Portugal Chair	Rui Santos Cruz
SAC	Muhammad Mustafa
GOLD	Rafal Sliz
GOLD	Nele Reynders
SAC	Jef Beerten
	Jan Verveckken
	Maja Matijasevic
	Habib M. Kammoun
	Sinan AlSheikh
	Urban Burnik

Day 1 - Thursday 18 August 2011

1. Call to order

The Region 8 Director, Marko Delimar, opened the 97th IEEE Region 8 Committee meeting and asked the Secretary, Costas Stasopoulos, to make the roll call.

2. Roll Call

The Secretary, Costas Stasopoulos, made the roll call and there was a quorum.

3. Welcome

Michael R. Andrews, Director Elect of Region 6, welcomed everybody to San Francisco and to IEEE Sections Congress 2011. He then gave some travel information about San Francisco.

5. Introduction of Officers

An introduction of all the Section Chairs and representatives was made by the Secretary and themselves. All the appointed members of Region 8 introduced themselves too.

6. Introductory remarks

The Region 8 Director, **Marko Delimar**, welcomed everybody in San Francisco. He said that there should be bidirectional communication and involvement of the Section Chairs. He asked everybody to speak up and participate in the discussions.

4. Adoption of the Agenda

Marko Delimar presented the agenda; <mark>it was approved unanimously as shown below</mark>.

AGENDA

#	Type	Agenda Item	Presenter
1		Call to Order	Delimar
2		Roll Call	Stasopoulos
3		Welcome	Delimar
4		Approval of the agenda	Delimar
5		Introduction of new officers	Stasopoulos
6		Introductory remarks	Delimar/Stasopoulos

CONSENT AGENDA

#	Type	Agenda Item	Presenter
11	Act	Approval of the Minutes of the London Meeting	Stasopoulos
101	Rep	Awards and Recognition	Turner
102	Rep	Chapter Coordination	Pasquet
103	Rep	Conference Coordination	Debono
104	Rep	Educational Activities	Hassan
105	Rep	Electronic Communications	Michael
106	Rep	GOLD Activities	Kaissi
107	Rep	Industry Relations	Dandan
108	Rep	Information Management	Mónica
109	Rep	Life Members	Szabo

110	Rep	Membership Development	Van Hertem
111	Rep	Professional Activities	Zajc
112	Rep	Publications	Zanero
113	Rep	Region 8 News	Saam/Huang
114	Rep	Standards Activities	Law
115	Rep	Technical Committees	Katić
116	Rep	Voluntary Contribution Fund	Stoilkov
117	Rep	Women in Engineering	Ponci
201	Rep	Austria	Haase
202	Rep	Bahrain	Qamber / Abdulla
203	Rep	Belarus	Baranov
204	Rep	Benelux	Van Etten
205	Rep	Bosnia and Herzegovina	Boskovic
206	Rep	Bulgaria	Goleva
207	Rep	Croatia	Kuzle
208	Rep	Cyprus	Maliotis
209	Rep	Czechoslovakia	Farkas
210	Rep	Denmark	Stilling
211	Rep	Egypt	Shaheen
212	Rep	Estonia	Janes
213	Rep	Finland	Koivo
214	Rep	France	Borne/Nora
215	Rep	Germany	Richter
216	Rep	Ghana	Gyasi-Agyei
217	Rep	Greece	Skodras
218	Rep	Hungary	Rudas/Szakál
219	Rep	Iceland	Thorsteinsson
220	Rep	Iran	Soltanian-Zadeh
221	Rep	Iraq	Bader Sadkhan
222	Rep	Israel	Litsyn /Singer
223	Rep	Italy	Vatalaro/Vangelista
224	Rep	Jordan	Abandah
225	Rep	Kenya	
226	Rep	Kuwait	Al-Jaragh/Abulhasan
227	Rep	Latvia	Ribickis/Romanovs
228	Rep	Lebanon	Shaban
229	Rep	Lithuania	Navakauskas
230	Rep	Malta	Micallef
231	Rep	Morocco	Essaaidi
232	Rep	Nigeria	Chuwudebe
233	Rep	Norway	Olsen/Aigner
234	Rep	Oman	
235	Rep	Poland	Ogorzałek
236	Rep	Portugal	Cruz/Gonçalves
237	Rep	Qatar	
238	Rep	Republic of Macedonia	Arsov
239	Rep	Romania	Dobrescu /Eremia
240	Rep	Russia (Northwest)	Kutuzov /Stotckaia
241	Rep	Russia (Siberia)	

242	Rep	Russia	Gulyaev /Sergey
243	Rep	Saudi Arabia (East)	Al-Dabal /Ibrahim
244	Rep	Saudi Arabia (West)	
245	Rep	Serbia and Montenegro	Neskovic
246	Rep	Slovenia	Zajc
247	Rep	South Africa	van Wyk
248	Rep	Spain	Castro
249	Rep	Sweden	Gazdik
250	Rep	Switzerland	Doering
251	Rep	Tunisia	Loulou
252	Rep	Turkey	Kaynak
253	Rep	Ukraine	Yandulsky
254	Rep	United Arab Emirates	Bastaki /AL SUWAIDI
255	Rep	UKRI	James
256	Rep	Zambia	Munungwe

ACTION/DISCUSSION

#	Type	Agenda Item	Presenter
301	Disc	Director's Report	Delimar
302	Disc	Secretary's Report	Stasopoulos
303	Disc	Treasurer's Report	Harrington
304	Disc	Region 8 Strategic Direction	Modelski
305	Disc	Section Development and Vitality	Bastiaans
306	Disc	Member Activities	El-Mousa
306a		The GOLD Book	El-Mousa/Kaissi
307	Disc	Student Activities	Nassar
307a		Student Awards Interactive Session	Nassar
308	Disc	Technical Activities	Sinha
309	Act	R8 Sections Congress recommendations	El-Mousa/Molina
310	Disc	Short presentations by R8 Director-Elect candidates	Modelski
311	Act	Approval of the R8 slate for 2012 Annual Elections	Modelski
312	Act	Election of 2012 R8 Vice-chairs	Modelski
313	Disc	Region 8's 50th Anniversary	Bastiaans/Richter
314	Act	Awards	Delimar/Turner
315	Disc	Section formation approval process, update	Bastiaans
316	Dics	Eta Kappa Nu	Delimar/Katronetsky
317	Dics	IEEE Sales and Marketing	Delimar/Dahl/Canning
318	Disc	IEEE Brand	Delimar/Gerstmann
320	Disc	Communication within IEEE Sections	Gazdik
321	Disc	MGA update	Delimar/Jankowski
321a	Disc	Section registration process	Delimar/Jankowski/Sinauskas
322		New Business	Delimar
323		Group photo	Stasopoulos
324	Act	Next Meeting	Delimar
325	Act	Adjournment	Delimar

7. Approval of the Consent Agenda

<mark>The consent agenda was presented and adopted unanimously.</mark>

The reports and presentations that follow can be found at:
http://www.ieeer8.org/category/committee/meetings/2011-august-san-francisco/

301. IEEE Region 8 Director's Report

Marko Delimar, Region 8 Director, introduced the members of the committee; he stated its mission and vision, went through some key facts and characteristics, talked about some recent activities and pointed out some challenges for the future. He gave an overview of last year's events, introducing the new Subsections in our Region and he also mentioned the upcoming events. He talked of the establishment of Section officers' term limits. Then he went on giving the key challenges of Region 8: Africa, Cooperation with European agencies, and Conferences.

304. Region 8 Strategic Direction

Jozef Modelski, Past Region 8 Director and Strategic Planning Chair, gave his vision and mission of Region 8 and the key steps needed to realize them. He gave the primary challenges for the Region for 2012 and he talked of the Strategic Planning workshop that was held in London and of its key recommendations.

321. MGA update

Cecelia Jankowski, Managing Director, Member and Geographic Activities, presented the main MGA activities and her main thoughts for the MGA strategy for 2012. She gave some member statistics and then she presented some new products like IEEE.TV, Volunteer Desktop, memberNet, Global History and Center for Leadership Excellence. She stressed that MGA is truly focused on the member and not on the membership. An update was given on all the functions and future plans for MGA.

312a. Section registration process

Cecelia Jankowski, Managing Director, Member and Geographic Activities, and **Cheryl Sinauskas,** Director, Geographic Activities, presented the IEEE Legal Status Project. Its main purpose is to assess and identify registration requirements and ensure that IEEE complies with all applicable laws and regulations in every country where it conducts its activities. Legal efforts are underway now and its implementation is targeted through 2013.

302. Secretary's Report - Approval of R8 London meeting minutes

Secretary **Costas Stasopoulos** gave an account of the Region 8 meeting in London. He mentioned that the web pages of the Sections are very important and that some Sections do not have a web page. He thanked all Region 8 Committee members for their support and cooperation and George Michael, the Electronic Communications Coordinator.
<mark>The Minutes of the London meeting were approved unanimously.</mark>

303. Treasurer's Report

Brian Harrington, the Region 8 Treasurer, gave the Present Financial Position of the Region. He talked of the required reporting from the Section and stressed that it is the Section's responsibility to submit all the reports on time. He then presented the budget for 2012, which is a balanced one. Further

progress was made on cost control. He concluded that the performance of the Region 8 finances is steady under uncertain market conditions.

<mark>R8 Committee adopted the budget as it was presented by the Treasurer unanimously</mark>.

306. Member Activities Report

Ali El-Mousa, R8 V/C Member Activities, started by introducing the GOLD team and gave the key facts and activities of the group. He urged everybody to create a GOLD affinity group. Then he presented the Professional Activities team giving their goals and plans. They organize activities to enchase members' careers in soft skills, management, communications and others. Then the team for Membership Development was presented, where local activities and personal contact are very important. He then gave some member statistics and information on e-membership. Then he talked about Life Members, their activities and future events. He talked of the new Women in Engineering Coordinator and her plan of activities. There are many WIE affinity groups and many events have been happening. He then presented the R8 website team and gave information on the new R8 web site which is under development. He then gave some information on the Region 8 News.

306a. The GOLD Book

Ali El-Mousa, R8 V/C Member Activities, and **Salima Kaissi**, GOLD Activities Chair, proudly presented the GOLD book, which is an effort to create a legacy of the R8 GOLD activities, shows excellent work of GOLD AGs, and gives the opportunity to learn of past experiences and to motivate Section chairs to establish new GOLD Affinity Groups.

309. Sections Congress Recommendations

Pilar Molina Gaudó, Sections Congress Coordinator, presented the four Region 8 recommendations that were submitted to Sections Congress.

307. Student Activities

Elias Nassar, R8 V/C Student Activities started by introducing all the members of his team and gave the goals of his committee. He stressed the important issue of communicating with student members and the efforts made towards this direction. He then gave an overview of Student Membership in R8 and he presented the student activities that took place in 2011 like CeUSBC 12-14 May, Linz, Austria, Egyptian Student Branch Meeting, 16-17 April, Egypt, and the upcoming events like the UKRI Student Branch Congress, 2-4 September, UK, the IEEEXtreme 5.0 competition, the SPC 2012 and others. He also explained what the Twin Student Branch Program is and he gave the IEEE R8 Student Paper Contest SPC 2011 results. Then he asked the Section Chairs for their help in order to promote student activities.

307a. Student Activities Interactive Session

Jorge Soares, R8 Student Representative, and **Jef Beerten**, Student Awards & Contests coordinator, announced through an interactive process the various Student Awards. The Section Chairs from each country received the awards which will be handed out to the respective students at a Section event.

314. Awards

Charles Turner, the Awards and Recognitions Subcommittee Chair, explained why awards and recognitions are important in IEEE, how to generate awards activities and an Awards awareness program, and how to begin the process in each Section. He also urged the participants to propose candidates for various awards.

The following motion was presented:

Region 8 Outstanding Section Award

1.   **Introduction**

The Region 8 Outstanding Section Award is being established with the goal of recognizing excellent performance by Region 8 Sections. Two categories of award will be made.

- **Large Section** = 501 or more members (including Students) as of 31st December of the past year.
- **Small Section** = 500 or fewer members (including Students) as of 31st December of the past year.

The Award is for outstanding success of a Section in fulfilling its goals - in accordance with IEEE policy - by organizing technical, professional and geographic activities for the benefit of its members and by maintaining, enhancing, and supporting the Student Branches, Chapters, and Affinity Groups within its geographic boundaries.

2. **Title**

The award will be entitled "The IEEE Region 8 Outstanding Section Award".

3. **Eligibility**

(a) All Region 8 Sections are eligible and can apply for one of the two awards according to their relative size.

(b) No Section may receive two Region 8 Outstanding Section Awards within three years.

(c) Two Region 8 Outstanding Section Awards will be presented annually. One large Section (501 or more members (including Students) as of 31 December of the previous year) and one small Section award (<= 500 or fewer members (including Students) as of 31 December of the previous year).

4. **Conditions for nomination**

(a) Nominations must be submitted using the forms available from the Region 8 Awards and Recognition Subcommittee.

(b) A statement must be included in the nomination that identifies the specific activities performed by the Section that qualify it to be an outstanding Section in Region 8.

(c) The Nomination Form must be completed by a nominator familiar with the work of the Section.

(d) The nominated Section must have satisfied all of the IEEE reporting requirements on time.

5. **Basis of the award:**

The following aspects and activities are considered in the selection of the Outstanding Section and should be part of the nomination documents:

- The completed nomination form for the Region 8 Outstanding Section Award must be submitted before the deadline;
- Section submission of financial, officer and meeting reports is a necessary condition for award nomination;
- Data concerning member retention of the section;
- Data about number of Student Branches relative to the number of Technical universities within the Section's geographic boundaries;
- Report concerning the activities of GOLD / WIE / Life Members Affinity Groups … etc. within the Section, or the plans for their formation;
- Report about Student Branches activities (e.g. Student paper contest, recruitment of Student members, etc.);
- Report about technical and professional activities, (e.g. professional meetings, continuing educational activities, conferences, workshops, chapters' technical meetings, use of IEEE distinguished lecturers Program, etc...);
- Activities related to membership development within the section;
- Report concerning means of communications with Section members, including the frequency of newsletter issues, e-mail newsletters, regular updating of Section, Chapters, and Student Branches Web pages;
- Community projects and services that increase public visibility of IEEE.

Other criteria used for the selection of the Outstanding Section:

- Relationship of Section to National Societies, other non-IEEE organizations and industry;
- Conferences sponsored by the Section;
- Public events held by the Section to help improve the visibility of IEEE and its members;
- Activities performed in the Section on behalf of society and the engineering profession.

Selection and award process:

- Two Region 8 Outstanding Section Awards will be presented annually, one each for large and small Sections;
- Recipients will be selected by the Region 8 Awards and Recognition Subcommittee;
- Nominees and recipients will be notified;
- Recipients will receive an inscribed plaque;
- Region 8 Director will present the award at an appropriate event to the Section Chair.

6. **Adjudication**

   The adjudicators are the members of the Region 8 Awards and Recognition Subcommittee.

7. **Timetable**

Call for Nominations	30 November
Nomination Deadline	15 February

==The motion was adopted unanimously==.

310. Presentations from Director-Elect Candidates for 2013-2014

Jozef Modelski, Chair of the Nominations and Appointments committee, gave the slate of candidates for 2013-2014 R8 Director-Elect. Those were: Saurabh Sinha (South Africa Section) and Costas Stasopoulos (Cyprus Section). He then gave the slate of candidates for 2012 R8 Vice Chairs:
Vice Chair for Member Activities, Ali El-Mousa (Jordan Section), Vice Chair for Technical Activities Saurabh Sinha (South Africa Section), and Vice Chair for Student Activities, Elias Nassar (Lebanon Section).
The two Director-Elect Candidates gave presentations and then they accepted questions from the R8 committee which they answered.

318. IEEE Brand

Marsha Longshore, Senior Manager, Corporate Communications, talked about branding and why branding is so important and why brand alignment is also important. She explained what the IEEE brand is: An authentic reflection of who we are and what we value, every point of contact, the collection of symbols, experiences and associations that shape how others perceive IEEE. She then asked the question of how the alignment can be increased by us: Remember to keep your own uniqueness and strength while leveraging the IEEE Master Brand, learn about the brand, use the IEEE Master Brand correctly. The goal is to have a better aligned brand to increase member and volunteer engagement, increase membership in IEEE and IEEE societies, increase participation in IEEE activities, increase purchase of IEEE products and services, increase affinity toward IEEE units and the IEEE brand. It will also maintain and strengthen the IEEE brand, ensure the integrity of the IEEE brand, set IEEE apart from its competitors, and communications based on the guidelines will help ensure members, industry professionals, and other organizations to perceive IEEE as a leader of the global technology community.

320. Communication within IEEE Sections

Igor Gazdik, Sweden Section chair, talked about communication and participation within Sections, especially in sparsely populated Sections. IEEE faces fierce competition from other local and international Technical organizations. Each member should gain something from IEEE. But how do you do that? He asked the Committee members to give him any suggestions they might have.

308. Technical Activities

Saurabh Sinha, R8 V/C Technical Activities, started by stating the Five Priorities that were set by the IEEE BoD for 2011. Then he presented the Chapter Coordination Subcommittee (ChCSC), the Conference Coordination Subcommittee (CoCSC), the Educational Activities Subcommittee (EASC), the Industry Relations Subcommittee (IRSC), the Standards Coordinator, the TAB "Committees" Liaisons and the Technical Publications Coordinator. For each of the Subcommittees he gave detailed

information on the past and future events and activities highlighting their success and pointing the direction they should go in the future.

Day 2 - Friday 19 August 2011

305. Section Development and Vitality

Martin Bastiaans, IEEE R8 Director-Elect, explained what Section Vitality is. The goal is to increase member engagement, improve relationships with and between members, increase operational efficiency and effectiveness, enhance collaboration with other business units, increase membership. He then gave some guidelines on how to reach these goals and some success factors for vitality. He also gave some best practices from Sections around our Region. Finally, he drew the attention to some relevant Break-Out sessions at Sections Congress and introduced **Babak Beheshti,** MGA Vice Chair Geographic Unit Operations, who gave some more details about these Break-Out sessions.

313. Region 8's 50th Anniversary

Martin Bastiaans, IEEE R8 Director-Elect, started by giving the four different dates in 1962 and 1963 that can be considered as the birth date of Region 8. He suggested that we should celebrate the 50th anniversary for the whole year. He also urged the Sections to celebrate locally, as well.
Kurt R. Richter, IEEE R8 Jubilee Book Coordinator, showed the editorial board for the Jubilee Book and he then explained the details on the Web-based Book and on the Printed Book. He urged the Section Chairs to make their inputs to these projects. He finished by giving some information on the creation of the Region 8 archive.

316. IEEE Eta Kappa Nu

Fern E. Katronetsky, IEEE-HKN Executive Director, explained what IEEE-HKN is and how the merger was done, what it means for Students, and all the details on IEEE-HKN Chapters and how to establish one. She finished by giving the IEEE-HKN Awards Program.

317. IEEE Sales and Marketing

Jonathan Dahl, IEEE Global Sales & Customer Operations, gave the 2011 IP business summary and the key IEEE product sales trends. He stated that the money earned had a 230% growth in 10 years and that STM industry sales have a steady growth. He then gave details of IEEE sales by customer and region saying that IEEE sales in Region 8 equals 25% of the total IEEE one. He finished by giving some key projects for 2011.

311. Approval of the R8 Slate for 2012 Annual Election

The R8 Slate for 2012 Annual Election was approved by the Region 8 committee.

312. Election of 2012 R8 Vice-chairs

The 3 Vice Chairs were elected as following:
Vice Chair for Member Activities, Ali El-Mousa (Jordan Section)
Vice Chair for Technical Activities, Saurabh Sinha (South Africa Section)
Vice Chair for Student Activities, Elias Nassar (Lebanon Section).

315. Section Formation Approval Process, update

Marko Delimar, IEEE R8 Director, mentioned that the Section formation approval process is presently under discussion in MGA.

322. New Business

A review of the recommendations for the Sections Congress was made and then voting instructions were given.
A presentation on EnergyCon 2012 to be held on 9-12 September in Florence, Italy, was given.
A presentation on Melecon 2012 to be held on 25-28 March in Hammamet, Tunisia, was given.

324. Next Meeting

The next Region 8 Committee meeting will be held in Berlin, Germany, on 31 March – 1 April 2012.

325. The Region 8 Director moved to end the Region 8 Committee meeting. ==The motion was adopted==.

==Adjourn==

Unapproved Minutes of the 98th IEEE Region 8 Committee Meeting held 31 March - 1 April 2012 Berlin, Germany

List of Participants

Position	Name
IEEE Region 8 Director	Marko Delimar
IEEE Region 8 Director-Elect	Martin Bastiaans
R8 Past-Director	Jozef Modelski
IEEE Region 8 Secretary	Costas Stasopoulos
IEEE Region 8 Treasurer	Brian Harrington
R8 V/C Member Activities	Ali El-Mousa
R8 V/C Student Activities	Elias Nassar
R8 V/C Technical Activities	Saurabh Sinha
Austria	Jan Haase
Bahrain	Adel Abdulla
Belarus	Valentin Baranov
Benelux	Wim van Etten
Bosnia and Herzegovina	Dusanka Boskovic
Bulgaria	Rossitza Goleva
Croatia	Igor Kuzle
Cyprus	Panikos Symeou
Czechoslovakia	Peter Farkas
Denmark	Erik Stilling
Egypt	Ahmed M. Darwish
Estonia	Urmet Janes
Finland	Pasi Kallio
France	Pierre Borne
Germany	Axel Richter
Ghana	Amoakoh Gyasi-Agyei
Greece	Athanasios Skodras
Hungary	Imre Rudas
Iceland	S. Thorsteinsson
Iran	Amin Nobakhti
Iraq	Sattar Bader Sadkhan
Israel	Jacob Baal-Schem
Italy	Stefano Zanero
Jordan	Isam Zabalawi
Kuwait	Fadhel Abulhasan
Latvia	Andrejs Romanovs
Lebanon	Ghassan Shaban
Lithuania	Dalius Navakauskas
Malta	Carl Debono
Nigeria	Gloria Chukwudebe
Norway	Erik Olsen
Oman	Amer Al Hinai
Poland	Maciej Ogorzałek
Portugal	Ana M. Madureira
Republic of Macedonia	Goce Arsov
Romania	Lucian Toma
Russia	Sergey Bankov
Russia (Northwest)	Sergey Shaposhnikov
Russia (Siberia)	Alexander Markhasin
Saudi Arabia (East)	Muhammad Al-Dhamen
Saudi Arabia (West)	Dheya Shuja'a Al-Othmany
Serbia and Montenegro	Natasa Neskovic

Slovenia	Matej Zajc
South Africa	Jacques van Wyk
Spain	Pilar Molina
Sweden	Rune Persson
Switzerland	Andreas Koschak
Tunisia	Loulou Mourad
Turkey	Okyay Kaynak
Ukraine	Evgen Pichkalyov
United Arab Emirates	Maryam Althani
United Kingdom and Republic of Ireland	Nihal Sinnadurai
Zambia	Reuben Munungwe
Botswana Sub-Section	George Anderson
Mauritius Sub-Section	Krishna Seeburn
Sudan Sub-Section	Mussab M Hassan
Algeria Sub-Section	Abdelmalek Khezzar
Palestine Sub-Section	Allam Mousa
AHCAA	Zac Oyedokun
AHCAA	Herbert Lwanga
AHCAA	Robert Goodman
AHCAA	Victor Lawrence
IEEE's Public affairs advisor in Region 8	Bob Lewis
Awards & Recognition	Charles Turner
Chapter Coordinator	Daniel Pasquet
Educational Activities	Bakr Hassan
GOLD Activities	Salima Kaissi
Industry Relations	Ghaleb Dandan
Membership Development	Dirk Van Hertem
Region 8 News	Roland Saam
Electronic Communications	George Michael
Standards Coordinator	David Law
Student Representative	Jorge Soares
Jubilee Book Coordinator	Kurt Richter
Life Members	Aleksandar Szabo
Technical Committees Liaison	Vladimir Katić
Voluntary Contribution Fund	Vlatko Stoilkov
Awards & Recognition Subcommittee	Victor Fouad Hanna
Awards & Recognition / Student Activities	Jef Beerten
Conference Coordination	Karl Gudmundsson
Educational Activities/ Continuing	Fotini-Niovi Pavlidou
GOLD Activities	Nele Reynders
GOLD Activities	Rafal Sliz
PA subcommittee	Emilio Corchado
Strategic Planning	Tony Davies
Student Activities	Eva Lang
Student Activities	George Paunovic
Student Activities	Hossam Fahmy
Student Activities	Sohaib Qamar Sheikh
Student Activities	Simay Akar
Industry Relations	Fulcieri Maltini
Awards & Recognition Subcommittee	Samir I. Shaheen
GOLD Activities	Khaled Mokhtar
Chair of the Student Branch and GOLD	Jorge Pacheco
Branch Chapter Student Representative	Jan Verveckken
	Vladimir Dimcev
Clementina Saduwa Award 2011	Wejdan Abu-Elhaija
IEEE President	Gordon Day
President-Elect	Peter Staecker
IEEE Past President	Moshe Kam
Executive Director & COO of IEEE	James Prendergast
IEEE Region 10 Director	Lawrence Wong
MGA Managing Director	Cecelia Jankowski

IEEE Standards Association President	Steve Mills
Program Manager, International	Moira Patterson
Chief Marketing Officer	Patrick Mahoney
Former IEEE President	Lewis Terman
Managing Director IEEE Educational	Doug Gorham
Staff Executive Corporate & Executive	Matt Loeb
Director, Strategy and Knowledge	John C. Keaton
IEEE President Candidate	Roberto de Marca
IEEE President Candidate	Tariq Durani
Director, Business Development Europe	Karine Iffour
Staff Executive Publications	Anthony Durniak
Area Manager Europe, Israel, North	Paul Canning
Standards	Terry deCourcelle
Senior Director, Global Business	Peter Sobel
C016	Violet Doan
EMB018	Christopher James
EMC027	Frank Sabath
ED015	Frank Schwierz
IA034	Péter Magyar
IM009	Mihaela Albu
MTT017	Jan Machac
PE031	Meliha Selak
PEL035	Andreas Lindemann
PHO036	Ian White
PE031	Costas Vournas
Member, Gulf Region Accreditation	Ali Al-Bahi
Member, Gulf Region Accreditation	Wafa Al-Mansouri
Director, University Programs	Burt Dicht
Vice President, Educational Activities	Mike Lightner
Pre-University Education Coordination	Liz Burd
Senior Director, Higher Education Review	Fawzi Al-Balooshi
Past Director	Rolf A. Remshardt
Past Director	Baldomir Zajc
Past Director	Jean-Gabriel Rémy
UAE Secretary	Essa Basaeed
UAE IRO	Hassan Omar
Oman Chair	Ahmed Al-Naamany
Slovenia Secretary	Radovan Sernec
UKRI Student Activities Chair	Andreas Koltes
Croatia Chapter Chair Coordinator	Hrvoje Pandzic
UAE past chair	Eesa Bastaki
Portugal Chair	Rui Cruz

Saturday 31 March

1. Call to order

The Region 8 Director, **Marko Delimar**, opened the 98th IEEE Region 8 Committee meeting and asked the Secretary, **Costas Stasopoulos**, to make the roll call.

2. Roll Call

The Secretary, **Costas Stasopoulos,** made the roll call and there was a quorum.

3. Welcome

Axel Richter, Germany Section Chair, welcomed everybody to Berlin, Germany and the IEEE Region 8 meeting. He then gave some general and some travel information about Berlin and the upcoming social events.

5. Introduction of Officers

An introduction of all the Section Chairs and representatives was made by the Secretary and themselves. All the appointed members of Region 8 introduced themselves too.

6. Introductory remarks

The Region 8 Director, **Marko Delimar**, welcomed everybody in Berlin. He introduced and welcomed all the guests from IEEE HQs in the Region 8 meeting. He stressed that there should be bidirectional communication and involvement of the Section Chairs. He asked everybody to speak up and participate in the discussions.

4. Adoption of the Agenda

Marko Delimar presented the agenda; it was approved unanimously as shown below.

AGENDA

#	Type	Agenda Item	Presenter	Additional info
1		Call to Order	Delimar	
2		Roll Call	Stasopoulos	
3		Welcome	Delimar	
4		Approval of the agenda	Delimar	
5		Introduction of new officers	Stasopoulos	
6		Introductory remarks	Delimar/Stasopoulos	

CONSENT AGENDA

#	Type	Agenda Item	Presenter	Additional info
11	Act	Approval of the Minutes of the San Francisco Meeting	Stasopoulos	
101	Rep	Awards and Recognition	Turner	
102	Rep	Chapter Coordination	Pasquet	
103	Rep	Conference Coordination	Debono	
104	Rep	Educational Activities	Bakr	
105	Rep	Electronic Communications	Michael	
106	Rep	GOLD Activities	Kaissi	
107	Rep	Industry Relations	Dandan	
109	Rep	Life Members	Szabo	
110	Rep	Membership Development	Van Hertem	
111	Rep	Professional Activities	Zajc	

112	Rep	Publications	Zanero
113	Rep	Region 8 News	Saam/Huang
114	Rep	Standards Activities	Law
115	Rep	Technical Committees	Katić
116	Rep	Voluntary Contribution Fund	Stoilkov
117	Rep	Women in Engineering	
201	Rep	Austria	Roessler/Haase
202	Rep	Bahrain	Ajoor /Qamber
203	Rep	Belarus	Baranov
204	Rep	Benelux	Van Etten
205	Rep	Bosnia and Herzegovina	Boskovic
206	Rep	Bulgaria	Goleva
207	Rep	Croatia	Kuzle
208	Rep	Cyprus	Symeou
209	Rep	Czechoslovakia	Farkas
210	Rep	Denmark	Stilling
211	Rep	Egypt	Darwish
212	Rep	Estonia	Janes
213	Rep	Finland	Koivo
214	Rep	France	
215	Rep	Germany	Richter
216	Rep	Ghana	Gyasi-Agyei
217	Rep	Greece	Skodras
218	Rep	Hungary	Rudas
219	Rep	Iceland	Thorsteinsson
220	Rep	Iran	Soltanian-Zadeh/ Nobakhti
221	Rep	Iraq	Bader Sadkhan
222	Rep	Israel	Litsyn / Baal-Schem
223	Rep	Italy	Vatalaro
224	Rep	Jordan	Zabalawi
225	Rep	Kenya	
226	Rep	Kuwait	Rahman Al-Ghunaim/ Abulhasan
227	Rep	Latvia	Romanovs
228	Rep	Lebanon	Shaban
229	Rep	Lithuania	Navakauskas

230	Rep	Malta	Micallef/ Debono
231	Rep	Morocco	Essaaidi
232	Rep	Nigeria	Chuwudebe
233	Rep	Norway	Olsen
234	Rep	Oman	Naamany/ Hinai
235	Rep	Poland	Ogorzałek
236	Rep	Portugal	Cruz/ Madureira
237	Rep	Qatar	
238	Rep	Republic of Macedonia	Arsov
239	Rep	Romania	Dobrescu / Toma
240	Rep	Russia (Northwest)	Kutuzov
241	Rep	Russia (Siberia)	Markhasin
242	Rep	Russia	Gulyaev / Shaposhnikov
243	Rep	Saudi Arabia (East)	Al-Dhamen
244	Rep	Saudi Arabia (West)	Al-Samarrai
245	Rep	Serbia and Montenegro	Neskovic
246	Rep	Slovenia	Zajc
247	Rep	South Africa	van Wyk
248	Rep	Spain	Molina
249	Rep	Sweden	Bergqvist / Persson
250	Rep	Switzerland	Doering/ Koschak
251	Rep	Tunisia	Loulou
252	Rep	Turkey	Kaynak
253	Rep	Ukraine	Zhuikov/ Pichkalyov
254	Rep	United Arab Emirates	
255	Rep	UKRI	Sinnadurai
256	Rep	Zambia	Munungwe

ACTION/DISCUSSION

#	Type	Agenda Item	Presenter	Additional info
301	Disc	Director's Report	Delimar	
302	Disc	Secretary's Report	Stasopoulos	
303	Disc	Treasurer's Report	Harrington	
304	Disc	Strategic Direction	Modelski	
305	Disc	Section Development and Vitality	Bastiaans	

306	Disc	Member Activities	El-Mousa
306a	Disc	GOLD	Kaissi
306b	Disc	Membership Development	Van Hertem
307	Disc	Student Activities	Nassar/Soares
307a	Disc	Student Branch Congress	Nassar/Pacheco
307b	Act	Student Awards	Nassar/Beerten
307c	Disc	Student 50th Anniversary Activities	Nassar/Akar
308	Disc	Technical Activities	Sinha
309	Act	Conferences	Debono
310	Disc	Call for Nominations	Modelski
311	Disc	50th Anniversary Activities	Bastiaans/Richter
312	Act	Awards	Delimar/Turner
313	Disc	President-elect Candidates' Debate	Delimar
314	Disc	MGA Report	Delimar/Jankowski
315	Disc	Section Reserves	Delimar/Michel
316	Disc	Message from the Executive Director	Prendergast
317	Disc	IEEE President's Address	Day
318	Disc	IEEE 2013 and Beyond	Staecker
319	Disc	Pre-University Activities	Sinha/Burd
320	Disc	Standards	Sinha/Mills
321	Act	Workshops	El-Mousa
322		General Discussion	Delimar
323		New Business	Delimar
324	Act	Next Meeting	Stasopoulos
325	Act	Adjournment	

7. Approval of the Consent Agenda

The consent agenda was presented by Marko Delimar and was adopted unanimously.

The Region 8 committee gave voting rights to the appointed Turkey Section chair.

The reports and presentations that follow can be found at:
http://www.ieeer8.org/category/committee/meetings/2012-march-berlin/

301. IEEE Region 8 Director's Report

Marko Delimar, Region 8 Director gave a tribute to Dr. Roger Pollard who unfortunately has passed away on 3 December 2011 while serving as the Secretary of IEEE and a member of the IEEE Board of Directors, and a moment of silence was kept in his memory. He went through the SWOT analysis of

our Region and said that some challenges and opportunities have been tangled and progress has been made. He then introduced the members of the committee; he stated its mission and vision, went through some key facts and characteristics, talked about some recent Conferences and activities. He then pointed out some challenges for the future. He gave an overview of last year's events, introducing the new Sections and Subsections in our Region and he also mentioned the upcoming events. He talked of the establishment of Section officers' term limits. Then he went on giving the key challenges of Region 8: Africa, Cooperation with European agencies, and Conferences.

317. IEEE President's Address

Gordon Day IEEE President said that IEEE Region 8 is very important for IEEE. This can be seen by the IEEE HQ participation in this meeting and it is also a sign of IEEE's globalization. Some of the bigger Sections of IEEE are based in this Region and it covers the largest geographic area. He is committed in supporting our Region and one of his priorities is IEEE and European Union relations, the Brussels office and the Standards advancement in the area. Also he would like to support and help our members from our Brussels office. He is very much in humanitarian activities in IEEE and especially in Africa and urged members to support these initiatives. He believes that as an organization we should push more to bring technology throughout the world, working together with UN, Unesco and other organizations. They are also working to help members in all parts of our Region with different projects because Region 8 is very diverse and he invited everybody to talk to him about their individual needs.

316. Message from the Executive Director

IEEE Executive Director **James Prendergast**, gave a brief update of IEEE activities. He said that we should be very proud that our membership has reached the record of 426 thousand members together with a society membership increase. 2011 *Xplore* usage has hit a new high and conferences are also doing very well with better quality than before. Major initiatives are now going on in IEEE: IEEE Business Platform (IBP), IEEE Conference Exchange (ICX) and Integrated Content Project (ICP). He then talked of the Analytics/SAMIEEE Deployment Plan. He finished by giving the IEEE Five Year Aspiration: By 2016, IEEE will be the global provider of choice, and #1 in customer satisfaction, for services and products that empower people to discover, develop, and deliver technology. We will achieve this by:
– Delivering a best-in-class user experience by aggressively leveraging technologies
– Increasing nimbleness, speed to market, and operational efficiencies
– Driving high employee engagement and leadership excellence
– Creating new opportunities for member and customer engagement
– Ensuring our long term future through increased financial growth, strength & stability

314. MGA Report

MGA Managing Director, Member and Geographic Activities, **Cecelia Jankowski**, presented the main MGA activities and her main thoughts for the MGA strategy for 2013. She gave some member statistics and then she presented some new products like IEEE TV, Volunteer Desktop, memberNet and Center for Leadership Excellence. She stressed that MGA is truly focused on the member and not on the membership. An update was given on all the functions and future plans for MGA. She also talked on the legal status of the IEEE Sections and all the efforts that are being made at the moment with the hiring of a special legal counselor to help the Sections. In Region 8 some Sections are going to become blocking entities for handling reasons: Switzerland, South Africa and Dubai. The Sections will be individually contacted for further processing.

315. Section Reserves

MGA Managing Director, Member and Geographic Activities, **Cecelia Jankowski**, presented the main idea on the Sections reserves policy of MGA. The main reason for this new policy is for MGA to be able to cover some of the financial losses from the Sections reserves. MGA will be contacting all the Sections and let them know what the situation is according to the criteria that were decided. Hopefully no cash will be taken from the Sections. The rules for this policy could change in the future.

304. Region 8 Strategic Direction

Jozef Modelski, Past Region 8 Director and Strategic Planning Chair gave his vision and mission of Region 8 and the key steps needed to realize them. He gave the primary challenges for the Region.

302. Secretary's Report

Secretary **Costas Stasopoulos** gave an account of the Region 8 meeting in San Francisco. He mentioned that the web pages of the Sections are very important and that some Sections do not have a web page. He thanked all Region 8 Committee members for their support and cooperation, and also George Michael, the Electronic Communications Coordinator.

303. Treasurer's Report

Brian Harrington, the Region 8 Treasurer, gave the Present Financial Position of the Region. The financial results for the year 2011 show to a large extent the volatile nature of the financial environment in which Region 8 is operating. The Region realized a largely balanced result. However, as Region 8 trades USD currency to buy local currency to finance its operations, it is sensitive to exchange rate fluctuations. As at the 31st December, 2011 there was a loss in the Net Worth of the Region as compared with the start of year which was equivalent to $24,620. Further progress was made on cost control. He concluded that the performance of the Region 8 finances is steady under uncertain market conditions.

305. Section Development and Vitality

Martin Bastiaans, IEEE R8 Director-Elect explained what Section Vitality is. The goal is to increase member engagement, improve relationships with and between members, increase operational efficiency and effectiveness, enhance collaboration with other business units and increase membership. He talked of Section size and the average Section size in our region, the rejuvenation of the Section's ExCom, the vitality and the Section reporting. He then gave some guidelines on how to reach these goals and some success factors for vitality.

308. Technical Activities

Saurabh Sinha, R8 V/C Technical Activities, started by giving an overview of the webinars and other activities that took place during the last few months and the outreach towards chapter chairs and conference organizers. Then he presented the Chapter Coordination Subcommittee (ChCSC), the Conference Coordination Subcommittee (CoCSC), the R8 Conference Activities Subcommittee, Educational Activities Subcommittee (EASC), Industry Relations Subcommittee(IRSC), the Standards Coordinator, the TAB "Committees" Liaisons and the Technical Publications Coordinator. For each of the Subcommittees he gave detailed information on the past and future events and activities highlighting their success and pointing the direction they should go in the future.

309. Conferences

Carl Debono, R8 Conference Coordinator**,** gave a presentation on the Conference Coordination Subcommittee and of its key events during the past months. The past and the future conferences were seen and analyzed.

320. Standards

Steve Mills, President of the IEEE Standards Association, talked about the changing International standards paradigm. The traditional model is well known and is based on geographic and political borders. Now we have the emergence of a complementary model which is market driven and is

borderless. As an example he gave the Internet. He ended by saying that standardization like markets is borderless. The Standards Association should move to a bold strategic direction; embracing a new, more nuanced, dual-model international standards paradigm. IEEE should be seen as an international organization with strong global participation and should be irresistible to the standards community .

319. Pre-University Activities

Liz Burd, Chair PECC, talked about the IEEE SC2011 recommendation number 5 (To encourage interest in pre-university students in engineering careers) and how they have responded to it by starting a monthly publication for students ages 14-18. She then talked on the IEEE SC2011 recommendation number 1, to develop a comprehensive long-term strategy to increase the number of next generation youth pursuing science and engineering careers and how they will address the issue.

306. Member Activities Report

Ali El-Mousa, R8 V/C Member Activities started by introducing the GOLD team and gave the key facts and activities of the group. He urged everybody to create a GOLD affinity group. He stressed that having different activities in local level for GOLD is a key issue in having satisfied members. Then he presented the Professional Activities team giving their goals and plans. They organize activities to enchase members' careers in soft skills, management, communications and others. Proffesional Activities team can help members in these changing times in gaining new skills and in job looking. The Membership Development team was presented where local activities and personal contact are very important. Member retention is a key word here. He then gave some member statistics and information on e-membership. He talked about Life Members, their activities and future events. He continued with the Women in Engineering and their activities. There are many WIE affinity groups and many events have been happening. He then presented the R8 website team and gave information on the new R8 web site which is under development. He then gave some information on the Region 8 News.

306a. GOLD

Saima Kaissi, GOLD Activities Chair, gave a general overview of the GOLD growth, activities and events. She urged the section chairs to establish new GOLD Affinity Groups. Then she talked of the future activities and especially of the GOLD Congress to be held in Madrid in July.

306b. Membership Development

Dirk Van Hertem, Membership Development Coordinator, talked of the IEEE Region 8 Membership retention and recruitment. He gave some vital statistics for 2012; he also talked of the recruitment efforts and results, and he gave the outreach strategy for arrears recovery. Finally he urged the Section Chairs to help in member recovery.

321. Workshops

Ali El-Mousa, R8 V/C Member Activities gave the guidelines for the workshops. R8 OpCom identified the following issues:
1- Identify the top two good and two bad section practices that sections in Region 8 are engaged in.
2- How do sections perceive member engagement and what are the top two best practices or activities and how do they pursue that? Also try to find the bad or negative issues related to this.
3- Discuss issues to do with the public visibility of IEEE within the sections and what activities and practices can be done to enhance it.

==Recess==

Sunday 1 April

318. IEEE 2013 and Beyond

Peter Staecker, 2012 IEEE President-Elect, talked of Strategic Planning and the old and new model. The new model involves scenarios to set Strategic directions and make opportunistic experiments. He talked of the trends that change our strategy:
Open Access is changing from threat to reality, Education: the virtual classroom, social media and dynamic social networks will disrupt, membership model, impact of the Cloud (big data) on content distribution, companies like *Factual*, *Northern Lights* redefining the business of data mining and knowledge, standards development migrating from politically driven to global business/technology–driven.
Our approaches to our current businesses can change. He gave the *knowledge business* – with 6 complementary and synergistic segments:
– Standards
– Publications
– Conferences
– Education
– Membership
– Public Imperatives
What are the next steps?
We have to define directions (goals) for the future, take actions that move towards goals, follow/encourage other activities within IEEE that have strategic purpose/value, develop and refine an approach for subsequent years.

313. President-elect Candidates' Debate

Eva Lang, the host of the President-elect Candidates' Debate, presented the two candidates, **Roberto de Marca** and **Tariq Durani.** After a brief introductory speech, they answered in turn questions that were put forward by the R8 committee members.

310. Call for Nominations

Jozef Modelski, Chair of the Nominations and Appointments Subcommittee, stressed that the mission of the Region 8 Nominations and Appointments (N&A) SubCommittee is to identify qualified candidates for the elected and appointed positions of Region 8 and its Subcommittees. The positions that they were looking for are:
R8 2013-2014 Secretary (two years commitment)
R8 2013-2014 Treasurer (two years commitment)
R8 2013 Vice Chair, Member Activities (one year commitment)
R8 2013 Vice Chair, Student Activities (one year commitment)
R8 2013 Vice Chair, Technical Activities (one year commitment)
Three new members (term 2013-2014) of the R8 Nominations and Appointments Subcommittee (two years commitment)
Elections will be held during the Fall 2012 R8 Committee Meeting.

307, 307a, 307b, 307c. Student Activities, Student Branch Congress, Student Awards, Student 50th Anniversary Activities

Elias Nassar, R8 V/C Student Activities started by introducing all the members of his team and gave the goals of his committee. He stressed the important issue of communicating with student members and the efforts made towards this direction. He then gave an overview of Student Membership in R8, he presented the student activities that took place in 2012 and upcoming events like the SPC 2012 in Madrid and others. He invited the two President Elect candidates to come to Madrid where a debate will also take place. Then he invited **Jorge Pacheco,** member of the SBC 2012 organizing committee to talk about the Student Branch and GOLD Congress Madrid 2012. He talked of the preparations and the program of the Congress that will take place on July, 25 to 29 in Madrid, Spain. He urged the Section Chairs to encourage their Student and GOLD members to attend the Congress. **Simay Akar**, Student Branch Coordinator, Liaison to TA gave some information on the Region 8 50th Anniversary

Student Event. **Jef Beerten,** Student Awards & Contests coordinator talked on Student awards and Student Professional Activities and **George Paunovich,** Student Paper Contest Coordinator talked of the student paper contest. **Elias Nassar,** talked on Electronic Communications for Students and then he asked the Section Chairs for their help in order to promote the student activities. **Jorge Soares**, Student Representative asked several Section Chairs (Benelux, Germany, Greece, Lithuania, Serbia, Portugal, UKRI, South Africa**),** to talk about their Student activities through an interactive process.

311. 50th Anniversary Activities

Kurt R. Richter, IEEE R8 Jubilee Book Coordinator showed the editorial board for the Jubilee Book and he then explained the details on the Web-based Book on the Printed Book, on the R8 News – Special Issue and of the Anniversary Celebrations. He also explained the progress made with the oral history project. He urged the Section Chairs to make their inputs to these projects. He finished by giving some information on the creation of the Region 8 archive. **Martin Bastiaans,** IEEE R8 Director-Elect, mentioned of the special brosure that was made for the 50 year anniversary. He then presented 4 different dates (in 1962 and 1963) that can be considered as the birth date of Region 8. He then said that the celebrations of the 50th anniversary are not over yet but they will continue with various events until the next Spring meeting of Region 8. He also urged the Sections to celebrate locally, as well.

312. Awards

Charles Turner, the Awards and Recognitions Subcommittee Chair, explained why awards and recognitions are important in IEEE, how to generate awards activities and an Awards awareness program and how to begin the process in each Section. He also urged the participants to propose candidates for various awards.

He then presented the 2012 Region 8 Volunteer Award:
The Subcommittee received three nominations and decided to give the award to:
Michel-Henri Carpentier (France Section)

Eva Lang and **Pilar Molina** presented the Clementina Saduwa Award to:
Wejdan Abu-Elhaija, Princess Sumaya University for Technology, Jordan

Daniel Pasquet presented the IEEE Region 8 Chapter of the Year Award to:
Best large chapter: UKRI Computational Intelligence Society chapter
Chapter Chair: Damien Coyle
Best small chapter: Lebanon Communications Society chapter
Chapter Chair: Zaher Dawy
Judges: Mihaela Albu, Ana-Maria Dumitrescu, Tamas Ruzsanyi, Jan Machac

Marko Delimar presented the 2011 Region 8 Volunteer Award: Vladimir Dimcev, Republic of Macedonia

Marko Delimar and **Costas Stasopoulos** presented awards to Italy and Greece Section chairs for exemplary service in hosting the IEEE Region 8 Operating Committee Meeting in Rome, Italy and in Athens, Greece respectively and to the UKRI Section chair for hosting the 96th IEEE Region 8 Committee meeting in London, United Kingdom.

321. Workshops

Ali El-Mousa, IEEE Region 8 Vice-Chair, Member Activities gave a summary of the results of the workshops in the 4 topics with the help of Greece Section chair **Athanasios Skodras** and the Lebanon Section chair **Ghassan Shaban**:
<u>Best Practices for Sections:</u>
Sponsor and involve student branches in section activities including organizing a student day

Organize competition to recognize best student branch, best chapter, best thesis, and presenting them for regional and global IEEE awards

Having IEEE booths in all conferences to promote IEEE membership development

Bad Practices for Sections:

Having no effective communication and no proper activities within the section

Lack of diversity in most ExCom's e.g. lack of a good mix of different academic campuses, industry, age, gender and not having new blood

Offering free benefits e.g. membership, conference fees, etc.

Not changing inefficient officers

Not updating the website regularly

Best Practices for Member Engagement:

Motivating members by helping them improve their professional capabilities e.g. writing and presenting technical papers

Recognizing members during annual gatherings and other events (Awards, Media presence, e-publicity) e.g. members who have been elevated to the grade of Fellow

Collaborating with other Local Technical Societies and Industry in organizing events

Milestone ceremonies

Use of social media like facebook to allow members to express their views

Best Practices for IEEE Visibility:

Organizing events that touch community concerns and showing the role of IEEE in tackling these issues

Having IEEE get involved in pre-university programs that are done at community service level e.g. EPICS TISP, Science fairs

Getting Local Authorities and Industrial Figures to be involved in IEEE activities

Ali said that the detailed results will be posted on the internet and that feedback to them will be appreciated.

322. General Discussion

Pilar Molina stated her general concern concerning the Sections reserves and the new rules of MGA. **Marko Delimar** temporarily handed over the chairmanship to **Martin Bastiaans** in order to be able to answer the question and state his personal opinion. He said that Sections should participate in the profit and loss of IEEE. He said that more involvement of the Sections should be encouraged in the future and better communication between Sections and MGA should be encouraged. **Nihal Sinnadurai** suggested that MGA should delay the implementation of the new policy for one year in order to give time to the Sections and their Chapters to adjust to the new reality and use their reserves for the benefit of their members. As a Section they do comply with the rules but if you add the reserves of the Chapters then they go above it. **Marko Delimar** said that he will bring the subject to the MGA board. He said that Sections are responsible for their Chapters. He continued by saying that this new policy is not made in order to punish the Sections but it was made in order to make IEEE more operational and business like. He urged the Sections to use their reserves for the benefit of their members. **Okyay Kaynak** said that as a member of the MGA board he agrees that this is a decision that had to be taken and it moves us into a more unified IEEE. **Peter Farkas** said that this new rule has retroactive effect which is not fair for the Sections. **Marko Delimar** took the responsibility to talk to MGA on better communication in both ways. **Jan Haase** made a suggestion to limit time of presentations during Region 8 meetings and give more time for discussion and exchange of ideas.

323. New Business

TO: Region 8 Committee
SUBJECT: IEEE R8 Industry Awards
FROM: IEEE R8 Industry Relations Subcommittee (IRSC)

EXECUTIVE SUMMARY:

Industry plays a key role in shaping the future of IEEE as well as acts as a catalyst to support all IEEE activities. This award is intended to recognize the efforts of distinguished industry personnel as well as companies who play major role in promoting IEEE activities within Region 8. This award will be an annual award that will be presented and awarded to the following:

1. Distinguished Industry (Company) Award
2. Distinguished Industry Leader Award
3. Industry Special Award (active individual)

PROPOSED ACTION:
These three awards will be presented annually by IEEE Region 8 Director to the awardee or his/her representative during the Fall R8 Committee Meeting. The Industry relations subcommittee (IRSC) in collaboration with the Region 8 Awards and Recognition Subcommittee (ARC-8) will solicit input from all sections, R8 subcommittees and others as deemed necessary. IRSC will be the overall responsible body to manage, advertise and collect all inputs and summarize the findings supported by the Awards and Recognition subcommittee. The following will constitute the members who will work closely to select the winners of this award. This subcommittee will consist of the following members:

1. ARC-8 or his/her representative
2. IRSC Coordinator
3. Industry Awards Committee Chair (appointed, on recommendation of IRSC, by VC-TA)
4. VC-TA (Ex-officio)

The IRSC Coordinator shall work closely with ARC-8 and others to ensure that all nominees are from industry and have performed major contribution to R8 activities as defined in the Procedures and Guidelines (to be formulated).

Financial Implications

- Accommodations to be provided by R8. Travel expenses will be for the awardee expense. Plaques to be provided to each estimated cost per Plaques (Euro 200). Upon a recommendation by the relevant Vice-Chair, exceptions to the above need to be approved by the R8 Director.

Pros:

Recognize efforts of all selected candidates and encourage them to continue their support
Increase Industry membership
Build strong long lasting relationships with industry
Encourage other industries to participate in future IEEE R8 events

Cons:

Financial expenditures but will be compensated by the benefits obtained

The motion was adopted.

TO: IEEE Region 8 Committee – 31 March - 1 April 2012
FROM: Nele Reynders, Region 8 GOLD Subcommittee
SUBJECT: Name change of the current R8 GOLD Outstanding Activity Award to Region 8 GOLD Outstanding Affinity Group Award

EXECUTIVE SUMMARY
The Region 8 GOLD Subcommittee wants to change the name of the current award ('Region 8 GOLD Outstanding Activity Award') to 'Region 8 GOLD Outstanding Affinity Group Award'

SUPPORTING INFORMATION
Financial Implications
No financial implications.
Pros and/or Cons
This name change is meant as an improvement towards the recognition of GOLD AGs, so that the award not only rewards a certain activity or a specific GOLD chair, but rather that it rewards a specific GOLD AG for a full year of its activities. The R8 GOLD Subcommittee strongly believes that this improved name will honor the entire team that makes a GOLD AG successful and that it will motivate the GOLD AGs in Region 8 to be even more active than they are at this moment.

Implementation

The R8 GOLD subcommittee will take steps to define the award rules, announce it, ask for nominations, define clear selection criteria, perform the selection and announce the winner. The R8 awards subcommittee will officially prepare a suitable certificates defined by the award rules and will recommend the proper place and time for suitably delivering the award.

Background Information

The current motion for the Region 8 GOLD Outstanding Activity Award has been approved in the Region 8 meeting in Vilnius, April 2006 and the motion states:

"The R8 Committee approves the generation of a Region 8 GOLD Outstanding Activity Award. This is a certificate, which can be ordered, printed and framed by IEEE Piscataway. The recipient will be invited to receive the certificate from the R8 Director at an appropriate venue.

Champion: Rolf Remshardt

Approved on Consent Agenda"

The last time the motion was put in action, i.e. the award was given to a GOLD AG Chair, was in 2011. The recipient was Egypt GOLD for their activities throughout 2010. The award was presented at the Region 8 meeting in San Francisco, August 2011.

The proposed amended motion states:

"The R8 Committee approves the name change of the current Region 8 GOLD Outstanding Activity Award to Region 8 Outstanding GOLD Affinity Group Award. The award is a certificate. The recipient representative of the AG will be invited to receive the certificate from the R8 Director at an appropriate venue."

The motion was adopted.

324. Next Meeting

The next Region 8 Committee meeting will be held in Tallinn, Estonia on 6-7 October 2012. Urmet Janes gave a small presentation on Tallinn and invited everybody to attend the meeting.

325. Adjournment

The Region 8 Director moved to end the Region 8 Committee meeting. The motion was adopted. Adjourn

Unapproved Minutes of the 99th IEEE Region 8 Committee Meeting held on 6-7 October 2012in Tallinn, Estonia

List of Participants

Position	Name
IEEE Region 8 Director	Marko Delimar
IEEE Region 8 Director-Elect	Martin Bastiaans
IEEE Region 8 Past-Director	Jozef Modelski
IEEE Region 8 Secretary	CostasStasopoulos
IEEE Region 8 Treasurer	Brian Harrington
IEEE Region 8 V/C Member Activities	Ali El-Mousa
IEEE Region 8 V/C Student Activities	Elias Nassar
IEEE Region 8 V/C Technical Activities	Saurabh Sinha
Austria	PeterRoessler
Bahrain	WafikAjoor
Belarus	ValentinBaranov
Benelux	WimVanEtten
BosniaandHerzegovina	DusankaBoskovic
Bulgaria	KatyaKonstantinovaAsparouhova
Croatia	Igor Kuzle
Cyprus	PanikosSymeou
Czechoslovakia	PeterFarkas
Denmark	ErikStilling
Egypt	Ahmed M. Darwish
Estonia	UrmetJanes
Finland VC	RafalSliz
France	PierreBorne
Germany	AxelRichter
Ghana	AmoakohGyasi-Agyei
GreecePublicityChair	AthanasiosKakarountas
Hungary	ImreRudas
Iceland	SaemundurThorsteinsson
Iran	HamidSoltanian-Zadeh
Iraq	SattarBaderSadkhan
IsraelCommitteemember	JacobBaalSchem
ItalySecretary	LorenzoVangelista
Jordan	EsamZabalawi
Kenya	VincentKaabunga
Kuwait MD	FadhelAbulhasan
Latvia	AndrejsRomanovs
Lebanon	GhassanShaban
Lithuania	DaliusNavakauskas
Malta	PaulMicallef
Nigeria	GloriaChukwudebe
Norway	ErikOlsen
PolandSecretary	PiotrCholda
Portugal	RuiSantosCruz

Republic of Macedonia	GoceArsov
RomaniaTreasurer	LucianToma
Russia VC	SergeyBankov
Russia (Northwest) VC	SergeyShaposhnikov
SaudiArabia (East) CM	Ghaleb Dandan
SaudiArabia (West)	Hafidh S Al-Samarrai
SerbiaandMontenegro	NatasaNeskovic
Slovenia	MatejZajc
SouthAfrica	JacquesvanWyk
Spain	PilarMolina
Sweden	MikaelBergqvist
Switzerland	Andreas Doering
Tunisia	Mourad Loulou
UkraineSecretary	EvgenPichkalyov
UnitedArabEmirates	Maryam Althani
United Kingdom and Republic of Ireland	NihalSinnadurai
ZambiaTreasurer	BellingtonKabwe
ConferencesCoordinator	Carl Debono
EducationalActivities	BakrHassan
GOLD Activities	SalimaKaissi
IndustryRelations	
MembershipDevelopment	DirkVanHertem
ElectronicCommunications	George Michael
StandardsCoordinator	DavidLaw
Student Representative	Jorge Soares
JubileeBookCoordinator	KurtRichter
TechnicalPublications	StefanoZanero
LifeMembers	Aleksandar Szabo
TechnicalCommitteesLiaison	VladimirKatić
VoluntaryContributionFund	VlatkoStoilkov
Student Branch Coordinator	SimayAkar
Student Activities	SohaibQamarSheikh
Madrid SBC	ElenaPareja
Madrid SBC	JoséÁngelFernández
Candidatefor V/C	Elya B. Joffe
Candidatefor V/C	JanVerveckken
Candidatefor V/C	Pablo Herrero
IEEE President	GordonDay
Staff Executive Corporate & Executive Director	MattLoeb
Director, BusinessDevelopmentEurope	KarineIffour
Senior Director, Global Business Development	PeterSobel
Area Manager Europe, Israel, North Africa Sales	PaulCanning
SeniorDirectorMemberExperience	JamieMoesch
General Counsel and Chief Compliance	Eileen Lach
Ukrainetreasurer	Anna Kyselova
Hungary VC	PeterKadar
UAE PastChair	EesaBastaki

Saturday

1. Call to order

TheRegion 8 Director, **Marko Delimar**, opened the 99thIEEE Region 8 Committee meeting and asked the Secretary, **Costas Stasopoulos,** to make the roll call.

2. Roll Call

The Secretary, **Costas Stasopoulos,**made the roll call and there was a quorum.

3. Welcome

UrmetJanes, Estonia Section Chair, welcomed everybody to Tallinn, Estoniaand to the IEEE Region 8 Committee meeting. He then gave some general and travelinformation aboutTallinn and the upcoming social events.

5. Introduction of Officers

An introduction of all the Section Chairs and representatives was made by the Secretary and themselves. All the appointed members of Region 8 introduced themselves too.

6. Introductory remarks

The Region 8 Director, **Marko Delimar,**welcomed everybody in Tallinn.He introduced and welcomed all the guests from IEEE HQ in the Region 8 Committee meeting. He stressed that there should be bidirectional communication and involvement of the Section Chairs. He asked everybody to speak up and participate in the discussions.

4. Adoption of the Agenda

Marko Delimar presented the agenda;it was approved unanimously as shown below.

AGENDA

#	Type	Agenda Item	Presenter	Additional info
1		Call to Order	Delimar	
2		Roll Call	Stasopoulos	
3		Welcome	Delimar/Jänes	
4		Approval of the agenda	Delimar	
5		Introduction of new officers	Stasopoulos	
6		Introductory remarks	Delimar/Stasopoulos	

CONSENT AGENDA

#	Type	Agenda Item	Presenter	Additional
11	Act	Approval of the Minutes of the Berlin Meeting	Stasopoulos	
101	Rep	Awards and Recognition	Turner -Not attending	
102	Rep	Chapter Coordination	Pasquet- Not attending	
103	Rep	Conference Coordination	Debono	
104	Rep	Educational Activities	Hassan	
105	Rep	Electronic Communications	Michael	
106	Rep	GOLD Activities	Kaissi	
107	Rep	Industry Relations	Dandan	
109	Rep	Life Members	Szabo	
110	Rep	Membership Development	Van Hertem	

111	Rep	Professional Activities	Zajc
112	Rep	Publications	Zanero
113	Rep	Region 8 News	Saam/Huang- Not attending
114	Rep	Standards Activities	Law
115	Rep	Technical Committees	Katić
116	Rep	Voluntary Contribution Fund	Stoilkov
117	Rep	Women in Engineering	Ponci- Not attending
201	Rep	Austria	Roessler
202	Rep	Bahrain	Qamber / Ajoor
203	Rep	Belarus	Baranov
204	Rep	Benelux	Van Etten
205	Rep	Bosnia and Herzegovina	Boskovic
206	Rep	Bulgaria	Goleva / Asparouhova
207	Rep	Croatia	Kuzle
208	Rep	Cyprus	Symeou
209	Rep	Czechoslovakia	Farkas
210	Rep	Denmark	Stilling
211	Rep	Egypt	Darwish
212	Rep	Estonia	Jänes
213	Rep	Finland	Koivo / Sliz
214	Rep	France	Borne
215	Rep	Germany	Richter
216	Rep	Ghana	Gyasi-Agyei
217	Rep	Greece	Skodras / Kakarountas
218	Rep	Hungary	Rudas
219	Rep	Iceland	Thorsteinsson
220	Rep	Iran	Soltanian-Zadeh
221	Rep	Iraq	Bader Sadkhan
222	Rep	Israel	Litsyn / Baal Schem
223	Rep	Italy	Vatalaro/Vangelista
224	Rep	Jordan	Zabalawi
225	Rep	Kenya	Kaabunga
226	Rep	Kuwait	Al-Ghunaim / Abulhasan
227	Rep	Latvia	Romanovs
228	Rep	Lebanon	Shaban
229	Rep	Lithuania	Navakauskas
230	Rep	Malta	Micallef
231	Rep	Morocco	
232	Rep	Nigeria	Chuwudebe
233	Rep	Norway	Olsen/Aigner
234	Rep	Oman	
235	Rep	Poland	Ogorzałek / Cholda
236	Rep	Portugal	Cruz
237	Rep	Qatar	
238	Rep	Republic of Macedonia	Arsov
239	Rep	Romania	Dobrescu /Toma
240	Rep	Russia (Northwest)	Kutuzov
241	Rep	Russia (Siberia)	Markhasin /Stukach

242	Rep	Russia	Gulyaev / Bankov	
243	Rep	Saudi Arabia (East)	Al-Dhamen	
244	Rep	Saudi Arabia (West)	Al-Samarrai	
245	Rep	Serbia and Montenegro	Neskovic	
246	Rep	Slovenia	Zajc	
247	Rep	South Africa	van Wyk	
248	Rep	Spain	Molina	
249	Rep	Sweden	Bergqvist	
250	Rep	Switzerland	Doering	
251	Rep	Tunisia	Loulou	
252	Rep	Turkey		
253	Rep	Ukraine	Zhuikov / Pichkalyov	
254	Rep	United Arab Emirates	Althani	
255	Rep	UKRI	Sinnadurai	
256	Rep	Zambia	Munungwe / Kabwe	

ACTION/DISCUSSION

#	Type	Agenda Item	Presenter	Additional info
301	Disc	Director's Report	Delimar	
302	Disc	Treasurer's Report	Harrington	
303	Disc	Secretary's Report	Stasopoulos	
304	Disc	N&A Report	Modelski	
305	Disc	Director Elect's Report	Bastiaans	
306	Disc	Member Activities	El-Mousa	
307	Disc	Student Activities	Nassar/Soares	
308	Disc	Technical Activities	Sinha	
309	Disc	IEEE President's Address	Day	
310	Disc	MGA Report	Delimar/Jankowski/Moesch	
311	Disc	Section Registration	Delimar/Lach	
312	Act	Awards	Delimar/Turner	
313	Disc	50th Anniversary Activities	Bastiaans/Richter	
314	Act	Workshops	El-Mousa	
315	Disc	General Discussion (Open Session)	Delimar	
316	Disc	Discussion (Executive Session)	Delimar	
317		New Business	Delimar	
318	Act	Next Meeting	Stasopoulos	
319	Act	Adjournment		

7. Approval of the Consent Agenda

The consent agenda was presented by Marko Delimar and was adopted unanimously.

All the reports and presentations that follow can be found at:
http://www.ieeer8.org/category/committee/meetings/2012-october-tallinn/

301. IEEE Region 8 Director's Report

Marko Delimar, Region 8 Directorwent through the SWOT analysis of our Region and said that some challenges and opportunities have been tangled and progress has been made. He then introduced the members of the committee; hestated its mission and vision, went through some key facts and

characteristics, talked about some recent Conferences and activities. He then pointed out some challenges for the future. He gave an overview of last year's events,introducing the new Subsections in our Region and he also mentioned the upcoming events.He talked of the establishment of Section officer's term limits. Then he went on giving the key challenges of Region 8: Africa, Cooperation with European Agencies and Conferences.

309. IEEE President's Address

Gordon Day,IEEE President,said that IEEE Region 8 is very important for IEEE. This can be seen by the IEEE HQ participation in this meeting and it is also a sign of IEEE's globalization. Some of the bigger sections of IEEE are based in this region and it covers the largest geographic area. He is committedin supporting our region and one of his priorities is IEEE and European Union relations, the Brussels office and the standardsadvancementin the area. Also he would like to support and help our members from our Brussels office. He is very much in humanitarian activities in IEEE and especially in Africa and urged members to support these initiatives. He believes that as an organization we should push more to bring technology throughout the world, working together with UN, UNESCO and other organizations. IEEE is also working to help members in all parts of our Region with different projects as Region 8 is very diverse and he invited everybody to talk to him about their individual needs

310. MGA Report

Jamie Moesch, Senior Director, Member Experience, Member and Geographic Activities,talked mainly on 2012 member segmentation and recent membership improvements in IEEE. He explained the segmentation methodology and how the geographies were represented. He then gave the executive summary as follows:
- Members are moderately engaged, moderately satisfied.
- More members have a "transactional" relationship with IEEE than who truly understand the organization, clearly see its value to them both professionally and personally, and see a clear pathway to a satisfying experience.
- We have many younger members who want to be engaged, but do not feel they are asked or welcome.
- IEEE membership is good; but could be great.

He then gave some examples of how the results can be used.
- Conduct events relevant to large industries in your local area.
- Invite non-members to events; Leave a lot of time for networking.
- Use IEEE's free WebEx tool to increase attendance and engage more members. Free for all IEEE units to use. Massively improved from "Dim Dim".
- Get your young professionals more involved. Ask them to organize section/chapter events. Invite them as a group to organize events. Tell them to invite non-member friends
- Hold events the press might report on(e.g. Technology that benefits humanity, hot topics, distinguished speakers).
- Create a list of local reporters; – Invite them to cover the events.
- Encourage STEP Events.
- Make sure new members feel welcome.
- Welcome phone calls, events, and e-mails; – Give them a local contact for questions.
- Encourage their participation.

He then gave some recent membership improvements.
- One page process for Join and Renew.
- Improved search function – schools, employers, subscriptions.
- Easy to browse societies and subscriptions.
- Membership and subscription recommendations.
- Easy to change media options for membership subscriptions.
- Automatic Renewal – coming in December.
- Memberships and subscriptions catalog.
- Integration between membership and IEEEXplore.
- Improved service confirmation process for Life Members.

305. Region 8 2013 and Beyond

Martin Bastiaans, IEEE R8 Director-Elect,presented his position statement:
As the Region 8 Director, he will continue to implement the philosophy that hehas presented as the Region 8 Vice Chair Student Activities:
To get new members, we need active Student Branches. To retain our members - and in particular recently graduated students, with a low retention rate at the moment - we need active sections with active chapters. In the transient period from student member to regular member, GOLD can play an important role; so we need an active GOLD Activities Subcommittee.
An important role is also played by an active Professional Activities Subcommittee and an active Educational Activities Subcommittee, which can offer to our members, competencies that they did not learn at school and that may be difficult to acquire otherwise. Of course, an active Membership Development Subcommittee plays a crucial role. He will strive to create a good atmosphere in the Region, the Region 8 Committee, and the Region 8 Operating Committee. Only in a good and friendly atmosphere can volunteers flourish!
He will stimulate a fruitful cooperation between all our organizational units and the many supporting committees in our Region. He will be a good listener to remarks coming from the Region 8 Committee members, so that he can represent our Region - geographically the largest and by many means the greatest of all IEEE Regions - in a way that is advantageous for most (if not all) of us. In representing the Region, his own opinion will only be relevant for issues that could not be discussed with the Region 8 Committee before, in which case you have to rely on his fair judgement.
<u>Region 8 Vice Chairs</u>
Between now and the next Region 8 Committee meeting in Madrid, April 2013, the Vice Chairs are requested to come up with the issues on which they will focus. These focus points will be presented in Madrid and will be open for discussion. Vice Chairs can introduce their team, but a full oral report is not expected. Full reporting should be in written form, with only a short oral introduction to this written report during the meeting. He would like to have more input from the Sections on the proposed focus points. Ample time will be devoted to that during the Committee meeting.
<u>Focus points in 2013-2014</u>
Student branches: revitalize, Chapters: revitalize and play a pro-active role in founding new Chapters.
Educational Activities: play a pro-active role in pre-university activities.
Industry Relations: what can IEEE offer to members in industry?
History Activities: play a pro-active role in getting Milestones for the many R8 inventions.
Membership Development: can only be effective if IEEE has something to offer.
New Sections: help the present Subsections that reside under the Region to become a full Section, student branches, chapters, membership development.
Explore the possibility for new geographic units in those parts of our Region where no Sections exist.
<u>Break-out sessions in 2013-2014</u>
In 2013-2014, break-out sessions will be devoted to points of concern and topics for future discussion (e.g., as mentioned in Section reports). This may also lead to useful recommendations for Sections Congress. The common goal remains to retain and enhance Section vitality.

304. Region 8 N&A Report

Jozef Modelski, Chair of the Nominations and Appointments committee, announced the 2012 elections:
<u>Election of R8 OpCom members:</u>
R8 Secretary (term 2013-2014),Ali El-Mousa(Jordan), Hafidh Al-Samarrai(Western Saudi Arabia).R8 Treasurer (term 2013-2014)Brian Harrington (UK&RI). R8 Vice Chairs (TA, MA, SA) (term 2013).Vice ChairTechnical Activities, Carl Debono(Malta), ElyaJoffe(Israel).Vice ChairMember Activities, Christopher James(UK&RI), Aleksandar Szabo(Croatia).Vice ChairStudent Activities, Pablo Herrero(Germany), Jan Verveckken(Benelux).
<u>Election of three members of the R8 N&A Committee (term 2013-2014):</u>
GoceArsov(Macedonia), Pierre Borne (France), MouradLoulou(Tunisia), Irina Naidionova(Lithuania), Elias Nassar(Lebanon), MaciekOgorzalek(Poland), Thanos Skodras (Greece), Hamid Soltanian-Zadeh(Iran), NicolaeTapus(Romania).

Presentations from R8 OpCom candidates followed. Elections to be held during the following day.

303. Treasurer's Report

Brian Harrington, the Region 8 Treasurer, gave the interim reportof the Region for 2012. The financial results for the year 2012 are impoved compared to the 2011 ones.The Region realized a largely balanced result;however, as Region 8 trades USD currency to buy local currency to finance its operations, it is sensitive to exchange rate fluctuations. Further progress was made on cost control. He concluded that the performance of the R8 finances is steadyunder uncertain market conditions.
Financial Position atSeptember, 2012

Cash (Liquid Assets) is	$178,051
September 2011 was	$104,011
Investment (Fixed Assets)	$517,102
September 2011 was	$475,056

These figures are before expenditures for theRegion 8 Committee meeting in Tallinn.
He then presented the 2013 budget proposal.
The report was approved.

302. Secretary's Report

Secretary **Costas Stasopoulos**gave an accountof the Region 8 Committee meeting in Berlin. He mentioned that the web pages of the Sections are very important and that some Sections do not have a web page. He thanked all Region 8 Committee members for their support and cooperation andin particular George Michael, the Electronic Communications Coordinator. He said that this was his last Region 8 Committee meeting as the secretary and thanked everybody for their help and cooperation.

308. Technical Activities

Saurabh Sinha,R8 V/C Technical Activities, presented the Chapter Coordination Subcommittee (ChCSC), the Conference Coordination Subcommittee (CoCSC), the Educational Activities Subcommittee (EASC), the Industry Relations Subcommittee(IRSC), the Standards Coordinator, the TAB "Committees" Liaison and the Technical Publications Coordinator. For each of the Subcommittees he gave detailed information on the past and future events and activities, highlighting their success and pointing the direction they should go in the future.

307, 307a, 307b, 307c. Student Activities

Elias Nassar,R8 V/C Student Activities,started by introducing all the members of his team and gave the goals of his committee. He stressed the important issue of communicating with student members and the efforts made towards this direction. He then gave an overview of student membership in R8, he presented the student activities that took place in 2012. He talked on SBC 2012 that took place in Madrid. In Madrid there were 467 attendees (a new record), 293 students, 45 GOLD members, from 53 countries, 24 members from R9, 88 Speakers including IEEE President, President-Elect and Past-President. He then gave some financial statictics: 113 students were funded by R8 SAC, 22 GOLD Members were funded by R8 SAC and many students supported by their Sections for travel and registration. He thanked all the Section Chairs for their support to students and GOLD members.
He also talked of the awards and contests winners for 2012, of the upcoming activities for 2013 and of E-communications. **Jan Verveckken** gave an event evaluation report for the IEEE Region 8 StudentBranch & Gold Congress in Madrid.**Elena Pareja**gave a final report of the above congress.**Jorge Soares**, Student Representative asked several Section Chairsto talk about their student activities through an interactive process.

314. Workshops Introduction

Ali El-Mousa, R8 V/C Member Activities gave the guidelines for the workshops.

Workshop general theme:"Successful events, the how and why"
Specific Issues:
1- Identify the top three best activities thatengage members with the reasons for that.
2- Identify the top three criteria fordesignating an event as successful.
3- Identify the top three problems facedwhen organizing events and the possiblesolutions for them.

Day 2

306. Member Activities Report

Ali El-Mousa,R8 V/C Member Activities,gave hiscommittee focus of the last few months. He thenintroduced the GOLD team and gave the key facts and activities of the group. He urged everybody to create a GOLD affinity group. He stressed that having different activities at local level for GOLD is a key issue in having satisfied members. Then he presented the Professional Activities team, giving their goals and plans. They organize activities to enchase members' careers in soft skills, management, communications and others.Professional Activities team can help members in these changing times in gaining new skills and in job looking. The Membership Development team was presented where local activities and personal contact are very important. Member retention is a key word here.He then gave some member statistics and information on e-membership.He talked about Life Members, their activities and future events. He then presented the R8 Electronic Communication Activities, the various Awards, IEEE Day 2012 and talked on the Student Branch and GOLD Congress in Madrid.

311. 50th Anniversary Activities

Kurt R. Richter, IEEE R8 Jubilee Book Coordinator, showed the editorial board for the Jubilee Book and he then explained the details on the web-based book,on R8 News – Special Issue and of theanniversary celebrations. He also explained the progressmade with the oral history project. He urged the Section Chairs to make their inputs to these projects. He finished by giving some information on the creation of the Region 8 archive. **Martin Bastiaans,** IEEE R8 Director-Elect, said that the celebrations ofthe 50th anniversary are not over yet but they will continue with various events until the next Spring meeting of the Region 8Commitee.

311. Section Registration

Eileen M. Lach, IEEE General Counsel and Chief Compliance Officergave an overview of the Legal Status Project in Region 8. The main objectives are:
- Maintain IEEE image and quality within local countries
- Preserve allowed activities engaged in every country
- Protect members and volunteers

The methodology established in 2009 was:
- Local legal counsel reviews operations and proposesoptions based on level of activity ("Matrix")
- Review of program with Ernst & Young
- Review of corporate formation options with stafffrom multiple departments
- Coordinate with local volunteers to affect therequired and desired registrations

She then explained that a parent company for each Region was selected. The considerations for the choice were:
- Addresses political perception and a perceived competitive advantage
- Improved financial transparency and audit accountability
- Stable corporate legal and judicial environment
- Existing IEEE presence and/or support for IEEE global strategic direction

The choice for Region 8 is Switzerland.
- Not part of EU: Region includes non-EU, Middle East and Africa
- Favorable tax treatment although no non-profit form

- Long range strategic target

She then gave a list of the Sections in R8 their status and progress.

Election of IEEE Region 8 Officers (Executive Session)

Elections were held for the OpCom and for the N&A SubCommittee. The results of the elections were announced by R8 Director **Marko Delimar** as follows:
- R8 Treasurer (term 2013-2014)   Brian Harrington (UK&RI)
- R8 Secretary (term 2013-2014)   Ali El-Mousa (Jordan)
- R8 Vice Chair, Member Activities (term 2013)   Aleksandar Szabo (Croatia)
- R8 Vice Chair, Technical Activities (term 2013)   Carl Debono (Malta)
- R8 Vice Chair, Student Activities (term 2013)   Pablo Herrero (Germany)
- N&A SubCommittee members (term 2013-2014):
  - Pierre Borne (France), Elias Nassar (Lebanon), MaciejOgorzalek (Poland)

314. Workshop Reports

Stefano Zanero,gave a summary of the results of the workshops:
The best activities are:
- Arranging a panel with a common theme from academia & industry
- Engaging young professionals and students through student or career days. Future amplifiers of the "IEEE message"
- Webcasting (to overcome geo problems)
- Public sector engagement (e.g. of govt. officials) through public policy debates
- Industrial exhibitions coupled with conferences
- Distinguished lecturers (fellows, DLP, etc...) to attract and recruit people. Sponsor and involve student branches in Sectionactivities including organizing a student day
- Organize competition to recognize best studentbranch, best chapter, best thesis, and presentingthem for regional and global IEEE awards
- Having IEEE booths in all conferences to promoteIEEE membership development
- Preuniversity or "JUnior" MembershiP (JUMP) – early awareness
- Senior membership workshops – inviteeligible and seniors, engage seniors to referee: in Spain 65 % favourable response.
- Competitions: capstone/final year project/thesis awards, robotics competition, IEEEXtreme, or other outside curriculum
- Organizing events for transitions (e.g. GOLDen STEP, but more broadly the principle of STEP)
- A standards workshop (incl. a role playing exercise) between academia, students (preuniversity& university), industry. Supported by IEEE Standards Education Committee of IEEE SEC
- Vertical integration promoted through the workshop
- Engagement through social activities, irrespective of the nature of the activity (e.g. a local non-technical or technical tour)
- Presence of IEEE Section members at booth or with talks in non-IEEE but co-sponsored events
- Partnership or cooperation with national societies, regulators... (e.g. for continuing education), where the IEEE logo/brand of IEEE helps as an endorsement

You know you've done well by the simple metrics
- Number of attendees (expected vs unexpected and actual)
  - #academia, public service, industry
  - #Students and graduate student members
  - #Young professionals
  - Can break down per session
- Balance of the technical papers between industry and academia
- Quality of the papers / presentations
  - % of acceptance ofthe papers

- Peer-reviewed papers
- Presentations (e.g. industry)
- Visibility or participation of transnational entities
- Surplus generating
  - Developing patronage
  - Developing financial co-sponsorship
- Feedback collection, analysis, follow-up and evaluation (key!)
- Public response, e.g. Pre/Post-event media
  - Social media?
  - Tier of publication
  - Positive, negative, or constructive?

And the global metrics

- Membership devt. / recruitment
- Number of attendees who become "regulars"
- Number of events soliciting the IEEE brand
- Gradient of growth from event-to-event
- Measure the exposure of members to the IEEE through advanced networking opportunities at an event, or follow-up events
- Event troubleshooting

Challenges Proposed Solutions / Opportunities

- Finance/funding Payment methods, such as through a locally registered entity
  - Evaluation of the section business model / events
  - Pricing models for an event, including price variations (member grade)
- Engagement of industry
- Exhibitors
- Diversity (broader theme)
- Reciprocity between (social) media and an event
- Dedicated volunteer(s)/innovative public relations team for publicity
  - Convince media leaders in advance of a given event
  - Inviting key persons from public/corporate sector
- No shows - Enforcement of policies
  - Conditional acceptance of papers based on registration
  - Correlate packaged accommodation bookings and a list of presenters
  - Have an event on a cruise boat?

317. New Business

Saurabh Sinha, R8 V/C Technical Activities, presented the following motion:

TO: IEEE Region 8 Committee
FROM: Carl Debono, Chair: Conference Coordination Subcommittee
SUBJECT: Approval for hosting of the next HistelCon
_____

EXECUTIVE SUMMARY:
IEEE HistelCon is a Region 8 conference. The event receives oversight through the Region 8 Conference Coordination Subcommittee (Vice-Chair: Technical Activities). The oversight (sub-) committee has received a conference bid, where it is requested that the IEEE Region 8 Committee supports the hosting of IEEE HistelCon in partnership with the International Committee for the History of Technology (ICOHTEC) and the IEEE History Committee.
PROPOSED ACTION:
Resolved that the bid to host HistelCon'15 shall be approved.
FINANCIAL IMPLICATIONS:
No financial implications.
PROS and CONS:
Pros: In support of Region 8's vision, the event will grow through the partnership.

Cons:The next event would be, by default, hosted in 2014. The mentioned partnership would mean that the event would be held in 2015.

IMPLEMENTATION:

Through the Conference Coordination Subcommittee (Region 8), ICOHTEC.

Conference organizer: Dr. Jacob Baal-Schem (Region 8)

BACKGROUND INFORMATION:

HistelCon, introduced in 2008, continues as a small-sized Region 8 conference, and benefits from the drive of Dr. Baal-Schem. The oversight subcommittees reviewed the conference bid, and approved the conference proposal.

<mark>The motion was adopted</mark>.

318. Next Meeting

The next Region 8 Committee meeting will be held in Madrid, Spain on 20-21 April 2013.Pilar Molina, the Spain Section chair, gave a small presentation on Madrid and invited everybody to attend the meeting.

319. Adjournment

The Region 8 Director thanked everybody in the OpCom and in the Region 8 Committee for their support and help.

The motion to adjourn was proposed.<mark>The motion was adopted</mark>.

<mark>Adjourn</mark>

Unapproved Minutes of the 100th IEEE Region 8 Committee Meeting held on 20-21April 2013 Madrid, Spain

List of Participants

Position	Name
R8 Director	Martin Bastiaans
R8 Director-Elect	Costas Stasopoulos
R8 Past Director	Marko Delimar
R8 Secretary	Ali El-Mousa
R8 Treasurer	Brian Harrington
R8 Vice Chair Member Activities	Aleksandar Szabo
R8 Vice Chair Student Activities	Pablo Herrero
R8 Vice Chair Technical Activities	Carl James Debono
Austria Section Chair	Peter Roessler
Bahrain Section Chair	Wafeeq Ajoor
Belarus Section IRO Officer	Valentin Baranov
Benelux Section Chair	Luc Vandendorpe
Bosnia and Herzegovina Section Chair	Dusanka Boskovic
Bulgaria Section Chair	Rossitza Goleva
Croatia Section Chair	Mislav Grgic
Cyprus Section Chair	Panayiotis Symeou
Czechoslovakia Section Chair	Peter Farkas
Denmark Section MD officer	Peer Martin Larsen
Egypt Section Chair	Ahmed Darwish
Estonia Section Chair	Kalle Tammemäe
Finland Section Chair	Pasi Kallio
France Section Chair	Pierre Borne
Germany Section Chair	Axel Richter
Ghana Section Vice Chair	George Eduful
Greece Section Chair and R8 Sections	Athanassios Skodras
Hungary Section Chair	Peter Kadar
Iceland Section Vice Chair	Thomas Philip Runarsson
Iran Section Secretary	Farzaneh Abdollahi
Italy Section Chair	Dario Petri
Jordan Section Chair	Isam Zabalawi
Kenya Section Chair	Vincent Kaabunga
Kuwait Section MD and Acting Treasurer	Fadhel Abulhasan
Latvia Section Chair	Andrejs Romanovs
Lebanon Section Chair	Ghassan Shaban
Lithuania Section Chair	Dalius Navakauskas
Malta Section Chair	Paul Micallef
Nigeria Section Chair	Gloria Chukwudebe
Norway Section Board Member	Terje Gjengedal
Oman Section Events and Publicity Chair	Arnold Santos
Poland Section Chair	Maciej Ogorzalek
Portugal Section Chair	Rui Cruz

Republic of Macedonia Section Chair	Goce Arsov
Romania Section Vice Chair	Mircea Eremia
Russia (Northwest) Section Chair	Vladimir Kutuzov
Russia (Siberia) Section Chair	Alexandr Markhasin
Russia Section Vice Chair	Sergey Bankov
Saudi Arabia (East) Section Secretary	Jaafar Al Ibrahim
Serbia and Montenegro Section Chair	Natasa Neskovic
Slovenia Section Chair	Matej Zajc
South Africa Section Past Chair	Jacques van Wyk
Spain Section Chair	Pilar Molina Gaudó
Sweden Section Chair	Mikael Bergqvist
Switzerland Section Secretary	Andreas Koschak
Tunisia Section Vice Chair	Jaleleddine Ben Hadj Slama
Turkey Section Representative	Gozde Bozdagi Akar
Ukraine Section Secretary	Ievgen Pichkalov
United Arab Emirates Section Chair	Maryam Althani
United Kingdom and Rep of Ireland	Nihal Sinnadurai
Western Saudi Arabia Section Chair	Hafidh AlSamarrai
Zambia Section Secretary	Ariel Henry Phiri
R8 Awards and Recognition Chair	Charles Turner
R8 Awards and Recognition SC Member	Jef Beerten
R8 Awards and Recognition SC Member	Victor Fouad Hanna
R8 Chapter Coordination Chair	Elya Joffe
R8 Chapter Coordination SC Member	Simay Akar
R8 Conference Coordination SC Member	Dirk Van Hertem
R8 Conference Coordination SC Member	Stefano Zanero
R8 Conference Coordination Chair	Jan Haase
R8 Educational Activities Chair -	Niovi Pavlidou
R8 Educational Activities SC Member -	Sohaib Qamar Sheikh
R8 Educational Activities SC Member -	Rui Costa
R8 Electronic Communications Coordinator	George Michael
R8 GOLD Chair	Rafal Sliz
R8 GOLD SC Member	Elena Pareja
R8 GOLD SC Member	Nele Reynders
R8 GOLD SC Member	Amir Zahoor
R8 History Coordinator	Anthony Davies
R8 Industry Relations Chair	Andreas Neumeier
R8 Industry Relations SC Member	Steve Nightingale
R8 Jubilee Book Coordinator	Kurt R. Richter
R8 Life Member Coordinator	Jacob Baal-Schem
R8 Membership Development Chair	Antonio Luque Estepa
R8 Membership Development SC Member	Andreas Koltes
R8 News Editor	Roland Saam
R8 Professional Activities Chair	Jan Verveckken
R8 Professional Activities SC Member	Urmet Jänes
R8 Strategic Planning SC Member	Christopher James
R8 Strategic Planning SC Member	Saurabh Sinha
R8 Strategic Planning SC Member	Jorge Soares
R8 Student Activities and N&A	Elias Nassar

R8 Student Awards and Contest	Piotr Graca
R8 Student Branch Coordinator	Efthymia Arvaniti
R8 Student Electronic Communications	David Dias
R8 Student Paper Contest Coordinator	Djordje Paunovic
R8 Student Representative	Christian Schmid
R8 Voluntary Contribution Fund	Daniel Pasquet
R8 Women in Engineering Coordinator	Joyce Mwangama
R8 Past Director	Jozef Modelski
R8 Past Director	Rolf Remshardt
R8 Past Director	Jean Rémy
R8 Past Director	C. Reginald Russell
R8 Past Director	Baldomir Zajc
R8 Past Committee Member	André Vander Vorst
IEEE Awards Board Chair	Lewis Terman
IEEE Board of Directors	Cor Claeys
IEEE Director Geographic Activities	Cheryl Sinauskas
IEEE Educational Activities	Douglas Gorham
IEEE Europe Business Development	Karine Iffour
IEEE MGA Managing Director	Cecelia Jankowski
IEEE MGA Vice President	Ralph Ford
IEEE Past President	Gordon Day
IEEE President and CEO	Peter Staecker
IEEE President Elect Candidate	Tariq Durrani
IEEE President Elect Candidate	Howard Michel
IEEE Staff Executive	Matthew Loeb
IEEE Standards Association	Moira Patterson
IEEE Standards Association BoG	Walter Weigel
IEEE R10 Director	Toshio Fukuda
IEEE R7 Director	Keith Brown
Clementina Saduwa Award recipient	Fatmaelzahraa Aboushadi
R8 CPMT Program Director	Toni Mattila
R8 Microwave Theory Society Coordinator	Jan Machac
R8 Power Electronics Society Liaison	Ralph Kennel
R8 Rep to Antennas and Propagation	Bertram Arbesser-Rastburg
IEEE Nanotechnology Council Italy	Carmelina Ruggeiro
IEEE Information Theory Society Spain	Pablo Martínez Olmos
Broadcast Technology AdCom Member	Pablo Angueira
Consumer Electronics Society Int Relations	Fernando Pescador
Control Systems Society Board of	Alessandro Giua
Council on SuperConductivity Liaison	Simonetta Turtu'
Education Society President	Manuel Castro
IM Society Vice President Technical and	Mihaela Albu
Industry Applications Society CMD	Peter Magyar
Intelligent Transportation Systems Society	Miguel Angel Sotelo
Professional Communication Society Ad	Andreas Karatsolis
Robotics & Automation Society AdCom	Laura Margheri
Solid State Circuits Society President	Rakesh Kumar
President AEIT	Eugenio Fontán Oñate
Professor of Information Systems at the IE	Alvaro Arenas

Benelux Section Former	Bruce Barrow
France Section Treasurer	Christine Nora
France Section Vice President	Amara Amara
Germany Section MD Officer	Arne Ellerbrock
Germany Section PA Officer	Eva Lang
Germany Section Proxy IR officer	Anne-Katrin Marten
Gulf Accreditation Chair	Bakr Hassan
Romania Section Treasurer	Lucian Toma
Russia (Northwest) Section Vice Chair	Sergey Shaposhnikov
Slovenia Section GOLD Affinity Group	Emil Plesnik
Spain Section Chapter of ITSoc Vice Chair	Tobias Koch
Spain Section Head of Strategy	Carlos E. Jimenez
Spain Section SAC	Juan Jesus Rodriguez Yubero
Spain Section Treasurer	Jesus Fraile-Ardanuy
Spain Section Vice Chair	Emilio Corchado
Spain Section	Oscar Martinez
Spain Section	David Mora
United Arab Emirates Section Honorary	Eesa Bastaki

Saturday

101. Call to order

The Region 8 Director, **Martin Bastiaans**,opened the 100th IEEE Region 8 Committee meeting by welcoming everyone and then asked the R8 Secretary, **Ali El-Mousa** if there was a quorum and the Secretary replied in the affirmative.

103. Welcome

Pilar Molina, Spain Section Chair, welcomed everybody to Madrid, Spainand the IEEE Region 8 meeting. She then gave somelogistical and travel information about Madrid and the upcoming social events.

104. Introduction of new officers

The R8 Secretary, **Ali El-Mousa** asked the Section representatives to introduce themselves and identify their position.

105. Introductory remarks

The Region 8 Director, **Martin Bastiaans**,drew the attention of everyone to two leaflets that were distributed earlier; one contained the list of all Section Chairs together with their photos, while the other was an R8 organizational chart witha list of all the members of the R8 Committee including the appointed members and their roles in the Committee. The Director asked everyone to make use of these leaflets to help them get to know everyone.

106. Approval of the agenda

The R8 Director presented the agenda with few small changes as follows: the IEEE Executive Director was not able to attend the meeting so his address was cancelled. The IEEE Awards discussion item was amended to include a short presentation by the R8 Awards Coordinator Charles Turner. The presentation Social Innovation Programs, the presenter was replaced by Matt Loeb as the original presenter Tara Wisniewski could not attend the meeting. The agenda <mark>was approved unanimously as shown below</mark>.

AGENDA

Saturday, 20 April 2013

Time	#	Type	Item	Presenter
8:30	101	Procedural	Call to order	Bastiaans
8:35	102	Procedural	Roll call	El-Mousa
8:40	103	Procedural	Welcome	Molina
8:45	104	Procedural	Introduction of new officers	El-Mousa
8:55	105	Procedural	Introductory remarks	Bastiaans/El-Mousa
9:00	106	Action	Approval of the agenda	Bastiaans
9:05	107	Action	Approval of the consent agenda	Bastiaans
9:10	108	Discussion	Director's address	Bastiaans
9:25	109	Discussion	Executive Director's address	Prendergast
9:40	110	Discussion	Secretary's report	El-Mousa
9:50	111	Discussion	Treasurer's report	Harrington
10:05	112	Discussion	Strategic direction	Delimar
10:30	113	Discussion	Nominations &Appointments Activities	Delimar
10:45			Break	
11:15	201	Discussion	Member Activities report	Szabo
12:00	202	Discussion	Preparations for Sections Congress 2014	Skodras/Sinha
12:10	203	Discussion	MGA Vice President's address	Ford
12:40	204	Discussion	MGA Director's address	Jankowski
13:10	205	Info	Instructions about the afternoon event	Bastiaans/El-Mousa
13:15	206	Procedural	Recess	Bastiaans
13:15			Group photo	
13:30			Lunch	
14:30			Lunch ends	

Sunday, 21 April 2013

Time	#	Type	Item	Presenter
8:30	301	Procedural	Call to order and roll call	Bastiaans/El-Mousa
8:35	302	Discussion	President's address	Staecker
8:50	303	Discussion	President-Elect candidates debate	Zanero/Durrani/Michel
9:35	304	Discussion	Student Activities report	Herrero
10:20	305	Discussion	Section development and vitality	Stasopoulos
10:30			Break	
11:00	401	Discussion	Technical Activities report	Debono
11:45	402	Discussion	IEEE-X Academic	Costa
12:00	403	Discussion	IEEE Awards	Terman
12:25	404	Discussion	Social Innovation Programs	Wisniewski

12:35	405	Discussion	General discussion / New business	Bastiaans
13:20	406	Info	Next meeting	El-Mousa/Boskovic
13:25	407	Action	Adjournment	Bastiaans
13:30			Lunch	
14:30			Lunch ends	

107. Approval of the consent agenda

The consent agenda was presented by Martin Bastiaans and it was adopted unanimously as shown below.

CONSENT AGENDA

x	Type	#	Item	Author
x	Action	100	Approval of the Minutes of the99th Region 8 Committee meetingin Tallinn, 6-7 October 2012	Costas Stasopoulos
x	Report	101	Awards & Recognition	Charles Turner
x	Report	102	Chapter Coordination	Elya Joffe
x	Report	103	Conference Coordination	Jan Haase
x	Report	104	Educational Activities	Niovi Pavlidou
x	Report	105	Electronic Communications	George Michael
x	Report	106	GOLD	Rafal Sliz
x	Report	107	History Activities	Tony Davies
x	Report	108	Industry Relations	Andreas Neumeier
x	Report	109	Jubilee Book	Kurt Richter
x	Report	110	Life Members	Jacob Baal-Schem
x	Report	111	Membership Development	Antonio Luque Estepa
x	Report	112	Professional Activities	Jan Verveckken
x	Report	113	Region 8 News	Roland Saam / Zhijia Huang
x	Report	114	Sections Congress	Athanassios Skodras / Saurabh Sinha
x	Report	115	Standards	David Law
x	Report	116	Voluntary Contribution Fund	Daniel Pasquet
x	Report	117	Women in Engineering	Joyce Mwangama
x	Report	201	Austria	Peter Roessler
x	Report	202	Bahrain	Wafeeq Ajoor
x	Report	203	Belarus	Valentin Baranov
x	Report	204	Benelux	Luc Vandendorpe
x	Report	205	Bosnia and Herzegovina	Dusanka Boskovic
x	Report	206	Bulgaria	Rossitza Goleva
x	Report	207	Croatia	Mislav Grgic
x	Report	208	Cyprus	Panayiotis Symeou
x	Report	209	Czechoslovakia	Peter Farkas
	Report	210	Denmark	Ole Lauridsen / Peer Martin

					Larsen
x	Report	211	Egypt		Ahmed Darwish
x	Report	212	Estonia		Kalle Tammemae
x	Report	213	Finland		Pasi Kallio
x	Report	214	France		Pierre Borne
x	Report	215	Germany		Axel Richter
x	Report	216	Ghana		Rajan John / George Eduful
x	Report	217	Greece		Athanassios Skodras
x	Report	218	Hungary		Peter Kadar
	Report	219	Iceland		Saemundur Thorsteinsson / Thomas Runarsson
x	Report	220	Iran		Mahmud Fotuhi-Firuzabad / FarzanehAbdollahi
x	Report	221	Iraq		Sattar Bader Sadkhan - not attending
x	Report	222	Israel		Simon Litsyn / Jacob Baal-Schem
x	Report	223	Italy		Dario Petri
x	Report	224	Jordan		Isam Zabalawi
x	Report	225	Kenya		Vincent Kaabunga
x	Report	226	Kuwait		Abdul Rahman Al-Ghunaim / Fadhel Abulhasan
x	Report	227	Latvia		Andrejs Romanovs
x	Report	228	Lebanon		Ghassan Sha'Ban
x	Report	229	Lithuania		Dalius Navakauskas
x	Report	230	Malta		Paul Micallef
	Report	231	Morocco		Mohamed Essaaidi - not attending
x	Report	232	Nigeria		Gloria Chukwudebe
	Report	233	Norway		Erik Olsen / Terje Gjengedal
x	Report	234	Oman		Ahmed Al-Naamany / Arnold Santos
x	Report	235	Poland		Maciej Ogorzalek
x	Report	236	Portugal		Rui Santos Cruz
	Report	237	Qatar		YacobMullaSaleh - not attending
x	Report	238	Republic of Macedonia		Goce Arsov
x	Report	239	Romania		Radu Dobrescu / Mircea Eremia
x	Report	240	Russia		Yuri Gulyaev / Sergey Bankov
x	Report	241	Russia (Northwest)		Vladimir Kutuzov
x	Report	242	Russia (Siberia)		Alexandr Markhasin
x	Report	243	Saudi Arabia (East)		Muhammad Al-Dhamen / Jaafar Al Ibrahim

x	Report	244	Saudi Arabia (West)	Hafidh Al-Samarrai	
x	Report	245	Serbia and Montenegro	Natasa Neskovic	
x	Report	246	Slovenia	Matej Zajc	
x	Report	247	South Africa	Riana Geschke / Jacques Van Wyk	
x	Report	248	Spain	Pilar Molina Gaudó	
x	Report	249	Sweden	Mikael Bergqvist	
x	Report	250	Switzerland	Andreas Doering / Andreas Koschak	
x	Report	251	Tunisia	AbdelfettahBelghith / Jaleleddine Ben HadjSlama	
	Report	252	Turkey	/ Gözde Bozdagi Akar	
x	Report	253	Ukraine	Valerii Zhuikov / Evgen Pichkalyov	
	Report	254	United Arab Emirates	Maryam Al Thani	
x	Report	255	United Kingdom and Rep of Ireland	Nihal Sinnadurai	
x	Report	256	Zambia	Kabwe Bellington / Ariel Phiri	

The reports and presentations that follow can be found at:
http://www.ieeer8.org/category/committee/meetings/2013-april-madrid/

108. Director'saddress

Martin Bastiaans, Region 8 Director,welcomed everyone to the meeting. He presented a view of R8 past through listing all the Past Directors of R8. He informed everyone that 10 Past Directors are attending this meeting as others could not make it. He then went on to give a brief presentation of each and highlighted their main contributions to R8. He then announcedthe list of distinguished guests attending the meeting including but not limited to other IEEE Region Directors, MGA and IEEE staff and current and Past President of IEEE. He pointed out that 21 (past) Board of Directors members and 53 out of 56 R8 Section delegates are attending this meeting. He then went quickly through some logistical issues concerning the social events. Martin then started his report to the meeting by informing everyone that full length versions of OpCom and Section reports are available on the Madrid web page on the R8 server and invited everyone to read them to learn from the experiences of others. He then presented some statistics about R8 and showed that membership is stable. He then presented a list of the focus points under his directorship for the Region. Martin stressed that Region vitality is of the greatest importance and informed the committee that the R8 Director-Elect Costas Stasopoulos has been appointed as R8 Vitality Coordinator.

110. Secretary'sreport

Ali El-Mousa Region 8 Secretary,briefly reviewed the 99th Committee meeting that took place in Tallinn which included a discussion with IEEE Legal Counsel regarding the legal status of Sections and the issues facing them. He pointed out to the committee some of the concerns for the Secretary which included updating Section web pages, reporting new officers via vTools, sending the Section reports to the

Secretary on time and supporting the different AGs in the Sections. He then reiterated the importance of adhering to the meeting schedule as it was tight and he ended by thanking everyone for their support.

111. Treasurer'sreport

Brian Harrington, Region 8 Treasurer, started by drawing everyone's attention to his full printed report which was distributed earlier. He then pointed out the process for reimbursement for the expenses incurred to attend the meeting in Madrid. He informed the Committee of the necessity of providing scanned copies of receipts and noted that reimbursement is only done electronically. However, he assured everyone that all financial details are not kept with him but with the Royal Bank of Scotland and that it is safe. He thengave the Present Financial Position of the Region. The financial results for the year 2012paint an overall positive picture for R8 as the only negative indicator was currency exchange;as Region 8 trades USD currency to buy local currency to finance its operations it is sensitive to exchange rate fluctuations. He also noted that R8 cash, which he considers a very important indicator, is in a very good shape at the end of 2012 as opposed to the position in 2011. Brian then presented and proceeded to discuss the twelve year R8 net worth vs. its investment fund which is managed by IEEE. He made several comments about the trends and concluded that R8 investment and cash flow is now in a good position despite earlier setback factors in some previous years. He then presented a historical view of R8 budget trend covering twelve years and commented that sometimes the budget was comparatively high and that was due to expenses of attending the IEEE sections congress. He noted that the next one in 2014 is to be held in Amsterdam and that he expects therefore a reasonable budget for that year as the travel expenses will be normal.Next, he presented exchange rate trends between the US dollar and the Euro and noted that the continuous fluctuations cause losses and that was not preventable. Then he presented the distribution of the 2012 R8 budget and made some general remarks concerning it. Finally, he made comments about the issue relating to the use of NetSuite for financial reporting and criticized its method of introduction and design as it is not user friendly and lacks many features. He also criticized the lack of consultation from IEEE with R8 prior to the introduction of this new software.. He concluded that the performance of the Region 8 finances is steady under uncertain market conditions and stressed that the finances largely depends on membership.

Action Item: Brian to write and submit a professional and management report concerning the issues surrounding NetSuite to IEEE MGA.

112. Strategic direction

Marko Delimar, Past R8 Director, started by introducing the R8 Strategic Planning Subcommittee which he chairs. He then reviewed the results of the SWOT analysis of R8 and made comments about them. He listed both the identified strength and weakness points. He proceeded to list the perceived threats facing R8. Next, he listed the three topmost challenges that have been identified in the past three years which were: activities in Africa, cooperation with European agencies, and conferences. He elaborated on the success in tackling these challenges. He then listed and briefly discussed the newly identified four priorities by the IEEE. **Saurabh Sinha,** member

of the SPSC, then discussed the creation of the list of relevant itemsto be addressed by the IEEE Region 8 SPSCand asked the Committee to contribute to it using several means. He explained that the Subcommittee will prioritize the list and then start taking the relevant steps to help achieve the objectives.He then also listed other sources that the Subcommittee is using to identify priority items such as past workshops results. He then proceeded to list the results of brainstorming sessions done by SPSC which fell under the following general themes: governance, membership and member activities, conferences, external relations, Sections, and other topics. He then reiterated the request of the SPSC for input from the R8 Committee.

Action item: SPSC to provide recommendations to the R8 Committee regarding the themes that they identified during their brainstorming sessions. The R8 Committee will be asked to prioritize the items identified.

113. Nominations &Appointments Activities

Marko Delimar,Chair of the R8 Nominations and Appointments Subcommittee, first introduced the members of the Subcommittee. He then presented some details regarding the process of the 2013 IEEE annual election. Then he presented and discussed the 2014 IEEE election process which also includes the election of the R8 Director–Elect. He went on to elaborate on the workload and duties assigned to the positions of Region Director-Elect, Region Director and Region Past Director. He also discussed the election of the R8 three Vice Chairs. He pointed out to the Committee where additional information can be obtained about these issues. Next, he presented the call for nomination for the different positions and identified the deadlines and requirements. He ended by inviting all to submit nominations for suitable candidates to fill the position and stressed the importance of having fresh blood.

202.Preparations for Sections Congress 2014

ThanosSkodras, Greece Section chair and SC 2014 R8 coordinator,introduced himself and the second SC 2014 R8 coordinator SaurabhSinha. He informed the Committee that Sections Congress will be held in Amsterdam in August 2014. He presented the general objectives of holding Sections Congress. He presented the criteria for participation in the Congress. He then presented the theme of the coming Congress which is "Inspiring our Leaders of Tomorrow". He then presented the specific objectives and goals of 2014 Sections Congress. He then presented the five recommendations that were adopted by the previous Sections Congress which was held in 2011.**Saurabh Sinha** then verbally presented an outline for a process that they are recommending for the Committee so that they can reach proposed recommendations for the next Sections Congress. The process will be developed and implemented during the next R8 Committee meeting in Sarajevo.

201. Member Activities report

Aleksandar Szabo, R8 Vice Chair Member Activities, started by giving a short introduction to the scope and subcommittees of MA. He then stressed the importance of the cooperation between Section officers and the coordinators of the R8 MA

subcommittees. He then listed all the different activities that MA is involved in. He then presented a graph representing the R8 Membership from month to month and year to year with a discussion of the significance of the numbers. **Antonio Luque,**R8 MD SubcommitteeChair, then introduced the members of the R8 MD Subcommittee. He then listed the different current goals of the MD Subcommittee and highlighted and elaborated on the most prioritized items. He then presented a list of the activities accomplished thus far during 2013. Next he presented some figures and statistics about the current status of membership in R8 and commented on them. **Rafal Sliz,**R8 GOLD SubcommitteeChair, next presented the R8 GOLD team. He then presented and discussed the status and spread of R8 GOLD AGs. He then listed and discussed the actions undertaken by the GOLD Subcommittee. Finally, he discussed some of the issues and difficulties facing the R8 GOLD work.**Joyce Mwangama,** R8 WIE Coordinator, presented figures defining the status of WIE in R8. She then presented a list of the WIE events that took place in R8. She also talked about upcoming planned events involving WIE including awards. She highlighted her willingness to cooperate with other subcommittees in R8. She also called for the support of the Section chairs for reviving dormant WIE AGs. **Jan Verveckken,**R8 PASubcommitteeChair, then presented the R8 PA team, he then informed the Committee that currently there are no planned activities in R8 and asked for the support of the Sections to help start some, he then went on to list the future actions to be undertaken by the R8 PA Subcommittee. He then described the best practices that they perceive will help enhance PA in R8 which were mainly expectations from Sections, he then highlighted the points of concern, and he then ended with discussing the PA Subcommittee's intention of expanding their services. **Jacob Baal-Schem**, R8 Life Members Coordinator, started his presentation by explaining how one becomes a Life Member of the IEEE, he emphasized the importance of using the expertise of LM in R8. He then listed the current existing LM AGs. He pointed out that they expect another two very soon. He then listed the Sections where there are LM AGs under formation. Next, he listed the plans for 2013. At the end, he listed a plan to have a LM day at Sections Congress in 2014.**Tony Davies,** R8 History Activities Coordinator, initially discussed in his presentation the nature of the history he is involved in; one was history of technology while the other was IEEE history. He elaborated on the details of each. He then talked about a recent project which is the oral history of Past Directors of R8. He then briefly went through a list of his activities. **Roland Saam**, R8 News Editor, started his presentation by asking everyone whether they have received a copy of the Golden Jubilee Issue of the R8 newsletter. He then proceeded to discuss how the content of the newsletter is gathered from the members of R8. He then asked everyone to submit articles and elaborated on the general requirements and procedures. Then he announced that Zhijia Huang will be taking over as Editor-in-Chief but that he will still be helping him and working as a team.**George Michael,** R8 Electronic Communications Coordinator, started his presentation by describing his job in service of R8. He then elaborated on the importance of having and regularly updating a Section website as statistics have shown increased traffic from members. He ended by presenting some info about the R8 website and other useful informational sites.

203. MGA Vice President's address

Ralph Ford, IEEE MGA Vice President, started by explaining what MGA is. He then proceeded to present some statistics about IEEE membership and Geo Units. He then

presented specific statistics about R8. He next presented the hierarchal relationship between MGA and the other geo units. Then he presented a list of challenges and opportunities that MGA faces. He then informed the committee that surveys show that 60% of the members are satisfied with their membership although internationally this number should be closer to 80%. He then went on to present and discuss a chart showing the results of a survey concerning satisfaction of members according to the products and services that are provided by IEEE. This showed that the top three areas for improvement were networking opportunities, continuing education, and career resources. He also concluded that the data from the survey points to the need to reduce and simplify product offerings. He then proceeded to discuss issues to do with increasing the IEEE membershipbase & geographic reach. Next he talked about implementing newexperimental approaches forvolunteer commitment &engagement. He then went on to discuss issues to do with revitalizing geo units and also presented a new pilot program called Volunteer Onboarding which links volunteers that are potential leaders from different geo units together. He continued to discuss the online member networking project which is geared to provide specific network opportunities for members. Next he briefly touched on career resources and admitted that outside the USA they are not yet fully available. He then discussed briefly Smart Tech Metro Area Workshops whose goal is to bring members up-to-date on key technologies. These are currently available in the US but plans are being considered to roll it out to other regions. Then he listed some issues that are being done to enhance member experience including Google Apps, volunteer extranet. Finally, he ended with a message to the Committee members urging them to provide leadership and operational management and identified the three keys for success which are engaged members, volunteer leadership, and IEEE support. He then started discussing NetSuite by giving a brief overview about its background, why it was designed, and the need for reporting. He revealed that the push for creating NetSuite was as a result of recommendations of financial auditors who wanted more timely information from Sections. He then stated that the selection of NetSuite was done following a process which involved MGA and volunteers. He then said that the decision was done to request all Geo Units to use it in 2012 for the reasons of clarity, responsiveness to audit requirements and protection of IEEE assets. He then went on to list some of the negative aspects that were identified. Then he listed some of the changes that were made to try to overcome the negative issues. He then mentioned that 85% of Sections have submitted theirfinancial reports using NetSuite this year. He then expressed the need to continue to get feedback about the tool and that there will be more training material available.

204. MGA Director's address

MGA Managing Director,Member and Geographic Activities,**Cecelia Jankowski**, presented the main MGA activities and services provided by MGA. She then listed the names and addresses of the key staff workers in MGA for reference. She then discussed how MGA is going about trying to provide best-in-class member experience using the products and services of IEEE to members on their own experience. She gave some member satisfaction statistics and said that the IEEE gets around 90000 new members every year but also indicated that IEEE loses around 85000 members a year who are mostly first-year members.She stressed that MGA is focusing its efforts and presented Member Experience Improvement Roadmaps. She then listed some member experience improvements in action examples, which

included a searchable memberships & subscription catalog, automatic membership/subscription renewal. She then presented and discussed a career experience roadmap and other activities being done to improve member experience.

Day 2

301. Call to order

The Region 8 Director, **Martin Bastiaans**,restarted the meeting by welcoming everyone again and then asked the R8 Secretary, **Ali El-Mousa,** if there was a quorum and the Secretary replied in the affirmative.

302. President'saddress

Peter Staecker,IEEE President, started his presentation by reviewing the history of the IEEE, and then he presented some statistics related to the growth trends of IEEE membership. This showed that IEEE is growing steadily. He elaborated on the reasons behind this growth and stressed the importance of embracing and nurturing the volunteers. He then discussed points related to keeping IEEE relevant and the key steps needed to realize them. He presented the results of a recent visit to some Sections in Africa. He ended by asking for the thoughts of the committee.

303. President-Elect candidates' debate

StefanoZanero,the host of the President-Elect Candidates' Debate, presented the two candidates, **Howard Michel** and**Tariq Durani.** After a brief introductory speech they answered in turn questions that were put forward by the R8 Committee members.

304. Student Activities report

Pablo Herrero, R8 Vice Chair Student Activities, started by introducing all the members of his team and gave the driving goals of his committee. He listed the major activities that took and are going to take place in R8 this year and stressed their importance. Then he invited **Christian Schmid** (Student Rep) who talked about the issue of student revitalization as an answer to enhance intake of people into engineering. He emphasized the importance of Student Branches and activities there. Then he discussed the problems of inactive Student Branches.He went on to discuss the success story of Italy Section student revitalization. Then he talked about the steps to revitalize Student Branches. He then handed over to **Efthymia "Femia" Arvaniti** (SB Coordination) who discussed the need for Sections to help in the revitalization process. She outlined the steps that are to be taken with the help of the Sections for this. She stressed the necessity of sending student delegates. She then asked for feedback from the committee. **Piotr Graca** (Awards & Contests)then talked about the importance of awards as motivation,and then listed the different awards available. He also discussed the competitions that students can take part in. He then showed that now there is a tool from the IEEE that makes it easy to submit for the awards. **George Paunovic** (StudentPaperContest Coordinator)talked about the student paper contest and discussed its rules, deadlines and reviewed some statistics regarding it.**David**

Dias (E-Comms),discussed issues related toElectronic Communications for students and he listed the activities and tools that can be used to enhance communications with students.Finally**, Pablo** discussed issues related to the next Student Branch Congress which will take place in 2014 and elaborated on the processes used to identify the host.

305. Section development and vitality

Costas Stasopoulos, IEEE R8 Director-Elect and R8 Vitality Coordinator,listed the roles of the Vitality Coordinator, and then he explained what Section vitality is. He noted that Section vitality provides focus on a positive member experience at the local level. He specified the points that define this at the Section level. He then presented and analyzed statistics related to membership in R8 Sections. He then reminded the Committee of the rules governing length of terms for Section officers. Also, he listed the MGA rules for elections of officers. He then presented the executive summary and conclusions of an MGA satisfaction survey concentrating on the viewpoints expressed by higher grade members and students.

405a. Newbusiness

Martin Bastiaans,R8 Director,listed the awards that were given during the previous evening and asked that they be inserted as part of the minutes.

TO: IEEE Region 8 Committee – 20-21 April 2013
FROM: Region 8 Director
SUBJECT: Awards

During the gala dinner on Saturday 20 April 2013, the following Region 8 awards have been presented/announced:

- **2012 Region 8 Chapter of the Year Award**
Robotics and Automation Society Chapter, Egypt Section: for outstanding performance in technical and educational activities and particularly for the Chapter's humanitarian service by increasing public awareness through an outdoor robotic competition on demining Egypt: "Minesweepers: Towards a Landmine-free Egypt" – presented to Ahmed Darwish, Section Chair
- **2012 Region 8 Outstanding Section Award**
Iran Section - presented to FarzanehAbdollahi, Section Secretary
- **2013 Region 8 ClementinaSaduwa Award**
Fatma-El ZahraaAbou-Chadi, Egypt Section: for her engineering and career achievements and noteworthy support for women in the profession
- **2013 Region 8 Volunteer Award**
Samir Shaheen, Egypt Section – to be presented at an occasion to be chosen by the recipient

The following certificates of appreciation have been presented:

- **SBC 2012 organizers**, Spain Section: for organizing the IEEE Region 8 Student Branch and GOLD Congress in Madrid, 25-29 July 2012

- **South Africa Section**, chaired by Jacques Van Wyk: for exemplary service in hosting the IEEE Region 8 Nominations & Appointments Subcommittee meeting, Cape Town, 19-22 August 2012
- **Estonia Section**, chaired by UrmetJänes: for exemplary service in hosting the 99th IEEE Region 8 Committee meeting, Tallinn, 6-7 October 2012
- **United Arab Emirates Section**, chaired by Maryam Ali Al Thani: for exemplary service in hosting the IEEE Region 8 Operating Committee meeting, Dubai, 25-27 January 2013
- **JózefModelski**: for exemplary service as Region 8 Vice-Chair - Technical Activities 2005-2006, Director-Elect 2008, Director 2009-2010, and Past Director 2011-2012
- **Elias Nassar**: for exemplary service as IEEE Region 8 Vice-Chair - Student Activities 2011-2012
- **Saurabh Sinha**: for exemplary service as IEEE Region 8 Vice-Chair - Technical Activities 2011-2012
- **Bruce B. Barrow**: for seminal contributions to the formation of IRE Region 9 / IEEE Region 8

TO: Region 8 Committee
FROM: Rafal Sliz, Region 8 GOLD Subcommittee
SUBJECT: Establishing Region 8 GOLD Exceptional Volunteer Award

EXECUTIVE SUMMARY:
To recognize a volunteer within Region 8 for his/her dedication towards the mission of IEEE GOLD.A recognition will be given to the devoted GOLD member that presents the most successful maintenance of on-going efforts, leadership skills, and remarkable development and implementation of new ideas and programs in the previous year. These activities shall have an important impact on the Section and on Region 8.

IMPLEMENTATION:
The winner will receive a plaque providing the citation for the award granted by the Region 8 GOLD Committee. The winner will be announced in November each year. The award will be sent to the winner or delivered personally at an IEEE Region 8 event.

BACKGROUND INFORMATION:
Eligibility & Conditions
1. The volunteer must not have received another IEEE award in the same year.
2. The candidate's AG must not have been awarded with the Region 8 GOLD Outstanding Affinity Group Award in the same year.
3. The volunteer must be a GOLD member of an active GOLD Affinity Group.
4. Members of Region 8 GOLD Committee are not eligible to be nominated.
5. Self nominations are not allowed.

Nominations
Proposals for nominations of candidate members for this award shall be made by the Section and supported by a letter of endorsement from the Section Chair, another member of the Executive Committee or the GOLD AG Chair. The nomination must include a brief summary of the yearly candidate activities, accomplished projects, the

success of those activities and the engagement level achieved among IEEE members. The call for nominations will be announced in cooperation with the N&A Committee. The award selection committee will consist of the R8 GOLD Committee, the R8 Membership Activities Vice-Chair and the R8 Director.

Financial implications
Plaque printing and preparations estimated to 150€.

Current status
Presently only GOLD Affinity Groups are recognized with Region 8 Outstanding GOLD Affinity Group Award. However, a regional award for an individual exceptional GOLD member does not yet exist.

Pros
This award will recognize the efforts of the selected candidate and will encourage continuous active volunteering. It will promote and raise awareness of the Region 8 GOLD Committee among young professionals. Moreover, it will help to advertise remarkable efforts at Section and Regional level.

Cons
Minor financial expenditure (plaque printing), but this will be compensated by all the benefits stated above.

The proposed motion states:
"The Region 8 Committee approves the establishment of the Region 8 GOLD Exceptional Volunteer Award. The award is a certificate (plaque). The award will be sent to the winner or delivered personally at an IEEE Region 8 event."

The motion was adopted.

A motion was intended to be put forward by UK&RI Section Chair Nihal Sinnadurai regarding asking IEEE to de-register Sections that are not obliged to register for VAT in their countries as this will add a lot of extra unnecessary effort on volunteers. However, after discussions it was agreed to suspend putting this motion forward for the time being, provided that IEEE staff represented by the MGA Director Cecelia Jankowski take a quick initiative to enter into discussions to quickly resolve the issue and that the R8 Director takes action to put the problems associated with this to the relevant entities in IEEE to find a quick resolution to it.

Action item: MGA Director Cecelia Jankowski to take a quick initiative to enter into discussions to quickly resolve the issue of VAT and to inform all Sections of their status regarding this issue.

Action item: R8 Director takes action to put the problems associated with the issue and consequences of requiring all Sections to register for VAT to the relevant entities in IEEE to find a quick satisfactory resolution to it and to report back to the Committee.

Another motion was intended to be put forward by the UK&RI Section Chair which requests IEEE to reduce the number of staff and to efficiently manage the rest. It was

agreed to suspend this motion pending further discussion to be undertaken by the R8 Director with staff.

401. Technical Activities report

Carl Debono, R8 Vice Chair Technical Activities, started by introducing his team. Then **ElyaYoffe,** Chapter Coordination SubcommitteeChair, introduced his team,then with the help of **SimayAkar,** member of the subcommittee, presented a list of the major activities that took place in the past including new Chapter formation, then talked about the Student Branch Chapter meetings. Then he talked about Chapter of the Year Award and its recipient. Next they introduced the Facebook page that was newly created in support of Chapter coordination. After that, he presented the current activities which included a Chapter Coordination Subcommittee Meetingin Madrid. Then he talked about future plans which included setting up a Chapters e-mail Newsletter, and help organize Society/Division Chapter Coordination Meetings. Simaytalked about a proposal for the Best Student Branch Chapter of the Year Award and Future Student Branch Chapter Congress Meetings, Section SB Chapter Ambassadors Ad-Hoc Team. Then Elyalisted the best practices that are used. In the end he listed the points of concern. **Jan Haase,**Conference Coordination Subcommittee (CoCSC) Chair, presented his team. He then listed the flagship conferences of R8. Next he showed and briefly discussed a chart related to R8 co-sponsored conferences. He then talked about the Technical Co-Sponsoring fee. He then talked about the conferences MOUs with IEEE, issues regarding papers going into Xplore and announced the R8 Conference Organizer's Handbook. Finally, he asked for bids for the next available R8 flagship conferences.**Niovi Pavlidou,**Educational Activities Subcommittee (EASC) Chair, first introduced her team and then listed and highlighted the different activities that they are involved in. **Andreas Neumeier**, Industry Relations Subcommittee(IRSC) Chair, introduced his team and then listed and discussed different activities that they are involved in. **Walter Weigel** from the IEEE Standards Association BoG stood in for David Law, the R8 Standards Coordinator, as he could not attend the meeting. He listed and discussed the different activities related to standards in R8.

402. IEEE-X Academic

Rui Costa, R8 Educational Activities SC Member, presented the project which is about online education. He then presented and reviewed current online content educational providers noting their shortcomings. He then put forward the idea of IEEE X Academic. The idea is to create a student-driven and locally-based online educational resource developed in cooperation with teachers and universities with the help of IEEE Student Branches. He went on to elaborate on the vision behind the idea and provided statistics about it and its current success. He then presented a comparison of X Academic with other well-known content providers and then the spread of the project worldwide. He then explained what the requirements are for starting such a project locally. He then compared the traditional teaching method with the proposed one. He went on to describe the benefits that the IEEE will gain from such a project. He ended by requesting the support of sections to expand the project.

403. IEEE Awards

Lew Terman,IEEE Awards Board Chair, started by discussing the reasons why awards are important, then he went on to describe the objectives of the IEEE awards program. Next he discussed the IEEE awards hierarchy and then informed the audience that their support is vital for the success of the awards program and what they can be doing to help. He then briefly discussed issues related to IEEE Fellow nominations.**Charles Turner,** R8 Awards & RecognitionSubcommitteeChair, introduced his committee and mentioned the awards that were given from R8 this year. He talked about the Region 8 Volunteer Award, he mentioned there were 5 nominations for the award and the committee decided to award it to Dr Samir Shaheen of the Egypt Section.The he talked about the Region 8 Outstanding Section Award and noted that two nominations were received and that the winner was the Iran Section.And then mentioned the MGA awards and encouraged sections to submit nominations to them. He discussed the importance of having a Section award coordinator in Sections and recommended that each Section has a volunteer-of-year award and mentioned statistics for R8 elevations into the Fellows category for this year. Finally he talked about points related to how to reward volunteers in Sections.

405b. General discussion

NihalSinnaduraitalked about the use of NetSuite and recommended that it be suspended for two years and that a review be done on it to make it user friendly and less demanding.**Tony Davies** made a remark on NetSuite in the shape of a question as to whether the introduction of NetSuite was a result of a perceived impression from IEEE to the existence of fraud in some sections or whether there was actually fraud detected. He noted that there was the fear that as a result of its introduction fraud might actually increase. **Marko Delimar**made a remark that he believed that the intentions behind the introduction of NetSuite was to help Sections and not fraud however the results were not what was expected**. Ralph Ford** remarked that the reason for the introduction of NetSuite was not fraud but the need for timely reporting of finances. He also said that valuable feedback was received from attending the R8 meeting and it is going to be taken into consideration and presented to the IEEE Finance Committee to try to find the suitable level of reporting in NetSuite. **Ghassan Shaban** talked about the issue of registration in the Lebanon section and noted that an IEEE lawyer was assigned for this, however, the Section was in the dark. Later after the Section got to know about the issue, they sent the lawyer their paperwork and documents regarding the issue and her feedback was she wished she knew about these papers before as now she will need to go back and redo everything based on this new info. She also said that she will get back to the Section but it never happened. **Marko Delimar**said that the issue of registration is time consuming and there are problems. He noted that **Costas** is going to be the contact officer between the Sections and the IEEE lawyers for this issue. He said that during his term as Director this issue was also present and he reiterated that there have been issues with communications and transparency. He said that he views the issue of VAT as different from that of registration and called for doing things right. **Ghassan** reiterated that the issue was one way communications from the Section while not getting any feedback or info from the IEEE.**Costas** said that he talked with the IEEE Legal Counsel and he said that he would like to see first 2-3 Sections registered instead of all as this makes the process slow. He said that the process is complicated as IEEE has assigned different

people to different countries. He said he will contact the Legal Counsel again to push her for more results to motivate other Sections.

406. Next meeting

The next Region 8 Committee meeting will be held in Sarajevo, Bosnia and Herzegovina on 5-6 October2013.**Dusanka Boskovic** gave a small presentation on Sarajevo and invited everybody to attend the meeting.

407. Adjournment

TheRegion 8 Director entertained a motion to end the Region 8 Committee meeting. ==The motion was adopted==.
==Adjourn==

Unapproved Minutes of the 101st IEEE Region 8 Committee Meeting held on 5-6 October 2013 Sarajevo, Bosnia and Herzegovina

List of Participants

Full Name	Position
Martin Bastiaans	R8 Director
Costas Stasopoulos	R8 Director-Elect
Marko Delimar	R8 Past Director
Ali El-Mousa	R8 Secretary
Brian Harrington	R8 Treasurer
Aleksandar Szabo	R8 Vice Chair Member Activities
Pablo Herrero	R8 Vice Chair Student Activities
Carl Debono	R8 Vice Chair Technical Activities
Peter Roessler	Austria Section Chair
Wafeeq Ajoor	Bahrain Section Chair
Valentin Baranov	Belarus Section Chair
Luc Vandendorpe	Benelux Section Chair
Dusanka Boskovic	Bosnia and Herzegovina Section Chair
Jordan Kolev	Bulgaria Section Vice Chair
Mislav Grgic	Croatia Section Chair
Panayiotis Symeou	Cyprus Section Chair
Peter Farkas	Czechoslovakia Section Chair
Ahmed Darwish	Egypt Section Chair
Kalle Tammemäe	Estonia Section Chair
Rafal Sliz	Finland Section Vice Chair / R8 GOLD Chair
Christine Nora	France Section Treasurer
Axel Richter	Germany Section Chair
Athanasios Kakarountas	Greece Section Publicity Chair
Peter Kadar	Hungary Section Chair
Amin Nobakhti	Iran Section Treasurer
Jacob Baal-Schem	Israel Section Assistant / R8 Life Member Coordinator
Lorenzo Vangelista	Italy Section Secretary
Isam Zabalawi	Jordan Section Chair
Anne Ndugire	Kenya Section Treasurer
Fadhel Abulhasan	Kuwait Section Treasurer
Andrejs Romanovs	Latvia Section Chair
Ghassan Sha'ban	Lebanon Section Chair
Dalius Navakauskas	Lithuania Section Chair
Paul Micallef	Malta Section Chair
Runar Søråsen	Norway Section Membership Development Officer
Piotr Cholda	Poland Section Secretary
Rui Cruz	Portugal Section Chair
Goce Arsov	Republic of Macedonia Section Chair
Lucian Toma	Romania Section Treasurer
Sergey Shaposhnikov	Russia (North West) Section Vice Chair
Vera Drozdova	Russia (Siberia) Section Treasurer
Sergey Bankov	Russia Section Vice Chair
Hafidh Al-Samarrai	Saudi Arabia (West) Section Chair
Natasa Neskovic	Serbia and Montenegro Section Chair
Matej Zajc	Slovenia Section Chair
Riana Geschke	South Africa Section Chair
Emilio Corchado	Spain Section Vice Chair
Mikael Bergqvist	Sweden Section Chair
Maria-Alexandra Paun	Switzerland Section Secretary
Gözde Bozdagi Akar	Turkey Section Chair

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Ievgen Pichkalyov	Ukraine Section Secretary
Maryam Althani	United Arab Emirates Section Chair
Nihal Sinnadurai	United Kingdom and Rep of Ireland Section Chair
Elya Joffe	R8 Chapter Coordination Chair
Simay Akar	R8 Chapter Coordination SC Member - SB Chapters
Jan Haase	R8 Conference Coordination Chair
Fotini-Niovi Pavlidou	R8 Educational Activities Chair - Continuing Education
George Michael	R8 Electronic Communications Coordinator
Elena Pareja	R8 GOLD SC Member
Nele Reynders	R8 GOLD SC Member
Anthony Davies	R8 History Activities Coordinator
Steve Nightingale	R8 Industry Relations SC Member
Kurt Richter	R8 Jubilee Book Coordinator
Antonio Luque	R8 Membership Development Chair
Zhijia Huang	R8 News Editor
Roland Saam	R8 News Editor
Christopher James	R8 Strategic Planning SC Member
Jorge Soares	R8 Strategic Planning SC Member
Piotr Graca	R8 Student Awards and Contest Coordinator
Efthymia Arvaniti	R8 Student Branch Coordinator
David Dias	R8 Student Electronic Communications Coordinator
Christian Schmid	R8 Student Representative
Peter Staecker	IEEE President and Chief Executive Officer
Roberto de Marca	IEEE President-Elect
Paul Canning	IEEE Area Manager Europe & Africa (Xplore Digital Library)
Tom Siegert	IEEE Chief Financial Officer
Tara Wisniewski	IEEE Director Corporate Activities
Karine Iffour	IEEE Europe Business Development Director
James Prendergast	IEEE Executive Director and Chief Operating Officer
Eileen Lach	IEEE General Counsel and Chief Compliance Officer
David Meza	IEEE International Paralegal
Cecelia Jankowski	IEEE MGA Managing Director
Elyn Perez	IEEE MGA Senior Manager Member Market Development
Adrian Pais	IEEE Humanitarian Activities Ad Hoc Committee Chair
Habib Kammoun	IEEE GOLD Affinity Group Hall of Fame Award Recipient
Margaretha Eriksson	R8 Director-Elect Candidate
Magdalena Salazar Palma	R8 Director-Elect Candidate / Sections Congress Chair
Igor Kuzle	R8 IEEE Power and Energy Society Representative
Samir Shaheen	R8 Volunteer Award Recipient
Ivana Stupar	Croatia Section Student Activities Chair
Vinko Lesic	Croatia Section Student Representative
Humberto Henao	France Section Assistant Treasurer
Lupco Karadzinov	Republic of Macedonia Section MD Officer
Pero Latkoski	Republic of Macedonia Section Student Activities Chair
Eesa Bastaki	United Arab Emirates Section Honorary Chair

Saturday
101. Call to order
The Region 8 Director, **Martin Bastiaans**, opened the 101st IEEE Region 8 Committee meeting by welcoming everyone and then asked the R8 Secretary, **Ali El-Mousa,** if there was a quorum and the secretary replied in the affirmative.
103. Bosnia and Herzegovina Section welcome
Dusanka Boskovic, Bosnia and Herzegovina Section Chair, welcomed everybody to Sarajevo and the IEEE Region 8 meeting. She then gave some logistical and travel information about Sarajevo and the upcoming social events.
104. Introduction of Section Representatives

The R8 Director, **Martin Bastiaans,** asked the section representatives to introduce themselves and identify their position.

105. Introductory remarks / Rolf Remshardt

The Region 8 Director, **Martin Bastiaans**, reminded everyone about the passing of **Rolf Remshardt**, a past Director of R8, and listed some of his career contributions. Then the R8 committee stood for 1 minute of silence in remembrance of him.

106. Approval of the agenda

The R8 Director presented the agenda with one small change as follows: The IEEE Awards presentation will take place during the meeting on Sunday instead of the usual tradition of doing it during the gala dinner due to the unsuitability of the restaurant environment. The agenda was approved unanimously as shown below.

AGENDA

Saturday, 5 October 2013

Time	#	Type	Item	Presenter
8:00	101	Procedural	Call to order	Bastiaans
8:05	102	Procedural	Roll call	El-Mousa
8:10	103	Procedural	Bosnia and Herzegovina Section welcome	Boskovic
8:15	104	Procedural	Introduction of new officers	El-Mousa
8:25	105	Procedural	Introductory remarks / Rolf Remshardt	Bastiaans/El-Mousa
8:30	106	Action	Approval of the agenda	Bastiaans
8:35	107	Action	Approval of the consent agenda	Bastiaans
8:40	108	Discussion	Director's address	Bastiaans
8:55	109	Discussion	President's address	Staecker
9:10	110	Discussion	Executive Director's address	Prendergast
9:25	111	Discussion	Secretary's report	El-Mousa
9:40	112	Discussion	Treasurer's report	Harrington
9:55	113	Discussion	Strategic direction	Delimar
10:10			Break	
10:40	201	Discussion	Technical Activities report	Debono
11:25	202	Discussion	MGA Director's address	Jankowski
11:55	203	Discussion	Section registration / OFAC issues	Lach
12:25	204	Discussion	Sections Congress 2014	Salazar Palma
12:40	205	Procedural	Recess	Bastiaans
12:45			Group photo	
13:00			Lunch	
14:00			Lunch ends	
14:00	301	Discussion	Member Activities report	Szabo
14:45	302	Procedural	Instructions about the afternoon break-out sessions	Kakarountas
15:00	303	Discussion	Break-out sessions	Kakarountas
16:45			End of break-out sessions	

Sunday, 6 October 2013

Time	#	Type	Item	Presenter
8:00	401	Procedural	Call to order and roll call	Bastiaans/El-Mousa
8:05	402	Discussion	President-Elect's address	de Marca
8:20	403	Discussion	Nominations & Appointments Activities	Delimar
8:35	404	Discussion	Director-Elect candidates presentations	Delimar
9:05	405	Action	Election of VCs / Approval of DE candidates slate	Delimar
9:20	406	Discussion	Student Activities report	Herrero
10:05	407	Discussion	IEEE PES initiatives in Africa and R8	Kuzle
10:20			Break	
10:50	501	Discussion	Recommendations resulting from the SC workshops	Kakarountas
11:02	502	Discussion	VAT compliance in R8	Sinnadurai
11:20	503	Discussion	Activities in Europe Ad Hoc Committee	Delimar
11:40	504	Discussion	Activities in Africa Ad Hoc Committee	Wisniewski

12:00	505	Discussion	Section development and vitality / Section reporting	Stasopoulos/Szabo
12:25	506	Action	Motions	Bastiaans
12:40	507	Discussion	General discussion / New business	Bastiaans
12:50	508	Info	Next meeting	El-Mousa/Kadar
12:55	509	Action	Adjournment	Bastiaans
13:00			Lunch	
14:00			Lunch ends	

107. Approval of the consent agenda

The consent agenda was presented by Martin Bastiaans and it was adopted unanimously as shown below.

CONSENT AGENDA

x	Type	#	Item	Author
x	Action	100	Approval of the Minutes of the 100th Region 8 Committee meeting in Madrid, 20-21 April 2013	Ali El-Mousa
x	Report	101	Awards & Recognition	Charles Turner
x	Report	102	Chapter Coordination	Elya Joffe
x	Report	103	Conference Coordination	Jan Haase
x	Report	104	Educational Activities	Niovi Pavlidou
x	Report	105	Electronic Communications	George Michael
x	Report	106	GOLD	Rafal Sliz
x	Report	107	History Activities	Tony Davies
x	Report	108	Industry Relations	Andreas Neumeier
x	Report	109	Jubilee Book	Kurt Richter
x	Report	110	Life Members	Jacob Baal-Schem
x	Report	111	Membership Development	Antonio Luque Estepa
x	Report	112	Professional Activities	Jan Verveckken
x	Report	113	Region 8 News	Roland Saam / Zhijia Huang
x	Report	114	Sections Congress	Athanassios Skodras / Saurabh Sinha
	Report	115	Standards	David Law
x	Report	116	Voluntary Contribution Fund	Daniel Pasquet
x	Report	117	Women in Engineering	Joyce Mwangama
x	Report	201	Austria	Peter Roessler
x	Report	202	Bahrain	Wafeeq Ajoor
x	Report	203	Belarus	Valentin Baranov
x	Report	204	Benelux	Luc Vandendorpe
x	Report	205	Bosnia and Herzegovina	Dusanka Boskovic
x	Report	206	Bulgaria	Rossitza Goleva / Jordan Kolev
x	Report	207	Croatia	Mislav Grgic
x	Report	208	Cyprus	Panayiotis Symeou
x	Report	209	Czechoslovakia	Peter Farkas
	Report	210	Denmark	Ole Lauridsen
x	Report	211	Egypt	Ahmed Darwish
x	Report	212	Estonia	Kalle Tammemae
x	Report	213	Finland	Pasi Kallio / Rafal Sliz
x	Report	214	France	Pierre Borne / Christine Nora
	Report	215	Germany	Axel Richter
x	Report	216	Ghana	Rajan John
x	Report	217	Greece	Athanassios Skodras / Athanasios Kakarountas
x	Report	218	Hungary	Peter Kadar
	Report	219	Iceland	Saemundur Thorsteinsson
x	Report	220	Iran	Mahmud Fotuhi-Firuzabad / Amin Nobakhti
x	Report	221	Iraq	Sattar Bader Sadkhan

x	Report	222	Israel	Simon Litsyn / Jacob Baal-Schem
x	Report	223	Italy	Dario Petri / Lorenzo Vangelista
x	Report	224	Jordan	Isam Zabalawi
x	Report	225	Kenya	Vincent Kaabunga / Anne Ndugire
x	Report	226	Kuwait	Abdul Rahman Al-Ghunaim / Fadhel Abulhasan
x	Report	227	Latvia	Andrejs Romanovs
x	Report	228	Lebanon	Ghassan Sha'Ban
x	Report	229	Lithuania	Dalius Navakauskas
x	Report	230	Malta	Paul Micallef
	Report	231	Morocco	Mohamed Essaaidi
x	Report	232	Nigeria	Gloria Chukwudebe
x	Report	233	Norway	Erik Olsen / Runar Søråsen
	Report	234	Oman	Ahmed Al-Naamany
x	Report	235	Poland	Maciej Ogorzalek / Piotr Cholda
x	Report	236	Portugal	Rui Santos Cruz
	Report	237	Qatar	Yacob Mulla Saleh
x	Report	238	Republic of Macedonia	Goce Arsov
x	Report	239	Romania	Radu Dobrescu / Lucian Toma
x	Report	240	Russia	Yuri Gulyaev / Sergey Bankov
x	Report	241	Russia (Northwest)	Vladimir Kutuzov / Sergey Shaposhnikov
x	Report	242	Russia (Siberia)	Alexandr Markhasin / Vera Drozdova
x	Report	243	Saudi Arabia (East)	Muhammad Al-Dhamen
	Report	244	Saudi Arabia (West)	Hafidh Al-Samarrai
x	Report	245	Serbia and Montenegro	Natasa Neskovic
x	Report	246	Slovenia	Matej Zajc
x	Report	247	South Africa	Riana Geschke
x	Report	248	Spain	Pilar Molina Gaudó / Emilio Corchado
	Report	249	Sweden	Mikael Bergqvist
	Report	250	Switzerland	Andreas Doering
x	Report	251	Tunisia	Abdelfettah Belghith / Jaleleddine Ben Hadj Slama
	Report	252	Turkey	/ Gözde Bozdagi Akar
x	Report	253	Ukraine	Valerii Zhuikov / Evgen Pichkalyov
x	Report	254	United Arab Emirates	Maryam Al Thani
x	Report	255	United Kingdom and Rep of Ireland	Nihal Sinnadurai
x	Report	256	Zambia	Kabwe Bellington / Readlay Makaliki

The reports and presentations that follow can be found at:
http://www.ieeer8.org/category/committee/meetings/2013-october-sarajevo/

108. Director's address

Martin Bastiaans, Region 8 Director, presented first special guests attending the meeting, then listed the meeting program, then discussed some items from his submitted report available on the web, which included some regional statistics, regional recent milestones and regional awards and recognitions. Then he related some news from the last MGA OpCom meeting (11 May 2013) and MGA Board meeting (29 June 2013) which are relevant to R8. He finally listed the major MGA and R8 awards and asked people to nominate for these awards. He also stressed and asked that each section should have an award officer.

109. IEEE President's address

Peter Staecker, IEEE President, started his presentation with an update on the IEEE Board of Directors Strategy since the Berlin meeting in 2012. He then discussed the issues related to open access and also on MOOCs (Massive Open Online Courses). Then he talked about social media development and goals. He discussed trends and scenarios and highlighted the top nine of interest and he listed the Strategic Issues for IEEE in 2030. He then reported on an outreach visit to Portugal with R8 Director. The purpose was to contact and establish closer relations with local technical community.

110. IEEE Executive Director's address

James Prendergast, IEEE Executive Director, presented his report which included listings of membership stats, a discussion on publication collaboration, new products which included: a collaboration with IBM related to Strategic IP Insights Platform, a partnership with Stanford University for SIPX initiative, Internet of Things Portal launching, TA/MGA developing new video

series released through IEEE.TV, and InterCloud test bed community launched. He went on to discuss Region 8 collaborative efforts such as the Sections Congress 2014, IEEE Milestones, awards, Standards Association work and activities, and a brief report on high level meetings that took place in African countries. He then presented some business updates which included highlighting the importance of IEEE to top universities and companies, Xplore monthly usage, and IEEE magazines garnering honors.

111. Secretary's report

Ali El-Mousa, Region 8 Secretary, briefly reviewed the 100th Committee meeting that took place in Madrid. He then informed the committee about the results of the OpCom meeting that took place in St. Petersburg in July 2013 and invited comments regarding the issue of section vitality. He then pointed out some points of concern. He then reiterated the importance of adhering to the meeting schedule as it was tight and he ended by thanking everyone for their support.

112. Treasurer's report

Brian Harrington, the Region 8 Treasurer, gave an interim financial report; he started by reminding everyone about the process for reimbursement for the expenses incurred to attend the meeting. He informed the committee of the necessity of providing scanned copies of receipts and noted that reimbursement is only done electronically. However, he assured everyone that all financial details are not kept with him but with the Royal Bank of Scotland and that it is safe. He then gave the present financial position of the Region. He noted that R8 cash, which he considers a very important indicator, is in a very good shape towards the end of 2013 as opposed to the position in 2012. Also the R8 investment fund, which is managed by IEEE, is in a better shape also in comparison to the same time in the previous year. He made several comments about the trends and concluded that R8 investment and cash flow is now in a good position despite earlier setback factors in some previous years. Then he reminded the committee about statutory reporting and stressed that it is the responsibility of the section chair to manage this and make sure it is done properly. He asked section chairs to address these reporting requirements as soon as possible after Year-End. Finally, he put forward the proposed budget for 2014 for R8 which is the same amount as the year 2013. He then went on to discuss the general reasoning for this. He concluded that the performance of the Region 8 finances is steady under uncertain market conditions and stressed that the finances largely depend on membership. The proposed budget for 2014 was unanimously approved.

113. Strategic direction

Marko Delimar, Past R8 Director, started by introducing the R8 Strategic Planning subcommittee which he chairs. He then reviewed the vision and mission of the R8 committee. He then listed the main steps for realizing the mission and reviewed the activities of the R8 committee. He then listed some questions that are relevant to define a proper strategy. He reviewed the primary challenges identified in 2011 and gave some feedback about those. He identified the new sources for the new challenges. He then put forward a new proposal for new main challenges which are: Go to industry, increase IEEE's footprint, and Think education. He then listed the main operational issues which were: communication, volunteer workload and satisfaction and volunteer greenhouse. He then put forward the IEEE priorities.

201. Technical Activities report

Carl Debono, R8 Vice Chair Technical Activities, started by introducing his team. Then he put forward a list of highlight activities that the team is working on. **Elya Joffe,** Chapter Coordination Subcommittee chair, introduced his team then with the help of **Simay Akar**, the student branch chapter coordinator, presented a list of the major activities that took place in the past including new chapter formation, then talked about the student chapter meetings. He then presented the results of a survey following the chapter coordination subcommittee meeting and highlighted its conclusions. Then he talked about chapter of the year award and its recipient. Next they introduced the status of the Facebook page that was newly created in support of chapter coordination. After that, he introduced a new proposal: Best Student Branch Chapter of the Year Award and the reasoning behind it. Then he listed the planned activities for the near future. Then a brief discussion about best practices and points of concern were given. **Jan Haase,** the Conference Coordination Subcommittee (CoCSC) chair, presented his team. He then listed the flagship conferences of R8. Next he showed and briefly discussed a chart related to R8 co-sponsored conferences. He then talked about the Technical Co-Sponsoring fee. He then talked about the conferences MOUs with IEEE, issues regarding papers going into Xplore and announced the R8 Conference Organizer's Handbook. Finally, he informed everyone about webinars about conference organization for section chairs and organizers of conferences in R8 using WebEx. **Niovi Pavlidou,** Educational Activities Subcommittee (EASC) chair, first introduced her team then listed and highlighted the different activities that they are involved in such as pre-university activities, university activities and continuing education activities. **Steve Nightingale**, member Industry Relations Subcommittee (IRSC), introduced the team and then listed the challenges, the work plan asked for support for IR officers in sections. **Carl Debono** stood in for David Law, the R8 Standards Coordinator, as he could not attend the meeting. He listed and discussed the different activities related to standards in R8.

202. MGA Director's address

MGA Managing Director, Member and Geographic Activities, **Cecelia Jankowski**, presented the main MGA activities and services provided by MGA. **Elyn Perez** talked about what is new for the 2014 membership year in terms of member benefits such as in career development, member discounts, and professional networking. She discussed new ways for retention. **Cecelia** then gave some member satisfaction statistics and results of surveys and she stressed that MGA is focusing its efforts. She listed the 2013 MGA goals and some of the projects to achieve these. She presented the Volunteer Leadership Training (VOLT) Pilot

Program. She discussed the issue of volunteer communications and the actions being taken to improve it.

203. Section registration / OFAC issues

Eileen M. Lach Esq., IEEE General Counsel and Chief Compliance Officer, discussed the status of the international registration project. She started by showing the IEEE global structure. Then she reviewed the origin and history of the international registration project since 2009. Then she proceeded to discuss the worldwide legal status project today. She reviewed the benefit of registration to local sections and the institute. She then presented the results through October 2013 which indicated that 70 formations to be filed, 25 not required and 6 desired. She then presented some statistics about the project. She indicated the different modified forms of registrations. She then listed the proposed provisions for Society/Association bylaws and intercompany agreements and IEEE Intellectual Property. Then she presented the holding company structure idea and which countries fit where.

204. Sections Congress 2014

Magdalena Salazar Palma, Chair of the Sections Congress 2014, highlighted the goals and objectives of the congress, then she outlined a specific message to R8 committee, then she presented some info about the location and the timing. She then provided some reference information which included all SC 2014 Committees, Coordinators, and Staff Support. She then provided a program update and touched on the recommendations process.

301. Member Activities report

Aleksandar Szabo, R8 Vice Chair Member Activities, started by giving a short introduction to the scope and subcommittees of MA. He then stressed the importance of the cooperation between section officers and the coordinators of the R8 MA subcommittees. He then listed all the different activities that MA is involved in. He then presented a graph representing the R8 Membership from month to month and year to year with a discussion of the significance of the numbers. **Antonio Luque,** R8 Membership Development Subcommittee Chair, then introduced the members of the R8 MD subcommittee. Next he presented some figures and statistics about the current status of membership in R8 and commented on them. He then presented a list of the activities accomplished thus far during 2013. He then highlighted the MD workshops and stressed its importance. He then listed the better doing sections in terms of MD and those deserving of recognition. **Rafal Sliz,** R8 GOLD Subcommittee Chair, next presented the R8 GOLD team. He then presented and discussed the status and spread of R8 GOLD Affinity Groups within R8. He then listed and discussed the different ongoing projects undertaken by R8 GOLD subcommittee. Finally, he announced the new IEEE labeling for GOLD which is Young Professionals and discussed the meaning of this transition. **Tony Davies,** R8 History Activities Coordinator, initially briefly went through a list of his recent activities since the Madrid meeting. He then requested the help of the committee in two issues; the first is for the history of technology related to the section which can be the subject of a History Milestone Plaque. The second issue he referred to is a request to help in compiling the history of the section by the people there. **Kurt Richter,** the Jubilee book committee coordinator, listed the recent activities of the group and pointed out the open issues. He then put forward a proposed project to compile an information brochure for sections congress 2014. **Jacob Baal-Schem**, R8 Life Members Coordinator, started his presentation by emphasizing the importance of using the expertise of LM in R8. He then listed the sections where there is potential for LM AG formation. Next, he put forward a proposal for history activities to be done by IEEE Life Members. At the end, he listed a plan to have a LM day at the sections congress in 2014. **Roland Saam and Zhijia Huang**, the R8 News editors, started their presentation by a nice dialogue about why people are not sending in articles. They listed in their presentation the issues that have been produced of R8 news for 2013 and announced that they are now looking for a third volunteer for web edition development. **George Michael,** the R8 Electronic Communications coordinator, started his presentation by describing his job in service of R8. He then elaborated on the importance of having and regularly updating a section website as statistics have shown increased traffic from members. He ended by presenting some info about the R8 web site and other useful informational sites.

The following certificates were then presented:

For increase in total membership compared to 2012
- Turkey section (large)
- Croatia section (medium)
- Morocco section (small)

For increase in membership in percentage compared to 2012
- Tunisia section (large)
- Denmark section (medium)
- Lithuania section (small)

For increase in retention in percentage compared to 2012
- South Africa section (large)
- Saudi Arabia section (medium)
- Latvia section (small)

The Tunisia GOLD Affinity Group was announced as the 2013 recipient of the IEEE GOLD Affinity Group Hall of Fame Award; the plaque was presented to Habib Kammoun.

302. Instructions about the afternoon break-out sessions

Thanos Kakarountas on behalf of the R8 sections congress coordinators presented the procedure for coming up with the recommendations for sections congress 2014 from R8 utilizing the workshops to be held in the afternoon. He started

by providing some supporting information which included: identifying the SC14 Committee; the SC14 Region Coordinators, providing a brief introduction to the Sections Congress and its goals and objectives. Then he presented the SC14 Recommendations Process/Timeline and provided an SC11 Recommendations Update then he finished by discussing the workshops guidelines for IEEE R8 committee delegates.

303. Break-out sessions

The workshops took place.

Recess

Day 2

401. Call to order and roll call

The Region 8 Director, **Martin Bastiaans**, restarted the meeting by welcoming everyone again and then asked the R8 Secretary, **Ali El-Mousa,** if there was a quorum and the secretary replied in the affirmative.

402. IEEE President-Elect's address

Roberto de Marco, IEEE President-Elect, started his presentation by listing some fundamental issues that he believes ought to change in IEEEE. Then he listed the IEEE adopted priorities by the Board of Directors. Then he went on to list his own personal priorities when he becomes IEEE President. He also presented the result of a visit he did to Finland.

403. Nominations & Appointments Activities

Marko Delimar, chair of the R8 Nominations and Appointments subcommittee, first talked briefly about the IEEE annual elections. Then he presented and discussed the 2014 IEEE R8 election process which relates to the election of the R8 Director–Elect and the R8 Vice chairs. He went on to elaborate on the workload and duties assigned to the positions of region Director-Elect, region Director and region Past Director. He pointed out to the committee where additional information can be obtained about these issues. He presented the two candidates for R8 Director-Elect briefly.

404. Director-Elect candidates presentations and Q&A session

The candidates for the R8 Director-Elect position (Margaretha Eriksson and Magdalena Salazar Palma) were each given up to six minutes to present themselves and their views. This was followed by Q&A session for both candidates from the R8 committee.

405. Election of VCs / Approval of DE candidates slate

The meeting went into an executive session and the R8 committee approved both candidates for the R8 Director-Elect position as nominated by the R8 N&A committee (Margaretha Eriksson and Magdalena Salazar Palma) and voted to extend the term for all current R8 Vice Chairs for one year until the end of 2014.

406. Student Activities report

Pablo Herrero, R8 Vice Chair Student Activities, started by welcoming everyone. Then he invited **Christian Schmid** (Region 8 Student Representative) who talked first about the new R8 SAC logo, then he listed the different Student Branch Congresses that took place thus far in R8. Then he informed the committee about the IEEE Region 8 Student and Young Professional (SYP) Congress to be held in Kraków, Poland, August 2014. He went on to press the section chairs to send student delegates from the sections to the congress and gave the reasons for that. He then showed some statistics regarding the SBC. He then handed over to **Efthymia "Femia" Arvaniti** (Student Branch Coordination) who discussed the need for sections to help in the revitalization process. She outlined the steps that are to be taken with the help of the sections for this. She then asked for feedback from the committee through forms that were distributed. Then the representatives of Italy, Egypt and Greece sections were individually invited to give a brief presentation about the student activities in their respective countries. **Piotr Graca** (Awards & Contests) then showed and discussed submission statistics regarding the R8 SAC awards. Then he also showed statistics about MGA awards won by R8. Then he listed the winners the Website Contest 2013 and announced that there will be new rules for 2014. He then announced that Rui Costa won the Larry K. Wilson Award 2013 for his project IST Academic (X-Academic) and will be given the award during the Budapest meeting next year. He then went on to list the R8 Student Paper Contest winners for 2013 and the Exemplary Student Branch Award for 2013.

Certificates for the recipients of the IEEE Regional Exemplary Student Branch Award were then given to the section representatives of the respective Student Branches, which were:

Austria Section:

Johannes Kepler University of Linz

Croatia Section:

Josip Juraj Strossmayer University of Osijek

Egypt Section:

Arab Academy for Science & Technology – Alexandria

Alexandria University

Cairo University

Greece Section:

University of Central Greece (Greece)

University of Patras (Greece)

Lebanon Section:

American University of Beirut
Malta Section:
University of Malta
Portugal Section:
Instituto Superior Técnico
Tunisia Section:
National Engineering School of Sfax
Turkey Section:
Istanbul Technical University (Turkey)
Bilkent University (Turkey)
Dogus University (Turkey)
United Kingdom and Republic of Ireland Section:
University of Southampton
United Arab Emirates Section:
University of Sharjah

He then went on to remind everyone about the IEEE XTREME 7.0 competition and the registration deadline. He also introduced the new R8 competition IEEE Mobile Application Development Contest (IEEE MadC 2013) and announced the submission deadline. He then presented info about the new Awards and Competitions (A&C) Handbook. He then listed the different awards available and asked for nominations. He also discussed the competitions that students can take part in. He then showed that now there is a tool from the IEEE that makes it easy to submit for the awards. **David Dias** (Electronic Communications), discussed issues related to Electronic Communications for Students and he listed the activities and tools that can be used to enhance communications with students. Finally, **Pablo** thanked all who helped with the SAC work.

R8 Awards and Appreciations (added item)
Martin Bastiaans, R8 Director, announced the presentation of certificates of appreciation for the following:
Spain Section: for exemplary service in hosting the 100th IEEE Region 8 Committee meeting, Madrid, 20-21 April 2013.
Croatia Section: for exemplary service and dedication as a host of EUROCON 2013, Zagreb, 1-4 July 2013.
Russia North West Section: for exemplary service in hosting the IEEE Region 8 Operating Committee meeting, St. Petersburg, 12-14 July 2013.
Eesa Bastaki UAE Section: for notable services and contributions towards the advancement of IEEE and the engineering profession.
Finally, **Samir Shaheen**, Egypt Section, received the 2013 Region 8 Volunteer Award in recognition of his outstanding services to the Egypt Section.

407. IEEE PES initiatives in Africa and R8
Igor Kuzle, representative of PES in R8, first introduced the PES Community Solutions Initiative which aims to reduce global poverty in which energy poverty is a major factor. He introduced three major projects in which IEEE PES is involved in Africa to reduce energy poverty. He went on to describe the different aspects of each project, the participants and the NGOs who are involved. He then went on to describe the goals of PES in R8 and listed the resources available for achieving this goal. Then he listed different resources that can be used to help in contacting PES. Also, he showed how to reactivate dormant chapters.

501. Recommendations resulting from the SC workshops
Thanos Kakarountas on behalf of the R8 sections congress coordinators presented the results of the previous day workshops dealing with coming up with the sections congress recommendations from R8. He listed some statistics regarding the process. Then he put forward the four most voted on recommendations which fall under the following headings:
Collaboration Platform
Regional Distinguished Lecturer program
Membership reward (incl. corporate membership)
Bundle program for IEEE Xplore
He then went on to show the details of each of the above recommendations.

502. VAT compliance in R8
Nihal Sinnadurai, UK&RI Section chair, presented the results of work done with the help of staff from IEEE HQ and R8 Director to clarify the status of VAT and its effects on volunteer work in R8. He reported the good news that "Neither of the VAT compliance processes have any impact on IEEE Section and Chapter activity in Europe. Sections and Chapters are NOT required to charge VAT on event fees and file quarterly VAT returns". He went on to explain the reasoning behind the conclusion. Then he gave a short tutorial on VAT and showed where work done under the IEEE umbrella would fit.

503. Activities in Europe Ad Hoc Committee
Marko Delimar, Chair of the committee, first presented a list of the composition of the committee. He went on to present the purpose behind the formation of the committee which is to "develop and sustain the capacity of IEEE's 60,000 members in Europe to shape public policy in technical areas of interest". He then discussed why this work is important and listed some points about that. He then talked about a members in Europe survey result which indicated that they are interested in shaping

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the technical policy in Europe. He then listed the key activities being done lately and discussed each in turn. Then he listed the benefits of this work.

504. Activities in Africa Ad Hoc Committee

Tara Wisniewski, representative of the committee, started by emphasizing that the current work is mainly fact finding regarding the realities of the engineering environment in Africa. She then related a brief historical background about the IEEE focus on Africa. She went on to relate some Key Background issues about Africa. She then related general facts about the IEEE presence in Africa. The conclusion was that IEEE presence is modest. She then listed the current members of the committee and also defined its goals. She then explored the nature of the IEEE presidential visit to some African countries and recognized the overlap between its work and the committee's work. She identified the goals as to learn about context, opportunities and challenges. She then listed some key observations regarding the work in Africa. She then listed the major three IEEE immediate response activities to the work of the committee and the presidential visit. She then listed the current methodology and activities offered by the IEEE to improve access to technical information in Africa. She then listed the activities related to convening on education. She went on to list the partnerships that IEEE is engaged in for work in Africa. She ended by listing activities planned for the near future including a second presidential visit in November 2013.

505. Section development and vitality / Section reporting

Costas Stasopoulos, IEEE R8 Director-Elect and IEEE R8 Section Development and Vitality Coordinator, discussed in his presentation the vitality coordinator role and listed the duties assigned. He then listed the view that describes an IEEE member satisfaction. He then reviewed quickly some R8 membership statistics. He then listed the MGA rules for officer terms and the MGA rules for elections. He then reviewed the section rebate situation for 2013 and identified problems as 18 Sections out of 56 did not receive any rebate for 2012 (32%) and 12 Sections out of 38 that received rebate did not get the 10% bonus for 2012 (31%), and he then listed the problems that led to this. He then listed the actions taken on his part to try to remedy this situation. He then listed and explained the MGA rules for rebate and provided a section vitality checklist. **Aleksandar Szabo,** VC for Member Activities, then added some comments about how important it is for volunteers and officers in sections to do their jobs in a timely fashion and to appoint a vitality officer.

506. Motions

Two motions were put forward; for detailed information about the motions, see the appendix.

After discussion, the motion

- Resolve that an IEEE Region 8 Student Branch Chapter-of-the-Year Award is set up.

was adopted.

After discussion, the motion

- Resolved that Region 8 committee urges IEEE operations to freeze staff recruitment and allow staff numbers to decrease by natural wastage or involuntary departure. Steady progress and effective management will enable the operations to be unaffected and to operate more efficiently.
- Further, significant numbers of staff from Piscataway must be redeployed geographically to support large groups of members outside the USA.

failed.

507. General discussion / New business

No new business was brought to the Committee.

508. Next meeting

The next Region 8 Committee meeting will be held in Budapest, Hungary, on 5-6 April 2014. **Peter Kadar** gave a small presentation on Budapest and invited everybody to attend the meeting.

509. Adjournment

The Region 8 Director entertained a motion to end the Region 8 Committee meeting. The motion was adopted.

Adjourn

Appendix

506. Motions

The following motions were put forward:

TO: IEEE Region 8 Committee

FROM: Elya B. Joffe, Chair: Chapter Coordination Subcommittee

SUBJECT: Approval for the IEEE Region 8 Student Branch Chapter-of-the-Year Award

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EXECUTIVE SUMMARY:

This award is given to the most outstanding IEEE **Student Branch Chapter** in recognition of their activeness based on quality and quantity of their meetings, programs, projects and member services. This award is to be provided for activities in the previous calendar year.

PROPOSED ACTION:

Resolve that an IEEE Region 8 Student Branch Chapter-of-the-Year Award is set up.

FINANCIAL IMPLICATIONS:
Total financial cost not to exceed US$325, where US$300 will go towards a cash award and US$25 are allocated for the certificate.

PROS and CONS:
Pros:
Recognition of excellence and quality of Student Branch Chapter activities.
Support Student Branch Chapter Development activities.
Cons:
None.

IMPLEMENTATION:
Through the Chapter Coordination Subcommittee (Region 8) and Vice-Chair Technical Activities.

BACKGROUND INFORMATION:
The Region 8 Student Branch Chapter of the Year Award shall be administered by the Region 8 Chapter Coordination Subcommittee.

The Jury shall consist of the following:
- Region 8 Vice Chair for Technical Activities
- Region 8 Vice Chair for Student Activities
- Region 8 Chapter Coordination Subcommittee Chair
- Region 8 Student Branch Chapters Coordinator
- A representative from the Region 8 Awards and Recognition Sub-Committee

Region 8 Student Branch Chapter of the Year Award shall be based on the previous year's performance.

The Region 8 Student Branch Chapter of the Year Award jury shall evaluate student chapters based on diverse activities and achievements such as:
1) Number of meetings in a year
2) How many new members (absolute number and percentage gain)
3) Cooperation between Society Chapter and other student chapters in their section
4) Participating in the Society Conference
5) Holding workshops, joint meetings, technical trips regarding their fields etc.
6) Technical Projects
7) Social Activities, Membership Requirement Strategies and Events to increase motivation
8) Frequency and success to use chapter benefits (DLP, funds, awards etc...) and other chapter activities and achievements

Draft schedule for the first award:
- Early November (of previous year): Preliminary solicitation of award nominations including chapter activity information for previous year from all chapters.
- Early January: Official initiation of solicitation of award nominations including chapter activity information for previous year from all chapters.
- March 1: Deadline for Submission of award nominations including chapter activity information
- March 7: Recommendation made by the Chapter Coordination Subcommittee and endorsed by the VP for Technical Activities
- March 15: Decision submitted to the R8 Director and Secretary

Note: Chapter officers shall NOT be notified of their selection

- Production of the Award certificate for presentation date. Certificate letterhead may be obtained from IEEE headquarters that includes the IEEE and Region 8 logos. Signatures on the certificate shall be of: VP for Technical Activities, Chapter Coordination Subcommittee Chair, Student Branch Chapter Coordinator (in the ChCSC)

Note: The Region 8 Awards and Recognition Committee shall assist in production of the certificate, unless the certificate is produced independently

- Presentation of the award shall be as follows:
- In even years, the Student Branch Chapter-of-the-year Award shall be presented at the Region 8 SBC
- In odd years, the Student Branch Chapter-of-the-year Award shall be presented at the April Region 8 Committee meeting, in a manner similar to the R8 Chapter of the Year Award

Selection/Basis for Judging:
The awards program shall be coordinated by The Region 8 Student Branch Chapter of the Year Award Administrator under the oversight and responsibility of the Region 8 VP of Technical Activities.

The motion was adopted.
TO: IEEE Region 8 Committee – 05-06 October 2013
FROM: Nihal Sinnadurai, IEEE UK&RI Section

SUBJECT: Austerity steps - Staffing
_____

EXECUTIVE SUMMARY

We have been informed that the IEEE is a 'Business'. We operate in a time of severe austerity which impacts on all businesses and on the employment of our engineering colleagues. Consequently it is appropriate that IEEE shoulders responsibility by demonstrating its intention also to operate with austerity. There are clear examples from UK and other governments that civil service numbers have been decreased by more than 30% and the departments are operating more efficiently.

PROPOSED ACTION (required for Action items only)

- Resolved that Region 8 committee urges IEEE operations to freeze staff recruitment and allow staff numbers to decrease by natural wastage or involuntary departure. Steady progress and effective management will enable the operations to be unaffected and to operate more efficiently.
- Further, significant numbers of staff from Piscataway must be redeployed geographically to support large groups of members outside the USA.

SUPPORTING INFORMATION

Financial Implications

- Decreased staff numbers will decrease the annual cost burden on IEEE operations.

Pros and/or Cons

- **Pro:** Action will show that IEEE is a partner with the rest of the world (not just the USA) in the austerity that we all practice.
  - Redeployment of staff geographically will establish the essential connection with members and cultures of the nationals around the world.
- **Con:** The proposition will be very unwelcome by IEEE HQ staff, with whom volunteers have to work. It will place an increased role on the staff leadership to take on work themselves and manage others effectively.

Implementation

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- During 2013-2014, IEEE executive to scrutinise specific functions and personnel and places an obligation on each department head to commit to staff freezes in 2013 and reduction in 2014.

The motion failed.

List of Participants

Full Name	Position
Martin Bastiaans	R8 Director
Costas Stasopoulos	R8 Director-Elect
Marko Delimar	R8 Past-Director
Ali El-Mousa	R8 Secretary
Brian Harrington	R8 Treasurer
Aleksandar Szabo	R8 Vice Chair Member Activities
Pablo Herrero	R8 Vice Chair Student Activities
Carl Debono	R8 Vice Chair Technical Activities
Peter Roessler	Austria Section Chair
Wafeeq Ajoor	Bahrain Section Chair
Valentin Baranov	Belarus Section Chair
Luc Vandendorpe	Benelux Section Chair
Dusanka Boskovic	Bosnia and Herzegovina Section Chair
Georgi Stoyanov	Bulgaria Section Awards & Recognition Committee Chair
Mislav Grgic	Croatia Section Chair
Marios Antoniou	Cyprus Section Chair
Jan Vrba	Czechoslovakia Section Chair
Ole Lauridsen	Denmark Section Chair
Ahmed Darwish	Egypt Section Chair / R8 Awards and Recognition SC Member
Kalle Tammemäe	Estonia Section Chair
Rafal Sliz	Finland Section Vice-Chair / R8 GOLD Chair
Amara Amara	France Section Chair
Rajan John	Ghana Section Chair
Athanassio Skodras	Greece Section Chair / R8 Sections Congress Coordinator
Peter Kadar	Hungary Section Chair
Saemundur Thorsteinsson	Iceland Section Chair
Mahmud Fotuhi-Firuzabad	Iran Section Chair
Dario Petri	Italy Section Chair
Mohamed Abdelazeez	Jordan Section Chair
Aniruddha Shahapure	Kenya Section Chair
Fadhel Abulhasan	Kuwait Section Treasurer
Leonids Ribickis	Latvia Section Chair
Ghassan Shaban	Lebanon Section Chair
Dalius Navakauskas	Lithuania Section Chair
Edward Gatt	Malta Section Secretary
Gloria Chukwudebe	Nigeria Section Chair
Yuming Jiang	Norway Section Chair
Amer Saif Al-Hinai	Oman Section Chair
Ryszard Jachowicz	Poland Section Chair
Ana Madureira	Portugal Section Vice Chair
Ljupco Karadzinov	Republic of Macedonia Section Chair
Cristian Negrescu	Romania Section Vice Chair
Sergey Shaposhnikov	Russia (North West) Section Vice Chair
Muhammad Al-Dhamen	Saudi Arabia (East) Section Chair
Natasa Neskovic	Serbia and Montenegro Section Chair
Urban Burnik	Slovenia Section Chair
Shaun Kaplan	South Africa Section Secretary
Emilio Corchado	Spain Section Vice Chair
Mats Edvinsson	Sweden Section Chair
Maria-Alexandra Paun	Switzerland Section Secretary
Jaleleddine Ben Hadj Slama	Tunisia Section Vice Chair
Gözde Bozdagi Akar	Turkey Section Chair ad interim
Ievgen Pichkalyov	Ukraine Section Vice Chair
Essa Basaeed	United Arab Emirates Secretary
Stephen Nightingale	United Kingdom and Rep of Ireland Section Chair / R8 Industry Relations SC Member
Charles Turner	R8 Awards and Recognition Chair
Jef Beerten	R8 Awards and Recognition SC Member
Victor Fouad Hanna	R8 Awards and Recognition SC Member
Elya Joffe	R8 Chapter Coordination Chair

Simay Akar	R8 Chapter Coordination SC Member - SB Chapters
Jan Haase	R8 Conference Coordination Chair
Stefano Zanero	R8 Conference Coordination SC Member
Fotini-Niovi Pavlidou	R8 Educational Activities Chair - Continuing Education
Sohaib Qamar Sheikh	R8 Educational Activities SC Member - Pre-university
Rui Costa	R8 Educational Activities SC Member - University
George Michael	R8 Electronic Communications Coordinator
Kurt Richter	R8 History Activities SC Member
Terje Gjengedal	R8 Industry Relations Chair
Andreas Neumeier	R8 Industry Relations SC Member
Antonio Luque	R8 Membership Development Chair
Andreas Koltes	R8 Membership Development SC Member
Zhijia Huang	R8 News Editor
Urmet Jänes	R8 Professional Activities Chair
Habib Kammoun	R8 Professional Activities SC Member
Shashank Gaur	R8 Professional Activities SC Member
Jorge Soares	R8 Strategic Planning SC Member
Christopher James	R8 Strategic Planning SC Member / EMB018
Maciej Borówka	R8 Student and Young Professional Congress Organizing Committee
Piotr Graca	R8 Student Awards and Contest Coordinator
Efthymia Arvaniti	R8 Student Branch Coordinator
Djordje Paunovic	R8 Student Paper Contest Coordinator
Christian Schmid	R8 Student Representative
Daniel Pasquet	R8 Voluntary Contribution Fund Coordinator
Joyce Mwangama	R8 Women in Engineering Coordinator
Ana Katalinic	R8 Young Professionals SC Member
Elena Pareja	R8 Young Professionals SC Member
Fisseha McKuria	IEEE Africon 2015 Chair
Patrick Mahoney	IEEE Chief Marketing Officer
Tara Wisniewski	IEEE Corporate Development Director
Toshi Fukuda	IEEE Director Region 10
Burton Dicht	IEEE Educational Activities Director, University Programs
Doug Gorham	IEEE Educational Activities Managing Director
Karine Iffour	IEEE Europe Business Development Director
Jim Prendergast	IEEE Executive Director and COO
Bakr Hassan	IEEE Gulf Region Accreditation Subcommittee
Cheryl Sinauskas	IEEE Member and Geographic Activities Director, Geographic Activities
Cecelia Jankowski	IEEE Member and Geographic Activities Managing Director
Peter Staecker	IEEE Past President (2013)
Howard Michel	IEEE President-Elect
Barry Shoop	IEEE President-Elect candidate
Fred Mintzer	IEEE President-Elect candidate
Diogo Monica	IEEE Public Visibility Committee Chair
Gianluca Setti	IEEE Vice President, Publication Services and Products
Margaretha Eriksson	R8 Director-Elect Candidate
Magdalena Salazar Palma	R8 Director-Elect Candidate / Sections Congress Chair
Eric Berkowitz	C016 – Computer Rep.
Simonetta Turtu	CSC041* - Council on SuperConductivity
Ho Yeol Kwon	Dean, SECE, AAit/AAU
Jeszenszky Sándor	Elektrotechnikai Múzeum
Blake Lloyd	IA Society President
Aneesh Rajeev	IA Society SB Chapter Chair, Kerala Section
Preethys Vinodh Warrier	IA Society SB Chapter Vice Chair
Ilya Galkin	IA/IE/PEL Societies Joint Chapter Chair, Latvia Section
Péter Magyar	IA034 - Industry Applications
Christoph Stiller	ITS038 - Intelligent Transportation Systems
Andrejs Romanovs	Latvia Section Vice Chair
Imad Elhajj	Lebanon Section Vice Chair
Jan Machac	MTT017 - Microwave Theory and Techniques
Carmelina Ruggiero	NANO042* - Nanotechnology Council
Balint Domolki	Neumann Társaság

Dereje Hailemariam	Africon 2015
Ioannis Kakadiaris	BIO046* - Biometrics Council
David Guerra	Broadcast Technology Society
Steven Gold	NPS005 - Nuclear and Plasma Sciences
Igor Kuzle	PE - Power & Energy Society R8 Chapter Coordinator
Tamas Haidegger	RA024 - Robotics and Automation

Saturday

101. Call to order

The Region 8 Director, **Martin Bastiaans**, opened the 102nd IEEE Region 8 Committee meeting by welcoming everyone and then asked the R8 Secretary, **Ali El-Mousa** if there was a quorum and the secretary replied in the affirmative.

103. Welcome

Peter Kadar, Hungary Section Chair, welcomed everybody to Budapest and the IEEE Region 8 Committee meeting.

104. Introduction of Section Representatives

The R8 Director, **Martin Bastiaans** asked the section representatives to introduce themselves and identify their position.

105. Introductory Remarks

The Region 8 Secretary, **Ali El-Mousa**, made some introductory remarks about the importance of adhering to the announced schedule. He also explained some logistics issues related to the workshops that were to be held in the afternoon.

106. Adoption of the Agenda

The R8 director presented the agenda. The agenda was approved unanimously as shown below.

AGENDA
   Saturday, 5 April 2014

Time	#	Type	Item	Presenter
8:00	101	Procedural	Call to order	Bastiaans
8:05	102	Procedural	Roll call	El-Mousa
8:10	103	Procedural	Welcome	Kadar
8:15	104	Procedural	Introduction of new officers	El-Mousa
8:25	105	Procedural	Introductory remarks	Bastiaans/El-Mousa
8:30	106	Action	Approval of the agenda	Bastiaans
8:35	107	Action	Approval of the consent agenda	Bastiaans
8:40	108	Discussion	Directors address	Bastiaans
8:55	109	Discussion	IEEE President-Elect's address	Michel
9:10	110	Discussion	IEEE Executive Director's address	Prendergast
9:25	111	Discussion	Secretarys report	El-Mousa
9:40	112	Discussion	Treasurers report	Harrington
10:00	113	Discussion	Strategic Planning	Delimar
10:15	114	Procedural	Break	
10:45	115	Discussion	Member Activities report	Szabo
			GOLD to Young Professionals transition	Sliz
11:45	116	Discussion	MGA Past Chair's address	Shoop
12:00	117	Discussion	MGA Managing Director's address	Jankowski

Time	#	Type	Item	Presenter
12:45	118	Procedural	Recess	Bastiaans
12:50			Group photo	
13:00			Lunch	
14:00	201	Procedural	Call to order	Bastiaans
14:05	202	Discussion	Public visibility	Monica/Mahoney
14:30	203	Discussion	IEEE's visibility in the Egypt Section	Darwish
14:45	204	Procedural	Break up in groups	Stasopoulos
14:50	205	Discussion	Discussions I: Increase IEEE's footprint	
15:35	206	Procedural	Break (in the break-out rooms)	
15:50	207	Discussion	Discussions II: Increase IEEE's footprint	
16:35	208	Procedural	Recess	

Sunday, 6 April 2014

Time	#	Type	Item	Presenter
8:00	301	Procedural	Call to order and roll call	Bastiaans/El-Mousa
8:05	302	Discussion	Sections Congress 2014	Salazar-Palma/Skodras
8:15	303	Discussion	President-Elect candidates debate	Zanero/Mintzer/Shoop
9:00	304	Discussion	Student Activities report	Herrero
			Student and Young Professional Congress	Borowka/Schmid/Herrero
			Revitalization program	Arvaniti
			Awards applications for 2014	Graca
	305	Action	Establishing Region 8 Section Award for Student Activities	Arvaniti/Graca
9:45	306	Discussion	Section development and vitality	Stasopoulos
10:00	307	Discussion	Awards & Recognitions	Delimar/Turner
10:15	308	Procedural	Break	
10:45	309	Discussion	Technical Activities report	Debono
			Keeping Chapters alive in your Section	Joffe
			Achieving quality for conferences	Haase
			Education challenges in the Global Village	Pavlidou
			Industry Relation activities - from vision to reality	Gjengedal
11:30	310	Discussion	Professional Productivity & Collaboration Tools	Setti
11:50	311	Discussion	Nominations & Appointments Activities	Delimar
12:05	312	Discussion	Cyprus Entrepreneurs' Network	Stasopoulos/Georgouli
12:15	313	Discussion	Leverage of IEEE members in European policy working groups	Delimar
12:20	314	Discussion	Feedback from the break-out sessions	Stasopoulos
12:30	315	Action	Motions	Bastiaans
12:40	316	Discussion	New business	Bastiaans
12:50	317	Info	Next meeting	El-Mousa/Vandendorpe
12:55	318	Action	Adjournment	Bastiaans
13:00			Lunch	
14:00			Lunch ends	

Consent Agenda

401   Action   Approval of the minutes of the 101st Region 8 Committee meeting
402   Action   Region 8 recommendations for Sections Congress

107. Approval of the Consent Agenda

The consent agenda was presented by Martin Bastiaans and it was adopted unanimously as shown below.

CONSENT AGENDA

x	Type	#	Item	Author
x	Action	100	Approval of the Minutes of the 101st Region 8 Committee meeting in Sarajevo, 5-6 October 2013	Ali El-Mousa
x	Report	101	Awards & Recognition	Charles Turner
x	Report	102	Chapter Coordination	Elya Joffe

x	Report	103	Conference Coordination	Jan Haase
x	Report	104	Educational Activities	Niovi Pavlidou
x	Report	105	Electronic Communications	George Michael
x	Report	106	GOLD	Rafal Sliz
x	Report	107	History Activities	Tony Davies
x	Report	108	Industry Relations	Terje Gjengedal
x	Report	110	Life Members	Jacob Baal-Schem
x	Report	111	Membership Development	Antonio Luque Estepa
x	Report	112	Professional Activities	Jan Verveckken
x	Report	113	Region 8 News	Roland Saam / Zhijia Huang
x	Report	114	Sections Congress	Athanassios Skodras / Saurabh Sinha
x	Report	115	Standards	David Law
x	Report	116	Voluntary Contribution Fund	Daniel Pasquet
x	Report	117	Women in Engineering	Joyce Mwangama
x	Report	201	Austria	Peter Roessler
x	Report	202	Bahrain	Wafeeq Ajoor
x	Report	203	Belarus	Valentin Baranov
x	Report	204	Benelux	Claude Oestges
x	Report	205	Bosnia and Herzegovina	Dusanka Boskovic
x	Report	206	Bulgaria	Rossitza Goleva
x	Report	207	Croatia	Mislav Grgic
x	Report	208	Cyprus	Marios Antoniou
x	Report	209	Czechoslovakia	Jan Vrba
x	Report	210	Denmark	Ole Lauridsen
x	Report	211	Egypt	Ahmed Darwish
x	Report	212	Estonia	Kalle Tammemae
x	Report	213	Finland	Rafal Sliz
x	Report	214	France	Amara Amara
x	Report	215	Germany	Axel Richter
x	Report	216	Ghana	Rajan John
x	Report	217	Greece	Athanassios Skodras
x	Report	218	Hungary	Peter Kadar
	Report	219	Iceland	Saemundur Thorsteinsson
x	Report	220	Iran	Farzaneh Abdollahi
x	Report	221	Iraq	Sattar Bader Sadkhan
x	Report	222	Israel	Simon Litsyn
x	Report	223	Italy	Lorenzo Vangelista
x	Report	224	Jordan	Mohamed K Abdelazeez
x	Report	225	Kenya	Aniruddha Shahapure
x	Report	226	Kuwait	Fadhel Abulhasan
x	Report	227	Latvia	Andrejs Romanovs
x	Report	228	Lebanon	Youssef Nasser
x	Report	229	Lithuania	Dalius Navakauskas
x	Report	230	Malta	Edward Gatt
x	Report	231	Morocco	Mohamed Essaaidi
x	Report	232	Nigeria	Gloria Chukwudebe
x	Report	233	Norway	Yuming Jiang
x	Report	234	Oman	Arnold N. Santos
x	Report	235	Poland	Ryszard Jachowicz
x	Report	236	Portugal	Nuno Borges Carvalho
	Report	237	Qatar	Yacob Mulla Saleh
x	Report	238	Republic of Macedonia	Ljupco Karadzinov
x	Report	239	Romania	Mircea Eremia
x	Report	240	Russia	Sergey Bankov
x	Report	241	Russia (Northwest)	Sergey Shaposhnikov
x	Report	242	Russia (Siberia)	Alexandr Markhasin
x	Report	243	Saudi Arabia (East)	Muhammad Al-Dhamen
x	Report	244	Saudi Arabia (West)	Akila Sarirete
x	Report	245	Serbia and Montenegro	Natasa Neskovic
x	Report	246	Slovenia	Urban Burnik
x	Report	247	South Africa	Riana Geschke

x	Report	248	Spain	Pilar Molina Gaudo
x	Report	249	Sweden	Mikael Bergqvist
x	Report	250	Switzerland	Maria-Alexandra Paun
x	Report	251	Tunisia	Abdelfettah Belghith
	Report	252	Turkey	/ Gözde Bozdagi Akar
x	Report	253	Ukraine	Valerii Zhuikov
x	Report	254	United Arab Emirates	Essa Basaeed
x	Report	255	United Kingdom and Rep of Ireland	Steve Nightingale
x	Report	256	Zambia	Bellington Kabwe

The reports and presentations that follow can be found at:
 http://www.ieeer8.org/category/committee/meetings/2014-april-budapest/

108. Director's Address

Martin Bastiaans, gave his opening address presentation. The Address is on the R8 server.

109. IEEE President-Elect's address

Howard Michel, IEEE President-Elect's then gave his presentation. During the discussion, **Ole Lauridsen** Denmark Section Chair, asked about the culture dimension that IEEE can contribute in the future. **Howard** answered by providing the historical background of the IEEE tagline "Advancing Technology for Humanity". **Wafeeq Ajoor**, Bahrain Section Chair, asked a question about how we can change the perception that IEEE is a bunch of academics. **Howard** replied that it is more probable that it is our perception rather than the industry's. He pointed out that most volunteers tend to be from academia for the simple reason that they have more time. He called to broaden the base for volunteers. **Dereje Hailemariam**, Africon 2015 representative asked about how the IEEE can help reduce the inequality gap in the world between those who have the technology and connectivity and those who have not. **Howard** answered that this issue requires the cooperation of governments, NGOs and the IEEE. He referred to the efforts being done by the IEEE Africa Initiative and said that this is not going to be a quick process. **Ali El-Mousa** R8 Secretary asked a question about the need to change the method that IEEE uses to deal with membership as now it is like a one size fits all. **Howard** answered that there are currently initiatives like MGA Regional Geographic Strategy in Japan and India that exactly tries to deal with this issue. He agreed that there is a need to become relevant to the needs of the different groups in the different areas. **Fadhel Abulhasan** Kuwait Section Treasurer invited the IEEE to consider making e-membership available to all and not just to underdeveloped countries as this will reduce cost and paper waste. **Muhammad Al-Dhamen** Saudi Arabia (East) Section Chair asked about the vision regarding increasing industry involvement and public visibility. Howard answered by noting that IEEE standards are very relevant to industry and heavily used by them. He also noted that getting closer to industry is based on partnership and so it needs the industry to identify what they need. He mentioned the education side of IEEE and how it can be very effective in this.

110. IEEE Executive Director Address

James Prendergast IEEE Executive Director delivered his address. **Imad Elhajj** Lebanon Section Vice Chair, inquired about details of the IEEE budget. **James** replied that normally no details of the budget are included in the report but he reassured the attendees that the financial position of the IEEE is strong. **Ole Lauridsen** Denmark Section Chair invited a comment about whether it is possible to have a setup in Europe similar to one in the US where the IEEE acts like a union for engineers and links them with the industry. James replied that in the US there is IEEE USA which lobbies on behalf of the interest of its members who pay extra for it. He said that in Europe, cooperation with the national engineers associations like the IET in UK could be a way to help do that but it is a complicated issue. **Victor Fouad Hanna** R8 Awards and Recognition SC Member commented that there is an effort being done to unite the different engineering associations in Europe in one association but it is a difficult task and has not been successful yet.

111. Secretary's Report

Ali El-Mousa Region 8 Secretary presented his report.

112. Treasurer's Report

Brian Harrington, the Region 8 Treasurer gave an interim financial report. **Ghassan Shaban** Lebanon Section Chair asked if the IEEE as we were being told is quite sound financially and have a 400 million dollar income yearly, then why is Region 8 not getting its cash. **Brian** answered that due to issues to do with investments and some specific issues to do the US, some people in IEEE decided to take money from the regions and the sections. He also noted that the R8 Treasurer and the R8 Director sometimes have to fight to get the balance sensibly retained. **Ghassan** followed by a question as to whether Region 8 is getting the money in a similar way to the other regions. **Brian** then revealed that Region 8 funds which were owed to

the region by MGA since the beginning of the year were not delivered and he said that they were held somewhere in IEEE. Then he told of how the only way to get the money for the meeting in April was to bluntly tell MGA that he has no money to pay the hotel for the meeting and no money to pay for the costs of attending the meeting by the delegates and then he got the money in one hour. That was the only way to get them to transfer the Region 8 owed funds. He then suggested that the money was either being used for something somewhere or the delay was due to incompetence of some people. **Ghassan** then commented that this shows again the lack of transparency and that there is a question about whether the IEEE is for profit or it is nonprofit. **Marko Delimar**, R8 Past Director commented then that we should not get in to the financial discussions without being prepared. He agreed that there are issues with Region 8 funding but noted that it will need time to discuss the reason behind these issues adding that the people who are responsible for finances are very responsible people. **Ghassan** then commented that the issue is about funding for Region 8 which went missing. He said answers are required for this as just 30 minutes ago we were told that IEEE is doing extremely fine, if this is the case why are we losing money in Region 8. He pointed to the contradiction. **Cecelia Jankowski** IEEE Member and Geographic Activities Managing Director commented then and said that it was not accurate the money was lost and went back historically to point out that there were processes in place to safeguard the expenditures and she supported the view that it needs more time and detailed information to explain how things operated in the way they did. **Marko** then commented that Region 10 is comparable with region 8 with respect to the budget size while other regions have smaller budgets. **Jan Haase** R8 Conference Coordination Chair commented on the slide related to the VCF and recommended that instead putting "Region 8" to put "your region" since many typical members do not know their region. **Brian** agreed. **Charles Turner** R8 Awards and Recognition Chair raised the point that we are operating like a bank where at different levels of the institute we keep big reserves. He urged instead to spend the money on the members.

Action item:
Marco and Brian to prepare a full report for presentation and discussion on all financial issues related to Region 8 to include the full relationship with MGA and the processes involved.

113. Strategic Planning

Marko Delimar R8 Past Director presented his report. **Ho Yeol Kwon** Dean, SECE, AAit/AAU made a comment that young sections need help and encouragement like young professionals. Marko replied that this has been happening in R8 throughout the years as now it has many fresh blood in its committees and leaders in the region level and the section level.

309 TA / Keeping Chapters alive in your Section (moved from day 2)

Elya Joffe Chapter Coordination Subcommittee chair presented his report. **Dusanka Boskovic** Bosnia and Herzegovina Section Chair made a comment about the importance of societies to support chapters. **Mats Edvinsson** Sweden Section Chair asked a question as to whether it is true that the section is the only source of funding for chapters. **Elya** answered that there are actually three sources; the section is primary but also the technical societies and also sponsors and conference surpluses.

115. Member Activities report

Aleksandar Szabo R8 Vice Chair Member Activities presented his report. Next **Antonio Luque** R8 MD Subcommittee Chair presented the MD Subcommittee report. **Ghassan Shaban** Lebanon Section Chair asked if there is a known reason for the drop in student members. **Antonio** replied that three years ago there was a campaign to recruit students but now things are back to normal and that we are not doing badly compared to other regions. **Mats Edvinsson** Sweden Section Chair asked if members do not renew they are deleted from the system, therefore how do you contact them to try to regain them. **Antonio** answered that they are not removed but put in a special category called arrears so they are still in the system and can be contacted. **Martin Bastiaans** R8 Director added that after two years they are moved from arrears and put as inactive but are still in the system.
Rafal Sliz R8 Young Professionals Subcommittee Chair next delivered his presentation. **Fadhel Abulhasan** Kuwait Section Treasurer commented that the number of YP seems small compared to what it ought to be after increasing the time span from 10 to 15 years. **Rafal** answered that their number is reasonable compared with the total number of members worldwide. **Aleksandar** added that part of the problem is that the IEEE does not know the exact date of graduation of members as it is not given in many cases. **Ole Lauridsen** Denmark Section Chair made a comment that young people in his section like to be close to people who have already made a career to learn from them and advance their own career and asked if the work can be done to balance this with other work being done. **Rafal** answered that this issue is culture dependent and that it will also depend on needs. He stressed that a good leader in a section will recognize this and cater for it.
Urmet Jänes R8 Professional Activities Chair gave his presentation next. **Kurt Richter,** R8 History Activities SC member presented the report. **Aleksandar** presented on behalf of **Jacob Baal-Schem**, R8 Life Members Coordinator his presentation. Next, **Joyce Mwangama** R8 Women in Engineering Coordinator gave her presentation. **Zhijia Huang**, the R8 News editor gave his presentation.

116 MGA Past Chair's address

Barry Shoop MGA past Chair gave his presentation. **Ali El-Mousa** R8 Secretary made a comment that perhaps it is a good idea for MGA to conduct a volunteer satisfaction survey and not just a member satisfaction survey as this could help identify many issues. Barry agreed with this.

117. MGA Managing Director's address

Cecelia Jankowski MGA Managing Director, Member and Geographic Activities gave her presentation. **Ole Lauridsen** Denmark Section Chair criticized the ideas presented and commented that they represent marketing ideas typical of America. He also said that it seems to him that the strategy presented is to push the IEEE to just be the best and winning association in the world. He continued that we should be concentrating on our members and looking after them and that our goal should be to do something good to humanity. He also stated that the goals of the nations outside USA are different from the US and that should be taken into consideration. He then asked about the core values of the IEEE. **Cecelia** then deferred the answer for the core values to members of the BoD of IEEE of whom some were present. She addressed the issue of US concentration by saying that the more members the IEEE has around the world, the more difficult it is to address the needs of these very diverse sections and needs. She added that one major challenge they face in MGA is how to provide consistent service to all as there are large powerful sections while there are also weak and small sections. She said that they are trying to achieve a balance. **Howard Michel,** IEEE President-Elect talked about the core values of the IEEE, he referred to the constitution and the articles of incorporation, he said it is nonprofit and for science and technology existing for the benefit of the public and to achieve this, the IEEE has several lines of businesses. He said these businesses are balanced to achieve the goal of benefiting the public. He also referred to the tag line "advancing technology for humanity". He said that we need to focus on that line. **Antonio Luque** R8 MD Subcommittee Chair asked about whether there are plans to upgrade and enhance the Google apps offering that the IEEE is providing now. **Cecelia** said that there is close cooperation with Google and as they enhance their offerings, they are sure that enhancements will also be added to the offerings to IEEE members. **Gloria Chukwudebe** Nigeria Section Chair asked about the issue of retention of student members. She mentioned students in her section have difficulty remaining members after graduation as it is difficult for them early in their careers. She asked if there is a strategy to deal with such situations. **Cecelia** answered that currently there is an 8 year limit for student membership and she mentioned the e-membership option. She also mentioned the special reduced circumstance situation option. **Ali El-Mousa** R8 Secretary made a comment that tools developed by MGA to serve the members are almost always developed with one language in mind which is the English language and asked that consideration be given during the development stage for other languages. **Ljupco Karadzinov** Republic of Macedonia Section Chair asked about the volunteer dashboard and what password is used to access it. Cecelia answered that it is the IEEE account password and officers in the section who are on the roster can access it. **Stephen Nightingale** United Kingdom and Rep of Ireland Section Chair, commented on the issue raised earlier about producing tools with other languages and said that also these tools should take into consideration cultural differences and suggested that section chairs be consulted on this during development. Cecelia said that there may be many tools being developed locally that MGA does not know about and they would be happy to learn about them with the possibility of integrating them with the available tools.

202. Public visibility

Diogo Monica IEEE Public Visibility Committee Chair and **Patrick Mahoney** IEEE Chief Marketing Officer delivered their presentation. **Ali El-Mousa** R8 Secretary asked a question about the nature of public visibility and whether we want the brand to go into the mind of people or is it more than that. **Diogo** pointed that the idea from the beginning is to promote the profession and not IEEE and what the profession can do. **Wafeeq Ajoor** Bahrain Section Chair asked whether the IEEE PR department is willing to consider collaborating with mass satellite TV channels such as National Geographic etc. for exposing more the IEEE. **Patrick** answered that definitely they pursue this and said that the trick with these channels is that they are looking for items and issues that suit their audience and the IEEE tries to use them as often as possible. **Jorge Soares** R8 Strategic Planning SC Member asked if the use of the full IEEE name in the video shown was deliberate. **Diogo** answered that it happened that way.

203. IEEE's visibility in the Egypt Section

Ahmed Darwish Egypt Section Chair gave his presentation. **Ali El-Mousa** R8 Secretary commented that he represented the region in EED and said that the level of maturity of the event has reached such an extent that students and volunteers have to organize human resources committees to handle the amount of applications they receive from people willing to participate. He added that the visibility of the event attracted a Chinese station that was covering it.

Recess

Day 2

301. Call to Order

The Region 8 Director, **Martin Bastiaans**, restarted the meeting by welcoming everyone again and then asked the R8 Secretary, **Ali El-Mousa,** if there was a quorum and the secretary replied in the affirmative.

302. Sections Congress 2014

Magdalena Salazar Palma Chair of the Sections Congress 2014 and Athanassio Skodras R8 Sections Congress Coordinator gave their presentation. **Jan Haase** R8 Conference Coordination Subcommittee Chair asked about the VAT for registration. **Magdalena** said that it will be returned. **Ali El-Mousa** R8 Secretary reminded everyone that the priority for them is to book the accommodation rooms. He also stressed that the registration for section congress is different than the registration for the R8 meeting and reiterated the importance of booking the rooms first, then registering the sections congress delegate and finally to wait for the invitation email to register for the R8 meeting. **Martin Bastiaans** R8 Director informed everyone that the preferred hotels are the Novotel and Holiday Inn which are close to the RAI. He also informed them that there are still rooms there at the cheaper price. He reiterated that R8 will not reimburse more than these prices if people book rooms at higher costs. He urged attendees to book the room as early as possible even if they have not identified the final delegate to the congress of the R8 meeting as it is possible to change the names without penalty. **Magdalena** commented that the SC14 program is not yet finalized and that if there are any ideas or issues that people want to share, they should send her an email.

303. President-Elect candidates debate

Stefano Zanero R8 Conference Coordination SC Member used the following presentation to introduce the candidates for the IEEE President-Elect position (Fred Mintzer and Barry Shoop) and to ask them questions.

304. Student Activities report

Pablo Herrero, R8 Vice Chair Student Activities started by welcoming everyone. **Maciej Borówka** R8 Student and Young Professional Congress Organizing Committee and **Christian Schmid** R8 Student Representative delivered their presentation about SYP congress. **Efthymia "Femia" Arvaniti** (SB Coordination) gave her presentation about SB revitalization. **Piotr Graca** (Awards & Contests) delivered his presentation about the R8 SAC awards. **Jan Haase** R8 Conference Coordination Subcommittee Chair commented about the IEEE Extreme Programming contest its usefulness to students. He described how it works and its effect on the students.

305 Establishing Region 8 Section Award for Student Activities

A motion was put forward by the R8 SAC for Establishing Region 8 Section Award for Student Activities (in appendix). After discussion, it was postponed for further elaboration until the Amsterdam meeting.

306. Section development and vitality

Costas Stasopoulos IEEE R8 Director Elect and IEEE R8 Section Development and Vitality Coordinator delivered his presentation. **Peter Roessler** Austria Section Chair asked about the section election process and the requirement that each position has a minimum of two candidates; he inquired what to do if there was only one candidate. **Costas** and **Martin** said that if it works for the section then go for it since sometimes it is difficult to find candidates. **Aleksandar** also agreed and suggested the use of Vtools with one candidate. **Fadhel Abulhasan** Kuwait Section Treasurer asked a question about Vtools officer reporting and whether it is used just for reporting new officers or amending information about existing officers. **Costas** replied that it is used for everything. **Martin** advised that sometimes some sections use the tool to register the section chair again for a new period instead of just extending his current period. He said it is better to just extend. **Martin** invited all section chairs to extensively use the vitality dashboard to check the status of the officers in the section and to correct and update the information there. **Victor Fouad Hanna** R8 Awards and Recognition SC Member asked if the vitality dashboard can be used by chapter chairs and **Costas** replied in the affirmative and emphasized the importance of putting the end date for the officer position otherwise the system will assume the officer term is one year.

307. Awards & Recognitions

Charles Turner R8 Awards and Recognition Chair delivered his presentation. **Marko Delimar** read the list of R8 and MGA awards and recipients that were presented during the gala dinner. They were as follows:

- **2013 MGA Leadership Award**

Victor Fouad-Hanna, France Section: for distinguished leadership and outstanding contributions to IEEE and MGA operating units at all levels, improving relationships with and between IEEE members

- **2013 MGA Achievement Award**

Christopher James, UK & Rep of Ireland Section: for extraordinary contributions in promoting professional and career development for IEEE student and young professional members, both nationally and internationally

- **2014 Region 8 Volunteer Award**

Anikó Szakál, Hungary Section: in recognition of her outstanding services to the Hungary Section

- **2013 Region 8 Outstanding Section Award**

Croatia Section: for delivering excellent services to its members - presented to Mislav Grgić, Section Chair

- **2013 Region 8 GOLD Exceptional Volunteer Award**

Khaled Mokhtar, Egypt Section – presented to Ahmed Darwish, Section Chair;

Andreas Neumeier, Germany Section;

Tomislav Pokrajčič, Croatia Section – presented to Mislav Grgic, Section Chair;

All citations read: for his dedication to the mission of IEEE GOLD, Leadership skills, and remarkable development and implementation of new ideas and programs

- **2013 Region 8 Chapter of the Year Award**

Photonics Society Chapter, Italy Section: for outstanding performance in demonstrating high vitality and dynamism, by successfully implementing best practices and innovative tactics, substantially enhancing the IEEE Photonics Societys mission, and for increasing member engagement, bringing photonics closer to a wider audience and stimulating interaction and cross-fertilization – presented to Dario Petri, Section Chair

- **2013 Region 8 Student Branch Chapter of the Year Award**

Industry Applications Society Chapter, University of Sarajevo Student Branch, Bosnia and Herzegovina Section: for outstanding performance in organizing a variety of exceptionally successful activities and participation in several projects that led to huge increase in interest for IEEE among students in Sarajevo in particular and Bosnia and Herzegovina in general – presented to Dušanka Bošković, Section Chair

- **2013 Larry K. Wilson Regional Student Activities Award**

Rui Miguel Costa, Portugal Section: for an extraordinary accomplishment called: IEEE IST Academic

- **2014 Region 8 Clementina Saduwa Award**

Monique Jeanne Morrow, Switzerland Section: for her engineering and career achievements and noteworthy support for women in the profession

The following certificates of appreciation have been presented:

- **Bosnia and Herzegovina Section**, chaired by Dušanka Bošković: for exemplary service in hosting the 101st IEEE Region 8 Committee meeting, Sarajevo, 5-6 October 2013
- **Malta Section**, chaired by Paul Micallef: for exemplary service in hosting the IEEE Region 8 Operating Committee meeting, Floriana, Malta, 24-26 January 2014

The following award has been given at a different occasion and was announced during the Award ceremony:

- **2013 Region 8 Outstanding GOLD Affinity Group Award**

Finland Section, Affinity Group Chair: Rafal Sliz

309. Technical Activities report

Carl Debono, R8 Vice Chair Technical Activities, and his team delivered their presentation during which **Jan Haase** the Conference Coordination Subcommittee chair talked about Achieving quality for conferences, **Sohaib Qamar Sheikh,** R8 Educational Activities SC Member - Pre-university talked about Education challenges in the Global Village and **Terje Gjengedal** R8 Industry Relations Subcommittee Chair talked about Industry Relation activities – from vision to reality. **Ole Lauridsen** Denmark Section Chair asked a question related to the view that current leadership of telecommunications and power providers companies hold towards engineers which is that they want them to produce for the profit of the next quarter and therefore, they are not interested in sending engineers to conferences or technical meetings. **Terje** said that this makes it important to find the right approach to reach these companies and the right answer is not yet clear. **Wafeeq Ajoor** Bahrain Section Chair asked if corporate membership could be a good idea for industry and also asked how best to attract sponsorship to the IEEE from industry. **Terje** said that perhaps industry in his viewpoint is concentrating on competence and if IEEE can deliver then industry will approach it. **Pablo Herrero** asked whether there was a list of members who actually work for industry that can be utilized to initialize activities with industry. **Terje** said that they have been only active for two months and they need to work to gather more information to be able to direct activities at different groups. **Pablo** suggested asking the section IRO to help with that locally and use the info to start workshops etc.

310. Professional Productivity & Collaboration Tools

Gianluca Setti IEEE Vice President, Publication Services and Products delivered his presentation. **Jef Beerten** R8 Awards and Recognition SC Member expressed concern that the offered product has a lot of similarity with already existing mature products such as Researchgate so he asked how we can make sure that this will actually attract and fulfil needs of members by the time it is launched in early 2015 and he cited the experience of membernet vs Linkedin. **Gianluca** answered by saying that there is a planned program for proper launch and marketing and added that from a technical perspective, the product is transparent and has the ability to import profiles from several similar programs such as Linkedin easily which gives it a big advantage in use. **Wafeeq Ajoor** Bahrain Section Chair asked if there is a marketing plan for the product. **Gianluca** answered in the affirmative and added that there is a budget set aside for that. He stressed that the tool will provide usability information to the IEEE which is important.

311. Nominations & Appointments Activities

Marko Delimar chair of the R8 Nominations and Appointments subcommittee delivered his presentation.

312. Cyprus Entrepreneurs' Network

Costas Stasopoulos IEEE R8 Director-Elect and **Anastasia Georgouli** founder and Chair of IEEE Cyprus Entrepreneurs Network delivered a presentation where a large part of it involved a skype conference call with **Anastasia** discussing the motivation and methodology of establishing an entrepreneur network. A set of guidelines was presented for that.

313. Leverage of IEEE members in European policy working groups

Marko Delimar R8 Past Director delivered a presentation.

314. Feedback from the break-out sessions

Costas Stasopoulos IEEE R8 Director-Elect and **Andrejs Romanovs** Latvia Section Vice Chair presented the results of the IEEE workshop which was about increasing the IEEE footprint and was held on 5 April 2014. **Martin Bastiaans** R8 Director commented that it is important for the sections to download these results and try to apply them in their sections.

315 Motions

A motion was put forward by **Steve Nightingale**, IEEE UK&RI Section about "Technical Co-sponsoring – Discuss Proposed Fees". After considerable debate the motion passed. Please see appendix.

316. New Business

There was no new business.

317. Next Meeting

The next Region 8 Committee meeting will be held in Amsterdam, Benelux on 21-22 August 2014. **Luc Vandendorpe** Benelux Section Chair gave a small presentation on Amsterdam and invited everybody to attend the meeting.

318. Adjournment

The Region 8 Director entertained a motion to end the Region 8 Committee meeting. The motion was adopted.

Adjourn

Appendix

506. Motions

The following motions were tabled:
I-
TO: IEEE Region 8 Committee – 5-6 April 2014

FROM: Pablo Herrero, Region 8 Vice Chair Student Activities
Efthymia Arvaniti, Piotr Graca, Region 8 SAC

SUBJECT: Establishing Region 8 Section Award for Student Activities

EXECUTIVE SUMMARY

To recognize the Section within Region 8 for dedication and support towards the Student Activities and Events. A recognition will be given to each devoted Section that presents the most successful maintenance of ongoing efforts, support, remarkable development and implementation of new ideas and programs regarding Student Activities in the previous year. These activities shall have an important impact on the Section and on Region 8.

PROPOSED ACTION

Resolved that the establishing of the Region 8 Section Award for Student Activities shall be approved.

SUPPORTING INFORMATION

Financial Implications

- Award printing and preparations estimated to approx. USD 50.

Pros and/or Cons

- **Pro:** This award will recognize the efforts of the Section with exemplary student events and activities within their Section and will encourage continuous active volunteering and support of the Student Activities in each Section. It will promote and raise awareness of the Region 8 Student Activities among the Region 8 Chairs. Moreover, it will help to advertise remarkable efforts at Section and Regional level.
- **Con:** Minor financial expenditure (awards printing), but this will be compensated by all the benefits stated above.

Implementation

- The winner will receive an award certification providing the citation for the award granted by the Region 8 Student Activities Committee. The winner will be announced in the IEEE Region 8 Spring Meeting each year, where the award is also going to be delivered.

BACKGROUND INFORMATION

Eligibility & Conditions

1) An award will be presented annually to each qualifying Section in Region 8, without numerical limit.
2) Only Sections are eligible to apply for this award.
3) To qualify for the award all required documents must be submitted.

Nominations

1) The Section might be nominated by the Section Student Activities Officer or Section Student Representative.
2) A project proposal must be submitted via My Review Room.
3) The nomination must be accompanied by supporting documentation to illustrate that the nominated Section deserves the award:
1) Number of active Student Branches - at least two
2) Exemplary Student Branch Award obtained by Student Branch within the same year - at least one
3) Report of organized events supported by Sections (incl. pictures)

4) At least one article featured in Region 8 News, that shows a report of a student event in this Section within the nominating year.

Evaluation Process

- The nominations will be evaluated by the Awards and Contests Coordinator, the Student Branch Coordinator and the Student Representative of IEEE Region 8 SAC.

Nomination deadline

- 1 December annually

Current status

Presently only Student Awards are recognized in each Section and not the efforts and support of the Section Chairs as well as Section Executive Committee. Region 8 Student Activities are more powerful and outstanding every year, and many Student Branches and Chapters are being awarded for their excellence and exemplary activities.
But without the support of their Section Chairs and officers, nothing would be possible. This is an excellent opportunity to recognize and reward the efforts of the Sections. It will also be motivating for the rest of the Section Chairs to support their student activities.

The motion was postponed until the Amsterdam meeting.

II-
TO: IEEE Region 8 Committee – 5–6 April 2014

FROM: Steve Nightingale, IEEE UK&RI Section

SUBJECT: Technical Co-sponsoring – Discuss Proposed Fees

EXECUTIVE SUMMARY

There is a proposal to impose a fee of $1,000 on all technical co-sponsorships, with effect from 1st January 2016. Such an intention will undermine and damage the relationships we have with the national engineering and scientific institutions and communities. We, the non-US IEEE Sections and Chapters are very dependent on the cordial relations and collaborations we have established to serve these institutions and communities. In Ireland, we work closely with 'Engineers Ireland' who outnumber IEEE members by an order of magnitude. In the UK we have formed co-operative relations with the IET (Institution of Engineering and Technology), the IoP (Institute of Physics) and the BCS (British Computer Society) with whom we run joint events. There are more than 200,000 qualified engineers in the UK and more than 25,000 in Ireland. By comparison, the members of the UK&RI Section peaks at 11,000. This is a ratio of over 20:1. The national organisations do not charge us for the privilege of joining with them. We and they would regard a demand by the IEEE for payment for technical co-sponsorship as highly damaging the relationships we have built up with them.

PROPOSED ACTION (required for Action items only)

That the Region 8 Committee requests the removal of this proposal. We remind the IEEE Board that it should recognise the importance of working with our national organisations in serving our IEEE members.

SUPPORTING INFORMATION

Financial Implications

None. We should maintain the current position of not charging a fee for technical co-sponsorship.

Pros and/or Cons

- **Pro:** Action will confirm that we, the IEEE members, located in the many countries outside the USA, are part of the engineering communities in our nations.

- **Pro:** Continue to demonstrate that the IEEE is a partner with the rest of the engineering communities globally.

- **Con:** The imposition of a fee for technical co-sponsorship will damage our relations with the national engineering and scientific institutions and communities and damage the international reputation of the IEEE.

Implementation

Consider removing the proposal at the next IEEE Board meeting.

Action Items from the Meeting:

1) Marco and Brian to prepare a full report for presentation and discussion on all financial issues related to Region 8 to include the full relationship with MGA and the processes involved.

List of Participants

Full Name	Position
Martin Bastiaans	R8 Director
Costas Stasopoulos	R8 Director-Elect
Marko Delimar	R8 Past-Director
Ali El-Mousa	R8 Secretary
Brian Harrington	R8 Treasurer
Aleksandar Szabo	R8 Vice Chair Member Activities
Pablo Herrero	R8 Vice Chair Student Activities
Carl Debono	R8 Vice Chair Technical Activities
Peter Roessler	Austria Section Chair
Wafeeq Ajoor	Bahrain Section Chair
Valentin Baranov	Belarus Section Chair
Luc Vandendorpe	Benelux Section Chair
Dusanka Boskovic	Bosnia and Herzegovina Section Chair
Georgi Stoyanov	Bulgaria Section Representative
Mislav Grgic	Croatia Section Chair
Marios Antoniou	Cyprus Section Chair
Matj Pacha	Czechoslovakia Section Representative
Ahmed Darwish	Egypt Section Chair
Kalle Tammemäe	Estonia Section Chair
Rafal Sliz	Finland Section Vice-Chair & R8 YP Chair
Amara Amara	France SectionChair
Rajan John	Ghana Section Chair
Athanassio Skodras	Greece Section Chair
Peter Kadar	Hungary Section Chair
Thomas Philip Runarsson	Iceland Section Vice Chair
Amin Nobakhti	Iran Section Treasurer
Jacob Baal-Schem	Israel Section Representative & R8 LM coordinator
Ermanno Cardelli	Italy Section Chair
Mohamed Abdelazeez	Jordan Section Chair
John Matogo	Kenya Section CS Chapter Chair
Fadhel Abulhasan	Kuwait Section Secretary & Treasurer
Andrejs Romanovs	Latvia Section Vice Chair
Ghassan Shaban	Lebanon Section Chair
Dalius Navakauskas	Lithuania Section Chair
Owen Casha	Malta Section Secretary
Gloria Chukwudebe	Nigeria Section Chair
Olav Gaute Helleso	Norway Section Vice Chair
Amer Saif Al-Hinai	Oman Section Chair
Ryszard Jachowicz	Poland Section Chair
Sofia Gomes	Portugal Section Vice Chair
Ljupco Karadzinov	Republic of Macedonia Section Chair
Mircea Eremia	Romania Section Vice Chair
Grigorii Khazankin	Russia (Siberia) Section Secretary
Muhammad Al-Dhamen	Saudi Arabia (East) Section Chair
Reem Turky	Saudi Arabia Western Section Representative
Natasa Neskovic	Serbia and Montenegro Section Chair
Urban Burnik	Slovenia Section Chair
Shaun Kaplan	South Africa Section Secretary
Emilio Corchado	Spain Section Vice Chair
Mats Edvinsson	Sweden Section Chair
Maria-Alexandra Paun	Switzerland Section Secretary
Jaleleddine Ben Hadj Slama	Tunisia Section Vice Chair
Basak Yuksel	Turkey Section Representative
Ievgen Pichkalyov	Ukraine Section Vice Chair
Hussain Al-Ahmad	United Arab Emirates Section Vice Chair
Stephen Nightingale	United Kingdom and Ireland Section Chair
Kabwe Bellington	Zambia Section Chair
Charles Turner	R8 Awards and Recognition Chair
Victor Fouad Hanna	R8 Awards and Recognition SC Member

Elya Joffe	R8 Chapter Coordination Chair
Simay Akar	R8 Chapter Coordination SC Member - SB Chapters
Jan Haase	R8 Conference Coordination Chair
Stefano Zanero	R8 Conference Coordination SC Member
Fotini-Niovi Pavlidou	R8 Educational Activities Chair - Continuing Education
Sohaib Qamar Sheikh	R8 Educational Activities SC Member - Pre-university
Rui Costa	R8 Educational Activities SC Member - University
George Michael	R8 Electronic Communications Coordinator
Anthony Davies	R8 History Activities SC Chair
Kurt Richter	R8 History Activities SC Member
Andreas Neumeier	R8 Industry Relations SC Member
Antonio Luque	R8 Membership Development Chair
Andreas Koltes	R8 Membership Development SC Member
Zhijia Huang	R8 News Editor
Alistair Dabbs	R8 News Productions Editor
Urmet Jänes	R8 Professional Activities Chair
Habib Kammoun	R8 Professional Activities SC Member
Shashank Gaur	R8 Professional Activities SC Member
Jorge Soares	R8 Strategic Planning SC Member
Christopher James	R8 Strategic Planning SC Member / EMB018
Elias Nassar	R8 Student Activities Past Chair
Piotr Graca	R8 Student Awards and Contest Coordinator
Efthymia Arvaniti	R8 Student Branch Coordinator
Youmna El-Bitar	R8 Student Electronic Communications Coordinator
Djordje Paunovic	R8 Student Paper Contest Coordinator
Christian M. Schmid	R8 Student Representative
Daniel Pasquet	R8 Voluntary Contribution Fund Coordinator
Joyce Mwangama	R8 Women in Engineering Coordinator
Ana Katalinic	R8 Young Professionals SC Member
Flavia Dinca	R8 Young Professionals SC Member
Elena Pareja	R8 Young Professionals SC Member
Margaretha Eriksson	R8 Director-Elect Candidate
Magdalena Salazar Palma	R8 Director-Elect Candidate
Igor Kuzle	R8 OpCom candidate
Manuel Castro	R8 OpCom candidate
Nazih Khaddaj Mallat	R8 OpCom Candidate
Vince Socci	IEEE Director Region 1
Peter Staecker	IEEE Past President (2013)
Roberto de Marca	IEEE President & CEO
Tariq Durrani	IEEE President-Elect Candidate
Gianluca Setti	IEEE Vice President, Publication Services and Products
James Prendergast	IEEE Executive Director
Doug Gorham	IEEE Managing Director, Educational Activities
Jonathan Dahl	IEEE Global Sales Dept.
Cecelia Jankowski	IEEE Member and Geographic Activities Managing Director
Jamie Moesch	IEEE MGA Senior Director, Member Experience
Joe Lillie	IEEE National Society Agreements Coordinator
Paul Canning	IEEE Xplore Digital Library for Europe, Africa (Staff)
Moira Patterson	IEEE-SA Sr. Manager, Global Activities
Holly Schneider Brown	IEEE Staff Lead, SIGHT (Special Interest Groups on Humanitarian Technology)
Karine Iffour	Director, Business Development Europe
Athanasios Kakarountas	Greece Section PSD for SC14
Jose Pedro Silva	Portugal Section Secretary
Mladen Koprivica	Serbia and Montenegro Section Treasurer
Mourad LOULOU	Tunisia section Past Chair
Hassene Mnif	Tunisia Section Treasurer
Maryam Althani	UAE Section Past Chair
Paul Cunningham	United Kingdom and Ireland Social Implications of Technology Chapter Chair
Adel Alimi	Sfax Sub-Section Chair
Bakr Hassan	Gulf Accreditation SC
Peter Nagy	HTE Managing Director

Thursday, 21 August 2014

101. Call to Order

Region 8 Director **Martin Bastiaans** opened the 103rd IEEE Region 8 Committee meeting by welcoming everyone and then asked the R8 Secretary, **Ali El-Mousa** if there was a quorum. The secretary replied in the affirmative.

103. Welcome

IEEE Benelux Section Chair **Luc Vandendorpe** thanked the local committee and welcomed everybody to the city of Amsterdam on the behalf of the Benelux Section.

104. Introduction of New Officers

All Section chairs introduced themselves by stating their names and home Sections.

105. Introductory Remarks

Director **Martin Bastiaans** announced the loss of 1989-1990 R8 Director Sven-Olof hrvik and called for a moment of silence. An obituary can be found on the meeting website. Secretary **Ali El-Mousa** announced some logistic information.

106. Approval of the Agenda

Director **Martin Bastiaans** announced minor changes to the agenda that were approved by the committee. He also informed the committee that minor changes may be required due to Sections Congress and other regional meetings.

AGENDA
Thursday, 21 August 2014

Time	#	Type	Item	Presenter
8:00	101	Procedural	Call to order	Bastiaans
8:05	102	Procedural	Roll call	El-Mousa
8:10	103	Procedural	Welcome	Vandendorpe
8:15	104	Procedural	Introduction of new officers	El-Mousa
8:25	105	Procedural	Introductory remarks	Bastiaans/El-Mousa
8:30	106	Action	Approval of the agenda	Bastiaans
8:35	107	Action	Approval of the consent agenda	Bastiaans
8:40	108	Discussion	Directors address	Bastiaans
8:55	109	Discussion	Secretarys report	El-Mousa
9:10	110	Action	Treasurers report budget for 2015	Harrington
9:30	111	Discussion	Strategic Planning	Delimar
9:35	112	Discussion	Sections Congress 2014	Salazar-Palma/Skodras
9:55	113	Discussion	Awards & Recognitions	Delimar/Turner
10:10	114	Procedural	Break	
10:40	115	Discussion	Student Activities report	Herrero c.s.
			Student and Young Professional Congress outcome	Herrero/Schmid
			Student Branch revitalization	Arvaniti
11:25	116	Discussion	MGA Managing Directors address (MGA Information Management)	Jankowski
12:25	117	Procedural	Recess	Bastiaans
12:30			Group photo	
12:40			Lunch	
13:00	201	Procedural	Call to order	Bastiaans
13:35	202	Discussion	Presentation of OpCom candidates	Delimar
14:35	203	Discussion	Presentation of N&A Subcommittee candidates	Delimar
14:50	204	Procedural	Break	
15:20	205	Discussion	Discussion about OpCom candidates	Delimar
15:50	206	Procedural	Election of OpCom members	Delimar
16:10	207	Discussion	Discussion about N&A Subcommittee candidates	Delimar
16:20	208	Action	Election of N&A Subcommittee members	Delimar
16:30	209	Procedural	Recess	Bastiaans

Friday, 22 August 2014

Time	#	Type	Item	Presenter
8:00	301	Procedural	Call to order and roll call	Bastiaans/El-Mousa
8:05	302	Discussion	IEEE Presidents address	de Marca
8:35	303	Discussion	IEEE Executive Directors address	Prendergast
9:05	304	Discussion	Member Activities report	Szabo c.s.
9:50	305	Discussion	TM Council change to Technology and Engineering Management Society	Desmond
			Communication Conference targeted towards industry	Desmond
10:00	306	Discussion	Section development and vitality: Metropolitan Area Workshop	Stasopoulos
10:010	307	Discussion	Section development and vitality: Entrepreneur activities	Stasopoulos
10:20	308	Procedural	Break	
10:50	309	Discussion	Technical Activities report	Debono c.s.
			Appropriately allocating expenses from technically cosponsored conferences	Debono
			Education challenges in the Global Village	Pavlidou
			The Distinguished Lecturer program	Joffe
			Webinars on conference organizatio	Haase
			Industry Relation activities experiences and how to proceed	Neumeier
11:34	310	Discussion	Special Interest Group on Humanitarian Technology (SIGHT)	Brown
11:45	311	Discussion	National Society Agreements	Lillie
12:00	312	Discussion	IEEE Ad Hoc Committee on Activities in Europe (Africa Ad Hoc Committee Update)	Delimar
12:15	313	Discussion	Director-Elect's address	Stasopoulos
12:30	314	Action	Motions	Bastiaans
	315	Action	Revision to IEEE Region 8 Operations Manual	Delimar
12:45	316	Discussion	New business	Bastiaans
12:50	317	Info	Next meeting	El-Mousa/Antoniou
12:55	318	Action	Adjournment	Bastiaans
13:00			Lunch	
14:00			Lunch ends	

Consent Agenda

    401   Action Approval of the minutes of the 102nd Region 8 Committee meeting

    402   Action Revision to collection of IEEE Region 8 donations

107. Approval of the Consent Agenda

The consent agenda was presented by Martin Bastiaans and was adopted unanimously.

CONSENT AGENDA

x	Type	#	Item	Author
x	Action	100	Approval of the Minutes of the 102nd Region 8 Committee meeting in Budapest, 5-6 April 2014	Ali El-Mousa
x	Report	101	Awards & Recognition	Charles Turner
x	Report	102	Chapter Coordination	Elya B. Joffe
x	Report	103	Conference Coordination	Jan Haase
x	Report	104	Educational Activities	Niovi Pavlidou
x	Report	105	Electronic Communications	George Michael
x	Report	106	History Activities	Tony Davies
x	Report	107	Industry Relations	Terje Gjengedal
x	Report	108	Life Members	Jacob Baal-Schem
x	Report	109	Membership Development	Antonio Luque Estepa
x	Report	110	Nominations and Appointments	Marko Delimar
x	Report	111	Professional Activities	Urmet Janes
x	Report	112	Region 8 News	Roland Saam / Zhijia Huang
x	Report	113	Sections Congress	Athanassios Skodras
x	Report	114	Strategic Planning	Marko Delimar

x	Report	115	Voluntary Contribution Fund	Daniel Pasquet
x	Report	116	Women in Engineering	Joyce Mwangama
x	Report	117	Young Professionals	Rafal Sliz
x	Report	201	Austria	Peter Roessler
x	Report	202	Bahrain	Wafeeq Ajoor
x	Report	203	Belarus	Valentin Baranov
x	Report	204	Benelux	Claude Oestges
x	Report	205	Bosnia and Herzegovina	Dusanka Boskovic
x	Report	206	Bulgaria	Rossitza Goleva
x	Report	207	Croatia	Mislav Grgic
x	Report	208	Cyprus	Marios Antoniou
x	Report	209	Czechoslovakia	Jan Vrba
	Report	210	Denmark	Ole Lauridsen
x	Report	211	Egypt	Ahmed Darwish
x	Report	212	Estonia	Kalle Tammemae
x	Report	213	Finland	Rafal Sliz
x	Report	214	France	Amara Amara
x	Report	215	Germany	Axel Richter
x	Report	216	Ghana	Rajan John
x	Report	217	Greece	Athanassios Skodras
x	Report	218	Hungary	Peter Kadar
x	Report	219	Iceland	Thomas Philip Runarsson
x	Report	220	Iran	Farzaneh Abdollahi
x	Report	221	Iraq	Sattar Bader Sadkhan
x	Report	222	Israel	Simon Litsyn
x	Report	223	Italy	Ermanno Cardelli
x	Report	224	Jordan	Mohamed K Abdelazeez
x	Report	225	Kenya	Aniruddha Shahapure
x	Report	226	Kuwait	Fadhel Abulhasan
x	Report	227	Latvia	Andrejs Romanovs
x	Report	228	Lebanon	Youssef Nasser
x	Report	229	Lithuania	Dalius Navakauskas
x	Report	230	Malta	Edward Gatt
x	Report	231	Morocco	Mohamed Essaaidi
x	Report	232	Nigeria	Gloria Chukwudebe
x	Report	233	Norway	Yuming Jiang
x	Report	234	Oman	Amer Al-Hinais
x	Report	235	Poland	Ryszard Jachowicz
x	Report	236	Portugal	Nuno Borges Carvalho
	Report	237	Qatar	Yacob Mulla Saleh
x	Report	238	Republic of Macedonia	Ljupco Karadzinov
x	Report	239	Romania	Mircea Eremia
	Report	240	Russia	Sergey Bankov
x	Report	241	Russia (Northwest)	Sergey Shaposhnikov
x	Report	242	Russia (Siberia)	Grigoriy R. Khazankin
x	Report	243	Saudi Arabia (East)	Muhammad Al-Dhamen
x	Report	244	Saudi Arabia (West)	Reem H. Turky
x	Report	245	Serbia and Montenegro	Natasa Neskovic
x	Report	246	Slovenia	Urban Burnik
x	Report	247	South Africa	Riana Geschke
x	Report	248	Spain	Oscar M. Bonastre
x	Report	249	Sweden	Mats Edvinsson
x	Report	250	Switzerland	Maria-Alexandra Paun
x	Report	251	Tunisia	Faouzi Bouani
	Report	252	Turkey	/ Gözde Bozdagi Akar
x	Report	253	Ukraine	Ievgen Pichkalov
x	Report	254	United Arab Emirates	Essa Basaeed
x	Report	255	United Kingdom and Ireland	Steve Nightingale
x	Report	256	Zambia	Bellington Kabwe

The reports and presentations that follow can be found at:

http://www.ieeer8.org/category/committee/meetings/2014-august-amsterdam/

108. Director's Address

Director Bastiaans highlighted special guests and special agenda items. He informed the committee that the IEEE presidential elections are open and that there will be Region 8 OpCom elections during the meeting for which he explained the election process. Martin Bastiaans also talked about the agenda book, Sections congress, and the importance of reporting. He reminded the committee about the 3 strategic challenges

- Go to industry!
- Increase IEEE's footprint!
- Think education!

More information about milestones, awards, MGA and other points from his address can be found in the Director's presentation and in his report. Finally he pointed out the value and importance of Sections Congress which happened after the Regional meeting.

109. Secretary's Report

Secretary **Ali El-Mousa** reported on the last meeting in Budapest and pointed out the meeting website. Issues of concern were out-of-date Section websites and officer reporting. Ali El-Mousa advised that the 122 registered attendees should make good use of meeting and Section Congress. Functional Google accounts are now being tested for R8 officers. Finally Ali El-Mousa announced motion drafts on appointments and accountability, for which he asked for feedback. More information can be found in his presentation and in his report.

110. Treasurer's Report - Budget for 2015

Treasurer **Brian Harrington** explained the reimbursement form and the budget of the current year (can be found in the treasurer's presentation). He explained why the assets were building up and made predictions about the status at the end of the year. Brian Harrington pointed out the importance of reporting and said that he is working on administrative issues to minimize procedural bureaucratic hurdles. In summary the treasurer feels confident about the budget and the future financial outlook of Region 8.

Some discussion of the budget followed Brian's presentation:

- Question from the committee: Who does R8 spend 70k on publications?
  - Answer by Brian: The reason is the R8 News, which are very important for Region 8 to have in print for visibility/publicity.
  - Comment from Marko Delimar: Being about 1 USD/member this is money well spent.
  - Comment from Zhijia Huang: R8 News is a push service that is important compared to pull services (e.g., websites).
  - Comment from Tony Davies: Pointed out the important of R8 News for publicity.
- Question from the committee: What are the current financial market conditions, aren't they good now?
  - Answer by Brian: The long term outlook is good, still exchange rates are a problem. Sometimes IEEE MGA makes things difficult.
- Question from Ali El-Mousa: Can the budget for the website be increased?
  - Answer by Brian: This can be handled as special project outside the Secretary budget.

The committee approved the 2015 budget for IEEE Region 8 unanimously.

111. Strategic Planning

Marko Delimar pointed out the importance of the strategic key challenges in his presentation. Many past challenges can be considered as solved. Others like the activities in Africa and in the EU are on track. The sub-committee reports reflect how the sub-committees tackled the key challenges in their respective areas. Marko Delimar also reminded the committee about IEEEs key challenges. A short discussion followed.

- Comment from the committee: It is time for a better representation of the Middle East in Region 8.
  - Response by Marko Delimar: During his term there were many officers from the Middle East, but he also agrees that one should look into options to strengthen Technical Activities in the Middle East.

More information can be found in the Strategic Planning report.

112. Sections Congress 2014

Magdalena Salazar-Palma highlighted the opportunities during Sections Congress (SC) for learning and networking with the over 1000 SC attendees. The three MGA goals

- Deliver a World-Class membership experience
- Expand IEEE's global membership presence
- Modernize the volunteer experience

are deeply embedded in the congress through a combination of breakout sessions, learning labs, ignite talks, fish bowls, exhibits, honor ceremony and other sessions. More information can be found on the sections congress website and through the Sections congress mobile application.

Athanassios Skodras explained the recommendation and voting process which shall help the board of directors define future directions. The top five recommendations will be presented at picked up by MGA. There were 34 recommendations in total and the primary section representatives can vote via the mobile application. iPads are available for representatives who have no mobile devices. More information can be found in the Sections Congress report.

113. Awards & Recognitions

In his presentation **Charles Turner** pointed out the list of MGA and institute awards and encourages Sections to become more active in awards. An awards officer in every Section would be helpful. Awards are a means to promote Section vitality. Also awards should be on display, e.g., on the Section websites. Instituting new awards can also be beneficial for Sections and other IEEE OUs. Three awards were presented to the following Sections

- Hungary Sections: Certificate of Appreciation for hosting the 102nd Region 8 committee meeting
- Lebanon Section: Certificate of Appreciation for hosting MeleCon 2014
- Croatia Section: Certificate of Appreciation for hosting EnergyCon 2014

115. Student Activities Report

Efthymia Arvaniti presented results on the student branch (SB) revitalization. The first step was to gather information from the Section chairs. The analysis served as a basis for trying to reactivate dormant student branches: 10 SBs were reactivated, 5 more are in progress. Efthymia also provided reasons why SBs become inactive. The Student and Young Professional (SYP) Congress 2014 helped to reactivate dormant SBs and keep others active by transfer of knowledge. The project should be continued.
- Questions by Aleksandar Szabo: What does SAC do to increase membership numbers?
  - Answer by Efthymia: The key is to promote the benefits of IEEE.
- Comment by Pablo Herrero: Efthymias project achieved 10 reactivated SBs at a budget of 0 USD.
- Comment from the committee: MOUs between IEEE and universities can help.

Pablo Herrero and **Christian M. Schmid** presented some of the outcomes of the SYP congress that was attended by 420 attendees (partially funded by IEEE Region 8). Highlights that were aligned with the Region 8 goals were highschool students at the congress, industry involvement and the engaging poster session. **Youmna El-Bitar** showed a selection of photos from the event and commented on them. Finally Pablo and Christian pointed out some benefits of SYP congress for Sections.
- Comment from Spain: The Spanish SYP congress participants gave very good feedback.
- Comment from Nigeria: Visas were denied.
- Comment from Egypt: Visas 7 out of 15 students were denied.
- Comment from Finland: Most important thing is to apply in time.
- Question from committee: How to retain student members?
  - Answer from Rafal (YP): We are working on this.
- Comment from the committee: A transition program could be beneficial.
Additional information can be found in the subcommittee report.

306. Section Development and Vitality: Metropolitan Area Workshop

The agenda point was shifted to Thursday.

Costas Stasopolous showed a short video on metro area workshops which is an initiative from R1-R6 targeted at practitioners to inform them about the benefits of IEEE. The workshops are 1-2 day seminars about a current topic and proved to be a great benefit. Workshop fees are low and often paid by employers. Costas also presented the 10 steps to organize such a workshop and informed the committee that the first workshop in Region 8 will be organized in France. More information will be available during SC.
- Comment from Ali El-Mousa: Close cooperation with an advisory committee can be beneficial. The event proved to be successful in Jordan.

116. MGA Managing Director's Address

Cecelia Jankowski started by inviting the committee to take the opportunity to interact with staff during SC. She handed over to **Vera Sharoff**, who gave an overview about electronic tools for volunteers:
- E-Notice: Will be replaced by a new application soon

- V-Tools Voting: Has undergone some improvements (voter lists, ...)
- Sections Dashboard: The one stop for Section officers, added also chapters.
- Google for OUs: generic accounts assigned to officers.

There were a couple of questions.

- Question from Portugal: Will the Sections Dashboard work for student branches also?
- Question from Sweden: What is the timeline for Region 8 Sections?
  - Answer by Vera: Not exactly sure yet?
- Question from Christian Schmid: What is done to update data in SAMIEEE, especially student branch data?
  - Answer by Vera: There is still a lot to do, but the data has improved.
- Question from Jorge Soares: Can birthday dates be made available for Sections sending out birthday notes?
  - Answer by Vera: This is a difficult question that involves privacy.

Cecelia Jankowski started her presentation by talking about some ideas from the Budapest meeting and the problem of finding solutions that work in every geographic region. The MGA goals are however generic and important everywhere:

- Deliver a World-Class membership experience
- Expand IEEE's global membership presence
- Modernize the volunteer experience

The goal is to reach member and partner satisfaction through programs that are scalable globally. Many of the issues touched by Cecelia Jankowski during the talk will be addressed during Section Congress. The three goals are the key.

- Questions from the committee: How to involve and do more for life members?
  - Answer by Cecelia Jankowski: A survey was conducted and the most valuable thing seems to be the life member newsletter.

202. Presentation of OpCom Candidates (Presentations)

Marko Delimar introduced the N&A Subcommittee and explained the election process. He started by explaining the IEEE president election process, the R8 Director election and continued with the OpCom procedure. All 12 OpCom candidates had 4 minutes to introduce themselves. Here is the list of candidates.

- Secretary
  - Ali El-Mousa (Jordan)   nominated by petition
  - Christian Schmid (Austria)   nominated by R8 NA
- Treasurer
  - Brian Harrington (UK and Ireland)   nominated by R8 NA
- Vice-Chair, Member Activities
  - Dusanka Boskovic (Bosnia Herzegovina)   nominated by R8 NA
  - Manuel Castro (Spain)   nominated by R8 NA
  - Christopher James (UK and Ireland)   nominated by R8 NA
- Vice-Chair, Student Activities
  - Mona Ghassemian (UK and Ireland)   nominated by R8 NA
  - Nazih Khaddaj Mallat (UAE)   nominated by R8 NA
  - Andrejs Romanovs (Latvia)   nominated by R8 NA
- Vice-Chair, Technical Activities
  - Elya Joffe (Israel)   nominated by R8 NA
  - Igor Kuzle (Croatia)   nominated by R8 NA
  - Daniel Pasquet (France)   nominated by R8 NA

The slate can also be found in the Nominations and Appointment Subcommittee presentation. The candidate presentations are also to be found online.

203. Presentation of N&A Subcommittee Candidates

The slate for the N&A Subcommittee Elections 2014 was given as follows

- Rui Cruz (Portugal)
- Athanassios Skodras (Greece)
- Jacob Baal-Schem (Israel)

205-208. Executive Session: Discussions and Elections

The outcome of the OpCom elections was as follows:

- Secretary
  - Christian Schmid (Austria)
- Treasurer

- ○ Brian Harrington (UK and Ireland)
- Vice-Chair, Member Activities
  - ○ Dusanka Boskovic (Bosnia Herzegovina)
- Vice-Chair, Student Activities
  - ○ Mona Ghassemian (UK and Ireland)
- Vice-Chair, Technical Activities
  - ○ Igor Kuzle (Croatia)

The outcome of the N&A Subcommittee elections 2014 was as follows:

- Rui Cruz (Portugal)
- Athanassios Skodras (Greece)
- Jacob Baal-Schem (Israel)

Recess

Friday, 22 August 2014

301. Call to Order

Region 8 Director, **Martin Bastiaans**, restarted the meeting by welcoming everyone again and then asked the R8 Secretary, **Ali El-Mousa,** if there was a quorum and the secretary replied in the affirmative. The meeting continued to the presentation of the election results (see above).

303. IEEE Executive Director's Address

James Prendergast gave a presentation that included the following topcis:

- Business Highlights,
- Major Initiatives,
- Operations,
- Products & Services Snapshots,
- and Recognition and Impact.

Details about all of those topics can be found in the presentation available online. A short discussion followed.

- Question from the committee: Can you please shed some light on corporate sales?
  - ○ Answer by James: Corporate sales is selling services to large cooperations, e.g. Xplore for companies.
- Question from the committee: Is there bundling of membership offerings?
  - ○ Answer by James: Membership bundling is not done and is not believed to be successful.

302. IEEE President's Address

Roberto de Marca gave an overview about the membership development, publications and conferences with respect to geography and demography. The main message is that IEEE should do better. Region 10 dominates, but that IEEE Region 8 is doing ok. Providing value to members (also in industry) should be priority number one to increase membership numbers. The president sees the following issues that have to be resolved:

- Membership Strategy and how to add value to members. Membership growth has been slow.
- Improve financial reporting and control on IEEE finances.
- How can we bring new revenue streams that are aligned to our core values.
- .org vs. .com
- Should we continue to be a volunteer driven organization?
- How can we continue to be a respected and relevant organization in the future?

A discussion followed the presentation.

- Comment from the Tony Davies: IEEE should stay a volunteer driven organization.
- Question from the committee: Why is the membership number in the US dropping.
  - ○ Answer by Roberto: The interest and support of industry members is getting smaller, it is also a question of membership value.
- Question from the committee: How is the structure of IEEE responding to the challenges it faces?
  - ○ Answer by Roberto: There has to be discussions and they are ongoing.
- Comments from the committee: Remove negatives and add positives for industry members.
- Comments from Costas Stasopoulos: IEEE should focus on improving student retention.
- Question from the committee: What does "Improve financial reporting and control on IEEE finances." mean?
  - ○ Answer by Roberto de Marca: We have to understand how we spend money.

- Comment from the committee: Members from developing countries will not choose the electronic membership, as they have other cheaper membership options.
- Comments from Marko Delimar: E-membership is not targeted at members with low income.
- Comments from the committee: Membership fees should be reconsidered for retired members.

304. Member Activities Report

Aleksandar Szabo pointed out the importance of cooperation between sub-committees. After highlighting the tools for volunteers and showing some membership statistics he started with the first sub-committee presentation.

- **Life Members**: Highlights include the life member groups, the e-notice letters and activities at HISTELCON 2015.
- **History Activities**: Tonie Davies gave an update on IEEE milestone activities in Region 8.
- **Membership Development**: Antonio Luque presented the current membership statistics and current subcommittee activities.
- **Women in Engineering**: Joyce Mwangama showed WIE membership and affinity group statistics. Future activities will include revitalization of dormant groups and awards.
- **Professional Activities**: Urmet Janes gave an overview on the activities of the subcommittee. Successful activities were the speakers program and a survey that was conducted.
- **Region 8 News**: Zhijia Huang pointed out the importance of the R8 News for the members and IEEE's viability/publicity.
- **Young Professionals (YP)**: Rafal Sliz and his team gave a presentation about SYP congress, the status of the YP affinity groups in R8 and the activities of the affinity groups. An award was presented to the Nigeria Section YP affinity group.

All member activities presentations can be found on the R8 website. More details are available in the Amsterdam meeting agenda book and on the Amsterdam Meeting website.

- Comment from committee: Thank you to the Young Professionals for helping in the organization of the Student and Young Professional Congress 2014.

305. TM Council change to Technology and Engineering Management Society: Communication Conference targeted towards industry

Celia Desmond talked about a conference targeted at industry and about the change of the TM council into the new engineering management society. Sections will be needed to promote the new society.

Role of Professional Societies in Addressing 21st Century Global Grand Challenges

Tariq S Durrani presented his vision about the Role of Professional Societies in Addressing 21st Century Global Grand Challenges.

307. Section Development and Vitality: Entrepreneur Activities

Costas Stasopolous gave a presentation about Entrepreneur Activities in cooperation with the European Union. He focused on the key objectives and the next steps. Details can be found in the online version of the presentation.

309. Technical Activities Report

Carl James Debono and his team provided an update about the activities in their department. A motion was presented to host the next MELECON 2016 in Cyprus. The motion was approved by the committee. The members of his subcommittees delivered presentations on the following topics:

- **Niovi Pavlidou**, **Sohaib Qamar Sheikh** and **Rui Costa** reported on educational activities.
- **Elya B. Joffe** reported information about the distinguished lecturers program.
- **Jan Haase** reported about activities of the conference coordination subcommittee.
- **Andreas Neumeier** reported about activities of the industry subcommittee and on short and long term goals.

A discussion followed.

- Comment from the committee: IEEE should not only think locally, but should also focus on companies.
  - Answer by Andreas Neumeier: An efficient structure has to be defnded.
- Question from the committee: Is there a list of distinguished lecture videos?
  - Answer by Elya Joffe: Some societies have browseable lists, but not all socienties.
- Comments from the committee: How can companies like Cisco be not aware of IEEE.
  - Answer by Andreas Neumeier: They are aware of IEEE, but not necessarily about the full scope of IEEE.
  - Answer by Andreas Neumeier: There is a database, but what would be the benefit?
- Question from the committee: What about cooperation between subcommittees?
  - Answer by Carl Debono: Confirmed that this is an important aspect.
- Comment from the committee: Are there any formal procedures for the Section technical activities officers?

       ○   Answer by Carl Debono: Section officers can be be reported via vtools and can get in touch with the R8 committee. More information can be found in the technical activities report.

310. Special Interest Group on Humanitarian Technology (SIGHT)

Holly Schneider Brown presented the SIGHT program to the committee and invited the participants for interaction during Sections Congress.

311. National Society Agreements

http://www.ieeer8.org/download/19344/ Joe Lillie

312. IEEE Ad Hoc Committee on Activities in Europe (Africa Ad Hoc Committee Update)

Peter Staecker presented activities of the Africa Ad Hoc Committee and Marko Delimar gave an update of the Ad Hoc Committee on Activities in Europe.
- Comment from the Margaretha Eriksson: Pointed out the EUREL organization to the committee and proposes a cooperation.
- Question from Kurt Richter: Who elects the members of these committees.
  - Answer by Marko Delimar: There was a transparent appointment process.
- Comments from the committee: A Gulf Cooperation Council committee may also be useful.
  - Answer by Marko Delimar: There should be a thought process to continue the conversation.

313. Director-Elect's address

Director-Elect **Costas Stasopoulos** presented the vision and mission of region 8. He also explained what his vision is for Region 8 and his plan to promote the vision. /hrefHis presentation can be found on the R8 webserverhttp://www.ieeer8.org/download/19365/.

314. Motions

No additional motions were brought forward.

315. Revision to IEEE Region 8 Operations Manual

Based on the e-mail sent out to the committee members on 8 July 2014 proposed a motion of for the revision to IEEE Region 8 Operations Manual. A summary of the motion can be found in the appendix to the meeting minutes. The motion passed.

316. New Business

There was no new business.

317. Next Meeting

The next Region 8 Committee meeting will be held in Limassol, Cyprus on 27-28March 2015. Cyprus Section Chair **Marios Antoniou** gave a presentation on Cyprus and invited everybody to attend the meeting.

318. Adjournment

The **Region 8 Director** entertained a motion to end the Region 8 Committee meeting. The motion was adopted.

Adjourn

List of Participants

Full Name	Position
Abdelouahab Mekhaldi	IEEE Algeria Sub-Section
Adam Jastrzebski	IEEE R8 Assistant Treasurer
Adeel Sultan	IEEE R8 Memebership Development Chair
Adel Abdulla	IEEE Bahrain Section Chair
Adel M. Alimi	IEEE R8 Conference Coordination Chair
Adrianus Bernardus (Bart) Smolders	IEEE Benelux Section Chair
Ahmed Darwish	IEEE Egypt Section Chair
Aleksandar Szabo	IEEE R8 Section Vitality Coordinator
Alexandros Osana	IEEE R8 Chapter Coordination
Alexey Rodionov	IEEE Russia (Siberia) Section Chair
Ali Hessami	IEEE UK and Ireland Section Chair-Elect
Alistair Dabbs	IEEE R8 News Production Editor
Amara Amara	IEEE France Section Chair
Amer Al-Hinai	IEEE Oman Section Chair
Ana Katalinic Mucalo	IEEE R8 Professional Activities Chair
Ana Madureira	IEEE Portugal Section Chair
Andrejs Romanovs	IEEE R8 Latvia Section Vice Chair
Antonio Luque	IEEE R8 Membership Development
Athanassios Skodras	IEEE Greece Section Chair
Bakr Hassan	IEEE Gulf Accreditation Subcommittee Chair
Basak Yuksel	IEEE Turkey Section Representative
Brian Harrington	IEEE R8 Treasurer
Carl Debono	IEEE R8 Strategic Planning
Carlos A. López Barrio	IEEE R8 Student Paper Contest Coordinator
Cecelia Jankowski	IEEE Managing Director, MGA
Charles Turner	IEEE R8 Life Member Activities Coordinator
Cheryl Sinauskas	IEEE Director, Geographic Activities
Christian Schmid	IEEE R8 Secretary
Costas Stasopoulos	IEEE R8 Director
Dalius Navakauskas	IEEE Lithuania Section Vice-Chair
Dana Al-Tehmazi	IEEE Bahrain Section Secretary
Daniel Pasquet	IEEE R8 Strategic Planning
Dinko Jakovljevic	IEEE R8 SAC Awards and Contests
Doug Gorham	IEEE Managing Director, Educational Activities
Dusanka Boskovic	IEEE R8 Vice-Chair, Member Activities
E. James Prendergast	IEEE Executive Director and COO
Efthymia Arvaniti	IEEE R8 Student Representative
Elya Joffe	IEEE R8 Strategic Planning
Emilio Corchado	IEEE Spain Section Chair
Fadhel Abulhasan	IEEE Kuwait Section Secretary/Treasurer
Flavia Dinca	IEEE R8 Young Professionals Chair
Florin Pop	IEEE Romania Section Student Activities
Fred Mintzer	IEEE 2016 President-Elect Candidate
George Michael	IEEE R8 Electronic Communications
Georgi Stoyanov	IEEE Bulgaria Section Chair
Habib M Kammoun	IEEE R8 Strategic Planning
Hadi Moradi	IEEE Iran Section Secretary
Hafidh AlSamarrai	IEEE Saudi Arabia (West) Section Vice-Chair
Heind ElRawy	IEEE R8 SAC Electronic Communications
Howard Michel	IEEE President and CEO
Ievgen Pichkalov	IEEE Ukraine Section Vice-Chair
Igor Kuzle	IEEE R8 Vice-Chair, Technical Activities
Imad Elhajj	IEEE Lebanon Section Chair
Jacob Baal-Schem	IEEE R8 Nominations and Appointments
Jan Haase	IEEE R8 Conference Coordination
Jens Haubrock	IEEE Germany Section Chair
John Matogo	IEEE R8 Action for Industry
John Day	IEEE Director, Member Products and Programs
Jorge Soares	IEEE R8 Awards and Recognition

Kabwe Bellington	IEEE Zambia Section Chair
Kalle Tammemäe	IEEE Estonia Section Chair
Karen Bartleson	IEEE 2016 President-Elect Candidate
Karine Iffour	IEEE Business Development Europe Director
Kateryna Osypenko	IEEE R8 Young Professionals
Khaled AlFawaz	IEEE Saudi Arabia (East) Section Treasurer
Konstantinos Karachalios	IEEE Managing Director, Standards Association
Lawrence Wong	IEEE Vice-President, MGA
Lebogang Madise	IEEE R8 Student Branch Coordinator
Ljupco Karadzinov	IEEE Macedonia Section Chair
Maja Matijasevic	IEEE Croatia Section Vice-Chair
Manuel Castro	IEEE R8 Educational Activities Chair
Margaretha Eriksson	IEEE R8 Director-Elect
Maria-Alexandra Paun	IEEE Switzerland Section Secretary
Marina Ruggieri	IEEE Division IX Director
Marios Antoniou	IEEE Cyprus Section Chair
Marko Delimar	IEEE R8 Awards and Recognition Chair
Martin Bastiaans	IEEE R8 Past Director
Matej Pacha	IEEE Czechoslovakia Section Chair
Mats Edvinsson	IEEE Sweden Section Chair
Messaouda Azouzi	IEEE Algeria Sub-Section Secretary
Mohamed Abdelazeez	IEEE Jordan Section Chair
Mohamed Amin	IEEE R8 Action for Industry
Mohamed Almualla	IEEE United Arab Emirates Section Chair
Moira Patterson	IEEE Global Activities, Standards Association
Mona Ghassemian	IEEE R8 Vice-Chair, Student Activities
Nazih Khaddaj Mallat	IEEE R8 Chapter Coordination Chair
Nihal Sinnadurai	IEEE R8 Action for Industry Chair
Ole M Lauridsen	IEEE Denmark Section Chair
Owen Casha	IEEE Malta Section Chair
Panayiotis Symeou	IEEE Cyprus Section Past Chair
Patrick Mahoney	IEEE Chief Marketing Officer
Paul Canning	IEEE Xplore for Europe and Africa
Peter Palensky	IEEE Austria Section Chair
Peter Nagy	IEEE R8 Conference Coordination
Peter Kadar	IEEE Hungary Section Chair
Rafal Sliz	IEEE Finland Section Chair
Raja Chiky	IEEE R8 Young Professionals
Ralph Kennel	IEEE PES R8 Chapter Coordinator
Raphael Onoshakpor	IEEE Nigeria Section Vice-Chair
Roberto de Marca	IEEE Past President
Rui Costa	IEEE R8 Educational Activities
Ryszard Jachowicz	IEEE Poland Section Chair
Sara Barros	IEEE R8 Young Professionals
Sebastian Sichelschmidt	IEEE Germany Section Young Professionals
Sergey Shaposhnikov	IEEE Russia (North West) Section Chair
Sergey Nikitov	IEEE Russia Section Chair
Shaun Kaplan	IEEE South Africa Section Chair
Simay Akar	IEEE R8 Women in Engineering
Sohaib Qamar Sheikh	IEEE R8 Educational Activities
Steve Nightingale	IEEE UK and Ireland Section Chair
Tiziana Tambosso	IEEE Italy Section Vice-Chair
Toni Mattila	IEEE R8 Action for Industry
Urban Burnik	IEEE Slovenia Section Chair
Valentin Baranov	IEEE Belarus Section Chair
Vera Markovic	IEEE Serbia and Montenegro Section Chair
Victor Croitoru	IEEE Romania Section Representative
Vincent Kaabunga	IEEE Committee on Activities in Africa Chair
Vincenzo Piuri	IEEE Vice-President, Technical Activities
Vladimir Kutuzov	IEEE Russia (North West) Section Past Chair
Vytautas Urbanavicius	IEEE Lithuania Section Chair

Wanda Reder	IEEE Board of Directors
Youmna El Bitar	IEEE R8 Assistant Secretary
Yuming Jiang	IEEE Norway Section Chair

Saturday, 28 March 2015

101. Call to Order

Region 8 Director **Costas Stasopoulos** opened the 104th IEEE Region 8 Committee meeting by welcoming everyone and then asked the R8 Secretary, **Christian M. Schmid**, if there was a quorum. The secretary replied in the affirmative.

102. Roll Call and Introduction of New Officers

All Section representatives introduced themselves by stating their name and the Section they represent.

103. Welcome by Cyprus Section

IEEE Cyprus Section Chair **Marios Antoniou** welcomed everybody to the beautiful island of Cyprus.

104. Introductory Remarks

Region 8 Director **Costas Stasopoulos** continued by introducing special guests (see the list of participants) and Secretary **Christian M. Schmid** announced some logistic information.

105. Approval of the Agenda

Director **Costas Stasopoulos** presented the agenda (see below) for the meeting and it was approved by the committee.

AGENDA
Saturday, 28 March 2015

Time	Minutes	#	Type	Item	Presenter
8:00	5	101	Procedural	Call to order	Stasopoulos
8:05	15	102	Procedural	Roll call and Introduction of new officers	Schmid
8:20	5	103	Procedural	Welcome by Cyprus Section	Antoniou
8:25	5	104	Procedural	Introductory remarks	Stasopoulos/Schmid
8:30	5	105	Action	Approval of the agenda	Stasopoulos
8:35	5	106	Action	Approval of the consent agenda	Stasopoulos
8:40	20	107	Discussion	Director's address	Stasopoulos
9:00	5	108	Discussion	Address by the Minister of Agriculture, Rural Development and Environment	Kouyialis
9:05	15	109	Discussion	IEEE Presidents' address	Michel
9:20	15	110	Discussion	IEEE Executive Director's address	Prendergast
9:35	25	111	Procedural	Break	
10:00	10	112	Discussion	IEEE Collabratec	Day
10:10	10	113	Discussion	Nominations & Appointments	Bastiaans
10:20	40	114	Discussion	Member Activities report	Boskovic
11:00	10	115	Discussion	MGA Chair's address	Wong
11:10	20	116	Discussion	MGA Managing Director's address	Jankowski
11:30	45	117	Discussion	Technical Activities report	Kuzle
12:15	10	118	Discussion	Interactive Session Instructions	Stasopoulos/Schmid
12:25	1	119	Procedural	Recess	Stasopoulos
12:26	4			Group photo	
13:30	5	201	Procedural	Call to order	Stasopoulos
13:35	150	202	Discussion	Interactive Session	All
16:05	1	203	Procedural	Recess	Stasopoulos

Sunday, 29 March 2015

Time	Minutes	#	Type	Item	Presenter
8:30	5	301	Procedural	Call to order and roll call	Stasopoulos/Schmid

8:35	45	302	Discussion	President-Elect candidates debate	Arvaniti/Mintzer/Bartleson
9:20	5	303	Discussion	Secretary's report	Schmid
9:25	15	304	Discussion	Treasurer's report	Harrington
9:40	40	305	Discussion	Student Activities report	Ghassemian
		306	Action	Establishing Region 8 Section Award for Student Activities	Arvaniti/Ghassemian
10:20	10	307	Discussion	Awards & Recognitions	Delimar
10:30	30	308	Procedural	Break	
11:00	20	309	Discussion	Section development and vitality	Szabo/Eriksson
11:20	10	310	Discussion	Reflections of the Past-President	De Marca
11:30	15	311	Discussion	Building Technical Communities: TABs Priority and MGA Cooperation	Piuri/Ruggieri
11:45	15	312	Discussion	What is new in Standards?	Karachalios
12:00	10	313	Discussion	IEEE Ad Hoc Committee on Activities in Africa	Kaabunga
12:10	10	314	Discussion	IEEE Ad Hoc Committee on Engagement in Europe	Delimar
12:20	15	315	Discussion	Future R8 Conferences (Histelcon, Africon, Eurocon, Energycon, Melecon)	Kuzle
12:35	10	316	Action	Motions	Stasopoulos
12:45	30	317	Discussion	New business	Stasopoulos
13:15	10	318	Info	Next meeting	Schmid/Burnik
13:25	5	319	Action	Adjournment	Stasopoulos

106. Approval of the Consent Agenda

Director **Costas Stasopoulos** presented the consent agenda (see below) and it was approved by the committee.

#	type	item
401	Action	Approval of the minutes of the 103rd Region 8 Committee meeting
402	Action	
	Report	Approval of the Reports in the Agenda Book of the 104th Region 8 Committee meeting

All reports can be found in the Agenda Book of the 104th Region 8 Committee meeting. All reports and presentations are also made available on the Region 8 Webserver.

107. Director's Address

Director Costas Stasopoulos welcomed everyone again, stressing Region 8's 3 priorities
- Getting closer to industry,
- Students and Young Professionals and
- Section Vitality

and Region 8's rules and vision as well. The complete director's address may be found on the Region 8 Webserver.

109. IEEE President's Address

IEEE president **Howard Mitchell's** address revolved around IEEE in 2030, and the process that is being followed to shape IEEE in 2030.

110. IEEE Executive Director's address

In his address, IEEE Executive Director and Chief Operating Officer **Jim Prendergast** gave an overview of how the vision of IEEE 2030 was formed, and how this vision may benefit from the success story of IEEE Xplore.
- Question from Mats Edvinsson: Are there plans to restructure the financial model of IEEE to allow open access to IEEE Xplore?
  - Answer by Jim: Open access is a future plan, and new financial models are currently being considered. Currently, open access is available to several sections of Xplore and a number of selected journals.
- Question from Imad El Hajj: Why did you follow a top-down approach to strategic planning instead of a bottom-up approach that involves the sections more?
  - Answer by Jim: Since it is difficult to put too many people together, and since senior leadership conveys section views, not only senior staff were selected, but also 10 Region directors, society chairs, and 10 division directors. All are in contact with the people they represent.
- Question from the committee: Members are in the heart of IEEE. How will sections in 2030 be different than sections now?

○ Answer: In 2030, it is necessary to make IEEE more diverse, embrace the future of technology, re-think the organizational and sectional structure (it does not make sense to have 10 regions where Region 8 covers half of the world's geography), optimize government processes, get closer to industry.

112. IEEE Collabratec

John Day gave a presentation to introduce IEEE's new online professional networking tool: IEEE Collabratec. He encouraged everyone to be present on the platform, and to join/create communities.

113. Nominations & Appointments

In his report, **Martin Bastiaans** explained the roles fulfilled by members of the N&A subcommittee, giving an overview about the annual election process for IEEE in general and Region 8 in particular. More details can also found in the bylaws which govern the operation of the committee. He also highlighted the concepts of Region 8 "delegate" and "director", and called for nominations.

- Comment by Charles Turner: If N&A only sends 2 candidates for the R8 committee, the committee has no choice but to petition. Hence in his opinion it is preferred that N&A sends at least 3 candidates for proper elections to take place.

114. Member Activities report

Vice-Chair for Member Activities **Dusanka Boskovic** briefly presented her role and introduced the subcommittees under Member Activities.

Antonio Luque presented the Membership Development Subcommittee Report, including the variations of membership numbers. Membership Development is a major point of concern in Region 8.

The Professional Activities Report was presented by **Ana Catalinic Mucalo**, while the Young Professional Report was delivered by **Rafal Sliz**.

Charles Turner continued detailing his vision of retaining members through life member activities. One goal is to establish life member affinity groups.

Jacob Baal-Schem talked about history activities by highlighting IEEE milestone events and tools of collaboration.

The WIE activities and goals for the year were presented by **Simay Akar**. She called for the help of the section officers to get contacts.

Alistair Dabbs rounded off the member activities report by detailing the creation process of the Region 8 News. All Region 8 officers are invited to submit news via r8news@ieee.org.

All presentations are made available on the meeting website.

115. MGA Chair's address

MGA Chair **Lawrence Wong** shared MGA's mission and vision. He identified the following main challenges:

- IEEE breadth of activities is wide, but may lack cohesiveness
- OUs have their own strategies but may lack common alignment
- Value to Young Professionals & "Practitioners" is elusive
- Overall membership growth is positive but not for all segments
- Membership retention for certain segments is problematic
- Strong volunteerism but variable quality

His vision of the solutions led to his definition of the MGA Priority Projects in 2015:

- Collabratec
- Career Experience
- Implementation of Women in Engineering Business Plan
- Volunteer Training
- Free access to IEEE Digital Library (SC14 Recommendation)
- Incentive & Recognition Program for Companies (SC14 Recommendation)
- YP Focus on the Member Loyalty Rewards
- MGA Presence in Global Offices
- Implement Japan and India Growth Plans
- Enhance vTools
- Metro Area Workshops (MAW)
- Facilitating volunteer Initiatives (SC14 Recommendation)
- Loyalty Rewards (SC14 Recommendation)
- Promotion tool for local events (SC14 Recommendation)

116. MGA Managing Director's address

MGA Managing Director **Cecelia Jankowski** talked about the six areas that MGA has to engage in. After covering some of the challenges Cecelia also concluded with the MGA Priority Projects in 2015.

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117. Technical Activities report

R8 Vice Chair **Igor Kuzle** started by presenting his team:
- **Nazih Khaddaj Mallat** (Chapter Coordination)
- **Adel Alimi** (Conference Coordination)
- **Manuel Castro** (Educational Activities)
- **Nihal Sinnadurai** (Action for Industry)
- **David Law** (Standards, not present)

Nazih Khaddaj Mallat started by introducing major goals for the Chapter Coordination team. **Adel Alimi** continued by highlighting the R8 flagship conferences in 2015/2016. During his presentation he encouraged bids for EUROCON 2017 and AFRICON 2017 as well as nominations for conference officer. Educational Activities Sub-Committee chair **Manuel Castro** gave an overview of the structure of his team and the planned meetings and activities. The main goals are making use of synergies and to increase educational activities in Region 8. The presentation about educational activities was ended by **Sebastian Sichelschmidt** taking about the Committee on Global Accreditation Activities. **Nihal Sinnadurai** delivered a presentation about the objectives and the first year plan of the Industry Activities team:

- Year 1
  - Information
  - Reaching out to Industry
  - Support to Sections
  - Actions to create and show IEEE worth to Industry
- Year 2
  - Consolidation of actions through Sections
  - Proposed Changes to IEEE practices and procedures

An important part of the solution will be Section Industry Ambassadors. **Nihal Sinnadurai** also delivered the standards presentation which can be found on the Region 8 Webserver.

118. Instructions

IEEE Region 8 Secretary Christian M. Schmid detailed the interactive sessions that were held later in the afternoon. The following interactive sessions were hosted:
- Action for Industry, Team leader: Nihal Sinnadurai
- Chapter Coordination Subcommittee, Team leader: Nazih Mallat
- Conference Coordination Subcommittee, Team leader: Adel Alimi
- Educational Activities Subcommittee, Team leader: Manuel Castro
- Membership Development Subcommittee, Team leader: Adeel Sultan
- Young Professionals Subcommittee, Team leader: Flavia Dinka
- Student Activities Subcommittee, Team leader: Rafal Sliz
- Member and Geographic Activities (MGA), Team leader: Lawrence Wong
- IEEE Presidents - IEEE Candidates, Team leader: Howard Michel
- Africa Ad Hoc Committee, Team leader: Vincent Kaabunga

Every group provided sessions of 25 minutes that were five times. Breaks of 5 minutes in between allowed the participants to attend multiple sessions depending on their preferences. All participants were asked to hand in feedback forms after the interactive sessions. All collected feedback forms were scanned and distributed to the interactive session team leaders after the meeting. It is expected that the working groups modify or enhance their activities based on this feedback.

Sunday, 29 March 2015

301. Call to Order and Roll Call

Region 8 Director **Costas Stasopoulos** opened the second day of the 104th IEEE Region 8 Committee meeting by welcoming everyone again and then asked the R8 Secretary, **Christian M. Schmid**, whether there was a quorum. The secretary replied in the affirmative.

302. President-Elect Candidates Debate

After President-Elect candidates **Karen Bartleson** and **Fred Mintzer** introduced themselves and moderator **Efthymia Arvaniti** opened the debate, followed by questions from the Committee.
- Question from Andrejs Romanovs: Do you see that SMEs (Small and Medium Enterprises) are a valuable resource for the IEEE?
  - Answer by Fred: Larger Enterprises have their own resources, whereas SMEs have a greater need for the educational benefits provided by IEEE.
  - Answer by Karen: IEEE provides an "incubator environment" for SMEs and has major partnerships with very large companies, both offering great value to IEEE.
- Question from Mats Edvinsson: What is your experience working and delivering in a truly multicultural environment - finding a solution and implementing it?

- ○ Answer by Karen: I've been in Standards Committee meetings that include people from all over the world who have little in common and who communicate differently.
- ○ Answer by Fred: For years I worked on projects with the Vatican Library, the Hermitage Museum, and the Egyptian Museum in Cairo, developing and delivering technology to locals having different cultures.

303. Secretary's report

Secretary **Christian M. Schmid** introduced his team (**Youmna El Bitar**, Assistant Secretary and **George Michael**, Electronic Communications coordinator). He emphasized the importance of R8's 3 priorities:

- Getting closer to Industry
- Students and Young Professionals
- Section Vitality

More information may be found in the Secretary's report.

304. Treasurer's Report

Treasurer Brian Harrington explained the reimbursement form and the current year's budget. He summarized R8's financial position, the allocation of expenditure for 2014, and pointed out the importance of timely reporting which is among the issues he discussed in his presentation. More details about the budget can be found in the Treasurers Report online and in the presentation.

305. Student Activities report

After SAC Chair **Mona Ghassemian** introduced the team, she gave an overview of SAC's plan to align with R8's 3 priorities. Student Representative **Efthymia Arvaniti** presented the major student events in R8, especially the upcoming R8 Student and Young Professional Congress 2016, for which she encouraged proposal submissions. Student Branch Coordinator **Lebogang Madise** presented the benefits offered by IEEE to students, encouraged Section Chairs to appoint a Student Representative for each section, and emphasized the importance of vtools reporting. Awards and Contests Coordinator **Dinko Jakovljevic** gave an overview of SAC's campaigns. Student Paper Contest Coordinator **Carlos Lopez Barrio** summarized the contest's process and current situation. Project Coordinator **Youmna El Bitar** presented SAC's new project Mind the Gap. Electronic Communications Coordinator **Heind El-Rawy** pointed out the importance of communicating IEEE's benefits and events to their target audience, and shared strategies for effective communication. More information may be found in SAC presentation.

- Question from the committee: What are the current and forecast numbers of students in IEEE?
  - ○ Answer by Efthymia: student population is expected to keep growing since IEEE offers tools and networking needed by every engineering student.
  - ○ Comment by Mona: an average of 10 student branches in the region is approved every month, giving an indication of growth. However, continuous work is needed in order to keep the numbers increasing.
- Question from the committee: How do you encourage students to keep active after they leave their student branch ?
  - ○ Answer by Efthymia: SAC is developing a strategy for active student branch officers to transfer knowledge to the new officers.
  - ○ Comment by Mona: before approving a student branch, SAC makes sure they have plans to ensure their continuity.
  - ○ Comment by Christian M. Schmid: first, during congresses, we educate student branch officers that they need to prepare others; second, we tell counselors that they should ensure the continuity of their student branch; third, section chairs are also needed to help the student branches stay active.
  - ○ Costas: direct contact between SAC and every student branch is not easily achieved; hence, sections should find the right student branch volunteers because they are closer to their students.

306. Establishing Region 8 Section Award for Student Activities

This motion was withdrawn.

307. Awards & Recognitions

Marko Delimar showed Region 8 and MGA awards, and encouraged everyone to submit nominations as early as possible. Besides the awards shown below, others are mentioned in the presentation.

- Region 8 volunteer award: Adeel Sultan, UAE
- Clementina Saduwa Award: Eman Alashwali, Saudi Arabia
- Region 8 outstanding Section Award: no nominations, no recipients
- Chapter of the year award:
  - ○ IEEE Poland AP/AES/MTT (Small, Medium)
  - ○ IEEE Ukraine (East) AP/NPS/AES/ED/MTT/GRS (Large)
  - ○ IEEE AP Society ITE NASU-Kharkiv (Student Branch).

309. Section development and vitality

In his report, **Aleksandar Szabo** stated that section vitality is a priority of IEEE. He encouraged section officers to visit and learn from the Section Vitality Dashboard, and suggested numerous ways for membership development. Aleksandar stressed the importance of

- reporting,
- preparing good successors to lead the section,
- and the importance of timely elections.

A discussion followed.
- Comment by Costas Stasopoulos: it is a good practice to appoint an assistant treasurer and an assistant secretary to learn about the process and duties.
- Comment by the committee: even if the assistant secretary and assistant treasurer are appointed, they don't automatically become secretary or treasurer, but elections will happen.
  - Aleksandar: if the assistant decided to run for elections, he will be the best candidate for the position.
  - Comment from the committee: Why does the assistant spend two years learning about a position if he might not get it after the elections?
  - Marko Delimar: the assistant secretary or treasurer may be elected and they automatically become the secretary or treasurer (a change in the procedural documents is needed). Else, trust is needed in the Nominations and Appointments procedure.
- Comment by Dusanka Boskovic: more communication is needed between MGA financial department and the sections, regarding the financial reporting. Costas Stasopoulos: progress is achieved in terms of communication between MGA and Region 8 regarding the sections' financial status.
- Comment by Aleksandar: a section has to present five reports.

310. Reflections of the Past-President

IEEE Past President Roberto De Marca presented insight to IEEE focus areas, challenges, membership division, categories of income, as well as valuable recommendations for the future, mainly "making the right changes with preservation of the IEEE Culture". His presentation may be found online.
- Question from Yumig Jiang: what is the distribution of IEEE expenditures?
  - Answer by Roberto: we are trying to figure it out with the Infrastructure Committee.

311. Building Technical Communities: TABs Priority and MGA Cooperation

Vincenzo Piuri discussed the importance of the Technical Activities Board (TAB), along with its mission, vision, values, goal, priorities, cooperation with MGA, and other aspects that can be found online.

In her presentation, Division IX Director **Marina Ruggieri** introduced the seven societies belonging to Division IX. She described the process that led all societies to a common word: "environment", and presented an overview of IEEE Collabratec.

312. What is New in Standards?

Konstantinos Karachalios discussed the IEEE Standards Association (SA) in R8, as well as IEEE SA's strategic goal: expanding global presence, mainly in Africa and in Europe (Since Europe has an important normative role worldwide, SA's presence there is considered as a start for worldwide expansion). He also noted that SA represents all of IEEE, not a specific region or unit. His presentation may be found online.

313. IEEE Ad Hoc Committee on Activities in Africa

Vincent Kaabunga presented his committee's mission, as well as an overview of IEEE in Africa; the large and diverse continent offering an opportunity for growth. He also shared ideas for development in Africa in his presentation.

314. IEEE Ad Hoc Committee on Engagement in Europe

In his presentation, **Marko Delimar** gave an overview about his committee's work and purpose. It was formed in order to "establish a significant presence in Europe", and to determine whether to establish an office there. Marko also mentioned IEEE Signature events, Working Groups (Energy, ICT, and Standards), and Technical Statements.
- Question from the committee: What are the selection criteria for the office location?
  - Answer by Marko: In the first round of selection, ideas were that Brussels is the capital of Europe, Geneva is well known for standards, London and Munich as technical centers, Vienna as a central city, Zurich for ease of registration, and Athens from an economical point of view.

316. Motions

No motions were entertained.

317. New Business

No new items were suggested.

318. Next Meeting

Slovenia Section Chair **Urban Burnik** invited the R8 Committee to Ljubljana, where the next IEEE Region 8 meeting will be held on October 10-11th, 2015. He also gave a short presentation about Slovenia.

319. Adjournment

Region 8 Director **Costas Stasopoulos** entertained a motion to end the Region 8 Committee meeting. The motion was adopted.

Unapproved Minutes from of the 105th IEEE Region 8 Committee Meeting held on 10-11 of October 2015 Ljubljana, Slovenia

List of Participants

Last name	First name	Position
Abdelazeez	Mohamed	Jordan Section Chair
Abramo	Marsha	VP Reliability Society
Akar	Simay	R8 WIE Coordinator
AL HINAI	AMER	Oman Section Chair
Al-maadeed	Somaya	Qatar Section Chair
Alashwali	Eman	Clementina Saduwa Award Recipient
Aldhamen	Muhammad	Saudi Arabia Section East Chair
Alimi	Adel M.	R8 Conference Coordination Subcommittee Chair
AlSamarrai	Dr. Hafidh	Saudi Arabia West Vice Chair
Amara	Amara	France Section Chair
Amin	Mohamed	Industry Ambassador
ANTONIOU	MARIOS	Cyprus Section Chair
Arvaniti	Efthymia	R8 Student Representative
Auster	Shmuel	Industry Ambassador
Bankov	Sergey	Russia Section Secretary
Baranov	Valentin	Belarus Section Chair
Barros	Sara	R8 Young Professionals
Bastiaans	Martin	R8 Past Director
Beck	Yuval	Israeli Section Secretary
Bolsch	Larry	IEEE Finance Staff
Boskovic	Dusanka	R8 Vice Chair, Member Activities
Branislava	Drazenovic	Bosnia and Herzegovina Section Past Chair
Burnik	Urban	Slovenia Section Chair
Cardelli	Ermanno	Italy Section Chair
Casha	Owen	Malta Section Chair
Chiky	Raja	R8 Young Professionals
Corchado	Emilio	Spain Section Chair
Darwish	Ahmed	Egypt Section Chair
Davies	Anthony	R8 History Activities Coordinator
Debono	Carl James	Strategic Planning Committee Member
Delimar	Marko	R8 Awards Chair
Dinca	Flavia	R8 Young Professionals Chair
Durrani	Tariq	R8 Guest
Edvinsson	Mats	Sweden Section Chair
El Bitar	Youmna	R8 Assistant Secretary
El-Rawy	Heind	R8SAC Electronic Communications Coordinator
Elhajj	Imad	Lebanon Section Chair
Eriksson	Margaretha	R8 Director-Elect
Farmer	Nichole	MGA Staff
funso-adebayo	john	Nigeria Section Secretary
Ghassemian	Mona	R8 Vice Chair, Student Activities
Gil	Unai	Broadcast Technology Society Representative
Glasman	Konstantin	Consumer Electronics Society Board of Governors Member
Gold	Steven	NPSS AdCom
Grgic	Mislav	Croatia Section Chair
Harrington	Brian	R8 Treasurer
Hassan	Bakr	Global Accreditation Subcommittee
Haubrock	Jens	Germany Section Chair
Heiss	Michael	Austria Section Vice Chair
Hessami	Ali	UK & Ireland Section Vice Chair
Huang	Zhijia	R8 News Editor
Iffour	Karine	Director Business Development Europe
JACHOWICZ	Ryszard	Poland Section Chair
Jakovljević	Dinko	R8SAC Awards & Contest Coordinator
James	Christopher	EMBS ADCOM Europe Rep
Jastrzebski	Adam	R8 Assistant Treasurer and VCF Coordinator

Joffe	Elya	Strategic Planning Committee Member
Kadar	Peter	Hungary Section Chair
Kakarountas	Athanasios	Greece Section Publicity Chair
Kammoun	Habib M.	Tunisia Section Chair
Kaplan	Shaun	South Africa Section Chair
Karadzinov	Ljupco	Rep of Macedonia Section Chair
Katalinic Mucalo	Ana	R8 Professional Activities Chair
KATIC	VLADIMIR	PELS Regional Eur-Afr. Chair
Khaddaj Mallat	Nazih	R8 Chapter Coordination Subcommittee Chair
Koschak	Andreas	Switzerland Section Chair
Kuzle	Igor	R8 Vice Chair, Technical Activities
KWEKU BOAKYE	ISAAC	Ghana Section Vice Chair
Machac	Jan	MTT-S Representative
Madise	Lebogang	R8SAC Student Branch Coordinator
Magdalena	Luis	Computational Intelligence Society Liaison
Magyar	Peter	IAS CMD Chair
Mangoud	Mohab	Bahrain Section Vice Chair
Markovic	Vera	Serbia and Montenegro Section Chair
Marques	Miguel	Portugal Section Treasurer
Matogo	John	Industry Ambassador
Mattila	Toni	Industry Ambassador
Michael	George	R8 Electronic Communications Coordinator
Milanovic	Jovica	IEEE PES Regional Representative
Modelski	Jozef	MGA
Moradi	Hadi	Iran Section Secretary
Nagy	Peter	R8 Conference Coordination Subcommittee
Negrescu	Cristian	Romania Section Vice Chair
Osana	Alexandros	R8 Chapter Coordination Subcommittee Member
Osypenko	Kateryna	R8 Young Professionals
Pacha	Matej	Czechoslovakia Section Chair
Pasquet	Daniel	Strategic Planning Committee Member
Pavlidis	Vasileios	CEDA Representative
Piuri	Vincenzo	IEEE Vice President for Technical Activities
Pokrajić	Tomislav	Industry Ambassador
Rapuano	Sergio	IMS Chapter Coordinator
Richter	Kurt	IEEE Honorary Membership Committee
Rodionov	Alexey	R8 Siberian Section Vice Chair
Romanovs	Andrejs	Latvia Section Vice Chair
Saam	Roland	R8 News Editor
Salazar Palma	Magdalena	Strategic Planning Committee Member
Schmid	Christian	R8 Secretary
Shaposhnikov	Sergey	Russia North West Section Chair
Silva	Enrico	CSC Italy Chapter Chair
Sinnadurai	Nihal	R8 Action for Industry Subcommittee Chair
Sliz	Rafal	Finland Section Chair
Soeraasen	Runar	Norway Section Membership Development Officer
Stasopoulos	Costas	R8 Director
Stoyanov	Georgi	Bulgaria Section Chair
Sultan	Adeel	R8 Membership Development Chair
Szabo	Aleksandar	R8 Section Vitality Coordinator
Tambosso	Tiziana	Photonics Society Representative
Tammemäe	Kalle	Estonia Section Chair
Trocan	Maria	CAS Society Representative
Turner	Charles	R8 Life Member Coordinator
Urbanavicius	Vytautas	Lithuania Section Chair
van 't Klooster	Kees	Benelux Section Representative
Velez	Fernando Josè	VTS R8 Chapter Coordinator
Yamnenko	Julia	Ukraine Section Professional Activity Officer
Yuksel	Basak	Turkey Section Vice Chair
Zajc	Matej	Slovenia Section Chair 2010-13
Zajc	Baldomir	R8 Director 2005-06

Saturday, 10 October 2015

101. Call to Order

Region 8 Director **Costas Stasopoulos** opened the 105th IEEE Region 8 Committee meeting by welcoming everyone and then asked the R8 Secretary, **Christian M. Schmid**, if there was a quorum. The secretary replied in the affirmative.

102. Roll Call and Introduction of New Officers

All Section representatives introduced themselves by stating their name and the Section they represent.

103. Welcome by Slovenia Section

IEEE Cyprus Section Chair **Urban Burnik** welcomed everybody to Ljubljana and invited the audience to enjoy their stay in Slovenia.

104. Introductory Remarks

Region 8 Director **Costas Stasopoulos** continued by introducing special guests (see the list of participants). He announced the results of the IEEE presidential elections **Karen Bartelson** and pointed out the elections for Region 8 Director Elect.

105. Approval of the Agenda

Director **Costas Stasopoulos** presented the agenda (see below) for the meeting and it was approved by the committee.

AGENDA
Saturday, 10. October 2015

Time	Duration	#	Type	Item	Presenter
8:00	0:05:00	101	Procedural	Call to Order	Stasopoulos
8:05	0:15:00	102	Procedural	Roll Call and Introduction of New Officers	Schmid
8:20	0:05:00	103	Procedural	Welcome by Slovenia Section	Burnik
8:25	0:05:00	104	Procedural	Introductory Remarks	Stasopoulos/Schmid
8:30	0:05:00	105	Action	Approval of the Agenda	Stasopoulos
8:35	0:05:00	106	Action	Approval of the Consent Agenda	Stasopoulos
8:40	0:25:00	107	Discussion	Director's Address	Stasopoulos
9:05	0:45:00	108	Discussion	Member Activities Report	Boskovic
9:50	0:20:00	109	Procedural	Break	
10:10	0:45:00	110	Discussion	Technical Activities Report	Kuzle
10:55	0:10:00	111	Discussion	Future R8 Conferences (ENERGYCON, MELECON)	van 't Klooster/Antoniou
11:05	0:05:00	112	Discussion	Square Kilometre Array (SKA) Africa	Kaplan
11:10	0:15:00	113	Discussion	Nominations & Appointments	Bastiaans
11:25	0:40:00	114	Discussion	Presentations of Possible Nominees for Director-Elect	Bastiaans
12:05	0:10:00	115	Discussion	Interactive Session Instructions	Stasopoulos/Schmid
12:15	0:05:00	116	Procedural	Recess	Stasopoulos
12:20	0:10:00	117	Social	Group Photo	
12:30	1:00:00		Social	Lunch	
13:30	0:05:00	201	Procedural	Call to Order	Stasopoulos
13:35	2:40:00	202	Discussion	Interactive Session	All
16:15	0:10:00	203	Procedural	Recess	Stasopoulos
17:00	1:00:00		Social	Bus: Hotel to Postojna Cave	
18:00	2:00:00		Social	Postojna Cave Tour - Train and Walking	
20:00	2:00:00		Social	Dinner at the Postojna Cave Restaurant	
22:00	0:45:00		Social	Bus: Postojna Cave to Hotel	
22:45			Social	Arrival at the Hotel	

Sunday, 11. October 2015

Time	Duration	#	Type	Item	Presenter
8:00	0:05:00	301	Procedural	Call to Order and Roll Call	Stasopoulos/Schmid

8:05	0:10:00	302	Discussion	Secretary's Report	Schmid
8:15	0:20:00	303	Discussion	Treasurer's Report	Harrington
8:35	0:40:00	304	Discussion	Student Activities Report	Ghassemian
9:15	0:10:00	305	Discussion	Mind the Gap Project	Ghassemian
9:25	0:10:00	306	Action	IEEE Region 8 Vice Chairs	Bastiaans
9:35	0:30:00	307	Action	Region 8 Director-Elect Slate	Bastiaans
10:05	0:30:00	308	Procedural	Break	
10:35	0:20:00	309	Discussion	Section Development and Vitality	Szabo/Eriksson
10:55	0:20:00	310	Discussion	Section Financial Reporting	Bolsch/Jastrzebski
11:15	0:10:00	311	Discussion	Chapter Coordination Meeting	Mallat
11:25	0:20:00	312	Discussion	Membership Development Discussion	Sultan/Szabo/Boskovic
11:45	0:15:00	313	Discussion	IEEE Ad Hoc Committee on Engagement in Europe	Delimar
12:00	0:10:00	314	Discussion	Awards & Recognitions	Delimar
12:10	0:15:00	315	Discussion	Nurturing Technical Communities	Piuri
12:25	0:10:00	316	Discussion	Action for Industry	Sinnadurai
12:35	0:10:00	317	Action	Motions	Stasopoulos
12:45	0:30:00	318	Discussion	New Business	Stasopoulos
13:15	0:10:00	319	Info	Next Meeting	Schmid/Amara
13:25	0:05:00	320	Action	Adjournment	Stasopoulos
13:30	1:00:00	321	Social	Lunch	
14:30				Lunch ends	

106. Approval of the Consent Agenda

Director **Costas Stasopoulos** presented the consent agenda (see below) and it was approved by the committee.

401	Action	Approval of the minutes of the 104th Region 8 Committee meeting
402	Action	Approval of the Formation of IEEE Algeria Section
403	Action	Approval of the Formation of IEEE Uganda Subsection
404	Action	Dissolution of the Jubail Subsection
405	Action	Dissolution of the Riyadh Subsection
406	Action	Dissolution of the Sfax Subsection
	Report	Reports

All reports can be found in the Agenda Book of the 105th Region 8 Committee meeting. All reports and presentations are also made available on the Region 8 Webserver.

107. Director's Address

Director **Costas Stasopoulos** again stressed Region 8's three priorities
- Getting closer to industry,
- Students and Young Professionals and
- Section Vitality

Main points of concern identified by **Costas Stasopoulos**:
- Membership development was identified as a main point of concern,
- planned technical co-sponsorship fees (1000 USD per conference + 15 USD per paper)
- and decreased membership fees for low income countries.

Important new initiatives reported by the director:
- IEEE metro area workshop,
- and IEEE Collabratec,
- IEEE Center for Leadership Excellence,
- IEEE Resume Lab,
- and the new IEEE Region 8 sub committee on Humanitarian Activities.

Director **Costas Stasopoulos** again pointed out the importance of reporting and urged Sections to claim their rebates.
- Question by Ali Hessami: Have we done an impact analysis of conference fees?
  - Answer by Costas: No complete analysis available. However there are ways around the fee, e.g., financial involvement of the Section.
- Comment from **Imad Elhajj**: Has a bad impact on the volunteering community, because who has to pay the fee: it will be put on conference participants and the volunteers. Also where to stop? Should IEEE charge for web services, Collabratec, . . . ?

- Comment from **Costas Stasopoulos**: There are special costs associated with conferences. Someone has to pay those costs. But the big picture is more complex, because when this lowers the number of conferences, this would also reflect on the income generated by conference.
- Comment from **Ahmed Darwish**: Lets try to reduce costs caused by conferences, e.g., but outsourcing tasks to lower income countries instead of doing it in the united states.
- Comment from **Costas Stasopoulos**: There are special costs associated with conferences. Someone has to pay those costs. But the big picture is more complex, because when this lowers the number of conferences, this would also reflect on the income generated by conference.
- Questions from **Jens Haubrock**: Who will (have to) collect the fees? Sections, Regions, …?
  - Answer by **Carl Debono**: IEEE MCE will collect the fee directly
- Question from **Jens Haubrock**: What is the minimum contribution from a Section to waive the conference fee.
  - Answer by **Costas Stasopoulos**: It seems there is no lower limit.

Region 8 Director **Costas Stasopoulos** also triggered a discussion about IEEE in 2030 and proposed changes to the structure of IEEE based on material uploaded to the Region 8 Webserver.

- Comment by **Andreas Koschak**: IEEE acts more like a group of companies and he doubts that the structural change will solve any of the issues
- Comment by **Brian Harrington**: The changes might be too slow in the agile world we live in today.
- Comment by **Ali Hessami**: IET is currently undergoing the same change and the question is how to come to the new structure: Is the process a well-thought, scientific process?
  - Reply by **Costas Stasopoulos**: The process was guided through by an external consulting company. Also a lot of the information can be found online and is made available in a transparent way.
- Comment by **Mats Edvinsson**: IET is currently undergoing the same change and the question is how to come to the new structure: Is the process a well-thought, scientific process?
- Comment from **Imad Elhajj**: Feels that the structural changes hide some of the complexity and that it should be approved either by all IEEE members or at least by all Section Representatives.
- Comment from **Charles Turner**: Feels that the process is not transparent. E.g., why did the board of directors vote against the proposed changes?
- Comment from **Marko Delimar**: Urges to base discussion on facts instead of rumors.

108. Member Activities Report

Vice-Chair for Member Activities **Dusanka Boskovic** briefly presented her role and introduced the subcommittees under Member Activities. As history activities coordinator **Tony Davies** was not able to join, **Dusanka Boskovic** covered his presentation talking about IEEE Mile Stones, IEEE Global History Network and HISTELCON. **Dusanka Boskovic** also presented **Adeel Sultan**'s Membership Development Subcommittee Report. Membership Development is a major point of concern in Region 8 and a special thank you goes out to all Sections who achieved the membership goals.

The Professional Activities Report was presented by **Ana Catalinic Mucalo**. The important messages included the need for a peer network (e.g., Collabratec), the speakers program, and collaboration with other Region 8 sub committees. The help of Sections is needed to reach out to IEEE members and to organize PA events.

Charles Turner continued detailing his vision of retaining members through life member activities. He encouraged Sections to form life member affinity groups. All members can benefit from life member activities. Sections need to leverage life members, who can contribute significantly to the activities of IEEE Sections.

The Young Professional report was delivered by **Flavia Dinca**. The focus was on excelling in the three Priorities of Region 8. She called for the help of the section officers to ensure the success of Section affinity groups.

The WIE activities and goals for the year were presented by **Simay Akar**. She called for the help of the section officers to get contacts. The activities will be stimulated by regular online meetings, webinars, leadership summits, the Clementina Saduwa award and presence at technical conferences.

Huang Zhijia and **Roland Saam** talked about the new Region 8 facebook page and pointed out the importance of a printed version of the Region 8 News. Also the important issue of IEEE in 2030 will be covered intensively in the IEEE Region 8 News. All Region 8 officers are invited to submit news via r8news@ieee.org.

All presentations and reports can be found on the Region 8 Webserver

110. Technical Activities Report

Vice-Chair for Technical Activities **Igor Kuzle** briefly presented his role and introduced the subcommittees under Technical Activities. He also reported on Educational activities that mainly focus on TISP and EPICS activities.**Igor Kuzle** also reported about the goals of the standards activities coordinator **David Law** which include bringing standards activities is to bring standards to technical conferences.

Nihal Sinnadurai continued to talk about the progress of the Action for Industry team. He pointed out the R8 Industry Ambassador as important aspect of bringing move IEEE closer to industry and detailed the future plan highlighted on the Action of Industry website.

- Comment by **Mats Edvinsson**: Getting closer to industry should also be brought into to discussion of IEEE in 2030.

111. Future R8 Conferences (ENERGYCON, MELECON)

- ENERGYCON will be held in Leuven, Belgium April 4-8 2016.
- MELECON will be held in Limassol, Cyprus April 18-20 2016.

Participation and paper submissions are highly welcome! More information can be found on the respective conference websites http://www.ieee-energycon2016.org/ and http://melecon2016.org/

112. Square Kilometre Array (SKA) Africa

Shaun Kaplan presented the Square Kilometre Array Project and invited the participants to think about collaborations regarding this ambitious project. More information can be found on the project website https://www.skatelescope.org/. The **Region 8 Director** pointed out the possibility to sign an MOU between the SKA and IEEE Region 8.

113. Nominations and Appointments / 114. Presentations of Possible Nominees for Director-Elect

Martin Bastiaans explained the process of the election of Region 8 Vice Chairs and put forward three candidates for the director elect election candidacy:

- Elya Joffe,
- Magdalena Salazar Palma,
- and Tariq Durrani.

All three candidates were given the opportunity to present themselves after which the committee went into executive session, elect vice chairs and to prepare director elect recommendations for the MGA board. The results of the executive session were announced during item 306 and 307.

115. Interactive Session Instructions

The following groups hosted interactive sessions during which all participants were invited to interact and actively shape the future of Region 8:

- Industry, Team lead: Nihal Sinnadurai
- Chapter Coordination, Team lead: Nazih Khaddaj Mallat
- Students, Team lead: Mona Ghassemian
- Young Professionals, Team lead: Flavia Dinca
- Membership Development, Team lead: Adeel Sultan
- Strategic Planning, Team lead: Margaretha Eriksson
- Section Vitality, Team lead: Aleksandar Szabo

Sunday, 11. October 2015

301. Call to Order and Roll Call

Region 8 Director **Costas Stasopoulos** started the second day of the 105th IEEE Region 8 Committee meeting by thanking everyone for their participation in the interactive session, and by thanking the Slovenian Section represented by Chair **Urban Burnik** - for their organizational efforts. He also urged the Committee to go through the IEEE 2030 proposal and comment on it. He then asked the R8 Secretary, **Christian M. Schmid**, whether there was a quorum. The secretary replied in the affirmative.

302. Secretary's Report

Secretary **Christian M. Schmid** stated the Secretary Team's mission: to support R8 Committee in achieving their goals. The team consists of **Youmna El Bitar** (Assistant Secretary) and **George Michael** (Electronic Communications Coordinator). He urged the Section Chairs to report their officers on time using vtools, and to proceed with their registration / travel arrangements or with nominating a substitute as soon they receive the invitation for the upcoming Region 8 meeting.

- Question from **Mats Edvinsson**: we understand that it is costly for Region 8 to book empty rooms - for committee members who are late to announce that they are not going to participate in the meeting. Have you considered forwarding part of the cost to those who cause it?
  - Answer by **Christian Schmid**: it is a delicate issue, sometimes people are forced to change their travel arrangements for personal and unpredictable reasons.
  - Comment by **Costas Stasopoulos**: our good cooperation with hotels sometimes allows us to solve the issues without extra charges.
- Comment by **Isaac Boakye**: sometimes it takes 2 days of travel to reach the meeting destination; hence, please consider adding an extra day or 2 to the invitation letter in order for the invitee to obtain a VISA covering all the meeting's duration.

The complete Secretary report may be found on the Region 8 Webserver.

303. Treasurer's Report

Treasurer **Brian Harrington** explained the reimbursement process and the current year's budget. He summarized R8's financial position, the proposed budget and changes for year 2016 (especially the Student and Young Professional Congress in Regensburg - Germany), as well as his three priorities:

1) Increase R8's cash position
2) Improve Section and Chapter reporting process
3) Establish continuity in operations and projects

The Treasurer also pointed out the importance of timely reporting. The complete report can be found in the agenda book and on the Region 8 Webserver.

- Question from **Ali Hessami**: We welcome the initiative to return the investment to Sections and Chapters. What are the deadlines to apply? And what details should be placed in the application?
  - Answer by **Brian Harrington**: there is no need to apply in a complicated manner; the process will be designed in such a way that is easy for us and most importantly for Sections and Chapters.

Finally, the motion to approve the budget was raised and adopted.

304. Student Activities Report

After SAC Chair **Mona Ghassemian** introduced the team, she gave an overview of SAC's plan to align with R8's 3 priorities, and of SAC's accomplishments during 2015.

Student Representative **Efthymia Arvaniti** presented the major student events in R8, especially the upcoming R8 Student and Young Professional Congress 2016 which will take place August 17-21 2016 in Regensburg, Germany.

Awards and Contests (AC) Coordinator **Dinko Jakovljevic** gave an overview of SAC's AC campaigns and processes.

Student Branch (SB) Coordinator **Lebogang Madise** discussed the outcome of the Revitalization Project, which aims at re-activating Student Branches in R8.

Electronic Communications Coordinator **Heind El-Rawy pointed** out the importance of two-way communication between SAC and R8 students, as well as the enhancements introduced to SAC online platforms. She emphasized on the importance of Section Chairs in encouraging their students to apply for awards, participate in contests, and report their officers and activities through vtools.

More information may be found online.

- Comment by **Costas Stasopoulos**: Target for Sections: Every Section should have at least one representative attending the SYP Congress.
- Question from the Committee: during the interactive session, we heard the idea of creating a new Student Branch in a Section with the help of students coming from neighboring countries. How can such a Student Branch be started?
  - Answer by **Efthymia Arvaniti**: some Student Branches do not belong to a Section. Upon the creation of such branches, we should be careful before approving them. Since it is not possible for these branches to report, their creation should be discussed within SAC, R8 OpCom, and IEEE Headquarters.
- Question from **Ali Hessami**: why shouldn't there be a Student Branch (SB) in every university under Region 8? Let's be proactive and create SBs in all universities having Engineering Faculties in all R8 Sections.
  - Answer by **Efthymia Arvaniti**: we need to focus on quality, not quantity. If one SB is active, the word will spread. Instead of having many SBs who do not work, let's focus on the 40+ SBs in the UK Ireland Section, and try to make them all active. However, creating SBs in every university in R8 is a very good challenge and we would like to accept it!
  - Comment by **Lebogang Madise**: some universities do not allow the creation of an IEEE Student Branch because societies of similar interest do exist within the university. We would like to ask for the help of Section Chairs to push for the formation of IEEE SBs if they can.
  - Comment by **Mona Ghassemian**: we thank UK I Section for suggesting the proactive approach. If two more Sections volunteer to try this scheme along with UK I, please email SAC and we will conduct a pilot in three sections to test the effectiveness of such approach.
- Suggestion by **Charles Turner**: Usually, a SB is the only entity having physical presence; some branches even have their own office. This feature can be leveraged to enhance the visibility of IEEE, especially when competing with national societies. Let's use the SB as the hub of IEEE activities: not only SB activities but also Chapter and Section events, to build up the physical presence of IEEE.
- Comment by **Mats Edvinsson**: sometimes working together with other associations allows the SBs / YP to explore new areas and to spread the word about IEEE.
- Comment by **Aleksandar Szabo**: it is very important to appoint a Student Representative and a Student Activities Chair in every Section.
- Question from **Habib Kammoun**: do you have statistics regarding the number of SBs in Africa and how do you plan to increase this number?
  - Answer by **Lebogang Madise**: we have formed the "Africa focus group" to re-activate dormant SBs in Africa and to work on the formation of new SBs. However, such a task cannot be achieved without the help of Section Chairs. We are also working on an African SYP Congress.

305. Mind the Gap Project

AC Project Coordinator **Youmna El Bitar** presented the new contest for R8 students: "Mind the Gap!", where teams of students present their ideas on innovative ways to reduce the generation gap using technology. The winners of two pilot contests (run at ICC 2015 - London and MESYP 2015 - Amman) were also announced. More information may be found online.

306. IEEE Region 8 Vice Chairs

Director **Costas Stasopoulos** announced the results of the executive session: All three Vice-Chairs (Dusanka Boskovic, Igor Kuzle, and Mona Ghassemian) were re-elected for an additional year.

307. Region 8 Director Elect Slate

All three R8 Director Elect candidates

- Elya Joffe
- Magdalena Salazar Palma
- Tariq Durrani

will be recommended to MGA board to be on the ballot.

309. Section Development and Vitality

Director-Elect **Margaretha Eriksson** thanked everyone who participated in the interactive session before briefing the audience about the work of the Strategic Planning Subcommittee and leaving the floor to the Section Vitality Coordinator. **Aleksandar Szabo** stressed on the fact that "active Sections better serve their members". Vitality is measured through reporting the officers, meetings, and financials (for Sections, Chapters, and Affinity Groups). The annual reporting is a requirement for a Section to receive rebates and bonuses, if they abide by the deadlines mentioned in the presentation. Aleksandar also discussed the online resources for volunteers encouraging everyone to check them out, and shared tips regarding the elections.

- Comments by **Costas Stasopoulos**: you can appoint officers (Membership Development, Industry, YP, Student Activities) but it is important to report them on vtools because they will receive material related to their role. Also, appointing officers encourages more Section members to become volunteers. In the consent agenda, we voted to form a Subsection in Uganda and a Section in Algeria, and made a motion to dissolve inactive Subsections.
- Question from the Committee: is it possible for one person to hold two positions?
  - Answer by **Aleksandar Szabo**: yes it is possible, but better not to combine positions if there are enough volunteers.
- Question from **Kurt Richter**: we noticed a membership drop of almost 10% in one year, is this correct? I suggest to determine where is the loss happening (which membership grades).
  - Answer by **Aleksandar Szabo**: the diagram represents monthly statistics; the yearly drop was of 1.7%

310. Section Financial Reporting

In their presentation, **Adam Jastrzebski** (R8 Assistant Treasurer) and **Larry Bolsch** (MGA Finance Staff) gave an overview of financial reporting in years 2014 and 2015. They discussed the audit process, as well as their past results and future plans.

- Question from **Basak Yuksel**: is there a possibility to create a custody account outside of the USA?
  - Answer by **Larry Bolsch**: the legal registration process determines if a custody account can be created. If no registration is required, any Section or Chapter can have a custody account. In Turkey's case, if you are an IEEE Branch (not a company), we need to close the USD denomination custody account, provide you with proper legal documentation to open a local account, and then transfer the money directly to your legal account.
- Comment by **Dusanka Boskovic**: as a treasurer the Section, and after completing the financial report, we always have questions or negative feedback. It is important to inform the Section that their report is approved and to receive positive feedback too, before receiving the rebate.
  - Answer by **Larry Bolsch**: this year, and since Sections will use a reporting template, an automated response will be sent to the Sections who finalize their reporting. We will inform them that their template was approved and no missing items exist. We work with over 500 Sections and we work hand-in-hand with the Accounting Department for the final approval. In general, no news is good news! But we will try our best to work on a positive reply with the Accounting Department.
- Question from **Mona Ghassemian**: some students do report but don't receive their rebates, or receive them late. The option to involve the Sections is still being studied at MGA, but is there any strategy that is more effective regarding the student rebate mechanism?
  - Answer by **Larry Bolsch**: there is a group of volunteers, a "SB sd-hoc committee" who work with staff regarding the SB rebates and reporting. The committee is due to give a report at the Board in November. Sometimes there are not enough wire information or mailing addresses for some of the 2000 SBs but we're working on a mechanism to fasten the money transfer with or without SB reporting.
- Comment by **Brian Harrington**: rebates are used by Sections and Chapters to run their activities. It is usual to send a rebate by cheque but in certain locations, cheques prove to be an insecure process. Hence, it is preferable to switch to electronic payment. Also, considering to send the rebates in more currencies would be helpful.
  - Answer by **Larry Bolsch**: we will try to coordinate with every Section and communicate to collect bank information from every Section.

311. Chapter Coordination Meeting

Chapter Coordination Subcommittee (ChCSC) Chair **Nazih Khaddaj Mallat** briefed the R8 Committee about the results of their annual meeting with Society Representatives. He urged Section Chairs to inform the Chapter Chairs within their Section that the ChCSC is there to help them.

SB Chapter Coordinator **Alexandros Osana** provided the meeting's outcomes, such as guidelines for SB Chapters who did not report appropriately. He also encouraged Section Chairs to appoint a Section Chapter Coordinator, and presented the ChCSC action plan regarding reporting campaigns. Regarding his role as Humanitarian Activities Subcommittee Coordinator, Alexandros kindly asked the Section Chairs to appoint a contact person or group to work closely with the Subcommittee and start humanitarian projects.

Finally, Nazih clarified that scheduling a meeting on vtools is not enough by itself, and the L31 report should still be submitted.

- Question from **Habib Kammoun**: what can we do in case a Chapter is inactive?
  - Answer by **Nazih Khaddaj Mallat**: it depends on whether the Chapter is inactive due to the lack of reporting, or due to inactivity. If the Chapter is not conducting any activities, the Section could arrange for new Chapters elections.
  - Comment by **Martin Bastiaans**: you can appoint an interim Chair to run the Chapter elections.
- Question by **Dusanka Boskovic**: if a Chapter does not report after each meeting / event, can it report once at the end of the year?
  - Answer by **Nazih Khaddaj Mallat**: Yes, reporting can be done in one shot, but it's better to be done one-by-one.
  - Comment by **Martin Bastiaans**: it is much better do report one-by-one, it is even better to announce the meeting in vtools because it will show on myIEEE and on Collabratec so members could be aware of it. Take advantage of the opportunity to publicize your events.

312. Membership Development Discussion

Since Membership Development (MD) Subcommittee Chair **Adeel Sultan** could not be present in the meeting, MD Vice-Chair **Dusanka Boskovic** and Section Vitality Coordinator **Aleksandar Szabo** lead the presentation. They addressed the declining membership challenge and proposed action items that are beneficial to IEEE R8 members.

- Comment by **Marios Antoniou**: we know that some R8 members do not renew because of the financial crisis. MGA invited the Sections' MD officers to a meeting in the U.S. where the declining membership was discussed and analyzed. It is important to conduct such meetings and analyses in R8 to come up with a plan.
  - Reply by **Costas Stasopoulos**: it is a very good suggestion; I will ask MGA to conduct a MD seminar in R8.
  - Reply by **Marios Antoniou**: also, young professionals and members from industry told us that they do not receive enough benefits to continue their IEEE membership.
- Comment by **Costas Stasopoulos**: with the efforts we're all doing, I think that this small decline in membership is reversible.
  - Comment by **Dusanka Boskovic**: the raise of membership is linked to active units who perform well, organize events, and attract new members. For instance, the YPs have a raise of YP affinity group numbers as a result of their actions. There's always a link between activities and attracting new members. Retaining members is mainly achieved through technical units such as Chapters and SB Chapters.
- Comment by **Andrejs Romanovs**: MD are organizing workshops every 2 months with - unfortunately - the participation of less than half the MD officers in R8. Section chairs may advise their MD officers to attend these workshops and benefit from the usual information shared.
- Comment by **Marios Antoniou**: what is missing from Sections and maybe affects their membership numbers is the lack of analysis and complete plan for future activities. Maybe the regional MD team should ask every Section to provide a plan for membership development.
  - Answer by **Dusanka Boskovic**: the goals mentioned in our presentation are the result of monitoring R8 Sections for 3 years. The goals are realistic; this is why we are at 94% of achieving them. Specific data is sent to Section Chairs and MD officers. Each Section could benefit from looking at the data, especially that some Sections not only achieve the goals but also outperform.
- Question from **Andreas Koschak**: what are the reasons for the membership increase during the years around 2005? You mentioned the increased activity level in some Sections, but is this the only reason?
  - Answer by **Dusanka Boskovic**: the reasons vary from Section to Section. What we can say is that, in specific groups, activities always result in a membership increase. However, over a longer period, the value of the USD plays a big role in membership numbers. The challenge remains in attracting people to become and remain engaged IEEE members, even if this is not financially favorable. We, volunteers, need to create an environment that motivates them to stay.
- Comment by **Branislava Drazenovic**: we could investigate the reason why some members do not renew; also, well-performing Sections could share with us how they succeeded in member retention.
  - Comment by **Aleksandar Szabo**: we always need the help of Section chairs; when we realize where the problem is, we can work on it.

The complete Membership Development report may be found online.

313. IEEE Ad Hoc Committee on Engagement in Europe

In his presentation, Chair **Marko Delimar** presented his Committee, as well as their key focus areas and the results of the analysis they conducted regarding how to increase IEEE's presence in Europe.

- Question from **Ali Hessami**: I think the role of IEEE is very well recognized in terms of standards. What is the emphasis on standards?
  - Answer by **Marko Delimar**: the IEEE Standards Association (SA) was the driving factor behind selecting Vienna as the primary location of an IEEE office in Europe. The SA will be willing to publish a number of their standards with a European address rather than a US address. This makes IEEE less USA-centric. Also, Vienna and Brussels are considered neutral and international cities open to international organizations.
- Questions from **Brian Harrington**: what is the role of your committee within R8?
  - Answer by **Marko Delimar**: the R8 director is an active member of this committee; he plans to request staff support for R8 in this office, especially that this is an IEEE Office in Europe which serves R8 as well.
  - Comment by **Brian Harrington**: there is a concern that this office is now staff-driven and not volunteer-driven?
  - Reply by **Marko Delimar**: staff would be there simply to support the volunteers in areas such as preparing agendas and handling contracts.
  - Comment by **Brian Harrington**: we do not want to be in a position where staff decide what we do or where we hold our meetings …
  - Reply by **Marko Delimar**: asking for support is entirely up to us.
  - Comment by **Costas Stasopoulos**: we will ask staff for support, not for decision-making. For example, hotel registration for our meetings may be handled by staff; this way, volunteers could spare hours to do the thinking and organizational tasks. We are a very large region and we could benefit from support in organizational matters. Moreover, staff will be payed by MGA. This is the case for IEEE's office in Singapore which supports Region 10, but staff are paid by MGA.
- Question from **Basak Yuksel**: who will be supported by the office? Is it all Region 8 or just Europe?
  - The support details are not discussed yet. This is a recommendation for an IEEE office in Vienna, supporting IEEE worldwide.
  - Comment by **Costas Stasopoulos**: during the past BoD meetings, the need for IEEE to show presence outside the USA was identified. A high-level decision was taken to open IEEE offices - not regional offices - outside the USA. One proposal is to open an office in Vienna. For now, most probably some members of the Standards staff will move there - or new employees will be hired. In the future, more operational units may move there. The idea is to de-centralize Piscataway and create offices to support IEEE. We can use this to support Region 8.
  - Example by **Marko Delimar**: in the vicinity of this office, we organize more than 300 conferences a year. Also, Vienna is close to 16 countries.
  - Example by **Costas Stasopoulos**: now, all payments for the Sections are done from Piscataway. They could be done from Vienna and save transaction fees.
- Question from **Kurt Richter**: since a letter of agreement was signed between the [Austrian] national society and the general IEEE, was there any contact with the national society when the decision to have an office in Vienna was made? Because otherwise, the Austrian Section might have problems, as we know from other times.
  - Answer by **Marko Delimar**: this is the first time this is discussed within IEEE, no decision has been made. This is a recommendation of our committee, and I thought it is necessary to share it with R8 before it goes to the BoD. If the decision is made, then Austrian volunteers will be contacted in February / March, and the office will probably open in May / June the earliest.
- Another question from **Kurt Richter**: in the slides, it was mentioned that "the global public policy committee" will take care of the "public policy activities". What do you mean by these activities?
  - Answer by **Marko Delimar**: in concrete words of what a European group does, we contact the European commission in the fields of ICT and energy and try to voice out the concerns of technologists which the politicians may not be aware of. Actually, it's the European commission who approached us, complaining about getting biased information from member states (for instance, Germany may want a technology to be pushed forward, while France might want another). When reaching to an international organization, or in our case an organization with 60,000 technologists in Europe, they are trying to get a neutral opinion on a certain technology. Our contacts with the European group have been with the European commission and the members of the European Parliament. The global public policy committee of the IEEE is another layer decided by the BoD on how to oversee and implement IEEE public policy worldwide. A successful group is the IEEE USA who have been advocating technology to the US government for almost 60 years. It comes at a cost: every US member pays 43 USD a year for some of these activities. In Europe, so far it is a free project to all members and I don't think we should go near these numbers but independence comes at a cost and if we don't want to be under the auspices of this body telling us what to write, we will probably need some level of independence during the European public policy works.
- Question from **Kurt Richter**: regarding my first question, you mentioned that the national society and the Section will be informed after the BoD's decision. Wouldn't it be more diplomatic to first find out the reaction of the Austrian societies?
  - Question from **Marko Delimar**: do you feel that our members in Austria will disapprove of opening an IEEE office in Austria?
  - Comment by **Michael Heiss**: on one hand, the information that IEEE is planning to open an office in Vienna is new for me. On another hand, I know that last year, IEEE delegations from the standardization committee were

frequently in Austria. I am sure they had a lot of discussions with the national electrical engineering foundation - where all the meetings took place. I think there was some alignment; nevertheless, I'm surprised.

- ○ Answer by **Marko Delimar**: Austria scored the highest than almost all of Europe when it comes to the welcoming environment.
- Question from Joseph Modelski: this subcommittee was established two or three years ago. This discussion about an IEEE office in Europe is important, but not enough. Do you have some results about the cooperation with the European Union? Because this is important for building the visibility of IEEE in Europe.
  - ○ Answer by **Marko Delimar**: on every meeting of our working groups, there's at least one member of the European Parliament or of the European Commission who is present at the meeting. Marie Donnelly (Director General of the European Commission on Energy) frequents the energy working group, and people at similar levels have visited the ICT working group and have requested the group to provide technology statements. This interaction is amazing and is beyond anything we dreamed of during our two years of operation.

314. Awards and Recognitions

Subcommittee Chair **Marko Delimar** gave an overview of the subcommittee, as well as their plan to unify the nomination process throughout all concerned groups. He also encouraged R8 Committee to nominate their colleagues who deserve recognition. The report and the presentation can be found on the Region 8 Webserver.

315. Nurturing Technical Communities

IEEE Vice-President for Technical Activities **Vincenzo Piuri** discussed the Technical Activities Board's (TAB) goals: to reinforce collaboration within IEEE, and to join forces in nurturing technical communities for IEEE to be recognized as a technical contributor.

- Question from **Ali Hessami**: there seems to be an overlap between what the TAB and R8 pursue. What is the connectivity / coordination between R8 and the TAB?
  - ○ Answer by **Vincenzo Piuri**: There is an overlap since we are one IEEE but we are looking to these aspects from different points of view and the goal is to be able to cooperate. The TAB is coordinating with other IEEE entities such as the MGA - which has local roots and exactly knows the needs of the local Industry - or the Standards Association which knows the needs for standardization. Within Sections, we are collaborating through the Chapters; at a higher level, we are coordinating through the IEEE committees which are specifically working to address the needs of the Industry. On Regional level, we aim to do collaborate through the Region leadership. Before taking any action, we like to work together in understanding the needs of the Industry and it would be perfect if we can devise a solution together.
- Question from **Basak Yuksel**: what are your plans for Students?
  - ○ Answer by **Vincenzo Piuri**: Almost all Societies are nurturing students, for example with grants to attend conferences and programs for best Chapters, and if there are students within a Chapter, their activities are supported. Good ideas are always welcome.
- Question from **Basak Yuksel**: Does every Society have a Student Activities Coordinator, to whom students may turn for support?
  - ○ Answer by **Vincenzo Piuri**: Usually, every Society includes a group focused on students. Contact information can be found on the respective Society websites.
- Comment by **Joseph Modelski**: we are successful in MGA areas, but in the technical areas we are not taking the time to prepare good nominations and collect endorsements for people from R8 to receive the highest medals and awards every year. Section Chairs should be more active in nominating the numerous candidates in Region 8. This would increase our Region's visibility.

316. Action for Industry

Action for Industry Chair **Nihal Sinnadurai** started his presentation by thanking everyone who participated in the interactive session, and briefed the R8 Committee about the action items derived from the session. He called the Section Chairs for action in order to support their Section Industry Ambassadors and invited them to work hand-in-hand with the regional Industry Ambassadors. The report and the presentation can be found on the Region 8 Webserver.

317. Motions

Igor Kuzle presented the motion from the Conference Coordination subcommittee to host the R8 flagship conferences:
- AFRICON 2017 in Cape Town, South Africa, from 18 to 20 September 2017
- EUROCON 2017 in Ohrid, Macedonia, early July or late August 2017.

The motion was adopted by the Region 8 Committee.

318. New Business

No new items were suggested.

319. Next Meeting

Amara Amara invited the R8 Committee to Monaco, where the next IEEE Region 8 meeting will be held on March 18-20, 2016. He also gave a short presentation about Monaco.

320. Adjournment

Region 8 Director **Costas Stasopoulos** thanked everyone who organized and attended the meeting before entertaining a motion to end the Region 8 Committee meeting. The motion was adopted.

List of Participants

Last name	First name	Position
Abandah	Gheith	Jordan Section Chair
Abdulla	Adel	Bahrain Section Chair
Abulhasan	Fadhel	Kuwait Section
Aburub	Ruba	R8 SAC Electronic Communication Coordinator
Al-Hinai	Amer	Oman Section Chair
Aldhamen	Muhammad	Saudi Arabia East Section Chair
Alimi	Adel	R8 Conference Coordination Chair
Almualla	Mohamed	UAE Section Chair
AlSamarrai	Hafidh	Vice Chair
Amara	Amara	France Section Chair
Amin	Mohamed	R8 Industry Ambassador
Amirat	Cherif	IEEE Chief Information Officer
Antoniou	Marios	R8 Action for Industry
Arvaniti	Efthymia	R8 Student Representative
Baal-Schem	Jacob	Israel Section
Barros	Sara	R8 Young Professionals
Bartleson	Karen	IEEE President Elect
Bastiaans	Martin	R8 Past Director
Becirović	Vedad	Bosnia and Herzegovina Section Secretary
Bellington	Kabwe	Zambia Section Chair
Ben Amar	Chokri	SPS Tunisia Chair
Borne	Pierre	France Section Past Chair
Boskovic	Dusanka	R8 Vice Chair, Member Activities
Bouchon-Meunier	Bernadette	France Section
Brown	Holly Schneider	Staff Lead, HAC and SIGHT
Burnik	Urban	Slovenia Section Chair
Canning	Paul	IEEE Xplore Digital Library - Europe, Africa, Latin America
Capolino	Gerard-Andre	France Section
Cardelli	Ermanno	Italy Section Chair
Casha	Owen	Malta Section Chair
Castro	Manuel	R8 Educational Activities, Chair
Chiky	Raja	R8 Young Professionals
Costa	Rui	R8 Educational Activities
Da Silva	Izael	IEEE Ad Hoc Committee on Activities in Africa
Davies	Anthony	R8 History Activities
Day	Gordon	IEEE Past President
Debono	Carl James	R8 Strategic Planning
Delimar	Marko	R8 Awards & Recognition Chair
Dinca	Flavia	R8 Young Professionals Chair
Djemai	Mohamed	France Section
Durrani	Tariq	R8 Director Elect Candidate
Edvinsson	Mats	Sweden Section
El Bitar	Youmna	R8 Assistant Secretary
El Dallal	Mohamed	R8 Young Professionals
El Mohajir	Mohammed	Morocco Section Chair
Elhajj	Imad	Lebanon Section Chair
Eriksson	Margaretha	R8 Director Elect
Fouad Hanna	Victor	France Section VP Awards
Gaur	Shashank	R8 Professional Activities
Ghassemian	Mona	R8 Vice Chair, Student Activities
Grgic	Mislav	Croatia Section Chair
Gusinski	Aleksandr	Belarus Section Chair
Hahn	Ingo	Germany Section Vice Chair
Halliday	Jackie	IEEE Staff - Humanitarian Activities
Harrington	Brian	R8 Treasurer
Hassan	Bakr	Gulf Accreditation Committees Chair
Hessami	Ali	UK & Ireland Section Chair
Ijumba	Nelson	IEEE Ad Hoc Committee on Activities in Africa
Jacob	Laura	IEEE Humanitarian Activities Committee Chair

Jakovljevic	Dinko	R8 SAC Awards & Contests
Jan	Haase	R8 Conference Coordination
Jankowski	Cecelia	IEEE Managing Director, MGA
Jastrzebski	Adam	R8 Section Vitality
Jefferies	Jim	IEEE President Elect Candidate
Jere	Towela	IEEE Ad Hoc Committee on Activities in Africa
Joffe	Elya	R8 Director Elect Candidate
Kaabunga	Vincent	IEEE Ad Hoc Committee on Activities in Africa, Chair
Kadar	Peter	Hungary Section Chair
Kakarountas	Athanasios	Greece Section Vice Chair
Kallel	Ilhem	Tunisia Section Chapter Coordinator
Kammoun	Habib M.	Tunisia Section Chair
Kaplan	Shaun	South Africa Section Chair
Kappagantu	Ramakrishna	R10 Director
Karadzinov	Ljupco	Rep of Macedonia Section Chair
Katalinic Mucalo	Ana	R8 Professional Activities, Chair
Khaddaj Mallat	Nazih	R8 Chapter Coordination, Chair
Khandakar	Amith	Qatar Section Secretary
Koschak	Andreas	Switzerland Section Chair
Kulkarni	Kartik	IEEE SIGHT Steering Steering Committee, Chair
Kurt	Gunes	Turkey Section Vice Chair
Kuzle	Igor	R8 Vice Chair, Technical Activities
Kweku Boakye	Isaac	Ghana Section Vice Chair
Lach	Eileen M.	IEEE General Counsel and Chief Compliance Officer
Lauridsen	Ole	Denmark Section Chair
Lefebvre	Sylvain	ISEP Student Branch Counselor
Leray	Jean-Luc	France Section VP Membership
Liu	Yue	France Section
Luque	Antonio	Spain Section Chair
Madise	Lebogang	R8 Student Branch Coordinator
Madureira	Ana	Portugal Section Chair
Malinowski	Mariusz	Poland Section Chair
Maloberti	Franco	IEEE CAS Society President
Mancarella	Pierluigi	EPPI Working Group on Energy, Chair
Markovic	Vera	Serbia & Montenegro Section Chair
Marques	Miguel	Portugal Section Treasurer
Matogo	John	R8 Industry Ambassador
Mattila	Toni	R8 Action for Industry
Micallef	Paul	R8 SPC Coordinator
Michael	George	R8 Electronic Communications Coordinator
Michaelides	Nicos	Cyprus Section Chair
Michel	Howard	IEEE Past President
Moesch	Jamie	IEEE Managing Director, Educational Activities
Moradi	Hadi	Iran Section Secretary
Muhindi	Humphrey	Kenya Section Chair
Mutale	Joseph	IEEE Ad Hoc Committee on Activities in Africa
Mynster	Anders	Chair IEEE European Public Policy Initiative on ICT
Nagy	Peter	R8 Conference Coordination
Nikitov	Sergey	Russia Section Chair
Nora	Christine	France Section VP Finances
Okello	Dorothy	IEEE Ad Hoc Committee on Activities in Africa
Onoshakpor	Raphael	Nigeria Section Chair
Osana	Alexandros	R8 Humanitarian Activities
Osypenko	Kateryna	R8 Young Professionals
Pacha	Matej	Czechoslovakia Section Chair
Palensky	Peter	Austria Section Chair
Papo	Maurice	Past IEEE Vice-President
Pasquet	Daniel	R8 Strategic Planning Committee
Patterson	Moira	Global Affairs Program Director, IEEE-SA
Paun	Maria-Alexandra	Switzerland Section Vice Chair
Piuri	Vincenzo	IEEE Past Vice President for Technical Activities

Prendergast	E.James	IEE Executive Director & COO
Ramdani	Mohamed	France Section Vice Chair
Reder	Wanda	IEEE President Elect Candidate
Remy	Jean Gabriel	France Section Board Member
Richter	Kurt	IEEE LMAG Coordinator
Rodionov	Alexey	Siberian Section Chair
Romanovs	Andrejs	Latvia Section Chair
Runarsson	Thomas Philip	Iceland Section Chair
Russoniello	Patrick	IEEE Corporate Activities Manager
Saam	Roland	R8 News Editor
Saeed	Taqwa	R8 WiE Coordinator
Salazar Palma	Magdalena	R8 Director Elect Candidate
Sari	Hikmet	France Section
Schmid	Christian	R8 Secretary
Shaheen	Samir	Egypt Section Chair
Shaposhnikov	Sergey	Russia NW Section Chair
Sheikh	Sohaib Qamar	R8 Educational Activities
Shoop	Barry	IEEE President & CEO
Siegert	Thomas	IEEE Chief Financial Officer
Silva	Josè	Portugal Section Vice Chair
Sinnadurai	Nihal	R8 Action for Industry, Chair
Sliz	Rafal	R8 Young Professionals
Soares	Jorge	R8 Awards & Recognition
Såsen	Runar	Norway Section Chair
Stasopoulos	Costas	R8 Director
Stieglmaier	Thomas	R8 SYP Congress Vice Chair
Stoyanov	Georgi	Bulgaria Section Chair
Sultan	Adeel	R8 Membership Development Chair
Symeou	Panayiotis	R8 Awards & Recognition
Szabo	Aleksandar	R8 Vitality Coordinator
Tambosso	Tiziana	Italy Section Vice Chair
Tammemäe	Kalle	Estonia Section Chair
Tilmatine	Amara	Algeria Section Chair
Toma	Lucian	Romania Section Secretary
Trocan	Maria	France Section
Turner	Charles	R8 Life Member Coordinator
Urbanavicius	Vytautas	Lithuania Section Chair
Van Hertem	Dirk	Benelux Section Vice Chair
Webert	Markus	R8 SYP Congress Chair
Weeks	Kathleen	IEEE Ad Hoc Committee on Activities in Africa
Williams	Charmain	IEEE Product Manager - Global Career Resources
Wong	Lawrence	IEEE Vice President MGA
Yanovsky	Felix	Ukraine Section Chair

Saturday, 19 March 2016

100. Call to Order

Region 8 Director **Costas Stasopoulos** opened the 106th IEEE Region 8 Committee meeting by welcoming everyone and then asked the R8 Secretary, **Christian M. Schmid**, if there was a quorum. The secretary replied in the affirmative.

101. Roll Call and Introduction of New Officers

All Section representatives introduced themselves by stating their name and the Section they represent.

102. Welcome by France Section

IEEE France Section Chair **Amara Amara** welcomed everybody to Monte Carlo and invited the audience to enjoy their stay in Monaco.

103. Introductory Remarks

The Region 8 Committee held a minute of silence for two members.
- **Duncan Baker**, South Africa Section – obituary read by Shaun Kaplan
- **Elif Gizem Akkaya**, Turkey Section – obituary read by Costas Stasopoulos

Region 8 Director **Costas Stasopoulos** continued by introducing special guests (see the list of participants).

104. Approval of the Agenda

Director **Costas Stasopoulos** presented the agenda (see below) for the meeting and it was approved by the committee.

AGENDA
Saturday, 19 March 2016

8:00	0:05:00	100	Procedural	Call to Order	Stasopoulos
8:05	0:15:00	101	Procedural	Roll Call and Introduction of New Officers	Schmid
8:20	0:05:00	102	Procedural	Welcome by France Section	Amara
8:25	0:05:00	103	Procedural	Introductory remarks	Stasopoulos/Schmid
8:30	0:05:00	104	Action	Approval of the Agenda	Stasopoulos
8:35	0:05:00	105	Action	Approval of the Consent Agenda	Stasopoulos
8:40	0:35:00	106	Discussion	IEEE Region 8 Director's Address	Stasopoulos
9:15	0:20:00	107	Discussion	IEEE President's' Address	Shoop
9:35	0:20:00	108	Discussion	IEEE Executive Director's Address	Prendergast
9:55	0:20:00		Procedural	Break	
10:15	0:30:00	109	Discussion	Global Public Policy	Day
10:45	0:10:00	110	Discussion	Nominations & Appointments	Bastiaans
10:55	0:40:00	111	Discussion	Student Activities Report	Ghassemian
11:35	0:05:00	112	Discussion	IEEE Region 8 SYP Congress	Arvaniti/Ghassemian
11:40	0:20:00	113	Discussion	MGA Chair's Address	Wong
12:00	0:20:00	114	Discussion	MGA Managing Director's Address	Jankowski
12:20	0:40:00	115	Discussion	Technical Activities Report	Kuzle
13:00	0:05:00	116	Discussion	Presentations - Interactive Session Instructions	Stasopoulos/Schmid
13:05	0:01:00	117	Procedural	Recess	Stasopoulos
13:06	0:04:00	118	Social	Group photo	
13:10	1:00:00		Social	Lunch	
14:10	0:05:00	200	Procedural	Call to order	Stasopoulos
14:15	2:10:00	201	Discussion	Presentations / Parallel Tracks	All
16:25	0:05:00	202	Procedural	Recess	Stasopoulos
18:30	1:00:00		Social	Short walk (5 min) to the restaurant, Meeting point: Hotel lobby	
18:50	0:45:00		Social	Cocktail Reception at the Cafè de Paris	
19:35	2:30:00		Social	Dinner at the Cafè de Paris	

Sunday, 20 March 2016

8:30	0:05:00	300	Procedural	Call to Order and Roll Call	Stasopoulos/Schmid
8:35	0:45:00	301	Discussion	President-Elect Candidates' Debate	Costa/Reder/Jefferies
9:20	0:05:00	302	Discussion	Secretary's report	Schmid
9:25	0:20:00	303	Discussion	Treasurer's report	Harrington
9:45	0:40:00	304	Discussion	Member Activities Report	Boskovic
10:25	0:15:00	305	Discussion	Awards & Recognitions	Delimar
10:40	0:30:00		Procedural	Break	
11:10	0:05:00	306	Discussion	Tab	Piuri
11:15	0:15:00	307	Discussion	Section Development and Vitality	Szabo
11:30	1:00:00	308	Discussion	IEEE in 2030	Shoop/Michel/Bartleson
12:30	0:20:00	309	Discussion	Legal Issues	Lach
12:50	0:20:00	310	Discussion	Future Conferences (Energycon, Melecon, GCC)	Kuzle
13:10	0:15:00	311	Info	Sections Congress 2017	Delimar
13:25	0:05:00	312	Info	Next Region 8 Committee Meeting	Schmid/Madureira
13:30	0:20:00	313	Action	Motions	Stasopoulos
13:50	0:10:00	314	Info	New business	All
14:00	0:05:00	315	Action	Adjournment	Stasopoulos
14:05	1:00:00	316	Social	Lunch	

105. Approval of the Consent Agenda

Director **Costas Stasopoulos** presented the consent agenda (see below) and it was approved by the committee.

4

Consent agenda		
401	Action	Approval of the minutes of the 105th Region 8 Committee meeting
	Report	Reports

All reports can be found in the Agenda Book of the 106th Region 8 Committee meeting. All reports and presentations are also made available on the Region 8 Webserver.

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106. Director's Address

Director **Costas Stasopoulos** talked about

- Important events last year
- Region 8 Priorities
  - Getting closer to Industry
  - Students and Young Professionals
  - Section Vitality
- Region 8 Extra Priority: Membership Development - 1% increase targeted
- Dues in extremely low countries
- IEEE in Africa
- IEEE Office in Region 8
- Important Initiatives – Links
- Announcement
- IEEE in 2030

Details on the different topics can be found in the presentation from **Costas Stasopoulos** that is stored on the meeting website.

- Question from **Ali Hessami**: Is the 1% target realistic to achieve and what should the Sections contribute?
  - Answer by **Costas Stasopoulos**: A plan is currently in development to target this question. Renewal campaigns by the section are highly welcome! However the renewal challenge is different depending on the Section. Please also contact the Region 8 membership development team.
- Comment by **Shaun Kaplan** and other Africa Section Representatives: The formation of the Africa Area is highly appreciated and will boost activities in the area.
- Comment by **Jacob Baal-Schem**: Region 8 should also include activities on Smart Cities.

107. IEEE President's' Address

President and CEO **Barry Shoop** thanked the senior leaders in Region 8 for their leadership and reiterated the mission and vision of IEEE. After some statistics in Region 8 he talked about "IEEE in Africa" and the new "IEEE Office in Vienna". **Barry Shoop** continued by reflecting on the strategic focus areas defined during the board retreat:

- Industry Value: Develop new products and services for, deepen our engagement with and deliver value to industry.
- Focused Solutions: Engage members, customers, and the public with focused solutions.
- Capacity for Growth: Evolve our structure, culture, and strategy to create the capacity for long-term growth.

Barry Shoop's presentation can be found on the meeting website.

- Comment by **Jacob Baal-Schem**: IEEE needs to create value for members in industry, such as access to publications.
- Comment by **Dirk Van Hertem**: The presentation nicely presented what the focus should be. However, what should be de-prioritized in order to have the bandwidth to work on the focus areas?
  - Answer by **Barry Shoop**: Changes in the organizational structure are already considered at the moment.
- Comment by **Mats Edvinsson**: Very good to see the outside-in perspective reflected, however keeping the momentum for these change processes will be critical.
- Comment by **Imad Elhajj**: Is worried that IEEE is more and more becoming a big cooperation rather than a volunteer driven operation.
  - Answer by **Barry Shoop**: The size of IEEE demands a responsible approach to business, while still staying true to IEEE's core mission.

108. IEEE Executive Director's Address

Jim Prendergast talked about

- Declining membership numbers
- E-membership
- Tech council & tech community membership growth
- IEEE employee headcount
- IEEE Xplore
- IEEE Collabratec
- Educational Activities
- Award nominations of IEEE Spectrum

Jim Prendergast's presentation can be found on the meeting website.

- Comment by **Charles Turner**: There is an alarming loss of retired members (e.g. 60+).

- ○ Answer by **Jim Prendergast**: Segmentation of membership numbers is obviously important when analyzing the statistics.
- Comment by **Athanasio Kakarountas**: IEEE potentials has also received a couple of award nominations. Not only our flagship publications are doing well, but also the smaller ones.
- Comment by **Samir Shaheen**: Membership in Egypt dropped by 20% when members got access to publications through their universities. Suggestion: Members at universities that buy access to Explore should have reduced membership fees.

109. Global Public Policy

After detailing why IEEE should engage in the development of public policy, **Gordon Day** shared a list of unresolved technology policy issues. To tackle these issues the board of directors defined three actions.

1) Public Policy: Related Activities Added a clear description of IEEE's roles in the development of public policy, and the principles that should govern them, to the IEEE Bylaws.
2) External Communications on Public Policy: Revised IEEE Policies, Section 15, to provide a clear description of the various communication documents used in public policy-related education and advocacy, establish processes for the approval and adoption of these documents, and describe their appropriate use.
3) Global Public Policy Committee: Created a small Committee of IEEE called the "Global Public Policy Committee" to provide advice on matters related to public policy and to assist in coordinating, overseeing, and managing public policy activities throughout IEEE.

Gordon Day also detailed the required steps in all three action areas. His presentation can be found on the meeting website.

- Questions by **Jacob Baal-Schem**: Will the new committee comment on the boycott of one institution against another?
  - ○ Answer by **Gordon Day**: The new committee will probably not deal with such issues.
- Question by **Imad Elhajj**: Are there plans to syndicate with other organizations that deal with similar topics (e.g., world economic forum)?
  - ○ Answer by **Gordon Day**: Yes, whenever it makes sense. Especially when it makes sense with other engineering associations.
- Comment by **Marko Delimar**: Invited all European representatives to participate in the European Public Policy group and to contact him.
- Question by **Mats Edvinsson**: What is the balance between global and local?
  - ○ Answer by **Gordon Day**: If a Section would engage in public policy, the committee would like to see procedures in place that comply with the global IEEE public policy committee.

110. Nominations & Appointments

Martin Bastiaans addressed all upcoming opportunities for votes:

- IEEE President-Elect,
- IEEE Region 8 Director-Elect,
- Constitutional Amendment,
- IEEE Region 8 Officers and
- IEEE R8 N&A Subcommittee

His presentation can be found on the meeting website and contains all relevant timelines and procedures.

- Comment by **Costas Stasopoulos**: Some Regions give an award to the section with the highest participation in elections. Region 8 may want to think about a similar award.

111. Student Activities Report

Mona Ghassemian and her Region 8 SAC team reported on the following topics:

- **Lebogang Madise**
  - ○ Student Branch Revitalization Program
  - ○ New SBs Formation Process and Pre-approval Forms
  - ○ Develop SB counselor support network
- **Youmna El-Bitar / Dinko Jakovljevic**
  - ○ Mind the Gap! Contest launch
  - ○ Promotion of Annual Awards and Contests
- **Paul Micallef**
  - ○ Student Paper Contest (SPC)
- **Ruba Aburub**
  - ○ Staying in Connection with Students through Social Media Channels and Congresses

The presentation of the Region 8 SAC team can be found on the meeting website.

112. IEEE Region 8 SYP Congress

Region 8 Student Representative **Efthymia Arvaniti**, and the chairs of the IEEE Region 8 Student & Young Professional Congress **Thomas Stieglmaier** and **Markus Webert** invited all Section chairs to send Students and Young Professionals from their Sections to this Region 8 flagship event. The details are as follows:

- IEEE Region 8 Student & Young Professional Congress,
- Regensburg, Germany,
- 17th and 21st of August 2016

More information can be found on the congress website: https://www.syp-regensburg.de/

- Comment by **Costas Stasopoulos**: All Sections should send at least one student and should make sure that they provide the necessary financial support.
- Comment by **Nihal Sinnadurai**: The Action for Industry would like to support the event.
- Questions by **Ali Hessami**: Can also students who are not members attend.
    - Answer by **Efthymia Arvaniti**: Yes this is possible and encouraged, however the funding support from Region 8 will not apply.

113. MGA Chair's Address

IEEE Vice President MGA **Lawrence Wong** presented MGA's goals:

1) Delivering an exceptional membership experience (50% or more of members rating as IEEE membership "top box" or very satisfied)
2) Expanding IEEE's global membership presence.
3) Developing and supporting a positive professional development experience for volunteers who deliver the IEEE experience.

In general the membership numbers are slightly decreasing. To tackle the issue **Lawrence Wong** discussed the MGA priority projects and other MGA initiatives and activities. After that he showed the results of the "2016 Member Segmentation Survey" and the derived recommendations for Region 8:

1) Incentivize geo-units to bring greater value to young professionals and professionals in industry
2) Work with geo-units to enhance retention, especially of student members
3) Encourage and incentivize inter-geo-unit collaborations
4) Encourage and incentivize building stronger linkage and engagement between section/chapter and student branches

The presentation of **Lawrence Wong** can be found on the meeting website.

- Comment by **Mohammed El Mohajir**: The fees for conferences is going to impact the Sections.
    - Answer by **Lawrence Wong**: MGA supports conferences with 100 papers and less. More details can be provided offline.
- Question by **Imad Elhajj**: The issue is retention. Have we also surveyed the members who left?
    - Answer by **Lawrence Wong**: **Jamie Meosch** and **Cecelia Jankowski** will be able to answer this question.
- Question by **Antonio Luque**: Can you please elaborate on the Joint Ad Hoc Committee with TA & EA?
    - Answer by **Lawrence Wong**: **Vincenzo Piuri** and me identified the need to collaborate.

114. MGA Managing Director's Address

Cecelia Jankowski started by commenting on membership numbers, retention and on how to recover non-renewing members. The main projects to achieving MGA's goals are:

- IEEE Collabratec Engagement and Expansion
- Career Experience
- Address needs of individuals in industry
- IEEE WIE Leadership Summits
- Volunteer Training
- IEEE Young Professionals Network - Signature Events Model
- MGA Presence in Global Offices (MGA Global Opportunities Ad Hoc)
- Regional Geographic Implementation– India
- Regional Geographic Implementation– Japan
- Lower membership dues for extremely low income countries
- Free Access to IEEE Digital Library
- Incentive and Recognition Program for Companies
- Loyalty Rewards
- Promotion tool for local events
- Enhance vTools

The complete presentation can be found on the meeting website.

- Comment by **Costas Stasopoulos**: Every meeting attendee should get a Collabratec account if they don't have one already.
- Comment from the committee: Incentives for automatic renewal (e.g., reduced membership fee) should be considered.
- Question from **Ole Lauridsen**: Could we run into a situation, where professionals are needed to run Section operations?

○ Answer by **Cecelia Jankowski**: This answer to this question is not yet fully clarified and highly depends on the Section and the resources of the volunteers in a specific Section.

● Comment by **Dirk Van Hertem**: Professional support for conferences by staff in the new Vienna office would be very beneficial.

115. Technical Activities Report

Vice Chair **Igor Kuzle** started by pointing out the Technical Activities website http://www.ieeer8.org/category/technical-activities/ and by presenting his team.

Nazih Khaddaj Mallat and **Alex Osana** continued by outlining the past, present and future efforts of the chapter coordination subcommittee. The mission and the activities of the conference coordination subcommittee were presented by **Adel Alimi**. The Educational Activities Subcommittee agenda was presented by **Manuel Castro**.

Finally **Nihal Sinnadurai** and his action for industry team presented their Action Plan for moving IEEE closer to industry. Their presentation also included the concept of the "Section Industry Ambassador". The complete action plan can be found on the website http://www.ieeer8.org/category/technical-activities/action-for-industry/

The details can be found in the presentations uploaded to the meeting website.

Sunday, 20 March 2016

300. Call to Order and Roll Call

Region 8 Director **Costas Stasopoulos** started the second day of the 106th IEEE Region 8 Committee Meeting. He then asked the R8 Secretary, **Christian M. Schmid**, whether there was a quorum. The secretary replied in the affirmative.

301. President-Elect Candidates' Debate

Rui Costa moderated a debate between the two IEEE President-Elect Candidates **Jim Jefferies** and **Wanda Reder**. All candidate presentation can be found on the meeting website and on the websites of the respective candidates. The informative session gave all meeting guests a good overview of the two candidates.

302. Secretary's Report

IEEE Region 8 Secretary **Christian M. Schmid** started by presenting the Secretary team. The team consists of **Youmna El Bitar** (Assistant Secretary) and **George Michael** (Electronic Communications Coordinator). He urged the Section Chairs to report their officers on time using vtools, and to proceed with their registration / travel arrangements or with nominating a substitute as soon they receive the invitation for the upcoming Region 8 meeting.

Finally he showed some statistics on the 106th committee meeting. With 56 section representatives (out of 57) being present and a total number of 208 guests for the Saturday night dinner this was one of the biggest meetings so far.

303. Treasurer's Report

Treasurer **Brian Harrington** explained the reimbursement process and the current year's budget. He continued by showing the Region 8's statement of net worth and the distribution of expenditures. The main issues identified by the treasurer were

1) membership development and retention,
2) greater investment in the vice chair operations and
3) streamline the administration required of volunteers.

He also highlighted the objectives:

1) Maintain Cash Position. Cash flow in Region 8 can be sensitive.
2) Promote the Region 8 "Initiative" strategy.
3) Improve Section and Chapter Reporting process

The complete presentation of treasurer **Brian Harrington** can be found on the meeting website.

● Comment from **Dirk Van Hertem**: Costs of meeting seems to be very high.
  ○ Answer by **Brian Harrington**: This depends very much on the meetings that I scheduled and on the payment modalities.
● Comment by **Ole Lauridsen**: What would special membership fees for low income countries mean for the Region 8 budget.
  ○ Answer by **Brian Harrington**: Does not expect an impact.
● Question from **Imad Elhajj**: How to proceed with the proposed new initiative.
  ○ Answer by **Costas Stasopoulos**: Details need to be figured out and a motion will be prepared later.

304. Member Activities Report

IEEE Region 8 Vice Chair **Duanka Boković** presented her team and handed over to **Adeel Sultan** for the MD report.

He started by pointing out the importance of MD Section officers. After presenting the membership numbers he congratulated the Sections that reached the recruitment and retention goals. **Adeel Sultan** also showed the current and future efforts of the R8 MD committee and highlighted the focus areas:

- Training is essential,
- Participation in MD events is important,
- Commitment is vital and
- Communication is key.

The professional activities were presented by **Shashank Gaur**. The main takeaways were:

- 10 Speakers on different "soft skills" are available: pa.ieeer8.org/speakers
- Only funding for the travel of the Speaker is provided by R8 PASC
- Topics of Workshops: Leadership, Project management, Stress and Time management for Early Career, Technical Writing, Ideation, Intellectual Property management, Body language, Innovation, Effective meeting, etc.
- Reach out to us for specific topics.
- To use R8 PASC speakers, contact the speaker directly. Email available at the website.
- R8 PA is always looking for new speakers.

Flavia Dinca continued by discussing the Young Professionals activities which include:

- Mentorship of affinity groups
- Regular e-mail campaigns
- Increase in official reporting of events
- New initiative where Affinity Groups organize events together with local student branches
- Event Exchange Program
- New manuals and tutorials available
- Industry Newsletter rebranded
- Young Professionals track at the SYP congress 2016

Charles Turner focused on the Life Member Activities in Region 8. After presenting some numbers and statistics he focused on the question whether we do enough for our older members and on how to retain older members. He also urged sections to support the formation of Life Member Affinity Groups (LMAG) and to include retired members in Section activities.

IEEE Region 8 Vice Chair **Duanka Boković** announced the Clementina Saduwa Award Winner 2016, Dr. Batool Nazre from the Sweden Section. She also discussed future activities and goals.

Tony Davies presented the History Activities goals to "Recognize R8 Technology achievements" and to "Preserve IEEE historical records of R8". Past and future contributions include milestones and books to preserve the history of electrical engineering.

Region 8 News Editor **Roland Saam** advertised the latest issue of the Region 8 News and called for articles for future editions.

Finally **Alex Osana** introduced the new Humanitarian Activities Subcommittee and asked the Section chairs to announce contact persons.

The complete presentations can be found on the meeting website.

305. Awards & Recognitions

Marko Delimar presented all awards supported by the Awards & Recognitions subcommittee. IEEE Region 8 has a number of outsanding individual volunteers but also OUs, and **Marko Delimar** urged all committee members to think about nominations. Details about all awards can be found on the meeting website. Finally he presented a motion that read

- IEEE Region 8 approves the change in the categorization of the IEEE Region 8 Outstanding Section Awards from two categories (small, large) to three categories (small, medium, large).
- The categories small, medium and large are defined as in the equivalent MGA award (MGA Outstanding Section Award).

The motion was adopted by the Region 8 Committee.

306. Technical Activities Board (TAB)

IEEE Past Vice President for Technical Activities **Vincenzo Piuri** shared the mission and goals of TAB. After reflecting on the TAB priorities he listed opportunities for TAB and MGA cooperation. The complete presentations can be found on the meeting website.

307. Section Development and Vitality

IEEE Region 8 **Aleksandar Szabo** stressed the need for a vital sections and how vitality is measured through reporting of activities, meetings, finances, elections and officers. **Adam Jastrzebski** highlighted recent successes about financial reporting.

Section chairs are highly encouraged to look for information on section vitality at http://www.ieeer8.org/category/section-vitality/ and through the presentation on the meeting website.

308. IEEE in 2030

The presentation was delivered by the three IEEE presidents, **Howard Michael**, **Barry Shoop** and **Karen Bartleson**. It focused on two separate efforts:
1) IEEE constitutional changes (endorsed by the Board in November 2015)
2) Proposed optimized board structure.

Detailed information about IEEE in 2030 can be found here:
- The presentation, which is uploaded to the meeting website
- http://www.ieee.org/about/corporate/election/2016_constitutional_amendment.html
- http://www.ieee.org/about/corporate/governance/index.html
- http://www.ieee.org/about/corporate/ieeein2030_archive_m.html

Transparent and well informed discussions are encouraged.
- Comment from **Franco Maloberti**: Also the opposition should be heard on the topic, e.g., some societies are against the changes.
  - Answer from **Barry Shoop**: Feedback from the technical activities is proactively included in the proposed structure.
- Comment from **Ali Hessami**: The approach taken from IEEE seems much better than what other organizations such as IET have taken.
- Comment from **Dirk Van Hertem**: Some of the proposed changes may create more overhead and inefficiencies (e.g., three boards). Also what will be the role of the three presidents in this setup?
  - Answer by **Karen Bartleson**: Trust between the three bodies will actually increase efficiency. The change of the three presidents will not change much, they will still chair two of the boards.
- Comment from **Brian Harrington**: Restructuring of the board should not affect the Regional structure.
  - Answer from **Barry Shoop**: The restructuring will actually strengthen the Regions.
- Question from **Samir Shaheen**: How will the board of directors be distributed across regions and the geography of IEEE?
  - Answer from **Howard Michael**: The changes to the constitution will actually for the first time introduce language to ask for diversity.

309. Legal Issues

Eileen M. Lach gave an update on
- the International Registration Project,
- the Code of Conduct
- the Compliance Training and
- Contracts

All details can be found in the presentation on the meeting website.

310. Future Conferences (Energycon, Melecon, GCC)

IEEE Region 8 Vice Chair Technical Activities **Igor Kuzle** highlighted all future Region 8 flagship conferences. Short presentations were delivered on
- ENERGYCON 2016 (**Dirk Van Hertem**)
- MELECON 2016 (**Marios Antoniou**)
- GCC 2016 (**Mohab Mangoud**)
- EUROCON 2016 (**Ljupco Karadzinov**)
- AFRICON 2016 (**Shaun Kaplan**)
- Histelcon 2017 (**Jacob Baal-Schem**)

More information can be found in the presentation on the meeting website and on the respective conference websites.

311. Sections Congress 2017

IEEE Region 8 Sections Congress Coordinator **Marko Delimar** introduced the concept of the Sections Congress, which will be held in Sydney, Australia, at the International Convention Centre, from 11 to 13 August 2017.
- 57 Section Delegates will be fully covered by MGA.
- Region 8 will hold a meeting in Sydney: Additional participants will be funded by R8. List of additional participants will need to be defined.

More information will be announced during the next Region 8 meeting.

312. Next Region 8 Committee Meeting

Ana Madureira invited the R8 Committee to Porto, Portugal, where the next IEEE Region 8 meeting will be held 24-25 September 2016. She also gave a short presentation about Porto and distributed some samples of Port wine.

313. Motions

No motions were put forward.

314. New Business

No new items were suggested.

315. Adjournment

Region 8 Director **Costas Stasopoulos** thanked everyone who organized and attended the meeting before entertaining a motion to end the Region 8 Committee meeting. The motion was adopted.

Unapproved Minutes from of the 107th IEEE Region 8 Committee Meeting held on 24-25 of September 2016 in Porto, Portugal

List of Participants

Last name	First name	Position
Adel	Abdulla	Bahrain Section Chair
Fadhel	Abulhasan	Kuwait Section Secretary
Ghazi	Al Sukkar	Jordan Section Vice Chair
Amer	Al-Hinai	Oman Section Chair
Adel M.	Alimi	IEEE R8 Conference Coordination
Mohammad	Almuhaini	Saudi Arabia East Section Membership Development
Hafidh	Alsammarraie	Saudi Arabia West Vice Chair
Efthymia	Arvaniti	IEEE R8 Student Representative
Nasser	Assem	Morocco Section Vice Chair
Conrad	Attard	Malta Section Vice Chair
Jacob	Baal-Schem	Recipient of Life Member Group Achievement Award
Gaurav	Bajpai	IEEE Ad Hoc Committee on Activities in Africa
Sergey	Bankov	Russia Section Secretary
Constantin	Barbulescu	Romania Section Officer
Sara	Barros	IEEE R8 Young Professionals
Martin	Bastiaans	IEEE R8 Past Director
Nazre	Batool	Clementina Saduwa Award 2016 Recipient
Vedad	Beirović	Bosnia and Herzegovina Section Secretary
Dusanka	Boskovic	IEEE R8 Vice Chair, Member Activities
Urban	Burnik	Slovenia Section Chair
Julius	Butime	Uganda Subsection
Ermanno	Cardelli	Italy Section Chair
Pedro	Carvalho	Portugal Section Secretary
Manuel	Castro	IEEE R8 Education Activities
Gloria	Chukwudebe	IEEE R8 Africa Area Chair
Thomas	Coughlin	IEEE R6 Director
Fernando Josè	da Silva Velez	R8 VTS Chapter Coordinator
Marko	Delimar	IEEE R8 Awards
Flavia	Dinca	IEEE R8 Young Professionals
Stamatis	Dragoumanos	Greece Section Representative
Tariq	Durrani	IEEE R8 Director-Elect Candidate
Mats	Edvinsson	Sweden Section Chair
Youmna	El Bitar	IEEE R8 Assistant Secretary
Imad	Elhajj	Lebanon Section Chair
Mircea	Eremia	Romania Section Chair
Margaretha	Eriksson	IEEE R8 Director-Elect
Mahmud	Fotuhi Firuzabad	IEEE R8 N&A Candidate
Jess	Fraile-Ardanuy	Spain Section Vice Chair
John	Funsoadebayo	Nigeria Section Vice Chair
Shashank	Gaur	IEEE R8 Professional Activities
Mona	Ghassemian	IEEE R8 Vice Chair, Student Activities
Steven	Gold	NPSS AdCom
Hanan	Hanjafah	IEEE R8 Industry Ambassador
Brian	Harrington	IEEE R8 Treasurer
Bakr	Hassan	Chair, Gulf Accreditation Committee
Jens	Haubrock	Germany Section Chair
Michael	Heiss	Austria Section Vice Chair
Enrique	Herrera-Viedma	Representative of Coordination Committee
Ali	Hessami	UK and Ireland Section Chair
Feliks	Ianovskyi	Ukraine Section Chair
Jaafar	Ibrahim	Saudi Arabia East Section Secretary
Christopher	James	IEEE R8 OpCom Candidate
Elya	Joffe	IEEE R8 Director-Elect Candidate
Peter	Kadar	Hungary Section Chair
Habib M.	Kammoun	Tunisia Section Chair
Shaun	Kaplan	South Africa Section Chair

Ljupco	Karadzinov	Macedonia Section Chair
Amith	Khandakar	Qatar Section Secretary
Eric	Kuada	Ghana Section Representative
Gunes	Kurt	Turkey Vice Chair
Igor	Kuzle	IEEE R8 Vice Chair, Technical Activities
Ole M	Lauridsen	Denmark Section Chair
Antonio	Luque	Spain Section Chair
Jan	Machac	MTT-S Region 8 Coordinator
Ana	Madureira	Portugal Section Chair
Peter	Magyar	IAS CMD Chair
Mariusz	Malinowski	Poland Section Chair
Vera	Markovic	Serbia & Montenegro Section Chair
Miguel	Marques	Portugal Section Treasurer
Maja	Matijasevic	Croatia Section Vice-Chair
Toni	Mattila	Finland Section Chair, IEEE R8 Industry Ambassador
George	Michael	IEEE R8 Electronic Communications Coordinator
Nicos	Michaelides	Cyprus Section Chair
Hadi	Moradi	Iran Section Secretary
Peter	Nagy	IEEE R8 Conference Coordination
Maciej	Ogorzalek	IEEE Division 1 Director
Raphael	Onoshakpor	Nigeria Section Chair
Alexandros	Osana	IEEE R8 Chapter Coordination Subcommittee
Matej	Pacha	Czechoslovakia Section Chair
Daniel	Pasquet	IEEE R8 OpCom Candidate
Moira	Patterson	EPPI Staff Lead
Maria-Alexandra	Paun	Switzerland Section Vice Chair
Ievgen	Pichkalov	Ukraine Section
Mohamed	Ramdani	France Section Vice Chair
Sergio	Rapuano	Chapter Coordinator of I&M Society
Alexey	Rodionov	Russia Siberian Section Chair
Andrejs	Romanovs	Latvia Section Chair
Marina	Ruggieri	Chair Presidents' Forum
Thomas Philip	Runarsson	Iceland Section Chair
Roland	Saam	IEEE R8 News Editor
Magdalena	Salazar Palma	IEEE R8 Director-Elect Candidate
Christian	Schmid	IEEE R8 Secretary
Samir	Shaheen	Egypt Section Chair
Sergey	Shaposhnikov	Russia NW Section Chair
Linda	Shoop	IEEE President & CEO
Mark	Shtaif	Israel Section Chair
Catarina	Silva	Portugal Section Vice Chair
Josè Pedro	Silva	Portugal Section Vice Chair
Cheryl	Sinauskas	IEEE Director, Geographic Activities
Adrianus Bart	Smolders	Benelux Section Chair
Runar	Såsen	Norway Section Chair
Costas	Stasopoulos	IEEE R8 Director
Georgi	Stoyanov	Bulgaria Section Chair
Adeel	Sultan	IEEE R8 Membership Development
Aleksandar	Szabo	IEEE R8 Region Vitality Coordinator
Tiziana	Tambosso	Italy Section Chair
Kalle	Tammemäe	Estonia Section Chair
Amar	Tilmatine	Algeria Section Chair
Gerald	Too	Kenya Section Representative
Charles	Turner	IEEE R8 Life Member Coordinator
Vytautas	Urbanavicius	Lithuania Section Chair
Jan	Verveckken	IEEE R8 OpCom Candidate
Lawrence	Wong	IEEE Vice President MGA

Saturday, 24 September 2016

100. Call to Order

Region 8 Director **Costas Stasopoulos** opened the 107th IEEE Region 8 Committee meeting by welcoming everyone and then asked the R8 Secretary, **Christian M. Schmid**, if there was a quorum. The secretary replied in the affirmative.

101. Roll Call and Introduction of New Officers

All Section representatives introduced themselves by stating their name and the Section they represent.

102. Welcome by Portugal Section

IEEE Portugal Section Chair **Ana Madureira** welcomed everybody to Porto and invited the audience to enjoy their stay in Portugal.

103. Introductory Remarks

After Region 8 Secretary **Christian Schmid** provided some logistic information, Director **Costas Stasopoulos** welcomed some special guests:

- **Lawrence Wong**, IEEE Vice President MGA,
- **Maciej Ogorzalek**, IEEE Division 1 Director,
- **Thoma Coughlin**, IEEE R6 Director and
- **Marina Ruggieri**, Vice President-Elect, Technical Activities.

104. Approval of the Agenda

Director **Costas Stasopoulos** presented the agenda (see below) for the meeting. He also informed the committee that items might have to be moved due to travel arrangements of certain speakers. The items in the meeting minutes are documented in the order in which they were presented. The agenda was approved by the committee.

Saturday, 24 September 2016				
8:00	100	Procedural	Call to Order	Stasopoulos
8:05	101	Procedural	Roll Call and Introduction of New Officers	Schmid
8:20	102	Procedural	Welcome by Portugal Section	Madureira
8:25	103	Procedural	Introductory Remarks	Stasopoulos/Schmid
8:30	104	Action	Approval of the Agenda	Stasopoulos
8:35	105	Action	Approval of the Consent Agenda	Stasopoulos
8:40	106	Discussion	IEEE Region 8 Director's Address	Stasopoulos
9:15	107	Discussion	IEEE President's Address	Shoop
9:35	108	Discussion	MGA VP Address	Wong
10:00		Procedural	Coffee Break	
10:20	109	Discussion	IEEE Europe - IEEE European Public Policy Initiative operations and assessment	Marko
11:00	110	Discussion	Student Activities Report	Ghassemian/Arvaniti
11:20	111	Discussion	IEEE Region 8 SYP Congress	Arvaniti/Dinca
11:30	112	Discussion	Best Practices in Region 6	Coughlin
11:40	113	Discussion	Section Development and Vitality	Szabo
11:55	114	Discussion	Technical Activities Report	Kuzle
12:25	115	Discussion	Awards & Recognitions	Delimar
12:35	116	Discussion	Africa Area Report	Chukwudebe
12:45	117	Discussion	Action for Industry	Stasopoulos/Matilla
13:00	118	Procedural	Recess	Stasopoulos
13:01	119	Social	Group photo	
13:05		Social	Lunch	
14:05	200	Procedural	Call to Order	Stasopoulos
14:10	201	Discussion	Sections Congress Presentation Reccommendation Instructions	Delimar/ Salazar Palma/ Bastiaans
14:40	202	Discussion	Breakout Sessions	Delimar/ Salazar Palma/ Bastiaans
16:10	203	Discussion	Presentation of Results	Delimar/ Salazar Palma/ Bastiaans
16:40	204	Procedural	Recess	Delimar/ Salazar Palma/ Bastiaans
18:40		Social	Meeting Point for Bus: Outside Hotel	
18:50		Social	Bus tour through Porto	
19:35		Social	Dinner and Awards Ceremony, Dress Code: Formal Taylor's Port Cellars Porto	
Sunday, 25 September 2016				

8:30	300	Procedural	Call to Order and Roll Rall	Stasopoulos/Schmid
8:35	301	Discussion	Nominations and Appointments Report and Election Instructions	Bastiaans
8:50	302	Discussion	Candidate Presentations and Discussion	Bastiaans
9:50	303	Discussion	Executive Session	Bastiaans
10:30	304	Procedural	Elections	Bastiaans
10:45		Procedural	Coffee Break	
11:15	305	Discussion	Presentation of Election Results	Bastiaans
11:20	306	Discussion	Secretary's Report	Schmid
11:30	307	Discussion	Treasurer's Report	Harrington
11:50	308	Discussion	Innovation Fund	Harrington
12:05	309	Discussion	Member Activities Report	Boskovic
12:25	310	Discussion	Future Conferences (Energycon, Melecon, GCC)	Kuzle
12:35	311	Discussion	Vision for an Enhanced MGA-TA Synergy 2017/2018	Marina
12:55	312	Discussion	Vision for Region 8 2017/2018	Eriksson
13:10	313	Info	Next Region 8 Committee Meeting	Schmid/Edvinsson
13:20	314	Action	Motions	Stasopoulos
13:35	315	Info	New Business	All
13:55	316	Action	Adjournment	Stasopoulos
14:00	317	Social	Lunch	

105. Approval of the Consent Agenda

- Comment by **Imad Elhajj** on item "303. Treasurer's Report": The secretary omitted the following remark: "**Imad Elhajj** commended Treasurer **Brian Harrington** on his exemplary service**.**"
  - ○ Director **Costas Stasopoulos** and Secretary **Christian Schmid** agreed that this remark was omitted and promised that it will be mentioned in the minutes for this meeting (fulfilled above).

The consent agenda was approved by the committee.

106. IEEE Region 8 Director's Address

Director **Costas Stasopoulos** started by giving a brief overview of important past events in Region 8:

- Milestone in Königs-Wusterhausen,
- IEEE Region 8 Student and Young Professional (SPY) Congress 2016 in Regensburg,
- the Egyptian Engineering Day 2016 and
- Startup Ole 2016,

Also he commented briefly on progress on Region 8's priorities:

- Industry
  - ○ Survey with Senior members
  - ○ Industry Ambassadors in Sections
  - ○ Mentors from Industry
  - ○ Internships for students
  - ○ Paris, Glasgow, Amman, Birmingham Smart Tech Workshops, **Ali Hessami** shared information and promotional material for the Smart Tech Workshop in Birmingham.
  - ○ Tunisian Forum for Industry Academia Partnership
- Students and Young Professionals
  - ○ Regional Congresses
    - CESYP 8-10 May, Zagreb
    - WESYP 20-24 May, Eindhoven
    - MESBC 4-7 Aug, Amman
    - Egypt Engineering Day 31 Aug, 1 Sep, Cairo
    - Hellenic 30 Oct-1 Nov, Thessaloniki
    - Nordic SYP 6-8 Nov, Stockholm
  - ○ SB and YP groups vitality
  - ○ Region 8 SYP in 17-21 August 2016 in Regensburg, Germany
- Section Vitality
  - ○ The corner stone of Region 8
  - ○ Alive and active Sections – Branches - Affinity groups
  - ○ Democratic Elections Follow the MGA rules (significant progress made)
  - ○ Reporting in time (significant progress made)
  - ○ Sections Cooperating in conferences held in their Region
- Additional Priority: Membership Development
  - ○ Dropping numbers

- ○ Consequences of the economic crisis and the very high dollar
- ○ Efforts being done by the Membership Development team
- ○ Trying to organize a workshop in Region 8
- ○ Should take advantage of the half year dues
- ○ We need your help
- ○ A membership development workshop will be held in Tunisia 18-19 November to address the issue

The director continued by showing the latest membership statistics and by reporting about the newly approved office in Vienna, Austria. He also informed the committee about the Sections Congress in Sydney and the upcoming Region 8 meetings. After touching on

- the Improved Section Vitality Dashboard,
- the new Innovation Fund,
- and the Africa Area,
- challenges with Sections,
- and the presence of Region 8 in higher IEEE positions

he thanked the Region 8 Team for 2015/2016. The complete presentation can be found on the meeting website.

108. MGA VP Address

MGA Vice President **Lawrence Wong** gave an overview on the Strategy and Membership Numbers. He started by providing the framework to address:

- What is our winning aspiration (Goals)?
- Where will we play?
- How will we win?
- What capabilities must be in place?
- What management systems are required?

The 5 activities areas derived are

- Member Experience
- Geographic Unit Activities
- Membership Operations
- Business Activities
- Volunteer Experience

Lawrence Wong continued by presenting key initiatives (Young Professionals, IEEE Collabratec, Industry Professionals, Women in Engineering) and the 2016 MGA priority projects. The ongoing activities relevant for R8 are:

- Ad Hoc Committee on Europe Public Policy Initiative
- Ad Hoc Committee on Global Strategy
- Ad Hoc Committee on Industry Outreach
- Ad Hoc Committee on Industry Engagement
- Ad Hoc Committee on IEEE in 2030
- Vienna office
- TCS fee
- Yellow Card
- Africa initiative

Afterwards **Lawrence Wong** talked about membership statistics (as found in the presentation on the meeting website). Membership numbers are declining in all Regions but Region 10. Especially the decline of young professionals and retention rates is worrying.

The 2017 Workplan and Beyond include

- Continuing focus on:
  - ○ Priority geographic areas
  - ○ YP, WIE and professionals in industry
  - ○ Volunteer training –Careers
  - ○ Collabratec
  - ○ MGA presence in global offices
- Improving membership growth and retention
- Areas to be operationalized
- Addressing gaps and new activities?
- Conferences?
- What will MGA be in 2030?

The complete presentation can be found on the meeting website.

- Comment by **Ali Hessami**: The challenges of IEEE are very similar to the challenges faced by other professional institutions. Out-of-the-box thinking is needed to address this, but can not be seen from the presentation.
  - ○ Answer by **Lawrence Wong**: Agrees about the challenges and that the answers do not exist yet. Believes that young professionals and industry are the solution.
- Question by **Mats Edvinsson**: How are these issues integrated in the 2030 process?

- ○ Answer by **Lawrence Wong**: At the moment not, as the constitutional amendments are not approved yet. Needs to be addressed after the decision about the amendments.
  - ○ Comment by **Mats Edvinsson**: Changing the structure of IEEE is inwards looking. Word of advice: Bring an out-side in view into the equation.
  - ○ Answers by **Lawrence Wong**: This is done by using segmentation data.
- Question by **Michael Heiss**: Why is the retention rate for higher grade members so low? E.g., it is hard to get there and then you cancel?
  - ○ Answer by **Lawrence Wong**: Retention of senior members is higher, but not for regular, higher grade members.
- Comment by **Charles Turner**: One should look at the segmentation data when analyzed by age. MGA reports massive losses of older members. MGA should proactively address this issue.
- Question by **Antonio Luque**: Can you please elaborate on the changes in the TCS fee?
  - ○ Answer by **Lawrence Wong**: There was a big discussion already last year. The cost to MGA is substantial.
- Comment by **Ole Lauridsen**: IEEE needs to look closer at the value that IEEE brings to members.
  - ○ Answer by **Lawrence Wong**: This is exactly what the segmentation data is for.
- Comment by **Samir Shaheen**: The TCS fee also has to be look at from a copyright perspective. When publications are given to IEEE explore, also copyrights are given to IEEE which they use to make money.

112. Best Practices in Region 6

After a short introduction, Region 6 Director **Thomas Coughlin** gave an overview about the following topics:
- Chapter Recording Initiative, an initiative to record and share meetings.
- Maker Faire - a faire for thousands of makers in Region 6 and beyond.
- The Web Site - increased activities and conferences, and some social networking helped to increase web site traffic.
- Monthly enotice and Volunteers - a monthly newsletter going out to all Region 6 members.
- Region 6 PACE - an important tool in showing the value of IEEE membership in the US.
- Conferences - some of the most important conferences held in Region 6.
- MentorNet - connecting mentors and mentees.
- Membership and Senior Membership - tackling declining membership numbers with senior member evaluation.
- Other Initiatives - such as breakfasts with local industry, corporate awards and Region 6 milestones.
- Making IEEE Cool - the cool Region 6 shirts can be ordered on the Region 6 websites.

More information on all the topics can be found in Tom's presentation on the meeting website.

113. Section Development and Vitality

IEEE R8 Region Vitality Coordinator **Aleksandar Szabo** started by highlighting the need for reporting as a means for showing and measuring activities. Reminders about reporting are sent out via e-mail frequently and should be taken seriously. It is the duty of section officers to report about the officers themselves (within 20 days of the election and appointment) and reporting about activities of the Section, Chapters and Affinity Groups. To receive the rebate Sections should have at least 5 meetings a year and there is a bonus for 10 or more meetings. Affinity Groups should have a minimum of two meetings with a bonus for 6 or more meetings. Financial reports are due by the last day of February 2017 and the other reports are due by 15 March 2017. A bonus of 10% can be claimed when all reports are in by 17 February 2017. Exceptions for payments of the dues rebate to those units submitting the reports after the deadlines shall be at the discretion of the R8 Director, and 10% penalty shall be applied to all such exceptions. A helpful "Section Vitality Checklist" can be found here: http://www.ieeer8.org/category/section-vitality/.

Aleksandar Szabo specifically pointed out the need for elections, which is supported by electronic tools in v-tools. At any rate: The consecutive period of service in any one office should not exceed 4 years. All officers shall not serve in any one position, in any single organizational unit, more than 6 years.

He concluded by discussing the need for Section officers to train themselves and other Section officers by making use of the "Center of Leadership Excellence", the "MGA Operations Manual", the "R8 Bylaws and Operations Manual" and the "Section Vitality Dashboard". All of these documents can be found online by Google search. The presentation can be found on the meeting website.

- Question by **Adel Abdulla**: The Section receives the rebates for the Section, the Chapters and all Affinity Groups. Does this money have to be shared in accordance to the activities and allowance to these groups?
  - ○ Answer by **Aleksandar Szabo**: The money to Chapters and Affinity Groups should of course be given to the specific OUs. However the Section can decide how to spend it's money on members for example through other OUs.
  - ○ Comment by **Costas Stasopoulos**: It is encouraged to spend Section money on very active OUs.
  - ○ Comment by **Aleksandar Szabo**: Usually Chapters can get additional funding through Societies as well, so spending more money on affinity groups is encouraged.
- Question by **Bart Smolders**: It is often hard to convince IEEE members to become active Section Officers. Is this a general problem and how can it be dealt with?
  - ○ Answer by **Aleksandar Szabo**: This question is best to be discussed with the other Section chairs. At any rate e-voting is the preferred tool to make use of, as it gives every member of the Section the right to vote.

Mats Edvinsson about Best Practices in the Sweden Section

After a short coffee break, Sweden Section Chair Mats **Edvinsson** gave a short presentation, that was not part of the main agenda. His presentation can be found on the meeting website.

109. IEEE Europe – IEEE European Public Policy Initiative Operations and Assessment

Marko Delimar introduced the topic by giving some historic background how in 2001 the IEEE Board of Directors made a strategic decision to make IEEE a truly international society. As a result of this Region 8 derived one of the primary priorities in 2011: "Cooperation with European Institutions and Agencies". Activities and achievements connected to this have been reported a total of 12 times in all Region 8 Committee meetings since, with the European Public Policy Initiative (EPPI) being driven by many Region 8 volunteers such as

- Marko Delimar (Chair),
- Martin Bastiaans,
- Christopher James,
- David Law,
- Maciej Ogorzalek,
- Axel Richter,
- Marina Ruggieri,
- Stefan Sauermann,
- Gianluca Setti,
- Costas Stasopoulos,
- Dirk Van Hertem and
- Gordon Day (Corresponding Member)

Like on the level of Region 8, also the global IEEE level picked up the topic, e.g., for "IEEE in 2030". After an outreach and consultation with IEEE members in Region 8, the need for more activities in the area of public policy became clear and the EPPI was consolidated and formed in 2013 as an Ad Hoc Committee supported by the new initiatives committee. Many activities and successes have been reported since. At the same time EU officials have reached out to IEEE to get opinions about policies in technology.

The key components of the EPPI are

- Brussels representation - this guarantees visibility to high level officials in the European Union.
- Policy Working Groups (Energy and ICT) - their job is to create politically neutral papers on technological issues. There are 12 members per group that are selected from more that 200 applications in a peer-reviewed process.
- Events for direct engagement between members and EU officials (Annual Summits)

There are many benefits for IEEE members that include

- The opportunity to help shape public policy in Europe for the benefit of the profession and humanity
  - Papers, consultations, & events provide critical information on technology considerations to the policy community
- Opportunities to participate in peer-selected, volunteer Working Groups, and organization of policy-related events
  - Over 200 applications to fill open seats
  - Deepen knowledge of public policy issues affecting our profession, our employers, and our families.
  - Engage with community of European IEEE members interested in public policy
- Future opportunities
  - To opt-in to review and comment on WG output
  - To receive Brussels policy updates (email; possibly webinars)

To continue the work of the EPPI there is the need for

1) An organizational home for governance and oversight,
2) local staffing (Brussels or Vienna) and
3) a sustainable funding model.

There exist several options for the organizational home within IEEE:

- Region 8
- MGA
- Global Public Policy Committee
- Corporate Activities

The costs for the EPPI include

1) Brussels representation & presence (about USD 145k)
2) Policy Working Groups (about USD 200k) - this part must be funded by members, as it ensures independence.
3) Events for direct engagement between members and EU officials (USD 165k)

Based on the workshop with the Region 8 Section Chairs held in Monte Carlo, **Marko Delimar** proposed an assessment of members in EU and EFTA countries of USD 5, to ensure a sustainable base for the policy working groups.

The complete presentation is available on the meeting website.

- Question by **Peter Kadar**: How would the USD 5 effect the membership numbers in say Hungary?
  - Answer by **Marko Delimar**: To answer this question **Marko Delimar** showed a pie chart how USD 160 (current membership due) would be distributed within IEEE when the dues were to be increased to USD 165. This effects are minor, however the additional USD 5 would ensure the independence of the working groups.
- Question by **Jaafar Ibrahim**: Are the USD 5 going to be a yearly fee or only once and is it only going to be for the EU?

- ○ Answer by **Marko Delimar**: Yes, the USD 5 will be charged every year, however only members in the EU and 4 additional EFTA countries will be effected, as only they will benefit from the EPPI. However if the program is successful and if others would like to copy it, this will have to be discussed again by the affected parties. For instance the Africa area is also looking into options for localized programs and if there is a champion in the Middle East this could also lead to such a program.
- Question by **Charles Turner**: Also national organizations are trying to find their way into Brussels. How would this effect the EPPI?
  - ○ Answer by **Marko Delimar**: The EPPI has been talking to a few of the national societies. However the EU has contacted the IEEE looking for opinions that are not biased by one or another nation.
- Comment by **Marina Ruggieri**: It is really important for IEEE to create a localized but nationally unbiased, honest framework for engaging with policy makers.
- Question by **Bart Smolders**: IEEE is seen as a very rich organization, could it be possible to ask members for a voluntary contribution for this initiative?
  - ○ Answer by **Marko Delimar**: This is one possible way forward, however a stable and sustainable foundation is needed to go forward. Surveys already showed that there is a big interest from members for this program and that USD 5 is a sensible and acceptable price tag. In order to clearly show the independence of the working group and the opinions, the funding for the working groups should not come out of cooperate IEEE.
- Comment by **Martin Bastiaans**: He is clearly in favor of the program. However it is not his opinion that counts, but the members' opinion. Recent member surveys clearly showed that members in the EU and EFTA are asking for such programs and voice support. The survey results give clear guidance for the leaders of IEEE in favor of the EPPI and the proposed assessment.

In a next step **Marko Delimar** showed a draft text for a motion reading
Members of the IEEE Region 8 committee residing in EU/EFTA countries hereby express support for:

- *forming a new IEEE Organisational Unit tentatively called "IEEE Europe" to work on public policy matters on behalf of IEEE members residing in EU/EFTA countries through Working Groups that will be selected from EU/EFTA members by an independent nominations and selections process; and*
- *collecting an assessment in the amount of 5 USD from members residing in EU/EFTA countries that is to be used to partly cover the activities of this unit and ensure the independence of the creation and delivery process of public policy statements under the IEEE Policies.*

The discussion continued

- Comment by **Imad Elhajj**: Sees the strong support for the motion, however warns about the speed of the decision making on an issue that leads to the increase of fees. Especially as the motion came without prior notice, e.g., was not circulated beforehand. He is also concerned, that 5 USD and Europe are only the starting point and could lead to higher fees and issues in low income countries. The issue is the precedence of trying to embed an initiative into membership dues. If this is very important to IEEE and the Region it should be funded independently from other sources.
  - ○ Answer by **Marko Delimar**: He understands the concerns. Nobody likes to touch membership dues. However, such a model is not unprecedented: IEEE USA (around USD 40) and Japan (around USD 25) are just two examples. Also it should be noted, that the USD 5 were discussed intensively in the past 12 meetings, e.g., in a 90 minutes workshop in Monte Carlo (106th IEEE Region 8 Committee Meeting). Nobody reaches out to members' money easily. Whether this also has a future in other countries as well depends on the people on these other countries.
- Question by **Ole Lauridsen**: Denmark fully supports the initiative. However, how can it be made clear that the EPPI is seen as independent, with IEEE being an American organization?
  - ○ Answer by **Marko Delimar**: The question is the only reason why we are asking for USD 5. In order to make sure that the working groups are independent and will also be seen as independent.
- Question by **Alexandros Osana**: Could the costs of the working group be decreased or could the needed 5 USD be cut from another portion of the budget to eliminate the increase in membership fees?
  - ○ Answer by **Marko Delimar**: The 5 USD cover the basic cost of the document creation process. Intensive studies have been made about other amounts, but 5 USD came out to be the optimal amount. Simply reshuffling the budget, would not lead to the conscious decision that is required to enable fully independent working groups.
- Comment by **Samir Shaheen**: Is afraid that starting IEEE Europe will result in IEEE Middle East and so on. The name should be directed towards the initiative and not towards breaking Region 8 into smaller entities.
  - ○ Answer by **Marko Delimar**: Ensures to the committee that there is no intention to break apart Region 8. The name is tentative and other examples (IEEE USA) show that this is not about breaking apart Region 8.
- Comment by **Ali Hessami**: Money should not be the center point of the discussion. The question is: Where is the demand for an EPPI coming from within the EU?
  - ○ Answer by **Marko Delimar**: The European Commission has approached IEEE multiple times. But IEEE is not in the position of a paid consultant, but provides independent opinions. Member surveys clearly show that our members see a demand for interaction with public policy makers.
- Comment by **Brian Harrington**: Where would the organizational home of the working groups be?
  - ○ Answer by **Marko Delimar**: As shown during the presentation the organizational home is still to be clarified. At this point in time the working groups report to the EPPI which is an IEEE Ad Hoc committee.

- Question by **Jens Haubrock**: How are the societies involved?
  - Answer by **Marko Delimar**: In the consultation and review process, societies are contacted by the working groups.
- Question by **Michael Heiss**: If motion passes and the imitative does not have the expected impact, how would we proceed in 5 years from now?
  - Answer by **Marko Delimar**: The exit strategy is very simple. The OU would be dissolved and the fees would decrease again.
- Comment by **Imad Elhajj**: A motion of this caliber should have been circulated earlier. The initiative is important and overdue, however increasing the fees is problematic. The concern is that any future new initiative may potentially lead to an increase in membership fees. He hopes that the affected Section chairs have been aware of this motion and have clarified this with their constituents. Suggests to focus on the first part of the motion and leave out the part about the membership fee.
  - Answer by **Marko Delimar**: The issue was discussed and reiterated in the past 12 meetings. True, the 5 USD were discussed in Monte Carlo (106th IEEE Region 8 Committee Meeting) for the first time. If we want to create an independent body, we need to ensure independent empowerment. Thus the two parts of the motion should not be separated.
- Comment by **Imad Elhajj**: The concern is the principle of an initiative to push down costs to members directly.
- Comment by **Eric Kuada**: Has a problem to vote, because he can not speak for the members in Europe. The current fee is already too high. There was an initiative to reduce the fee in Rwanda, but Ghana was left out. He would never allow for an increase in fees speaking as a representative for Ghana.
  - Comment by **Costas Stasopoulos**: You have the right to abstain.
  - Comment by **Marko Delimar**: There is no reason to worry. Never would Region 8 increase the fees in Africa without a request coming directly from Africa. On the contrary, volunteers from Region 8 have been fighting against increases of membership fees and for reduced fees in low income countries for years.

The informal vote from the affected Section chairs (EU and EFTA) showed 3 votes against and a majority in favor of the draft text for a motion.

110. Student Activities Report

IEEE Region 8 Vice Chair, Student Activities **Mona Ghassemian** thanked the Region 8 committee as well as the Region 8 Student Activities Committee (R8 SAC) for the support during the past two years. She continued to give an overview on some of the highlights including:

- the Student Branches revitalization program,
- Cross-Sectional Congresses and Region 8 SYP Congress
- Awards and Contests, such as MadC, Mind the Gap! and the Student Paper Contests
- Electronic Communications on platforms such as Collabratec, Facebook, Instagram, LinkedIn, the R8 SAC website and eNotices
- Monitoring of Industry Relations

Special successes on social media include over 7000 likes on Facebook, a new Instagram Account and lots of new and relevant information on the Region 8 website http://www.ieeer8.org/student-activities.

R8 Student Representative **Efthymia Arvaniti** took over to present the numbers of student branches, student chapters and affinity groups. The total number organizational units has grown over 50 % in the past 20 months. The support of the Sections for theirs student, especially to attend IEEE student congresses was a key factor for this success. **Efthymia Arvaniti** thanked all Section chairs for their support.

Mona Ghassemian presented the awards campaign and the submission numbers for all student awards. The "IEEE Regional Exemplary Student Branch Awards" for 2016 go to:

- IEEE Student Branch Eindhoven (Benelux Section)
- IEEE Student Branch Zagreb (Croatia Section)
- IEEE Student Branch Passau (Germany Section)
- IEEE Student Branch University of Patras (Greece Section)
- University of Thessaly Lamia Student Branch (Greece Section)
- IEEE Hashemite University Student Branch (Jordan Section)
- University of Ljubljana Student Branch (Slovenia Section)
- Osmangazi University Student Branch (Turkey Section)
- IEEE Bogazici University Student Branch (Turkey Section)
- IEEE Koc University Student Branch (Turkey Section)
- Middle East Technical University Student Branch (Turkey Section)
- Suleyman Demirel University Student Branch (Turkey Section)
- Izmir Institute of Technology Student Branch (Turkey Section)
- IEEE Istanbul Technical University Student Branch (Turkey Section)
- IEEE University of Southampton Student Branch (UK & Ireland Section)

All IEEEXtreme 9.0 winners were from Region 8:

- 1st place "Team Name" from Iran
- 2nd place "EPFL1" from Switzerland
- 3rd place "Powerhouse" from Romania

The following teams were announced as winners of the IEEE madC contest:
- 1st Place: Team Pinlist (R8 - Croatia Section)
- 2nd Place: iCode (R9 – El Salvador Section)
- 3rd Place: Talkinenglish (R10 – Indonesia Section)
- Young Professional Special Prize: Collegiate (R8 - Germany Section)
- Computer Society Special Prize: School-Carpooling (R10 – India)

Project coordinator **Youmna El-Bitar** announced the winners of the The Mind the Gap! Contest (http://mtg.ieeer8.org) out of 17 competing teams from 10 countries:
- 1. Zlatko Ofak and Meri Tukac (Croatia) for "Escape the Gap!"
- 2. Joao Santos, Carina Fonseca, Diogo Mesquita, and Miguel Dias (Portugal) for "Giving Agency"
- 3. Wafa Ben Hmida and Ikbel Azaiez (Tunisia) for "GG-M: Generation Gap Mobile"
- 4. Skander Mansouri, Slim Bouakez, and Ahlem Jedidi (Tunisia) for "Break the Gap Camp".

Upcoming contest and competition include:
- IEEEXtreme 10.0, http://sites.ieee.org/xtreme/
- Minde the Gap!, http://mtg.ieeer8.org
- The Region 8 Student Paper Contest, http://www.ieeer8.org/category/student-activities/awards-and-contests/student-paper-contest/

Kádár Pèter reminded the Section chairs about the voluntary contribution fund, which supports travel grants and student branch activities.

Finally **Mona Ghassemian** thanked all Section chairs again for their support. The R8 SAC presentation can also be found on the meeting website.

111. IEEE Region 8 SYP Congress

Region 8 Student Representative **Efthymia Arvaniti** and Region 8 Young Professionals Chair **Flavia Dinca** showed a video summary of the Region 8 Student and Young Professionals Congress 2016, which was held between 17th and 21st of August 2016 at OTH Regensburg, Germany. Some statistics of the event:
- 627 total registrations
- 220 cancellations
- 407 active participants
  - 186 Region 8 funded participants
  - 357 attended
  - 50 no-shows
- Total budget: 176.603,47, main expenses:
  - Accommodation: 66,673
  - Gala dinner: 30,820.52
  - Opening ceremony and Danube cruise: 25,014.60
- Amount covered by sponsors: 45,865.12
- The congress featured
  - IEEE-related workshops
  - Technical lectures
  - Soft-skills workshops
  - Social events

Students and Young Professionals are the future of IEEE and **Efthymia** and **Flavia** thanked all Section chairs for their support of these IEEE members.

116. Africa Area Report

Africa Area Chair **Gloria Chukwudebe** delivered a presentation about activities in the Africa area, which was approved during the Region 8 Committee meeting in March 2016.
- Background
- What we have done so far
  - Inaugural Meeting using Skype
  - Digital Africa conference in Nigeria (Non IEEE)
  - Meetings at PES Conference in Zambia
  - Meetings in South Africa
  - Other Activities Challenges
- Increasing IEEE Activities in Africa

The Africa Area committee consists of
- Gloria Chukwudebe, Nigeria,
- Ahmed Darwish, Egypt,
- Shaun Kaplan, South Africa,
- Habib M. Kammoun, Tunisia,
- Bellingtone C. Kabwe, Zambia,

and includes the following Sections

- Algeria,
- Egypt,
- Morocco,
- South Africa,
- Ghana,
- Kenya,
- Nigeria,
- Tunisia,
- Zambia,

and the following subsection

- Alexandria,
- Botswana,
- Sudan,
- Tanzania,
- Uganda and
- Mauritius.

During an Inaugural Meeting using Skype the committee discussed possible activities which include

- Introduce Section Competition,
- Encourage Paper Contest for students,
- Activities help to retain members and recruit new ones,
- TISP,
- Section Vitality List,
- Training Workshops,
- Use of Vtools,
- Collaboration with national associations, institutions and industry, and to establish partnerships in the focus areas of the Committee.

Further highlights include:

- Digital Africa Conference in Abuja, Nigeria,
- Meetings at PES Conference in Zambia,
- Africa Area Meeting in Cape Town, with the IEEE President **Barry Shoop**,
- Skype meetings with Region 8 Director **Costas Stasopoulos** and
- Industry connect.

She also highlighted a couple of issues and challenges:

- Africa is diverse there may not be a one-model solution that may fit all countries.
- Cost of membership and fluctuating exchange rate
- Youth unemployment
- Growing volunteers
- Industry Academia Disconnect
- Engineering education is theoretical
- Poor fundamental science background from high school
- Management Skills are required because of differences in cultures
- Participation from professional Engineers after they leave University
- Internet cost for ordinary Members

Gloria Chukwudebe closed with a success story about the "IEEE President Change the World competition of 2009". Her complete presentation can be found on the meeting website.

107. IEEE President's Address

IEEE President **Barry Shoop** thanked the Region 8 Committee for their contributions to IEEE. In particular he highlighted the Region 8 Student and Young Professional Congress as a role model, that has been exported to the US in the form of the IEEE USA future leaders forum. He congratulated Region 8, but also encouraged the committee to continue to think outside the box and not to stagnate.

Barry Shoop continued to talk about his number one priority "Industry engagement". Statistics show that in 2000 60% of the IEEE members worked in industry, while in 2016 industry members are in the 30%-range. IEEE needs to react to this shocking facts. IEEE's history shows that industry is where IEEE originated from. However over the years, practitioners have found IEEE less relevant.

While IEEE is doing a good job with journals, conferences and standards, it lack providing value to the mid range, e.g. engineers working in small or medium-sized companies. This needs to be turned this around, otherwise IEEE will become irrelevant to practitioners. Steps that IEEE has taken in this direction include:

- Global Spec has been purchased as service for bench level engineers.
- Partnership with IP.com
- Ad Hoc Committee on Industry Engagement

- Reach out to industry leaders: What can IEEE do to provide more value to industry partners and IEEE members in industry?

In summary IEEE globally and the Region has to continue to tackle the industry challenge and to think outside the box.

- Comment from **Alex Osana**: Shares the concern about industry. Three important elements have been identified during the chapter coordination meeting as relevant for industry:
  1) Access to the state of the art
  2) Opportunities for networking
  3) Access to academic knowledge
- Answer by **Barry Shoop**: What we've heard from industry is that the large companies are very interested in academic research. But there is a need for more distilled information, such as trend papers.

114. Technical Activities Report

Vice Chair **Igor Kuzle** introduced the technical activities sub-committees

- Chapter Coordination: **Nazih Khaddaj Mallat**,
- Conference Coordination: **Adel Alim**i,
- Educational Activities: **Manuel Castro**,
- Action for Industry: **Nihal Sinnadurai**, and
- Standards: **David Law**.

He went on to delivered the standards coordinator report on behalf of **David Law**, with the following highlights**:**

- Targets: Arrange both individual speakers on standards and/or whole standards tracks at major IEEE R8 conferences. Collaborate with Standards Education Committee (SEC) to arrange workshops on standards in parallel with conferences or as independent events
- Status:
  ○ Looking for potential opportunities for potential individual speakers and/or whole standards tracks.
  ○ June 2016: IEEE-SA Standards Board held its second meeting of the year in Berlin.
  ○ October 2016: The IEEE-SA is planning outreach to Kenya, Rwanda, and Uganda the first week of October, in cooperation with the local Sections.
  ○ Plans include:
    ▪ Meetings with national standards organizations.
    ▪ Roundtables in Kenya and Uganda on standards activities in ICT and renewable energy.
    ▪ Standards Education lecture at Strathmore University in Nairobi.

The following chapters were identified as inactive and subject to termination, in case of ongoing inactivity:

- BT02 (Romania), C16 (Greece, Kenya), COM19/C16 (Ghana), C16/COM19/PE31 (Mauritius), CIS11 (Finland), E25 (Italy), IA34/PEL35 (Russia Northwest), OE22 (Italy, Norway), SSC37 (Switzerland), VT06 (Israel)
- Life Member (Germany, Italy), Women in Engineering (Slovenia)

Alexandros Osana gave an overview of the Chapter Coordination Subcommittee. The activities include

- New Chapters /SB Chapters / Council Approved since Jan. 19 th , 2015
  ○ 32 Chapters
  ○ 1 Council
  ○ 165 → 290 (125 New Student Branch Chapters)
- Updated S/C R8 Chapter Coordinators Roster Operation Manual in collaboration with the past Chair (Elya Joffe)
- Formation, Operation and reporting manual for SB Chapters
- Getting Closer to Industry

Pèter Nagy provided a summary of the Conference Coordination Subcommittee activities. The mission of the sub-committee includes:

- Get/stay in contact with conference organizers who are interested in R8 TCS/FCS. Examine applications for R8 co-sponsorship.
- Find organizers and bids for upcoming R8 flagship conferences (Eurocon, Africon, Melecon, Energycon). Review and examine these bids for flagship conferences and advise the R8 Opcom about which one to choose.
- Discuss plagiarism cases.

He pointed out that a huge portion of all IEEE Conferences are held in Region 8 (36.6% of all IEEE conferences in 2016). The plans for 2016 are as follows:

1) Ensure IEEE R8 TCS conferences papers' quality by checking all papers for plagiarism (http://CrossCheck.ieee.org)
2) Ensure the nomination of a conference coordinator in each R8 section.
3) Coordinate with the sections chairs/conference coordinators about all the upcoming IEEE conferences in their sections (booth, etc.)
4) Creating a new R8 flagship conference: Gulf Conference.
5) Attract industrials by ensuring at least one Industrial Panel in each R8 co-sponsored conference (coordinate with IAS)
6) Attract students by ensuring at least one best student paper award in each R8 co-sponsored conference
7) Increase organizing IEEE conferences in Africa (coordinate with Africa Committee).

The flagship conferences are:

- EnergyCon'2016, 4-8 April, Leuven, Benelux
- MeleCon'2016, 18-20 April, Limassol, Cyprus
- EuroCon'2017, Macedonia
- Africon'2017, Cap Town, South Africa

Conferences Looking for organizers to host: EnergyCon 2018. An open issue is the TCS fees introduced by TAB.

Manuel Castro presented the report of the Educational Activities sub-committee. The focus of the sub–committee is on

- High Education activities and accreditation,
- Pre-University (TISP and community projects), and
- Continuous Education (and Life-Long Learning Activities) and Employment.

Major activities include:

- TISP and EPICS 2016
- Increase of the Education Activities, visibility and synergies with the IEEE Education Activities Board
- Organize more Seminars and Webinars
- EAB Section Educational Outreach Committee (SEOC).

The complete presentation can be found on the meeting website.

117. Action for Industry

Region 8 Director **Costas Stasopoulos** and **Toni Mattila** delivered the presentation on behalf of **Nihal Sinnadurai**, which focused on one of the priorities of Region 8 to "Get Closer to Industry".

The first step was to approach IEEE Senior Members and Fellows in Industry, which is tricky because the IEEE database does not include affiliation information. About 20 mentors were approached to bring companies and IEEE closer. Further steps and progress include:

- Our R8 Industry Ambassadors have worked intensively and with Section Industry Ambassadors (SIAs) and have established effective and friendly contact with many companies across Region 8, and obtained Internship offers.
- We have had excellent contributions from a number of Section Chairs and Section Industry Ambassadors. We seek more involvement.
- At SYP 2016, a number of YPs volunteered to join with their SIAs to support the AfI programme
- A number of companies have recognised the value of the AfI initiative and willingly contributed to our plan.
- At SYP a participating global company volunteered that they will provide 60 Internship offers across Region 8 in 2017
- New MoUs are being agreed in Africa and Middle-East

A highlight of the subcommittee's work is the Internship program, which has attracted and serverd numerous companies and students.

Information about the action for industry activities can be found here: http://www.ieeer8.org/category/technical-activities/action-for- industry/.

201. Sections Congress Presentation

Marko Delimar presented Sections Congress, which will be held in Sydney, 11 – 13 August 2017. The goals and objectives are as follows:

- Increase member engagement and Section vitality
- Provide training to
  - Develop leadership skills
  - Enable and nurture volunteering efforts
  - Share best practices
  - Learn about available programs
- Build on partnership opportunities with Technical Activities
- Provide for networking opportunities at grass-roots level
- Learn about IEEE products and services

The costs per person are estimated to be:

- Airfare: $2,000+
- Hotel – 4 nights: $1,000
- Ground Transportation: $200
- Registration: $350
- Daily Meal Reimbursement (7 meals not to exceed $200 total reimbursement): $200
- TOTAL: $3,750

The financial model is as follows:

- No Region Subsidies
- MGA will compensate all Primary Sections Congress Delegates one additional travel day covering:
  - Hotel and Meals
- Primary Sections Congress delegates will receive reimbursement for all incremental meals outside of the registration
  - Not to Exceed $200 total meal expense
- Expense reports for all travel and meal expenses submitted to MGA for reimbursement after the Congress
  - All submissions to MGA will be made using the IEEE expense report template

- Allocations for Primary Section Delegates unable to attend are not transferable

More information can be found on the Sections Congress Website: http://www.ieee.org/sc.

All delegates will be involved in the creation of recommendations during Sections congress. Region 8 will start the process to create recommendations during the meeting in Stockholm. All Region 8 members are encouraged to think about recommendations before the Stockholm meeting.

- Comment form the audience: Invitations for the Sections congress and meetings in general should be sent out as soon as possible to reduce travel costs.
    - Answer from **Marko Delimar**: The registration website will go online in February. Invitations will thus not be sent out earlier.

IEEE Europe – IEEE European Public Policy Initiative Operations and Assessment

Region 8 Director **Costas Stasopoulos** proposed a change in the agenda and to have further informal discussions about "IEEE Europe – IEEE European Public Policy Initiative Operations and Assessment" instead of working on the recommendations for Sections congress through agenda items 202 and 203. IEEE Region 8 Secretary **Christian Schmid** put forward a motion "To remove items 202 and 203 and make room for an informal discussion on IEEE Europe". The motion was seconded by **Imad Elhajj** and adopted by the Region 8 Committee.

As the discussion continued in an informal manner and as not all Region 8 Committee members participated in the discussion (some chose to leave the room and not be part of it) the content is not included in the minutes.

Sunday, 25 September 2016

300. Call to Order and Roll Call

Region 8 Director **Costas Stasopoulos** asked the R8 Secretary, **Christian M. Schmid**, if there was a quorum. The secretary replied in the affirmative.

301. Nominations and Appointments Report and Election Instructions

Past Director **Martin Bastiaans** gave an overview of the N&A process for the Region 8 elections with the following candidates

- 2017-2018 Secretary
    - Jan Verveckken (Benelux)
- 2017-2018 Treasurer
    - Ralph Kennel (Germany)
- 2017 Vice Chair, Member Activities
    - Antonio Luque (Spain)
    - Adeel Sultan (UAE)
- 2017 Vice Chair, Student Activities
    - Efthymia (Femia) Arvaniti (Austria)
    - Oyewole (John) Funso-Adebayo (Nigeria)
- 2017 Vice Chair, Technical Activities
    - Christopher James (UK and Ireland)
    - Daniel Pasquet (France)

and

- N&A Subcommittee members
    - Mahmud Fotuhi-Firuzabad (Iran)
    - Ali Hessami (UK and Ireland)
    - Ljupco Karadzinov (Rep of Macedonia)
    - Panayiotis Symeou (Cyprus)

with the following cadidates:

The election process itself was described as follows:

- There will be presentations from the candidates running for the first 5 positions.
- The tellers committee will be composed of **Marina Ruggieri** and **Maciej Ogorzalek**.
- For the first 5 positions committee members may choose one candidate.
- For the N&A positions, committee members may choose up to three candidates.
- Discussions about the candidates and voting will be done in executive session.

The following questions were raised before the presentations started:

- Question from **Imad Elhajj**: What is the reason that there is only one candidate for the Secretary and Treasurer positions respectively? Was this due to the lack of candidates?
    - Answer by **Martin Bastiaans**: The nomination process in not disclosed.
    - Comment by **Imad Elhajj**: In the case of only one candidate, the N&A committee effectively exercised an appointment.

- ○ Comment by **Martin Bastiaans**: Everything was done according to the rules and there would have been the possibility of a candidate running by petition, which was not the case.
- ○ Comment by **Imad Elhajj**: Proposing one candidate only is in contrast to the argumentation when 3 candidates were proposed for the slate of director-elect position.
- ○ Comment by **Martin Bastiaans**: It is important to understand, that the Secretary and Treasurer are not policy making positions, but positions supporting the Director. As the cooperation and relationship between these supporting positions and the director is crucial, one may even argue that it might make sense to appoint these positions, which is what most of the other Regions do. However this would require a change of the bylaws. He again pointed out the the process is fully in compliance with the rules.
- ○ Comment by **Costas Stasopoulos**: The Secretary is an assistant to the Director, so it makes sense that this should become an appointed position. He will bring this suggestion to the Region 8 Committee in the future. However it is out of the scope for this meeting.

302. Candidate Presentations and Discussion

All candidate presentations can be found on the meeting website.

303. Executive Session

All discussion were held in a closed executive session.

304. Elections

Elections were held with **Marina Ruggieri** and **Maciej Ogorzalek** serving as the tellers committee.

305. Presentation of Election Results

The following candidates were elected:
- 2017-2018 Secretary
  - ○ Jan Verveckken (Benelux)
- 2017-2018 Treasurer
  - ○ Ralph Kennel (Germany)
- 2017 Vice Chair, Member Activities
  - ○ Antonio Luque (Spain)
- 2017 Vice Chair, Student Activities
  - ○ Efthymia (Femia) Arvaniti (Austria)
- 2017 Vice Chair, Technical Activities
  - ○ Christopher James (UK and Ireland)
- N&A Subcommittee members
  - ○ Ali Hessami (UK and Ireland)
  - ○ Ljupco Karadzinov (Rep of Macedonia)
  - ○ Panayiotis Symeou (Cyprus)

306. Secretary's Report

Region 8 Secretary **Christian Schmid** reiterated the mission of the Region 8 Secretary:
- To support you, the Region 8 Committee, as professionally as we can in order to allow you to pro-actively and efficiently work on the big issues of our organization.

Region 8 Electronic Communications Coordinator **George Michael** demoed the new Region 8 website http://www.ieeer8.org and asked for feedback from the committee.

307. Treasurer's Report

After presenting the Expense Form (can be found on the meeting website) Region 8 Treasurer **Brian Harrington** presented the financial position of Region 8 as of September 2016.
- As at August / September 2016 Total Assets held by Region 8: $ 1,319,572:44
- Capital and Reserves: $ 941,660:66
- From Profit and Loss Account $ 377,911:78 +

Region 8 is technically over-capitalised. Some care is needed with cash-flow. **Brian Harrington** went on to present the budget proposal for 2017. Sections Congress and the Region 8 Development Fund were pointed out as special positions.

The three main concerns of the treasurer are:
1) The Critical Mass,
2) The Diversity, and the
3) Communications Structure

The main issues are:
1) Membership Development and Retention
2) Greater Investment in the Vice Chair operations
3) Streamline the administration required of volunteers

Out of this **Brian Harrington** derived his three objectives:
1) Maintain Cash Position. Cash flow in Region 8 can be sensitive. This is improved, but needs care.
2) Promote the Region 8 "Initiative" strategy. Offer of up to $30,000 for Section or Chapter projects
3) Improve Section and Chapter Reporting process

The Treasurer's written report and the presentation can be found on the meeting website.
- Comment by **Imad Elhajj**: Again thanked and commended Brian Harrington for the quality and excellence of his work. He recommended the Region and the incoming OpCom to have a "Past Treasurer" position to support the incoming treasurer and to keep Brian Harrington engaged.
- Comment by **Costas Stasopoulos**: Indeed Brian Harrington's work is greatly appreciated.
- Comment by **Margaretha Eriksson**: Thanked **Imad Elhajj** for his comment. Brian will be kept on the team to support the new treasurer for a smooth transition.
- Comment by **Brian Harrington**: The system is in place for a smooth hand-over.

308. Innovation Fund

Region 8 Treasurer **Brian Harrington** went on to present the idea of the Innovation fund to empower chapters, students, young professionals, Section chairs and others to run innovative projects. He presented the innovation fund application form which fits on a two A4 page. Similar programs have also been launched successfully outside of IEEE. The complete presentation can also be found on the meeting website.
- Question from **Christopher James**: What are the measurable outcomes?
  - Answer by **Brian Harrington**: KPIs would have to be established in a dialog. But also some risks need to be taken. But of course there needs to be a report after each project.
- Question from **Ali Hessami**: How will continuity work, and how will this be handed over to the new treasurer?
  - Answer by **Brian Harrington**: Continuity is always an issue in IEEE.
- Question from **Aleksandar Szabo**: In the application form there is a start date, what about an end date?
  - Answer by **Brian Harrington**: There needs to be a sensible approach to this and projects need to be reviewed through progress reports.
- Comment by **Imad Elhajj**: Thanked OpCom for approving the idea, although the fundings seem to be low.
  - Answer by **Brian Harrington**: Discussions about increasing funds can be discussed over time.
- Comment by **Costas Stasopoulos**: Section chairs are encouraged to think about new innovations! However this find must not be used for traditional activities, like meetings.
- Comment from **Ali Hessami**: A platform needs to be established to share success stories of this initiative.

311. Vision for an Enhanced MGA-TA Synergy 2017/2018

Marina Ruggieri her perspective as VP-elect technical activities:
- In 2016 she focused on the Presidents' Forum and N&A (IEEE and TAB).
- In 2017 she will focus on "One IEEE" through
  - Launch of New Topics
  - Enhanced Cooperation MGA-TA
  - Enhanced Cooperation with other OUs
  - Closer Interconnection among Committees
- In 2018 she will focus on Strategic Alignment

The complete presentation can also be found on the meeting website.

309. Member Activities Report

Vice Chair **Dušanka Bošković** introduced the membership activities subcommittees and handed over to **Alexandros Osana** for the Humanitarian Activities (HuAc) report.
Highlights of the HuAc subcommittee include:
- 7 new groups around Region 8 (4 in Africa, 2 Europe, 1 Middle- East)
- Discussion on projects in 3 Sections (South Africa, UK&I, Turkey)
- SIGHT Get-to-Know Workshop in SYP 2016

Information on SIGHT, in order to create sustainable programs, can be found online at http://ieee-sight-toolkit.org.
Shashank Gaur delivered the professional activities presentation on behalf of **Ana Katalinic**. The main points are as follows:
- Speakers Program
  - 10+ Speakers over different topics
  - Workshop/Tutorials on Soft Skills
    - Cross Sectional SYPs, Region 8 SYPs
    - Conferences, Individual events
  - Interested OUs can email to r8pasc@ieee.org
- Online Resources, Webinars, CLE, etc.
  - Work on Collabratec, CareersConnect-Europe community
  - Tutorials and Resources related to PA

- Future direction
  - Enrich Speakers Program with diversity in topics and geographical location
  - Communication with PA officers, help organize events using Speakers program
  - Provide support to Student and Young Professionals events

Antonio Luque gave an overview of the latest membership status. Region 8 is losing members and retention is still an issue. He also presented the membership goals for the individual Sections and congratulated the ones who have achieved the goal. The following efforts are on the way to improve membership development:

- Direct & frequent communication with Section Chairs & MD Officers to start aggressive campaign for 2017 renewal & new memberships
- Working closely with MRRC to ensure R8 sections are aware of (and plan accordingly) towards their respective Recruitment & Retention Goals
- Working with section Industry ambassadors to tap into that important area of memberships
- Encouraging the volunteers to utilize new tools like MentorCentre, Resume Lab, GoogleApps@IEEE, for their campaigns
- MD workshop in November 18/19, Tunisia

All Sections are encouraged to send MD officers to the workshop in Tunisia and to make sure that MD officers get appropriate training.

Young Professionals (YPs) chair **Flavia Dinca** presented some statistics regarding YP:

- Total of 47 Young Professionals Affinity Groups in Region 8
- Currently, only one dormant YP AG in Region 8
- New AGs since March 2016: Israel, Bahrain, Palestine, Republic of Macedonia
- YPs represent 34.71% of total Region 8 membership (as of end of August 2016)
- Significant increase from 28.99% in February 2016

Highlights of the YP activities include:

- SYP Congress 2016
- EuroSim 2016
- Representation at the Egyptian Engineering Day 2016

The plan for the rest of the year is to

- Support organization of elections in AGs that need a new Chair
- Updated GOLD Book - a new guide on how to successfully run YP AGs
- Revise R8 SYP Manual
- IEEE Day 2016

Roland Saam pointed out the importance of the printed Region 8 News and encouraged the committee to send in articles for the Region 8 News.

All presentations can also be found on the meeting website.

310. Future Conferences (Energycon, Melecon, GCC)

Vice chair **Igor Kuzle** presented the 2016 flagship conferences:

- 4th ENERGYCON 2016, Leuven/Ghent, Belgium, 4-8 April
- 18th MELECON 2016, Limassol, Cyprus, 18-20 April

The flagship conferences in 2017 will be

- 17th International conference on smart technologies IEEE EUROCON 2017 – Ohrid, Republic of Macedonia, 6-8 July 2017, http://www.eurocon2017.org
- 13th AFRICON 2017 – Cape Town, South Africa, 18-20 September 2017
- 4th HISTELCON 2017 – University of Hyogo, Kobe, Japan, 7-8 August, 2017

The status for 2018 is as follows:

- MELECON 2018, Marrakesh, Morocco – Mohammed El Mohajir, IEEE Morocco Section Chair
- EnergyCon 2018: we didn't get adequate bid yet, we have announcement of the Cyprus section
- EuroCon 2019: no bids yet!
- EnergyCon 2020, Tunis - Gammarth, Tunisia – Habib Kammoun, IEEE Tunisia Section Chair

He also announced a change in dates of for the GCC2017 to 6-9 May 2017.

Adel Abdulla announced that the Bahrain Section has now been officially registered. He specially thanked the Bahrain Government, the IEEE President, the IEEE Legal and Compliance Department, the Region 8 Director, and all who supported. **Mohammad Almuhaini** gave a detailed presentation about GCC. **Ali Zolait** invited the members of Region 8 to submit and participate in the conference. **Hanan Hanjafah** showed some pictures of the venue. More information can be found on the GCC website http://ieee-gcc.org/.

312. Vision for Region 8 2017/2018

IEEE Region 8 Director-Elect **Margaretha Eriksson** shared what the Strategic Planning committee had worked on. She pointed out, that the Region 8 Startegy has to be in Line with the global IEEE 2030 strategy:

- Create a Nimble, Flexible, Forward-looking Organization
- Foster Public Imperatives
- Foster Diverse Technical Communities with Industry, Government, and Academia
- Empower the Discovery, Development and Delivery of Cutting-edge Products and Services

Out of this and Region 8's past strategic goals, **Margaretha Eriksson** derived the following strategic goals:

- Closer to Industry
- Attract and support future members
- Section Vitality
- IEEE in Africa
- Support from IEEE Office in Vienna, Austria

These goals are an extension of the previous Region 8 priorities. She also pointed out the importance of the Section officers, to derive the strategy and action plan for the Section in line with the Region 8 Strategy. **Margaretha Eriksson** concluded by putting out the challenge to increase membership by 1%. E.g., can you recruit just 1 new member?

The complete presentation can be found on the meeting website.

- Question from **Runar Såsen**: How can the Vienna office contribute to the strategic goals of Region 8?
  - Answer by **Margaretha Eriksson**: This is the question to the committee. The mode of collaborations can be shaped based on the needs.
- Comment by **Aleksandar Szabo**: The membership numbers problem is not just a problem of recruiting new members but of retention.
  - Answer by **Margaretha Eriksson**: Agrees, we must also focus on retention.
- Comment by **Eric Kuada**: Membership dues is a major factor and major issue.
  - Answer by **Margaretha Eriksson**: The Sections should work strategies to deal with that.
- Comment by **Samir Shaheen**: In Egypt students have access to publications through the schools, this has lead to a drop in membership, as they have all the access they need without an IEEE membership. New membership models need to be discussed.
  - Answer by **Margaretha Eriksson**: Is open for future discussion.

313. Next Region 8 Committee Meeting

Mats Edvinsson invited the R8 Committee to Stockholm, Sweden, where the next IEEE Region 8 meeting will be held 25-26 March 2017. More information will be published on the meeting website.

314. Motions

- **Costas Stasopoulos** proposed a motion "to approve the treasurer's budget". The motion was approved.
- **Martin Bastiaans** presented a motion to "Members of the IEEE Region 8 committee residing in EU/EFTA* countries hereby express support for: forming a new IEEE Organisational Unit tentatively called "IEEE Europe" to work on public policy matters on behalf of IEEE members residing in EU/EFTA countries through Working Groups that will be selected from EU/EFTA members by an independent nominations and selections process."
  - Comment by **Samir Shaheen**: More information should have been prepared and distributed beforehand. We can not establish a unit without a proper name and proper structure.
  - Answer by **Martin Bastiaans**: This is a motion to express the support and not form a new unit.
  - Comment by **Samir Shaheen**: The Middle East also needs such a group, so this should not be discussed in Region 8. "Region 8 should discuss things about Region 8, otherwise why am I here?"
  - Answer by **Martin Bastiaans**: This is just the first step. For sure there will be something for the Middle East, for sure there will be something for Africa. However, this motion only addresses EU/EFTA.
  - Comment by **Imad Elhajj**: Initially he was supporting the idea. However, the rewording made him turn against it. In addition he felt rushed at the end of a two day meeting, as some people had already left the meeting and as there is no more room for adequate discussion. "If we think this Region has to be divided, then it might as well be. Let's set up a task force on how to break up the Region."
  - Answer by **Martin Bastiaans**: This is not about dividing the Region.
  - Comment by **Imad Elhajj**: "This is what we have been doing the past two days. We have only been asking the EU/EFTA members, we have been lobbying only EU members."
  - Answer by **Martin Bastiaans**: Assured that the moment Africa came up with a proposal it would be discussed in a similar manner and supported.
  - Question by **Runar Såsen**: Is it in accordance with the rules to have a motion that focuses on a specific part of the Region? Also is there even such a thing as an informal motion?
  - Answer by **Martin Bastiaans**: Yes it is.
  - Answer by **Costas Stasopoulos**: This is a motion, there is no such thing as an informal motion.

  Costas Stasopoulos proposed to table the motion, which was adopted by the Region 8 committee.
- **Martin Bastiaans** presented a motion to "IEEE Region 8 Committee endorses forming a new IEEE Organisational Unit tentatively called "IEEE Europe" to work on public policy matters on behalf of IEEE members residing in EU/EFTA*

countries through Working Groups that will be selected from EU/EFTA members by an independent nominations and selections process"

- ○ Comment by **Dušanka Bošković**: Expressed understanding of those opposing the motion and agreed that Region 8 should not be divided. However, when a certain group in Region 8 is asking for support and is overruled, this may also create borders rather than bridges. She did not see a way to divide the Region through the motion.
- ○ Comment by **Charles Turner**: Proposed deleting the text after "IEEE members".
- ○ Comment by **Marko Delimar**: Accepted the amendment, after which the motion reads: "IEEE Region 8 Committee endorses forming a new IEEE Organisational Unit tentatively called "IEEE Europe" to work on public policy matters on behalf of IEEE members".
- ○ Comment by **Samir Shaheen**: Proposed removing the part "tentatively called "IEEE Europe"".
- ○ Comment by **Marko Delimar**: Such an organization already exists within IEEE in the form of the "Global Public Policy Committee". Asked to go back to the original form of the motion and to call for the vote. That way Region 8 clearly states that it does not want Public Policy in EU and EFTA countries.

The motion failed.

Comment by **Samir Shaheen**: Postpone the discussion to Stockholm.

315. New Business

No new items were suggested.

316. Adjournment

Region 8 Director **Costas Stasopoulos** thanked everyone who organized and attended the meeting before entertaining a motion to end the Region 8 Committee meeting. The motion was adopted.

List of Participants

Name	Position
Fadhel Abulhasan	Kuwait Section Secretary
Hamidreza Afzali	Sweden Section Registration Team
Mohammed AL ACHHAB	Morocco Section Treasurer
Ghazi AL SUKKAR	Jordan Section Vice-Chair
Abdullah Al Yousef	Saudia Arabia East Section MD Officer
Amer Al-Hinai	Oman Section Chair
Kiril Alexiev	Bulgaria Section Chair
Adel Alimi	R8 Conference Coordination
Amara Amara	R8 Chapter Coordination
Mohamed Amin	R8 Action for Industry
MARIOS ANTONIOU	R8 Action for Industry
Efthymia Arvaniti	R8 Vice-Chair Student Activities
Conrad Attard	Malta Section Chair
samar baba	Tunisia Section Humanitarian Activities
Sergey Bankov	Russia Section Vice-Chair
Sara Barros	R8 Young Professionals
Karen Bartleson	IEEE President & CEO
Martin Bastiaans	R8 History Activities
Yuval Beck	Isreal Section Secretary
Marc Beebe	IEEE Corporate Staff
Sara BEN RABII	R8 Student Activities
Elena Blokhina	Circuits and Systems Society
Christian Bohm	Nuclear and Plasma Sciences Society
Dusanka Boskovic	R8 Strategic Planning
Judith Brady	Area Manager, Europe
Holly Schneider Brown	IEEE Public Imperatives and Corp. Dev. Director
Urban BURNIK	Slovenia Section Chair
Paul Canning	Regional Sales Manager Xplore
Tomislav Capuder	R8 Conference Coordination
Ermanno Cardelli	Magnetics Society
Ermanno Cardelli	Italy Section Membership Development
Gloria Chukwudebe	Africa Area Chair
Kukjin Chun	R10 Director
Rui Costa	R8 Young Professionals
Izael Da Silva	AHCAA Member
Daniela Danciu	Clementina Saduwa Award Winner
Anthony Davies	R8 History Activities
Gordon Day	AHCAA Member
Tobias Degsell	Nobel Representative
Marko Delimar	R8 Sections Congress Coordinator
antonio della corte	Council on Superconductivity
Samarth Deo	Sweden Section Vice-Chair
Flavia Dinca	R8 Young Professionals
Stamatis Dragoumanos	R8 Educational Activities
Boris Dumnic	Serbia and Montenegro Section Vice-Chair
George Eduful	AHCAA Member
Mats Edvinsson	Sweden Section Chair
Youmna El Bitar	R8 Women in Engineering
Mohamed El Dallal	R8 Young Professionals
Badr Eddine EL MOHAJIR	Morocco Section MD
Mohammed El Mohajir	Morocco Section Chair
Ibrahim Elamin ElSheikh	Saudia Arabia East Section Vice-Chair
Peeter Ellervee	Estonia Section Chair
Margaretha Eriksson	R8 Director
Theodora Fourou	R8 Assistant Secretary
JOSE JESUS FRAILE-ARDANUY	Spain Section Vice-Chair
John FunsoAdebayo	Nigeria Section Chair
Shashank Gaur	R8 Professional Activities
Mona Ghassemian	R8 Humanitarian Activities

Steven Gold	Nuclear and Plasma Sciences Society
Piotr Graca	R8 Awards & Recognition
Aleksandr Gusinski	Belarus Section Chair
Jan Haase	R8 Professional Activities
Ingo Hahn	Germany Section Chair
Adel Ahmed Hamed	Bahrain Section Chair
Josef Hansson	Sweden Section Registration Team SB CTH
Brian Harrington	R8 Past Treasurer
Bakr Hassan	R8 Guest
Michael Heiss	Austria Section Chair
Ali Hessami	UK & Ireland Section Chair
Jaafar Ibrahim	R8 Awards & Recognition
NELSON IJUMBA	AHCAA Member
Ana Ines Inácio	R8 Student Representative
Dinko Jakovljevic	R8 Humanitarian Activities
Christopher James	R8 Vice-Chair Technical Activities
Adam Jastrzebski	Assistant Region Vitality Coordinator
James Jefferies	IEEE President Elect
Vincent Kaabunga	AHCAA Chair
Athanasios Kakarountas	Greece Section Vice-Chair
Habib M. Kammoun	Tunisia Section Chair
Shaun Kaplan	R8 Conference Coordination
Ljupco Karadzinov	Rep of Macedonia Section Chair
Vladimir Katic	Power Electronics Society
Ralph Kennel	R8 Treasurer
Amith Khandakar	Qatar Section Secretary
Andreas Koltes	R8 Voluntary Contribution Fund
Levente Kovács	Hungary Section Chair
Eric Kuada	Ghana Section Chair
Dovile Kurpyte	R8 Strategic Planning
Igor Kuzle	R8 Awards & Recognition
Eileen M. Lach	IEEE General Counsel and Chief Compliance Officer
David Law	R8 Standards Coordinator
Vinko Lesic	R8 Young Professionals
Alberto Lorento Leal	Sweden Section Registration Team YP
Pascal Lorenz	France Section Treasurer
Antonio Luque	R8 Vice-Chair Member Activities
Albert Lysko	South Africa Section Chair
Jan Machac	Microwave Theory and Techniques Society
Lebogang Madise	R8 Chapter Coordination
Ana Madureira	Portugal Section Chair
Peter Pal Magyar	Industry Applications Society
Mariusz Malinowski	Poland Section Chair
Mohab Mangoud	Bahrian Section Vice-Chair
Skander Mansouri	R8 Young Professionals
Karin Mantynaki	Stockholm City Representative
Vera Markovic	Serbia & Montenegro Section Chair
Maja Matijasevic	Croatia Section Chair
John Matogo	R8 Action for Industry
Toni Mattila	Finland Section Chair
Toni Mattila	Finland Section Chair
Anita Mekwunye	AHCAA Member
Yara Melki	R8 Student Activities
Julia Menz	Assistant to the R8 Treasurer
PAUL MICALLEF	R8 Student Activities
George Michael	R8 Electronic Communications
Nicos Michaelides	Cyprus Section Chair
Jovica Milanovic	Power Electronics Society
Khaled Mokhtar	R8 Strategy Planning
Joseph Mutale	AHCAA Member
Simon Muwowo	Zambia Section Chair

Peter Nagy	R8 Conference Coordination
Cristian Negrescu	Romania Section Vice-Chair
Andreas Neumeier	R8 Action for Industry
Bojan Nikolic	R8 News
Andreas Nylander	Sweden Section Registration Team SB CTH
Martin Nzomo	Kenya Section Chair
Maciej Ogorzalek	Division I Director
RAPHAEL ONOSHAKPOR	Nigeria Section Chair
Alexandros Osana	R8 Humanitarian Activities
David Oyedokun	South Africa Section Secretary
Matej Pacha	Czechoslovakia Section Chair
George Papadimitriou	R8 Student Activities
Daniel Pasquet	R8 Strategic Planning
Maria-Alexandra Paun	Switzerland Section Vice-Chair
Pouya Pelghami	Sweden Section Registration Team
Ana Isabel Pèrez-Neira	Signal Processing Society
Ievgen Pichkalov	Ukraine Section Vice-Chair
Vincenzo Piuri	2018 IEEE President-Elect Candidate
E. James Prendergast	IEEE Executive Director & COO
Isa Qamber	Bahrain Section Honorary Chair
Mary Ellen Randall	IEEE Director and VP MGA
Sergio Rapuano	Instrumentation and Measurement Society
Alexey Rodionov	Russia Siberia Section Chair
Andrejs Romanovs	Latvia Section Chair
Marina Ruggieri	IEEE VP, Technical Activities
Carmelina Ruggiero	Nanotechnology Council
Thomas Runarsson	Iceland Section Chair
Roland Saam	R8 News
Magdalena Salazar Palma	R8 Director-Elect
Hadi Sawaya	Lebanon Section Chair
Christian M. Schmid	R8 Past Secretary
Meliha Selak	Bosnia & Herzegovina Section Chair
Josè Miguel Sepulcre	R8 Student Activities
SAMIR SHAHEEN	Egypt Section Chair
Sergey Shaposhnikov	Russia NW Section past Chair
Ahmad Reza Sharafat	Iran Section Chair
Sohaib Qamar Sheikh	R8 Education Activities
Mikhail Shestopalov	Shestopalov
Raed Shubair	Signal Processing Society
Catarina Silva	Portugal Section Vice-Chair
Enrico Silva	Council on Superconductivity
Cheryl Sinauskas	IEEE Director, MGA Geographic Activities
Nihal Sinnadurai	R8 Action for Industry
Athanassios Skodras	R8 Awards & Recognition
Runar Søråsen	Norway Section Chair
Troels Bundgård S	Denmark Section Chair
Costas Stasopoulos	R8 Past Director
Adeel Sultan	R8 Membership Development
PANAYIOTIS SYMEOU	R8 Nominations & Appointments
Aleksandar Szabo	R8 Region Vitality
Babak Taghavi	Sweden Section Registration Team SB KTH
Fatma Taher	UAE Section Vice-Chair
Tiziana Tambosso	Italy Section Chair
Miurell Tercero	Sweden Section Registration Team
Amar Tilmatine	Algeria Section Chair
Maria Trocan	Circuits and Systems Society
Charles Turner	R8 Life Members
Simonetta Turtu'	Council on Superconductivity
Vytautas Urbanavicius	Lithuania Section Chair
Murat Uysal	Turkey Section Chair
Frèdèrique Vallèe	France Section Chair

Dirk Van Hertem	Benelux Section Chair
Elena Vasileva	Sweden Section Registration Team WiE
Jan Verveckken	R8 Secretary
Kathleen Weeks	IEEE Corporate Development Mgr.
Felix Yanovsky	Ukraine Section Chair
Danilo Zanatta	Switzerland Section Treasurer
Ali Hussein Zolait	Bahrain Section Secretary
Jacek Zurada	2018 IEEE President-Elect Candidate

Saturday, 25 March 2016

100. Call to Order

Region 8 Director **Margaretha Eriksson** opened the 107th IEEE Region 8 Committee meeting by welcoming everyone and then asked the R8 Secretary, **Jan Verveckken**, if there was a quorum. The secretary replied in the affirmative.

101. Roll Call and Introduction of New Officers

All Section representatives introduced themselves by stating their name and the Section they represent. All other attendees introduced themselves by stating their name and the function they have within IEEE.

102. Welcome by Sweden Section

IEEE Sweden Section Chair **Mats Edvinsson** welcomed everybody to Stockholm and invited the audience to enjoy their stay in Sweden. He thanked the speaker of the City of Stockholm **Karin Mäntymäki** as well as the special speaker **Tobias Degsell**, and wished the committee a pleasant meeting.

103. Introductory Remarks

After Region 8 Secretary **Jan Verveckken** provided some logistic information, Sweden Section Chair **Mats Edvinsson** pointed out the strict timing for dinner.

104. Approval of the Agenda

Region 8 Director **Margaretha Eriksson** presented the agenda (see below) for the meeting. She informed the committee that items might have to be moved due to travel arrangements of certain speakers. The items in the meeting minutes are documented in the order which they were presented. The agenda was approved by the committee.

Saturday, 24 September 2016				
8:00	100	Procedural	Call to Order	Eriksson
8:05	101	Procedural	Roll Call and Introduction of New Officers	Verveckken
8:20	102	Procedural	Welcome by Sweden Section	Edvinsson
8:25	103	Procedural	Introductory Remarks	Eriksson/Verveckken
8:30	104	Action	Approval of the Agenda	Eriksson
8:35	105	Action	Approval of the Consent Agenda	Eriksson
8:40	106	Discussion	IEEE Region 8 Director's Address	Eriksson
9:10	107	Discussion	IEEE President's Address	Bartelson
9:30	108	Discussion	MGA VP's Address	Mary Ellen
10:05		Procedural	Coffee Break	
10:25	110	Discussion	IEEE President's Elect Address	Jefferies
10:45 Stasopoulos	111	Discussion	Nominations	Appointments
10:50	112	Discussion	Student Activities Report	Arvaniti/Inacio
11:30	113	Discussion	Technical Activities Report	James
12:10	114	Discussion	Workshops-Interactive Sessions Instructions	Eriksson/Verveckken
12:15	115	Discussion	Workshop and Interactive Session Pitches	WS and IS leaders
12:35	116	Procedural	Recess	Eriksson
12:36		Social	Group Photo	
12:40		Social	Lunch	
13:40	200	Procedural	Call to Order	Eriksson
13:45	201	Discussion	Sections Congress 2017	Delimar
14:00	202	Discussion	Breakout Sessions	all
16:10		Procedural	Coffee Break	
16:20	204	Discussion	Overview SC Motions	Verveckken
16:30	205	Procedural	Recess	Eriksson

17:30		Social	Meeting Point for Bus: Outside Hotel	
19:00		Social	Cocktail reception	
20:00		Social	Dinner and Awards Ceremony, Dress Code: Formal	
22:30		Social	Dinner end, bus ride back to Hotel	
Sunday, 26 March 2017				
8:30	300	Procedural	Call to Order and Roll Rall	Eriksson/Verveckken
8:35	301	Discussion	President-Elect Candidates' Debate	Piuri/Zurada/Costa
9:20	302	Discussion	Secretary's Report	Verveckken
9:25	303	Discussion	Treasurer's Report	Kennel/Harrington
9:45	304	Discussion	Awards& Recognitions	Stasopoulos
10:00		Procedural	Coffee Break	
10:20	306	Discussion	Member Activities Report	Luque
11:00	307	Discussion	Technical Activities& working with Societies	Ruggieri
11:20	308	Discussion	MGA VP's Address	Prendergast
11:40	309	Discussion	IEEE Region 10	Kukjick Chun
11:55		Social	Silent Reflection	
12:00		Procedural	Break	
12:20	310	Discussion	Future Conferences (Energycon, Melecon, GCC, Histelcon)	James
12:40	311	Discussion	Section Development & Vitality	Szabo
12:50		Social	Silent Reflection	
12:55	313	Info	Next Region 8 Committee Meeting	Delimar/Verveckken
13:00	314	Action	Motions	Eriksson
13:20	315	Info	New Business	All
13:30	316	Action	Adjournment	Eriksson
13:35	317	Social	Lunch	

105. Approval of the Consent Agenda

The consent agenda was approved by the committee.

106. IEEE Region 8 Director's Address

Region 8 Director **Margaretha Eriksson** welcomed the section chairs and subcommittee members, as well as the invited guests. Region 8 Director **Margaretha Eriksson** confirmed that R8's direction will remain aligned with the directorship of **Martin Bastiaans** and **Costas Stasopoulos**.
Region 8 Director **Margaretha Eriksson** informed the committee about
- The special emphasis of both R8 as well as IEEE in general on Africa, the Ad Hoc Committee for Action Africa, the Africa Area chair Gloria Chukwudebe
- The approval by the Board of Directors of the European assessment that will take effect starting with the 2018 membership affecting higher grade members in EU and EFTA countries., to fund the European Public Policy Initiative.
- that the Vienna Office is set up in Austria, and requests to think about which services R8 would want from it.

Region 8 Director **Margaretha Eriksson** thanked the Action for industry committee, which will be rewarded for their great work.
Region 8 Director **Margaretha Eriksson** commended the good mix, of cultures and ages, and encouraged the committee to cooperate, and to use the meeting to bring home new points of view. Region 8 Director **Margaretha Eriksson** invites **Vincent Kabuunga**, chair of Ad Hoc Committee Action for Africa, to speak to the committee. **Vincent Kabuunga** informed the Region 8 committee
- that at end of 2016, the IEEE Board of Directors approved IEEE Strategy for Engagement in Africa, aimed at underserved countries in Africa.
- about several exciting programs to be executed and expanded, focussed at supporting innovation and entrepreneurship.

Region 8 Director **Margaretha Eriksson** encouraged the committee
- to have an active and creative participation in the workshops,
- to focus on new members, to attract them,
- to share an image, of IEEE as a campfire to which many can add firewood, by their volunteering. "The more we volunteer, the more volunteers we attract. Lets add more to the fire".
- to rethink their funding requests. Rather ask for money, than not. Rather ask for a decent sum of money, that allows you to make a difference.

The full presentation can be found on the meeting website.

107. IEEE President Address

IEEE President Karen Bartleson: Hello everyone. It is an honour to be here and to be speaking with all of you. I want to talk with you today about us, the men and women, young, old, and midcareer, that make up IEEE's rich and diverse global community. At some point during my career in industry, I attended one of those leadership seminars you all are probably

familiar with.

Fortunately, this one did not involve eggs or ropes. The facilitator asked me a very direct, very simple question:

Who are you, Karen?

I thought there was a very simple answer. So I started listing the facts about who I was: I'm an engineer. I'm a firm believer in international standards, and I love the work I'm doing as part of IEEE?s Standards Association. I'm an experienced manager of people. I'm a working mother and a wife. I'm a proud graduate from Cal Poly in California. When I had finished, the facilitator just looked at me, smiled, and said the one word that changed the way I would answer that "who are you" question for the rest of my life. He said: Wrong.

He then proceeded to explain to me-and I've never forgotten this-that all of those things I listed were not who I was, they were what I was. Being an engineer, being a supporter of standards, managing people, raising children, being a Cal Poly grad, all of those were accomplishments and activities, but they didn't get to who I was as a person.

The facilitator explained it simply: it's what we hold nearest and dearest about ourselves, those core elements and values that drive our decisions, that help shape the way in which others see us, these are the things that make us who we are.

To get at these core values, the facilitator asked questions such as:

Do you grow and nurture the talent you see in yourself and others?

Do you trust those around you, and do you inspire trust in return?

Do you prefer discussions over arguments?

Are you better as an individual, or as part of a larger, collaborative effort?

Are your actions driven by integrity, or by expediency?

These are the kinds of questions that we can ask ourselves, as individuals, to determine who we are. The answers tell us if we are self-centered or giving of ourselves; if we are willing to commit an act we know to be scary in the service of a greater good. These are the questions that reveal our character as individuals, and signal to those we encounter, This is a person of worth. This is someone you would be proud, happy or honored to be associated with. Yet is not enough to ask these questions only of ourselves.

Questions like these serve as a filter for institutions also. These are the questions we ask of the organizations we choose to belong to. In the end, perhaps it all comes down to one question:

Do these organizations, these groups, hold the same things in high regard that I do? In my career and personal life, I have belonged to many other groups, but none of them compare to IEEE. I'll tell you why.

Let me take a moment to read something to you: We, the members and employees of IEEE, recognize the importance of our technologies in affecting the quality of life throughout the world and we accept a personal obligation to our professions, the members of IEEE, and other individuals involved in IEEE activities in our fields of interest. By this obligation we commit ourselves to the highest standards of integrity, responsible behavior, and ethical and professional conduct.

That's the opening paragraph to IEEE's Code of Conduct. In that short paragraph, IEEE spells out what it holds in high regard integrity, ethics, responsible behavior, and the obligation IEEE has, as an organization, to embrace those values. IEEE doesn't choose to do it because it looks good on paper. IEEE chooses to do this because it is the right thing to do. It is the right thing to do for the benefit of our professions. It is the right thing to do for the benefit of our friends, collaborators, and colleagues. It is the right thing to do to maintain the integrity, dignity, and quality of IEEE's unique international community.

And that international community is truly unlike any other. There is no group on the planet that is larger in driving more advances in technology, across the widest breadth of fields and disciplines, than IEEE. We are a diverse community, a community filled with technology professionals of every race, every creed, and every color. All are welcome, all are respected, regardless of nationality, ethnicity, religion, or gender?and all are contributing in countless ways to moving technology forward across the spectrum of IEEE's fields of interest. Does everything always go smoothly? No. Do we always share the same viewpoints? Again, no. But that, too, is what sets IEEE apart. Let me describe some of the ideals of IEEE. We welcome multiple voices and viewpoints. We invite them to discuss, to exchange ideas, to work together to create excellence that will surpass anything we might have accomplished as individuals. Excellence is never easy, it requires hard work, it requires collaboration, and it requires cooperation. That's something that has been a hallmark of IEEE since its founding, and it will continue to serve our organization for the coming centuries of our history.

Think about what IEEE's community has done since that founding in 1884. We have changed the ways in which people communicate, not once, but multiple times. We have changed the ways in which information is exchanged, again, not once, but multiple times.

We have changed the face of energy, of healthcare, of aerospace, and of dozens of other pursuits. IEEE, as a community, has for decades seen the challenges facing our world. Time and time again, IEEE has risen to those challenges, finding solutions that meet or exceed expectations.

The most important part of "Advancing Technology to Benefit Humanity", ladies and gentlemen, is not -Advancing Technology- it is -to Benefit Humanity.

That is who IEEE is. We are an organization with six core values, ideals, if you like: Trust
IEEE strives to be a trusted and unbiased source of technical information and forums, for technical dialog and collaboration. And this trust is extended to each other as we collaborate.

Growth and nurturing.
We encourage education as a fundamental activity of engineers, scientists, and technologists at all levels and at all times. We work to ensure a pipeline of students to advance our profession.

Global community building
We cultivate active, vibrant, and honest exchange among cross-disciplinary and interdisciplinary global communities of technical professionals.

Partnership
We promote a culture of respect for the employee and volunteer, again, regardless of what you look like, where you live, and what you believe in.

Service to humanity
We leverage science, technology, and engineering to benefit human welfare. We work to promote public awareness and understanding of the engineering profession.

Integrity in action
We foster a professional climate in which engineers and scientists continue to be respected for their exemplary ethical behavior and volunteerism.

Those are IEEE's core values: those are who we are as an organization.

We don't do what we do as engineers for the acclaim. We do it for the opportunity to change our world for the better. And our world, despite the myriad advances in technology the last century has brought with it, still needs to be changed for the better. Not everyone enjoys clean water, or reliable energy, or the same levels of healthcare. Every day, IEEE members are working to correct that imbalance, to advance technology to benefit those whose need is greatest.

Technology can overcome tough challenges. It always has. And at no other point in recorded history have we had more possibility lying before us, ready to shape our world. Right now, on at least three different continents, IEEE members and fellow engineers and scientists are working on mapping the human brain. They are doing so with a level of focus and intensity not seen since efforts to map the human genome. And they will succeed.

When they do, think about this: some of the most debilitating ailments of our time could be eliminated, through scientists and engineers working together. We can give people their lives and their loved ones back. We can restore quality of life to those who had little or none. We can change the world for the better, one life, one family, one community at a time.

As I said: we don't do what we do as engineers for the acclaim.
We do it for the opportunity to better our world and the lives of those living in it.

There are discoveries awaiting us that will astound us. There are technological advances that we are going to witness that would have seemed impossible just a few years ago. There are things that our futures hold for us that will, quite simply, change how we define words like "impossible" and "possible". I, for one, can't wait. I don't think you can either.

Yet, there always seems to be an element of humanity that misuses technology. Or uses it naively. This is also where IEEE plays an important role. We are now entering into the area of ethics in technology, which I predict will be more impactful than any of IEEE's activities in the past.

What truly inspires me is that I believe the brave new world will be built by IEEE members. I know this, not only because I have watched you over the years. But also because I am now close to our Young Professionals whose enthusiasm for and dedication to IEEE is inspiring. If there is an advance in electrical or electronic engineering, you will find an IEEE member there. If there is a need for an innovation, a new sensor, a better nuclear reactor, less power loss along a transmission line, better communications, faster computers, if there is a need for any of these things, and countless more, you will find an IEEE member there.

Look to your universities, and you will find IEEE members and Student Members working on groundbreaking research, pioneering new approaches to difficult problems. Look to your industries, and you will find IEEE members taking those theories, and applying them to products, services, and applications in new and exciting ways. Look to your corridors of power, and you will find IEEE members, advising decision-makers on public policies that benefit both technology and humanity. Look

around our world, and you will find IEEE.

Which brings me to the most important part of IEEE's history: the story we have yet to write.
It is a story that's going to be written by IEEE's Young Professionals, just starting careers as engineers and technologists.
A story written by IEEE Student Members, studying long hours and working in labs in universities around the world.
A story written by a young woman or man participating in a pre-university EPICS program that IEEE has brought to their community.
It is our future that remains to be written and these exciting young women and men will be the ones who write it.

These young leaders have grown up as digital natives. Texting, apps, mobility, these are the foundations of their world. They are moving fast, they are making advances, and they are already changing our world.

If you are not mentoring an IEEE Young Professional, I would urge you to do so. If you are already such a mentor, consider reverse mentoring, be willing to learn from a Young Professional, although I imagine that has already happened. Our profession's newest engineers are doing some incredible things, and they're not afraid to take a chance, make a mistake, learn from it, and keep at it until they achieve success. IEEE's Young Professionals and Student Members, even those just discovering their passion for engineering at the pre-university level, these are our bridges to tomorrow.

And the tomorrow they see is a global one. They do not focus on what divides people, but instead what unites them. They do not care where you come from, they care about the ideas you are bringing to the collaborative work you are engaged in. They do not erect borders, they overcome barriers. They do not discriminate, they embrace differences. They care about humanity, and how the technology they are working on can benefit our global community.

These young men and women are already using their expertise and abilities to aid IEEE in its mission. They are carrying forward the work begun by those who have already logged years as leaders within academia, government, and industry. They are doing it together, and they are going to take IEEE places we cannot even begin to imagine.

In closing, I want to inspire each of you to use your abilities to their maximum to further IEEE's mission by reading a quote from a famous US statesman: Never doubt that you are valuable, and powerful, and deserving of every chance and opportunity in the world to pursue and achieve your own dreams.
Within IEEE's global community, we are all valuable.
Our abilities as individuals, coupled with our strength as collaborators, makes us powerful. Together, we will pursue and achieve the dream of a better tomorrow, for all humanity.
Thank you.
End of Speech by the president Region 8 Director **Margaretha Eriksson** thanked the IEEE President **Karen Bartleson** for the inspiring words.

108. MGA VP Address

Vice-President MGA **Mary Ellen** shared MGA's Mission to ensure quality member opportunities through continuous engagement and it's vision. She went on to show how MGA develops its priorities from surveys with respect to satisfaction and importance. The focus is on engaging one another in a data driven world. **Mary Ellen** further talked about the potential of IEEE MGA as well as the good current position of MGA. However, the opportunity is massive in areas such as

- Professional networking
- Discounts
- Online career tools
- Continuing education
- Promoting the profession
- Member retention

The priorities for 2017 are:

- IEEE Collabratec Engagement and Expansion
- Career Experience
- Address Needs of Individuals in Industry : Corporate Dues Subsidy
- IEEE WIE : TECHW (Tech powered by Women)
- Young Professionals Engagement - Implementation of Approved Projects
- MGA Presence in Global Offices
- Sections Congress 2017
- Marketing Automation : implementation of marketing automation platform
- Free access to IEEE Digital Library (SC14 Recommendation)
- Incentive Recognition Program for Companies (SC14 Recommendation)
- Enhance vTools (SC14 Recommendation)

After sharing membership numbers by Regions and IEEE in total she explained the areas that MGA is working on:

- Member Experience
- Geographic Unit Activities
- Membership Operations

- Business Activities
- Volunteer Experience

She went on to specifically present the importance vs. satisfaction matrix for Region 8. The top items were:

- Technical Skills
- Online access to standards
- Continuing education opportunities
- Promoting the appreciation of technology and our profession to the general public
- Opportunities for professional networking
- Open access publishing
- Online access to conference proceedings
- Interaction with other members
- Representation on public policy issues related to the profession

The key findings from the member segmentation study were:

- Young professionals are a promising group, however they are less likely to renew their membership
- Women are a pool of exceptionally enthusiastic IEEE members
- Students are an important group

Mary Ellen ended her presentation with a summary and some tips for IEEE leaders. Region 8 Director **Margaretha Eriksson** thanked **Mary Ellen** for the comprehensive data.

The full presentation can be found on the meeting website.

110. IEEE President Elect Address

IEEE President Elect **Jim Jefferies** started by talking about the "fuel of IEEE", which is

- membership creates the value, unique feature.
- Our mission, that both the members and the general mission can align with.
- The basic values of our organisation that bind us together.

He further shared IEEE's Goals for 2015-2020 which are

- To expand and enable communities
- To provide technically vital forums
- To lead humanitarian activities
- To foster initiatives on public policy

He specified that those goals are mainly addressed through ad hoc committees.

- Activities in Africa
- China Strategy
- Continuous Improvement
- Engagement in Europe
- IEEE Ethics Programs
- India Strategy
- Industry Advisory Board
- Innovation
- Internet Initiative (3I)
- Organizational Support for Public Policy Activities
- Strategic Alignment & Oversight

IEEE President Elect **Jim Jefferies** mentioned the European Public Policy Initiative, that has been growing for the last three years, and has done leadership work. He stated that it is a long term commitment of our organization to be involved with public policy, and that EPPI is considered a first of many public policy initiatives.

On expanding global outreach, IEEE President Elect **Jim Jefferies** discussed

- New Markets
- Product Innovation
- Local Programs

On Future Directions, IEEE President Elect **Jim Jefferies** discussed

- Big Data
- Cybersecurity
- Green ICT
- Internet of Things
- Smart Cities
- Rebooting Computing
- Smart Materials
- Software Defined Networks

IEEE President Elect **Jim Jefferies** discussed that in total in 2017, 50000 members are participating in these groups. Any member is able to create such a community, request seed funding and grow. He mentioned EPPI as one such example, that just past the 3 year mark, and is now changing towards a more long term funding solution. IEEE President Elect **Jim Jefferies**

discussed the results of the Board Retreat Strategy Session "What should IEEE look like in 2025 to appeal to and serve young professionals and other underserved communities globally, and what should IEEE do to get there?"

- Determine what a membership society like IEEE should look like in the future
- Find new ways to appeal to and better serve young professionals (including women and diverse global populations)
- Create long- and short-term plans to undertake the required transformation
- Engage leaders from across IEEE to co-create the plan and gain their buy-in and alignment

IEEE President Elect **Jim Jefferies** continued to stress that Young Professionals are the future of IEEE, and are therefor represented in each of the 2017 IEEE Ad Hoc Committees. He encouraged the committee to invite them to every activity, and to let them participate in governance and volunteer leadership.

- Question by Region 8 Past Director **Costas Stasopoulos**: How to best identify and address membership in countries with huge opportunities for growth, e.g., Russia or Africa?
  - Answer by IEEE President Elect Jim Jefferies: There should be a way to address this issue and there needs to be a consideration over time about new membership models.
- Question by Samir Shaheen:Why does IEEE not have an EA committee in each society? I helps very much by pushing universities on new subject, new frontiers to teach students.
  - Answer by IEEE President Elect Jim Jefferies: Continuing education is important and a value proposition needs to be laid out. About 400 courses are available at this point, but more needs to be done.
- Comment by Samir Shaheen:The question was misunderstood. How about setting new standards for education in universities.
  - Answer by IEEE President Elect Jim Jefferies: IEEE could be in a unique position to address this question. More discussion needs to be done offline.

IEEE Region 8 Director **Margaretha Eriksson** thanked IEEE President Elect **Jim Jefferies** for his presentation.

The full presentation can be found on the meeting website.

307. IEEE Executive Director's Address

IEEE Executive Director **Jim Prendergast**

- Look back to membership stats. A little increase to be noted, 423,566 members at 2016 end.
- IEEEXplore
  - 20% of downloads are R8 (55% is R10)
  - Usage has increased from 16Million views in 2011 to 22Million views in 2016
  - New huge customers
    - Egyptian Knowledge Bank
    - Russian National Public Library for Science & Technology
    - University Partnerschip Programm (UPP) in Region 8
- Client services in Region 8
  - Visited Austria, Czech Rep., Germany, Hungary, Israel, Italy, Latvia, Poland, Romania, Russia, Slovakia, Spain, and Switzerland in 2016
  - Sponsored R8 Student/YP Congress in Regensburg, Germany
  - Led two Student/YP events in Haifa Tel Aviv, Israel
  - Two author workshops in Barcelona Seville, Spain brought in 130 participants
- IEEE Standards Association to Europe Related activities
  - Became member of the OECD Internet Technical Advisory Group (ITAC)
  - Participated in the 2016 OECD Ministerial, Cancun Mexico
  - G20 Contribution issued under responsibility of Secretary-General of OECD
- Ethical Consideration of AI and Autonomous systems
  - IEEE is taking a Global leading role in this
  - Report on Ethically Aligned Design is out for comment by 15 May
  - New standards series established for standardization ideas coming from this group
- Global Initiative Key Events
  - First face-to-face meeting held at the Hague, August 2016
  - Civil Law Rules on Robotics: Prioritizing Human Well-being in the Age of Artificial Intelligence - K4I Forum Dinner Debate in cooperation with IEEE
- Collabratec: lots of initiatives in R8, many new ones in Africa
- IEEE Globalspec Engineering360
  - Goal of 10% EBITDA, very healthy return for this business
  - 4M $ Royalties annually
  - Business-oriented, content-rich marketing platforms that drives traffic and audience engagement
  - Provides advertisers with a multi-media platform to access and engage directly with the engineering community
- Epics in IEEE
  - Collaborating with R8 Young Professionals: Mind the Gap competition in Portugal, Spain, and Greece
  - Awarded $39K USD to R8 projects - $28K USD to projects in Europe

- - Sponsored event during the 2016 R8 YP Conference in Regensburg, Germany
    - 2017 plans include strengthening relationship with YP and Student Branches throughout Europe
- IEEE SIGHT
    - Croatia: Missing Children Emergency Response System
    - Tunisia: TAWASOL
    - SIGHT Groups have expanded to Croatia Section, Greece Section, Nigeria Section, Tunisia Section, and Western Saudi Arabia Section
    - Outreach sessions held in 2016 at R8 meeting in Monaco, Young Professionals meeting in Iceland, and SYP Congress in Germany
- IEEE Eta Kappa Nu Chapter Installations
    - IEEE-HKN Mu Eta Chapter, University of Kwazulu-Natal, Durban, South Africa
    - IEEE-HKN Mu Nu Chapter, Politecnico de Torino, Turin, Italy
- 2017 IEEE Medal Recognition Recipients
    - IEEE Medal of Honor: Kees Schouhamer Immink, President, Turing Machines, Inc., Rotterdam, The Netherlands
    - 7 of the 19 IEEE Medals and Recognitions recipients from Region 8
    - Alberto Broggi, Professor, University of Parma and General Manager, VisLab, Parma, Italy, recipient of the IEEE Medal for Environmental and Safety Technologies and featured speaker at the IEEE Vision, Innovation, and Challenges Summit
- 2017 IEEE Technical Field Award Recipients 6 of the 31 recipients from Region 8
    - IEEE Cledo Brunetti Award: Guido Groeseneken, Professor, KU Leuven, and Fellow, IMEC, Leuven, Belgium
    - IEEE Andrew S. Grove Award: Sorin Cristoloveanu, Director of Research CNRS, IMEP-LAHC, Grenoble, France
    - IEEE Gustav Robert Kirchhoff Award: Marcel J.M. Pelgrom, Consultant (Retired), Pelgrom Consult, Helmond, The Netherlands
    - IEEE Innovation in Societal Infrastructure Award: Antonello Monti, Professor, Institute Director, E. ON ERC RWTH Aachen University, Aachen, Germany
    - IEEE Charles Proteus Steinmetz Award: David John Law, Distinguished Technologist, Hewlett Packard Enterprise, Oban, Argyll, Scotland
    - IEEE Nikola Tesla Award: Adel Razek, Senior Research Director (Emeritus) and Professor (Honorary), The National Center for Scientific Research and Centralesupelec, Gif Sur Yvette, France
- IEEE Vienna Office Update
    - Co-located with Austrian Standards Institute (ASI)
    - Formal office opening ceremony to follow.
    - In negotiations with top professional staff candidates
    - Meeting space can be viewed and rented through ASI website

Questions:

- RolandSaam: What is purpose of Vienna Office?
    - Jim Prendergast :Coordination of multiple activities: Right now 2 staff are planned, one general and one focussed on standards staff, will grow depending on the demand that we have. We expect great success here as well.
- Egypt Section chair : Membership drop from 2000 to 700, there is a lot of effect from having IEEEXplore access for everybody.
    - Not only for Egypt, but for everybody. Major advantage. We continue to deal with these questions

Region 8 Director **Margaretha Eriksson** thanks IEEE Executive Director **Jim Prendergast** for his presentation.

111. Nominations and Appointments

R8 Past Director **Costas Stasopoulos** informed the committee about the upcoming elections, and the nominations proces. Currently, the following positions are looking for candidates, for which the committee is invited to nominate people before the deadline 15 of May. He stressed that Director candidates need significant time, and that the current Vice chairs are expected to be reelected.

- Director - Elect (elected by whole R8 membership)
- Vice chairs (elected by R8 committee)

The Vice Chairs election is to be held in Sydney, at the next Region 8 Meeting.

Region 8 Director **Margaretha Eriksson** thanked IEEE Region 8 Past Director **Costas Stasopoulos** for his presentation and encouraged possible candidates to nominate themselves.

112. Student Activities Report

IEEE R8 Vice Chair Student Activities **Efthymia Arvaniti** presented her team to the committee.

- Efthymia K. Arvaniti, SAC Chair
- Mona Ghassemian, Past SAC Chair
- Ana Inês Inácio, Student Representative
- Paul Micallef, Student Paper Contest Coordinator
- Sara Ben Rabii, Student Branch Coordinator
- José Miguel A. Sepulcre, Communications Coordinator

- Yara Melki, Awards Coordinator
- George Papadimitriou, Projects Coordinator

IEEE R8 Vice Chair Student Activities **Efthymia Arvaniti** presented the team's goals, aligned with R8 priorities:

- Increase the IEEE Footprint
- Work closely with the Section SACs of the Sections to increase member retention
- Staying up-to-date with our Students: Events and Activities and assist when needed
- Approach and collaborate with the AfI and Young Professionals Subcommittee to increase the industry involvement in the student level (e.g. establish student internships)
- Be the voice of the R8 Students

IEEE R8 Vice Chair Student Activities **Efthymia Arvaniti** mentioned the cooperation between Young Professionals and Student Activities and Action for Industry Committee, as well as the fruitful discussion yesterday between those teams. Afterwards, she gave the word to her team members, starting with Student Representative **Inês Inácio**. Student Representative **Inês Inácio** presented the current cross-sectional Congresses.

- Gulf Cooperation Council SYP Congress : Bahrain, Manama, 7-8th May 2017
- Central European SYP Congress : Ukraine, Lviv, June 2017
- Middle Eastern SYP Congress : Tunisia, 1-4th of August 2017
- Hellenic SYP Congress : Greece, Athens, November 2017
- Western European SYP Congress : Spain, Valencia, TBA
- Nordic SYP Congress : Lithuania, TBA

Student Representative **Inês Inácio** presented the 2018 Student and Young Professional Congress deadlines:

- 17th of March Release of the Call
- 15th of April 1st Proposal Submission
- 1st of May Feedback
- 30th of June, Final Proposal Submission
- 31st of July, Results Announcement
- 10th of August, Feedback to R8 Meeting

Student Representative **Inês Inácio** presented the process of updating the R8 student branch database, as well as the results, which are the basis for the Revitalization project. Full details can be found in the presentation, on the meeting website. presented the Revitalization Project:
Vision

- Facilitate the interaction communication with the Student Branches all over Region 8
- Make the information as accessible as possible to everyone
- By growing a FAMILY we are increasing numbers

Mission

- Engage with the students by sending personalized emails (may take a lot of time but totally worth it)
- Creation of volunteer pool: Investing in people
- Collect updated emails into a database

Student Branch Coordinator **Sara Ben Rabii** presented the network for IEEE student branch/student chapter counselors and advisors:

- First phase (2016):
  - Collected ideas and shared them with MGA SAC.
- Second Phase (2017):
  - Communicate with the winners of last year's Outstanding Counselor Awards and ask them 2-3 key questions to be able to find a model and provide to other SB counselors.
  - Evaluate and select ideas will form a pilot system to run in our region (2018)
  - Announce the programme (eNotice/Collabratec) to all the Region 8 Counselors and ask for their participations.
  - Report the outcomes to MGA SAC to get feedback and transfer the experience to the other regions.

Student Paper Coordinator **Paul Micallef** presented the Student Paper Contest, and urged the Section Chairs to promote the contest more, as this year only 10 submissions were received. He also mentions the rule changes that are in progress, especially to allow other authors on the paper, similar to other competitions.
Short Listed Five Students for EUROCON 2017

- Lucija Brezočnik University of Maribor
- Elly De Pelecijn KU LEUVEN
- Mathieu Jadin Universite Catholique de Louvain
- IstvanTaczi Budapest University of Technology and Economics
- Tim Thielemans KU LEUVEN

Electronic Communications Coordinator **José Miguel A. Sepulcre** introduced the Facebook and webpage related to the Student Activities Committee. He stressed that both webpages are there to promote interaction between the team and the student members, as well as the importance of the visual aspect of information.

Awards Coordinator Yara Melki introduced the awards submission for 2017, she stressed that R8 increased in all the awards. Full details can be found in the presentation on the meeting website. Projects and initiatives coordinator **George Papadimitriou** introduced the project "Mind the Gap", initiatives that bridge the generations gap with technology. He stressed that the focus for this year is stabilizing this contest, as well as increasing the presence in Africa.

- Idea Submission Deadline: 22nd May 2017
- Winners Announcement: 22nd June 2017
- Idea Evaluation: 31st July 2017
- 6 Month Implementation: 22nd August 2017

The second project he introduced is IEEE Skills Match, a project management tool for IEEE Project Leaders. Questions

- Fatma Taher: Student GCC, no strong connections between the local team and SAC?
    - FA: we target at everybody, there are gaps, with UAE, and others, we need one person as student rep, We do our best to reach everyone.
- Sean Kaplan: SYP does not have a lot of presence in Africa. Africon has not awards presented?
    - Femia: Anita Mekwunye working on SYP in AFrica, Awards are aligned already for this year.
- Ali Hessami UKI: We have an event that needs to have more attention, Young Entrepreneurs.
    - Femia: please reach out to us.

The full presentation can be found on the meeting website.

114: Technical Acitivies Report

IEEE R8 Vice Chair Technical Activities Christopher James presented his team, and gave an overview of the goals, in cooperation with his team members.

- Goals for the committee:
    - Support the SC chairs
    - Empower SCs to challenge the status quo
    - Learn best practice within this role from wider IEEE regions
    - Create a preliminary initiative linking Technical Society expertise to that of the Region
    - Ensure a stable, long-term view on the regions conference programme
    - Particular emphasis on StandardsIndustry Programs
- **Amara Amara**: Chapter Coordination Committee
    - Chapter Coordination Meeting
    - 20 attendees, 11 societies, 2 councils
    - Presentation Paul Cunningham
    - Team to be set up about the possibility to form Student Chapter (technical, society related) without Student Branch.
- **Peter Nagy**: Conference coordination
    - Information sharing, refer to presentation online. Many links for organizers as well as attendees.
    - **Tomislav Capuder**: R8 continues to be the leader in organizing conferences. Of the 400+ organized in R8, 20 are cosponsored, 2 requests per month, a template exists.
    - **Adel Alimi**: organizers only need to commit to
        - Plagiarism check
        - Have a level of IEEE R8 involved
        - Tech Co-chair should be know IEEE society member
        - 2 current or previous R8 committee members involved in review process
        - Discount for IEEE members
    - **Sean Kaplan**: Flagship conferences
        - Three geographic ones
        - 2 themed conferences
        - Encourage anybody to consider hosting one
    - **Stamatis Dragoumanos**: Planned activities
        - Morocco accreditation workshop
        - Webinars
        - Competition and funding
    - **Andrejs Romanovs**: Action for industry
        - Promote YPs
        - Intermediate steps
        - Immediate steps
    - **David Law**: Standards
        - Recent highlights in Kenya and Uganda, MoU's signed.
        - www.standardsuniversity.org, joint activity from SA and EA.
        - Opportunities, grants for research on standards.
        - Standards education student grants

IEEE R8 Vice Chair Technical Activities Christopher James thanked his team for their presentation.

The full presentation can be found on the meeting website.

115 Workshops-Interactive Session Instructions

Region 8 Secretary **Jan Verveckken** introduced the parallel workshop division of the committee based on lanyard colors. He invited the three workshop leaders, **Efthymia Arvaniti, Sara Barros, Rui Costa** to present themselves. He invited all workshop holders to present themselves and the topic of their workshop in 2 min.

- First workshop slot: 14:00-14:40: Sections Congress motions
  - **Efthymia Arvaniti** and **Martin Bastiaans**
  - **Rui Costa** and **Magdalena Salazar Palma**
  - **Sara Barros** and **Costas Stasopoulos**
- Second workshop slot: 14:45-15:25
  - Gloria Chukwudebe, Africa Workshop
  - Antonio Luque, Membership Activities Workshop
  - Jim Prendergast, Vienna Office Workshop
  - Tim Lee, SIGHT
  - Paul Cunningham, AH Humanitarian Activities
- Third workshop slot: 15:30-16:10
  - Vincent Kabuunga, AFrica Area Meeting
  - SAC, YP, AfI, Electronic Communications, PA
  - AR, Strategy, Humanitarian Activities, Educational Activities, Chapter Coordination
  - MD, WiE, R8news, Section Vitality, Standards
  - VCF, Ha, Life Members, Conference Coordination

117. Recess

No formal Recess call was given.

118. Group Photo

A group picture was taken in the middle of the room. IEEE R8 Secretary Jan Verveckken thanked the committee, and gave out final instructions concerning locking the room during lunch, as well as the group photo after the lunch.

201. Sections Congress 2017

IEEE Region 8 Sections Congress Coordinator **Marko Delimar** introduced the Section Congress Recommendations, the material that exist to prepare for it, as well as process to create these recommendations. He introduced the workshop group leaders, recommendations criteria matrix. He stated that such templates would be available during the workshops.

- What are Section Congress Recommendations?
  - a unique forum to collect input from our grassroots leadership to help shape the future of our organization
  - the 2017 reccomendations process builds on the experiences from previous events with some refinements
- Supporting Documents
  - A message from Vin Piuri, IEEE Sections Congress Program Committee Chair, highlighting the Sections Congress 2017 Recommendation Process (Word document)
  - IEEE Region 8 Sections Congress Recommendations Template (Word document)
  - Member Segmentation Data (specific to Region 8) (Excel worksheet)
  - Member Segmentation Highlights (PDF)
  - Recommendations Process 2017 (PowerPoint presentation)
  - 2014, 2011 and 2008 Recommendations (PowerPoint presentation)
- Recommendations process
  - Each region is requested to submit up to three prioritized recommendations must be based on evidence of importance to members as pointed out by the 2016 Member Segmentation Study - focus should be on high importance but low satisfaction
  - Recommendations must support one of following strategic areas:
    - Networking
    - Skills Improvement
    - Public Service
  - For each recommendation, the target member group(s) must be specified (e.g. YP, WIE, students, industry professionals, underserved geographic areas, ...)
  - Recommendations are due 1 May 2017. OpCom will review the recommendations for clarity, potential overlap with other submissions and budget impact
  - The region will be informed if the recommendation does not meet criteria, is currently in process, or may have significant budget impact
  - All recommendations and back up information will be distributed to Sections Congress attendees by 30 June 2017
  - Discussion on the recommendations will be encouraged via social media prior to, during, and after the Congress
  - Voting by primary delegates can be completed anytime during the Congress, up to 9:00 am, Sunday, 13 August 2017, using the SC2017 mobile app and web
  - Top three recommendations will be presented on 13 August 2017 at the Sections Congress Closing Ceremony

- Products and services sorted by difference of total importance and total satisfaction
    1) Technical Skills (for example, algorithm development techniques)
    2) Online access to standards
    3) Continuing education opportunities
    4) Promoting the appreciation of technology and our profession to the general public
    5) Opportunities for professional networking
    6) Representation on public policy issues related to the profession
    7) Online access to transactions, journals, and magazines
    8) Online access to conference proceedings
    9) Interaction with other members
    10) Open access publishing

Questions:

- Dirk van Hertem: How can we strategically make recommendations that will actually go through?
    ○ Marko Delimar: We had very few recommendations that were implemented. We need ideas that are good local but also globally. Possible the past recommendations failed because they were a wishlist for R8.

IEEE Region 8 Secretary **Jan Verveckken** reminded the committee of the afternoon parallel sessions plan. IEEE Region 8 Director **Margaretha Eriksson** wished the committee fruitful discussions. IEEE Sweden Section chair **Mats Edvinson** reminded everyone of the sharp departure time of the busses for the evening plan.

The full presentation can be found on the meeting website.

202: Parallel Tracks

Due to their nature, these are not minuted. The recommendations that resulted, have been shared with the committee in an online survey. The resulting recommendations were sent to MGA. The results will be presented to the committee in Sydney meeting.

204: Overview of the results of the Motions for Sections Congress

IEEE R8 Secretary **Jan Verveckken** explained the further procedure for selecting the R8 preferred recommendations from the created ones. First, R8 OpCom would filter those recommendations that are realistic enough to present to the committee. The committee would then receive an electronic survey, to select their preference. The preferred recommendations would be sent to MGA.
IEEE R8 Secretary **Jan Verveckken** reminded everyone about the bus schedule, as well as the daylight savings time change.
IEEE R8 Director **Margaretha Eriksson** requested a motion for recess, which was given, and carried.

300: Call to Order and Roll Call

IEEE R8 Director **Margaretha Eriksson** welcomed the committee back for the second day of meeting.

301: President-Elect Candidates' Debate

Rui Costa moderated a debate between the two IEEE President-Elect Candidates **Vincenzo Piuri** and **Jacek Zurada**. All candidate presentation can be found on the meeting website and on the websites of the respective candidates. The informative session gave all meeting guests a good overview of teh two candidates.

302: Secretary's Report

IEEE Region 8 Secretary **Jan Verveckken** presented the report as it was printed in the agenda book. He stressed the importance of his team, as well as the local organizing team, and urged the committee to thank both groups. He stressed that the largest responsibilities of the team are to organize meetings, as well as to support the committee and the R8 OpCom.
The members of the Secretary Team:

- Christian Schmid
- George Michael
- Dora Fourou

The members of the local organizing team:

- Alberto Lorente Leal
- Andreas Nylander
- Elena Vasileva
- Babak Taghavi
- Pouya Pelghami
- Samarth Deo

The full presentation can be found on the meeting website.

303: Treasurer's Report

IEEE Region 8 Treasurer **Ralph Kennel** thanked IEEE Region 8 Past Treasurer **Brian Harrington** for his fantastic work during the past 12 years. He explained that currently, the transfer or powers between the treasurers is not complete, and delayed by software issues between the UK and German software providers.

IEEE Region 8 Past Treasurer **Brian Harrington** explained that the steps taken to transfer the treasurer power might have to be retaken due to this software issue. This will be resolved.

IEEE Region 8 Past Treasurer **Brian Harrington** discussed the various meetings and SYP congress that have been a large burden on the budget in 2016. He discussed all major expenses as well as major incomes. He discussed the independent auditing of the financials, to coincide with the transfer between treasurers, to present the next treasurer with a clean slate.

IEEE Region 8 Treasurer **Ralph Kennel** thanked IEEE Region 8 Past Treasurer **Brian Harrington** for his fantastic work during the past 12 years.

IEEE Region 8 Director **Margaretha Eriksson** thanked both past and current Treasurer for their presentations.

The full presentation can be found on the meeting website.

313: Region 8 Meeting and Section Congress

IEEE R8 Section Congress Coordinator **Marko Delimar** presented the schedule for R8 meeting as well as the Sections congress. He stressed the organization concerning hotel rooms and congress registration. He explained the Visa procedures, which differ depending on the country of residence or nationality of the applicant. **Cheryl Sinauskas** stressed the R8 committee that the visa costs would be reimbursed. The full presentation can be found on the meeting website.

Questions:

- unclear who asked: Can we all register ourselves without invitation?
    - Marko Delimar: You are free to register, but will pay yourself to attend, lodge, etc. Any member is welcome to attend at their own cost. Sections are encouraged to send delegates, get in contact with Jan Verveckken or Marko Delimar to help you with accommodation.
- Costas Stasopoulos: So we register with a code to the Sections congress, but not for a hotel?
    - Marko Delimar: Indeed, nobody registers to a hotel, we will combine all hotel reservations together.
- Costas Stasopoulos: extra room, extra days?
    - Marko Delimar: We can arrange extra rooms, we can not arrange extra days outside of 9-14 August.
- Ali Hessami: Secondary delegates?
    - Marko Delimar: All Secondary delegates will have to be covered by their section/themselves, count with a cost of 4000$.
- Costas Stasopoulos: Reimbursement only in August?
    - Marko Delimar: Advance reimbursement is possible, either through MGA or through R8. Reimbursement on actual cost, you need an actual R8 expense reimbursement sheet to be filled.
- unclear who asked: What is secondary delegate uses the same room?
    - Marko Delimar: that would be without extra cost, as the cost is per room. Maybe a small extra for the breakfast.
- unclear: Same form to ask reimbursement?
    - Marko Delimar: Both those funded by MGA or R8 will fill in the R8 expense report.
- unclear: Visa and passport validity?
    - Marko Delimar: Your visa is valid for 12 months, your passport needs to be valid for the same period
- unclear: The weather?
    - Marko Delimar: Australian weather, you will need long sleeves, a jacket, maybe rain. But not winter jackets.
- unclear: Anything organized to stay longer, together with other delegates?
    - Marko Delimar: nothing organized to stay longer.
- Jan Haase: POCO is planned just before R8 meeting, would be interesting to stay.
- Ralph Kennel: Some airlines offer free layover nights.
- unclear: can we stay longer?
    - Marko Delimar: you are free to stay as long before or after as possible
- unclear: personal question regarding staying longer,
    - Marko Delimar: such questions we will deal with 1 on 1.
- Fatma Taher: If we book business class, how do we arrange reimbursements?
    - Marko Delimar: we will not reimburse business class tickets?
    - Cheryl Sinauskas: if you provide us with a price estimate for an economy ticket on the same day, we will reimburse the latter.
- Martin Bastiaans: additional delegates from a section?
    - Marko Delimar: additional delegates will not be reimbursed.

304. Awards and Recognitions

IEEE Region 8 Director **Costas Stasopoulos** shortly presented his team. He reminded the section chairs can give certificates of appreciation to anybody they deem deserving, and that templates are available.

The presentation includes all awards handed out during the Awards ceremony the night before.

The full presentation can be found on the meeting website.

IEEE Region 8 Director **Margaretha Eriksson** thanked IEEE Region 8 Director **Costas Stasopoulos** for a short and sweet presentation. She reminded the committee to nominate as many people as deserving for the different awards.

305. Member Activities Report

IEEE Region 8 Vice Chair Member Activities **Antonio Luque** presented the goals for his team, as well as his team to the committee.

- The point is to engage, if possible become member, if possible forever, if possible become volunteers.
  - Number of subcommittees, present the teams.
- Membership Development: **Andrejs Romanovs**
  - Best team possible, part of the team present, some virtual meeting too.
  - Some statistics, we can prepare training for your MD officers.
  - We are increasing only a little, now we are stable, but constantly loosing members.
  - In February we have the real number of members that stay with us?
  - Well prepared trainings are available, such as the workshop held in Tunis, Tunisia. A similar workshop will be held in Bratislava Slovakia in May 19-20, 2017.
- Sara Barros: YP chair.
  - Long detailed report in the agenda book
  - Almost a 3rd of or members. It is vital to address their needs. "...to inspire, energise, empower and engage young professionals to envision and realise their dreams..."
  - Focus on your members, as well what we can do
  - GSM no issue
  - YP just starting their careers, we loose 1-2/3rds of members there. We are focussing on the company branch program
  - YPitch, new program.
  - Sections that do not have an affinity group yet are shown, encouraged to contact the YP team, and to encourage the YP volunteers in their section to start their affinity group.
  - Presenting the team
- Jan Haase: PA chair
  - Soft skill topics
  - Explains the cost division to have meetings
- Bojan Nikolic: R8 News
  - Presents the team.
  - Last year, 2 issues of the R8 news.
  - Our team needs to grow, we want to have more volunteers to improve our efficiency.
  - Hard copy, website and facebook page are the main products.
  - Goal is to be more visible and social media presence.
- Youmna el Bitar: WiE, aided by team member Maria Alexandra Paun
  - Presents her team, the memberships data as well as the affinity groups
  - Revitalize dissovled and dormant affinity groups
  - present how to form new section or student branch affinity groups. Many may be active, but not officially create. Encourages all section chairs to assist the official creation of such affinity groups.
  - Help us, form these affinity groups!
  - Other goals, on the report. Have your branches apply for the awards.
  - Programs: coffee talks, star program, mentorship program
- Charles Turner : Life members
  - AD: 2000 Life members, most in 12 life member affinity groups
  - After retirement, people no longer renew their membership
  - Increase your membership, look at the older members too, sharp drops there
  - You can have a life member affinity group without having life members
- Tony Davies: Technology History Activities
  - Myself a historical exhibit, Roland and Martin, Antonio and Antonio.
  - How to develop future, by documenting the past
  - Creativity necessary
  - Milestone : It takes a few years, prepare it well. Many great possible candidates, but long procedure.
- Alexandros Osana of Humanitarian Sub Committee passes his speaking time to Tim Lee
  - Team presented of R8 Humanitarian Committee
  - Answers to several working groups. Please check the presentation for details.

IEEE Region 8 Vice Chair Member Activities **Antonio Luque** opened the floor to questions. Questions
- Costas Stasopoulos: to MD team, Do we keep up with those section representatives that we trained in the MD workshops?
  - Andrejs Romanovs: we inform MD officers, about the current topics.
- unclear: will presentations be available?
  - Jan Verveckken: all presentations will be available online.
- Ali Hessami: question for HA from the SIGHT group. Is it necessary to complete write the project proposal, or is a conceptual application acceptable? Deadlines?
  - Alexandros Osana: 3 deadlines, to be seen on SIGHT website. It is required to have a feasible project proposal, as their is little interaction before the deadline on this subject.

IEEE Region 8 Vice Chair Member Activities **Antonio Luque** thanked his teams.
    The full presentations can be found on the meeting website.

307. Technical Activities

IEEE Technical Activities Board Vice President **Marina Ruggieri** recalled her presentation last year, where she shared her ideas with the committee. Since January 1st, she jumped into the different responsibilities from this positions.
- Jim Prendergast presented strategy, as well as outcome of the board retreat.
- Keywords to remember, but the plan is much broader, the strategic retreat confirmed some keywords,
  - new communities: Africa
  - Young Professional, Entrepreneur!
  - I want IEEE to be in:
    - NorthSouth Pole
      * Why are we not there ?
      * We need to be aware of what is happening there
    - Food engineering
    - Dig Once
      * Broadband internet, you dig for every utility, why not only dig once, for the future
    - Design 4 Ethics
  - TAB AdHoc Committees on the topics
    - Membership by topic: Would be the new access point for the membership model.
    - YPs in the new topics, the team is part of the different groups.
      * Eddy Custovic: Food engineering,
      * Rafal Sliz, Samarth Deo: Poles
      * Shashank Gaur, Mohammed El-Dallal :Dig once
      * Sara Barros: Design for Ethics
      * Come to TAB in June!!!
      * All topics, it should be mandatory to focus on them
    - In Each topic, what is Region 8 doing ?
    - Poles:Let's do something : Marina Ruggieri at the Artic Talks, just an attendee, create awareness.
  Questions
  - Christopher James: How do we solve that some societies do not recognize regions or sections, and do not cooperate, leading to doubled efforts. How do we do this?
    - Marina Ruggieri: last year was hard for TAB, I know this issue, but we are very interested. Group people by Topic framework, not umbrella of organizational unit. Everybody can contribute to the topics.
  - Mats Edvinsson: Why are paying if there are other topics anyway
    - Marina Ruggieri: we need to deeper in the structure, reminder with new ideas
  - Alex Osana: Suggestion: focus on working with some companies. I think that we may make use of these contacts, with these priorities. This may drive also the academics.
- Marina Ruggieri: if you have specific information about companies and cooperations, please contact me.
  The full presentation can be found on the meeting website.

308. IEEE Region 10

IEEE Region 10 Director **Kukjin Chun** presented Region 10 general numbers.
- No longer India, but China is growing fastest now, and Indonesia will follow soon
- APOIEEE Office, the large membership was the driving reason
- Student YP WiE Life member event
- R10 SAC, quite the same as R8
- TENCON big conference, 848 attended. Similar to Eurocon
- R10AdHoc Entrepreneurship, Innovation, Internship

- Few workshop, going on for a few years
- Internschip for student members
  - 2400 participants,
  - 30+ speakers,
  - 11 cities, including of and online,
  - 20 programs
- eNotice: R10 charges money to spread conference announcement via IEEE eNotice to all members in R10
- Geographic OU Submissions

IEEE Region 10 Diector **Kukjin Chun** ended his presentation with extending a warm invitation to Sydney Section Congress! The full presentation can be found on the meeting website.

309. Silent Reflection

IEEE Region 8 Director **Margaretha Eriksson** invited the committee to reflect on the past presentations, and formulate actions to take within their sections for the future.

310. Future Conferences

IEEE Region 8 Technical Acitivities Vice Chair **Christopher James** invited the hosts of the different future R8 flagship conferences to present their conference.

- Eurocon 2017: **Ljupco Karadzinov**, Orhid Macedonia
  - Visit to Monastery
  - YP etc will be added to agenda later
  - 216 submitted paper, 126 accepted
  - Plenary lecture, 7 in total, very interesting
  - Student paper competition
- Africon 2017 **Sean Kaplan** presents Africon in Capetown, September 2017
  - Conference Venue: V&A Waterfront, beautiful location.
  - Technical Topics: More technical program chairs are welcomed
  - bids expressed for 2019 by Kenya and Ghana, all interested are invited to contact Sean Kaplan.
- Melecon 2018, Morocco Section, **Mohammed el Mohajir**: will be held in Marrakesh
  - Was the host of many big events for the last years
  - very convenient and inexpensive to reach
  - nice country, rich culture
  - Marrakech is very ancient city
- EnergyCon June 2-7, 2018 Cyprus, **Nicos Micaelidis**
- Self healing, resilient and green electric power and energy systems
- Limassol, Cyprus, most important touristic city
- Eurocon 2018, Novi Sad, Serbia by **Vladimir Katic**
  - very easy to reach through Nikola Tesla airport
  - Conference connects timewise with the EXIT festival
  - the weekend before, the Tesla museum is a great place to visit.

IEEE Region 8 Technical Acitivities Vice Chair **Christopher James** suggested to colocate Histelcon 2019 with Eurocon 2019.

311. Section Development & Vitality

IEEE Region 8 Region Vitality Coordinator **Aleksandar Szabo** discussed the importance of Section Vitality. Topics he covered included:

- He urged the section chairs to train and inform themselves, and indicated the tools to do so in their presentation.
- He pointed out the differences between sections that may have big influences on the vitality. He pointed out the fact that many sections require elections this year, and briefly mentioned the general rules for elections in IEEE Sections.
- He pointed the committee to the easy tools that measure section vitality, and can be used for self assessment.
- He urged the committee to report officers always and as soon as possible.
- He discussed the importance of reporting meetings.

IEEE Region 8 Section Vitality Coordinator **Adam Jaztrebski** discussed the financial situation of the sections, and their reporting issues. He discussed

- the Finance reporting reporting results, all section financial reports were submitted on time.
- direct involvement with the section treasurers made this possible.
- easier and improved financial reporting procedures have helped.

Questions

- Costas Stasopoulos: let's aim for 100% bonus for every section next year.
- unclear: Section vitality dashboard is nice for the section, but we would like to add the student activities information.
  - Aleksandar Szabo: Vtools still growing, I will contact staff to do this.

312. Silent Reflection

IEEE Region 8 Director **Margaretha Eriksson** invited the committee to reflect on the past presentations, and formulate actions to take within their sections concerning the vitality, as well as the learning from the advice from Region 10.

314. Motions

IEEE Region 8 Past Director **Costas Stasopoulos** presented a motion to approval the Formation of the Kazakhstan Subsection in Region 8. The motion read: EXECUTIVE SUMMARY

A petition was submitted by Alex James containing the required number of qualified signatures, requesting the formation of the IEEE Kazakhstan Subsection in Region 8.

The boundaries of the Subsection correspond to the boundaries of the country of Kazakhstan (see map).

The Kazakhstan Subsection will be a part of Region 8.

There are 28 voting members (2 GSMs, 18 Members, 8 Senior Members) and 35 Undergraduate Student Members in Kazakhstan. The organizer is: Alex James.

IEEE members in Kazakhstan have been very active in increasing IEEE membership in their country and are already active in organizing meetings in cooperation with local industry and universities.

Region 8 Committee is asked to approve the formation of the Kazakhstan Subsection.

Implementation: The IEEE Kazakhstan Subsection will be formed upon MGA Board action in June 2017.

    The motion carried.

IEEE Region 8 Director **Margaretha Eriksson** welcomed the Kazakhstan Subsection into Region 8. IEEE President Elect Candidate **Vincenzo Piuri** lauded the work of the Kazakhstan members in preparation of their formation as subsection.

315. New Business

Region 8 Past Director **Costas Stasopoulos** introduced a new competition, which is supported by a signed MoU with General Electric. This European competition starts in April, lasts a full month. The first 3 teams are awared with 15k Euros, a chance to create their own company, using an industrial platform, free training, free mentorship, working in the cloud. The competition is build around three different tracks: Energy, Aviation, Power Transformers.

316. Adjournment

Region 8 Director **Margaretha Eriksson** thanked everyone who organized and attended the meeting before entertaining a motion to end the Region 8 Committee meeting. The motion carried.

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Unapproved Minutes of the 109th IEEE Region 8 Committee Meeting held on 10-11 of August 2017 in Sydney, Australia

100 Call to Order

Secretary confirms that a quorum is present.

101 Roll Call

Every present Committee member as well as the guests introduce themselves. The excused members are mentioned.

102 Introductory Remarks

The director Margaretha Eriksson welcomes all attendees, and recognizes the big effort of making it to Sydney.
Secretary Jan Verveckken mentions the issues regarding hotel reservations, breakfast and room charges, the current status and further actions regarding them. Also the lunch and dinner details are explained. Marko Delimar emphasizes room not yet charged, it is only a reservation. "Normally you will only be charged in the end, and only if the matter is not resolved beforehand."

103 Approval of the Agenda

The motion to approve the agenda stands.

104 Approval of the Consent Agenda

Motion to approve the consent agenda stands.

105 IEEE Region 8 Director's Address

Director Margaretha Eriksson aks the committee to question themselves, " What plans were made in beginning of the year?, What did you decide to do ? To what extent have you finished them?" The Director emphasis that "This meeting is the place to make the connections with other sections." and mentions the meeting in Kenya to have been very successful. "President Karen Bartleson was also in Africa, Africa is a priority in R8 and IEEE" On the topic of progress, the director reminded to committee to be proud of the small progresses we have achieved.

With regards to the Sections Congress meeting, the Sparks Event is mentioned, and attendance is requested by the director.

After a short moment of reflection, each Section representative is given the opportunity to voice their main question.

A non exhaustive sample of the questions.

UK&I: One challenge: What is it that the changing circumstances have created for our members, what is the need profile? What benefits are they still seeking ? how have these changed? What is the key driver for membership?

UAE: What benefits do we have in R8 than in US? Can we do something about this?

Ukraine: nothing in particular now.

Turkey: most members are students and professors, what can we do to attract more members from industry?

Sweden: Industry initiatives in the early stages, is IEEE even on the map ? How to keep momentum once you have left the student stage?

Spain: How can we keep the old student branch members active?

Slovenia: we work on retention, but not growth. What can we offer new members?

Serbia and Montenegro: Most questions related to membership, similar to turkey, we have issues with retention of students.

Saudi Arabia West: if we provide general benefits to local members, sometimes they have other needs, local needs. We need more local information to provide local solutions

Saudi Arabia: Industry, how to attract more members from industry.

Lebanon:Vienna office, what kind of support can we expect from that?

Greece: Many different countries, different laws to be registered.

Egypt: contract to have free access with IEEE, everybody leaves, even academia? Money is leaving Egypt section, are there membership possibilities in such countries?

Bulgaria: how to preserve interest of people, when there is free open source solutions?

Algeria: What is the right way to spend the money in order to get a bigger section?

To summarize, most questions are related to benefits, attracting students and industry, humanitarian activities, IEEE in Africa, as well as section specific legal situations.

106 IEEE Foundation

Marko Delimar thanks Director Margaretha Eriksson for inviting the IEEE Foundation. "We have not had IEEE Foundation at R8 meeting, since 2004. We have the opportunity to discuss it with the most senior person, Karen Galuchie." Marko demonstrates where the IEEE Region 8 Voluntary Contribution fund can be found online. IEEE Foundation is established by IEEE in 1973 - Philanthropic Arm of IEEE. Net Assets managed on behalf of IEEE (EoY 2016) $40 Million.

- 50% Educational Purpose
- 25% IEEE Awards & Recognitions
- 25% Unrestricted*

*Assets against which the IEEE Foundation has discretion. Majority of all assets invested in IEEE LTIF

2012 ? Began the transformation of the IEEE Foundation into a major philanthropy on behalf of IEEE

Karen Galuchie mentions explains the Foundations, it's funding trough IEEE Region 8 Voluntary Contribution Fund. The Philantropical efficiency is very high at 78%. She goes on to introduce the Signature programs:

- Smart Village: sustainable education and electricity program: Sub Saharan Africa and East Asia are focus regions of that program. Within Smart Village, opportunity for local entrepreneurs to cooperate
- EPICS: Engineering projects in community service, encouraging students in service-learning
- Transformational Scholar Program
- IEEE Awards program gets funding
- HKN: fully funded by the Foundation
- Italy PEs S+ Pilot in Italy, institute a program that is meaningful in your community.

Karen Galuchie finishes by inviting the committee to the booth of Sections Congress.

Questions:

Tunisia: How can we get more approved ? What is acceptance rate? Also Deadline dates, only one, is a bit difficult. KG: we had different deadlines the last years, we evaluate it every 5 years. It depends also on our lean team. MD: very competitive, only 20% success rate. Improve it, reapply.

Greece: how about donating to a purpose, instead only to the full foundation? MD: we do partner with a number of sections, most are US based. KG: We indeed inspire and manage donations, we actively fundraise. We fund for instance the Chicago Section, sometimes a memorial program? We have a process to establish a particular fund. More explanations in the booth. MD: most difficult part is how to do it correctly legally, but once that is done, there is no restriction. Sweden: Recommend that we use the Vienna Office, looking out of the jurisdiction of US. KG: India, Canada, ? they have their own foundations. Only US can get income tax back, but we can give money everywhere.

Christopher James: Is there a program to not donate money but rather time ? KG: all of the programs need volunteers from all around the world. Please come to the booth to pledge time treasure and talent. MD: I was puzzled about how to give volunteering time + money. What is the best commitmentdonation? You become part of something bigger. Our major programs

that bring water and electricity,... Let?s send a strong message.

Italy: let?s have a reference person to advice how to make foundations

MD: i volunteer Marko Delimar and Aleksandar Szabo for that position. And extra person for next year.

Margaretha Eriksson thanks both Marko Delimar and Karen Galuchie, and encourages the committee to use the foundation, as well as fund it.

107 Student Activities Report

The full presentation referred to in these minutes are available on the event website.

Due to absence of the Student Activities Vice Chair Efthymia Arvanitie, Student Representative Ines Inácio leads the SAC team in the presentation. The team is introduced. The presentation is setup as "IEEEIONAIRE" competition, we have some questions, answer with the colored papers in front of you" (similar to the TV show, "who wants to be a millionaire?" Participation of all section chairs by raising colored papers to answer.

Josemi: Simple example: what is my name? Colored paper to win.

II: Region 8 on the map: A visual tool, an online google based map made. Each dot represents a Student Branch, and has all relevant information for it

How many student branches registered?: 588 student branches registered in SamIEEE. However, several do not have chairs, counselors, or reports. Probation is presented

How many Cross Sectional Congresses exist?: 8 student &YP Cross sectional Congresses.

- Gulf Cooperation Council Bahrain, Manama, 7-8th May
- Central European Ukraine, Lviv, 30- 2nd July
- Middle Eastern Gammarth, Tunisia, 1- 4th of August
- Western European Valencia, Spain, 20- 23rd September
- Africa-Abuja, Nigeria, 8-10th September
- Nordic- Vilnius, Lithuania, 20- 22nd October
- Hellenic- Athens, Greece, 3rd-5th November
- East Africa - Kenya, November

Electronic communications: 8000 followers on FB, 600 more than in Stockholm. We added an initiative: Sunday Branches. Every Sunday, we publish a student branch on our site.

Student paper contest: students should participate in, great results at Eurocon Macedonia.

Questions: Turkey Section Representative: can GSM join ? Paul Micallef: yes, GSM that have finished they MSC thesis, can write the paper and join.

Jordan Section Representative: there used to be higher submissions? Paul Miccallef: we don't know, we are unsure what is happening. There used to be much more. It is clear that certain branches that regularly participate. In total only 60 branches participate, out of the total about 30 are regular. There should be many many more. Deadline to submit is December 1st

Sara Ben Rabii: Exemplary awards, 46% of all submissions are R8. We have increased in the number of awards submission, as well as receiving most of them. Unfortunately no LKWilson awards, we hope that with more submissions next year, this will return to be an award we win.

George Papadimitriou: Mind the Gap Contest: 3x10000$ prize, very interesting contest. 7 Very good submissions were made, three were selected, which will be presented at the Award presentation.

Questions: UK&I: map of universities, check why they don't have a student branch? Is there anything that the region can do? Identify the list of universities that should have the student branches. Ines: it would be a good idea, but big issue is sustainability. Please help us finding these situations in your sections. Mona: how to identify the universities that can, but don't? Asking section chair, they do not always have that information.

Habib Kamoun: Can we expand the rules of the SPC, that they can present their paper during their PhD? Paul Micallef: update the rules in order to allow students in their first phd year.

Habib Kamoun: What is the strategy for Africa concerning SYPs? The two events do not fully cover Africa in a good way.

Margaretha Eriksson: We are starting up our activities in Africa, we don't have all answers yet. But we will get there, together.

108 Technical Activities Report

The full presentation referred to in these minutes are available on the event website.

Christopher James, Technical Acitivities Vice chair presents his team, as well as the 6 major goals of Technical Activities:

1) Support the SC chairs & members through continuing dialog
2) Empower the SCs to challenge the status quo
3) Learn best practice within this role from wider IEEE regions
4) Create a preliminary initiative linking Technical Society expertise to that of the Region
5) Ensure a stable, long-term view on the Region?s conference programme
6) Place particular emphasis on Standards & Industry progs.

Chapter Coordination:

Amara Amara, Chapter coordination sub committee chair presents:

A Working group formed March 2017

- To clarify the discrepancies in the MGA Operations Manual
- To include the formation possibility of the Student Technical Chapter in the MGA Operations Manual
- To adapt the MGA Operational Manuals accordingly

- To contact other Regions to inform about this activity and to establish future co-operation in this issues.
- A meeting of the Committee will take place in fall, preliminary discussion during the Section Congress

?Follow up of the Workshop on Humanitarian Activities and Chapter Activities

- Discussions with the HAC initiated by ChCSC Chair in June-July,
- First conference call on July 2017 between ChCSC Chair and the HAC Chair Laura,
- Second conference call between ChCSC Chair and Fernando, the Chair of the HAC Partnership Sub-Committee,
- Discussion are on-going regarding an MoU between IEEE HAC and Terre Des Hommes Foundation (International NGO),
- The approach is to be extended to other NGOs.

Questions: Turkey: chapters, we can not always find enough members for the chapters.
Tunisia: talking about Student branches, not chapters. Amara: this is more a question for SAC.

Conference Coordination

Peter Nagy, conference Coordination subcommittee chair presents:

- Committee website (under Technical Activities)
- eNotice service (form, approval, TCS, R8 members)
- Technical Co-Sponsored conferences (see committee website for guidance)
- IEEE R8 Flagship conferences
- POCO 2017 in Australia, POCO 2018 in Germany
- Recent Webinars, Center for Leadership Excellence, IEEE Conference Organizers? Newsletter
- Request for conference organizer?s contact in Section

Upcoming Flagship Conferences:

- IEEE Africon 2017 (Cape Town, South Africa) 18-20 Sept, 2017 http:africon2017.org
- IEEE Melecon 2018 (Marrakesh, Morocco) 2-7 May, 2018 http:www.ieee.ma/melecon18
- IEEE Energycon 2018 (Limassol, Cyprus) 3-7 June, 2018 http:www.energycon2018.org

Please refer to their presentation for the links to the Committee website, the IEEE Conferences website, IEEE Center for Leadership Excellence, the IEEE Conference Organizers' Newsletter, as well as Webinars, and POCO.

Educational Activities

- Section EA Chair online meeting: Being held on September 13, 2017.
- TISP Week 2017: Call open till September 15th
- Region 8 Early Carreer Faculty development Workshop: Working with EAB, Being held in September 2017
- Accreditation Activities: Accreditation workshops in Portugal in November 2017. Morocco workshop planning in progress.
- Competition to promote innovative Section Education Activities programs: New educational programs contest, To be announced on September ,First phase: Suggest New Ideas. Deadline 15/12/2017, Second phase: Implement top 5 ideas. Deadline 06/2018
- Continuing Education webinar series: Webinar on 'Personal Branding' in October 2017. Working with Industry in Action team.
- Online campaign to promote Engineers and Scientists: Legendary Engineers? educational turning point Campaign, One engineer per 2 weeks linked with tryengineering.org lesson plans

Action for Industry

Marios Antoniou, AfI subcommittee chair presents:

- Industry Seniors and Fellows have been recruited as Mentors
- Briefings about Mentoring are now on the R8 website http://www.ieeer8.org/category/technical- activities/action-for-industry/mentoring/.
- Industry Mentors are now listed on the R8 website http://www.ieeer8.org/category/technical- activities/action-for-industry/mentors/ . Young IEEE engineers can reach out to them for guidance.
- Briefings about Internship are now on the R8 website: http://www.ieeer8.org/category/technical- activities/action-for-industry/internships/ .
- Internship offers obtained are listed on the R8 Website: http://www.ieeer8.org/category/technical- activities/action-for-industry/internships- offered/.
- Companies seek high ability IEEE Students. They will be very selective and those who show commitment, communicate well and have good interpersonal skills. These are most likely to be offered places.

Standards

David Law, Standard activities subcommittee chair present:

Some events have passed, tutorials etc on the importance of standards, He encourages us to use the available content. There are 500$ grants for students that do some project related to technical content. + 250$ for the facilitator.

Recent highlights

- Oct 16: IEEE-SA outreach in Kenya, Rwanda, and Uganda
- Sep 16: IEEE Standards University (ISU) launch
- www.standardsuniversity.org : eLearning courses, IEEE Standards education e-Magazine, Massive Open Online Course (MOOC), Standard Simulation Game (available for licensing)

Outlook

- May 17: IEEE-SA BoG meeting in Dublin, Ireland
- Jun 17: IEEE-SA Standards Board meeting in Milan, Italy

- Jul 17: IEEE 802 plenary in Berlin, Germany

Opportunities

- Outreach based on above events or separately
- IEEE Standards Education Student Grants o
    - $500 for student, $300 for faculty mentors
    - https://www.standardsuniversity.org/grants/

Questions Sweden: Contact the section chair when such events are held. DL: absolutely and thank you for the question.

200 Call to Order

201 Member Activities Report

Antonio Luque, Vice Chair Member Activities hopes to provide answers to the questions and comments of today. Especially the question "How to provide value to our member in the sections?" . He presents his committee, who each present their separate report.

Professional Activities

Jan Haase: PA: JH presents the goals of PA, the speakers program. He invites two speakers, Margaretha Eriksson and Jan Verveckken for a short word, raising the mutual benefits, for both attendees as well as speakers, of the PA program.

Humanitarian Activities

Alexandros Osana, chair of the Humanitarian Committee, could not attend and is excused. John Funso Abedayo, standing in for the chair, could not attend, due to visa issues.

Amith Khandakar presents SIGHT, Special interest group in Humanitarian Technology. He present the goals and achievements of the team, and invites the committee to attend the team in the Sections Congress activities. For details, please refer to the presentation, found on the website.

Questions: UK: localities challenge, the humanitarian project sometimes far away from volunteer that would like to help. Mona: In SIGHT, do not focus on what we call underdeveloped world, because there are also humanitarian goals in the developed world. How do we help the elderly? How has technology made our society less social? How is lifestyle too much affected ?

AL: raising the importance of having activities for SIGHT in your local section: "about 40 % of the young members is because of the humanitarian activities, very significant. How satisfied are you ? most say they are not at all satisfied, huge opportunity for us to improve here! How many of the sections have a sight group ? 6-7 out of 57? Why do we not have it, when it is a priority of your members?"

ME: Also, think about refugees coming into our countries, how to help those ? There are pockets of needs that we may not see at first sight? Questions: Tunisia: can we have a more advanced status for these groups, that they could become a affinity group, AL: indeed good idea to have them upgraded, let's talk to the Vtools people about this.

Women in Engineering

Youmna El Bitar, joined by Maria Alexandra Paun: YLB Presents the team, and presented the new affinity groups are created MAP: on Vitality: We try to increase the number os affinity groups created, and we try to revitalize the dormant sections. Special thanks to the Chairs and volunteers of Morocco, Latvia, Malta, Austria, Poland, and Lithuania Sections.

Help is welcome to establish more contact with industry, to indicate companies having programs for wormen in STEM. Strong leads exist at Google, Intel and IBM.

To further encourage WiE in Region 8, several new awards are introduced:

- Region 8 Women in Engineering Affinity Group of the Year Award
- Region 8 Women in Engineering Student Branch Affinity Group of the Year Award
- Region 8 Outstanding Women in Engineering Volunteer Award
- Region 8 Outstanding Women in Engineering Student Volunteer Award

Questions: France:how to manage the relationships with older women in societies? YLB: MGA is working on that, not to duplicate the work, we are waiting for results form them.

Marko: Clementina Saduwa is most prestigious award. YLB: yes, talking about other awards, for students and branches

Mats Edvinsson: do not wait on the MGA stuff, because it might be too high level, not local enough, not useful enough. MAP: good idea at sectional level, we are gathering all details at that level?

Bosnia: Why is Clementina Saduwa not only for IEEE members? YLB: because that is not the goal of this award? Egypt: WiE Egypt. started because there were not many women, now 40% are women, we no longer have the original cause for starting WiE present anymore in our section.

Life member

Aleksander Szabo, Region Vitality coordinator presents.

Members qualify for Life membership if they are at least 65 and have been members long enough that the sum total of age and years of membership is at least 100 years. Life members do not pay dues, The number of Life members in the Region is growing steadily (not only in our region.) Only 13 life member groups for 57 sections.

- Benelux (159)
- Croatia (22)
- France (99)
- Germany (212)
- Greece (31)
- Hungary (18)
- Israel (126)

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- Italy (153)
- Slovenia (16)
- Spain (68) Switzerland (194) UK and Ireland (304)
- Lebanon (7) formed in June 2017

Events can be organized, and 1000$ funds can be received from the foundation. The following Sections should ask their Life members to form an LMAG now

- Austria (30)
- Denmark (42)
- Egypt (41)
- Finland (30)
- Norway (44)
- Poland (23)
- Portugal (18)
- Sweden (102)

Charles Turner is the next Chair.

Questions:

Italy section Representative: question related to history activities. AL defers the questions to the History Activities subcommittee.
Egypt Section Representative: how many life members should a section have to create such a life members group? AS: no restrictions, suggest that chair is a life member.

Region 8 News

Bojan Nikolic presents. Focus on delivering 3 issues to the members this year focusing on key region meetings, conferences and events as well as important mile stones and key initiatives by different committees

- We will have new volunteers joining the team that will dramatically increase the capacity to gather stories, review articles and produce high quality member newsletter Region 8 News is produced by volunteers only with contribution from all our members over the region
- Need more frequent contributions
  - We would like to hear more about Section news, milestones, organised events, industrial events, future plans
  - English proficiency is NOT a problem!
  - Tips for contributors:
    - http://www.ieeer8.org/member-activities/r8news-newsletter/tips-for-contributors/tips-for- contributors/
    - https://www.facebook.com/ieeer8news
    Hard copy + website + Facebook page
  - Still continue to focus on the goals set earlier this year
  - More digital formats that are targeting mobile, tablet and ebook reader users who have only digital membership
  - More online and social media presence

Questions: Serbia: when will there be issues this year ? Bojan: first online, almost ready.
Macedonia: what are the deadlines ? Bojan: about 2 months before you can receive hard copies.
Saudi Arabia: can we reevaluate the hard copy ? Bojan: still a need for it. Many ask for it.

History Activities

Presented by Antonio Luque, as chair Tony Davies is excused: Examples to imitate:

1) 11-page document issued at Spring 2017 R8 Committee Meeting in Stockholm, about the 50 year history of the Sweden Section, prepared by Mats Edvinsson. This is available on ETHW.
2) For a simpler example, see the Hungary Section History, posted on ETHW.
3) Many, but not all, Societies have their history on ETHW, see for example those of the Circuits and Systems Society and of the Microwave Theory and Techniques Society. Some Chapters also have their histories on ETHW.
4) Two problems: A. updating these entries. B. finding them in ETHW if you are not sure that they exist.

Purposes:

1) Encourage students and young professionals to take interest in the historical development of science and engineering: enables better preparation for ?inventing the future?, a central aspect of IEEE?s humanitarian mission.. ....
2) Documenting the historical record of things relevant to IEEE R8.

Remember: Not knowing anything of the past means having no perspective of the future ? Theodore Roosevelt said the same! Absorption of IEEE Global History Network (GHN) into Engineering Technology History Wiki (ETHW) broadened coverage but made finding IEEE-relevant material (especially History Milestone Proposals) much more difficult. The other organisations in ETHW are mostly more ?USA centred? than IEEE so ETHW looks much more of a USA operation than was the GHN. One bad consequence of the structure is that comments on Milestone proposals in process are now rare, because it is harder for members and non-members to find out how to do that ! This risks undermining the rigour of the evaluation process for Milestones. Recommendation: make use of the ETHW resource, ensure that you can access the documentation about Milestone proposals in progress and are able to submit comments about them.

Announcing HISTELCON 2019

Provisional: this conference may be at Strathyclyde University, Scotland. A second alternative if this plan does not succeed, is in Belfast, Northern Ireland. Tentative date: late August 2019 or early September 2019

Primary theme: historic computers, to include the contribution special purpose processors have made to the development and use of advanced digital signal processing methods in many applications areas.

Martin Bastiaans: list of milestones exist that are possible, if you would like to, go for it. We need volunteers to apply for such milestones.

202 Section Membership Development and Vitality

Andrejs Romanovs, Membership Development: Large parts of this presentation are graphs, please refer to the actual presentation for the data.

We are loosing about 2% per year. Everybody is receiving monthly md reports. Skype meetings are working on it? MD workshops, open call for hosting, focus on Africa and Middle East. Check the slide, Check recording for questions etc.

- What are the plans of your MD officer in terms of membership development?
- ?Did you have a chance to discuss the MD Workshop minutes with your MD officer?
- Have your MD officer introduced any new strategy?
- Have you noticed any improvement of the membership development?

Aleksandar Szabo:Vitality:

For more than half of the sections, it is time for elections. This is necessary. Please look for successors, spend time on finding those.

AS focusses on the rules for consecutive time and total time spent in the same function. Try to have your elections early, so that the new candidate can prepare well.

Use v-Tools for electronic voting to make it possible that all voting members can vote easily.

AS presents a Section Vitaly Self Assessment survey: 89% of sections of Region 8 carried out this survey. The six major performance indicators are Six major categories referred to as Performance Indicators:

- Recognition
- Section Operations
- Volunteer Recruitment
- Outreach
- Chapter Activities/Affinity Group
- Professional Development

Sections received all information about this survey, and should use it to improve the vitality of their sections.

Andrejs Romanovs reminds the committee of the workshop during Sections Congress.

203 Africa Area Report

Gloria Chukwudebe can not be there, Habib Kamoun replaces Gloria.

Last main activities

- IEEE Virtual Events Program in Africa: Big Data 2017 held in May, was a great success, with almost 500 attendees across in 6 countries. (Nigeria, Ghana, Rwanda, Uganda and Zambia)
- IEEE President, Karen Bartleson visited Kenya in May 2017
- Tunisia section received the 2017 IEEE MGA Outstanding large section award
- IEEE President, Karen Bartleson, and Magdalena Salazar Palma, IEEE Region 8 Director-Elect participated in IEEE Middle East Student and Young Professional CME-SYP Congress in Tunisia in August
- 2017 IEEE PES Power Africa Conference held in Ghana, 27-30 June, 2017
- IEEE Nigeria Section organized a Maker Event 2017, June 2017

??Upcoming Conferences/Congresses

- IEEE African Student Young Professionals Congress (ASPYC) 8th - 10th Sept. 2017
- IEEE AFRICON 2017, Cape Town, South Africa, 18 - 20 Sept 2017
- IEEE East Africa Students and Young Professionals Congress (EASYP), Kenya, 5-8 October 2017
- IEEE Virtual Events Program in Africa - Smart Grid 2017 planned for October, 2017
- IEEE NIGERCON 2017 Conference, Nigeria, November 7-19, 2017 ??

Grants/Financial Support

IEEE Ad Hoc Committee on Activities in Africa (AHCAA) has established Travel scholarship grant for the following African countries for student and members:

- Ghana
- Kenya
- Rwanda
- Uganda
- Zambia

Challenges

- No finances to support Africa Area Committee activities
- There are few active volunteers who are willing to work at Section level. Some others who are willing to work have not been able to renew due to issues with foreign currency
- Access to Internet and Power are still issues for sub-Saharan Africa

Future Plans

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- Introduce Competitions to improve Section vitality
- Paper Contest for African students is on-going, winners will be announced at SYP Congress in Abuja
- Introduce innovative activities to retain members and recruit new ones.
- Improve on TISP Participation
- Organize more Training Workshops on soft-skills and professional development
- Collaboration with national associations, institutions and industry, and to establish partnerships in the focus areas of the Committee.
- Help subsections to organize IEEE activities in their countries
- Have more discussions on Africa Council

Questions: Szabo: Mauritius Sub Section also exists.

ME: thanks to Habib to present this presentation, and thank Gloria to prepare the presentation and work.

204 Action for Industry

Marios Antoniou presents the current actions of the committee as well as the next steps, focussing on 4 main programs:

1) Mentoring program
2) Internship program
3) Engaging industry corporations
4) Engaging startups and entrepreneurs

Mentoring program

Many of our IEEE young engineers have applied and been accepted for Internships, and also sought contact with Mentors. More than 100 IEEE Students have been placed in Internships throughout Region 8 during 2016. Additionally, many IEEE Students and YPs have sought Mentoring. The Mentors have responded positively to the Mentees. R8 Hardship fund managed by AfI.

Internship program

Stakeholders

- Industry corporations.
- IEEE Senior, Life members, Young Professionals and WIE who work in Industry.
- Section Industry Ambassador Teams.
- National Technical Chambers and organizations.
- Universities.

Internships secured in multinational companies (Dynniq, Cynapsys).

Companies seek high ability IEEE Students. They are very selective and seek people who show commitment, communicate well and have good interpersonal skills. These are most likely to be offered placing.

Industry Events

- Italy Section is organizing the third International Forum on Research and Technologies for Society and Industry. Modena 11-13 September 2017. http://rtsi2017.ieeesezioneitalia.it/committees.html
- Spain Section is organizing a panel with several industry representatives to be presented during the IEEE day.
- UK and Ireland Section run in May 2017 an Innovation / Research to industry (R2i - 2017) event.
- Kenya Section is organizing events with Industry representatives during 2017.
- Sweden Section is organizing WIE workshops and seminars with industry players.

Entrepreneurship

- Participation and mentoring in start-up and fin-tech events.
- Mentoring young entrepreneurs.
- Explore collaboration with Startup organizations.
- UK and Ireland Section Industry Ambassador team to run future Innovation / Research to industry (R2i-2017) in Scotland and England.

Action for Industry 2017 - Next Steps

- Communicate with companies to seek new internship positions for 2018. Note that companies define their budgets for 2017 during September and October 2016.
- Grow the AfI internship programme to new companies via SIAs, Seniors & Fellows.
- R8 (in 2017 Awards) and IEEE global to include outstanding SIA recognitions for their contribution and results in 2016 and 2017.
- Encourage industry entrepreneurs to visit academic institutions and discuss the challenges they face in their daily work. ??
- IEEE Region 8 AfI to set up Industry Groups of Industry Leaders through the Seniors and Fellows
- IEEE Region 8 to provide forums for SMEs
- Development of training for skills and competences that are more relevant for industry.
- Use of IEEE's continuing education tools. Organize webinars on selected topics such as mentoring and entrepreneurship.
- Corporate Membership of Industry Companies ? not provided yet by IEEE, but precedent is the IEEE Standards Association. The benefit is the motivation of companies to be involved with IEEE and their motivation of employees to join. IEEE may offer reduced fees to employees of Corporate members.
- IEEE President has visited Kenya and had several meetings for industry engagement.

Further success through closer collaboration with:

- Section Chairs
- Region 8 Young Professionals committee
- Region 8 Student activities committee
- Region 8 Educational activities committee.
- Region 8 Women in Engineering committee.
- Life, Fellows and Senior members in industry.

Questions: Austria: Startups, any statement from IEEE, is there a clear role, do they consider startups like any other company? ME: of course really important, many students go there, lots of good stuff to be used from IEEE for startups. MA: Startups offer a flexibility and bring an experience to students that other companies can not bring.

Italy:How many Industry Ambassadors? MA: no limit, typically one or two, but for very large ones, 20 to 25, more becomes difficult. Having good people in that position, is the focus. Costas Stasopoulos: The size of the company also matters.. Italy: difficult to convince a company to help attract members in other companies. Often competitors, maybe better to have one per big company. Egypt: Section chair is Industry Ambassador, we have a YP involved, as well as have many students that have encouraging this engagement with Industry.

France: Industry ambassador, workshop with General Electric. Around 50 people there, I organized it personally with the industry ambassador. Now we need continuation. We need more people to keep on organizing more. Antoniou: lets start making the team, they can then solve these issues.

Mats Sweden: When we start, we need to continue. However Industry expects a certain quality. Sometimes enthusiasts start, but sometimes less is more? It takes a lot of time to do something, you really need to monitor that the quality is there.

Tunisia Habib Kamoun: Is it possible for the companies to work together with the section chair to select who is involved in the internship process? MA: we don't want to put the screening process out of the hands of the companies. It is not a must to sections. IF sections can, sure, they can do it, it can create value to the process.

205 Young Professionals

Sara Barros: Anything different ? The logo! Another new logo, hopefully this is the last one for it?

You become it after your first graduation, and stay like that for 15 years. Higher grade Young professionals are a decreasing part of IEEE.

The team is divided, per section one team member.

Three points we focus on:

- Support
- Funding
- Ideas

If they need money? Answer exist: Step, Meet up. Signature events. Seed Funding

Concerning Ideas, a map is developed with every activity in Region 8, so you can easily get inspiration from other events. PA program, Distinguished lecturer program, put them in touch? We are happy with our efforts especially volunteers, but normal members are less happy

Vinko presents SYP Congresses as a great event to attract YP members, and Meetup and Signature events which come with a big amount of funding, 1500$. Three main exits from graduation How to get the all different Rui Costa will talk about industry: We are not engaging the companies enough. This is now going to change with our new program, but it is still under development. Skander Mansour: Speaking to entrepreneurs about how to pitch their ideas, will be ready by the end of the year. Flavia Dinca: YP Bright futures, check booth 31 at sections congress, Challenge gravity! Mohammed: social media expert. Contacting with young professionals, we are covering on facebook twitter linked in and Instagram

Questions: UK&I: in 2015 asked funding, in 2016 got series of this in London, Dublin, later in Scotland hopefully. We would love to share that with YP. They are really experts on that. Sara: we would love to hear all about it.

Poland: Meetup, we organize one in Warsaw, please apply and encourage your students Sara: meetup funding is already gone, next year new.

Austria: startup programs, there are everywhere startup programs, it would create some value Sara: still not started, proposal is there, we would like to also understand the geographical situation. We want a fair competition anyway. We would love to get your feedback on that.

Habib: on behalf of student branch and yp , we would love to thank you for the successful SYP Sara: thank you for organizing such a nice events.

ME: thanks the YPs, I hope the section chairs found some answer on how to engage the YPs.

206 EPPI

Marko Delimar: let's cut the history, it is in the presentation, let's focus on today. In 2017, the committee had 2 parts of the scope.

Public Policy activities are expanding across IEEE

- Board has been studying since 2012
- EPPI
- InternetInitiative
- Ad Hoc on Activities in Africa
- Increasing engagement in PSPB, EAB, SA, TAB (Societies), IEEE-USA

Board-approved priority in 2013 (one of four)

Board actions in 2015

- Established principles to guide IEEE Public Policy Activities (Bylaw I-311)
- Established processes and authorities for development and approval of policy documents (IEEE Policies, Section 15)
- EstablishednewGlobalPublicPolicyCommittee(IEEEBylawI-305.8)

Marko Delimar presents all current activities, as well as the achieved results of last year. From signature events till supplements to the European public policy documents. Attracting not only technical, but also technical policy interest. "We are building new bridges all over Europe" Similary to EPPI, there exists an IEEE Ad Hoc Committee for Organizational Support for Public Policy Activities. The charter is made, with as main goal to recommend an organizational home for EPPI.

- Incorporate BoD feedback into Ad Hoc proposal for interim solution
- Ad Hoc to return to the BoD in November with formal motion for approval with appropriate governing documents and staffing plan centered around IEEE Technology Centre, Vienna
- Final report will include a further look at policy evolution alternatives

Question: Poland: how many are from Industry? Marko: roughly two thrids, we checked several diversities, age, interest, location,... out of 200 fantastic candidates, we had to select 12. Marko: large industry involvement. Not many academics, primarily industries.

Germany: how many of Africa ? Marko: In EPPI, none. Different focus. In AHCAA, all of those in that group are from Africa, except Margaretha.

Marios antoniou: more info on consultants network? Marko: yes, but not yet.

Habib: the summits can be viewed online ? Marko: yes, but not live. The summit is very high level, ends in a policy paper or two.

Habib: 200 present 200 virtually present, could such a thing be done. Marko: that is a note to take with us in the next organization.

JAfaar of Saurida Arabia East: financial impact Marko: 280k in 2017, for 2018 about 190k in assessment, we may be expanding where the finances may be coming from.

Last comment: Marko has some experience on PP, most of us believe that it is local, but it is global in the sense that it should be everywhere. Marko is more than willing to share this knowledge, we need to grow this in other parts of R8. Get in touch with Gordon Day, to make this happen. ME: it is dear to Marko, to all, it is important, we can reuse it, good investment.

207 Vienna Office

Dr. Clara Neppel presents the team, currently herself and dr. Herman Brand.

She explains why the location for this IEEE Office is selected to be Vienna, which is nicely in the middle of Europe, providing support to all sections, focussing on becoming a smart City, and has a very high quality of life.

IEEE office is the IEEE Technology Centre in Vienna.

Goals of the Vienna Office:

- Advance IEEE?s position as a global organization
- Facilitate global relations
- Expand IEEE?s activities with stakeholders
- Increase presence within IEEE, both members and volunteers

How :

- Collaboration, support? and services? to the technical community
- ?Focusing on the needs of industry, academia, and ?governmental? institutions????
- Engaging and? ?participating in? public policy by facilitating dialogue between technologists and policy makers ?

Four focus points are presented:

- EPPI
- ?Standard Development
-

Takeaways - Vienna Office

- Part of the global platform for collaboration for Advancing Technology for Humanity
- Serves as a platform for forward thinking technology professionals: - Global initiatives foster local engagement
- Local initiatives foster global engagement
- Initial focus: standardization and public policy initiatives
- Facilitates interdisciplinary cross-sector collaboration to master Digital Transformation
- Contributes to IEEE?s mission of taking social responsibility for contexts of technology evolution

Questions: Tiziana: Meeting in Italy of EPPI working group, section was not informed. Marko: this meeting is in conjunction with a conference. We are not in the habit of engaging sections as there is no time for that. ISGT, we will take a note to inform sections in next cases.

Poland: lot of global goals for IEEE, what help is there for Vienna office ? CN: indeed, we visit all major section in the close future.

Republic of Macedonia: what support will be get for the sections? CN: we have to be in dialogue with the operating units, to identify the needs. So that we can identify the best moment to CS: the request for ideas is to help them shape, not decided this will be like that.

Turkey: will you work with IEEE SA? CN: yes of course.

300 Call to Order and Roll Call

We have a quorum. Director Margaretha Eriksson asks the committee to think about an achievement of their section. ME commends the great things we do in our region.

301 Secretary's Report

Jan Verveckken introduces the secretary team, clarifies he focus of the Secretary team. He thanks his predecessor, Christian Schmidt for the excellent and continuing guidance.

302 Treasurer's Report

Ralph Kennel indicates the report that was given. He also explains the expense reimbursement form. Please send all information to both treasurers, as Brian is still the only one that can perform payments.
RK focusses on the reestablished good net worth to Long term investment, but mentioned the realistically high costs of this event in Sydney. Region 8 budget, focus on 18 % travel is much cheaper than some societies, good payment. Large student activity funding, but little support to sections, reasonable support to YP?
Next issues to become treasurer, takes still a few trips to UK. Also the software is different between Germany and England, this problem is still be checked.
The budget is largely the same budget as the previous year, comments are welcome. Note that the membership numbers are decreasing, and because of that our income decreases too.
Booking for flights was rather successful, if you can not get money transferred to your country , use this option to get all necessary money, rather than cash refunding.
Questions Jan Haase: let's spend the money for something. Let's get a few good ideas. RK : be careful, touching the reserves is not easy. HQ saves it...
Martin Nzomo: Thank you for your fast actions on booking tickets.
Szabo: budget proposal ? RK: yes will come
Antonio Luque: bogus boss Fraud mentioned in the report, what is this? RK: This value will still change, not clear yet how much is defrauded.
UK&I: deficit, new income? Strategy of where to invest? RK: deficit was expected, related to this congress.

303 Future Conferences (Energycon, Melecon, GCC,...)

Peter Nagy:
- Africon: Shaun Kaplan, South Africa, 18-20 September 2017
- MELECON, May 2 ? 7, 2018, Marrakech, Morocco
- Eurocon 2019, Vladimir Katic, 1-3 July 2019.
- ENERGYCON 2018 Towards Self-healing, Resilient and Green Electric Power and Energy Systems ?June 3-7, 2018, Limassol

304 Awards & Recognition

Costas: awards by SAC committee mainly, yesterday at dinner. He urges the committee to nominate all those that are deserving of recognition, as this is an important part of our organization and member function.

305 Nominations and Appointments Report and Elections Instructions

Costas Stasopoulos presents the election procedure. For details, please refer to the presentation on the webstie. He lets the candidates present themselves, and afterwards opens the floor to questions.

306 Vice Chair Candidate Presentations and Discussion

Christopher James: Explains why he is doing his job and what he focusses on. The main target is maintaining the quality. Costas explains the main goals of a N& A committee.
Questions: UK: a specific program to get closer to industry ?
Vice Chair Technical Acitivies Christopher James: the program that Marios Antonio has spoken about yesterday, rolling that out looks very promising. We do believe that we are doing very good things, rolling out is still starting.
Vice Chair Member Activities Antonio Luque: Explains what his role is. He draws attention back to his report of yesterday. Many members, help them grow in their profession. The VC should help to provide a coherent set of service. Starting from YP all the way to LIfe members. Coordination, staying in contact with all sub-committees.
No questions to Antonio Luque.
Vice Chair Student Activities Femia through video: personally thank for vote last year, hopes to continue supporting the team and members through the new challenges.
No questions possible

307 Presentation of Director Elect Candidates

Both candidates for position of Director Elect, Antonio Luque and Rafal Sliz are presented as candidates, and invited to present themselves and their program: Please refer to the presentation on the website for their program.

Questions: South Africa: strategy MM and tangible benefit? Rafal: Multi Million Biz plan is for YP, provide something that will increase attention. Access to papers will finally happen for YP.

UK: what would each one of you do to bring real benefit, concerning the membership Antonio: good questions, big issue at IEEE. We are not providing something they want. Probably not enough to be a member, we are doing more or less good.

308 Executive Session

It is in the nature of an Executive session, that no notes be taken.

309 Elections

310 Presentation of Election Results

Results of the elections are presented:

- Technical Activities Vice Chair Christopher James is reelected for another year term.
- Membership Activities Vice Chair Antonio Luqueis reelected for another year term.
- Student Activities Vice Chair is reelected for another year term.
- Antonio Luque and Rafal Sliz have been accepted as candidates, and will be proposed to IEEE BoD.

Congratulations to all candidates.

311 GDPR Changes

ME introduces Eileen Lach, General Counsel, as well as the colleagues Jonathan Wiggins, Patricia Almaraj. The presentation is of a legal nature. To not make any mistakes, please refer to the original presentationl on our website.

Not only applied to EU, but to all of the world, if it concerns EU citizens.

Right to be forgotten: it is enforced not only to the first data controller, but also further down the stream, all others need to stop using and delete it too. It handcuffs the lawyers, now we have to really say what we mean.

Patricia: what have we been doing to become compliant Currently our data collection consent is IMPLICIT We need an EXPLICIT consent? currently we do not have that? It goes as far as using any picture, any information they have given to register.

Questions: Egypt: Samieee, what will happen there? Christian Schmidt: Create a few use cases for us, so we can understand it? JW: yes, please.

Jan Verveckken: I can create a survey to get an overview? JW: good point, we will see?.

Russia: Russian government, personal data of Russian citizens, can only be kept in servers in russia? JW: we haven?t talked about the location and transfer of data? It is permitted in certain situation, we have updated policies to allow for that.

Italy: in Italy we need to document every member of an organization, including their fiscal code. JW: Consent may be require in such a case, we are not .

Jan Verveckken: taking a course, will IEEE help us somehow? JW: will indeed be necessary

Finland: does the GDPR mention where the data is physically located? Can it be stored forever? JW: yes, it does specify it, there is information about transferring it etc.

312 Sections Congress Recommendations

Secretary Jan Verveckken reminds the committee of the process that lead to the Recommendations IEEE Region 8 proposed to be voted on. Starting with the workshops in Stockholm, an OpCom filtering, a committee voting of the 3 most interesting, which were combined by MGA into 2. These 2 in question were: He specifies which 2 there are currently on the ballot.

1) Create partnerships with successful online course providers (or develop courses in-house, based on the input of high-profile experts in all technical skills/fields) to offer members looking for specialized training with discounted professional educational opportunities.

2) Create IEEE training and mentorship program for members who want to translate their ideas into sustainable businesses.

313 Next Region 8 SYP Congress

Next IEEE Region 8 SYP Congress is planned to take place in Porto, Portugal, in July 2018. Several proposals were evaluated. More details will be made available during the Next Region 8 Committee Meeting.

314 Next Region 8 Committee Meeting

Next Region 8 Committee meeting location as well as date is unclear at that time, as the preparations have been severely impacted by preparations for Sections' Congress.

315 Motions

Past Director Costas Stasopoulos opens the floor for Motions.
No new motions were offered to the committee.

316 New Business

Director Margaretha Eriksson opens the floor to New business.

UK&Ireland Section delegate mentions:"There is not a great deal of horizontal collaboration, if we could expand this for sections cooperation, chapters, etc? We are very vertical, we could create value horizontally for members."

Past Director Costas Stasopoulos: "Noted. Also reminds of the existing Cross sectional SYPS, as well as the ongoing work between sections."

Iran Section Delegate fully endorses what UK&I Section delegate mentioned concerning collaboration between sections, and emphasizes that it will enhance the visibilty of IEEE in our respective countries.

317 Adjournment

Director Margeretha Eriksson thanks all attendees for their attendance, the fruitful discussion. and requests to reflect on what we will take with us after these two days of meeting. In light of Sections Congress, she wishes us fruitful discussion with IEEE Staff and volunteers.

100: Call to Order

Director Margaretha Erikson (ME) calls the committee to order and opens the 110th Region 8 Committee meeting.

101: Roll Call and Introduction of New Officers

Secretary Jan Verveckken invites the full committee to present themselves in name and function. The full present committee present themselves.

102: Welcome by Greece Section

Greece Section Vice chair welcomes the committee to the sections. He comments on the honor to receive the R8 Committee meeting as guests, and thanks his many volunteers that helped this event.

103: Introductory Remarks

Secretary Jan Verveckken thanks the Greece sections and volunteers, and mentions the procedural changes in the order of the agenda.

104: Approval of the Agenda

Director ME manages the vote of the Agenda. The motion to accept the agenda stands.

105: Approval of the Consent Agenda

The motion to accept the consent agenda stands.

106: IEEE Region 8 Director's Address

Director ME recalls the Sydney meeting, where the concerns of the Section chairs were voiced. Similarly, Director ME invites every section representative to voice their major concern, and invites all who have a solution for the voiced concerns, to contact them with the proposed solutions.
The voiced concerns:
UK&IR: The changes in technical conferences and the fees for it.
UAE: Website of IEEE is very difficult to register, many clicks to become a member.
Ukraine: Difficult to recognize the benefits for members, and to file reports to netsuite.
Turkey: Finding volunteers for the projects.
Tunisia: Developing new benefits, our percentage of renewal is not high enough.
Switzerland: No particular concerns.
Sweden: Recent changes in fee structure on conferences. Attract more members.
Spain: want to increase the number of members, want to promote chapters more.
Slovenia: Fees for conferences, how to attract members with benefits.
Saudia Arabia East: Publication times of conference papers takes too long. Enotice emails not received by all members.
South Africa: Ease of finding benefits for members. One of the meetings should come to Africa.
Russia Siberia: The section is very large in surface, difficult to coordinate all chapters. Very rarely do officers from R8 come to Siberia
Russia North West: We want our volunteers to be more involved in an international level.
Russia Moscow: The number of conferences that we supported increased, but not easy. The large size of the country does not help. Our young member want to be more involved.
Iran: Large potential for growth. However our membership is largely blocked, we need more support from R8 and IEEE Headquarters. We hope to get a reasonable level of support from Vienna Office:
Hungary: No problems currently.
Greece: Worried on how to offer more benefits to members, and how to motivate them to become volunteers
Ghana: Visibility of IEEE in Ghana is not big, not very recognized.
Germany: No concerns in the moment, enough members. Concerned about the planned changes of the term of the treasurer.
France: Price of IEEEXplore is too high. Being compliant with Financial rules of IEEE.
Finland: no particular concerns. We wish there were more active people.
Estonia: How to attract people to join IEEE outside of the capital.
Egypt: Renewal of members is hard, especially with the Dollar going up. Organizing conferences becomes a financial problem. We helped 11 conferences last year, now we are expected to pay 1000 $ per conferences, not possible for us to support them.
Denmark: Six years of having funds blocked by the bank. This we need to get sorted.
Serbia&Montenegro: New conference fee for conferences is our hardest issue.
Sweden: How to attract more students members.
Czechoslovakia: Technical cosponsorship of conferences. Right now hard for section to support.
Cyprus: We need higher retention.
Croatia: Technical cosponsorship.

Bulgaria: How to attract more young people to engineering. Technical cosponsorhip.

Bosnia&Herzegovina: Students activity.

Benelux: Convincing that IEEE has a useful purpose in a local level. Hard to explain why we need to do that too.

Dubai: Updating volunteers takes a long time.

Austria: Status quo in our section. Membership is constant. We need better information flow from IEEE to our section.

Algeria: Technical cosponsorship.

Israel: Convincing members to join IEEE from Industry.

Italy: How to convince students to maintain membership, especially if fee is so different. Women in Engineering Affinity group needs to be paid for, is weird. Industry members, a corporate fee would be interesting?

Jordan: we had good membership growth, 50% in 2 years. How to keep up this growth, how to retain students?

Kenia: Transition of students to full members. Conference costs are very high. Membership picks up in August, what happens?

Kuwait: Similar concerns as in other sections. Benefits of the European offices, what are the costs, are they justified?

Kenia: Conference fees are high? Women in Engineering, how to start and grow?

Lebanon: 11% growth in membership, but how to solve retention. There are prohibited authors lists. Are there a prohibited conferences list? Lithuania: Half of members are in the capital. How can we establish other chapters outside of the capital.

Malta: no concerns

Morocco: Young professionals, how to communicate with them? IEEE should be more devoted to them.

Nigeria: Diversity sometimes influences the interest of possible IEEE members. We want to organize more workshops and events.

Oman:Vitality dashboard is currently not very userfriendly. Rentention rate is difficult.

Poland: Technical cosponsorship is very difficult for conferences. How to attract industry people?

Portugal: Conference fees. Women in Engineering, membership fee is too high for it.

Qatar: Many members, but not registered in the Qatar section, as they are in they home country... Registration in Qatar is more expensive than in their home section.

Republic of Macedonia: Dropping membership. Engagement of industry members is difficult.

Romania: Samieee is too slow. No clear rule about IEEE Conferneces fee. Resources for students are not competitive enough with what is free on internet. Romanian members used to be members through their companies. Not available.

Past Director Costas Stasopoulos suggests to keep these questions and post answers on the website.

Director Margaretha Erikson comments on the variety of problems, as well as the returning questions. Large potential awaits in African Sections as well as the not yet section countries.

Director ME invites the committee to focus on the networking opportunities and efforts.

Director ME focusses on volunteering, and how it is presented.

Comment from the audience: "We need to get out of the box. Our president plays an important role in that."

Director ME focusses on the Industry part of our membership, as 90% of our students, after graduation, take the non-academical road.

Director ME focusses on Standards, and the role of them in the opportunities of our members work to bridge international gaps.

107: IEEE President's Answers to the most burning questions

President Jim Jefferies, after a short general introduction on IEEE, answers the most pressing questions.

Syria members: as long as the US is the physical home of IEEE corporation, we have to follow their rules. The sanctions in place forbid us to do any business in Syria. We stand as an organization behind technology, we do not take political stances, but stand behind our values always.

From the audience: Benefit of humanity is the goal. Not taking a political stance, is taking a political stance.

African Strategy long-term: More focus on 5 particular sections, to later expand to other countries. Build the base of capability in those countries. Work on Educational opportunities in those countries. Working with the countries, technology policy in those countries.

Egypt repeats the concern of the technical conferences sponsorship fee.

How to help African countries with concrete actions?: We have worked on the general strategy, but are also having more actions, focusing on visibility.

Sister sections program would be a good idea. But the structure is

Tunisia: the help for countries that do not have a section? I propose to create something like that, so that IEEE members without sections to have access to the same benefits as other members.

What is the future of Region 8? Very bright future, you have many strengths. Structure of IEEE should probably change, to assure balanced representation in the world.

108: IEEE President's Elect Introduction

President Elect Jose Moura presents himself. His past is technological, he is the co-founder of the Portugal Section. He was President of a society.

Membership: Our average age is increasing, we are missing the YP. As a goal, let's have 1M members. What is the value proposition in that case? Maybe our membership model is no longer up to date. How do we attract YPs? What technology

should we use for it?

Transparency: We need to have a clear picture of how we run our business. We have operations deficits. WE have great products, IEEEXplore, but these products have real challenges. We need to be very efficient of how we run our organizations. Currently we can not answer such questions. How much does it really cost to produce a journal paper?

What are your plans concerning R8? I have a lot of affinity with the Region. Maybe it is necessary or useful to sub-organize the Region.

How can IEEE give more value to industry members? Industry Engagement Committee, for example. Also bringing CTO of several companies to advice IEEE on this issue.

Board representation is unbalanced: We need to be careful with reorganization. Reorganization is easy, making it good is not so easy. Several options and ideas to balance are floating around, but we need to very careful, so that the ideas are not misunderstood.

109: IEEE AHC Action Africa: Africa Council

Vincent Kaabunga: I invite you all to play a role in bringing the Africa region forward, towards a council.

Three Actions: Education, Sustainable community of members and volunteers, and supporting Government policy.

Support Engineering Education and Workforce Development:

- Expanded Access to IEEE Xplore
- IEEE Virtual Events Program in Africa
- African Conference Subsidy Program
- Equipment and Laboratory Expansion Program
- African Distinguished Visitor Program
- Short Courses for New Engineering Graduates
- Developing Entrepreneurship Capabilities in Africa
- Expanding Access to IEEE Pre-University offerings

Building a Sustainable Community of IEEE Members and Volunteers.

- Strengthening Local IEEE Entities and Building Collaborations
- Engagement with National and Regional Professional Societies
- Volunteer Leadership Development Program
- African Student and Young Professionals Congress
- Supporting African Innovation, Small and Medium-sized Enterprises and Entrepreneurship
- Support for Standards Development in Africa

Government Policy Support and Increasing the Visibility of IEEE as a Resource for Engineering Capacity Development.

- Partnership with African Union/ NEPAD Agency
- African Organization for Standardization
- Revitalization of IEEE Partnership with UNESCO on Education in Africa
- Outreach to the Smart Africa Alliance
- East African Communications Organization
- WEF ? World Economic Forum
- African Telecommunications Union
- Kenya Bureau of Standards, Uganda Bureau of Standards

On the horizon

- Building on a ground swell stakeholder-led movement
- Imperative that the entity is robust to handle anticipated engagements
- Very important that there is no effect on R8 structures and operations
- Need a transitional overlap period for hand-off from AHCA
- ?Beat the clock?

110: Introduction to Poster Session

Secretary Jan Verveckken presents the poster sessions.

111: Committees Poster session+RSYP poster+coffee break

Poster can be found online.

112: Questions to Student Activities Vice Chair

Student Activities Vice Chair Efthymia Arvaniti introduces herself and her team.
What is the election system applied for student branch officer elections? Vtools is not yet possible for us, but this should be solved this year. We try to have online election software or traditional pen&paper.
How do you personally support the activities of the different student branches in R8?
I do not do it alone, I have a team.

- Advertising
- Providing guidance and ideas
- Fundraising advice
- Representing SAC and R8 in Events&Congresses

What is your best advice to Student Leaders of IEEE?

- Stay in touch with your Section and your Region
- Participate in the predesigned events
- Bring new ideas
- Explore the countless possibilities for your future development within IEEE
- Networking
- Build a trusted team
- Be inclusive
- Motivate your peers
- Believe in yourself and in your team members
- You are a role model!
- Ask Ask Ask
- Transfer knowledge
- Do not forget to HAVE FUN!

Mats Edvinsson: Try to start thinking as students already about their life afterwards. Bring your structural thinking to section and industry.
Internship database is being built. "afi.ieeer8.org"
Saudi Arabia East: do you think that there is a particular practices that we can organize? Cross sectional SYP events, to be attended by not only the chair, but someone that will take over next year, smooth transfer. Student Branch Counselors are also vital in the continuity.
Tony Davies: Make sure you have a good student branch counselor, if the current one is not good, get a new one.
Could we have a general forum in the Region to transfer knowledge? Good idea.
Even years, large SYP congress, odd years, cross sectional congresses.

113: Questions to Member Activities Vice Chair

Member Activities Vice Chair Antonio Luque: IEEE Smart Tech Workshop Series is an excellent program that gives value to members and helps in membership development and retention. Why did you cancel it? We didn't cancel it, it was not a Region program. It was created in R1-6, later some workshops were organized in R8 too. The program was expensive, and cancelled.
What are the minimum activities required from each section member? Reporting at least 5 activities.
Please describe the real benefit of your activities to the usual IEEE member who works in industry? We, IEEE, are failing to transmit the good image of the existing benefits. He invites the different sub-committee chairs to present their main benefits to the committee.
R8 loses HG members constantly for last 4 years. Do you have any strategy of rising the new interest of this valuable part of IEEE? Andrejs Romanovs explains that this year for the first year, we have a slight increase in membership. We have to look at the section level. It is not easy to renew interest, but organizing activities, encouraging students, providing help to local initiatives.
More questions can be answered on the posters.

114: Questions to Technical Activities Vice Chair

Technical Activities Vice Chair Christopher James What kind of technical activities can members participate in? Several different activities are suggested.
Why do we have such technical activities besides the IEEE technical society's activities? There is a place for such activities, as we can make bespoke events, focusing on things that no one society alone can focus on.
How are the Distinguished Lecturer programs being unified and presented collectively? We should definitely keep their selection by the societies. These systems depend on them. Chapter can invite distinguished lecturers.

201:IEEE MGA New Issues(GDPR)+ questions

MGA Vice President Francis Grosz presents the MGA priorities for 2019.
Vera Sharoff presents the GDPR and IEEE's actions for it. The content of this presentation has legal qualities. To not create any misunderstandings, the presentation can be found on our website.

Q. What benefits do the majority of IEEE members gain from MGA activities?
A. MGA?s policies, procedures, and programs support all IEEE members. For example, the YP, WIE, and LM programs all come under MGA. In addition, there are various committees working on ways to improve MGA support of local Organizational Units and increase member value. Sections Congress seeks to provide direct feedback from Sections (and Chapters and Groups) and the members to the Institute. In addition, MGA is constantly focused on increasing support for local Geo Units.26 Q. How does MGA see it?s development in the future, in comparison to TA?
A. Both MGA and TA are major Organizational Units of IEEE, but they are also quite different. MGA serves all IEEE members, but only about half of IEEE members belong to one or more Societies. MGA?s income comes primarily from member dues, while TA?s income includes income from the sale of IP (IEL, Xplore). Chapters are sub-units of both MGA (through their Sections) and TA (through the sponsoring Societies). TA is focused on technology, while MGA supports members through a variety of different programs. Providing quality programs and local Geo Unit support in an era of declining dues revenue will continue to be a challenge.

Q. What is the success story of Collabratec for the last two years, in comparison with other major professional social networks?
A. Collabratec is somewhat different from the usual social network, professional or otherwise, in that it is envisioned as more than just social networking tool. As its name implies, it is envisioned as a platform where people can collaborate and work together on projects. For example, researchers in different locations can work together to write papers and share results. Also, it includes a reference capability and additional tools are planned to further enhance its capacity for people to work together. The number of Collabrated users has continued to grow, as has the time spent by users on the platform. Nonetheless, there is concern at the Board level about the cost of the program and the benefit obtained for that investment. Therefore, the Board has requested additional information on the usage of the platform, plans for future development, and a business plan for the system, and will continue to monitor the future development of Collabratec.

202:Presentation of IEEE Region 8 Director Elect Candidates

Antonio Luque and Rafal Sliz have both been approved by the Nominations&Awards committee. After a short introduction, they present themselves. Further questions can be asked directly at the posters session.

203:Poster Session 1/3 Sections + IEEE R8 Director Elect Candidates poster+ coffee break

Poster can be found online.

204: Humanitarian Activities

Paul M Cunningham, Humanitarian Activities Committee chair presents all current opportunities and activities.
The IEEE Humanitarian Activities Committee supports the IEEE Board-endorsed vision of IEEE volunteers around the world carrying out and/or supporting impactful "feet-on-the-ground" activities at local level.
HAC supports Sustainable Development related IEEE volunteer activities by
- Providing financial support to relevant projects and events
- Providing educational, mentoring and networking support
- Promoting and supporting collaboration by IEEE & non-IEEE volunteers through IEEE SIGHT (Special Interest Group on Humanitarian Technology) Program
- Building strategic partnerships with other relevant stakeholders
- Providing volunteers who support local teams undertaking ?feet-on-the ground? community based activities

Precise actions that can or can not be funded are specified in the presentation, that can be found online.

205: Poster Session 2/3 Sections + Humanitarian Activities Workshop(Room:Erato A)

Posters can be found online.

206: Group Photo

207: IEEE Vienna Office Answer to the most burning questions

Dr Clara Neppel introduces the different employees of the Vienna Offices and their roles Dr. Clara Neppel, Senior Director for European Business Operations
- Responsible for IEEE?s operations and presence in Europe
- From the European Patent Office

Dr. Hermann Brand, European Standards Affairs Director
- Lead the regional efforts of the IEEE-SA in Europe
- From the European Telecommunications Standards Institute
MStats. Tania Sanchez Juarez Zugazagoitia, Executive Administrator
- General administration of IEEE?s Technology Centre
- From industry (Dell EMC, Kofax) and German Academic Exchange Service (DAAD)
Why Vienna?
The easternmost city of Western Europe and the westernmost city of Eastern Europe
Seat of numerous international organizations: UN, OSCE, IAEA
Smart City: ranks highest for quality of living 8th year in a row
Home to multiple science and technology parks, research facilities, and robust university technology transfer programs
Currently the Vienna Office focuses on Standardization and Public Policy.
The European Public Policy Office is supported there, with two working groups.
Expanding collaborations and partnerships
High level meeting between EC DG CNECT and IEEE delegation
- Future collaboration possibilities identified in several technical areas and in education
- Discussed possible involvement in EU framework programs
European Public Policy WG Meetings with officials from DG Justice, CNECT and Energy
- Topics: Cybersecurity, Artificial Intelligence, Internal Electricity Market
Debates in the European Parliament, eg ?Blockchain Applications in Everyday Life ?
Region 8, Standards, Industry, EU officials, Associations
Meeting with the Austrian Ministry of Innovation
- Introduction of IEEE initiatives, follow up planned for Tech Ethics and Autonomous Driving.
More details can be found in the presentation online.
Questions from the audience:
What is the capacity of the Vienna Office and how is it funded?:
Dr Clara Neppel :We are currently only three, recruiting a fourth, our funding is from IEEE HQ. Dirk van Hertem, Marko Delimar: EPPC is covered by a 5 dollar difference in membership fee of European members.
To what extent can we provide support outside of Europe ?
Dr Clara Neppel: with standards, we support everybody. With more support from MGA, we will be able to support more than Europe.

208: Poster Session 3/3 Sections+ IEEE President Elect Candidates poster

209: Voting system of Posters to be presented on stage + reflection question

Secretary Jan Verveckken explains the voting system of the posters, as well as the changes to the meeting structure. The voting will close at 9PM and the winners will present their poster the next day.

210: Closing of day one

Director Margaretha Eriksson closes the first day of meeting, and wishes everybody a delightful dinner.

300: Call to Order and Roll Call

Director Margaretha Eriksson welcomes everybody back for the second part of the meeting.

301: Presentation of Section poster voted best Industry Activity+discussion

Egypt: Two different Events, in Cairo and Assoan. roughly 15000 visitors, 5000 students, rest are industry visitors. Egyptian Engineering Day, 3000 active volunteers. The Assoan event focuses on South Egypt universities. The even promotes IEEE as well as students
Students got 30% of their membership funded by industry. 150 Engineers from industry gave workshops.

302: Presentation of Section poster voted best Membership Activity+discussion

Tunisia: Our sections lives for 10 years, celebration in June. We started with 200 members, and now over 2000. Most are students in student branches. We try to push our students forward. English is not spoken in our country, so our students do real efforts to improve their skills and getting more connected with IEEE.
In the organized congress, many students join only to be able to attend it. We try to attract both universities and industry, while cooperating with government. SYP was a great event last year.
We were able to arrange free calls between IEEE members, by an agreement with the largest communications provider.

303: Presentation of Section poster voted best Young Prof. Activity+discussion

Lebanon: the YP group started in 2014, is currently one of the most active YP groups in R8. We try to benefit our students as well as our YP. We started by talking to students, what their issues were, what they needed to start their careers. The two big issues were internships and job opportunities. We were able to solve many internships with Memorandums of Understanding with Industry. The first MOU was with Aflpha, Ericsson and Telecom.
We organized a national IEEE day, always on a Saturday, so everybody can come.
The YP Affinity group is organizing many things and growing well.

304: Presentation of Section poster voted best Action for Africa+discussion

Egypt: The issue with Africa is the size of the continent. We are proposing that each country will help the nearby countries to start subsections.
Kenia: We believe in having an end to end solution. We start at colleges already, to not loose any students. We work on local events to reduce travel. We worked on standards, in cooperation with the government. We are working on using blockchain and big data. We are receiving a lot of support from the government. We organized contests at highs chools, colleges, universities with the largest telecom provider in our country. Distinguished lecturers were invited. We supported Uganda, Rwanda, Tanzania. As results we have more students interested from all these countries. We will end the year with IEEEXtreme, IEEE Day and other events. A WiE Affinity group was started.
South Africa: Our section is 41years old, and roughly 1000 members in a very large section. We held Africon, with 300 attendees. We held several IEEE sessions at it. The Director Elect Magdalena Salazar Palma presented IEEE, Jan Haase presented how to organize conferences. We will organize a widely advertised workshop event soon. The standardization organization presented.

305: Closing remarks IEEE R6 Director

Kathleen Kramer: Only Region that has all other regions as neighbors. Many activities shared with R7. Region 6 is divided in several areas and some councils. Some councils dissolved, some new councils started.
Director ME thanks Director KK for the viewpoints.

305b: Awards Addendum

Past Director Costas Stasopoulos (CS) announces the Award for Outstanding medium section, assigned to Poland.

306: Closing remarks IEEE RX Director

Director ME thanks the Region 8 for the fantastic ideas. Director Kukjin Chun reports the current status of the RX. The diversity of RX is similar in size, countries, cultures, languages as R8. Visa issues also occur in RX. RX has many sections, subsections, students and student branches.
Several sections are large enough to hold their own SYPs, with over 20000 students in China, over 50000 students in India.

307: Closing remarks IEEE R4 Director

Director Bernard T. Sander mentions the strong cultural experiences he has experienced in R8, and the profound impact they have had on his life.
Director ME thanks all Directors for their kind words, and wishes them safe travels.

308: Motions, presentation, discussion, voting

Past Director Costas Stasopoulos (CS) presents the different motions.

Russia far east subsection of Siberia Section

Aleksandar Szabo presents the motion, and explains the sheer size of the Siberia section, the largest section in the world. The Siberia section agrees with the subsection formation.
Siberia Section chair explains the activities of the proposed subsection. Membership in whole Siberia is roughly 850. The motion: Region 8 supports the formation of the Russia Far East subsection. full details of the motion can be found online. The motion stands.

Bylaws and Operations manual proposed changes.

Past Director CS explains the separate parts of the motions.

It is clarified that Bylaws cannot be changed, only changes can be proposed to MGA, but need to be approved by it.

Discussion:

GOLD will become YP.

Industry Activity will become Action for Industry.

WiE adhoc committee to become standing committee. Discussion about the funding, what will get less financial support. It is clarified that both have already a budget. It is clarified that the continuity of the operations is the main goal. It is discussed that the subcommittee should be reconsidered, as the committee is only growing, no reconsideration, no

HuAc adhoc committee to become standing committee.

Reducing Fellow grade requirement on the Awards subcommittee to Senior grade. Some discussion about the perception of quality. Some discussion whether this committee decides to promote members to fellow grade. It is clarified that this committee does not partake in such discussion.

Office term of Secretary to be reduced from 2 years to 1 year. It is clarified that this change only would affect the Region secretary, not section secretaries.

Office term of Treasurer to be reduced from 2 years to 1 year. Discussion: this period is considered short. No other Region has a such a 2 year term, only 1 year terms are there. Past Treasurer Brian Harrington comments that the danger exist, seeing the complexity, that this becomes an appointment instead of an election.

Including Africa Area.

Motions that stand:
- GOLD to YP. unanimous
- Industry Relations to AfI. unanimous
- WiE from adhoc to Standing committee. one abstention, no against. Rest in favour.
- HuAc from adhoc to standing committee. 4 abstention, no against. Rest in favour.
- Awards chair grade from Fellow to member Grade. 5 against.
- change to the existence of Africa Area.

Motions that do not stand:
- Term of Secretary from 2 years to 1.
- Term of Treasurer from 2 years to 1.

Formation of Africa Council

AdHoc Committee for Action in Africa chair Vincent Kaabunga presents the motion to form an Africa Council.

Discussion: Egypt does not approve this council. The name of the proposed Africa Council is in question. It is clarified that any section has the right to opt in or out. The size of Africa as a continent, as well as the support for an Area coming from MGA, instead of the funding for a council that needs to come from sections is mentioned. The inclusiveness of all meetings is discussed. It is clarified that all meetings were open to all, several took place at R8 meetings.

Director ME mentions the importance of IEEE as cooperation and interfacing partner for several large African organizations.

The motion to vote for the motion stands. 2 against, 6 abstentions.

The motion stands. 1 against, 5 abstentions.

309: IEEE Region 8 SYP

José Pinto, chair of the 2018 IEEE Region 8 SYP present the organization of the event. Registration Fee: 300 +/- 50

Included in Registration fee:
- Accommodation chosen by the SYP organization, for 4 nights;
- Transportation during the Congress;
- All meals during the Congress;

NOT Included in Registration fee: Flights and transportation to the Congress.

The program, focusing on technical, industrial and soft skill talks and workshops is presented.

At time of this presentation, 10 Sponsors are confirmed, several more are in the pipeline.

Full details can be found in the presentation online.

VC Efthymia Arvaniti mentions the tradition that sections support the travel of R8 funded attendees. She commends the good work of the SYP team. She stresses the more stringent rules to be selected for funding, also, the reimbursement is participation dependent.

Questions:

Sponsorship is organized by packages? Yes, several packages, ranging from 1000-10000 Euros, flexible content.

Reimbursement after the event can be very expensive for students, can sections prefund it?

Travel can be the first time internationally for several students, how are they supported ? Information to travel from all major airports will be given.

Selection criteria are not linked with the section, that have more information? Would support letters from the section be taken into account? Section endorsement letters are a criteria, as well as many other activity related criteria.

Will there be any travel grants awarded, because the registration fee is just a small part of the actual costs? R8 can not fund

more.

Visa requirements? We make exceptions to the reimbursement, if it can be proven that the visa application was started on time.

310: Presentation of President-Elect Candidates

Question to the President-Elect Candidates: How do you see IEEE developing with ever larger humanitarian projects, without compromising the technical foundations of IEEE.

President'Elect candidates Jacek Zurada, Vincent Piuri, Toshio Fukuda present their answers, in line with their programs, which can be found online on their respective election websites.

311: New Business

Director-Elect Magdalena Salazar addresses the mentioned concerns about the fee to technically co-sponsor technical conferences. It is a large financial burden to pay 1000 $ to IEEE. It is possible to mitigate the risk by partaking financially in the conferences, and use the proceeds of it.

Societies earn part of the money of papers, why are sections not receiving it? DE MS will bring this paper to the board.

Technical co-sponsorship is also a strong partaking in the conferences, sitting on all technical committees. There are good arguments to partake financially, because sections will also be more selective with participating in conferences.

Strong comments are made concerning that this was sent on the last day of the year 2017, in effect 1st January of 2018. This is a disrespectful way of communicating, sections were unable to respond or prepare well for this decision and change. DE MS comments that this change was not coming from MGA but from the IEEE Conference Committee.

The legal ramifications seem not checked. In many jurisdictions it is not legal to do things retroactively.

Is there any difference made between seminars, conferences? If a conference application was filed, it applies.

313: Next Region 8 Meeting

Section Chair Vera Markovic presents the next Region 8 meeting, which will be held in Belgrade.

308: Treasurer's Report

Past Treasurer Brian Harrington apologizes for the absence of the treasurer Ralph Kennel. He presents the treasurer's report. The Region's finances are healthy. However, the cashflow is not. If you split the net worth down, we have roughly 1 MEUR reserves, but we do not have enough cashflow.

The expenses are mainly the meetings. We budget between 680kEuro and 720kEuro.

We need to prepare for SYP, as this event is very sensitive to sponsorship.

A new accounting system is being set up which will allow for better reviewing options of the budget.

Questions:

73% of our budget is spent on meetings, is that appropriate? Not a questions for the Treasurer.

Do we any analsysis to review the activities that create membership, and which not? Director ME will review this.

314: Closing Remarks IEEE Vienna Office

Dr. Clara Neppel: Wish to learn more about the initiatives in the region and learn from them. Invites all sections to contact the office about partnerships that require assistance. Events relating to standards and policy makers are very interesting currently.

315: Closing Remarks President-Elect

President elect Jose Moura: IS amazed with the fantastic efforts of students and young professionals. He commends the questions about funding the right committees and actions.

316: Closing Remarks President

President Jim Jefferies: Let's replicate the things that work really well: poster sessions, innovation. Thanks everybody for the great work done in Region 8

317: Closing Remarks R8 Director

Director ME thanks the committee and the guests for their contributions to the region. She welcomes any ideas and suggestions to improve the meeting and cooperation within the region, from a new meeting setting to budget reconsiderations. She thanks the Greece volunteers and the section that helped make this meeting a success.

318: Adjournment

Director ME adjourns the meeting.

111th Region 8 Meeting, Belgrade

100: Procedural – Call to Order

Director Margaretha Erikson calls the committee to order and opens the 111th Region 8 Committee meeting.

101: Procedural – Roll Call and Introduction of New Officers

Secretary Jan Verveckken invites the full committee to present themselves in name and function. The full committee members and invited guests present themselves.

102: Procedural – Welcome by Serbia and Montenegro Section

Serbia and Montenegro Section Chair, Vera Markovic, welcomes the Committee to the Section. She mentions the social program and her wishes for a fruitful meeting.

103: Procedural – Introductory Remarks

None

104: Action – Approval of the Agenda

There are three discussion points related to the motions to create Burkina Faso and Yemen Subsections, and to elevate the Uganda Subsection to Section. These points are moved to the corresponding part of the agenda, i.e., Motions.
The motion to accept the agenda passes.

105: Action – Approval of the Consent Agenda

A clarification on the elevation of the Uganda Subsection to Section is requested. It is clarified that this point has been taken off the Consent Agenda and placed in Motions. The consent agenda consist on the approval of the minutes of the 110th meeting, as well as the approval of the Committee member reports.
The motion to approve the consent agenda passes.

106: Address – IEEE Region 8 Director's Address

Region 8 Director thanks everybody for the fantastic work that has been done this year and the great results that have been achieved.
She commends the Africa Council creation, and mentions the progress that Region 8 has experienced also in other areas, among them: Communications, where Region 8 Today complements Region 8 News. Region 8 Director thanks both teams for their cooperation and their work together. Region 8 membership is growing. This means that we are delivering something of value. She commends also the work done in Standards.

107: Discussion – Africa Council: A lasting step to an invigorating future, next steps

Past Africa Area Chair and Pro Tem Africa Council Chair, Gloria Chukwudebe thanks everybody involved in the formation of the Africa Council, from IEEE Presidents, Region 8 Directors, IEEE Ad Hoc Committee on Activities in Africa (AHCAA), and supporting staff, IEEE Region 8 Africa Area Committee members, and the various Africa Section and Subsection Chairs. Africa encompasses at this point in time 9 Sections and 7 Subsections, with over 6,000 active members in 54 countries.

- During the last 9 years IEEE activities in Africa, increased thanks to IEEE AHCAA. The trip of two IEEE Presidential delegations helped to better understand Africa needs.
- R8 Africa Area was formed in 2016. In recent past up to 10 meetings occurred.
- R8 Africa Council was approved by Region 8, MGAB, and, finally, IEEE BoD, in June 2018. The first Africa Council meeting took place in Tunis, on June 2018. Pro Tem officers were appointed by R8 Director.

Pro Tem Africa Council Chair presents some of the activities held during these months, in particular Teacher In-Service Program (TISP) Workshops. Pro Tem Africa Council Chair presents a summary of the Africa Council Bylaws that the Region 8 Committee will be asked to approve. She also highlights the first steps taken by the Africa Council:

- attended an Innovation Summit,
- reported Pro Tem Officers,
- developed Africa Council website,
- had discussion with India Council.

Finally she presents Africa Council next steps:

- identify areas of needs and opportunities of individual OUs,
- identify activities that can be hosted jointly,
- formulate short and medium term plans.

Africa Council Chair invites the audience for comment or questions.

Region 8 Director thanks her for the great work done. Adam Jastrzebski asks how Africa Council is going to finance itself, since no money is going to be received from MGA. Africa Council Chair replies that a seed fund will be started with 1000$ per section from the sections. Adam Jastrzebski asks about reporting. Africa Council Chair replies that details are still to be sorted out. Czechoslovakia Section Chair mentions that in their reporting they always get a question on how to help IEEE Africa and they don't really know how to. He asks for advice on this. Africa Council Chair says that they are going to discuss that as a Council and for the projects that they will manage. Region 8 Director adds that whenever a Section has students over from Africa, they should make them know IEEE, and help them feel at home in IEEE and so when they go back home they will look for IEEE. Help to make the connections. In general, take good care of foreign students.

More questions: Do you have a program for sister sections? Africa Council Chair replies that it is a great idea, and they would very much like European sections to mentor Africa Council smaller sections. The Portugal Section Chair, José Silva, mentions that as a follow up to the answers in the report, he thinks one of the ideas from the France Section on mentoring Africa French speaking areas was very good. There are also Portuguese speaking countries in Africa and they are willing to help. Many universities already have programs. Toni Mattilla, from Finland Section mentions that maybe a small meeting on how to do this could be organized at the next Region 8 Committee meeting. Albert Lysko, from South Africa Section proposes a way to assist, even beyond Africa Council, which is to help promote each other events. The Hungary Section Chair mentions that Hungarian Government approved a year ago large support for African students. Africa Council Chair informs that during the IEEE PE-S Conference in Ghana last year, some students used the opportunity to attend it. Other Section Chairs contributed to the discussion. Africa Council Chair thanks the Committee for their questions and the suggestions for help.

108: Discussion – Section's financial health and reporting, rebates

Adam Jastrzebski presents a follow up from his work in helping the Sections with financial reporting. He mentions that there is information available in two articles in Region 8 News. Some conclusions from this work are:

- Rebates are the main source of section and chapter financing.
- Region 8 has increased the use of the template from 33% to roughly 70% now.
- The treasurer interacts with the bank, with IEEE NetSuite for its Financial Report, and with the Spreadsheet or Financial Software to produce the Reports Audit Data.

He believes the number of interactions can be reduced if there was a link between the Financial Software and NetSuite.

He presents GnuCash as open source financial accounting software.

Dirk van Hertem, Benelux Section Chair, comments that NetSuite is not the best of products and asks if this is something that Region 8 needs to do, or if it is IEEE as a whole. Maybe a side project like this might work, but is this a long term solution? NetSuite has been chosen by IEEE. Adam Jastrzebski comments that there are ways to work around. Region 8 Treasurer, Ralph Kennel mentions that in Region 8, we are anyway already going our special way, namely, by introducing SAGE. We expected it to work with NetSuite. But it didn't. It is a problem for Regions 8 and 10, not for the rest. Dirk van Hertem makes the point that R8 and R10 are already more that 150k members. In his opinion this should be brought and voted upon about at the next Sections Congress. Russia Section Chair mentions that there is an impedance mismatch between R8 and US. NetSuite is OK for US accounting procedures. Adam Jastrzebski mentions that after the articles were published, many questions were formulated. GnuCash is able to answer those questions, but it doesn't have to be GnuCash. Ralph Kennel mentions that nothing else should be started, if it doesn't work with NetSuite Brian Harrington, R8 Past Treasurer, mentions that nobody thought it would be such a bad user interface, and he advises to be cautious about using open source software for financial tools, because any prospect of tailoring it ourselves could be difficult. Dirk van Hertem asks what the actions are after this presentation. There is awareness about the topic but we need to know what to do next.

109: Procedural – Discussion Themes

Region 8 Secretary introduces the discussion themes for the workshops to follow later today.

Coffee Break

George Michael, Region 8 Electronic Communication Coordinator, introduces the IEEEXtreme competition. The people taking part on the competition are highly motivated. They have been working for 24 hours.

110: Workshop – Workshop 1: Section's Dashboard

R8 Member Activities Vice Chair, Antonio Luque, R8 Section Vitality Coordinator, Aleksandar Szabo and R8 Membership Development Sub Committee Chair, Andrej Romanovs, introduce the topic of the Workshop. They first mention that elections should be had on time, so we may have the updated list of Section Chairs as soon as possible. Aleksandar introduces IEEE OU Analytics and briefly explains how it works. Andrej takes the Committee through five exercises. A final advice is to use IEEE eNotice instead of direct mailing.

111: Discussion – Member Activities Results

R8 Member Activities Vice Chair, Antonio Luque, summarizes the results of the various Sub Committees under him, introduces their Chairs and thanks them for the work done.

Membership Development (MD) SC Chair, Andrej Romanovs:

The 2018 membership as of the end of August showed a strong growth (1.2% YoY), outpacing last year, when the month ended in decline (-1.1% YoY). 22 Sections met both their recruitment and retention goals (vs 10 in 2017), 32 sections met recruitment goals (vs 25 in 2017), while 28 sections exceeded retention targets (vs 21 in 2017). This is also the trend for IEEE as a whole.

R8 Membership Development Sub Committee focused on coordination, informing, teaching and guiding Sections MD officers (MDO), to serve as a main MD information hub, to ensure and coordinate MD activities and information flow.

Informing and educating is done through monthly reports (emails to MDOs, important – to Section Chairs too), monthly MD Webcast, semiannual MD Sub Committee telco, MD Corner at R8 News (from 2018), pages in Collabratec, Facebook, email & Skype on demand. A face-to-face MD Workshop was also held in Cape Town, South Africa, on March 23-24, 2018.

For control and evaluation, feedback from MDOs, Sections Chairs and volunteers is used; and evaluation of MD programs, questionnaires for volunteers.

Women in Engineering (WIE) SC Chair, Youmna El-Bitar:

WIE SC was recently established as R8 Standing Sub Committee. WIE thanks R8 Committee for that. Achievements: From December 2016 to December 2017: 24% membership growth. There are WIE Affinity Groups in 41 Sections and in 115 Student Branches. Eight of WIE Subcommittee members participated in more than 25 events. R8 WIE volunteers obtained 4 awards, for the first time in 2018. In 2017, there was an IEEE WIE International Leadership Summit in Region 8, for the first time. In 2017, there were four of them. R8 WIE SC created its own design theme, and is now stronger on social media. Next step will be to get in touch with R8 WIE members.

Humanitarian Activities (HuA) SC Chair:

The HuA Subcommittee held project management training sessions for Student and Young Professionals in Athens (March) and Porto (June); final year projects review for forty-five (45) Turkey Section Student Braches (Sakarya University, August); an exposé at IEEE Italy Section event (Politecnico di Milano, September); solar energy for illumination in unserved locations (July – October); an African energy competition partnership (April); Women empowerment scheme through solar energy (July – October); Regional SYP congresses (June – November); projects that improve lives through technology (October 2018 – April, 2019); and continuous learning hub through HuA webinars/workshops (May – November).

Future plans are: Start partnership with IEEE and non-IEEE Organizations interested in Technology and Engineering management. Participate in IEEE and non-IEEE events to promote SIGHT (Special Interest Group on Humanitarian Technologies). In order to obtain the required investment from SIGHT: Have a booth in Regional or global IEEE events; initiate partnership with well-known organizations like Engineers without Borders and Engineers for Change.

For handover: Anticipating the need for an upcoming -fresh- generation of volunteers to steer Humanitarian Activities in R8, a Region-wide recruitment process has been started; forty (40) applications were collected and thoroughly evaluated; the volunteers selected will be introduced in a trial/training stage before the next Regional meeting.

Life Members (LM) SC Chair, Victor Fouad Hanna:

R8 is the Region with the highest number of active LM Affinity Groups (AG): 13; 23% of total R8 Sections have LM AG. Efforts are needed in order to increase this percentage. Efforts have started with Sweden Section (LM counts 100). The total number of meetings for R8 LM AG were 32 (highest: 10 in France Section); only Greece Section LM AG has not reported 2 meetings for 2017.

Many LM AGs have cooperated with the History Activities (HA) Subcommittee to propose IEEE Milestones.

A team composed of the R8 LM Coordinator and 3 corresponding members has been formed.

Message sent to R8 Section Chairs recommending: Each Section should have a LM Coordinator

whose contact details should be included on the Section website; the Section website should have space for news of interest to LM. Eight answers received: 5 Sections have applied the recommendations and 3 have applied them partially.

<u>Region 8 News</u> Editor, Alistair Dabbs:

R8 News is back on track with four issues per year. For 2019, smartphone and tablet apps will be provided, with text-searchable archive, Region 8 live feeds and built-in media support (video).

<u>Professional Activities (PA) SC</u> Chair, Jan Haase:

PA supports a Speaker program. Sections can invite them to give talks on topics such as: Project Management, Time Management, Stress Management, Brand Building, Consulting Skills, Networking, Digitalization, Startups, Marketing, Entrepreneurship, Leadership Skills, Manager Skills, Thesis Writing, Writing Papers, and others. PA SC funds travel, Sections fund local transportation and accommodation!

<u>History Activities (HA)</u> SC Chair, Tony Davies:

Main activities are: encouraging History Milestone Proposals and preparations for HISTELCON 2019 in Glasgow, Scotland, at Strathclyde University.

IEEE History Committee may hold its Fall meeting in Glasgow at the time of HISTELCON 2019. Involvement of a number of organizations in HISTELCON is arranged, including: Computer Conservation Society, National Museum of Computing, British Society for the History of Mathematics, DHST/DLMPST Commission for the history and philosophy of computing, LEO Computers Society, Inst. for Contemporary History. Application for a grant to support HISTELCON has been made to IEEE Foundation. History Committee Chair, Bob Dent, is promoting Milestones to recognize Space Program achievements, to correspond with 2019 being 50th anniversary of human landing on the moon. Should be some in the Sections of Region 8, and perhaps could be 'fast-tracked' through approval processes. LM AGs have been encouraged to try to interest retiring IEEE members who are not yet qualified to become Life Members (often the case in Region 8, where members joined IEEE well into their career and not as students). Mike Geselowitz, Senior Director at IEEE History Center, proposes to run an IEEE REACH (Raising Engineering Awareness through the Conduit of History) workshop alongside HISTELCON 2019. Such workshops are aimed particularly at teachers involved with children.

Questions and/or comments from the Committee:

Regarding Life Members, the comment is not to help the life members, but make USE of them, have them help you!

Alistair Dabbs, Region 8 News Editor, mentions that the intention is to increase the number of times it comes out. In the past years, only sporadically, now every three months, with double page count. Region 8 News available at R8news.ieeer8.org .

Dirk van Hertem comments that since he does not ask for a printed version of R8 News, he does no longer read it. He thinks it could be interesting to have printed copies. Alistair Dabbs replies to let him know how many and where he wants them and he will provide them.

Costas Stasopoulos, Region 8 Past Director reminds everybody the micro volunteering initiative which was started in Region 6, for volunteers with little time. This is a way to bring somebody in, without being committed for a full time or position.

112: Discussion – Young Professionals and MGA plans

Sara Barros, Young Professionals Subcommittee Chair thanks her team and the YP representatives in all Sections! There are a total of 51 Young Professionals AG in the Region, 6 of them formed during 2016-2017, and 4 more under formation. More than 340 activities have been reported since January 2017. She thanks the Section Chairs for all the support they have been giving to YPs.

Region 8 YP AGs have been for 6 years in a row winners of the IEEE YP AG Hall of Fame Award.

In Region 8 YPs are more than 24,000. If we want to increase the number of members we need to think what it is that the members want. Members were considered in three different groups, and targeted them like that.

Many programs were started by YP: IEEE Xplore Flex, IEEE Region 8 Entrepreneurship Initiative, uVolunteering, and Loyalty program.

Lunch

201: Discussion – Technical Activities Results

Technical Activities Vice Chair, Christopher James, summarizes on what his team supports: namely, Technical Activities (mainly events), Educating volunteers/members & Outreach, and Collaboration/integration with industry. The goals he set for himself are: Support the Sub Committee (SC) Chairs & members through continuing dialog; empower the SCs to challenge the *status quo;* learn best practice within this role from wider IEEE regions; ensure a stable, long-term view on the Region's conference program; place particular emphasis on Standards & Industry programs; and highlight and celebrate technical achievements within R8.

He presents the Sub Committee chairs, and thanks them for the fantastic work they have done:

Chapter Coordination SC Chair, Amara Amara.

Conferences Coordination SC, Peter Nagy:

There is a SC website which includes an eNotice service (form, TCS, R8 members, ..., approval), Co-Sponsored conferences, TCS fee / GDPR, and information regarding IEEE R8 Flagship conferences: Energycon, Melecon, Eurocon, and Africon. At this point in time, site-selection for Melecon 2020, Eurocon 2021, and Africon 2021. Information regarding IEEE Convene 2018 in Berlin, Germany, and 2019 in Washington DC, USA is also provided. In 2020 IEEE Convene will be in held in Denmark, although it is not official yet. Recent Webinars can be found at the Center for Leadership Excellence. Also, there is an IEEE Conference Organizers' Newsletter. Request for conference organizer's contact in Sections is also possible. He also informs about the recent Region 8 Flagship Conferences: IEEE Melecon 2018 (Marrakesh, Morocco) 2-7 May, 2018, and IEEE Energycon 2018 (Limassol, Cyprus) 3-7 June, 2018. He encourages the audience to host a conference in their Section (Eurocon 2021, Africon 2021), to participate in the organization or to attend conferences. Finally he also encourages volunteers interested in organizing conferences to learn through the available resources: SC Website, IEEE Conferences website, IEEE Center for Leadership Excellence, IEEE Conference Organizers' newsletter, Webinars, and possibly attending IEEE Convene.

Educational Activities SC Chair, Sohaib Qamar:

EA focuses on supporting Section Educational Activities officers and organizing, promoting and supporting educational activities in Region 8. Main activities have been:

- Support Educational Activities officers in Sections by organizing an online meeting (March, 2018) to increase awareness of programs and to understand their challenges.
- Organize a Teacher In-Service Program (TISP) Week program of Section-level TISP workshops for educators in the Region. Done in collaboration between R8 and R10 and sponsored by IEEE EAB. Workshops in Uganda, Greece, Croatia, Tunisia, UAE, Ukraine, and Malta Sections, with about 500 educators to be trained.
- Organize an Educational Activities track at the Region 8 Student and Young Professional (SYP) Congress, sponsored by IEEE R8 SYP. Held 2 plenary sessions and 4 workshops at the congress covering Pre-University and University activities.
- Promote Educational Activities Board programs and resources in the Region: done continuously through e-notices and social media.
- Organize a competition, known as EA SC Acceleration Program, to promote Section level educational activities: Ongoing.
- Collaboration with Action for Industry: Liaison with Action for Industry, UK & I Section Industry Activities and EAB to potentially develop continuing education resources for Rolls Royce.

Action for Industry SC Chair, Marios Antoniou:

He presents the Internship program, with a total of 65 summer internships for 2018 advertised through social media, engaging industry corporations, startups and entrepreneurs, and mentoring young entrepreneurs. Around 30 industries have participated. Internship posted and visibility given through Region 8 Facebook page. Other web pages used to share announcements were: IEEE R8 SAC, IEEE R8 YP. Some Industry engagement events during 2018 are:

- Smart city, Opportunities and Prospects, Cyprus, 20 March 2018.
- Industry forum during IEEE International Conference on Industrial Cyber-Physical Systems (ICPS 2018), Saint Petersburg, Russia, 15-18 May 2018.
- 4th International Forum on Research and Technologies for Society and Industry (RTSI), Palermo, Italy, 10-13 September, 2018.

Standards SC Chair, David Law:

Recent highlights:

- May 2018: IEEE-SA Board of Governors meeting in Vienna;
- June 2018: IEEE-SA Standards Board meetings in The Hague;
- June 2018: IEEE-SA partnered with IEEE Turkey Section: standards events in Istanbul and Ankara;
- July 2018: IEEE Young Professionals in Space Conference, Barcelona, Spain: IEEE simulation 'Mars Space Colony: A Game of Standardisation';
- August 2018: IEEE R8 Students and Young Professionals Congress: IEEE-SA provided a number of standards sessions.

Outlook:

- March 2019: IEEE-SA Standards Board meeting in Munich, Germany;
- May 2019: IEEE-SA Board of Governors meeting in Tallinn, Estonia.

Outreach and engagements in conjunction with these meetings is exploited.

Opportunities:

- Potential individual standards speakers and/or whole tracks;
- Promotion of IEEE Standards University and Education Grant.

He strongly invites everybody to attend the conferences and events, as well as to contact him about the grants and other projects about standardization.

Dirk van Hertem comments that the report was not very positive about the activities of the Chapter Coordination SC. Maybe this SC should be revitalized next year.

202: Discussion – Technical Sponsorship – Financial Sponsorship of Conferences

Region 8 Director Elect, Magdalena Salazar Palma, mentions that during the previous Region 8 Committee meeting there were many questions regarding Technical Sponsorship of Conferences. She introduces Péter Nagy, R8 Conferences Sub Committee Chair, who gives a presentation on the topic.

He starts by explaining what is to be understood in IEEE by sponsorship: How Can Organizations Participate in an IEEE Conference?

- As Sponsors and Owners in two different ways:
  - Managing the financial and technical responsibilities in running a conference, or
  - Managing the technical responsibilities in running a conference.
- Or as Contributor, Patron, or Supporter (no ownership): Contributing funds in exchange for brand exposure.

While the business world typically thinks of sponsorship as paying for brand exposure, in IEEE Conference, sponsorship relates to ownership. Sponsoring an IEEE conference refers to the ownership of the conference and what is your percentage of the financial and technical responsibilities in running an IEEE sponsored conference.

There are two types of sponsorship of IEEE Conferences:

- If there is a financial investment:
  - Sole Sponsorship: Your OU has 100% ownership for both the financial and technical responsibilities related to your conference;
  - Co-Sponsorship: Your OU has shared ownership (%).
- If there is no Financial investment:
  - Technical Co-sponsorship: Your OU will have direct and substantial involvement in executing a high quality technical program and oversight of IEEE brand usage.

Sole Sponsorship: Indicates your OU has full ownership of the conference. Key Responsibilities:
- Validating the conference scope is aligned with IEEE, setting parameters to execute a high quality technical program.
- Executing a successful conference that produces a positive surplus (20% goal).
- Your OU will receive 100% of surplus or be responsible for a deficit.
- Ensuring appropriate representation of the IEEE brand on all communications, websites and marketing materials.

Co-Sponsorship: Indicates your OU has a shared ownership of the conference. Key Responsibilities:
- Validating the conference scope is aligned with IEEE, setting parameters to execute a high quality technical program.
- Executing a successful conference that produces a positive surplus (20% goal).
- Your OU will receive XX% of surplus or be responsible for a deficit, depending on the financial share.
- Ensuring appropriate representation of the IEEE brand on all communications, websites and marketing materials.

Co-Sponsorship - Shared Responsibility: Conference execution responsibilities are shared: venue selection, negotiating services, exhibit management, publication of programs and proceedings, obtaining approval of the conference from IEEE, social media, coordinating resource management and full administration of conference, marketing and public relations. A Memorandum of Understanding (MOU) is required. It defines the responsibilities of each party.

Technical Co-Sponsorship: Indicates your OU has no financial investment in the conference. But direct & substantial involvement in the Technical Program. An IEEE volunteer is the Technical Program Chair / Track Chair / Assign reviewers / Conference Quality. The financial sponsor/s is allowed to use the IEEE brand to promote the conference – Protect the IEEE Brand. The conference's proceedings are eligible for publication in Xplore. IEEE can decline to publish the conference proceedings that don't meet IEEE's quality standards.

Reasons to Provide Technical Co-Sponsorship: To become involved with new, cutting edge science or technologies where IEEE is not a major player; or to increase the IEEE brand exposure to a new audience. Providing technical co-sponsorship is an effective way for you to determine if a non-IEEE organization should be considered for financial sponsorship in the future; and a testing ground, developmental conference. Also to provide an activity for your OU members to participate in; or when you have a lack of resources to financially sponsor a conference or you can only provide resources to assist with the technical program execution.

Technical Co-Sponsorship (TCS) of Conferences in Region 8 – Requirements: Conference organizers should contact OU leadership before submitting the application; agreeing to the conference means involvement of the OU in the conference organization for quality control; plagiarism check needs to be done; 1 Section and 1 Society or Chapter involved; Technical Program (co-)Chair is well known IEEE member; two R8 committee members involved in review process; reduced fees for IEEE members; dates should not conflict with other R8 conferences.

TCS fee Overview and how to avoid it: For any technically co-sponsored conferences in which there is no (0%) IEEE financial interest the MGA co-sponsor shall arrange (via an approved MoU) for recovery of IEEE operation costs. Effective for conferences for which the creation of the MoU starts after 1 January 2018, the fees are $1000 per event plus $15 for each paper that is optionally published in Xplore. As an exception to this general policy, MGA will continue to pay those fees if the external (non-IEEE) financial sponsor has a National Society Agreement with IEEE or has a Sister

Society Agreement with one or more of the IEEE Societies. However, Financial Co-Sponsoring can be cheaper than TCS, and OU receives some funds (and takes the risk too).
Péter Nagy gives some more details on the topic.

203: Workshop – Workshop 2: Section Business Model Canvas

Mohamed El Dallal introduces Workshop 2 "My IEEE Section – Business Model Canvas (BMC)". He first explains what BMC is: BMC is divided into 9 building Blocks. It helps you to Map, Design, Visualize, Organize, Explore, Enhance your work. It's not only for entrepreneurs. It's also for executives and top management. It's not only for profit organization (Donor and beneficial BM). Map your Organization in ONE image.
Three main principles:
- Strategic planning is not only budgeting
- Visuals and images enhance dialogue (Team/board).
- Not only financial outcomes: Social Impact /membership /behavior changing.

The back stage presents the costs – As seen by business. The Front stage presents the value – As seen by customer.
He then presents in detail the BMC to the audience and how to construct it, so that Section Chairs can construct it for their Sections. Then he leads the audience through the exercise.

204: Social – Group photo

205: Discussion – Presentation of Election candidates

Past Director Costas Stasopoulos gives an overview of the N&A process for the Region 8 elections with the following candidates:
- 2019-2020 Secretary:
  - Ana Maria Madurerira (Portugal)
- 2019-2020 Treasurer:
  - Adam Jastrzebski (UK & I)
- 2019 Vice Chair, Member Activities:
  - Sara Barros (Benelux)
  - Adeel Sultan (UAE)
- 2019 Vice Chair, Student Activities:
  - Maciej Borówka (Poland)
  - ~~Ana Inês Inácio (Benelux)~~ (Who has withdrawn her candidacy for personal reasons)
- 2019 Vice Chair, Technical Activities:
  - Albert Lysko (South Africa)
  - Sohaib Sheikh (UK & I)

and
- N&A Subcommittee members
  - Habib M. Kammoun (Tunisia)
  - Vera Markovic (Serbia & Montenegro)
  - Sergey Shaposhnikov (Russia North West)

The election process itself is described as follows:
- There will be presentations from the candidates running for the first 5 positions.
- For the first 5 positions Committee members may choose one candidate.
- For the N&A positions, Committee members may choose up to three candidates.
- Discussions about the candidates and voting will be done in executive session.

Past Director Costas Stasopoulos calls all candidates for the first five positions to make their presentations. Presentations can be found on the meeting website.
After the presentations, the audience formulated questions to the candidates.

206: Discussion – Executive session: Discussion on Election candidates

All discussions were held in a closed executive session.

207: Discussion - Executive session: Voting

Elections were held in a closed executive session.

208: Discussion – Presentation of election results

Past Director Costas Stasopoulos presents the results of the elections.

- 2019-2020 Secretary
  - Ana Maria Madurerira (Portugal)
- 2019-2020 Treasurer
  - Adam Jastrzebski (UK & I)
- 2019 Vice Chair, Member Activities:
  - Adeel Sultan (UAE)
- 2019 Vice Chair, Student Activities
  - Maciej Borówka (Poland)
- 2019 Vice Chair, Technical Activities
  - Sohaib Sheikh (UK & I)
- N&A Subcommittee members
  - Habib M. Kammoun (Tunisia)
  - Vera Markovic (Serbia & Montenegro)
  - Sergey Shaposhnikov (Russia North West)

209: Discussion – Recess

300: Procedural – Call to Order and Roll Call

Director Margaretha Eriksson welcomes everybody back to the second part of the meeting.

301: Discussion – Student Activities Committee report

Region 8 Student Activities Vice Chair, Efthymia Arvaniti, starts her report presenting her team and thanking them for their hard work during these two years. She addresses next the Section representatives summarizing how they can help student members:
- Engage the students with the Section Student Representative
- Bridge students and YPs in joint events
- Bring Industry closer to the Student Branches
- Allocate budget for student activities
- Invite them in Sectional & Regional Activities
- Involve Section & Region Student Activities Committee
- Support Students & Student Branches

- Encourage new members
- Listen to their voice
- Make them feel appreciated

Students are the future leaders!

She then presents the main activities supported by R8 SAC:

- Cross-Sectional Students and Young Professionals Congresses that are organized every odd year, gathering students and YPs from nearby Sections, of mini-regional scale. A R8 Cross-Sectional Student and Young Professional Congress Manual has been prepared. In 2017 there were a total of 8 events of this type:
  - Gulf Council Cooperation SYP – Manama, Bahrain
  - Middle East SYP – Tunis, Tunisia
  - Africa SYP – Abuja, Nigeria
  - Eastern Africa SYP – Kampala, Uganda
  - Central European SYP – Lviv, Ukraine
  - Hellenic SYP – Athens, Greece
  - Nordic SYP – Vilnius , Lithuania
  - Western European SYP – Valencia, Spain

  The Call for Proposals for 2019 Cross-Sectional Congresses is going to be released soon. Some locations are confirmed.

- IEEE Region 8 Student & Young Professional Congress happens every even year. In 2018 it took place in Porto, Portugal, 24th to 29th of July, 2018.

- A student paper contest (SPC) is organized every year. The winners of the first, second and third awards are invited to present their papers at one of the Region 8 flagship Conference. The award includes a cash prize, free travel plus accommodation and conference fee (for the main author), plus lots of fun, experience and fame. In 2018 the awards were presented in Melecon 2018, Marrakech, Morocco:
  - 1st Prize: 800 €, Ahmed Abdelraouf Mohamed, Arab Academy for Science, Technology & Maritime Transport Cairo Student Branch, Egypt Section, "A Multi-Objective Distributed Generation Allocation and Sizing using Swarm Intelligence Based Algorithms"
  - 2nd Prize: 500 €, Benjamin Chiêm, Université Catholique de Louvain Student Branch, Benelux Section, "Supervised classification of structural brain networks reveals gender differences"
  - 3rd Prize: 200 €, Marko Mihajlovic and Nikola Popovic, University of Niš Student Branch, Serbia & Montenegro Section, "Fooling a neural network with common adversarial noise"

  In the past, SPC awards were given in Limassol, Cyprus (2016), Ohrid, Macedonia (2017), Marrakesh, Morocco (2018). In 2019 the awards will be given in EUROCON, Novi Sad, Serbia.

- IEEE Student Awards campaign for 2018 was launched on the 20th January. The deadline submission was on 15th February. There were 140 submissions from R8 out of 303 (46% in R8)

- Student Branches – SAC Interaction: Report!
  - Submit your annual report via sbr.vtools.ieee.org
  - Report your officers annually at officers.vtools.ieee.org

- Electronic Communications provides a number of tools:
  - Survival Guide
  - SB Cookbook
  - IEEE calendar
  - Cross-Sectional Congress Manual
  - SYP Manual
  - SPC Rules
  - SAC Website https://ieeer8.org/student-activities/sac/
  - R8 SAC is on Facebook (>8.5k followers)

After the presentation a video about 2018 Region 8 SYP is presented.
The audience comments on the activities and, in particular, the R8 SYP Congress and the Cross Sectional SYP congresses. Past Director, Costas Stasopoulos, encourage Sections to send not just one person to these events but more. Other comments regarding deadlines for Cross Sectional SYPs, and Visa problems were addressed.

302: Discussion – Communication Strategy

Vice Chair for Member Activities, Antonio Luque, addresses the audience giving a background of the R8 Communication Strategy:

- Many members cite "being informed" as one of the top reasons for joining or staying in IEEE
- Conferences, publications, are the standard way of keeping members informed, and this is done at different IEEE levels: Spectrum, The Institute
- At R8 we have the duty of producing the information our members and society request, within our role in the IEEE structure

Objectives of R8 communication:

- Inform members of events, activities, ways to participate
- Keeping members updated on relevant technological news
- Showcase IEEE to encourage others to join
- Promote volunteering
- More...

Media: Email, Paper publications, Web posts, Social media, Other?
Current status: eNotice, Web site (ieeer8.org), R8 News, R8 Today, Facebook, Twitter,...
We need to define the role and place of each one, to provide a coherent view to users.
Targets: Our users can be:

- Members
- Society in general
- Potential members

We can further segment into:

- Good/limited internet access
- Younger/Senior
- Volunteers/non-volunteers

The future:

- New publications to fill the gaps
- Take care of overlap between communication channels
- Be aware of changes and adapt to them

Then he presents the proposed R8 Communication channels (and how we can use them) and introduces the R8 volunteers working on them:

1. Region 8 News – Alistair Dabbs
2. R8 website – George Michael
3. Digital marketing and social media – Dora Fourou
4. Region 8 Today – Stamatis Dragomaunos
5. IEEE Σigma – Christopher James

Region 8 News – Alistair Dabbs:
The Region 8 News Editor, Alistair Dabbs, presents its status:

- Published every 3 months
- Print edition is sent to R8 members
- Bulk copies are sent to Sections, AGs, universities, etc.
- Printed by IEEE in Piscataway
- Mailed out with IEEE Spectrum
- PDF edition is … free for everyone: r8news.ieeer8.org

- Join the email list
- Want to share a story about your Section, AG, chapter, conference etc.? r8news@ieee.org (but… note the long lead-in times)
- Coming in 2019: smartphone app, tablet app, text-searchable archive, Region 8 live feeds, built-in media support (video)

Digital Marketing and Social Media – Dora Fourou

Dora Fourou, Social Media coordinator, presents first the concept of Digital Marketing: There is a huge spectrum of tactics and assets that fall under the umbrella of digital marketing such as: Google search, social media, email, online advertising, websites which connect a brand/company with their current and prospective customers.

Then she addresses what a Digital Marketer does:
- have a clear picture of how each asset or tactic supports their overarching goals.
- need to understand how different platforms work
- have to analyze the psychology and the behavioral patterns of online users.

For Region 8 digital promotion the tools available are:
- Corporate Website: ieeer8.org, including Social Media: Facebook (Page & Group) / Twitter
- News Portal: IEEE Region 8 Today, region8today.ieeer8.org, including also Social Media: Facebook / Twitter
- Magazine: IEEE Region 8 News

When designing our strategy we need to take into account that bombarding your audience with the wrong content has serious repercussions to your marketing effort. Also overloading with irrelevant content can drive away those who have been your serious fans.

Region 8 Today – Stamatis Dragomaunos

Stamatis Dargomaunos, Editor of Region 8 Today, starts saying that it took 1,5 year of preparation for what is now Region 8 Today. From spotting and describing the problem, designing a solution, and fine-tuning it, to designing and developing the platform, establishing collaborations, training and testing.

He summarizes what Region 8 Today is: The Official News Portal of IEEE Region 8 (https://region8today.ieeer8.org).
- All Organizational Units can post their news
- IEEE members read news from all IEEE: volunteering, achievements, events, awards innovation, and so on.
- Collaboration with: IEEE Spectrum, The Institute, Region 8 News
- Search by date (archive)
- Search by location

He then explains the Organizational Structure and Philosophy, from R8 OUs (contributors) through the Editorial Board (in charge of maintaining quality and conformity to rules) to the Web Portal.

Regarding the current status of Region 8 Today he presents the following statistics:
- 1964 users from 77 countries
- Facebook page (@ieeeregion8today) has 547 followers
- Twitter account has 58 followers
- 7 Section Contributors, 6 AGs Contributors
- 3 Editors
- 66 articles: 14 from The Institute, 12 from Spectrum, 11 from UAE, 19 Global or Regional. 2 from Region 8 News, 8 from several Sections

Search Engine Optimization: 3rd when searching "IEEE Region 8 Today"; 1st when searching "Region 8 Today"; 4th when searching "IEEE Region 8 news portal"

With respect to the near future and distant future outlook, some ideas are:
- Contributors from all Organizational Units
- Webinars and Training
- Optimization of platform and procedures

- Participation to all main IEEE events
- 2 articles per day
- 2 more editors
- Increase of quality of articles
- Increase portal's awareness
- Increase portal's engagement with its readers
- Become multilingual

Our vision for Region 8 Today is to be the source of IEEE daily news within Region 8; a platform where well trained and experienced volunteer – journalists will share their articles; and a reference point for volunteers, inventors, entrepreneurs and scientists.

IEEE Σigma – Christopher James

Christopher James, VC for Technical Activities, presents his initiative related to an IEEE Magazine for Region 8 to be called Sigma. The objective is to create a technical publication that is a celebration of the people, technology, projects and achievements within IEEE Region 8.

The content could be: in-depth interviews with technological innovators/leaders; reporting on big/ important technological projects; opinion pieces on topical issues; innovations in countries or sub-regions within R8; reporting on achievements by individuals or groups; and students and YP voice.

In order to make this a reality, the next steps are:

- Initial conversations with IEEE Pubs;
- Establishing initial editorial board;
- Preparing Sigma as an IEEE publication;
- Costings/ budget; Sponsorship possibilities;
- Preliminary timeline/content;
- Format (paper/online) & Frequency

This journal/magazine will complete R8 communications = R8 News + R8 Today (online) + Sigma + R8 Web.

303: Discussion – Treasurer's Report

Ralph Kennel, Region 8 Treasurer, presents his report.

He starts clarifying some issues related to claiming expenses. He reminds everybody that copies of receipts and vouchers are required. He also reminds the audience that when transferring money for expense reports the bank is requested to cover the fees on both sides.

He then addresses the interim cost distribution for 2018. As of the end of September 2018 a sum of 167.9 ($K) is our surplus. However there are still expenses to pay. In general our expenditures are according to budget. But each year we are expending more money than our income.

He then proposes a budget for 2019 in case we just take similar numbers as experienced in 2018. But we need to cut down expenses on our meetings and in other areas, which means that we should all save money. He proposes a budget of 675 $K.

Then he informs that 2018 R8 SYP in Porto has a surplus of 13,078.68 € which should be forwarded to the organizing Student Branch and the next SYP congress.

He then mentions some issues, in particular greater investment in the VCs operations, with the current situation of the budget he believes we cannot do. In terms of Region 8 Treasurer's objectives he refers back to those mentioned in 2016 by him, namely, to maintain the cash position (cash flow in R8 can be sensitive), promote R8 initiative strategy (which unfortunately cannot be done), and improve section and chapter reporting.

Brian Harrington, Past Treasurer, presents Region 8 Treasury administration.

Region 8 Finances use a set of tools. Among them, the SAGE software, based on Windows 10, XP Systems to support archive data. The current contract with SAGE allows for 5 licenses plus technical

Support, report design assistance, automatic updates and Microsoft interface support. This is a Web based system. Normal offering is for 2 full users plus 6 other users. No server required by Region 8. General cloud and Web based have advantages.

Advantages of adopting this approach:

- To spread the administrative workload by enabling shared working on Region 8 financials
- To enable project cost tracking by Region 8 budget holders (OpCom members)
- To enable enquiries on payments and receipts to be made by budget holders
- To enable the automatic update and reconciliation of Sage Drive accounts on bank account movements
- To offer Region 8 volunteers (OpCom) free access to the Microsoft Office 365 suite and to the Microsoft OneDrive Cloud
- To extend access to mobile devices – selected countries

He also explains that because of the diversity of Region 8 (variety of currencies, etc.) it is particularly important to have a good control of financials. Because control is important, the help of an external auditor has been used in the past.

304: Discussion – External Auditors report

Colin Taylor, from UK, is the External Auditor. He starts his presentation by introducing himself and his credentials. He explains next what his work consists of and how it is done in collaboration with the Region 8 Finance team. He first needed to understand Region 8 operations. A characteristic of Region 8 finances is its fluctuations from year to year due to many issues, but mainly because of the Sections Congress and the meetings in expensive venues.

305: Discussion - R8 Budget, priorities, decisions

After these presentations the Committee discussed how to set the priorities regarding R8 budget. Possible ways of reducing the expenses are to: reduce the number of meetings, reduce the number of committees, or committee members. Research should be done about other possible sources of income, like download of papers from R8 Conferences which proceedings are included in Xplore, the use of the 50% of surplus or 1% of reserves, and so on. Other comments emphasize that the money should be used to support Sub Committees activities, in particular MD SC meetings. The establishment of a Finance Committee could also help to establish strategies, savings, and so on. Also long term planning will help to stabilize the financial results from year to year.

307: Discussion – Upcoming Flagship Conferences

Péter Nagy, Conference Coordination SC Chair, presents the upcoming Region 8 Flagship Conferences. The SC is now releasing the call for the site selection of Eurocon 2021 and Africon 2021: letter of intent should be sent by February 1, 2019, with an initial bid by February 28, 2019.

Educon 2019 will be held in Dubai, UAE, 9-11 April, 2019.

Eurocon 2019 will be held in Novi Sad, Serbia, 1-4 July, 2019.

Histelcon 2019 will be held in Glasgow, Scotland, UK, 18-19 September, 2019.

Africon 2019 will be held in Accra, Ghana, 25-27 September, 2019.

Energycon 2020 will be held in Gammarth, Tunisia, 13-16 April, 2020.

Melecon 2020 will be held in Palermo, Italy, June 16-18, 2020.

308: Discussion – IEEE and Industry

Dejan Milojicic, IEEE Division 8 Director, presents a report on 2018 IEEE Industry Engagement. Industry membership has been in decline. An Ad Hoc Committee on IEEE Industry Engagement Committee was established in 2014. In November 2017 it was establishes as Standing Committee with a number of priorities and offerings to engage practitioners. A Conference took place in 2018. A number of lessons were learned. A corporate membership has been proposed. A new IEEE member grade is been explored for IEEE Senior Members from industry: Distinguished Technologist. Awards also explored as well as an Industry Congress.
Questions from the audience included Startups, presentation to industries of the corporate membership, and other activities.

309: Discussion – IEEE Vienna Office

Clara Neppel, Senior Director for European Business Operations, IEEE Technology Centre, gives a progress report on the activities of the Vienna office. She first presents the Vienna office current staff. Then she explains how the office helps achieve IEEE goals by supporting local and global initiatives. IEEE has a unique value proposition: a trusted platform of collaboration. Three stages of the approach:

- Raise awareness of holistic IEEE offering,
- Identify areas of common interest and explore engagement possibilities,
- Impact, new engagements and collaborations within IEEE and with external stakeholders

She mentions a number of activities, engagements (including with the European Parliament, but also with members), invitations, awards, standards, and more. The activity with IEEE European Public Policy continues.
Questions from the audience include the possibility of help with H2020 projects, with cooperation between EU and Africa Union, the Parliament Magazine, maybe getting online access. The office cannot engage in the bidding because it will compromise neutrality. The office can work in workshops, advisory boards and so on. Also it was asked if the office can help on Conference organization. Also if the Vienna office is generating income. The answers to both questions were affirmative.

310: Discussion – Motions, presentation, discussion, voting

1. Motion to approve the Bylaws of the Africa Council. The Bylaws were posted beforehand. The Africa Council Pro Tem Chair move to approve the Bylaws. No need to be seconded because it comes from the Council. No discussion takes place. The motion is voted and approved with one abstention. Motion passes.
2. Motion to approve the addition of Botswana Subsection, Sudan Subsection, Tanzania Subsection, Mauritius Subsection and Uganda Subsection to Africa Council. These subsections have sent the petition to Africa Council. Africa Council has approved it. Now the approval of Region 8 Committee is requested. The motion comes from the Africa Council. No need to be seconded. No discussion takes place. The motion is voted and approved unanimously. Motion passes.
3. Motion to approve the elevation of the Uganda Subsection to Uganda Section with boundaries corresponding to the boundaries of the country of Uganda. The motion is put forward and seconded. No discussion takes place. The motion is voted and approved unanimously. Motion passes.
4. Motion to approve the formation of Yemen Subsection under Region 8 with boundaries corresponding to the boundaries of the country of Yemen. Moved by Egypt Section Chair. A friendly amendment by Director Elect is to change the first signatory of the petition to someone whose primary address is in Yemen. The friendly amendment is accepted. The

motion with the mentioned amendment is seconded and approved unanimously. Motion passes.

5. Motion to conditionally (Region 8 Director needs to wave the condition of signatories being IEEE members for at least six months) approve the formation of Burkina Faso Subsection under Region 8 with boundaries corresponding to the boundaries of the country of Burkina Faso. Moved by Tunisia Section Chair. The motion is seconded and discussed. The motion is voted and approved unanimously. Motion passes.

6. Motion to change the Operations Manual as sent to the R8 Committee.
   Change to R8-6.1.3.2
   Add ", with the provision that the Chair has to be at least of Senior grade" after "as well as recommendations by the Region 8 N&A Subcommittee".
   Change to R8-8.1
   Final wording of the particular paragraph is:
   "Reasons for formation of a Subsection not within a Section (e.g. under the supervision of the Region) are usually that the members making the petition are in a location / country where there are insufficient IEEE members to justify a petition to form a Section. This enables the petitioners to start local IEEE activities and may encourage membership growth. Forming a Subsection under Region control does place an obligation on the Region to forward the rebate received for the Subsection, if it fulfills the meeting activity and compliance with finance and officer reporting requirements. However, the Region is not obliged to reimburse the attendance costs of the Subsection Chair at Region 8 Committee meetings, so that a Subsection constitutes a smaller financial burden on Region 8 than a Section.
   Moved by Region Past Director and seconded. No discussion takes place. The motion is voted and approved unanimously. Motion passes.

311: Discussion – New Business

The audience is invited to attend the 10th GCC Conference and Exhibition to be held in Kuwait, 21-23 April, 2019. The SYP Congress will take place on April 19-20. Tutorials and WIE meeting will also take place concurrently.

Saudi Arabia Section Chair questions the duration of the term of the Chair. He thinks is too short. Past Director explains that the duration can be extended for two more years. The same person can be reelected, after taking a break, for two more years, in order to fulfil the rule of not exceeding a total of six years. Saudi Arabia Section Chair mentions that he would like that the second term can be extended without the need of new elections. In some countries holding elections is not easy. Past Director says that the rule is not a R8 rule but an MGA policy.

Norway Section Chair asks about working groups on European Public Policy and how to be accepted in them.

South Africa Section Chair thanks R8 support to OUs and events in Africa.

312: Discussion – Next R8 Meeting

Conrad Attard, Malta Section Chair, invites everybody to the 112th IEEE Region 8 Committee meeting which will take place in Malta. The dates are still to be decided, either March 15-17 or March 29-31.

313: Discussion – Welcome from the incoming Region Director

Magdalena Salazar Palma, 2017-2018 Director Elect, presents the incoming OpCom members and thanks the outgoing OpCom members for their work and support. She presents her objectives for the incoming years, which are based in looking ahead of the goals of the past four years: Focus on Students and YP, Industry, Section Vitality (with focus on elections), Africa Council support,

Membership model, Technical Activities as they relate to members, and R8 Committee structure. She congratulates Vera Markovic and Serbia & Montenegro Section for an excellent meeting. She thanks them also for their hospitality.

314: Discussion – Closing Remarks leaving past Region Director

Costas Stasopoulos, 2017-2018 Past Director, mentions that he has been R8 OpCom member since 2007 until 2018, first as Secretary, then as Director Elect, Director, and finally, Past Director. He express his thankfulness for all the opportunity to meet great people, great volunteers, attend many and varied meetings and serve Region 8 members. He thanks all OpCom members, Section Chairs and Sub Committee members with whom he has worked during all these years, as well as all R8 volunteers.

315: Discussion – Closing Remarks leaving Region Director

Margaretha Eriksson, 2017-2018 Director, addresses the Committee with a word of thanks for what has been achieved during these two years. She gives some tokens of appreciation to the OpCom members and to Vera Markovic. She also recognizes the local volunteers.

316: Procedural – Adjournment

Region 8 Director calls for a motion to adjourn the meeting. Meeting is adjourned,

Social – Lunch

100 Call to Order

Region 8 Director Magdalena Salazar Palma calls the committee to order and opens the 112th IEEE Region 8 Committee meeting by welcoming all delegates. She then asks the R8 Secretary, Ana Maria Madureira, if there is a quorum. The secretary confirms the quorum.

101 Roll Call and Introduction of New Officers

Director Salazar Palma highlights the presence of a number of guests, namely, President Josè Moura, Vice President MGA, Francis Grosz, President-Elect candidates, Region 7 and Region 10 Directors, MGA Managing Director, Past VP MGA, and IEEE Technical Field Awards Council Chair. All Section representatives introduce themselves by stating their name, the Section they represent and their respective position. All other attendees introduce themselves by stating their name and the function they have within IEEE.

102 Welcome by Malta Section

Conrad Attard, Malta Section Chair, welcomes all to Valletta, Malta, and describes among other points, the social events that will be held.

103 Introductory Remarks

None.

104 Approval of the Agenda

Kenya Section and Benelux Section representatives ask about the results of the questionnaire done at the end of the 111th Region 8 Committee Meeting, in Belgrade, Serbia, regarding the possible reduction of Sub Committees. Director Salazar Palma says that she will address that issue in her report. The motion to accept the agenda is put forward by the Director Salazar Palma. It is approved unanimously.

105 Approval of the Consent Agenda

The consent agenda consists of the approval of the minutes of the 111th meeting in Belgrade, as well as the approval of the OpCom member reports, the Sub Committee reports and the Section reports. A motion to accept the consent agenda is put forward and approved unanimously.

The motion to approve the consent agenda passes.

106 IEEE Region 8 Director's Address

Director Salazar Palma presents her report, starting with a word of thanks to everybody involved in the organization of the 112th IEEE Region 8 Committee meeting for their work:

- Conrad Attard, Malta Section Chair, and his team of volunteers
- Ana Madureira, Region 8 Secretary
- Miguel Castanheira Marques, Region 8 Assistant Secretary
- Antonio Luque, Region 8 Director Elect
- George Michael, Electronic Communications Coordinator
- Maria Efthymiou, Electronic Communications Assistant

R8 Director highlights next that Region 8 membership has increased by 1.5%, while reaching a high number of Operational Units (58 Sections, 10 Subsections, more than 400 Chapters, 675 Student Branches, and 220 Affinity Groups). She then mentions several R8 achievements in terms of YP, WIE, and Student activities, and the various IEEE and MGAB awards received by R8 individuals or teams. Next, Director Salazar Palma presents her goals for 2019-2020:

- In general: Support R8 Vice Chairs, Sub Committees, and Africa Council
- Concrete goals are: Financial plan to support increased activities of the Sub Committees;

Membership including Students; Technical Activities; Support Africa Council; Increase R8 visibility and Increase R8 member and OUs recognition Director Salazar Palma reports also some of the topics dealt with during the following meetings:

- IEEE BoD Retreat, held in Porto, January 2019: New memberships model, Financial transparency, Diversity, inclusion and professional ethics)
- IEEE MGAB meeting, and IEEE BoD meeting, held in Tampa, USA, February 2019.

Finally, Director Salazar Palma presents and describes the the various R8 Sub Committees, and those which can be merged.

107 Discussion - IEEE President's Address

IEEE President Josè Moura starts his address briefly describing his biography and his professional profile. Then he:

- Describes IEEE mission highlights its geographic diversity and presents some statistics;
- Highlights the role of IEEE in "Changing Our World" referring to some Nobel Laureates; presents some new IEEE Technical Communities (e.g., Blockchain) and describes other challenges to the future, and some efforts on standards development;
- Makes some considerations about "Where to go from here, Think about the future":
  - New areas
  - IEEE is a strategic organization
  - Major concern: How to better serve professionals in the future?

Reflects about membership challenges: IEEE is big, can it grow further???? Become very big .... What if IEEE can reach 4 million members?

- Opportunity: To dramatically increase IEEE membership.
- Innovative membership model: Merging a fee-based association model (IEEE) and a social/professional network model (e.g., Facebook, LinkedIn)

President Moura informs of several Ad Hoc Committees he has appointed:

- Membership (Co-Chairs: VP MGA, Grosz and VP TAB, Liu): To anlyze the new possible membership models and the value offered to different segments as well as the infrastructure needed;
- Diversity & Inclusion and Professional Ethics;
- Financial Transparency;
- Publications and Open Access;
- Open IEEE Governance.

President Moura mentions some additional issues:

- Activities developed to address the interests of all members and specially form industry.
- Tools to engage industrial members
- Other services that IEEE can provide to its members
- Recognitions for industry members:

Egypt Section representative asks the President about any possibility to have discounts or free fees for needed countries.

108 IEEE Region 7 Director's Address

Maike Luiken, IEEE Region 7 Director, makes some considerations about IEEE R7 and IEEE Canada. She starts by presenting herself and stating her commitment to "A Better World for All". She believes that interaction is the catalyst for Innovation and Education is the catalyst for Sustainability. She identifies Region 7 from the geographical point of view - a Region which encompasses a Country. Sh presents some statistics highlighting its significant growth in membership during 2018. She mentions that IEEE Sections Congress will come again to Canada in August 2020 in Ottawa. She informs that the journal IEEE Canadian Review will be delivered electronically for all IEEE Canada members, including students; and about some events that were held for the first time in Canada:

- WIE TECHW, held in September, 2018, in Vancouver
- The Pacific North West Young Professionals Workshop,held in August, 2018, in Vancouver.
- WIE International Leadership Summit, held in September 2018, in Toronto

Other events were STEMpowered Leadership, Student Congress; Young Professionals Congress, and tMultigeneration Workshop, led by Life Members. Director Luiken presents the IEEE Canadian Foundation as a Philanthropic Partner of IEEE Canada. She describes some success stories (University of Waterloo Sailbot, University of Victoria Hybrid Management System, McMaster McNaughton Learning Resource Centre), the IEEE Canadian Foundation Nick Cercone Graduate Scholarship in Computer Science and the IEEE Canadian Foundation Dr. Robert T.H Alden Scholarship). She makes some reflections about Professional Security and the potential value of IEEE Inspire, Engage, Encourage, and Empower. Director Luiken enunciates some attitudes which can help:

- Meet - Network - Train - Learn from each other
- Meet locally - A place to work and invite other students
- Get recognized
- Have fun
- Be reachable - ConnectedONNECTED - Reach out to others
- Be seen - Be visible - to colleagues, friends, the community
- Engage in projects - 'do things together' - have a goal
- Be heard

Director Luiken recommends one value: professional security, not job security. She identifies current practices, congresses, regional events and awards dedicated to students, YP, WIE, Life Members, Student and Industry. She makes suggests that they should have a technical/professional and also a social component, like Face-to-Face Events, Hot topic events (Blockchain, Cyber Security, AI ..), Projects / Events, Work with other IEEE groups (EA, Societies, Standards), Have a Plan, and Communicate it, with relevance, timely, and to the point, using, for example, IEEE Collabratec. Director Luiken identifies the stakeholders to build a better IEEE Canada, i.e., IEEE Canada 21.0

109 IEEE Region 10 Director's Address

IEEE Region 10 Director, Akinori Nishihara, starts his address thanking the invitation to attend this meeting. R10 Director presents Region 10 membership and its OUs. He gives a brief history of R10 funded in 1963. He mentions several R10 events:

- First Sections Congress in Region 10 (Sydney) in 2017;
- Region 10 Booth in Sections Congress 2017;
- 2018 IEEE Region 10 Annual Meeting;
- 2018 R10 SYWL Congress in Bali;
- TENCON 2018 in Jeju, Korea; and 2019 Region 10 ExCom.

He reminds that the current IEEE President-Elect is from Region 10 - Toshio Fukuda. He describes R10 main areas of focus:

- Continue to establish IEEE Geo Units;
- Leverage activities of geographical units;

- Upturn member retention rates (including students);
- Strengthen the quality of conference content and organization; Industry relations; and Entrepreneurship.
- Identify problems with Student Branches targeted for probation.

Director Nishihara states that R8 and R10 have many similarities: 2 largest regions; 58 Sections; extremely diverse and with tremendous vitality.

IEEE President-Elect's Address

Toshio Fukuda, 2019 IEEE President-Elect, connects by Skype and warmly salutes everybody. He points out some ideas to create value for the IEEE members.

110 Procedural - Introduction to Poster Session

Region 8 Director introduces the Poster Sessions. The first one consists of posters from each R8 Sub Committee plus a poster from 2018 R8 SYP. This session take place during the next Coffee Break in the Exhibition Hall - Level 2. The second and third poster sessions consists of posters from each Section. The intention is to demonstrate the ideas, the successful initiatives, the developed projects, and the good practices followed in the various Sections, which could help to explain the Section dynamics to the Committee. The focus is strongly on interaction, sharing ideas and good practices. There will be a selection, by the fellow committee members, of the best idea/project/success activity in the following categories: Closer to Industry; Attract and Support Future Members; Section Vitality; and IEEE in Africa. The best poster in each category, will be given some time to be presented orally.

111 Poster Session (Exhibition Hall - Level 2) + Coffee Break

R8 Committee members are invited to visit the first session of posters from R8 Subcommittees plus the R8 SYP Poster during the coffee break. Posters can be found on the meeting site.

112 Discussion - Student Activities (SA)

Region 8 Student Activities Vice Chair, Maciej Borówka, presents the members of the SA Sub Committee. Then, he presents the defined points of the R8 SA agenda: Goals:

- Be the voice of the R8 Students
- Help to foster closer collaboration with Sections
- Deliver information about the wide variety of Student Activities & Events and provide assistance when necessary;
- Approach and collaborate with other Global/R8 Subcommittees (YP, AfI,WIE, LM) to increase the industry involvement at the student level. Each team member delivers a brief report of the developed activities.

Each team member delivers a brief report of the developed activities.

Student Paper Contest

Paul Micallef, Student Paper Contest Coordinator, describes the IEEE R8 Student Paper Contest (objectives, methodology and context), presents some statistics about 2018 submissions and the short list of five finalist papers to be presented during EUROCON 2019 in Novi Sad, Serbia.

Student Branches Student Branch Chapters

Sarra Ben Rabii, Student Branch Chapters Coordinator, on behalf also of ngela Martìnez, Student Branch Coordinator, describes their vision for Student Branches Student Branch Chapters, namely, an easier and more efficient communication between Region 8, R8 SAC and Students. She enunciates their goals based on the assumption that Students are the heart of IEEE and Student Branch Chapters keep the Student Branches alive. Strategies include: To contact the dormant Student Branches via Social Media and personalized emails; Spread the information about reporting requirements (Big changes, business plan + 4 separates reports); Prevent SB Chapters dissolution due to inactivity of parent SB; Address SAMIEEE issues.

Electronic Communications

Mohammad Hossein Babaee, Electronic Communications Coordinator, identifies the objectives for social media channels (Instagram - reach 5K followers; Facebook - reach 11K likes; Webpage - reach 5K followers; LinkedIn will come soon).

Awards and Contests

Lee Crudgington, Awards and Contests Coordinator, describes the process of submission for the following awards and stimulates Committee members to promote submissions:

- Exemplary Student Branch Award (Recognition of Regional High-Performing Student Branches, Unlimited number of awards available)
- Larry K. Wilson Student Activity Award (Recognition of Regional Extraordinary Student Member, One award per Region)
- Outstanding Branch Counsellor (Recognition of Exceptional and Dedicated Counsellors, Approximately 20 awards available)
- Darrell Chong Student Activity Award (Recognition of Value-Driven Activities Worldwide; Platinum, Gold, Silver and Bronze awards available)

The awards campaign for 2019 is announced in: students.ieee.com/awards. Submission deadline: 31st March 2019. Nominations should be done via: ieee-student-awards.myreviewroom.com

3

Projects and Initiatives

Rawane El Jamal, Projects and Initiatives Coordinator, gives some hints and describes new ideas considering as main objectives:

- For the members and by the members
- New theme, different every year
- Technical competition to create social, economic or environmental impact

Ahmed Al Omoush describes the Young Professionals Liaison and Industry Focus activities in collaboration with the Action for Industry Sub Committee to enable students to participate on contests from various companies in different fields, and to provide special internships opportunities for members.

Cross-Sectional Congresses (2019) R8 SYP Congress (2020)

George Papadimitriou, R8 Student Representative, describes: the achievements related to Cross-Sectional Congresses, namely R8 Cross-Sectional Student and Young Professional Congress Manual has been extended:

- 2 proposals from Poland Section and Serbia Montenegro Section have been received to organize the Central European SYP, CEuSYP
- Other congresses have open calls
- Region 8 Student and Young Professional Congress (2020): the Call for Proposals Timeline is presented
- The Network of Regional Student Representatives for collaboration on major IEEE projects

At the end of the presentation a comment is made about the need of a better divulgation of Student activities, awards and contests.

113 Discussion - Member Activities (MA)

Region 8 Membership Activities Vice Chair, Adeel Sultan, starts his report by describing the Key Focus & Objectives of MA:

- Focus revolves around Members (Member Satisfaction, Engagement, Appreciation & Growth are the key priorities)
- To establish efficient coordination among the various Sub Committees whose primary goal is to engage members by providing them the initiatives and programs of non-technical nature.
- To encourage and facilitate volunteering among all members, so that new activities and programs can be initiated and maintained.

Adeel Sultan requests Sub Committees Chairs to present their report. He emphasizes that MA focus and scope is based on communication and collaboration.

Young Professionals (YP)

Vinko Lesic describes R8 YP related topics and activities:

- What are they? Ambitious young people
- What do Young Professionals do? They launch careers and are interested on integration of Professional, Technical and Entrepreneurial parts
- Membership distribution in R8
- Presents the Young Professionals Programs describing the funding opportunities, member benefits and YP programs
- Presents Young Professionals Sub Committee members
- Describes the timeline for 2019 and the various events and activities

Membership Development (MD)

Ievgen Pichkalov presents the MD Sub Committee members and the MD SC main goals:

- Coordination, informing, teaching and guiding of Sections MD officers;
- Serving as a main MD information hub for members and volunteers;
- Ensuring and coordinating the information flow and MD activities in Region 8.

He describes some sub-goals for 2019 and presents statistics highlighting Recruitment and Retention. He also informs about the call for the organization of the 2019R8 MD workshop. Three proposals (Kuwait, Lithuania, Portugal) have been selected. The process is ongoing.

Women in Engineering (WIE)

Youmna El Bitar, representing WIE Sub Committee Chair, Ana Cigarán, describes the activities of the WIE SC. She presents Sub Committee members. She describes the main drivers: Vitality; Awareness & Presence; Engagement; Active participation; Direct and continuous contact with members. The status of R8 WIE SC is described identifying some relevant topics:

- Became a standing Sub Committee effective in 2019
- R8 WIE members are distributed among 155 Affinity Groups: 41 Section AGs and 115 Student Branch AGs
- WIE has successfully achieved stronger communication channels, was represented in various SYPs and other IEEE events across R8 and has increased awareness about its programs and activities
- A pilot for new awards recognizing R8 WIE volunteers was successfully carried out in 2018
- The first WIE International Leadership Summit to take place in R8 happened in 2017; 4 Summits followed in 2018. In 2019, two WIE ILS will take place in R8: Porto (Portugal), and Ibadan (Nigeria).

Publications and Communications Sub Committee

Christopher James, Chair of the Publication and Communications SC, presents the SC members and the SC objectives as to effectively and accurately communicate content and information for the benefit of Region 8 members (and beyond). He presents the short term and long-term plans that had been defined. The also presents the communication plan.

Humanitarian Activities Sub Committee

John Funso-Adebayo, Chair of the Humanitarian Activities Sub Committee (HuA SC) presents the SC members and defines the SC mission and main goals. The Mission includes to increase awareness of IEEE HAC programs, funding opportunities and to increase the level of participation by means of assisting, consulting, encouraging local groups and communicating the output of their work. As sub-Goals he identifies the following:

- Increase the number of SIGHT groups and projects
- Ensure a healthy and effective operation of these groups by remaining in contact and monitoring their status regularly
- Work in spreading awareness within and outside IEEE on the funding opportunities offered by IEEE HAC
- Provide management support and proposal writing support to all interested groups in the region
- Standardize the way HuASC operates as a Sub Committee with a sustainable structure.

He describes the short-term and long-term goals considering the main tactic and strategic aspects. He explains that for team communication, for introductory meetings and follow-up training of Humanitarian Ambassadors, they are using WebEx. They will use Trello for project planning. He informs that there is planned to attend all invitations in local SYPs and similar events. He identifies as a critical issue the limited budget of the SC. It is not enough to cover the trip expenses of representatives. He presents future plans and required investment from SIGHT:

- Start partnership with IEEE and non-IEEE organizations interested in Technology and Engineering management.
- Participate in IEEE and non-IEEE events to promote SIGHT.
- Have a booth in regional or global IEEE events.
- Initiate partnership with well-known organizations like Engineers without Borders, Engineers for Change, and IEEE SIGHT

He highlights the need for an upcoming -fresh- generation of volunteers to steer Humanitarian Activities in R8 and he describes a region-wide recruitment process. He finally presents the IEEE R8 HuASC - Extended Committee.

History Activities

Tony Davies, coordinator of the Ad Hoc History Activities Sub Committee (HA SC) describes some of the developed activities:

- The preparation and organizing of HISTELCON2019 in Glasgow, Scotland, 18-19 September 2019.
- IEEE History Milestone plaque for Standardization of Unit of Electrical Resistance (Ohm) has been approved.
- A start has been made on updating and adding entries in the R8 MA part of the website under the History Activities heading.
- More additions and tidying up is needed.
- Several other History Milestone Proposals are well along the path to approval and unveiling.
- Joint project between UK&I and Germany Sections for Milestone to commemorate the first demonstration of radar (1902) to be installed in Köln, Germany
- Other good Milestone Proposals from various Sections of R8 have been suggested and for some a serious start has been made.

Life Members Ad Hoc Sub Committees

Victor Fouad-Hanna, Chair of the Ad Hoc Life Members Sub Committee (LM SC), presents the R8 Life Members Affinity Group (LM AG) Activities in 2018:

- Administrative Status of R8 LM AGs: number of LM AGs and total number of meetings for R8 LM AGs.
- Milestones Activities in R8.
- Results of contacts with Section Chairs in R8.
- Proposal to R8 OpCom to create a LM full committee and to organize a meeting for LM AGs.

Professional Activities (PA) Sub Committee

Mohamed El Dallal, Chair of Professional Activities Sub Committee (PA SC) presents the PA SC members and the SC main objectives, namely, maintaining and enhancing lifelong employability and career maintenance, while providing advice to and collaboration with public bodies, corporations, NGOs and non-profits organizations to benefit the members, their fields of practice, and the general public, while continuing to promote ethical conduct. He then describes the PA Speakers program as the possibility to invite PA speakers to sections to give talks about PA topics such as: Project Management, Entrepreneurship, Time Management, Stress Management, Brand Building, Consulting Skills, Networking, Startups, Marketing, Leadership Skills, Manager Skills, Thesis Writing, Writing Papers, and others. PA SC funds travel, and the Section should support local transportation and accommodation. Mohamed El Dallal, identifies as main goals for PA SC:

- Restructuring the PA Speakers program (new manual and guideline)
- Coordinate Professional Activities in Sections through local Professional Activities leaders
- Establish active contacts with other committees within IEEE R8 and other institutions (Region 8 YP and AfI)
- Setting an offline and online marketing plan for branding

At the end of the various MA Sub Committees presentation there are some questions and suggestions from the audience.

114 Discussion - Technical Activities (TA)

Region 8 Technical Activities Vice Chair, Sohaib Sheikh, starts his report by presenting the various Technical Activities Sub Committees. Then he describes the TA focus:

- On benefits for R8 members
- Efficient and coordinated management
- Revitalization of inactive programs/sub committees
- Increased Collaboration between Sub Committees, with Boards and Sections

Chapters Coordination Sub Committee

Albert Lysko, Chair of Chapters Coordination Sub Committee (ChCSC) starts by presenting the SC members. He mentions that all Division Directors and Society/Council Presidents who are Region 8 members have been invited to be Corresponding members of the ChCSC. Albert Lysko states the goals for 2019 with main focus on revitalizing the SC:

- creating better relationships with Societies for two-way transfer of information
- understanding current state of, and helping R8 Sections, Chapters and Student Chapters
- collecting, sharing and promoting best practices and information relevant to starting, revitalizing and running successful Chapters.

He then presents the Goals KPIs / Targets and the programs to be developed:

- Invite representatives of Societies and Section Chairs to attend the ChCSC meeting, towards developing the Best Practices
- Improve ChC SC visibility using the available channels: web page, eNotice to Chapter and Section Chairs, publish Article(s) in R8 News/R8 Today, have presence in social media
- Collecting the statistics from IEEE web, OU Analytics, VTools and other sources on regular basis
- Collecting information about best practices, inviting Chapter Chairs to share their best practices via IEEE media and their success stories in IEEE and non-IEEE media, getting access to and inviting the Chairs to join the Facebook page

He identifies Some points of progress, emphasizing the effort and the dynamic involved to revitalize ChCSC

Conference coordination SC

Ljupco Karadzinov, Chair of Conference Coordination Sub Committee starts by presenting the SC members. He then presents the Conference Coordination SC goals and the goals KPIs/Targets:

- Regular and timely handling of the TCS requirements, FCS information sharing.
- Recruiting good candidates for R8 flagship conferences, supporting and steering the awarded conferences.
- Reporting to MGA and MCE, good relationship with other regional conference coordinators.
- Explore options for new R8 flagship conferences on trending topics or new geographic areas.
- Explore industry-focused events in collaboration with other R8 sub-committees.

He then mentions some Conference Coordination support programs , namely, some of the available resources, templates, tutorials and webinars at R8 CoCSC web page (https:ieeer8.orgcategorytechnical-activitiesconference-coordination); the IEEE Center for Leadership Excellence (CLE) website offers training solution, a simpler and effective learning experience (https:ieee-elearning.orgCLE); the IEEE Conference Organizers' Newsletter offer important information about conference organizing practices, new services and available tools, and the IEEE policy changes (https:www.ieee.orgconferencesorganizersorganizers-newsletter.html); and the MCE six-months trial Pilot Program for R8 Conference Support. He presents some information related to Conference Coordination SC Progress, namely:

- Flagship conferences in progress
- Bids for next flagship conferences
- Approved TCS and FSC in 2018 in R8
- Initiative for new flagship conferences and industry-focused events
- Statistics related to different type of sponsored conferences

Educational Activities Sub Committee

Stamatis Dragoumanos, Chair of the Educational Activities Sub Committee (EA SC) starts by presenting the SC members. He then presents the EA SC Goals and the Goals KPIs/Targets:

- Merge of Educational Activities and Professional Activities
- Organize Acceleration Contest 2019 with Professional and Continuing Education category included.
- Promote Educational Activities by presenting in most Sectional and Cross-Sectional SYPs, organizing educational workshops and have presence in Flagship Conferences
- Organize at least one webinar with Section Educational Activities officers and promote Educational Activities manual
- Increase engagement in Continuing Education
- Revitalize University Activities
- Keep last year's momentum of Pre-University Activities, increase programs' quality and raise awareness of the importance of engineering to pre-University students

He then describes the EA SC Programs:

- Acceleration Contest 2019
- Pre-University Contest
- TISP Week 2019
- IEEE Entrepreneurships/skills Day

And he concludes his presentation identifying most relevant Educational Activities Sub Committee Progress.

Action for industry (AfI)

Marios Antonious, Chair of Action for industry Sub Committee starts his presentation highlighting the main developments on this SC. Then he describes:

- The IEEE Section Industry Ambassador (SIA) initiative and identifies the objective of expanding the SIA teams to include YPs in industry.
- The Engaging Industry - Internships programs and identifies the main stakeholders. He and describes the AfI internship program and membership development and its benefits
- The Industry partners 50+
- The Internships posting methodology using the Region 8 Facebook to increase visibility

Marios states the EASC Goals and defines the Goals KPIs/Targets:

- Expand AfI to new companies.
- Communicate with companies to seek new internship positions for 2019.
- Organize and participate in industry, entrepreneurship, startup and innovation events in Region 8.
- Mentoring of members who work in industry, entrepreneurs, YPs and students.
- R8 (in 2019 Awards) and IEEE global to include outstanding SIA recognitions for their contribution and results.

He describes the most relevant AfI Sub Committee Programs and the progress achieved:

- Internship Program
- Mentoring program
- Awards
- Entrepreneurship

Marios concludes his presentation by introducing the Action for Industry (AfI) Sub Committee members. Standards Coordination Sub Committee David Law, Chair of Standards Coordination Sub Committee starts by presenting the SC members. He then presents the SC Goals and the Goals KPIs/Targets:

- Build structured program
- Program offerings

He describes the Standards Coordination SC programs and the progress achieved:

- Standards speakers for events and conferences
- Whole standards tracks at events and conferences
- Section and student branch events
- Standards events

TA VC closes the presentation of the various Technical Activities Sub Committees highlighting the need to improve based on suggestions associated to the several Sub Committees mainly the Chapters Coordination Sub Committee in order to add value and revitalize Chapters.

Lunch

200 Call to Order

201 Discussion - IEEE VP, MGAB, IEEE MGA: Strategy Direction / Managing Director, MGAB: Member & Geographic Activities

Francis Grosz, 2019 IEEE Vice President, MGAB, starts his presentation under the general topic "IEEE MGA: Strategy & Focus". He describes MGA Mission & Vision:

- Vision: Ensure Quality Member Opportunities Through Continuous Engagement
- Mission: Inspire, Enable, Empower and Engage Members of IEEE

Then he describes Member and Geographic Activities, the key MGA functions and some of the proposed 2019 MGA Projects. He describes his vision and focus for 2019 always to provide more value to IEEE members:

- Focus on members not in membership
- Members should be a recruiting tool
- Good technical meetings - Chapters are the key
- Other activities, such as short courses and local technical conferences
- Do not forget networking and student engagement opportunities.

He describes the MGA Strategic Planning Areas like: Membership activities; Region representation; MGA organization; Geo Units vitality. He leaves us with a question: "What one thing, other than writing a check, can MGA do to help you and your Section or Chapter become more active and engaged and provide more value to your members?"

Member and Geographic Activities

Cecelia Jankowski, MGA Managing Director, presents a statistic analysis of members and OUs:

- Statistics regarding GeoUnits by Region
- Largest Sections (in R8, United Kingdom and Ireland , Germany, Italy, and France)
- Activities by OU and IEEE membership distribution by Regions
- Top 10 Countries: Total IEEE membership
- IEEE Membership Year, total IEEE membership (taking in account deactivation)
- Total Society membership excluding affiliates

She describes the Top 3 Recommendations from the Member Focus Research Group:

- Focus on improving existing programs
- Communicate more effectively
- Do more locally.

She describes IEEE Collabratec 2019 Update & Direction as the initiative to engage members and students based on: Technical Networking; Knowledge Sharing; Member Recognition. She highlights other points like:

- Advancing IEEE community globally
- R8 Member Engagement Trending
- R8 Member Registrant Trending
- Premium-level services for IEEE Members ...

She then answers some questions from the audience mainly related to membership, reduced membership fees and benefits.

202 Discussion - Publications and Communications Sub Committee

Christopher James, Chair of Publications and Communications Sub Committee starts by presenting the SC members. He then describes the R8 Communications Policy and presents the Publications and Communications SC plans, defines the SC goals and identifies the challenges for the future. He highlights the current offerings of the R8 Publications and Communications SC and presents the project under development, namely, IEEE Sigma, a R8 journal with a technical focus, describing its objective, content and the next steps to make it a reality.

203 Poster session (Exhibition Hall - Level 2) - Poster Session: 1/2 Sections

R8 Committee members are invited to visit the second poster session with posters of half of the Sections. Posters can be found on the meeting site. Interested Committee members are also encouraged to attend a Humanitarian Activities Workshop which is taking place in a different room (Carapecchia room).

204 Discussion - Leveraging Local Strengths - TA and MGA

Kathy Land, IEEE Past Vice President, Technical Activities, presents how to leverage local strengths reinforcing that IEEE wins when Regions, Sections and Technical Activities work together. She highlights two Important Membership Surveys: the 2016 Membership Segmentation Survey and the 2015 All Societies Research Project (ASRP). She presents some conclusions about a study of major reasons for joining IEEE. The reasons for belonging to a society seems to indicate a desire for service and engagement. The Overall Satisfaction with Societies is considerably higher than with IEEE. She describes the IEEE Collaborative Missions:

- MGA Mission: Ensure quality member opportunities for continuous engagement.
- TAB Mission: To foster the development and facilitate the exchange of scientific and technological knowledge that benefits members, the profession, and humanity; Inspire, Foster and Empower Technology Centric Worldwide Communities.

After that she defines the Section and Chapter Roles and Responsibilities and the TAB & MGA structure concluding about the need to work together to identify the value of what Chapters bring to the organization and how they are an essential communication channel of member value and not just another structure of the organization.

She presents a diagram representing the member view of IEEE - an interesting preview of section, under the region and technical areas. Many members do not realize the full depth and breadth of IEEE. She states that everything is connected but not integrated Antonio Luque asks her for suggestions to improve the status of Chapters in R8. The speaker replies that the Chapter Coordination SC is going in the right direction.

205 Discussion - Vienna Office Activities

Clara Neppel, Senior Director of the IEEE European office in Vienna gives a progress report on the activities of the Vienna office. She first presents the IEEE Technology Centre GmbH, Vienna current staff. Then she proposes the methodology to turning (one-off) users/participants to engaged members towards the 4 million target, considering the four benefits category: Influence, Learn, Recognition and Share. She identifies the most relevant benefits in joining an IEEE community, considering the following: Community; Share your thoughts; Get insights; Learn and grow; Get support: Increase your impact. She presents some examples of current communities supported by the IEEE global office in Vienna: Mobility/Connected and Autonomous Transportation (New formats for engaging industry and broader public); Public Policy (Bridge between policy makers and the technology community); Blockchain (High level events and support local technical communities); Entrepreneurship and Artificial Intelligence (Top-down and bottom-up approach to expand community). Then she explains how to increase the value proposition for membership and attract new members via events and communities they care for. IEEE global office in Vienna works to help volunteers: to start and activity; sourcing experts and policy makers; representing IEEE at an event or industry outreach on current offerings; supporting with standardization, Academy; creating opportunities to be represented at high level events and expert groups; setting up global contacts; helping with new formats; helping to identify global events to raise awareness and recruiting.

206 Poster session (Exhibition Hall - Level 2) - Poster Session: 2/2 Sections + Coffee Break

R8 Committee members are invited to visit the third poster session with posters from the second half of the sections during the coffee break. Posters can be found at the meeting site.

207 Discussion - IEEE Strategic plan 2025-2030: Lessons Learned. How Entrepreneurship finally Caught on within IEEE

Dejan Milojicic, Past Chair of IEEE Industry Engagement Committee, starts his presentation describing the core purpose, mission and vision of the IEEE Strategic Plan for the period 2015-2020. He then presents some 2018-2019 ongoing programs:

- 2018 Launched Program IEEE N3XT Affiliate Event Program
- 2018 Scaled Program IEEE N3XT Stars Program
- 2018 Community IEEE + Entrepreneurship Membership & Social Media
- 2018 Launched Program IEEE N3XT Affiliate Event Program
- 2018 Pilot Program Launch IEEE Entrepreneurship Founder Office Hours
- 2018 Pilot Program Activity IEEE Entrepreneurship
- 2019 Expand 2018 launches and focus on Global Partnerships

He describes the IEEE Entrepreneurship Activities & Events v. the IEEE N3XT Event Series (2018-2019) and IEEE N3XT Affiliate Program Pilot Year (2018-2019). He mentions that the name IEEE N3XT embodies the spirit of engineering-driven technological development by using the root of the word "next," and the numeral "3" to represent the three event pillars: ideas,

innovation, and inspiration. He presents an additional description about IEEE N3XT Stars @ Tech Entrepreneur Competitions (2018-2019).

He pays special attention to the IEEE history of Strategic Plans: 2015-2020 Goals; 2020-2025 Goals (Microtraining, Meetups Meet IEEE Events, IEEEgithub); and 2025-2030 Goals (IEEE Technology Predictions, OAIX (Open AI eXchange) Goes Viral, Grand AI-Cybersecurity Challenge).

He concludes his presentation highlighting what is common for all successful examples of the past 10 years and how IEEE became much more visible to the world, resulting also in growth.

R8 Past Director, Margaretha Erickson, argued that climate change is a great challenge in this context. Some questions from audience also addressed the topic of climate change.

208 Discussion - Strategic Planning Committee

Antonio Luque, Chair of R8 Strategic Planning Sub Committee, presents the goals, mission and vision of the SC as described in R8 Operations Manual. He asks for contributions to the SC from R8 Committee members.

209 Action - Voting for Posters to Be Presented on Stage on Sunday

R8 Director describes the process to be followed for the best poster voting.

The focus should be on interaction, sharing ideas and good practices. The posters will be selected/voted, by the fellow committee members, attending to the best idea/project/success activity in the four following categories: Closer to Industry; Attract and Support Future Members;

Section Vitality; and IEEE in Africa. The best poster in each category, will be given some time to be presented orally on Sunday.

210 Procedural - Closing of day one

Director Magdalena Salazar Palma closes the rst day of the meeting and gives some information regarding the boat tour and the gala dinner.

211 Social - Group photo

300 Procedural - Call to Order and Roll Call

Director Magdalena Salazar Palma welcomes everybody back to the second part of the meeting and then asks the R8 Secretary, Ana Maria Madureira, if there is a quorum. The secretary confirms the quorum. Then Director Salazar Palma informs that Past President Jim Jefferies whose flight was cancelled for weather reasons has sent a video recording with his address to the Committee. Past President Jefferies shares some thoughts related to the importance of volunteers who create value for IEEE, producing papers, organizing conferences developing standards and engaging members. The geographic diversity is well represented in R8 and the social impact trough the development of humanitarian activities permits IEEE be unique in the world - a powerful brand. IEEE Past President wishes us a good meeting.

Then Director Salazar Palma announces the selected best posters in the following categories and congratulates all the winners:

- Closer to Industry: Cyprus
- Attract and Support Future Members: Tunisia
- Section Vitality: Portugal
- IEEE in Africa: Nigeria

301 Discussion - Presentation of Section Poster Voted Best Industry Activity + Discussion

The Cyprus Section representative presents the work associated to the "Closer to Industry" category.

302 Discussion - Presentation of Section Poster Voted Best Membership Activity + Discussion

The Tunisia Section Chair describes the activity developed in order to attract and support future members. The poster identifies 10 points of how success can be achieved.

303 Discussion - Presentation of Section Poster Voted Best Section Vitality Activity + Discussion

Portugal Section Chair describes the activities that supported the Section Vitality trough the activities of several OUs. Previous Section ExCom needs to be credited. Some questions are asked by the audience regarding the Leadership Camp Initiative.

Discussion - Presentation of Section Poster Voted Best Action for Africa + Discussion

Nigeria Section Chair presents some of the activities described in the Section Poster.

305 Discussion - Nominations and Appointments

Margaretha Eriksson, Chair of the Nominations and Appointments Sub Committee, gives an overview of the N&A processes for Region 8 elections and appointments:

- The R8 Director-Elect is elected by R8 voting members. IEEE rules for candidates by petition apply to R8 Director-Elect elections.
- The R8 Secretary, R8 Treasurer and the three R8 Vice Chairs (MA, SA, TA) are elected by the R8 Committee during a R8 Committee meeting. The Secretary and Treasurer are elected for a two-year term, while the three VCs term is one year.
- Appointments are made by the Director or other R8 Officers as specified in R8 Operations Manual or in R8 Bylaws.

During this year, nominations are needed for R8 Director-Elect, and for the three Vice Chairs. The deadline for nominations will be 1 May, 2019.

She concludes by presenting the N&A SC members.

Awards & Recognitions

Awards & Recognitions Margaretha Eriksson, Chair of the Awards & Recognitions Sub Committee, describes all the awards opportunities available: to all R8 volunteers; to Section; YPs; WIE volunteers and As; and MGA awards. She concludes presenting the A&R SC members.

306 Discussion Treasurer's Report

Adam Jastrzebski, R8 treasurer presents some considerations related with current status of regions 8 bank accounts as of 31/12/2018 (Provisional) and the 2018 Summary (Provisional) Income-Expenses Report 2018. After that he characterizes the different sources of incomes and describes the process of preparation of the budget for 2019 . Adam identifies some points of concern related with the efficient budget management in Region 8 and proposes the developing of an efficient budget management based on: the budget planning procedures involving Finance Committee; the regular reporting and monitoring of actual expenses; the setting up of effective expense approval process; and providing forecasting. Other Improvements to financial operations could include: the use of an on-line claim system with acknowledgements (Concur could be a solution); the electronic storage of documentation; the IEEE CB cards expenses management and by helping Sections with financial reporting. Adam identifies as main challenges for finances of the region the successful completion of the transition of the financial operations to the new Treasurer; the IEEE internal audit of the Region's 2018 accounts; the reorganizing Treasurer operations to implement the proposed improvements the reducing costs of Committee meetings ; and the management of Finance Committee. Some questions from audience arise related with the reimbursement and about the committee meeting expenses and the effort of reducing the costs without affecting the quality of the meetings. Treasurer proposes the motion to approve the budget as presented. The motion is put forward and second by Jordan section chair. Some discussion takes place, mainly on the need to have in consideration the support of subsections. Magdalena clarifies reminding that is already defined in the last update of operational manual. The motion is voted and approved with unanimity. Motion passes.

307 Discussion - Africa Council

Habib M. Kammoun, Africa Council secretary, presents the IEEE Africa Council. Habib starts by a characterization of geographic context of Africa with 54 countries but only 10 IEEE sections and 5 IEEE subsections. He describes IEEE in Africa Strategy, the structure of IEEE Africa Council (formed on 23 June 2018) and the membership. Habib presents the new committee and defines the 2019 Outlooks and concerns taking in consideration the special needs for African citizens like access to Internet and Power still issues for some countries and membership. For future IEEE events Habib requests support and lists some of the most relevant Congresses in Africa. Refers that Africa SYP will be in Tunisia, describes some Humanitarian Activities events and projects, and Women in Engineering (WIE) summits. Habib concludes Africa Council presentation with some highlights.

Coffee Break

308 Discussion - IEEE Technical Awards - Recognizing Technical Excellence and Leadership

Vincenzo Piuri, IEEE Technical Field Awards Council Chair, describes the mission of IEEE Technical Awards, namely, to celebrate technological, leadership and service triumphs in IEEE fields and the people who make them, to inspire future generations of innovators and innovations. He presents also all IEEE Awards:

- IEEE Board-level Awards (Medals, Technical Field Awards, Recognitions)
- IEEE EAB-level Awards
- IEEE MGA-level Awards
- IEEE Region-level Awards
- IEEE Section/Regional Council Level Awards
- IEEE TAB-level Awards IEEE Societies/Technical Councils Level Awards

He mentions some Awards Partnerships and describes the nomination procedure: Who Can Nominate, Be Nominated, or Endorse.

309 Discussion - R8 Flagship Conferences

Ljupco Karazdinov, Conference Coordination Sub Committee Chair, presents the upcoming Region 8 Flagship Conferences:

- Educon 2019 will be held in Dubai, UAE, 9-11 April, 2019.
- Eurocon 2019 will be held in Novi Sad, Serbia, 1-4 July, 2019.
- Histelcon 2019 will be held in Glasgow, Scotland, UK, 18-19 September, 2019.
- Africon 2019 will be held in Accra, Ghana, 25-27 September, 2019.
- Energycon 2020 will be held in Gammarth, Tunisia, 13-16 April, 2020.
- Melecon 2020 will be held in Palermo, Italy, June 16-18, 2020.

310 Action - Motions, Presentation, Discussion, Voting

Antonio Luque, R8 Director-Elect, conducts the presentation, discussion, and voting of the following three motions:

- Motion to approve the merging of the Professional Activities Sub Committee with the Educational Activities Sub Committee. Motion is proposed by OpCom and presented by Sohaib Sheikh, Vice-Chair for Technical Activities. Merging EA SC/PA SC implies an update of the R8 Operational Manual. The approval of this motion implies also the approval to update the Operational Manual. Some discussion about advantages, limitations, financial and operational impact takes place. The motion is voted and approved with six abstentions. Motion passes.
- Motion to approve the formation of the Liberia Subsection with boundaries corresponding to the boundaries of the country of Liberia. The motion is put forward by Region Vitality AdHoc Committee. Some discussion takes place, mainly on future sustainability. The motion is voted and approved with five abstentions. Motion passes.

- Motion to approve the elevation of the Mauritius Subsection to Section with boundaries corresponding to the boundaries of the country of the Republic of Mauritius. The motion is put forward by Region Vitality AdHoc Committee. Some discussion takes place, mainly on future sustainability. The motion is voted and approved with thirteen abstentions. Motion passes.

311 Discussion - Presentations of IEEE President-Elect Candidates

Director Salazar Palma requests R8 Committee member, Costas Stasopoulos, to conduct the IEEE President-Elect Candidates presentations and QA. IEEE President-Elect candidate, Dejan Milojicic, starts his presentation with the identification of the future challenges of IEEE related with technology and how IEEE can create impact on this technology revolution. He presents his vision of IEEE based on three items: 1. Protect, preserve the core (membership) 2. Transition to long-tail (by engagement) 3. Incubate high-end services (by association) He then discusses in more detail these topics. He ends his with a summary of his personal achievements. IEEE President-Elect candidate, Susan "Kathy" Land, starts her presentation showing her vision about the member and organization needs. Her candidacy to IEEE President is based on the following statements: Transparency and Trust Cooperation and Inclusion Financial Transparency

She presents her qualifications and achievements within IEEE and her professional career and justifies how she is well prepared to be IEEE President. She finishes her presentation promising to be a dedicated steward of the position. The Questions and Answers starts with Costas Stasopoulos acting as the moderator. He explains the rules to be followed. Both candidates answered the same questions:

- How do you plan to make IEEE more relevant for members from industry and corporations?
- Should IEEE make a track for Professionals similar to IEEE Fellows that we have mainly for academics and researchers?
- There are some people that think that IEEE may be losing its roots of being a professional organization and we are leaning towards becoming a humanitarian organization, and that we should focus again on the initial concept of serving the profession and the professional members mainly. What is your opinion on that?
- What are your views about advancing technologies through Humanitarian Activities to unserved and underserved locations globally?
- For the already IEEE members, there is an additional membership fee for Women in Engineering. Do you think that this fee should be decreased or canceled?
- What are your plans and your vision for Women in Engineering and what steps do you propose to take to support women working in Industry?
- What are your advantages and disadvantages compared with the other candidate?
- What structures do we have existing in the IEEE Virtual Events (globally) presently and how can you improve what we have presently?

312 Discussion - New Business

Director Salazar Palma presents two new topics within this agenda item. Habib Kammoun, Africa Council Secretary, has proposed two motions to be approved and to be sent to MGAB for approval by the Board:

- Motion to approve IEEE Africa Council Election Timeline as proposed during the Africa Council meeting on Friday, 15 March 2019. The motion is put forward by Habib Kammoun, Africa Council Secretary and seconded by South Africa Section Representative. Some discussion takes place about the pertinence of the motion. A friendly amendment for this motion, by Nigeria Section Chair, requests an exception to the MGA Operations Manual requirement of six (6) months for the first Council Election and asks Region 8 Committee for endorsement of the exception. The amendment is voted and approved with 1 abstention and passes. The motion to approve IEEE Africa Council election timeline is voted and approved. Motion passes.
- Motion to approve as members of IEEE Africa Council the following OUs: Uganda Section, Sudan Subsection, Mauritius Subsection, Burkina Faso Subsection, and Botswana Subsection. Some discussion takes place about the pertinence of the motion. A friendly amendment of this motion requests that Region 8 approves the IEEE Africa Council new members stating, in the case of Mauritius Subsection, "or Mauritius Section as soon as it is approved". The motion was put forward Habib Kammoun, Africa Council Secretary and seconded by South Africa Section. The motion is voted and approved unanimously. Motion passes.

313 Discussion - Next Region 8 Committee Meeting

Manuel Ballesteros, Spain Section representative, invites everybody to the 113th IEEE Region 8 Committee meeting which will take place in Valencia, Spain. The dates are still to be decided. More information will be published on the meeting website.

315 Discussion - Closing Remarks by R8 Director Magdalena Salazar Palma

R8 Director reminds everybody to fill up before leaving the questionnaire submitted by Albert Lysko, Chapters Coordination Sub Committee Chair.

316 Procedural - Adjournment

Director Salazar Palma thanks everybody for their collaboration during the meeting. She asks for a motion to adjourn. The motion is put forward and seconded. The meeting is adjourned.

Minutes of the 113ᵗʰ IEEE Region 8 Committee Meeting, Valencia Spain, 12-13 of October 2019

Saturday, 12 October   2019

100: Procedural - Call to Order

Region 8 Director Magdalena Salazar Palma calls the committee to order and opens the 113th IEEE Region 8 Committee meeting by welcoming all delegates. She then asks to the R8 Secretary, Ana Maria Madureira, if there is a quorum. The R8 secretary confirms the quorum.

101: Procedural - Roll Call and Introduction

Director Salazar Palma highlights the presence of a number of guests, namely, IEEE Past President, Jim Jefferies, Vice President MGA, Francis Grosz, IEEE Executive Director, Stephen Welby, Region 1 and Region 7 Directors, and MGA Managing Director. Director Salazar Palma also refers the absence of IEEE President, José Moura, the IEEE President elect, Toshio Fukuda, the Region Vitality Coordinator, Alexander Szabo and Section representatives from: Algeria, Benelux, Iceland, Iraq and Uganda.

All Section representatives introduce themselves by stating their name, the Section they represent and their respective position. All other attendees introduce themselves by stating their name and the function they have within IEEE.

102: Procedural - Welcome by Spain Section Chair

Jesús Fraile Ardanuy, Spain Section Chair, welcomes all to Valencia, Spain.

103: Procedural - Introductory Remarks

None.

104: Action - Approval of the Consent Agenda

The consent agenda consists of the approval of the minutes of the 112th meeting in Valletta, Malta, as well as the approval of the OpCom member reports, the Sub Committee reports and the Section reports. The motion to accept the Consent Agenda is put forward by the Director Salazar Palma and seconded by Finland section chair. It is approved unanimously.

105: Action - Approval of the Agenda

The motion to approve the changes in the agenda is put forward by the Director Salazar Palma and seconded by Kenya section chair. It is approved unanimously.

106: Discussion - IEEE Region 8 Director's Address

Director Salazar Palma makes her address reporting the most relevant activities since last committee meeting and some membership statistics. R8 Director referred that Region 8 membership has decreased by 1.5%, however some sections met their recruitment and/or retention goals for the year.

Director Salazar Palma makes a summary of Region 8 Operational Units(OU) status, since last meeting, referring the new OU formed:1 section; one subsection; 46 chapters formed 13 Student Branches; 26 Student Branch Chapters; 1 YP AG; 3 WIE AG; 6 Student Branches WIE AG and 1 new LM AG.

Next, Director Salazar Palma presents the progress towards the goals Achievement, namely:

- Finances: Ad Hoc Finance Committee established;
- Membership, Students, YP and WIE: SA SC and MA SCs have done an outstanding job in improving their activities;
- LM AG Chairs held meeting yesterday, here in Valencia;
- Technical Activities improved through the work of TA SCs;
- Africa Council celebrated its fourth meeting yesterday, here in Valencia;
- Alignment of the Strategic Planning SC with IEEE goals on new membership model, possible restructure of Regions and diversity, inclusion and professional ethics;

- Sections reports show a high level of activities and engagement. Sections vitality is good in the overall.

She reports also some of the topics dealt with during the IEEE BoD and MGA meetings attended.

Finally, Director Salazar Palma presents and describes her calendar since last meeting and makes one last tribute to David Tobechujwu Okereafor, IEEE Nigeria Section Webmaster (December 1990 – April 2019).

107: Discussion - IEEE Past President's Address

IEEE Past President, Jim Jefferies starts his address describing IEEE as a global network that provides unique opportunities and engaging technical experts from around the world.

Then, Jim Jefferies revises the role of IEEE as a technical professional association in society and presents the 2019 IEEE Strategic Agenda, adopted by the IEEE Board of Directors on 21 January 2019 as an evolving document.

The 2019 IEEE Ad Hoc Committees are identified, and the IEEE Strategic plan refresh is described to help guide IEEE priorities through 2025.

Jim Jefferies makes some considerations about:

- Diversity and Inclusion at IEEE as a global organization. Why diversity and inclusion is important for IEEE?
- IEEE's Role in promoting Professional Ethics;
- The value of IEEE Membership: Engage, Inspire and celebrate;
- Highlight the role of IEEE members in the creation of value;
- IEEE Volunteer Opportunities to impact the future success of the organization;

Finally, Jim Jefferies concludes his presentation and thanks to all volunteers for what they do day in and day out. Some questions arise from the audience, namely related with membership.

108:Discussion - IEEE Executive Director and COO Address

IEEE Executive Director and COO, Stephen Welby, starts his address making an overview of IEEE membership: Membership Distribution by grade Membership Distribution regions; R8 membership distribution and Top 10 countries in number of members. Region 8 has UK, Germany and Italy in IEEE Top 10.

Then, Stephen Welby, revisited the platform IEEE Learning Network (ILN) - the eLearning Library for continuing education, highlighting its advantages and identifying the traffic and usage of ILN by Region.

Stephen Welby considers that Open Access (OA) is a critical topic - Open Access Policies are increasingly expected. Driven by Horizon 2020, Europe has been the most assertive in demanding OA compliance.

Stephen Welby, makes considerations about some IEEE programs and initiatives, namely:

- IEEE Publications Strategy and Goals;
- IEEE Supports Open Science & Reproducible Research;
- IEEE's Evolving Open Access Program;
- IEEE Open Access Project Dashboard;
- IEEE Volunteer Expense Reimbursement System (CONCUR - communication material and training available);
- IEEE day – celebrating 10 years – presenting some impact information.

After that, Stephen Welby, presents:

- the 2019 IEEE Annual Election Results. Katty Land was elected for 2020 President-elect;
- IEEE sections Congress 2020, to be held in Otawa, Canada, 21-23 August 2020, as the opportunity of leading our global technical community. Costas Stasopoulas is the Region 8 Coordinator;
- 200th milestone celebrated – history center Highlights.

Considering the increase of aggressive campaign of phishing targeting to IEEE volunteers and attacks on our systems, the topic Cyber security is treated by Stephen Welby. Some Cyber Security threats and actions to protect ourselves and IEEE are stated, considering the different sources (phishing email, payment requests and phone scams).

Finally, concludes his presentation revising his key focus areas strengthening and growing IEEE for the future. Some questions arise from the audience, namely related with membership, decreasing of members and impact of the Open Access.

109: Discussion - IEEE Region 1: Identifying Member Journeys and Interface Points for Engagement

IEEE Region 1 Director, Babak Dastgheib-Beheshti, starts his address "Identifying Member Journeys and Interface Points for Engagement" thanking the invitation to attend R8 meeting.

Babak Dastgheib-Beheshti, characterizes Region 1 describing the geography and its composition (sections). Then, he referred some organized events related industry, WIE, regional students and YP events. Presents some statistics, making an overview of the members by section and an overview of the membership evolution based on the Geographic IEEE Membership Summary.

He makes a reflection about "Understanding Our Journey" for Region 1 to establish a Regional Level multi-year Strategy that embodies the IEEE Corporate goals as well as R1 realities. Describes the journeys (Student, Academic, Industrial, and Interrupted Journeys) by grade and challenges associated to the followed path (academic and industry). What IEEE can/must to do? Babak Dastgheib-Beheshti tries to systematize journeys according their needs and transitions. Identifies the services that R1 must give to the different transitions.

110: Discussion - IEEE Region 7 Director's Address

Maike Luiken, IEEE Region 7 Director, focus her address on the topic SC 2017 – Recommendation # 3 Implementation Plan and the invitation to SC2020, Ottawa, Canada.

Maike Luiken revises the Recommendation # 3 - Strengthen and Recognize Industry, Academia, Government Collaboration and Partnerships and identifies the proposed implementation steps:

- Recommendation to have industry representatives on Section (Executive) Committees;
- Create a Section Award for Industry/Academia/Volunteer Collaboration;
- Formation of industry groups (interest groups) at the section level;
- Develop a nimble/flexible "Future Technologies or Special Topics" Group/Interest Group at the local level within the Section and Chapter Structure potentially reporting up to MGA and TAB;
- Organize multidisciplinary Industry/Academia/Volunteer/Government events focused on 'hot' issues;
- Develop a public communication platform to develop projects and share results;
- Create a "dating" platform to communicate Industry issues searching for solutions and possible "applications" of research results to the solution providers;
- Addition of a "Technology Readiness" Indicator for Commercialization to Xplore.

Finally, Maike invite all and stimulate the participation on section congress in Ottawa, Canada, in August 2020.

Social Coffee Break

111: Workshop - IEEE Inspiring Leaders Event

The activity "IEEE Inspiring Leaders", seeks to bring IEEE leaders closer to student and Young Professional IEEE members, in order to motivate and inspire them. For this purpose, distinguished IEEE members participate in an open interview-discussion, in which 5 participants talk about different aspects of their both professional life and, their experience in IEEE:

- Ana Cigarán, R8 WIE Chair;
- Mona Ghassemian, UK&Ireland Section Vice-President;
- George Michael, R8 Electronic Coordinator;
- Maike Luiken, R7 Director;
- Péter Nágy, IEEE Conferences Committee member.

In this manner, the event attempts to gain an insight into who are the leaders of IEEE.

Social Lunch

201: Discussion - IEEE VP, MGAB, IEEE Managing Director, MGA: Strategies & Directions

Francis Grosz, IEEE MGA Vice-President, starts his presentation by describing new membership models and opportunities Ad Hoc and presenting the objective and phased approach the Platform Subcommittee. Then, hemakes some considerations about the New Businesses Subcommittee and describes its goals (marketing plan for the app). Francis Grosz presents the IEEE Ad Hoc Subcommittee on membership price and value and describes its mission and objectives. Finally, Francis Grosz presents his Vision and Focus for 2019 and the MGA Strategic Direction 2020. Describes several initiatives under this topic.

Some questions arise from the audience, namely related with Vtools evolving to support chapters and to app feedback and testing.

202: Discussion - Strategic Planning Committee

Antonio Luque, R8 Director elect, presents himself and Martin Bastiaans as the Strategic Planning Committee (SPC) representatives. He makes a revision of the SPC Committee vision and mission. Then, he revises the geography of the world according to IEEE. The IEEE organization, members distribution by region and regional representation in IEEE governance is analyzed. Region alignment arises from the feeling that more geographical diversity is needed at the Board of Directors to increase representation of R8 and R10 membership at the Board. However, a constraint exists - to keep the number of Region Directors in 10. Different proposals are described referring that the split of R8 could be proposed by MGA, since

Some questions arise from the audience, namely about the split process and if the members can participate voting this option. Antonio says that the decision does not depend on the members. Martin argues that we are not talking how to split. No plan until now. Stephen Welby and Francis Grosz argue that give more representatives to R8 an R10 implies a legal procedure to update the constitution and the agreement of the other regions. This could be difficult to obtain.

Director Magdalena Salazar Palma clarifies that R8 OpCom recommend thinking about and the need to socialize the topic. Antonio concludes referring that we have time and he will wait for suggestions and feedback.

203: Discussion - Student Activities

Region 8 Student Activities (SA) Vice Chair, Maciej Borówka, presents the members of the SA Sub Committee highlighting the regional diversity and the quality of the developed work by his team.

Then, he describes the defined points of the R8 SA agenda:

- Reviewed the goals of R8 SAC;
- Student paper contest (SPC) - the IEEE R8 Student Paper Contest is described namely defining What, Why and Who can apply to SPC. Some statistics are presented about 2018 submissions and the short list of five finalist papers to EUROCON 2019;
- Awards and contests 2020 - the process of submission for the Awards Submission 2020 and the Awards Campaign 2020 is described. Committee members are stimulated to promote submissions.
- Student Branches&Chapters - Some statistics are presented to highlight the growth of Student Branches, Student Branch Affinity Groups, and Student Branch Chapters. Maciej referred the section student representative training program to support students at the bureaucratic tasks like reporting. Makes some considerations about the funding associated. Maciej Borówka makes a special request to sections chairs: stimulate the Students Brunches reporting in order to be eligible for rebate; the solution could be solved through the section student representatives training program: encourages all section to appoint a SSR to deal with SB support; OU analytics provides some information to use to support this process.

- Electronic Communications - identifies the objectives for social media channels (Instagram – reach 5K followers; Facebook – reach 11K likes; Webpage – reach 5K followers; LinkedIn will come soon).
- Projects and initiatives - gives some hints and describes new ideas considering Projects and Initiatives.
- Cross-Sectional Congresses & R8 SYP Congress – Presents some information about: R8 Cross-Sectional Student and Young Professional Congress Manual, the call for proposals for Africa Student &Young Professional Congress; the 2019 Cross-Sectional Congresses places and dates; the organization of the Perspective Women in Tech summit; SYP Congress 2020 will be on July in Gothenburg – Sweden.

Some questions arise from the audience, namely about the SB reporting, some comments about significant changes and ambiguity on the report, short time and under the academic end moments. Efforts will be developed in order to reduce these issues.

Social Coffee Break

204: Discussion - Member Activities

Region 8 Member Activities (MA) Vice Chair, Adeel Sultan, starts his report by revising Key Focus & Objectives, the scope of some interest groups from YP to LM (WIE, HuA and HA), and some achievements, since last meeting, are referred. Adeel Sultan presents the team ,thanks to all the collaboration and . requests Sub Committees Chairs to present their report.

Young Professionals (YP)

Young Professionals sub-committee chair, Vinko Lesic, starts his reporting by describing the work developed by R8 YP based on learn, lead, repeat philosophy. After that, he presents the YP team and defines the sections allocated to each member of the team and their contacts.

Vinko Lesic describes R8 AGs activities; YP funded events in 2019 and YP programs (STEP, Meet Up and Local activity) financed in 2019; and various events and activities related with the R8YP co-organized events – XS SYPs and the R8YP co-organized events – YP Programs. Highlight some information related with New programs in 2019, namely the R8 Entrepreneurship Initiative; the IEEE Foundation and the R8 Connecting Experts based on Distinguished Lecturers to companies. Some information about achievements to date in numbers since last meeting and YP Membership in 2019 distribution is presented. Vinko describes some activities and events developed under the 3C, Communication, Cooperation & Collaboration strategy with local AGs & Sections, within and beyond Region 8. He concluded his reporting summarizing the achievements to date identifying the newly added goals, the delayed and changed.

Membership Development (MD)

Membership Development (MD) sub-committee chair, Ievgen Pichkalov presents the MD Sub Committee members, revises the MD SC main goals and identifies some activities developed under the sub-goals: IEEE R8 Volunteers Training workshop during 2019;
- New goals teleconference for all Sections MDO;
- Monthly MD Webinars;
- Monthly R8 MDSC Report; and Cooperation with all Section and subcommittees.

Then, Ievgen Pichkalov presents some statistics highlighting the evolution of MD until August 2019, and congratulates the 11 Sections that met both recruitment and retention goals for 2019.
Ievgen Pichkalov concludes his reporting stimulating the participation of all sections MDO.

Women in Engineering (WIE)

WIE Sub-Committee Chair, Ana Cigaron, starts by presenting WIE SC members. Then, she describes some activities and achievements during the period March-October 2019 related with the main drivers for WIE in R8: Vitality; Awareness & Presence; Engagement; Active participation; Direct and continuous contact with members and Cooperation & Synergies. After that she presents a WIE statistics report, the

activities/initiatives planned, some proposals for improvements and identified the participation of IEEE WIE R8 in events 2019 and the forecast for 2020.

Ana Cigaron, concludes her reporting by stating some points of concern, mainly related with the lack of funding to support WIE activities and to support training and events participation.

Publications and Communications (PnC)

Publications and Communications Sub-Committee chair, Christopher James, starts by presenting PnC SC members and revises the goals, the plan & communication plan. The benefits of SC to effectively and accurately communicate content and information for the benefit of Region 8 members (and beyond) are revised.

Christopher James concludes his reporting with the identification of obtained achievements from January 2019- to date.

Humanitarian Activities Sub-Committee (HuASC)

Maria Paun updated Humanitarian Activities SC 2019 on behalf of John Funso-Adebayo, chair of R8 Humanitarian Activities Sub-Committee.

Maria Paun starts by presenting the team and extended committee. Then, Maria presents a call for new volunteers. After, Maria Paun revises the mission and **HuASC** Short Term/ Long-Term goals and presents the achievements of since the last meeting. She describes some events attended with the specific humanitarian workshops held and identifies some Internal Administration tasks completed/planned and reports SIGHT groups active status and funding. Maria Paun presents the participation HuASC in WESYP, HuASC 2019 Plan (meetings, events), the Social Media planned actions and statistics and concludes with other matters from outreach team.

Life Members Affinity Group (LMAG)

Victor Fouad, Life Members Affinity Group coordinator, presents R8 LMAG activities developed since R8 Malta committee meeting (March 2019) mainly describing the administrative status of R8 LMAGs at August 2019, highlighting the approval of the formation of the IEEE Egypt Section the 14th LMAG in R8. Then, he describes the efforts and initiatives done to increase the number of LMAGs in R8.

Victor Fouad reports the organization and results of the 3rd Meeting for Life Members Affinity Groups (LMAGs) of Region 8 held at Valencia, Spain, on October 11th 2019 in under the theme "Potentialities of Region 8 LMAGs activities in support of Sections' Operating Units".

Victor Fouad concludes his reporting with a summary of LMAGs Activities January – September 19 and thanks to all that collaborate in the organization of the 3rd meeting for LMAGs.

205: Discussion - Nominations and Appointments: Report and Election Instructions

N&A member, Vera Markovic, describes the procedure of nominations submission and gives an overview of the N&A process for the Region 8 elections for 2019 tasks:

- Slate of candidates for the positions of R8 Vice-Chairs (one-year commitment). For this were received 7 nominations in total for Vice-Chair positions.
- Slate of candidates for the position of the R8 Director-Elect (six-year commitment). For this were received 6 nominations for candidates for Director-Elect.

The IEEE R8 N&A Sub Committee meet in Budapest, Hungary, 31st August. For the slate of candidates for the positions of R8 Vice-Chairs, R8 N&A decides to nominate the current Vice-Chairs based on the advantage of mandate continuity.

So, there are the following candidates for Vice Chair positions:

- 2020 Vice Chair, Member Activities: Adeel Sultan (UAE)
- 2020 Vice Chair, Student Activities: Maciej Borówka (Poland)

- 2020 Vice Chair, Technical Activities: Sohaib Sheikh (UK & I)

The election process itself is described as follows:
- There will be presentations of 5 minutes from the candidates running for the 3 positions.
- We will have one candidate for each position.
- Discussions about the candidates and voting will be done in executive session.

For the slate of candidates for the position of the R8 Director-Elect (six-year commitment) R8 N&A nominates two candidates:
- Igor Kuzle
- Vincenzo Piuri

206: Discussion - Presentations of VC's Candidates
Vera Markovic calls all candidates for the first VC's positions to make their presentations. Presentations can be found on the meeting website. After the presentations, the audience formulate questions to the candidates.

207: Executive Session - Discussion on Election candidates and Voting
All discussions and voting were held in a closed executive session.

208: Discussion: Presentation of election results
Vera Markovic presents the results of the elections and the confirmation of the candidates:
- 2020 Vice Chair, Member Activities - Adeel Sultan (UAE);
- 2020 Vice Chair, Student Activities - Maciej Borówka (Poland);
- 2020 Vice Chair, Technical Activities - Sohaib Sheikh (UK & I).

209: Procedural - Closing of day one
Director Magdalena Salazar Palma closes the first day of the meeting and gives some information regarding the city tour and the gala dinner.

210: Social Group photo

Sunday, 13 October 2019

300: Procedural - Call to Order

Director Magdalena Salazar Palma welcomes everybody back to the second part of the meeting and then asks the R8 Secretary, Ana Maria Madureira, if there is a quorum. The R8 secretary confirms the quorum.

301: Discussion - Technical Activities

Region 8 Technical Activities Vice Chair, Sohaib Sheikh, starts his report by emphasizing the work developed by the SC team and making the context of the SC on technical activities and presenting what has been accomplished in 2019 in the several TA Sub Committees.

Then, he revises what has been accomplished under the defined TA focus:

- On benefits for R8 members;
- Efficient and coordinated management;
- Revitalization of inactive programs/sub committees;
- Increased Collaboration between Sub Committees, with Boards and Sections.

Sohaib presents new/improved programs or services, as opportunities for sections, related with: Standards speaker and workshops program; PEASC programs – Speaker program and Alpha Engineers; R8 Entrepreneurship Week and the increased financial co-sponsorship of Conferences.

Then, all SC chairs present their report.

Chapters Coordination Sub Committee

Albert Lysko, Chair of Chapters Coordination Sub Committee (ChCSC) starts by presenting the SC members. Then, Albert Lysko revises the SC goals and its progress (KPIs) and the plan for the rest of 2019 and 2020, continuing addressing SC goals through existing activities and seeking for more possibilities for improvements. He presents some developed activities and referes the updated info on SC web pages. He reminds Section chairs that the Chapter leadership elections may need to be held.

Albert Lysko concludes his presentation reporting the status on R8 Chapters considering the 46 new chapters and SBC's / 295 new joint chapters and the reported events by OU.

Conference Coordinator Sub Committee

Ljupco Karadzinov, Chair of Conference Coordination Sub Committee (CoCSC) starts by presenting the SC members. Ljupco also revises the Conference Coordination SC goals KPIs/Targets and the progress against defined goals referring the financially co-sponsored conferences and presents the call for future IEEE R8 flagship conferences 2022(call for host section had been sent). Other relevant information related with MGA TCS fee increase(proposal) is presented.

Ljupco Karadzinov, concludes his reporting identifying some point of concerns related: with need to improve the R8 flagship conferences outlook, especially the MELECON; the low number of financial co-sponsorship by R8 Sections and Chapters; Low quality of some IEEE R8 FCS and TCS sponsored events; and several cases of requests for TCS with for-profit co-sponsors with conflict of interest.

Professional and Educational Activities Sub Committee

Stamatis Dragoumanos, Chair of the Professional and Educational Activities Sub Committee (PEASC) starts by presenting the SC members. Stamatis then revises PEASC the progress on goals related with; the merge of Educational Activities and Professional Activities; the Re-Branding of new Committee; the Acceleration Contest 2019; the presentations in SYPs and Flagship conferences; the organization of webinars with Section Educational Activities Officers; the increase engagement in continuing education; the promotion of University level Programs and the organization of a Pre-Universities contest that includes TISP week.

Stamatis Dragoumanos concludes his reporting presenting some plans for the rest of the year and going to next year.

Action for industry AfI Committee members

Marios Antonious, Chair of Action for industry Sub Committee(AfI) starts his reporting by presenting AfI team members and highlighting the main developments on this SC. Then, Marios revises the AfI goals for 2019 KPIs and their progress, namely: expand AfI in more Sections; expand to new companies; secure new internships; the Mentoring initiative and the organization and participation in industry and entrepreneurship events.

Marios Antonious concludes his reporting by describing AfI Plans for 2019 and 2020 and the interest to collaborate with WIE and YP.

Standards Coordination

David Law, Chair of Standards Coordination Sub Committee starts by presenting the SC members. David Law also revises the SC goals and presents their progress mainly related with Standards speakers for events and conferences; Whole standards tracks at events and conferences; Section and student branch events; and Standards events.

David Law concludes his reporting by describing SC plans related with continue to progress current opportunities and to look for new opportunities. He stimulates sections to contact him if they are interested on Standard events.

Some discussion has occurred namely related with TCS fees and relationship between societies and sections. Some clarification is necessary on this topic

302: Info - Upcoming Flagship Conferences

Ljupco Karazdinov, Conference Coordination Sub Committee Chair, presents the upcoming Region 8 Flagship Conferences:

- EUROCON 2021 to IEEE Ukraine Section, Lviv, Ukraine, 6– 8 Jul 2021.
- AFRICON 2021 to IEEE Tanzania Subsection, Arusha, Tanzania, 13–15 Sep 2021.

Ievegen presents IEEE Eurocon 2021 to be held in Lviv, Ukraine, 6– 8 July 2021. Africon 2021 will be organized by Tanzania subsection, Arusha, Tanzania, in 13–15 September 2021. A video of Dr. Luzango Mfupe presenting Africon 2021 is played, since he did not came to R8 meeting.

Ljupco Karazdinov makes the report IEEE R8 flagship conferences 2019 and presents the progresses for those occurring in 2020.

Proposals for improvements for flagship conferences and suggests the read of the IEEE Principles and Polices for additional questions.

Some discussion has occurred namely related with TCS/FCS and flagship conferences organization.

303: Discussion - IEEE Collabratec – Region 8 Performance

John Day, Director, IEEE Member Products & Programs, makes a brief introduction about the topic "Uniting our Global Technical Community" and introduces IEEE Collabratec and the Premium level services for IEEE members. Then, John Day presents some statistics about the usage by IEEE members/non-members. IEEE members use Collabratec more than other registrants. Non-members have been growing. Analyses sections ranked by highest number and % of IEEE Members on Collabratec and member retention rates of those with account.

After that, John Day presents 2018 usability research findings and usage data (Site navigation upgrade/usability) and refers some 2019 implementation of Collabratec improvements. He refers the need to expand on recognition for participation, the launch of ambassador program and the upgrade of all marketing.

Some discussion has occurred namely related with the app with Collabratec, training, multi-lingue versions and support for LFAG.

304: Discussion - IEEE R8 Director-Elect Candidates Presentations

Costas Stasopoulos moderate the presentation of the candidates to R8 Director-Elect. He calls the two candidates for IEEE R8 Director-Elect to make their presentations. Presentations can be found on the meeting website. After the presentations, the audience formulated questions to the candidates

305: Discussion - IEEE R8 Director-Elect Candidates Q&A

After the presentations, the audience formulated questions to the candidates.

306: Executive Session - Discussion and voting

All discussions and voting were held in a closed executive session.

307: Discussion - Presentation of the voting results

Costas Stasopoulos presents the results of the elections and the confirmation of the candidates for the position of R8 Director-elect (2020-2022):

- Igor Kuzle
- Vincenzo Piuri

308: Discussion - Africa Council Update

Habib Kammoun, IEEE Africa Council secretary, starts his presentation by reviewing the distribution of members around Africa continent. There is no IEEE representation in 37 countries from the 54 (12 IEEE sections and 5 subsections). Then, Habib reviews the IEEE in Africa Strategy and the IEEE Africa Council constitution, membership distribution, the committee team and presents some organized meetings/conferences and virtual events. After that, refers some ongoing humanitarian projects (HAC), the activities developed under IEEE day in Africa countries.

Habib Kammoun concludes his reporting by presenting 2020 goals and future IEEE conferences in Africa, requesting R8 members support.

Social Coffee Break

309: Discussion - Treasurer and Finance Committee Report

Adam Jastrzebski, Region 8 Treasury, starts by defining the function and role of Region 8 Treasurer and the role of the Finance Sub-Committee. Then, Adam defines the main components of treasurer operations referring the current status on challenges and achievements. After that, Adam makes a report about Region 8 Bank Accounts status, the projection until the end of the year and presents the execution of Region 8 budget with a summary of the financial position. Some savings opportunities are identified mainly related with wasting on pre-booked hotel rooms for committee meetings which have not been used.

Adam Jastrzebski concludes his reporting by presenting the IEEE Internal Audit Results.

Some discussion has occurred namely related with the savings and some suggestions are done referring the possibility of having virtual meetings. Adam Jastrzebski argued that R8 do not have the technology to support the meeting. Director Magdalena Salazar Palma referred that face to face meetings are important and we make a good service talking with sections and Sub Committees.

311: Discussion - 2020 Budget Proposal

Adam Jastrzebski, Region 8 Treasury, starts by describing the current status of 2020 budget describing the figures to support the expenses for the full committee meeting in Ottawa, for IEEE Sections Congress. Adam Jastrzebski refers the need to reduce the budget (considering the negative balance) and the possibility of use the LTF reserves.

Some discussion has occurred namely related with the use of reserves. Some argumentation about the use of reserves only for investments and not for the operational activities.

312: Discussion - Concur Reimbursement System Presentation

Adam Jastrzebski, Region 8 Treasury, gives a brief training about Concur – the IEEE Volunteer Expense Reimbursement System.

Some discussion has occurred namely related with currency, and security issues. Steve Welby clarifies all of ensuring that the transactions are encrypted.

Adam Jastrzebski, refers that for those with difficulties in submitting their expenses using Concur, that they can submit it using the traditional way by excel sheet. But encouraging all to try to use the Concur system.

313: Discussion - IEEE Foundation and Life Members

Charles Turner, IEEE LM Committee Chair, starts his presentation under the topic "IEEE Foundation and Life Members" by describing IEEE Foundation purpose to realize the full potential of IEEE mission in transforming lives through the power of technology and education.

Charles describes the role of IEEE's as a Philanthropic Partner, the IEEE Foundation Core Services and the programmatic focus area (illuminate the possibilities of technology; educate the next generation; engage a wider audience; and energize innovation). Then, Charles presents The IEEE Foundation Campaign and the IEEE programs that depend on donations to operate include the Priority Initiatives. After that, Charles Turner highlights the Impact of the IEEE Life Members Funds to the IEEE Foundation Grants and the importance of individual donations.

Charles Turner concludes his presentation by stimulating section chairs to increase support for their LMAG, (or begin the process of forming one) and to encourage member groups to apply for grants available from the Foundation (next deadline July 2020).

314: Discussion - IEEE Sections Congress

Costas Stasopoulos, Section Congress (SC) Coordinator, starts his reporting about Section Congress 2020, making an overview of IEEE Sections Congress (the theme and Venue/ Hotel status). He stimulates sections representatives to identify as soon as possible their representatives to SC.

Then, Costas Stasopoulos defines the SC goals and objectives highlighting the importance of increase member engagement and section vitality and identifies who should participate at the SC as primary delegates (one delegate from each Section). Costas describes the section congress procedures and identifies the SC congress hotels, the venue. Costas, describes the Hotel Reservation Process and identifies the expenses that will be covered by SC.

Costas identifies the Sections Congress Committee (the steering committee and the advisory committee) and the Region SC Coordinators (R8 – Costas Stasopoulos). Makes an update of the SC 2020 planning. He refers the regions IEEE Meeting in Conjunction with Sections Congress 2020. R8 will have the 115th committee meeting on 20-21 August. The need to arrange a hotel for the extra nights is stated. Novotel could be an option.

Costas Stasopoulos describes the current recommendation process. According to SC2017 Recommendation Process, 30 recommendations are expected, 3 per each region. The top 3 actions will be included on MGA Priority Project list. As key dates, Costas identifies as mainly importance, February or March 2020, since Region 8 should submit the list of Primary Delegates, Student, YP and WIE Coordinators.

Maike Luiken, Region 7 Director refers that public transportation in Canada is very good and offer help to identify solutions for hotel accommodation and R8 committee arrangements.

315 - Motions Presentation, Discussion, and Voting

Antonio Luque, R8 Director-Elect, conducts the presentation, discussion, and voting of the following motion to approve a new member - the Liberia Subsection - in the IEEE Africa Council. The motion is voted and approved unanimously. Motion passes.

316: Discussion - New Business

Director Salazar Palma give some insights about the topic of realignment of Region 8. Antonio stimulates the participation of all to participate in this process.

Some questions arise from the audience, namely about the increase the number of R8 representatives, the split process and the timeline.

Jim Jefferies argues that this discussion started about the balance on the dimensions. But should be guide to "How we can serve members better?" The timeline should have the focus in serving members.

Costas Stasopoulos suggests a workshop about the topic of realignment on the next meeting with 3 or 4 proposals. The need to think about the possible solutions. The workshop should be prepared in order to be effective.

Oman section chair suggests moving the most important topics for the first day of the meeting, like motions and other topics of discussion.

317: Discussion - Call for Proposals for Incoming R8 Committee Meetings

Director Salazar Palma makes some considerations about Incoming the R8 committee meetings for 2020:
- 20-22 March in Warsaw, Poland;
- 20-21 August 2020 in Ottawa, Canada (before IEEE Sections Congress 2020).

Director Salazar Palma describes the 3 options for 2020 incoming R8 Committee Meetings, which decision depends from the budget for three options:
- Full committee in Warsaw (March) and Ottawa (August)
- Full committee in Warsaw (March) and reduced committee in Ottawa (August)
- Reduced committee in Warsaw (March) and full committee in Ottawa (August)

The full committee meeting in Ottawa is a very good possibility of volunteers to learn. Director Salazar Palma requests the committee opinion about this issue and clarifies that the decision depends on the budget.

318: Discussion - Invitation to Next Region 8 Committee Meeting

Mariusz Malinowski, Poland Section chair, invites all to the 114th IEEE Region 8 Committee meeting which will take place on 20-22 March 2020, in Warsaw, Poland. More information will be published on the meeting website.

319: Discussion - Closing Remarks

None

320: Procedural - Adjournment

Director Salazar Palma thanks everybody for their collaboration during the meeting. She asks for a motion to adjourn. The motion is put forward by R8 Director and seconded by South Africa section chair. The meeting is adjourned.

Social Lunch

End of Meeting

Respectfully submitted,
Ana Maria Madureira
IEEE R8 Secretary

114th IEEE Region 8 Committee Meeting
Unapproved Minutes of the Meeting
Online, 21 of March 2020

The agenda and backup documentation are available at:
https://tawapps.ieee.org/mpt/Agenda.aspx?eid=15575

Items in these minutes are numbered according to the agenda.

1. Procedural – Call to Order
Region 8 Director Magdalena Salazar Palma calls the committee to order and opens the 114th IEEE Region 8 Committee meeting by welcoming all delegates.

2. Procedural – Roll Call / Introduction of New Officers / Representatives / Guests / Apologies for Absence
The IEEE support staff started the roll call by calling all the registered section representatives. After the roll call, Region 8 Director asked to the staff, if there is a quorum. The quorum was confirmed.

MEMBERS PRESENT: Abdullah Al Badi, Oman Section Chair; Adam Dabrowski, Poland Section Chair; Adam Jastrzebski, R8 Treasurer; Adeel Sultan, R8 Member Activities VC; Ahmed Youssef, Egypt Section Chair; Ana Maria Madureira, R8 Secretary; Andrej Trost, Slovenia Section Chair; Antonio Luque, R8 Director-Elect; Bachar Elhassan, Lebanon Section Chair; Bernardo Tellini, Italy Section Chair; Boris Dumnic, Serbia and Montenegro Section Chair; Catarina Silva, Portugal Section Chair; Conrad Attard, Malta Section Chair; Constandinos Mavromoustakis, Cyprus Section Chair; Dalius Navakauskas, Lithuania Section Chair; David Oyedokun, South Africa Section Chair; Dmitry Petrov, Finland Section Chair; Filippo Sanfilippo, Norway Section Chair; George Eduful, Ghana Section Chair; Hadi Moradi, Iran Section Chair; Hasam FatihUgurdag, Turkey Section Chair; Ingo Hahn, Germany Section Chair; Kiril Alexiev, Bulgaria Section Chair; Maciej Borówka, R8 Students Activities VC; Magdalena SalazarPalma, R8 Director; Maria-Alexandra Paun, Switzerland Section Chair; Mark Bentum, Benelux Section Chair; Mohamed Turki, Western Saudi Arabia Section Chair; Mona Ghassemian, UK an Ireland Section Chair; Nasser Assem, Morocco Section representative; Neecharl Ramprosand, Mauritius Section Chair; Óscar MartinezBonastre, Spain Section Chair; Pascal LORENZ, France Section Chair; Pero Latkoski, Macedonia Section Chair; Samarth Deo, Sweden Section Chair; Sergey Bankov, Russia Section Chair; Shmuel Auster, Israel Section Chair; Sohaib Sheikh, R8 Technical Activities VC; Vasilli Borisov, Russia Siberia Section Chair.

3. Procedural – Introductory Remarks
R8 Director Magdalena Salazar Palma started thanking to the Poland section, to the IEEE R8 Secretary and her team for the work performed to host the 114th Committee Meeting Region 8.
After that, R8 Director Magdalena Salazar Palma gave several instructions for the attendees and to the presenters.

4. Motion – Approval of the Consent Agenda
The consent agenda consists of the approval of the minutes of the 113th meeting in Valencia, Spain, as well as the approval of the OpCom member reports, the Sub Committee reports and the Section reports. The motion to accept the Consent Agenda was put forwarded by the Director Salazar Palma. It was approved unanimously.

5. Motion – Approval of the Action Agenda
The motion to approve the agenda was put forwarded by the Director Salazar Palma. It was approved unanimously.

6.   Discussion – IEEE Region 8 Director's Address

R8 Director Magdalena Salazar Palma made her address, reporting the most relevant activities since last committee meeting and some membership statistics. R8 Director referred that Region 8 membership has decreased by 2.2%. Nevertheless, the senior members and fellows has increased and some R8 sections met their recruitment and/or retention goals for the year.

R8 Director Magdalena Salazar Palma made a summary of Region 8 Operational Units(OU) status, since last meeting, referring . The total R8 OUs, 1987 and the 7 potential new subsections.

Next, R8 Director Magdalena Salazar Palma presented the summary of activities for 2020 and the progress made towards the goal's achievement, namely:

- 7 R8 flagship conferences;
- More than 800 conferences 2019-2020;
- 3 WIE ILS 2019-2020;
- 7 Cross Sectional SYP Congresses;
- R8 SYP Congress;
- 2 Division Directors and 11 Society/Technical Council Presidents from R8;
- 5 History Milestones unveiled in R8 Sections;
- 3 IEEE Medals and Recognitions;
- 7 IEEE Technical Field Awards;
- TAB Hall of Honor: Vincenzo Piuri, Italy;
- 6 awards from IEEE MGAB;
- 2 honorable awards from IEEE WIE;
- 6 awards from IEEE Student Activities;
- New scope for Region Vitality Sub Committee. It was renamed to Section Vitality and Development Sub Committee;
- Finances: Ad Hoc Finance Committee established;
- Membership, Students, YP and WIE: SA SC and MA SCs have done an outstanding job in improving their activities;
- Technical Activities improved through the work of TA SCs;
- Alignment of the Strategic Planning SC with IEEE goals on a possible restructure of IEEE Regions;
- Africa Council elections held in December 2019;

R8 Director Magdalena Salazar Palma presented and described her calendar since last meeting and reported also some of the topics dealt with during the IEEE BoD and MGA meetings attended.

Finally, R8 Director Magdalena Salazar Palma made one last tribute to members that passed away, Elias Kyriakides, IEEE Cyprus Section Chair and Roberto Sorrentino, Past Chair of the Central and South Italy Section.

7.   Discussion - IEEE President's Address

IEEE President, Toshio Fukuda started his address with a brief biography and then he presented his vision for IEEE as a global network that provides unique opportunities and engaging technical experts from around the world.

President Fukuda made some considerations about:

- Simplifying IEEE Complex Governance Structures.
- Provide more value to our members.
- Lifelong Learning and Continuing Education.
- Value of a cooperative environment – Importance of working as a team.
- IEEE Volunteer Opportunities to impact the future success of the organization.

Finally, President Fukuda concluded his presentation thanking to all volunteers for what they do, day in and day out.

8. Procedural – Break

9. Discussion - SC2020 recommendations

IEEE R8 Section Congress Coordinator, Costas Stasopoulos, started his presentation by describing the Date (21/08 to 23/08) and Location (Ottawa, Canada, Shaw Center) for the 2020 Section Congress.

Then, Costas Stasopoulos conclude his presentation with the enumeration and description of the SC 2020 Recommendations sent by IEEE R8 Members. These recommendations will be presented in the SC 2020.

10. Discussion - Member Activities

Region 8 Member Activities (MA) Vice Chair, Adeel Sultan, started his report by revising Key Focus & Objectives, the scope of some interest groups from YP to LM (WIE, HuA and HA), and some achievements, since last meeting, were referred. Adeel Sultan presented the team, thanking to all, the collaboration and requested Sub Committees Chairs to present their report.

Young Professionals (YP)

Young Professionals sub-committee chair, Vinko Lesic, started his reporting by presenting some statistics of the YP AGs in R8, the subcommittee members and the sections allocated to each member of the team and their contacts.

Vinko Lesic described R8 AGs activities; YP budget and funded events in 2019 and YP programs (STEP, Meet Up and Local activity) financed in 2019; and various events and activities related with the R8YP co-organized events – XS SYPs and the R8YP co-organized events – YP Programs. Highlight some information related with New programs in 2019, namely the IEEE R8 Entrepreneurship Initiative. Some information about achievements to date in numbers since last meeting and YP Membership in 2019 distribution was also presented.

Vinko described some activities and events developed under the 3C, Communication, Cooperation & Collaboration strategy with local AGs & Sections, within and beyond Region 8.

Membership Development (MD)

Membership Development (MD) sub-committee chair, Ievgen Pichkalov presented the MD Sub Committee members, the MD SC main goals and identified some activities developed under the sub-goals, namely:

- IEEE R8 Volunteers Training workshop during the second part of 2019;
- New goals teleconference for all Sections MDO;
- Monthly MD Webinars;
- Monthly R8 MDSC Report; and Cooperation with all Section and subcommittees.

Then, Ievgen Pichkalov presented the 2020 goals and progress dashboard that is now available in OU analytics.

Ievgen Pichkalov concludes his presentation with statistics that highlighs the evolution of MD, IEEE membership year update and IEEE Societies Benefits for MD.

Women in Engineering (WIE)

WIE Sub-Committee Chair, Ana Cigaron, started by presenting WIE SC members and their task within the SC. Then, she described the statistics, activities, and achievements during the first quarter of 2020

After that she presented the mission objective and scope for WIE R8 for 2020. Then, Ana described in detail the goals and action plan and enumerated the planned tasks for 2020.

Ana Cigaron, concluded her reporting with the update on the status of WIE ILS activities performed in IEEE Region 8.

Publications and Communications (PnC)

Publications and Communications Sub-Committee chair, Christopher James, started by presenting PnC SC members and revised the goals, the plan & communication plan. The benefits of SC to effectively and

accurately communicate content and information for the benefit of Region 8 members (and beyond) are revised.

Then, he presented the new established PC Committee Editorial Board. Christopher James concluded his reporting with the identification of obtained achievements from October 2019- to date.

Humanitarian Activities Sub-Committee (HuASC)

John Funso-Adebayo, chair of R8 Humanitarian Activities Sub-Committee, started his presentation by presenting the team. After, John Funso-Adebayo revised the mission and **HuASC** Short Term (Tactical) / Long-Term (Strategic) goals and presented the achievements of since the last meeting.

John concluded his presentation with concerns related with the budget of SC and stating his happiness with the integration of Paul Cunningham as HuASC advisor.

Life Members Affinity Group (LMAG)

Victor Fouad, Life Members Affinity Group coordinator, started his presentation by describing the administrative status of R8 LMAGs at January 2020. Victor also presented R8 LMAG activities in 2019. Then, he described the efforts and initiatives done to increase the number of LMAGs in R8.

Victor Fouad reported the organization and results of the 3rd Meeting for Life Members Affinity Groups (LMAGs) of Region 8 held at Valencia, Spain, on October 11th 2019 in under the theme "Potentialities of Region 8 LMAGs activities in support of Sections' Operating Units". Victor Fouad concluded his presentation with a LMAG strategy for 2020 and thanking to all in the meeting.

History Coordination Activities

Tony Davies, History Activities Coordinator, started his presentation by presenting the status of HISTELCON 2019, the actual goals and future milestones. The requests for HISTELCON 2021 and HISTELCON 2023 were already submitted to R8 Conference subcommittee. Tony, stated he gives invited talks on History of Technology from time to time.

Tony Davies, concluded his presentation with the information that the Scottish Tartan is available for IEEE use and thanks to everyone in the meeting.

11. Discussion - Technical Activities

Region 8 Technical Activities Vice Chair, Sohaib Sheikh, started his report by emphasizing the work developed by the SC team and making the context of the SC on technical activities and presenting what has been accomplished in 2019 and the focus for 2020 in the several TA Sub Committees.

Then, he revised what had been accomplished under the defined TA focus:

- On benefits for R8 members;
- Efficient and coordinated management;
- Revitalization of inactive programs/sub committees;
- Increased Collaboration between Sub Committees, with Boards and Sections.

Sohaib Sheikh presented new/improved programs or services, as opportunities for sections, related with: Standards speaker and workshops program; PEASC programs – Speaker program and the increased financial co-sponsorship of Conferences. Then, all SC chairs presented their report.

Chapters Coordination Sub Committee

Albert Lysko, Chair of Chapters Coordination Sub Committee (ChCSC) started by presenting the SC members. Then, Albert Lysko revised the SC goals and its progress (KPIs) and the plan for 2020, continuing addressing SC goals through existing activities. Then, he presented the ChCSC revitalization proposition. Albert Lysko concluded his presentation reporting the covid-19 restrictions in the organization of the SC activities.

Conference Coordinator Sub Committee

Ljupco Karadzinov, Chair of Conference Coordination Sub Committee (CoCSC) started by presenting the SC members. Ljupco also revised the Conference Coordination SC goals KPIs/Targets and the progress against defined goals referring the financially co-sponsored conferences and presented the call for future IEEE R8 flagship conferences 2023(call for host section will be send). Ljupco also highlights the 2020 conferences postponed in 2020 due to COVID-19 outbreak.

Ljupco Karadzinov, concluded his reporting identifying some point of concerns related: with need to improve the R8 flagship conferences outlook; The COVID-19 outbreak impact in IEEE R8 conference organization and the mitigation measures taken by IEEE.

Professional and Educational Activities Sub Committee

Stamatis Dragoumanos, Chair of the Professional and Educational Activities Sub Committee (PEASC) started by presenting the SC members and the PEASC – Program Coordinators. Stamatis Dragoumanos concluded his reporting presenting the website and contacts of the SC.

Action for industry AfI Committee members

Marios Antonious, Chair of Action for industry Sub Committee(AfI) started his reporting by presenting AfI team members. Then, Marios revised the AfI goals for 2020, the KPIs and their progress, namely: expand AfI in more Sections; expand to new companies; secure new internships; the Mentoring initiative and the organization and participation in industry and entrepreneurship events.

Standards Coordination

David Law, Chair of Standards Coordination Sub Committee started by presenting the SC members. David Law also revised the 2020 SC goals and presented their progress mainly related with Standards speakers for events and conferences; Whole standards tracks at events and conferences; Section and student branch events; and Standards events.

David Law concluded his reporting by describing SC plans related with continue to progress current opportunities and to look for new opportunities. He stimulated sections to contact him in case of interest on Standard events.

12. Discussion - Student Activities

Region 8 Student Activities (SA) Vice Chair, Maciej Borówka, presented the members of the SA Sub Committee highlighting the regional diversity and the outstanding work developed by his team. Then, he described the defined points of the R8 SA agenda:

- Reviewed the goals of R8 SAC.
- Student paper contest (SPC) - the IEEE R8 Student Paper Contest is described namely defining What, Why and Who can apply to SPC. Some statistics were presented about MELECON 2020 submissions and the short list of five finalist.
- Awards and contests 2020 - the process of submission for the Awards Submission 2020 and the Awards Campaign 2020 was described. Committee members are stimulated to promote submissions.
- Student Branches&Chapters - Some statistics were presented to highlight the growth of Student Branches, Student Branch Affinity Groups, and Student Branch Chapters. Maciej Borówka made special request to sections chairs: stimulate the Students Brunches reporting in order to be eligible for rebate; encourages all section to appoint a SSR to deal with SB support; OU analytics provides some information to use to support this process.
- R8 SYP Congress – Presented some information about the organization of the SYP Congress 2020 that will be held on July in Gothenburg – Sweden.

13. Discussion – How can R8 Contribute to Sustainable Development?

IEEE Division VI Director-Elect, Paul Cunningham, started his presentation with several questions that R8 should answers to contribute to sustainable development goals. Paul also gave recommendations and suggestions for the identification and qualification of target communities for the application of SDG.
Paul Cunningham concluded his presentation with the presentation of a project within SDG scope.

14. Procedural – Lunch

15. Discussion – MGA Chair Address

VP MGA, Kukjin Chun, started his presentation with the vision, mission and goals of MGA. After that, Kukjin present IEEE statistics related with sections, societies and membership. Then, Kukjin Chun, presented the 2020 MGA challenges and priorities.
Kukjin Chun, concluded his presentation stating that MGA is focused on member, not in membership.

16. Discussion – MGA Managing Director Address

MGA Managing Director, Cecelia Jankowski, started her presentation with the title "What's New in MGA for you?". Cecelia Jankowski, presented several new or improved tools and tasks that exists in IEEE to improve the membership and volunteer experience, such the Virtual Workflow Assistant, the CLE, IEEE OU Analytics, IEEE Collabratec, among others.
Cecilia Jankowski concluded her presentation with the topics of interest to new members in the first 5 weeks of membership.

17. Discussion – Sections Congress Update

IEEE R8 Section Congress Coordinator, Costas Stasopoulos, started his presentation by describing the updates from SC2020, such as agenda and SC committee. Costas explained that the section congress will have an Industry Engagement Competition and most of the topics and speakers are already confirmed.
Costas concluded his presentation with the next steps for the R8 delegates and a Q&A session.

18. Discussion - Strategic Planning Committee

R8 Director elect, Antonio Luque, made a revision of the SPC Committee vision and mission. Then, he revised the geography of the world according to IEEE. The IEEE organization, members distribution by region and regional representation in IEEE governance wa analyzed. Region alignment arised from the feeling that more geographical diversity is needed at the Board of Directors to increase representation of R8 and R10 membership at the Board. However, a constraint exists - to keep the number of Region Directors in 10. Different proposals were described referring that the split of R8 could be proposed by MGA. Then, Antonio gave an update of the topics discussed since the last R8 meeting, namely R8 presented two alternatives for splitting. An external consultant will be hired to create alternatives for the region splitting. The option A is to split Region 8 in 2, Europe (incl Russia) and then Middle East with Africa. The pros and cons of this option is also presented. The option B is to split Region 8 in 2, Europe (incl Russia) with Middle East and then Africa. The pros and cons of this option is also presented.
Antonio concluded his presentation with the next steps and with the key findings based on the R8 member survey.

19. Discussion – R8 Nominations and Appointments

N&A SC Chair, Margaretha Eriksson, started her presentation with the description of the procedures of nominations submission and gave an overview of the N&A process for the Region 8 elections for 2020 tasks:

- R8 Vice-Chairs (one-year commitment).
- R8 Treasurer (two-year commitment).
- R8 Secretary (two-year commitment).
- Subcommittee Members.

The nomination period will be between March 31 and May 15.
Margaretha concluded her presentation with presentation of the SC members

20. Discussion – R8 Awards & Recognitions

A&R SC Chair, Margaretha Eriksson, started her presentation showing the available awards in R8 for volunteers, sections and WIE (Clementina Saduwa Award). The student and YP award were also presented but they are handled by the YP and SA SC.

Margaretha also presented the available MGA Awards and the respective deadlines.

Margaretha concluded her presentation with presentation of A&R team and the deadlines for R8 awards.

21. Discussion – Special Interest Groups (SIG)

MGA VP, Costas Stasopoulos, started his presentation by describing what is a Special Interest Group and the goals of this groups. Costas, stated that SIGs were created to answer to problems inside IEEE, such as, declining membership mainly in Regions 1-6, lack of member engagement and the need to connect companies and follow new trends in technology and behavior. After that, Costas presented the opportunity inside IEEE for SIGs.

Costas described the necessary procedures to create and manage a SIG and what could constitute a SIG.

Costas finished his presentation with the main conclusions from his presentation and a Q&A session.

Discussion – IEEE Executive Director and COO Address

IEEE Executive Director and COO, Stephen Welby, started his address making an overview of IEEE membership, IEEE activities and IEEE Social Impact in 2020.

Then, Stephen Welby, described the IEEE Strategic Plan 2020-2025, the vision, the mission, the goals and the core values of this Strategic Plan.

After that, Stephen Welby, presented the new IEEE APP and encourages all the members to download and use the app.

Stephen also revisited the platform IEEE Learning Network (ILN) - the eLearning Library for continuing education, highlighting its advantages and identifying the traffic and usage of ILN by Region. After that, Stephen Welby, presented:

- New Concentration Banking Solution for Geo Units & Conferences;
- IEEE G-Suite & 2 stepp verification for members;
- IEEE response to COVID-19 pandemic;

Stephen Welby, conclude dhis presentation with the IEEE membership dues & assessment revenues in 2019, the IEEE membership growth, IEEE Higher Grade membership and IEEE Student Membership between 1963-2019. The layers of IEEE membership dues in 2019 were also presented.

22. Procedural – Break

23. Discussion – Membership dues in R8

R8 Director-elect, Antonio Luque, started his presentation explaining that the member dues are used for section rebates, among other things. The member dues for Higher Grade and Student Members in R8 are also presented.

After that, Antonio, continues his presentation with the question "What if dues were reduced?". Antonio presented several assumptions.

Antonio concluded his presentation with the potential new rebate for each section if there is a reduction to 100$ in IEEE membership dues in R8.

Some questions arise from the audience, namely related with the calculation process.

24. Discussion – IEEE President-Elect Candidates Q&A

2021 IEEE Presidential Candidates made their presentations, and then, the moderator, Christopher James, started the Q&A session, trough the following questions:

- What is your best contribution for Advancing Technology through humanity?
- How do you plan to make IEEE more relevant for industry, for members and corporations?
- What are you plans and vision for WiE? What steps you will take to support Women in industry?
- What you are going to do make IEEE less USA centric?
- What is the weakest link in IEEE? What would you do to improve it?

25. Discussion – R8 Director-Elect Candidates Q&A

Igor Kuzle and Vincenzo Piuri made their presentations, and then, the moderator, Christopher James, started the Q&A session formulating several questions to the candidates.

26. Discussion – AdHoc Committee on Education in Africa

Bruce Krogh, Co-Chair, Africa Education Initiative Task Force, started his presentation with the organization of the IEEE Working Group on Education in Africa, the vision and goals of this WG.
Then, Bruce, presented the project KPIs and tasks defined by the WG.
Bruce concluded his presentation with a proposal for Africa Council and R8 engagement in this WG.

27. Discussion – SYP 2020 Update

Gerard Duff started his presentation with a short description of the objective and goals of SYP 2020 and thanks to R8 Opcom for the trust in the team responsible for the event.
Then, Gerard goes through the following topics:

- R8SYP2020 Gothenburg – Short description of Gothenburg, the primary hall, the congress details and project schedule.
- Congress Progress – COVID-19 issues, budget balance, congress income and expenditures.
- Organization Team.

28. Discussion – IEEE HAC & SIGHT

Director, Public Imperatives and Corporate Development and HAC Staff Lead, Holly Schneider Brown, started her presentation with the value created by HAC to IEEE. Then, Holly presented some successful case studies performed by HAC among IEEE Regions. She also presented statistics related with social media discussions about HAC and revisiting how HAC fits into IEEE Strategic plan 2020-2025 and the 2020 deadlines for HAC activities.
Holly concluded her presentation with the presentation of a new HAC Education Forum and the Committee contacts.

29. Discussion – Treasurer and Finance Committee Report 2020 Budget Proposal

Region 8 Treasury, Adam Jastrzebski, started by defining the function and the role of Region 8 Treasurer and the Finance Sub-Committee. Then, Adam defined the main components of treasurer operations, referring the current status, challenges and achievements.
After that, Adam made a report about Region 8 Bank Accounts status, the results from 2018 and 2019 and presented the 2019 execution of Region 8 budget with a summary of the financial position (expected vs actual).
Adam Jastrzebski concluded his reporting by presenting the 2020 Budget and moving a motion for the 2020 Budget Proposal approval in the name of the Committee. The motion was voted and approved unanimously. The motion passed.
Some questions arise from the audience namely related with heavy losses, budget increase in 2020, procedures for section treasurers, HA 2020 budget and Student and YP Coordination Budget.

30. Motion – Motions Presentation, Discussion, and Voting

Director Salazar Palma stated that there was no motions to be presented and closed the motion presentation topic.

31. Discussion - New Business

Director Salazar Palm asked if there was New Business topics to be presented. Nobody raise the hand to present New Business topics and the presentation was closed.

32. Discussion – Call for Proposals for Incoming R8 Committee Meetings

R8 Director Elect, Antonio Luque, stated that the next R8 Committee meeting will be in Ottawa, Canada, referring that R8 OpCom plan to organize the 2021 March Meeting in Warsaw. Antonio concluded his presentation asking for section submissions to organize the next R8 Committee meetings.

33. Discussion - Closing Remarks

R8 Director Magdalena Salazar Palma thanked to everybody for their collaboration during the meeting, specially MGA/MCE teams, R8 secretary and team, R8 electronic communication coordinator and all the speakers and attendees.

34. Procedural - Adjournment

The meeting was adjourned by 6:00 pm.

End of Meeting

Respectfully submitted,
Ana Maria Madureira
IEEE R8 Secretary

115th IEEE Region 8 Committee Meeting
Unapproved Minutes of the Meeting

Online, 7 of November 2020

The agenda and backup documentation are available at:
https://agd.ieee.org/mpt/Agenda.aspx?eid=16913

Items in these minutes are numbered according to the agenda.

1. Procedural – Call to Order
Region 8 Director Magdalena Salazar Palma calls the committee to order and opens the 115th IEEE Region 8 Committee meeting welcoming all attendees.

2. Procedural – Roll Call / Guests
Region 8 Secretary, Ana Madureira calls committee members. After the roll call, Region 8 Director asks Region 8 Secretary to confirm the quorum, which she does.

COMMITTEE MEMBERS PRESENT:
Michael Heiss, Austria Section Chair; Ali Zolait, Bahrain Section Representative; Mark Bentum, Benelux Section Chair; Dusanka Boskovic, Bosnia and Herzegovina Section Treasurer; Maja Matijasevic, Croatia Section Chair; Constandinos Mavromoustakis, Cyprus Section Chair; Frantisek Mach, Czechoslovakia Section Chair; Yongheng Yang, Denmark Section Chair; Ahmed Hassan Youssef, Egypt Section Chair; Peeter Ellervee, Estonia Section Chair; Pascal Lorenz, France Section Vice-Chair; Ingo Hahn, Germany Section Chair; Georgia (Iria) Saridaki, Greece Section Representative; Levente Kovacs, Hungary Section Chair; Karl Sölvi Guðmundsson, Iceland Section Treasurer; Hadi Moradi, Iran Section Chair; Shmuel Auster, Israel Section Chair; Bernardo Tellini, Italy Section Chair; Vincent Egessa, Kenya Section Chair; Nadezda Kunicina, Latvia Section Chair; Bachar Elhassan, Lebanon Section Chair; Dalius Navakauskas, Lithuania Section Chair; Conrad Attard, Malta Section Chair; Neecharl Ramprosand, Mauritius Section Chair; Nasser Assem, Morocco Section Chair; Oyewole Funso-Adebayo, Nigeria Section Chair; Pero Latkoski, North Macedonia Section Chair; Mohammed Bait Suwailam, Oman Section Chair; Adam Dabrowski, Poland Section Chair; Ana Trigo, Portugal Section Vice-Chair; Lucian Toma , Romania Section Vice-Chair; Sergey Bankov, Russia Section Chair; Sergey Shaposhnikov, Russia (Northwest) Section Representative; Vasilii Borisov, Russia SiberiaSection Chair; Mohammad Al-Muhaini, Saudi Arabia (East) Section Chair; Boris Dumnic, Serbia and Montenegro Section Chair; Andrej Trost, Slovenia Section Chair; David Oyedokun, South Africa Section Chair; Óscar Martinez Bonastre , Spain Section Chair; Samarth Deo, Sweden Section Chair; Maria-Alexandra Paun, Switzerland Section Chair; Adel M. Alimi, Tunisia Section Chair; Hasam Fatih Ugurdag , Turkey Section Chair; Mona Ghassemian, UK and Ireland Section Chair; Felix Yanovsky, Ukraine Section Chair; Fatma Taher, United Arab Emirates Section Chair; Hafidh Alsamarrai, Western Saudi Arabia Section Vice-Chair; Simon Muwowo, Zambia Section Chair; Magdalena Salazar Palma, R8 Director; Antonio Luque, R8 Director-Elect; Margaretha Eriksson, R8 Past-Director; Ana Maria Madureira, R8 Secretary; Adam Jastrzebski, R8 Treasurer; Adeel Sultan, R8 Vice-Chair Member Activities; Maciej Borówka, R8 Vice-Chair Student Activities; Sohaib Sheikh, Vice-Chair Technical Activities.

3. Discussion – Introductory Remarks
R8 Director conveys her warmest thanks to all for attending the 115th Region 8 Committee Meeting.
R8 Director gives several instructions to the attendees and presenters/speakers, mentioning that some best practices learnt on how to run successful online meetings have been incorporated:R8 Committee meeting is held in two parts

on Saturday, November 7, and Saturday, November 14 with a compact agenda allowing more time for questions. The slot for the 2021 R8 OpCom open positions elections will follow a new format as well as the Awards Ceremony.

4. Motion – Approval of the Consent Agenda

The consent agenda consists of the approval of the minutes of the 114th Committee meeting, as well as the approval of the OpCom member reports, the Sub Committee reports and the Section reports. The motion to accept the Consent Agenda is presented by the **Director elect Antonio Luque**. The motion passes.

5. Motion – Approval of the Action Agenda

The motion to approve the agenda is put forwarded by Director Salazar Palma. The motion passes.

6. Discussion – IEEE Region 8 Director's Address

R8 Director presents her address, reporting the most relevant activities since last committee meeting and some membership statistics. R8 membership has been affected by the pandemic disruption of operations, especially student recruitment. The society membership was affected only by -1.5%.

R8 Director summarizes Region 8 Operational Units (OUs) status, since last meeting: IEEE Members: 64,804; Society Members: 39,561 (61%!); OUs: total of 2,031 and growing! (from 1,987, last March, i.e., +2.2%). Next, R8 Director presents the summary of activities since March 2020, namely:

- R8 flagship conferences:
    - Educon 2020, Porto, Portugal, 27-30 April – Online
    - Melecon 2020, Palermo, Italy, 16-18 June – Online
    - Energycon 2020, Tunis, Tunisia, 28 Sept.-1 Oct. – Online
- R8 vSYP 2020, Gothenburg, Sweden, 14-26 September 2020 – Online
- WIE International Summit, Kampala, Uganda, 15-16 October 2020 – Online

R8 Director makes some considerations on how the pandemic has affected our operations during 2020 and the progress made towards R8 goals achievement. She presents and describes her calendar since last meeting and also reports some of the topics dealt with during the IEEE BoD and MGA meetings attended.She also presents the New R8 Visual Identity as result of a collaboration with IEEE Digital Creative and Innovations team. She also presents the 2020 IEEE Annual Elections results.

Finally, R8 Director Magdalena Salazar Palma makes one last tribute to members that passed away, Toomas Parve IEEE Estonia Section IM/ED/BEM Joint Chapter Chair (2014-2018), Walter E. Proebster, Germany Section Chair (1979) and Region 8 Director (1981-1982), Istvan Vajda, Hungary Section Vice Chair (2010-2014), Mojtaba Khederzadeh, Iran Section, Odieari Obuabereibama Oruye, Nigeria Section, Peter Excell, UK & Ireland Section and Ece Alpugan, Middle East Technical University Student Branch, Turkey Section.

7. Discussion - IEEE President's Address

IEEE President, Toshio Fukuda presents his vision for IEEE as a global network that provides unique opportunities and engages/empowers technical experts from around the world.

President Fukuda makes some considerations about:

- Providing More Value to our members and attracting new ones.
- Our New Normal.
- The Reaching Locals Project - Local language activities to reach wider audiences and new members.
- IEEE Academy - New ways to provide member value through education.
- Value of a Cooperative Environment - Working together to increase the value of IEEE membership.

Finally, President Fukuda concludes his presentation thanking all volunteers for what they do, day in and day out.

8. Discussion - IEEE Executive Director and COO Address

IEEE Executive Director and COO, Stephen Welby, gives an overview of IEEE COVID-19 response and IEEE global operation status concluding that IEEE remain agile - Global offices have all adopted periods of work-from-home to protect staff; returning to office based on advice of local authorities.

He presents the launch of IEEE COVID-19 Member Hub News & Resources (IEEE on the Front Lines Member Resources, Free Resources, IEEE Virtual Event activities: a date-sorted list of conferences, Distinguished Lecturers, tutorials, webinars, etc.).

Then, Stephen Welby identifies several external and internal factors that created risks/opportunities for IEEE. For external factors beyond IEEE control the focus is on predicting their impact, mitigating any resultant risks, and positioning IEEE to succeed in a dynamic environment. For the internal factors within IEEE control, our focus is on responding to volunteer leadership priorities, improving IEEE mission impact and positioning IEEE for continuing long-term success.

9. Discussion - MGA Chair Address

IEEE VP and MGAB Chair, Kukjin Chun, conveys his sincere thanks to all global OU's ExCom and MGA Board, Committees and MGA staff. After that, Kukjin presents IEEE membership statistics by region: as of August 2020, total membership has declined by 5% while student membership declined by 20%. He presents some best practices and opportunities to face the current challenges identifying some Global IEEE initiatives (Member Get a Member, Gift of Membership, IEEE Into Focus Photo Contest, IEEE Day) and YP/WIE/LM/SAC developed initiatives.

He describes some aspects of the 2020 MGA Strategy: Sections Congress (SC); Potential Changes to membership dues (MGA/TA); New Engagement models and opportunities (IEEEApp: MGA/TA); Improving chapter support (MGA/TA); Geographic technical activities (MGA/TA); Sustainable development (MGA/SA/TA); and Region Realignment.

Then, he presents some considerations related with Sections Congress 2020 – Virtual Event considering the pandemic situation. He comments the work of three committees. the Virtual Recommendation Process in charge on identifying the Top 3 Recommendations; the IEEE Ad Hoc Committee on the SC 2020 Top 3 Recommendations Implementation; and the MGA Ad Hoc Committee on the Sections Congress Strategic Path.

10. Discussion - MGA Managing Director Address

MGA Managing Director and Secretary, Cecelia Jankowski, presents "IEEE Member Segmentation 2020". She describes the methodology followed: the survey instrument, the sample, and the report. Then, she presents some of the membership findings as a result of the statistics. She concludes her presentation with a systematization of the key takeaways from the 2020 membership segmentation survey.

11. Discussion - Strategic Planning Subcommittee Report

R8 Director Elect, R8 Strategic Planning Subcommitte (SP SC) Chair, Antonio Luque, organizes his report in two main topics: Region realignment and New strategic initiatives for 2021 and beyond.

He updates the Region realignment topic since last R8 meeting and gives some metrics to characterize each region. Then, he describes the 3 options proposed by the external company in charge of anlayzing Region realignment.

Then, he describes the new strategic initiatives for 2021. He speaks about the budget and finances for R8. Then, he identifies the challenges for the near future and some possible actions.

Finally he requests R8 delegates to bring their suggestions to the brainstorming session on November 14th.

12. Discussion – Treasurer Report

R8 Treasurer and Finance Sub Committee Chair, Adam Jastrzebski, presents the main operational aspects of the Treasurer position. In summary, everything is working well: reimbursement paymentsare done promptly; R8 budget reports may be generated automatically directly from the Sage software; the IEEE internal audit was completed successfully; there have been no financial penalties for cancelled meeting contracts but flights cancellation cost.

Next, he informs on the 2020 IEEE Region 8 budget execution (Income and Expenses) and concludes with a summary as of 24/10/2020from which it may be concluded that Region 8 is well positioned to face future challenges.

He finishes proposing some actions for improvements and describes the Financial Strategy for 2021-22.

Some questions arise from the audience.

13. Discussion - Member Activities

Region 8 Member Activities (MA) Vice Chair, Adeel Sultan, starts his report by revising the MA Key Focus & Objectives: Member Satisfaction, Engagement, Appreciation & Growth as key priorities. He mentions as objectives to establish efficient coordination among the various sub-committees whose primary goal is to engage members by providing them initiatives and programs of non-technical nature and also to encourage and facilitate volunteering among all members, so that new activities and programs can be initiated and maintained.

Then, he talks about MA scope and achievements during this year. After revisiting the MA team, he presents the various Subcommittees activities: Membership Development, Women in Engineering, Humanitarian Activities, Young Professionals, History Activities, Publications and Communications and Life Members). This was a year of working from home offices and of Webinars, Social Media and Virtual Networking.

He concludes his report with a word of thanks to the entire MA team.

14. Discussion - R8 2021 elections: Q&A session

R8 Nominations and Appointments Subcommittee Chair and R8 Past Director, Margaretha Eriksson, describes the R8 2021 elections to be held during this meeting for the open R8 OpCom positions and how the Q&A session is going to be held.

All candidates for the Secretary, Treasurer, and Vice Chair for Member Activities, Technical Activities and Student Activities have sent a 5-minute video presentation, available at the R8 committee meeting web site. Questions to the candidates have been collected beforehand and selected by the moderator. Former R8 Director, Costas Stasopoulos, acts as moderator, and presents the questions to each candidate for the various positions. All candidates for a given position are presented with the same questions and are given the same time to answer.

15. Discussion - R8 2021 elections: Instructions for the voting platform

R8 N&A Subcommittee Chair and R8 Past Director, Margaretha Eriksson, informs that the elections for the open OpCom positions and for the three elected members of the N&A Subcommittee will be conducted through vTools. The voting members for OpCom are all R8 voting members (i.e., OpCom members and Section Chairs) while for the N&A elected members are just the Section Chairs. She introduces the IEEE staff member in charge of facilitating the voting procedure who describes the voting process and the use of the vTools platform. The R8 2021 elections process will take place from 10th to 12th November 2020.

16. Info - Group Photo

17. Executive Session- R8 2021 elections: Executive session: Discussion on candidates

R8 N&A Subcommittee Chair and R8 Past Director, Margaretha Eriksson, coordinates the Executive Session for discussion on the candidates for the open OpCom positions. Only R8 voting members, t R8 Director-elect, IEEE Directors, Director-Elects, and Past Directors, participate in this executive session.

18. Discussion - Closing Remarks for day 1

R8 Director expresses her gratitude to everybody for participating in the first part of the 115th IEEE R8 Committee meeting. A special thanks to MGA/MCE team; R8 Secretary and her team; R8 Electronic Communication Coordinators; and all speakers, especially those of very different time zones.

She also acknowledges all 2019-2020 IEEE R8 Committee members, Section Chairs, Subcommittee Chairs, and appointed members, among them the Africa Council Chair; all Subcommittee regular, corresponding and ex officio members; all other R8 volunteers, in particular Subsection Chairs.

A special thanks to Antonio, the incoming Director. She wishes him all the best for the incoming years.

19. Info – Recess

Online, 14 of November 2020

The agenda and backup documentation are available at:
https://agd.ieee.org/mpt/Agenda.aspx?eid=16913

Items in these minutes are numbered according to the agenda.

22. Procedural – Call to Order

Region 8 Director, Magdalena Salazar Palma, calls the committee to order and opens the second part of 115th IEEE Region 8 Committee meeting welcoming all attendees. She gives some instructions and emphasizes the use of the chat and of the rise hand feature to dynamize the discussion and communication during the meeting.

23. Procedural – Roll Call / Guests

Region 8 Secretary, Ana Madureira, goes through the roll call and confirms quorum to R8 Director.

COMMITTEE MEMBERS PRESENT:

Michael Heiss, Austria Section Chair; Ali Zolait, Bahrain Section Representative; Mark Bentum, Benelux Section Chair; Dusanka Boskovic, Bosnia and Herzegovina Section Treasurer; Kiril Alexiev, Bulgaria Section Chair; Maja Matijasevic, Croatia Section Chair; Constandinos Mavromoustakis, Cyprus Section Chair; Yongheng Yang, Denmark Section Chair; Ahmed Hassan Youssef, Egypt Section Chair; Peeter Ellervee, Estonia Section Chair; Dmitry Petrov, Finland Section Chair; Pascal Lorenz, France Section Vice-Chair; Ingo Hahn, Germany Section Chair; Georgia (Iria) Saridaki, Greece Section Representative; Levente Kovacs, Hungary Section Chair; Karl Sölvi Guðmundsson, Iceland Section Treasurer; Hadi Moradi, Iran Section Chair; Shmuel Auster, Israel Section Chair; Bernardo Tellini, Italy Section Chair; Ala Khalifeh, Jordan Section Chair; Vincent Egessa, Kenya Section Chair; Nadezda Kunicina, Latvia Section Chair; Bachar Elhassan, Lebanon Section Chair; Dalius Navakauskas, Lithuania Section Chair; Conrad Attard, Malta Section Chair; Neecharl Ramprosand, Mauritius Section Chair; Nasser Assem, Morocco Section Chair; Oyewole Funso-Adebayo, Nigeria Section Chair; Pero Latkoski, North Macedonia Section Chair; Mohammed Bait Suwailam, Oman Section Chair; Adam Dabrowski, Poland Section Chair; Catarina Silva, Portugal Section Chair; Ridha Hamila, Qatar Section Chair;Cristian Negrescu, Romania Section Chair; Sergey Bankov, Russia Section Chair; Sergey Shaposhnikov, Russia (Northwest)Section Representative; Vasilii Borisov, Russia Siberia Section Chair; Mohammad Al-Muhaini, Saudi Arabia (East) Section Chair; Boris Dumnic, Serbia and Montenegro Section Chair; Andrej Trost, Slovenia Section Chair; David Oyedokun, South Africa Section Chair; Óscar Martinez Bonastre , Spain Section Chair; Samarth Deo, Sweden Section Chair; Maria-Alexandra Paun, Switzerland Section Chair; Adel M. Alimi, Tunisia Section Chair; Hasam Fatih Ugurdag , Turkey Section Chair; Mona Ghassemian, UK and Ireland Section Chair; Felix Yanovsky, Ukraine Section Chair; Fatma Taher, United Arab Emirates Section Chair; Magdalena Salazar Palma, R8 Director; Antonio Luque, R8 Director-Elect; Margaretha Eriksson, R8 Past-Director; Ana Maria Madureira, R8 Secretary; Adam Jastrzebski, R8 Treasurer; Adeel Sultan, R8 Vice-Chair Member Activities; Maciej Borówka, R8 Vice-Chair Student Activities; Sohaib Sheikh, Vice-Chair Technical Activities.

24. Motion – Introductory remarks - Approval of the agenda of today's meeting

R8 Director requests the approval of the agenda considering some slot changes.

The motion to approve the agenda is put forward by Director-elect, Antonio Luque. The motion passes.

25. Discussion - Technical Activities

Region 8 Technical Activities (TA) Vice Chair, Sohaib Sheikh, starts his report by emphasizing the work developed by the various subcommittees (SC) and highlights the Technical Activities 2019-2020 focus considering the challenges impose by the COVID-19 restrictions and the need to provide support to R8 Sections.

He identifies some opportunities for Sections: the R8 Flagship Conferences and call for organizers; the Professional and Educational Activities Subcommittee (PEASC) Speakers Program; the Region 8 Mentorship Program run by Action for Industry (AfI) SC; and the various Standards Speakers events.

Then, he informs about TA COVID-19 response: adapting the existing program and activities portfolio; volunteer engagement trough the support for potential chapters and the performance of existing chapters, the guidance and support for conference organizers; and member engagement.

Then, he summarizes the various TA Sucommittees reports and achievements: Chapter Coordination Subcommittee; Conference Coordination Subcommittee; Professional and Educational Activities Subcommittee; Action for Industry Subcommittee; and Standards Coordination Subcommitte.

He concludes his report emphasizing that all SC have been working hard in terms of adapting to 2020 circumstances, as challenges, but with some opportunities. Virtual and hybrid events provided the opportunity to organize events with limited financial impact and improved the existing portfolio of programs and introduced new relevant programs.

26. Discussion - Student Activities

Region 8 Student Activities (SA) Vice Chair, Maciej Borówka, thanks all SA Subcommittee members for their engagement, professionalism, and dedication. He highlights some important dates: 1st of December 2020 as the deadline for R8 Student Paper Contest and 1st of February 2021 for the Student Branch (SB) reports and MGA Student Branch Awards nominations. He encourages section chairs to support SBs to submit their officers reports and to apply to the several SB awards. He describes R8 students participation in IEEEXtreme Programmning Competition, IEEEmadC and IEEE Day. He presents a review on R8 metrics relative to: Student Branches (669); Student Branch Affinity Groups (146); Student Branch Chapters (425); and IEEE-HKN groups (10).

Then, he highlights the positive results of Student Branch reports. He also mentions that due to the restrictions imposed by the pandemic the Student Membership experienced a decrease of 18%.

He concludes his report with a reference to a student fee reduction as planned by MGA.

27. Discussion – vSYP 2020 Update

The chair of the IEEE Region 8 Virtual SYP 2020, Gerard Duff, gives an update on the virtual event describing some key points for its success and tries to identify good practices and points to improve. He mentions the platform requirements (easily accessible, multi-platform, capable of minimizing delays with a reasonable price), and describes the interconnectivity n needed to support online talks and workshops with broadcast trough crowdcast, and all the materials uploaded to the R8SYP Youtube channel available on all platforms. Then, he describes the vSYP 2020 tracks: Humanitarian Activities, Students, Young Professionals, Women in Engineering, and the respective speakers. The R8 virtual SYP 2020 had around 100 speakers from all around the world and around 900 attendees from across the region.

He concludes by emphasizing the role of all members of the IEEE Region 8 vSYP organizing team and identifying the lessons learned for the future.

28. Discussion – Africa Council update

Africa Council Chair, Vincent Kaabunga, starts his presentation with some comments about the demography in Africa based on the estimated growth in the next decades and the support of the expansion of the engineering capacity in Africa from IEEE. He identifies the sections, subsections, and membership distribution in Africa.

Then, he states the role of Africa Council and its composition. After that he identifies some expanding opportunities for African researchers to enhance membership value, to strengthen the IEEE community in Africa trough the promotion of African sections vitality, and to support IEEE strategic partnerships (Smart Africa, UNESCO and AUDA-NEPAD/WB/SAA).

29. Discussion – 2021 R8 Election results

R8 N&A Subcommittee Chair and R8 Past Director, Margaretha Eriksson, presents the 2021 election results for:

- OpCom positions: Treasurer: Adam Jastrzebski; Secretary: Ljupco Karadzinov; Vice-Chair Member Activities: Sara Barros; Vice-Chair Technical Activities: Péter Nagy; and Vice-Chair Student Activities: Simay Akar.
- IEEE Region 8 Nominations and Appointments Subcommittee: Evgen Pichkalyov; Levente Kovacs; and Tiziana Tambosso.

30. Discussion – R8 Awards & Recognitions

R8 Awards and Recognition (A&R) Subcommittee (SC) Chair, Margaretha Eriksson, starts her presentation by presenting the SC members and stating the mission of A&R SC. Then, she describes the available awards in R8 for volunteers, sections students, YP, and WIE.

After that she presents R8 section anniversaries: Bulgaria section (25 years) and Greece Section (50 years).

She then presents the Student Awards (R8 Student Paper Contest and IEEE Outstanding Branch Counselor and Branch Chapter Advisor Awards); the MGA Exemplary Student Branch Awards; the R8 Student Branch Website Contest; the Region 8 Student Branch Chapter of the Year Award; Larry K Wilson Regional Student Activities Award.

Next, she presents the Region 8 Chapter of the Year Awards (considering the categories large, medium and small chapters); the R8 Young Professionals Awards and the IEEE Region 8 Outstanding Section Awards (considering the categories large, medium and small sections).

She mentions the certificates of appreciation for Action for Industry mentors.

Next, together with Ana Cigarán Romero, Women in Engineering Subcommittee Chair, she presents the Region 8 Women in Engineering Awards: Region 8 Women in Engineering Affinity Group of the Year Award; Region 8 Women in Engineering Student Affinity Group of the Year Award; Region 8 Outstanding Women in Engineering Section Volunteer Award; Region 8 Outstanding Women in Engineering Student Volunteer Award and the Clementina Saduwa Award.

Then, she presents the Region 8 Volunteer Award 2020.

Finally she presents the Certificates of Recognition to the outgoing Region 8 OpCom members.

Margaretha Eriksson concludes her presentation with warm congratulations to all awardees.

31. Motion – Motions Presentation, Discussion, and Voting

Antonio Luque, R8 Director-Elect, conducts the presentation, discussion, and voting of the following motions to approve:

- The change of the R8 visual identity to adopt the proposal for Region 8 provided by the IEEE Digital Creative and Innovations team. The motion passes.
- The resolutions on behalf of the following R8 volunteers as given in attachment in the agenda tool:
  - Toomas Parve
  - Walter Proebster
  - István Vajda
  - Mojtaba Khedrzadeh
  - Odieari Obuabereibama Oruye
  - Alexander Markhasin
  - Peter Excell
  - Ece Alpugan

  The motion is voted and approved unanimously.

32. Discussion - Looking forward to 2021-2022

R8 Director Elect, Antonio Luque, states some aspects looking forward to his mandate as R8 Director (2021-2022). He first presents the R8 Opcom team. The he mentions the Region priorities from 2015 to 2020 and proposed to "adapt and   reboot"   them.
He presents some ideas per area (Volunteering, Operation and Governance of the Region, Member activities, Student activities, Technical activities, Section vitality and development of units, Africa and other underserved areas, and N&A and A&R).
He concludes his presentation with the definition of some next steps considering that 2021 will be a challenging year and the need to overcome the difficulties imposed by the present situation.

33. Discussion - New initiatives for the Region. Brainstorming Session

R8 Director Elect, Antonio Luque, coordinates the brainstorming session about new initiatives for the Region. The idea of this sessionis to look for new initiatives or projects that will better serve members and potential members. The need to do things differently, try new approaches and focus on ways of collaborating and cooperating is emphasized. Some discussion occurs, and some suggestions are identified for the future.

34. Discussion - Closing Remarks - Celebrating R8 during 2019-2020

R8 Director, Magdalena Salazar Palma, thanks everybody for their collaboration during the meeting, especially MGA/MCE teams, R8 secretary and team, R8 electronic communication coordinator and all the speakers and attendees.

Then, she mentions that the tentative date for the incoming R8 Committee Meeting is March 20-21, 2021.

After that she expresses her gratitude to the 2019-2020 R8 Committee, referring everyone: OpCom members; Section Chairs, Subcommittee Chairs and appointed members, among them the Africa Council Chair; all Subcommittee regular, corresponding and ex-officio members and also all other R8 volunteers, in particular Subsection Chairs. And a special word of thanks to Antonio Luque, the incoming Director.

Magdalena Salazar Palma finishes welcoming the new OpCom members.

To celebrate the mandate of the outgoing OpCom (2019-2020) a video with some photos of R8 Committee and OpCom meetings as well as other SC meetings and R8 activities during those two years is shared at the end of the meeting.

35. Procedural - Adjournment

The meeting is adjourned by 6:00 pm.

End of Meeting

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Respectfully submitted,
Ana Maria Madureira
IEEE R8 Secretary

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116th IEEE Region 8 Committee Meeting
Unapproved Minutes of the Meeting

Online, 20th – 21st March 2021

The agenda and backup documentation are available at: https://agd.ieee.org/mpt/Agenda.aspx?eid=17088
and https://ieeer8.org/category/committee/meetings/2021-march-online/

Items in these minutes are numbered according to the agenda.

1.   Procedural – Call to Order (Luque) 16:01 h CEST
Region 8 Director Antonio Luque calls the committee to order and opens the 116th IEEE Region 8 Committee meeting welcoming all attendees.

2.   Procedural – Welcome and introduction (Luque)
R8 Director conveys his warmest thanks to all for attending the 116th Region 8 Committee Meeting and gives introduction of the attendees and presenters/speakers.

3.   Procedural – Roll Call (Karadzinov / Luque)
Region 8 Secretary, Ljupco Karadzinov round calls committee members. After the roll call, he informs that 55 (out of 67) committee members are present and confirms the quorum to the chairperson Region 8 Director Antonio Luque.

COMMITTEE MEMBERS PRESENT:

Austria Section Vice Chair Werner Drexel; Bahrain Section Chair Ali Zolait; Benelux Section Chair Claude Oestges; Bosnia And Herzegovina Section Vice Chair Vedad Becirovic; Bulgaria Section Chair Valentina Markova; Croatia Section Secretary Tomislav Jagust; Cyprus Section Chair Constandinos Mavromoustakis; Denmark Section Chair Sanja Lazarova-Molnar; Egypt Section Chair Ahmed Yousef; Estonia Section Chair Dmitri Vinnikov; Finland Section Chair Dmitry Petrov; France Section Chair Claire Lajoie-Mazenc; Germany Section Chair Jan Haase; Greece Section Women in Engineering Affinity Group Chair Kalliopi Dalakleidi; Hungary Section Chair Tamas Haidegger; Iceland Section Chair Karl GUDMUNDSSO; Iran Section Chair Vahid Ahmadi; Israel Section Chair Shmuel Auster; Italy Section Chair Sergio Rapuano; Jordan Section Chair Ala Khalifeh; Kenya Section Chair Vincent Egessa; Latvia Section Chair Nadezhda Kunicina; Lebanon Section Chair Bachar EL HASSAN; Lithuania Section Chair Vytautas Urbanavicius; Malta Section Chair Conrad Attard; Mauritius Section Chair Eswaren Allaghery; Morocco Section Chair Nasser Assem; Nigeria Section Chair Oyewole (John) Funso-Adebayo; North Macedonia Section Chair Pero Latkoski; Oman Section Chair Abdullah Al-Badi; Poland Section Chair Adam Dabrowski; Portugal Section Chair Catarina Silva; Qatar Section Chair Ridha Hamila; Romania Section Chair Lucian Toma; Russia (Northwest) Section Past-Chair Sergey Shaposhnikov; Russia Section Chair Sergey Bankov; Saudi Arabia Section Chair Mohammad Al-Muhaini; Serbia And Montenegro Section Chair Boris DUMNIC; Slovenia Section Chair Andrej Trost; South Africa Section Chair David Oyedokun; Spain Section Past-Chair Jesus Fraile-Ardanuy; Switzerland Section Chair Maria-Alexandra Paun; Tunisia Section Chair Ilhem Kallel; Turkey Section Chair Hasan Ugurdag; Ukraine Section Chair Felix Yanovsky; United Arab Emirates Section Chair Fatma Taher; United Kingdom and Ireland Section Chair Mona Ghassemian; R8 OpCom Region Director Antonio Luque; R8 OpCom Director Elect Vincenzo Piuri; R8 OpCom Past Director Magdalena Salazar Palma; R8 OpCom Region Secretary Ljupco Karadzinov; R8 OpCom Region Treasurer Adam Jastrzebski; R8 OpCom Vice-Chair Member Activities Sara Barros; R8 OpCom Vice-Chair Student Activities Simay Akar; R8 OpCom Vice-Chair Technical Activities Peter Nagy.

COMMITTEE MEMBERS ABSENT: Algeria Section Vice Chair Fatma Zohra Chelali; Belarus Section Chair Yuri Bobkov; Czechoslovakia Section Chair Matej Pacha; Ghana Section Chair George Eduful; Iraq Section Chair Sabiha F. Jawad; Kuwait Section Chair Mansour Jaragh; Norway Section Chair Filippo Sanfilippo; Russia (Siberia) Section Chair Vasilii Borisov; Saudi Arabia Section (West) Chair Mohamed Al-Turki; Sweden Section Chair Samarth Deo; Uganda Section Chair Ezabo Baron; Zambia Section Chair Ariel Phirid.

4.   Motion – Introductory remarks - Approval of the agenda (Luque)
The motion to approve the agenda is put forwarded by Director Luque and seconded by the Past Director Salazar. The motion passes.

5.   Motion – Approval of Consent Agenda (Luque)
The consent agenda consists of the Approval of the minutes of the 115th Committee meeting, as well as the Approval of appointed members. The motion to accept the Consent Agenda is presented by the Director Antonio Luque and seconded by the Past Director Salazar. The motion passes.

6.   Discussion – Director Report (Luque)
R8 Director Luque presents his address, reporting the most relevant activities since last committee meeting regarding the new team, Region 8, the IEEE and the rest of the meeting. He present the new OpCom members, the new appointed Subcommittee members, the new AdHoc committees on new initiatives (Industry events, Careers and Student contests) and the AdHoc on Diversity, Equity and Inclusion. Regarding the R8 he present statistic of the 2020 membership affected by pandemic last year; Congratulates the 50th Section anniversaries to Croatia Section, Serbia and Montenegro Section, Slovenia Section; Informs about received awards to R8 members and volunteers; Milestones in our Region 8; Upcoming flagship conferences; and next Region meetings. Regarding t he IEEE the Director reports on the MGA and BoD meetings in February. Then he closes the address with the information on the meeting today and tomorrow; discussions at this meeting and R8 topics to discuss (Region realignment, Budget, Member Activities, Student Activities, Technical Activities, Awards, New initiatives, Diversity and inclusion); the Social event in the evening Saturday; and the R8 forum on Sunday at 10:30 UTC with the proposed topics proposed (Pandemic effects, Wellbeing of volunteers, Virtual events, Region re-alignment). The R8 Director Antonio Luque makes one last tribute to members that passed away Peer M. Larsen, Region 8 Director (1995-96); Jean D. Lebel, Region 8 Director (1965-66); and Julia Merino, Spain Section Treasurer (2018-).

7.   Motion – Resolutions for Peer Martin Larsen, Jean D. Lebel, and Julia Merino (Luque)
The Director Luque present motion to approve Resolutions of the IEEE Region 8 Committee in honor of the contributions to IEEE and the IEEE community of the members that passed away Peer M. Larsen, Region 8 Director (1995-96); Jean D. Lebel, Region 8 Director (1965-66); and Julia Merino, Spain Section Treasurer (2018-). The motion is seconded by the Past Director Salazar. The motion passes.

8.   Discussion – IEEE President Address (Land)
The 2021 IEEE President & CEO Susan K. (Kathy) Land presents her vision for IEEE with special focus on Transparency and Trust / Diversity and Inclusion / Financial Transparency: typical member view of IEEE, what do our members want, what does our organization need, IEEE NextGen Transition, One Diverse IEEE and the IEEE Volunteer STEM Portal. Questions form the audience is answered.

9.   Discussion – IEEE Executive Director Address (Welby)
The IEEE Executive Director & COO Stephen Welby starts his report with an overview of IEEE membership and business statistics and IEEE successful pivot in the face of a global pandemic. Then he reports about the student dues discount offer update; IEEE global operation status and on in-person meetings; Sections Congress Virtual Training Event 2021; UNESCO World Engineering Day for Sustainable Development; IEEE NextGen; 2020 IEEE conferences reaching new publishing milestone; 2021 IEEE Virtual VIC Summit and Honors Ceremony; and how amid global uncertainty, the IEEE looks to the future. Questions form the audience is answered.

10.   Discussion – MGA Update (Luiken / Jankowski)
The IEEE VP and MGAB Chair, Maike Luiken present her report with the motto of Committed to A Better World for All, Interaction is the Catalyst of Innovation and Education is the Catalyst of Sustainability. Then she presents the MGA

Vision, Mission, guiding principles, strategies and challenges in 2020 and 2021, key MGA activities for 2021 and priority projects. The MGA Managing Director Cecelia Jankowski presents the key membership and MGA specific strategic and operational responsibilities, membership recovery efforts, 2021 membership development, OU Analytics new features, IEEE Collaboratec, IEEE member contact center. Questions form the audience is answered.

11.   Procedural – Break

12.   Discussion – Update on Region realignment (Piuri)

The R8 Director Elect Vincenzo Piuri presents the updates on MGA Vision on Global Regional Realignment; the two working groups: (1) Africa + Asia + Europe + Oceania and (2) the Americas; R8 proposal preference; and the future steps in R8. Questions form the audience is answered.

13.   Discussion – Regional exchange of ideas (Piuri)

The R8 Director Elect Vincenzo Piuri invites the present three Directors from other IEEE Regions to give short summary of their activities, the challenges, experience and new initiatives: Region 2 Director Barry Tilton, Region 9 Director Alberto Sanchez , Region 10 Deepak Mathur. Questions form the audience is answered.

14.   Discussion – President-Elect Candidates Panel- Francis Grosz, Saifur Rahman and S.K. Ramesh (Stasopoulos)

The R8 Director Luque invites the R8 Past Director Costas Stasopoulos to moderate the presentations and Q/A session and discussion with the candidates for IEEE 2022 President-Elect position: Francis Grosz , Saifur Rahman, and S. K. Ramesh. Each of the candidates have earlier submitted short videos especially prepared for Region 8 and published on the R8 website (https://ieeer8.org/category/committee/meetings/2021-march-online/), so now give only a very short 3 minutes live messages. Then the R8 Past-Director Stasopoulos presents to all 3 candidates 4 questions collected from R8 Committee, with 1 minute time to answer each one be every candidate:

1. What new practical actions will you undertake to move IEEE closer to Industry?
2. What steps, if any, will you take to tighten costs and improve operations and accountability at IEEE HQ?
3. What can you do to empower the volunteer leaders at the section level to take more ownership of IEEE services?
4. How can you support the members in the developing countries of Africa?

15.   Discussion – A&R program and calls (Salazar-Palma)

The R8 Past Director Magdalena Salazar Palma presents report on Region 8 A&R Program and Calls, and proposals for new R8 awards. This SC is reviewing all R8 awards (including other SC awards) establishing a consistent calendar and unifying the nomination submission using just one platform/portal Openwaters and compiling the R8 awards history with help of Martin Bastiaans. The R8 Past Director Salazar also presents the calendar for the Call for Nominations: March 31, 2021, deadline for nominations: June 30, 2021, winners announced by July 31, 2021 , awards ceremony: Fall R8 Committee meeting.

16.   Discussion – N&A announcements (Salazar-Palma)

The R8 Past Director Magdalena Salazar Palma presents the 2021 R8 Elections rules and procedures for the 2023-2024 R8 Director Elect and 2022 R8 VCs for MA, SA, TA with the following calendar: Call for Nominations: March 31, 2021; Deadline for nominations: June 30, 2021. She also informs that the 2021 R8 Elections could be affected by the MGAB and BoD decision on Regions Realignment which could be taken during the November 2021 BoD meeting.

17.   Discussion – Ethics Activities (Watkins)

The Director Luque invites the Ethics and Member Conduct Committee (EMCC) Steve E. Watkins (SEC Coordinator) to present EMCC activities. Watkins reports on IEEE Code of Ethics revisions in 2020, promoting ethics within IEEE and beyond, IEEE Award for Distinguished Ethical Practices, Student Ethics Competition, ethics resources and organizations. Questions form the audience is answered.

18.   Discussion – Education in Africa (Krogh / Kaabunga)

The Director Luque invites the Chair of the IEEE Africa Council Vincent Kaabunga and Bruce Krogh, IEEE Life Fellow to present the project IEEE Continuing Education for Engineering Professionals in Africa. Then Bruce Krogh presents the goals, target countries (year 1: Kenya, Zambia; year 2: Uganda, Rwanda, Ghana; year 3: Nigeria), and the R8 Engagement.

19.   Discussion – Diversity, Equity and Inclusion (Ghassemian)

The Director Luque invites the Chair of the R8 Ad hoc Committee Diversity, Equity and Inclusion (DEI) Mona Ghassemian to presets this committee activities. Ghassemian presents the DEI background, aim, scope of actions, resources, contacts and examples for best practice and metrics. Questions form the audience is answered.

20.   Discussion – MOVE World wide program (Randall)

The Director Luque invites the leader of the MOVE (Mobile Outreach VEhicle) Initiative Mary Ellen Randall, also the IEEE Treasurer, to present the activities. Randall explains that MOVE was established 5 years ago as an IEEE project that creates and operates a vehicle for disaster relief, provides needed communications, light & power support to victims unlike some First Responder Efforts (e.g., ARRL, RACES), and is intended to help the disaster survivors by supplying valuable services until normal infrastructure is restored. Additionally it energizes the IEEE volunteer base, highlights skills, promotes public awareness, and more.

21.   Discussion – Sections Congress virtual training (Stasopoulos)

The Director Luque invites the R8 Sections Congress Coordinator Costas Stasopoulos to present the forthcoming Sections Congress virtual training on 9-11 April 2021. Stasopoulos explains the background of the IEEE Sections Congresses as the triennial flagship event hosted by MGA that brings together the volunteer leaders from every member country to share ideas and solutions. This year IEEE Sections Congress is going virtual with the sessions recorded for later viewing with the Program Schedule including networking sessions, breakouts, keynotes, virtual exhibits, panel sessions and more. Questions form the audience is answered.

22.   Procedural – Meeting recess (Luque)

The R8 Director declares the meeting recess by 20:05 h CEST.

23.   Info – Group WebEx picture

Social event "Evening at a European palace / Nowruz celebration".

The meeting convenes on Sunday 21st March 2021 at 16:03 h CEST

24.   Procedural – Call to Order (Luque)

The R8 Director Antonio Luque calls to order, gives short overview of the discussions during the R8 Forum today 11:00 – 13:00 h CEST, and introduces today's agenda points.

25.   Procedural – Roll Call (Karadzinov / Luque)

The R8 Director Luque asks the R8 Secretary Ljupco Karadzinov to provide information on the quorum. The R8 Secretary informs that the support staff has counted 43 present R8 Committee members (out of 67) and confirms the quorum to the chairperson Region 8 Director Antonio Luque.

26.   Discussion – Finances (Jastrzebski)

The R8 Treasurer and Finance Subcommittee Chair, Adam Jastrzebski presents the report with update on recent activities, the composition of the new Finance Subcommittee, 2020 IEEE Region 8 Budget income, expenses and summary, the financial position as on Dec 2020 and 16 Mar 2021, IEEE NextGen Financial System. Questions form the audience is answered.

27.   Motion – Approval of 2021 budget (Jastrzebski)

The R8 Treasurer Adam Jastrzebski presents the Budget 2021 with emphases on the income and other uncertainties, the 2020 Budget surplus and its usage in the 2021, the strategic plan and Budget planning process, and proceeds with the Budget 2021 details. Then Jastrzebski summarizes that the proposed 2021 Budget has been very carefully planned by the teams to achieve the required objectives in these unusual circumstances. However, various assumptions had to be made which may not be fulfilled due to the reasons outside our control, and therefore, this budget we are going to review and

update in June 2021, according to the actual progress of the activities and the pandemic situation at the time. Discussion follows and questions form the audience is answered.

The R8 Treasurer Adam Jastrzebski presents a motion for budget approval and its revision later in the year when the pandemic situation changes. The motion is seconded by the Past Director Salazar. The motion passes.

28.   Discussion – Member Activities (Barros)

The R8 Member Activities (MA) Vice Chair Sara Pena Barros presents the Member Activities report that includes the activities of the subcommittees under her portfolio: Membership Development, Young Professionals, Life Members, Women in Engineering, Humanitarian Activities, History Activities, Region 8 News and Electronic Communications team.

29.   Motion – AdHoc on careers intiative (Barros / Amin)

The Director Luque invites Mohamed Amin to present the new IEEE Region 8 Ad-Hoc subcommittee on Careers Initiative and the motion to approve it. Mohamed Amin presents the Careers new initiative Project Charter, AdHoC committee members, the planed activities including the Career Platform and its demo.

Then R8 VC MA Sara Pena Barros presents the motion on creation of an AdHoc committee on Careers initiative. The motion is seconded by the R8 VC TA Peter Nagy. There is no discussion. The vote takes place. The motion passes.

30.   Procedural – Break

31.   Discussion – Student Activities (Akar)

The R8 Vice Chair for Student Activities Simay Akar present the new team of the R8 Student Activities Committee with new officer positions, the student members, branches and chapters statistics, student OUs activities and reporting. Then Akar presents R8 SAC operation and focus in 2021, the new regional awards, the new logo, etc. Questions form the audience is answered.

32.   Motion – AdHoc on new student contests (Akar / Crudgington)

The Director Luque invites Lee Crudgington to present the new initiative from the student's area and the motion to approve it. Crudgington presents the objectives of the new Initiative, the New Student Contests Ad-Hoc and its team, the student contest IEEEduino Challenge with the timeline in 2021.

Then R8 VC SA Akar presents the motion on creation of an AdHoc committee on New Student Contests. The motion is seconded by the by the Past Director Salazar, followed by a discussion. The vote takes place. The motion passes.

33.   Discussion – Technical Activities (with conference approvals) (Nagy)

The Director Luque congratulates the birthday and invites the R8 Vice Chair for Technical Activities Peter Nagy to present the Technical Activities report that includes the activities of the subcommittees under his portfolio: Chapters coordination, Professional and Educational Activities, Action for Industry, Standards coordination AdHoc, and Conferences coordination. Questions form the audience is answered.

The R8 VC TA Nagy presents two motions for approval of the next flagship conferences: Approval of Eurocon 2023 and Approval of Africon 2023. The motions are seconded by the by the Director Elect Piuri. The Director Luque opens the discussion on first motion Approval of Eurocon 2023, followed by a discussion. The vote takes place. The motion passes. Than the Director Luque opens the discussion on the second motion "Approval of Africon 2023", followed by discussion. The vote takes place. The motion passes.

34.   Motion – AdHoc on new industry events (Nagy / Sinnadurai)

The Director Luque introduces the prerecorded presentation IEEE Region 8 - Focus on Industry. The voice is weak and the Director invites Nihal Sinnadurai to present the slides. Sinnadurai explains the objective is to make IEEE events relevant and attractive to industry and thereby regain an IEEE position that will be of value to industry.

Then Sinnadurai presents the motion on creation of AdHoc committee on New initiative on industry events. The R8 VC TA Nagy reads the text and moves the motion. The motion is seconded by the by the R8 VC TA Sara Burros, followed by a discussion. The vote takes place. The motion passes.

35.   Discussion – Update on OpMan changes (Salazar-Palma)

The R8 Past Director Magdalena Salazar Palma presents update on R8 OpMan changes. The objective is to review R8 OpMan for consistency with R8 Bylaws, add established practices, suppress what is outdated, wording. The plan is OpCom members to review and update those paragraphs related to their position and SCs in both the Bylaws and the Operations Manual; each SC to produce an update of its Mission, Composition and Statement of Authority included in the Operations Manual and to produce a more detailed SC Operations Manual (separate document) under the lead of each VC; and each other officer (Director, Past Director, Director Elect, Treasurer, Secretary) to also produce an update of the relevant paragraphs of the Bylaws and Operations Manual and a more detailed Operations Manual of the SCs of which they are responsible; other qualified R8 volunteers to help in reviewing the documents (Past Directors, Past Secretary, past VCs); and bring it for R8 Committee approval by the Fall R8 Committee meeting.

36.   Discussion – STEM portal (Garcia)

The Director Luque introduces the IEEE EA PreUniversity Education Coordinating Committee Chair Lorena García who gives a short Introducing the IEEE Volunteer STEM Portal, the Challenge for IEEE's STEM Pre-University Education Programs, and the STEM Outreach Programs. Questions form the audience is answered.

37.   Discussion – HAC/SIGHT (Veeraraghavan)

The Director Luque introduces IEEE Humanitarian Activities Committee (HAC) Chair Sampathkumar Veeraraghavan who presents IEEE Humanitarian Technology & Sustainable Development activities at IEEE with HAC/SIGHT. Questions form the audience is answered.

38.   Discussion – IHTC 2021 (Hessami) presented after point 34, before point 35

The Director Luque introduces Ali Hessami who presents the IHTC 2021 Conference rotating between R7 (Canada), R8 (Africa, Europe, Middle East) and R9 (Latin America, Caribbean).

39.   Motion – Motions (Luque)

The Director Luque invites the R8 Treasurer to present the motion submitted by the Voluntary Contributions Fund to support registration of low income R8 members to virtual conferences financially or technically co-sponsored by IEEE Region 8, subject to the same conditions for approval already established in the VCF program, and authorizes the VCF Coordinator to manage the funds and applications. The motion is seconded by the Past Director Salazar, followed by a discussion. The motion passes.

The next motion from Section Vitality and Development Sub-Committee on Approval of Libya Subsection is presented by SC Chair Matej Zajc. Members in the country of Libya have submitted a petition to form a Subsection. The request has been re-evaluated based on activities and the SVD guidelines. As per R8 Operations Manual section R8-8.1 the Region 8 Committee needs to approve the formation of a new Subsection and is requested to do so. As the motion is proposed by the subcommittee, there is no need for a second. The motion is voted. The motion passes and is submitted to the MGA Board for final approval.

40.   Procedural – New business (Luque)

The Director Luque invites anyone who wants to add something or share some information to raise a hand. No raised hands.

41.   Procedural – Concluding remarks and next meeting (Luque)

The R8 Director expresses his gratitude to everybody for participating in the 116th IEEE R8 Committee meeting and being active R8 volunteer. A special thanks to the MGA staff who supported this WebEx virtual meeting.

42.   Procedural – Adjourn

The R8 Director Luque declares the meeting is adjourned by 20:31 h CEST.

End of Meeting

Respectfully submitted,
Ljupco Karadzinov
IEEE R8 Secretary

117th IEEE Region 8 Committee Meeting
Unapproved Minutes of the Meeting

Hybrid, 6th – 7th November 2021
Hotel Hilton Frankfurt City Centre, Frankfurt am Main, Germany and WebEx

The agenda and backup documentation are available at: https://agd.ieee.org/mpt/Uploads/1/Agenda.aspx?eid=17381 and https://ieeer8.org/category/committee/meetings/2021-november-frankfurt-am-main/

Items in these minutes are numbered according to the agenda.

Attendance

R8 Committee members present in-person:

1. Austria Section Vice-Chair Werner R. Drexel
2. Bahrain Section Chair Ali Zolait
3. Benelux Section Chair Claude Oestges
4. Bulgaria Section Chair Valentina Markova
5. Cyprus Section Chair Constandinos Mavromoustakis
6. Denmark Section Chair Sanja Lazarova-Molnar
7. Egypt Section Chair Ahmed Hassan Yousef
8. Estonia Section representative Andrii Chub
9. Finland Section Chair Dmitry Petrov
10. France Section Treasurer Pascal LORENZ
11. Germany Section Chair Jan Haase
12. Hungary Section Treasurer Anikó Szakál
13. Iceland Section Chair Karl Gudmundsson
14. Jordan Section Chair Ala Khalifeh
15. Kenya Section Chair Vincent Egessa
16. Kuwait Section representative Ali Alfayly
17. Latvia Section Chair Nadezda Kunicina
18. Lebanon Section Chair Bachar Elhassan
19. Lithuania Section Chair Vytautas Urbanavicius
20. Nigeria Section Chair John Oyewole Funso-Adebayo
21. North Macedonia Section Chair Pero Latkoski
22. Norway Section Chair Filippo Sanfilippo
23. Oman Section Chair Abdullah Al-Badi
24. Poland Section Chair Adam Dabrowski
25. Portugal Section Chair Catarina Silva
26. Qatar Section Chair Ridha Hamila
27. Romania Section Chair Lucian Toma
28. Saudi Arabia (East) Section Chair Mohammad Al-Muhaini
29. Serbia and Montenegro Section Chair Boris Dumnic
30. Slovenia Section Section Chair Andrej Trost
31. Spain Section Section representative Manuel Ballesteros Carballo
32. Sweden Section Chair Andrei Gurtov
33. Switzerland Section Chair Maria-Alexandra Paun
34. Tunisia Section Chair Ilhem Kallel
35. Turkey Section Chair Hasan Fatih Ugurdag
36. UK an Ireland Section Chair Mona Ghassemian
37. Ukraine Section Treasurer Iryna Ivasenko
38. Zambia Section Vice Chair Mpaisha Phiri
39. R8 Director Antonio Luque
40. R8 Past Director Magdalena Salazar Palma
41. R8 Secretary Ljupco Karadzinov
42. R8 Treasurer Adam Jastrzebski
43. R8 Vice-Chair Member Activities Sara Barros
44. R8 Vice-Chair Student Activities Simay Akar
45. R8 Vice-Chair Technical Activities Peter Nagy

R8 Committee members present on-line:

46. Croatia Section Chair Ana Katalinic
47. Malta Section Chair Edward Gatt
48. Western Saudi Arabia Section representative Ibrahim Nasar
49. Czechoslovakia Section Chair Matej Pacha
50. Russia Section Chair Sergey Bankov
51. ItalySection Chair Sergio Rapuano
52. Israel Section Chair Shmuel Auster
53. Iran Section Chair Vahid Ahmadi
54. R8 Director Elect Vincenzo Piuri
55. Morocco Section Chair Assem Nasser
56. South Africa Section Chair David Oyedokun
57. Mauritius Section Chair Eswaren Chetty Allaghery
58. Uganda Section Chair Ezabo Baron
59. Greece Section representative Georgia Saridaki
60. Russia (Northwest) Section representative Sergey Shaposhnikov

R8 Committee Members Absent:

61. Algeria Section Chair Abdelouahab Mekhaldi
62. Bosnia and Herzegovina Section Treasurer Dejan Jokić
63. Ghana Section Chair George Eduful
64. United Arab Emirates Sec Member Activities Chair Raed Shubair
65. Russia Siberia Section Chair Vasilii Borisov
66. Iraq Section Chair Sabiha F. Jawad
67. Belarus Section Chair Yuri Bobkov

SATURDAY, 6th November 2021

1.   Procedural – Call to order and welcome (Luque / Haase)

Region 8 Director Antonio Luque calls the Committee to order at 08:07 h CEST and opens the 117th IEEE Region 8 Committee meeting welcoming all attendees and distinguished guests: Division VI Director Paul Cunningham, Region 3 Director Jill Gostin (on-line), Region 10 Director Deepak Mathur (on-line), IEEE Executive Director and COO Stephen Welby, MGA Managing Director Cecelia Jankowski (on-line), Senior Director of European Business Clara Neppel, Client Services Manager for Europe Eszter Lukasz, and all Region 8 and German Section volunteers . Then he gives the floor to the Germany Section Chair Jan Haase who also welcomes the attendees.

2.   Procedural – Housekeeping (Karadzinov)

The Region 8 Secretary Ljupco Karadzinov presents the housekeeping rules regarding the taking part in discussions, questions and voting for in-person and virtual WebEx attendees.

3.   Procedural – Roll Call (Karadzinov)

The Region 8 Secretary Ljupco Karadzinov informs that for this meeting there are registered 108 in-person attendees and also 24 companions that will join during the social events, the total of 132, that is a big success for a hybrid meeting organized in a short time. Then the Secretary took roll call of in-person and on-line voting members and confirmed there was a quorum.

4. Motion – Approval of the agenda (Luque)

The Region 8 Director Antonio Luque give introductory remark about the proposed agenda. He explains that after the break at 10:45 the meeting will recess and continue as a forum, where in less formal environment, not following the Robert's rules, we can have lively and interactive discussion, so this officially will not be part of the R8 Committee meeting agenda. Then we will reconvene with the official agenda at 8:00 AM Sunday, 7th November. The motion to approve the agenda is presented. There is no discussion. The motion passes, the Agenda is approved.

5. Motion – Approval of the Minutes of the March 2021 meeting (Karadzinov) (postponed)

The R8 Director Luque explains that the organizing team had a lot of things to prepare for this meeting and the minutes were posed very late, yesterday evening, and not everyone might have enough time to read them. He proposes two options, to approve it now, or to postpone the approval for tomorrow into the agenda point New Business. The IEEE Germany Section Chair Haase supports the postponement of the approval and the R8 Director aggress.

6. Discussion – Introduction to the meeting (Luque)

The R8 Director Luque explains the purposes of the meeting as this is the first meeting for many R8 volunteers after long time due to the Covid-19 pandemic restrictions. The Covid-19 situation was changing rapidly in the last period and the meeting was scheduled in a very short time, with a survey of volunteers for the willingness and ability to attend. He shares his satisfaction to see full room of motivated R8 volunteers. This meeting is the first R8 hybrid experience, with partly in-person and partly on-line attendance, and asks for understanding if the organization is not perfect. He thanks the German Section and the local volunteers, the R8 Secretary Karadzinov and the R8 Treasures Jastrzebski for organizing this meeting, and also the R8 Electronic Communication Team, George Michael and Maria Efthimiou, for handling the hybrid and A/V part.

The R8 Director explains that the Agenda is prepared to make the meeting useful for everybody, dynamic an moving, with formal part and less formal one where we can share ideas, suggestions and make decisions together to make service to members and Sections. He invites R8 volunteers to use the opportunity to interact with IEEE leadership during the Forum, the breaks and the social events. The meeting also includes elections where the new R8 leadership will be selected, the R8 Vice Chairs 2022 and R8 Director Elect 2023-2024. At the end there will be a discussion how to improve our governing documents to serve our mission better, the feedback will be collected and implemented, so that the approval of the updated R8 Bylaw and manual to be done in 2022.

Then he gives the floor to Electronic Communication Team Chair George Michael to explain the voting process with the use of the MGA vTools. George provides instructions for voting with the use of the MGA vTools for elections and ask all to practice with the test ballot.

7. Discussion – Director's address (Luque)

The R8 Director Luque reports on the Region 8 activities, membership and events statistics, IEEE and MGA update, and future plans and new initiatives. Then he asks the R8 Past Director Salazar Palma to moderate the Q&A part, questions from in-person and on-line participants are answered.

Then the Director Luque presents three resolutions on the passing of dedicated R8 volunteers in honor of their contributions to IEEE and the IEEE community:

- Resolution 1 for Maurice Papo (Region 8 Director 1997-98)
- Resolution 2 for Jacob Baal-Schem (founder and Israel Section Chair 1978-1981)
- Resolution 3 for Uzia Galil (founder and Israel Section Chair 1966-1967)

A motion with the three resolutions presented, voted and approved.

That the following resolution on behalf of Maurice Papo and his family shall be approved in honor of his contributions to IEEE and the IEEE community.

RESOLUTION

The IEEE Region 8 Committee expresses its deepest sympathy to the Papo family on the passing of Maurice. Maurice was an outstanding leader who served IEEE, IEEE RAB, and IEEE Region 8, with exemplary dedication and contributed to make IEEE the transnational organization it is today.

That the following resolution on behalf of Jacob Baal-Schem and his family shall be approved in honor of his contributions to IEEE and the IEEE community.

RESOLUTION

The IEEE Region 8 Committee expresses its deepest sympathy to the Baal-Schem family on the passing of Jacob. Jacob was an outstanding leader who served IEEE, IEEE Israel Section, and IEEE Region 8, with exemplary dedication and contributed to make IEEE Region 8 excel in many aspects.

That the following resolution on behalf of Uzia Galil and his family shall be approved in honor of his contributions to IEEE and the IEEE community.

RESOLUTION

The IEEE Region 8 Committee expresses its deepest sympathy to the Galil family on the passing of Uzia. Uzia was an outstanding leader who served IEEE, its predecessor organization IRE, and Israel Section, with exemplary dedication and contributed to make IEEE a transnational organization.

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8. Discussion – Executive Director's address (Welby)

The IEEE Executive Director Welby presents the IEEE global operation status, membership, activities and events in 2021, and future plans. Following his presentation, he answered questions from the members of the R8 Committee.

9. Discussion – Financial report (Jastrzebski)

The R8 Treasurer Adam Jastrzebski presents the 2021 R8 Budget, the income and expenses summary, financial position October 2021, the IEEE NextGen System and how to use the Concur. Following his presentation, he answered questions from the members of the R8 Committee.

10. Discussion – Diversity, Equity and Inclusion (Ghassemian)

The Chair of the Diversity, Equity and Inclusion Ad Hoc Committee Mona Ghassemian present a summary of their 2021 activities and outcomes. Following his presentation, she answered questions from the members of the R8 Committee.

11. Motion – WIE pledge (Paun)

Maria-Alexandra Paun, Chair, R8 Women in Engineering Subcommittee present the activities in 2021 and the WiE and Diversity pledge. Discussion follows and questions are answered by Luque and Paun. The motion to approve it is presented, voted and approved.

Resolved that the IEEE Region 8 WIE and Diversity Pledge, in form presented, shall be, and is hereby approved:

IEEE Region 8 is committed to diversity, equity, and inclusion in all its activities. This includes boards, committees, governance, conferences, meetings, publications, and officers. We aim to provide equal opportunity to our members and volunteers, regardless of ethnicity, race, nationality, disability, employment sector, socioeconomic status, sexual orientation, religion, gender, age, and/or personal identity. Our policy is to continually improve our practices to build and maintain an environment that reflects the rich diversity of Region 8.

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12. Discussion – SYP 2022 (Vujkov / Akar / Barros) (WITHDRAWN)

13. Procedural – Recess and transition to R8 Forum

R8 FORUM

14. Discussion –Vitality in GeoUnits (Akar)

The R8 Vice Chair for Student Activities Simay Akar presents a platform for Section and OUs visual collaboration and digital workspace MURAL (https://app.mural.co/). The members of the R8 Committee logged in and practiced its use guided by Akar.

15. Discussion – Using History Activities to engage members (Bastiaans)

The R8 History Activities Coordinator Martin J. Bastiaans presents the IEEE Milestones Program, Engineering and Technology History Wiki (ETHW), Region 8 history book, Region 8 History webpage, Region 8 History Activities webpage, and how to use history activities to engage members. Following his presentation, he answered questions from the members of the R8 Committee.

16. Discussion – Elections in Sections and Subsections (Zajc)

The R8 Section Vitality and Coordination Sub-Committee Chair Matej Zajc presents the Sections and Subsections elections process and MGA Operations manual regulations: officers period of service, timeline, Section nominating committee, candidates slates and electronic voting using v-Tools. Following his presentation, he answered questions from the members of the R8 Committee.

17. Discussion – Engaging volunteers and growing opportunities (Tambosso / Piuri)

Vincenzo Piuri, the IEEE R8 Director Elect (on-line) introduces the topic. Tiziana Tambosso, IEEE R8 N&A Committee member, presents examples of volunteering pathway, the VOLT program, the IEEE volunteering platform, IEEE volunteering positions. Following the presentation, questions from the members of the R8 Committee are answered.

18. Procedural – Lunch break

19. Discussion – Career tools (Amin / Fourou / Barros)

Mohamed Amin, R8 Careers New Initiative Add Hoc Chair, presents the activities including IEEE R8 Career Services, Career Platform and Career Ambassadors. Following his presentation, he answered questions from the attendees.

20. Discussion – Germany Section best practices (Haase)

Jan Haase, Chair, Germany Section, presents his Section best practices. Christoph Baer, Vice Chair, Germany Section, and IEEE SIGHT Germany Section Chair, present the humanitarian activities and the Clochard Alert project. Following the presentation, questions from the members of the R8 Committee are answered.

21. Discussion – Industry outreach (Matogo / Lesic / El Jamal)

John Matogo, R8 Action for Industry Chair (on-line), introduces the ongoing activities engaging industry and efforts to increase membership from this sector. Then, Rawan El Jamal, R8 Entrepreneurship Initiative AdHoc Chair, presents this AdHoc committee activities. Following their presentations, questions from the members of the R8 Committee are answered.

22. Discussion – IEEE Xplore Activities for customers in Region 8 (Lukacs)

Eszter Lukács, IEEE Client Services Manager for Europe, from the IEEE Technology Centre GmbH in Vienna presents the membership support highlights from their office and the IEEE Xplore publishing output and usage for customers in R8. The meeting attendees had an internet pool on "Which country had the 3rd highest usage on IEEE Xplore in Region 8 in 2020?" (correct answer: Turkey, following the 1st place by UK and 2nd by Germany). Following her presentation, she answered questions from the members of the R8 Committee.

23. Discussion – President's address and Q&A (Land)

Susan K. (Kathy) Land, 2021 IEEE President & CEO (on-line), presents highlights of the IEEE activities and new projects in 2021. Following the presentation, she answered questions from the members of the R8 Committee.

24. Discussion – President Elect's address and Q&A (Liu)

The IEEE President Elect Ray Liu (on-line) presents his address to the attendees in a prerecorded video. After the video, he answers questions from the members of the R8 Committee.

25. Discussion – Compliance and COI (Walz)

John Walz, Past Chair and now volunteer consultant of the IEEE Audit Committee (on-line), presents the conformance to principles of business conduct and the conflict of interest problems, as well as this committee activities. Following his presentation, he answered questions from the members of the R8 Committee.

26. Discussion – MGA, Inspiring and engaging members (Luiken / Jankowski)

Maike Luiken, MGA Vice President (on-line) presents the MGA strategic plan 2020-2025, the 2021 priority projects supporting the strategic areas and goals and volunteer resources. Cecelia Jankowski, MGA Managing Director (on-line) continues presenting the 2021 membership recovering from the pandemic and the 2022 focus on areas with most acute challenges and opportunities, and the project to update MGA GEO Unit Election process. Following their presentations, they answered questions from members of the R8 Committee.

27. Discussion – Group photo

The Secretary Karadzinov gives instructions about the setup for the group photo, and the following social events, the city tour and the gala dinner.
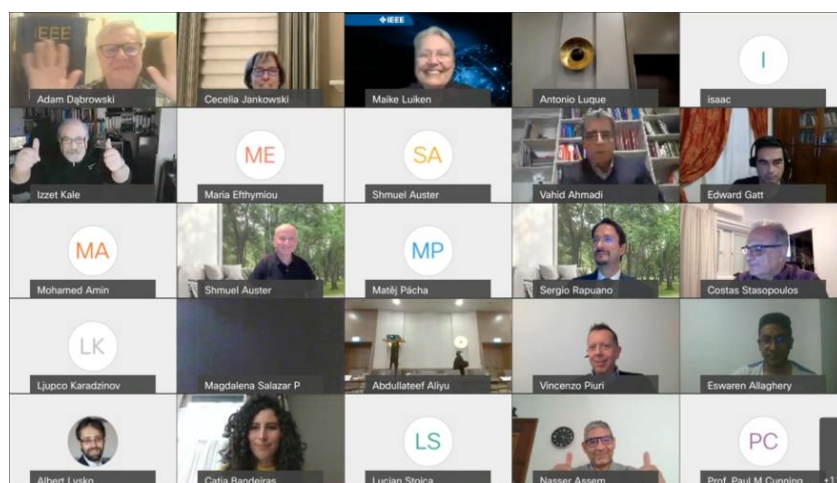
28. Procedural – End of Day 1. Reconvene as R8 Committee meeting at 8:00am CET on Sunday

The meeting recessed at 17:22 PM CEST.

SUNDAY, 7ᵗʰ November 2021

29. Procedural – Call to order (Luque)

The IEEE R8 Director Antonio Luque, calls the Committee to order at 08:07 h CEST on Sunday 7th November 2021 and opens the second day of the 117th IEEE Region 8 Committee meeting.

30. Discussion – Introduction to Day 2 (Luque)

The R8 Director Antonio Luque introduces the agenda for the second day. The Germany Section Chair Haase ask all the in-person attendees to share the photos at the German Section web site.

31. Discussion – Member activities (Barros)

Sara Pena Barros, R8 Vice Chair for Membership Activities, introduces the member activities team and invites each sub-committee chairs to present their activities: Mike Hinchey, Chair, Membership Development Subcommittee; Almedin Kavaz, Chair, Young Professionals Subcommittee; Peter Magyar, Chair, Life Members Subcommittee; Maria-Alexandra Paun, Chair, Women in Engineering Subcommittee; Abdullateef Aliyu, Chair, Humanitarian Activities Subcommittee; and Martin Bastiaans, Chair, History Activities Subcommittee. All presenters answered questions from the members of the R8 Committee.

32. Motion – 2021 Budget update (Jastrzebski) (PASSED)

The R8 Treasurer Adam Jastrzebski presents the 2021 R8 budget update according to the motion approved by the R8 Committee in March 2021 that the budget shall be revised later in the year when the pandemic situation changes and proposed modifications shall be brought back to the Committee. The motion is presented, voted and approved without objection.

Resolved that:

The updated 2021 budget as presented, including the following, shall be, and is hereby, approved:
- A 2021 Updated Budget that reflects a $232,616 surplus.
- The updated 2021 budget expenses of $543,955 in existing activities and $282,599 in new activities.
- The updated 2021 budget income of $678,156 from the actual 2021 income, $81,014 from the hotel pre-payment transferred from 2020, and $300,000 from the actual 2020 surplus.

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33. Discussion – Technical activities (Nagy)

Peter Nagy, R8 Vice-Chair Technical Activities, presents highlight of the activities under his portfolio and invites each sub-committee chairs to present their activities: Andrejs Romanovs, Chair, Chapter Coordination Subcommittee; Habib Kammoun, Chair, Conference Coordination Subcommittee; Conrad Attard, Chair, Professional and Educational Activities Subcommittee; John Matogo (on-line), Chair, Action for Industry Subcommittee; Tuncer Baykas, Chair, Standards Coordination Subcommittee. All presenters answered questions from the members of the R8 Committee.

Andrejs Romanovs presents the plaques for the following awards:

Region 8 Chapter of the Year Awards:
- Small Chapter, IEEE Power and Energy Society and System Councils Joint Chapter, IEEE Mauritius Section
- Middle Chapter, IEEE Communications, Microwave Theory & Techniques, Antenna and Propagation Joint Societies Chapter, IEEE Latvia Section
- Large Chapter, IEEE Power and Energy Society Chapter, IEEE UK and Ireland Section

The Region 8 Student Branch Chapter of the Year Awards:
- Small SB, Kyambogo University IEEE Photonics Society Student Branch Chapter, IEEE Uganda Section
- Middle SB, ESPRIT University IEEE Industry Applications Society Student Branch Chapter, IEEE Tunisia Section
- Large SB, ESPRIT University IEEE Computer Society Student Branch Chapter, IEEE Tunisia Section

Best Special award "Most Virtually Active and Adaptive Region 8 Chapter/Student Branch Chapter of the Hard COVID-19 Times":
- Technical Chapter, IEEE Instrumentation and Measurement Society Chapter, IEEE Italy Section
- Student Branch Chapter, University of Manchester IEEE Power Electronics Society Student Branch Chapter, IEEE UK and Ireland Section

34. Motion – RTSI conference (Kammoun / Nagy) (PASSED)

Habib Kammoun, Chair, Conference Coordination Subcommittee presents facts about the IEEE International Forum on Research and Technology for Society and Industry (RTSI), an annual conference founded and organized by the IEEE Italy

section in 2015. Then he presents an Operating Agreement between IEEE Region 8 and IEEE Italy Section regarding the RTSI, and proposes a motion to approve it. A discussion follows and questions are answered. Mona Ghassemian, Chair, UK an Ireland Section, proposes a motion to postpone Kammoun's motion and have time to consult with her Section. No one seconded Ghassemian motion. The following RTSI conference motion is voted and passes:

Motion: Region 8 Committee approves the execution of the RTSI Operating Agreement with the Italy Section as presented. Financial implications:
- Region 8 will have a financial co-sponsorship share for every edition of the conference and will receive part of the surplus or contribute part of the losses.
- Region 8 will provide a seed funding of up to $5,000 to each edition of the conference, to be returned to the Region after the conference takes place.

Implementation: The agreement will be in place for the 2022 edition of the conference, while the location will be selected by R8 for the first time in 2025.

> Resolved that Region 8 Committee approves the execution of the RTSI Operating Agreement with the Italy Section as presented.

35. Discussion – Student activities (Akar)
Simay Akar, R8 Vice Chair for Student Activities, presents the SAC activities, new initiatives, IEEE student awards 2021, and 2021 xSYP Congresses. Theodoros Chatzinikolaou, Region 8 Student Representative, continues presenting the Section Student Activities Training Program, Student Branch reporting and student membership statistics. Discussion follows and both presenters answer questions from the members of the R8 Committee.

36. Discussion – R8 Awards (Salazar-Palma)
The R8 Past Director Magdalena Salazar Palma presents the Region 8 Awards 2021 status, change of the platform from Fluid Review to Open Waters, and 2021 Call for awards.

37. Procedural – Break
The R8 Director Antonio Luque informs that after the break the meeting will reconvene in an Executive Session. Members allowed to attend are: voting members (OpCom, Section Chairs or appointed alternates), members of IEEE Boards of Directors/Directors Elect, members of Management Council, Proposed Director-Elect candidates, members of the R8 Nominations and Appointments Subcommittee, Q&A moderator Vera Markovic, Electronic Communication Coordinators George and Maria.

38. Executive Session – 2022 R8 Vice-chairs elections (Salazar-Palma)

39. Executive Session – Director-Elect candidates presentations (Salazar-Palma)

40. Executive Session – Director-Elect candidates Q&A (Salazar-Palma)

41. Executive Session – Discussion and voting (Salazar-Palma)
The R8 Committee convened in executive session (points 38 to 41) from 11:25 h CEST until 12:55 h CEST.

42. Discussion – Presentation of results (Salazar-Palma)
Magdalena Salazar Palma, Chair, Nominations and Appointments Subcommittee, announces the results during its executive session of the R8 Committee. All three 2021 R8 Vice-Chairs are reelected for the 2022:
- Sara Barros, 2022 R8 Vice-Chair Member Activities
- Peter Nagy, 2022 R8 Vice-Chair Technical Activities
- Simay Akar, 2022 R8 Vice-Chair Student Activities

The slate for 2023 R8 Director-Elect candidates, for the annual electrons ballot in 2022:
- Adeel Sultan
- Mike Hinchey

43. Discussion – Bylaws and OpMan updates (Salazar-Palma / Luque)
The R8 Past Director Magdalena Salazar Palma informs about the procedure and the rationale for the proposed changes to the R8 Bylaws and OpMan, asks for feedback from the R8 Committee regarding potential changes and additional improvements with the goal of presenting a final proposal at the Spring 2022 R8C meeting for approval. Discussion follows and questions are answered by Luque and Salazar Palma.

44. Procedural – New business (Luque)

The Minutes of the March 2021 R8 Committee meeting are approved.

45. Discussion – Next meeting (Luque)

The R8 Director Antonio Luque informs that the next R8 Committee meeting will be in Warsaw, Poland, at the end of March 2022, held in a hybrid form.

46. Procedural – Adjourn (Luque)

Region 8 Director Antonio Luque thanks all for taking part in the meeting and all who helped its organization.
The meeting adjourns at 13:40 PM CEST.

Respectfully submitted,

Ljupco Karadzinov
IEEE R8 Secretary

118th IEEE Region 8 Committee Meeting
Unapproved Minutes of the Meeting

Hybrid, 2nd – 3rd April 2022
Warsaw Marriot Hotel, Warsaw, Poland and WebEx

The agenda and backup documentation are available at: https://agd.ieee.org/mpt/Agenda.aspx?eid=17555 and https://ieeer8.org/category/committee/meetings/2022-april-warsaw/

Items in these minutes are numbered according to the agenda.

Attendance

R8 Committee voting members present in-person:

1. Bahrain Section Chair Ali Zolait
2. Benelux Section Chair Claude Oestges
3. Bosnia and Herzegovina Section Treausrer Dejan Jokic
4. Croatia Section Secretary Tomislav Jagušt
5. Cyprus Section Chair Constandinos Mavromoustakis
6. Denmark Section Chair Sanja Lazarova-Molnar
7. Egypt Section Chair Ahmed Yousef
8. Estonia Section Chair Dmitri Vinnikov
9. Finland Section Chair Mahdi Pourakbari
10. France Section Chair Claire Lajoie-Mazenc
11. Germany Section representative Shaun Kaplan
12. Hungary Section Vice Chair Dániel Drexler
13. Iceland Section Chair Karl Gudmundsson
14. Jordan Section Chair Ala Khalifeh
15. Latvia Section Past Chair Nadezda Kunicina
16. Lebanon Section Vice-Chair Hadi Kanaan
17. Lithuania Section Vice-Chair Dalius Navakauskas
18. Nigeria Section Chair John Oyewole Funso-Adebayo
19. North Macedonia Section Chair Mishev Anastas
20. Norway Section Chair Filippo Sanfilippo
21. Oman Section Chair Abdullah Al-Badi
22. Poland Section Chair Adam Dabrowski
23. Portugal Section Chair Rodolfo Oliveira
24. Romania Section Chair Lucian Toma
25. Serbia and Montenegro Section Vice Chair Mladen Koprivica
26. Spain Section Chair Enrique Romero-Cadaval
27. Sweden Section Chair Andrei Gurtov
28. Turkey Section Vice Chair Tuncer Baykas
29. Uganda Section Chair Ezabo Baron
30. Ukraine Section Secretary Mariya Antyufeyeva
31. United Arab Emirates Section Treasurer Sahar Sultan
32. United Kingdom and Ireland Section Chair Izzet Kale
33. Kuwait Section representative Ali Alfyly
34. R8 Director Antonio Luque
35. R8 Past Director Magdalena Salazar Palma
36. R8 Secretary Ljupco Karadzinov
37. R8 Treasurer Adam Jastrzebski
38. R8 Vice-Chair Student Activities Simay Akar
39. R8 Vice-Chair Technical Activities Peter Nagy

R8 Committee voting members present on-line:

40. Austria Section Chair Thomas Strasser
41. Czechoslovakia Section Chair Matej Pacha
42. Greece Section Chair Thanos Kakarountas
43. Iran Section Chair Vahid Ahmadi
44. Israel Section Chair Shmuel Auster
45. Italy Section Chair Sergio Rapuano
46. Kenya Section Chair Esther Muchiri
47. Malta Section Chair Edward Gatt
48. Mauritius Section Chair Robert Ah King
49. Morocco Section Vice Chair Zoubida Alaoui Mdaghri
50. Qatar Section Chair Ridha Hamila
51. Russia (Northwest) Section ExCom member Sergey Shaposhnikov
52. Russia Section Chair Sergey Bankov
53. Slovenia Section Chair Joze Guna
54. South Africa Section Chair David Oyedokun
55. Switzerland Section Chair Thomas Hanselmann
56. Tunisia Section Chair Ilhem Kallel
57. Western Saudi Arabia Section Chair Abdullah Binladin
58. R8 Director Elect Vincenzo Piuri
59. R8 Vice-Chair Member Activities Sara Barros

R8 Committee voting members absent:

60. Algeria Section Chair Kouzou Abdallah
61. Belarus Section Chair VACANT
62. Bulgaria Section Chair Valentina Markova
63. Ghana Section Chair George Eduful
64. Iraq Section Chair Sabiha F. Jawad
65. Russia (Siberia) Section Chair Roman Gorbunov
66. Saudi Arabia (East) Section Chair Mohammed Al-Ghamdi
67. Zambia Section Chair Ariel Phiri

R8 Subcommittee members present in-person:

#	Name	Role	Committee
1.	Aleksandar Mastilovic	SC Member	Chapters coordination
2.	Ali Alfayly	SC Member	Young Professionals
3.	Ana Madureira	SC Member	Past R8 Secretary, Section Vitality and Development
4.	Andreas Koltes	SC Member	Finance Committee
5.	Andrejs Romanovs	SC Chair	Chapters coordination
6.	Christopher James	SC Member	Region 8 News Editorial Board member
7.	Conrad Attard	SC Chair	Professional and Educational Activities
8.	Costas Stasopoulos	SC Member	Awards & Recognitions + SecCongressCoord
9.	Fairouz Fattoum	SC Member	Humanitarian Activities
10.	Fatma Alzamel	SC Member	Region 8 Today
11.	Frederique Vallee	SC Member	Action for Industry
12.	George Michael	SC Chair	Electronic Communications
13.	George Papadimitriou	SC Member	Strategic Planning Committee
14.	Gheith Abandah	SC Member	AdHoc on Diversity, Equity and Inclusion
15.	Habib Kammoun	SC Chair	Conferences coordination
16.	Khaldoun TAKTAK	SC Other	IEEE Region 8 SYP Congress Chair
17.	Lee Crudgington	SC Member	SAC and Awards & Recognitions
18.	Maciej Borowka	SC Member	Student Activities Committee (SAC)
19.	Margaretha Eriksson	SC Member	Finance Committee and Region 8 News
20.	Maria Efthymiou	SC Member	Electronic Communications
21.	Marios Antoniou	SC Member	Action for Industry
22.	Martin Bastiaans	SC Chair	History
23.	Mike Hinchey	SC Chair	Membership Development, Director-elect candidate
24.	Mohab Mangoud	SC Member	Membership Development
25.	Mohamed Ali ZORMATI	SC Other	IEEE Region 8 SYP Congress Vice Chair
26.	Mohamed Amin	SC Chair	Careers AdHoc
27.	Mohamed Sief El-Dien	SC Member	Membership Development
28.	Mohammad Hossein Babaee	SC Member	Electronic Communications and AdHoc Publications & Communications
29.	Mona Ghassemian	SC Chair	AdHoc on Diversity, Equity and Inclusion
30.	Muhammad Al-Barham	SC Member	Student Activities Committee (SAC)
31.	Neecharl Ramprosand	SC Member	Strategic Planning Committee
32.	Nizar Rokbani	SC Member	Professional and Educational Activities
33.	Pascal Lorenz	SC Member	Finance Committee
34.	Rawane El-jamal	SC Member	Young Professionals
35.	Sohaib Sheikh	SC Member	Strategic Planning Committee
36.	Theodoros Chatzinikolaou	SC Member	Student Activities Committee (SAC)
37.	Vera Markovic	SC Member	SAC, SPC Coordinator
38.	Vincent Egessa	SC Chair	Africa Council Secretary
39.	Vinko Lesic	SC Member	Young Professionals
40.	Youmna El-bitar	SC Member	Awards & Recognitions

R8 Subcommittee members present on-line:

#	Name	Role	Committee
41.	Abdulateef Aliyu	SC Chair	Humanitarian Activities
42.	Adeel Sultan	SC Chair	AdHoc Publications & Communications
43.	Adel Alimi	Chair	Africa Council
44.	Albert Lysko	SC Member	Chapters coordination and Awards & Recognitions
45.	Almedin Kavaz	SC Chair	Young Professionals and Awards & Recognitions
46.	Ana Inês Inácio	SC Member	Young Professionals
47.	Barbara Vujkov	SC Chair	Congress Coordination Team
48.	Catia Bandeiras	SC Chair	Region 8 News Past-EiC
49.	Dusanka Boskovic	SC Member	AdHoc on Diversity, Equity and Inclusion
50.	Ievgen Pichkaliov	SC Member	Membership Development and N&A
51.	John Matogo	SC Chair	Action for Industry
52.	Maja Matijasevic	SC Member	Region 8 News Editorial Board member
53.	Maria-Alexandra Paun	SC Chair	Women in Engineering

54.	Matej Zajc	SC Chair	Section Vitality and Development
55.	Nizar Rokbani	SC Member	Professional and Educational Activities
56.	Peter Magyar	SC Chair	Life Members
57.	Robert Bierwolf	SC Member	Conferences coordination
58.	Sally Musonye	SC Member	Women in Engineering
59.	Tiziana Tambosso	SC Member	Nominations and Appointments

R8 Subcommittee members absent:

60.	Amith Khandakar	SC Member	Professional and Educational Activities
61.	Ana Cigaran	SC Member	Women in Engineering and Awards & Recognitions
62.	Ana Margarida Trigo	SC Member	Women in Engineering
63.	Bernardo Tellini	SC Member	Region 8 News Co-EiC
64.	Davide Morgado	SC Member	Student Activities Committee (SAC)
65.	Dora Fourou	SC Member	Careers AdHoc
66.	Gerard Duff	SC Member	Young Professionals and SAC
67.	Hazar Oklah	SC Chair	Region 8 Today and AdHoc Publications & Communications
68.	Ines Inacio	SC Member	Young Professionals
69.	Lavender Ndunya	SC Member	Humanitarian Activities
70.	Mohamed Hatem Abdulkader	SC Member	Student Activities Committee (SAC)
71.	Seif Elhajjem	SC Member	Young Professionals
72.	Stamatis Dragoumanos	SC Member	Professional and Educational Activities and Region 8 Today
73.	Wafa Ben-Hmida	SC Member	Women in Engineering

R8 guests present in-person:

1.	David Koehler	MGA Vice President
2.	Barry Tilton	R2 Director
3.	Alberto Sanchez	R9 Past Director
4.	Stephen Welby	IEEE Executive Director and COO
5.	Józef Modelski	R8 Director 2009-2010
6.	Marko Delimar	R8 Director 2011-2012
7.	Clara Neppel	Senior Director European Business Operations IEEE Technology Centre GmbH

R8 guests present on-line:

8.	Paul Cunningham	Division VI Director
9.	Anthony Davies	R8 Director 2003-2004
10.	Charles Turner	R8 Director 1993-1994
11.	Cecelia Jankowski	IEEE MGA Managing Director
12.	Christie Giambalvo	IEEE MGA Director Geographic Activities
13.	Jef Berteen	IEEE EPPC Chair
14.	Michael Malamut	Parliamentarian
15.	Vincent Kaabunga	2022 Region 8 Zone representative candidate

Poland Section guests, in-person:

1.	Maciej Ogorzałek	honorary guest, Past Section Chair
2.	Mariusz Malinowski	honorary guest, Past Section Chair
3.	Ryszard Jachowicz	honorary guest, Past Section Chair

Poland Section guests, on-line:

4.	Krzysztof Sieczkarek	IEEE EMC-S PL Chair
5.	Miroslaw Zielenkiewicz	
6.	Pawel Pawlowski	
7.	Tomasz Marciniaks	

Other present in-person:

1.	Catarina Silva	Portugal Section Past Chair
2.	Felix Yanovsky	Ukraine Section Past Chair
3.	Husham M Ahmed Mohammed	Bahrain Section Treasurer

Other present on-line:

8. Abdelrahman Mohammed   Egypt Section SAC Vice-Chair
9. Grigore Stamatescu   Romania Section Secretary
10. Ibrahim Nasar   Western Saudi Arabia Section Secretary and Treasurer

Poland Section local organizing team:

11. Jasiński Marek   Vice-Chair
12. Konrad Markowski   YP AG Poland Section Past Chair
13. Jakub Suder   Poland Section Student Branches
14. Kacper Podbucki   Poland Section Student Branches
15. Szymon Lyson   Organization committee member
16. Mateusz Jasiński   Organization committee member
17. Juliusz Bojarczuk   Organization committee member
18. Piotr Araszkiewicz   Organization committee member

SATURDAY, 2nd April 2022

1. Procedural – Call to order and welcome (Luque)

Region 8 Director Antonio Luque calls the Committee to order at 08:07 h CEST and opens the 118th IEEE Region 8 Committee meeting welcoming all attendees and the present in-person distinguished guests: MGA Vice President David Koehler, R2 Director Barry Tilton, R9 Past Director Alberto Sanchez, IEEE Executive Director and COO Stephen Welby, Senior Director of European Business Operations Clara Neppel, Past R8 Directors Józef Modelski, Marko Delimar, Martin Bastiaans, Costas Stasopoulos and Margaretha Eriksson.

2. Procedural – Housekeeping (Karadzinov)

Region 8 Secretary Ljupco Karadzinov presents the housekeeping rules regarding the hybrid type of the meeting, taking part in discussions, questions, voting for in-person and virtual WebEx attendees, and afternoon breakout sessions. The R8 Treasurer Adam Jastrzebski and the Poland Section organizing committee chair Marek Jasiński inform about the afternoon social events, the city tour and the gala dinner.

3. Procedural – Roll Call (Karadzinov)

Region 8 Secretary Ljupco Karadzinov informs that for this meeting there are registered 100 in-person and 59 on-line attendees, as well as 29 in-person companions that will join during the social events. Then, the Secretary takes a roll call of in-person and on-line R8 Committee voting members and confirmed there is a quorum.

4. Motion – Approval of the agenda (Luque)

Region 8 Director Antonio Luque presents the proposed agenda and the breakout sessions in the afternoon. The motion to approve the agenda is presented. There is no discussion. The motion passes, the agenda is approved.

5. Motion – Approval of the consent agenda (Luque)

The R8 Director Luque presents the items in the consent agenda:

Motion, Approval of minutes of the Fall 2021 meeting

Motion, Modifications to the RTSI operating agreement
RESOLVED that the following modifications to the operating agreement between Region 8 and Italy Section regarding the IEEE International Forum on Research and Technology for Society and Industry (RTSI) conference series are approved as presented.

Motion, Affirmation of the approval of 2022 budget
RESOLVED that the 2022 Region 8 budget as submitted by the Treasurer and voted by email by the Region 8 Committee is adopted. This adoption includes: – A 2022 Budget that reflects a $5,513 surplus. – 2022 budget expenses of $1,379,240. – 2022 budget income of $686,759 from actual 2022 income, and $698,004 to be transferred from actual 2021 surplus.

Motion, Approval of appointed members (2022)

RESOLVED that the following non-voting members of the 2022 Region 8 Committee be approved.

Action for Industry: John Matogo (Kenya Section)
Chapters: Andrejs Romanovs (Latvia Section)
Conferences: Habib Kammoun (Tunisia Section)
Humanitarian Activities: Abdulateef Aliyu (Nigeria Section)
Membership Development: Mike Hinchey (UK & Ireland Section)
Professional and Educational Activities: Conrad Attard (Malta Section)
Region 8 News: Vinko Lesic (Croatia Section)
Standards Coordinator: Tuncer Baykas (Turkey Section)
Student Representative: Theodoros Chatzinikolaou (Greece Section)
Women in Engineering: Maria Alexandra Paun (Switzerland Section)
Young Professionals: Almedin Kavaz (Germany Section)
Africa Council Chair: Adel Alimi (Tunisia Section)
Careers New Initiative: Mohamed Amin (Egypt Section)
Diversity, Equity and Inclusion: Mona Ghassemian (UK & Ireland Section)
Electronic Communications: George Michael (Cyprus Section)
Electronic Communications Assistant: Maria Efthymiou (Cyprus Section)
History Activities: Martin Bastiaans (Benelux Section)
Life Members: Peter Magyar (Germany Section)
New Student Contests Initiative: Lee Crudgington (UK & Ireland Section)
Publications and Communications: Adeel Sultan (United Arab Emirates Section)
Region 8 Today: Hazar Oklah (Jordan Section)
Region Vitality Coordinator: Matej Zajc (Slovenia Section)
Sections Congress Coordinator: Costas Stasopoulos (Cyprus Section)
Congress (SYP/xSYP) Coordinator: Barbara Vujkov (Serbia Section)
Social Media: Mohamed Hussain Babaee (Portugal Section)
Voluntary Contribution Fund: Andreas Koltes (Germany Section)

The motion to approve the consent agenda is presented. There is no discussion. The motion passes, the consent agenda is approved.

6. Discussion – Introduction to the meeting (Luque)
The R8 Director Luque gives introductory remarks about this meeting as a second experience in a hybrid form and hopes that the next one will be fully in-person. Then he introduces the afternoon points on the agenda as an R8 Forum with no motions and with more informal discussions, the points to celebrate the 60th anniversary, motions to update the R8 By-laws and Operations Manual on Sunday agenda, and invites the attendees to participate and share opinions and ideas, as well as interact with the IEEE leadership present here.

7. Discussion – Director's report (Luque)
The R8 Director Luque reports on the Region 8 activities, membership and events statistics, IEEE and MGA update, future plans and new initiatives. Then he asks the R8 Past Director Salazar Palma to moderate the Q&A part, questions from in-person and on-line participants are answered.

8. Discussion – IEEE President address (Liu)
The IEEE President Ray Liu address to the meeting is presented by a 5 minutes prerecorded video " IEEE Your Professional Home".

9. Discussion – IEEE Executive Director's address (Welby)
The IEEE Executive Director Stephen Welby presents his report about the IEEE global operation status, membership, activities and events in 2021, and future plans. Following his presentation, he answered questions from the members of the R8 Committee.

10. Discussion – Section celebrations (Luque)
The R8 Director Luque invites to the stage the Chairs of the three R8 Sections that celebrate anniversaries this year and hands them the IEEE jubilee flags:

– North Macedonia Section, chaired by Mishev Anastas, 25 years;
– Finland Section, chaired by Mahdi Pourakbari Kasmaei, 50 years;
– Poland Section, chaired by Adam Dabrowski, 50 years.

11. Discussion – Director-elect candidates debate (Delimar)

Marko Delimar, R8 Director 2011-2012, moderates the 2023 R8 Director-Elect candidates debate. First the two candidates have presentations: Adeel Sultan, UAE Section (on-line) presents his prerecorded video; Mike Hinchey, UK & Ireland Section, presents from the podium. Delimar invites R8 Committee members to send questions to both candidates by e-mail.

37. Discussion – Nominations and appointments (Salazar-Palma)

The R8 Director Luque proposes to have the agenda point 37 before the break, and save more time for tomorrow agenda points that may need more discussion.

Magdalena Salazar-Palma, Chair of the R8 Nominations and Appointments Subcommittee, announces the 2022 R8 Elections Call for the three R8 Vice Chairs, R8 Treasurer, R8 Secretary, and three members of the N&A Committee. Provisional calendar: Call for Nominations, April 30, 2022; Deadline for nominations June 30, 2022; R8 N&A Subcommittee meeting, July 2022; Announcement of the slate, August 2022.

13. Discussion – Financial update (Jastrzebski)

The R8 Director Luque proposes to proceed with next point 13, as the break is scheduled after 20 minutes.

Adam Jastrzebski, R8 Treasurer, presents the 2021 R8 Budget, the income and expenses summary, financial position October 2021, the IEEE NextGen System and how to use the Concur. Following his presentation, he answered questions from the members of the R8 Committee. Andreas Koltes, member of the R8 Finance Committee, answers the question about the use of the R8 Volunteers Contribution Fund.

12. Procedural – Break [10:40 h]

14. Discussion – R8 SYP 2022 (Akar / Barros)

Theodoros Chatzinikolaou, R8 Student Representative, presents the R8 SYP 2022 in Tunisia, 3–7 Aug 2022. Then, Khaldoun TAKTAK, IEEE Region 8 SYP Congress Chair and Mohamed Ali ZORMATI, IEEE Region 8 SYP Congress Vice Chair, present the details. Following the presentation, they answer questions from the members of the R8 Committee.

15. Discussion – MGA Vice President and Managing Director address (Koehler / Jankowski)

David Koehler, IEEE MGA Vice President, presents the MGA report. Following his presentation, Koehler and the IEEE MGA Managing Director Cecelia Jankowski (on-line) answer questions from the members of the R8 Committee.

16. Discussion – National Societies agreements (Nagy)

The IEEE National Societies Agreements Program is presented by Peter Nagy, this program Coordinator at the IEEE level. Following his presentation, he answered questions from the members of the R8 Committee.

17. Discussion – R8 Robot competition (Attard)

Conrad Attard, R8 Professional and Educational Activities Subcommittee Chair, presents the IEEE R8 Robot Championship, Malta, Autumn 2022. Applications are open from 1st April till 1st June 2022. Following the presentation, questions from the members of the R8 Committee are answered.

18. Procedural – Lunch break

The R8 Committee breaks for lunch from 12:30 h until 13:40 h CEST.

19. Discussion – Constitutional amendment (Eriksson)

Margaretha Eriksson, R8 Director 2017-2019, presents the BoD proposed Constitutional Amendment for changes in the amendment process of the IEEE Constitution. This amendment will be included in this year ballot. Stephen Welby, IEEE Executive Director adds additional information. Discussion follows after the presentation when different views are presented and questions from the attendees are answered.

20. Discussion – Regional best practices (Tilton / Sanchez)

Bary Tilton, R2 Director, and Alberto Sanchez, R9 Past Director, present their Regions activities and best practices. Following the presentations, questions from the members of the R8 Committee are answered.

21. Discussion – Region 60th anniversary (Luque)

Antonio Luque presents key dates and gives brief history facts about the IRE Region 9 / IEEE Region 8 since its establishment in 1962.

22. Discussion – R8 from the past (Modelski)

Józef Modelski, R8 Director 2009-2010, presents details about Region 8 history, the merger of AIEE and IRE into IEEE, first Sections in Europe, as well as highlight and memories from his term in office. Following the presentation, Charles Turner (on-line), R8 Director 1993-1994, give short comments and memories.

23. Discussion – IEEE as Your Professional Home (Tilton)

Bary Tilton, R2 Director, and "IEEE as Your Professional Home" AdHoc Committee Chair, presents the goals and work of this new IEEE AdHoc. Following his presentations, questions from the members of the R8 Committee are answered.

24. Discussion – Public policy in IEEE (Neppel)

Clara Neppel, Senior Director of European Business Operations at IEEE Technology Centre GmbH in Vienna, presents the work of IEEE Public Policy Committee and European Public Policy Committee (EPPC). Following her presentation, Neppel and Jef Beerten (on-line), European Public Policy Committee Chair, answer questions from the members of the R8 Committee.

25. Procedural – Group photo

The Secretary Karadzinov gives instructions about the setup for the group photo. The R8 Treasurer Jastrzebski presents information and more details about the social events, the city tour and the gala dinner.
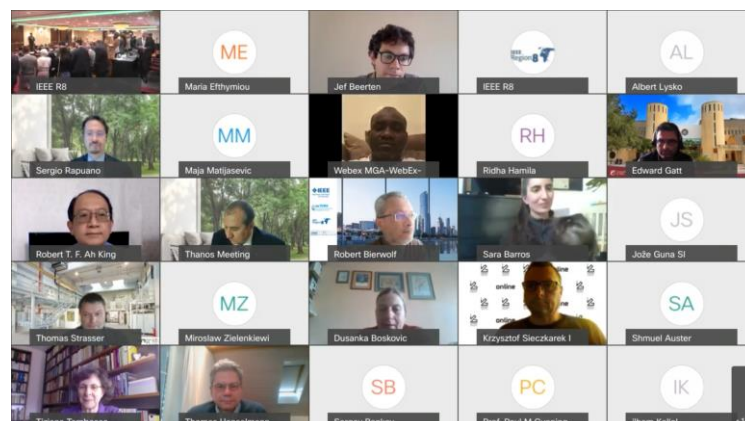
26. Discussion – Breakout sessions

The R8 Committee convened in three breakout sessions from 15:55 h CEST until 16:45 h CEST:

- Humanitarian efforts in current conflicts, Room Baltic 1
- Conference organization, Room Baltic 2
- Financial reporting, Room Baltic 3

27. Procedural – End of Day 1

The meeting recessed at 16:45 h CEST. Reconvene at 8:00am CET on Sunday.

Awards and certificates of appreciation presented at the gala dinner (19:30h CEST)

Magdalena Salazar-Palma, Awards and Recognitions Subcommittee Chair, presents the following awards and certificates of appreciation during the gala dinner in the restaurant Belvedere – Cafe Łazienki Królewskie, Warszawa:

Region 8 Awards

1. Region 8 Outstanding Section Award - Large, to the IEEE Germany Section;
2. Region 8 Outstanding Women in Engineering Student Volunteer Award, to Mariem Souissi;
3. Region 8 Outstanding Young Professionals Affinity Group Award, to IEEE Turkey Young Professionals Affinity Group;
4. Region 8 SIGHT Student Branch of the Year Award, to IEEE BAU SIGHT;
5. Region 8 Women in Engineering Section Affinity Group of the Year Award, to IEEE Turkey Section Women in Engineering Affinity Group;
6. Region 8 Women in Engineering Student Affinity Group of the Year Award, to IEEE WIE ESPRIT Student Affinity Group.

Certificates of appreciation

IEEE Region 8 in its 60th anniversary proudly expressed sincere appreciation to Past R8 Directors, for outstanding service, dedication and contributions to build IEEE Region 8, present in-person at this meeting:

R9 Director 2009-2010, Józef W. Modelski;
R8 Director 2011-2012, Marko Delimar;
R8 Director 2013-2014, Martin Bastiaans;

R8 Director 2015-2016, Costas Stasopoulos;
R8 Director 2017-2019, Margaretha Eriksson; and
R8 Director 2019-2020, Magdalena Salazar Palma.

Certificates of appreciation are also presented to the outgoing 2019-2020 OpCom members: Margaretha Eriksson, Ana Madureira, Adeel Sultan, Maciej Borowka and Sohaib Sheikh; and to Sections that have organized the past in-person or hybrid R8 Committee and OpCom meetings (Benelux, Austria, Portugal, Italy, Lithuania and Germany Sections).

SUNDAY, 3ʳᵈ April 2022

28. Procedural – Call to order (Luque)

The IEEE R8 Director Antonio Luque, calls the Committee to order at 08:10 h CEST on Sunday 3ʳᵈ April 2022 and opens the second day of the 118th IEEE Region 8 Committee meeting.

29. Procedural – Introduction to day 2 (Luque)

The R8 Director Antonio Luque introduces the agenda of the second day. He asks the Committee to have the agenda point 39 (Executive Session – Election of zone representative) before the agenda point 36 as it requires secret voting, thus to give enough time to the tellers to count the votes and announce the results before the end of the meeting. This proposal is accepted. He also welcomes the presence of the Parliamentarian Michael Malamut (on-line) and the IEEE MGA Managing Director Cecelia Jankowski (on-line).

30. Discussion – Vice Chair Technical Activities report (Nagy)

Peter Nagy, R8 Vice-Chair Technical Activities, presents highlight of the activities under his portfolio and invites each subcommittee chairs to present their activities: Andrejs Romanovs, Chair, Chapter Coordination Subcommittee; Habib Kammoun, Chair, Conference Coordination Subcommittee; Conrad Attard, Chair, Professional and Educational Activities Subcommittee; John Matogo (on-line), Chair, Action for Industry Subcommittee; Tuncer Baykas, Chair, Standards Coordination Subcommittee. After the presentations, all presenters answer the questions from the members of the R8 Committee.

Habib Kammoun, Chair of the Conference Coordination Subcommittee, presents motions to approve the selection of organizers and sites for the next R8 flagship conferences:

Motion Approval of R8 portfolio conference - HISTELCON 2023
RESOLVED that the organization of the 2023 HISTELCON is hereby approved as follows:
Title: 2023 8th IEEE History of Telecommunications Conference (HISTELCON)
Dates: 7-9 September 2023
Venue: Antica Canonica di San Giovanni, Florence, Italy
General co-chairs: Giuseppe Pelosi, Massimo Guarneri
Number of participants: 90 (Hybrid)
Registration fee: in person: $180-$220 / online: $90-$110 (reduced-regular)
Budget: $14,000 incomes, $11,200 expenses, $2,800 (25%) surplus
Region 8 share: 30% ($840) of the surplus

Motion Approval of R8 flagship conference - ENERGYCON 2024
RESOLVED that the organization of the 2024 ENERGYCON is hereby approved as follows:
Title: 2024 8th IEEE Energy Conference (ENERGYCON)
Dates: 4-7 March 2024
Venue: Qatar University, Doha, Qatar
General co-chairs: Ridha Hamila, Nasser Al-Emadi
Number of participants: 330
Registration fee: $300-$500 (reduced-regular)
Budget: $156,500 incomes, $129,550 expenses, $26,950 (20.8%) surplus
Region 8 share: 30% ($8,520) of the surplus

Motion Approval of R8 flagship conference - Melecon 2024
Resolved that the organization of the 2024 MELECON is hereby approved as follows:
Title: 2024 22nd IEEE Mediterranean Electrotechnical Conference (MELECON)
Dates: 25-27 June 2024
Venue: Polytechnic Institute of Porto, Porto, Portugal
General co-chairs: Ana Maria Madureira, Catarina Silva, Rodolfo Oliveira
Expected Number of participants: 200
Registration fee: $50-300 (reduced-regular)
Budget: $34,200 incomes, $28,750 expenses, $5,450 (19%) surplus
Region 8 share: 30% ($1,635) of the surplus

The motions are voted and approved without objection.

31. Discussion – Vice Chair Student Activities report (Akar)

Simay Akar, R8 Vice Chair for Student Activities, introduces her team and presents the SAC activities report. Theodoros Chatzinikolaou, R8 Regional Student Representative, present the students membership and student branches statistics. Vera Markovic, R8 Student Paper Contest Coordinator, presents the winners of the 2021 contest. Then Simay Akar presents two motions:

Motion Student Branch of the Year Award Proposal
RESOLVED that R8 Committee preliminarily approves the award Student Branch of the Year Award as presented and that it will be submitted to the MGA ARC for review.

Motion Continuation IEEE Student Branch Website Contest at R8
RESOLVED that R8 Committee preliminarily approves the continuation of IEEE Student Branch Website Contest at R8 level while not being organized by IEEE MGA Student Activities Committee and that it will be submitted to the MGA ARC for review.

Discussion follows and questions are answered. The motions are voted and passed with no opposition.

Then all presenters answer questions from the members of the R8 Committee.

32. Discussion – Vice Chair Member Activities report (Barros)

Sara Pena Barros, R8 Vice Chair for Membership Activities, introduces the member activities team and invites each sub-committee chairs to present their activities: Vinko Lesic, Past Chair, Young Professionals Subcommittee; Peter Magyar (on-line), Chair, Life Members Subcommittee; Maria-Alexandra Paun (on-line), Chair, Women in Engineering Subcommit-

tee; Martin Bastiaans, Chair, History Activities Subcommittee; Mohamed Amin, Chair, Careers AdHoc; and Abdullateef Aliyu (on-line), Chair, Humanitarian Activities Subcommittee. All presenters answered questions from the members of the R8 Committee.

33. Motion – Entrepreneurship initiative (Barros / El Jamal)

Rawane El-Jamal, Young Professionals Subcommittee member and Chair of the R8 Entrepreneurship AdHoc, presents the activities of the Entrepreneurship Initiative team in the past years supported by the IEEE Foundation and jointly coordinated by the R8 Young Professionals Subcommittee and R8 Professional and Educational Activities Sub-committee. Then she presents the plans for continuing the activities in 2022 as a new R8 Ad-Hoc Committee. Rawane El-Jamal present a motion to reconfirm endorsement from R8 Committee to the appointment of the Entrepreneurship Ad-Hoc Committee. Discussion follows and questions are answered. The motion is voted and approved without objection.

> **Motion Entrepreneurship AdHoc**
> Resolved that the new Ad-Hoc on Entrepreneurship, its program, timeline, and budget, shall be, and are hereby approved as presented.

34. Motion – Formation of Ethiopia Subsection (Salazar-Palma)

Magdalena Salazar-Palma, R8 Past Director, presents the motion that comes form the R8 Section Vitality and Development Subcommittee, for approval of the formation of Ethiopia R8 Subsection. The motion is presented, question is answered that it is R8 and MGA past and present recommendation and policy first to form Subsections and later elevate it as a Section. The R8 Director Antonio Luque explains that the Subsection formation will be official after the motion is sent to the MGA Board for final approval, at the next meeting in June 2022. The motion is voted and approved without objection.

> **Motion – Formation of Ethiopia Subsection**
> Resolved that the Region 8 Committee approves the formation of Ethiopia Subsection with boundaries corresponding to the boundaries of the country of Ethiopia.

35. Procedural – Break

The R8 Director Antonio Luque informs that after the break the meeting will reconvene in an executive session for election of Zone Representative. Members allowed to attend are: voting members (OpCom, Section Chairs or appointed alternates), current and past members of IEEE Boards of Directors/Directors Elect, the Executive Director and members of Management Council, IEEE Parliamentarian, Electronic Communication Coordinators George and Maria, and the proposed three Zone Representative candidates only during the Q&A part. All other participants shall reconvene at approximately 12:15 h CEST. The prerecorded videos of the three Zone Representative candidates' position statements (Albert Lysko, Habib Kammoun and Vincent Kaabunga) are played on the screen during the break.

38. Discussion – Region realignment (Luque)

R8 Director Antonio Luque explains the results of the Region realignment discussions and presents the MGA Board motions approved at the November 2021 and February 2022 meeting that resolve the 2-tiered Region - Sub-region (Zone) concept; whereas in Region 8, zones will serve only as increased representation, and the 2022 Zone Representative will participate at the MGA Board meetings. This MGA Board motions is basis for the election of the zone representative. Discussion follows about the Zone boundaries and questions are answered.

39. Executive Session – Election of zone representative (Salazar-Palma)

The R8 Committee convenes in an executive session from 11:54 h until 12:33 h (CEST). After the tellers count the votes (12:43h), Magdalena Salazar-Palma, Chair, Nominations and Appointments Subcommittee, announces the results before the agenda point 41 (13:10 h CEST):

> **Election results:** The elected 2022 Region 8 (Africa and Middle East) Zone Representative at the MGA Board meetings is **Habib Kammoun**.

36. Motion – Bylaws and Operations Manual (Salazar-Palma)

The R8 Past Director Magdalena Salazar Palma presents the proposed changes to the R8 Bylaws and R8 Operations Manual. The motions are presented. The R8 Director Luque explains the simple majority is needed for the modifications of the Region 8 Operations Manual, and 2/3 majority for the Region 8 Bylaws. Discussion follows.

Marko Delimar, R8 Director 2011-2012, proposes a friendly amendment to the Region 8 Bylaws, R8-3.1.7 VICE CHAIRS: "Their term of office shall be for one two years. They cannot be re-elected for a second consecutive term." to add "for the

same position". The R8 Director Luque agrees that is the intention of the text of the proposed change, and asks the IEEE Parliamentarian Michael Malamut can this amendment be accepted, as they must be sent 28 days in advance to the R8 Committe. Michael Malamut, explains that amendments from the floor that are in the scope of the notice, like this one, and are a small change to clarify, are acceptable and don't need prior notice. A motion to amend the text of R8-3.1.7 VICE CHAIRS is made by Peter Nagy, seconded, voted by opposition, the motion passes accepted unanimously.

Motion to amend the proposed change of the R8 Bylaws, paragraph R8-3.1.7 Vice Chairs
Resolved, to add "for the same position" at the end of the presented change to the Region 8 Bylaws, paragraph R8-3.1.7 VICE CHAIRS.

The motions to modify the Bylaws and Operations Manual are voted by raised hands in-person and on-line, and approved without objection. The two motions pass by unanimously vote (no opposition, no abstains).

Motion Region 8 Operations Manual
Resolved, that modifications to the Region 8 Operations Manual are approved by the Region 8 Committee as presented.

Motion Region 8 Bylaws
Resolved, that modifications to the Region 8 Bylaws as presented are recommended by the Region 8 Committee, and shall be submitted to the MGA Board fro approval.

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40. Discussion – Next meeting (Luque)
R8 Director Antonio Luque informs that the next R8 Committee meeting is planed to be held 15-16 Oct 2022, in Cairo, Egypt (tentative venue) and asks the committee members to save the dates. Ahmed Yousef, Egypt Section Chair, expresses gratefulness that his proposal is accepted and his pleasure and honor to host it. Then Luque invites expressions of interest to host the Spring 2023 R8 Committee meeting. Discussion follows and questions are answered.

41. Procedural – New business (Luque)
Adam Jastrzebski, R8 Treasurer, explains details about the NextGen Concur expenses claim from this meeting, using the Level 4 budget code (9.01.102) 102: R8 Committee Meeting Summer- Travel.

Antonio Luque, R8 Director, informs that Vinko Lesic is the new Region 8 News Editor in Chief, and the new issue is almost ready. Margaretha Eriksson, Region 8 News Editorial Board member invites committee members to submit articles for the next issue.

Hadi Kanaan, Lebanon Section Vice-Chair, asks for creation of a new R8 flagship conference in the Middle East. Peter Nagy, R8 VC Technical Activities, answers and gives possible options.

Ala Khalifeh, Jordan Section Chair, comments on the R8 web site structure and IEEE web templates for Sections. Vincenzo Piuri, R8 Director Elect, explains the restructure of the R8 web content stared some time ago with an AdHoc, comments and suggestions are welcome, the outcome of this work will be presented soon. Albert Lysko (on-line), Chapters Coordination SC Past Chair, reminds from past experience when changes to the R8 web pages were made, to take care all current content to be preserved.

John Funso, Nigeria Section Chair, expresses his satisfaction that there were company presentations in the lobby and projects presentations at the previous R8 meeting, and suggest to continue this practice as it adds value to the meeting.

Adam Jastrzebski, R8 Treasurer, proposes establishment of an R8 AdHoc committee on humanitarian actions to help refugee colleagues from Ukraine crisis, not only IEEE members, that shall be established by R8 Director, and explains the purpose of this AdHoc. John Funso Adebayo, Nigeria Section Chair, reports on the results from the Saturdays breakout sessions on Humanitarian efforts in current conflicts, coordinated by Fairouz Fattoum, Humanitarian Activities Subcommittee member (absent from the room). Actions discussed are focusing on: (1) how to bring students back to school and engage them properly; (2) help research for the academics; (3) involvement in the hackaton; (4) possibilities to provide discounted or free IEEE membership. Jastrzebski presents the text of the motion and explains the purpose of the AdHoc:

R8 AdHoc Committee on Humanitarian Action to Help Ukrainian Colleagues
Purpose:
To coordinate humanitarian actions within the Region to provide help to refugees from Ukraine, both IEEE members and other engineers, scientists, researchers, academics and students, in finding professional job places and access to university courses.

To coordinate humanitarian action within the Region to help students in Ukraine whose Universities have been forced by the war to close their teaching to access university courses virtually in other countries.

To manage an information hub which will show the details of the help offered within the region.

To collaborate with humanitarian organizations to pass the information to and from the refugees.

To involve the IEEE members from Ukraine to propagate the information about the R8 hub.

Motion:
The Region 8 Committee recommends the formation of an Ad-Hoc committee with the above purpose.

Discussion follows with only affirmative views and none in opposition. The motion is voted and passes with only 1 vote against. The R8 Director Antonio Luque says he is happy to appoint the AdHoc and invites suggestions about the composition of the AdHoc to be send to him by email.

Mohamed Amin, Careers AdHoc SC Chair, proposes to create a R8 company portfolio (e.g. pamphlet, leaflet, couple of slides) for "externals", explaining what IEEE and R8 is, when speaking to companies. The R8 Director Luque agrees and invites him to lead the team to create it.

42. Procedural – Adjourn (Luque)
Region 8 Director Antonio Luque thanks all for taking part in the meeting, those who helped its organization, and summarizes the achievements of this meeting. Salazar Palma and Karadzinov thank Antonio for his hard work and Poland Section and local volunteers for excellent organization. The meeting adjourns at 13:44 PM CEST.

Respectfully submitted,

Ljupco Karadzinov
IEEE R8 Secretary

Appendixes – Motions full text:

Agenda point 5. Approval of the consent agenda (Luque)
SUBJECT: Correction to the operating agreement for the RTSI conference series
SUBJECT: Affirmation of the 2022 budget approved electronically
SUBJECT: Approval of appointed non-voting members of the 2022 Region 8 Committee

Agenda point 30. Vice Chair Technical Activities report (Nagy)
SUBJECT: Approval of R8 portfolio conference - HISTELCON 2023
SUBJECT: Approval of R8 flagship conference - ENERGYCON 2024
SUBJECT: Approval of R8 flagship conference - MELECON 2024

Agenda point 31. Vice Chair Student Activities report (Akar)
SUBJECT: Student Branch of the Year Award Proposal
SUBJECT: Continuation IEEE Student Branch Website Contest at R8

Agenda point 33. Entrepreneurship initiative (Barros / El Jamal)
SUBJECT: New initiative on Entrepreneurship

Agenda point 34. Formation of Ethiopia Subsection (Salazar-Palma)
SUBJECT: Approval of Ethiopia Subsection

Agenda point 36. Bylaws and Operations Manual (Salazar-Palma)
SUBJECT: Region 8 Bylaws proposal (changes highlighted)
SUBJECT: Region 8 Operations Manual proposal (changes highlighted)

118th IEEE Region 8 Committee Meeting
Hybrid, 1st – 2nd April 2022
Warsaw Marriot Hotel, Warsaw, Poland and WebEx

Appendixes to the Unapproved Minutes of the Meeting
Motions full text

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SUBJECT: New initiative on Entrepreneurship

Agenda point 34. Formation of Ethiopia Subsection (Salazar-Palma)
SUBJECT: Approval of Ethiopia Subsection

Agenda point 36. Bylaws and Operations Manual (Salazar-Palma)
SUBJECT: Region 8 Bylaws proposal (changes highlighted)
SUBJECT: Region 8 Operations Manual proposal (changes highlighted)

TO: IEEE Region 8 Committee, April 2022

FROM: Peter Nagy, Vice Chair Technical Activities
                 Habib Kammoun, Chair Conference Coordination Subcommittee

SUBJECT: Correction to the operating agreement for the RTSI conference series

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EXECUTIVE SUMMARY

An operating agreement between Region 8 and Italy Section regarding organization of the RTSI conference series was approved during the 117th R8 Committee meeting in November 2021.
A small mistake was detected in the composition of the steering committee and the appropriate correction is proposed to be approved. The steering committee should be structured as follow (as was described in the Appendix A of the signed operating agreement):

Functional Structure of RTSI

The RTSI Committee will consist of the following:
- Steering Committee (SC)
- Conference Organising Committee (OC)

The RTSI **Steering Committee (SC)** is a standing committee formed to guide and ensure the sustainability of RTSI. The SC ensures the RTSI Terms of Reference and Operating Agreement are upheld by overseeing the appointment of the RTSI General Chairs and receiving status updates from the RTSI OC in order to guide their direction and activities.
The SC shall consist of one chair and six members:
- Italy Section chair (SC chair)
- Region 8 representative
- R8 Conference Coordination subcommittee chair
- RTSI current general chair
- RTSI upcoming general chair
- RTSI previous general chair
- RTSI previous general chair

The SC shall formally meet at least four (4) times a year to review the activities of OC and uphold the SC's mandate.

Also, following several discussions with France and UK and Ireland section, it is proposed to reduce the R8 financial share of the 2022 and 2023 RTSI editions to 5% instead of 30%.

PROPOSED ACTIONS

Resolved that the following modifications to the operating agreement between Region 8 and Italy Section regarding the IEEE International Forum on Research and Technology for Society and Industry (RTSI) conference series are approved as presented.

Additions

~~Deletions~~

3. The Region 8 agrees that the Conference Organizing Committee shall have a conference Steering Committee ("SC") chaired by the Italy Section chair and consisting of six members (~~Italy Section chair,~~ RTSI general chair of the current edition, RTSI upcoming general chair, general chairs of the last 2 editions, R8 representative, and R8 conference coordinator subcommittee chair).

24. Exceptionally, the Region 8 financial share of the 2022 and 2023 RTSI editions (respectively in France and UK and Ireland Sections) can be between 5% and 30%.

FINANCIAL IMPLICATIONS

• Reduce the conference surplus revenue.

TO: IEEE Region 8 Committee, April 2022

FROM: Adam Jastrzebski, Region 8 Treasurer

SUBJECT: Affirmation of the 2022 budget approved electronically

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EXECUTIVE SUMMARY

The proposed 2022 Region 8 budget was submitted to the members of the R8 Committee by the Treasurer on 28 January 2022 and the voting members were asked to vote via email by sending a message in case they did not approve the proposal. No disapproval votes were received. This motion seeks affirmation by the Region 8 Committee of the final 2022 budget during a formal meeting.

PROPOSED ACTION

RESOLVED that the 2022 Region 8 budget as submitted by the Treasurer and voted by email by the Region 8 Committee is adopted. This adoption includes:

- A 2022 Budget that reflects a $5,513 surplus.
- 2022 budget expenses of $1,379,240.
- 2022 budget income of $686,759 from actual 2022 income, and $698,004 to be transferred from actual 2021 surplus.

TO: IEEE Region 8 Committee, April 2022

FROM: Antonio Luque, Region 8 Director

SUBJECT: Approval of appointed non-voting members of the 2022 Region 8 Committee

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EXECUTIVE SUMMARY

MGA Operations Manual 9.1.F.3.b.i states that "Additional committee members and liaison representatives necessary to ensure the effective functioning of the Region Committee may be appointed on a year-to-year basis by the Region Chair subject to the approval of the Region Committee members designated in (9.1.F.3.a.i) and (9.1.F.3.a.ii). These positions may be voting or nonvoting as designated in the Region."

Traditionally, Subcommittee Chairs and other volunteers appointed by the Director or Region Officers are also considered as non-voting members of the R8 Committee and invited to meetings.

Approval by the Region 8 Committee is sought for the 2022 Subcommittee chairs to serve as non-voting members of the R8 Committee.

PROPOSED ACTION

Resolved that the following non-voting members of the 2022 Region 8 Committee be approved.

Action for Industry: John Matogo (Kenya Section)

Chapters: Andrejs Romanovs (Latvia Section)

Conferences: Habib Kammoun (Tunisia Section)

Humanitarian Activities: Abdulateef Aliyu (Nigeria Section)

Membership Development: Mike Hinchey (UK & Ireland Section)

Professional and Educational Activities: Conrad Attard (Malta Section)

Region 8 News: Vinko Lesic (Croatia Section)

Standards Coordinator: Tuncer Baykas (Turkey Section)

Student Representative: Theodoros Chatzinikolaou (Greece Section)

Women in Engineering: Maria Alexandra Paun (Switzerland Section)

Young Professionals: Almedin Kavaz (Germany Section)

Africa Council Chair: Adel Alimi (Tunisia Section)

Careers New Initiative: Mohamed Amin (Egypt Section)

Diversity, Equity and Inclusion: Mona Ghassemian (UK & Ireland Section)

Electronic Communications: George Michael (Cyprus Section)

Electronic Communications Assistant: Maria Efthymiou (Cyprus Section)

History Activities: Martin Bastiaans (Benelux Section)

Life Members: Peter Magyar (Germany Section)

New Student Contests Initiative: Lee Crudgington (UK & Ireland Section)

Publications and Communications: Adeel Sultan (United Arab Emirates Section)

Region 8 Today: Hazar Oklah (Jordan Section)

Region Vitality Coordinator: Matej Zajc (Slovenia Section)

Sections Congress Coordinator: Costas Stasopoulos (Cyprus Section)

Congress (SYP/xSYP) Coordinator: Barbara Vujkov (Serbia Section)

Social Media: Mohamed Hussain Babaee (Portugal Section)

Voluntary Contribution Fund: Andreas Koltes (Germany Section)

TO: IEEE Region 8 Committee, March 2022

FROM: Peter Nagy, Vice Chair Technical Activities
                 Habib Kammoun, Chair Conference Coordination Subcommittee

SUBJECT: Approval of R8 portfolio conference - HISTELCON 2023

EXECUTIVE SUMMARY

HISTELCON (History of Telecommunications Conference) is an IEEE Region 8 portfolio bi-annual conference organized in one of the Region 8 Sections/Subsections.
HISTELCON aims to increase the understanding of the origins and of the early developments of electrical technologies - in particular of telecommunications. Original and innovative contributions are invited in areas including, but not restricted to:
   ● Origins and early developments of electro-technologies
   ● Milestones in different fields of electro-technology, both early and modern
   ● Scientists and Technologists involved in the above
   ● Museum items and educational methods illustrating the above
The purpose of this conference is to serve as a catalyst for the technical exchange between researchers and practitioners in the telecommunications field. The technical program includes plenary sessions and regular technical sessions.

Previous editions:
   ● 2008: France
   ● 2010: Spain
   ● 2012: Italy
   ● 2015: Israel
   ● 2017: Japan (R10)
   ● 2019: Scotland
   ● 2021: Russia

Statistics of HISTELCON (Number of published papers):
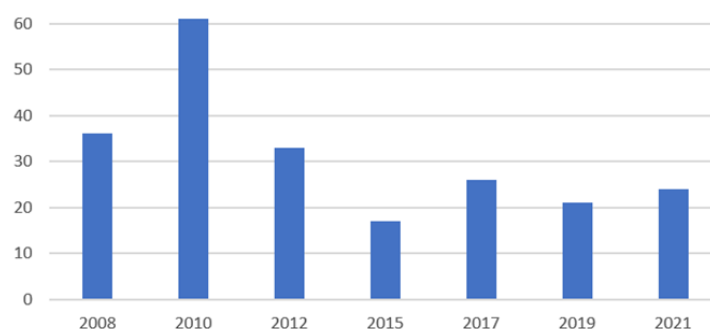
Bids to organize 2023 HISTELCON were received and evaluated by the Conference Coordination Subcommittee on April 1st, 2022. After detailed analysis and deep discussions, the Conference Coordination Subcommittee made the decision to select the **Italy Section to host in Florence the 2023 HISTELCON** as the best submitted proposal that fits with the objectives and the strategy of the R8.

Approval for organizing the 2023 HISTELCON conference in Florence, Italy is sought from the Committee.

PROPOSED ACTION

Resolved that the organization of the 2023 HISTELCON is hereby approved as follows:

Title: 2023 8th IEEE History of Telecommunications Conference (HISTELCON)
Dates: 7-9 September 2023
Venue: Antica Canonica di San Giovanni, Florence, Italy
General co-chairs: Giuseppe Pelosi, Massimo Guarneri
Number of participants: 90 (Hybrid)
Registration fee: in person: $180-$220 / online: $90-$110 (reduced-regular)
Budget: $14,000 incomes, $11,200 expenses, $2,800 (25%) surplus
Region 8 share: 30% ($840) of the surplus

TO: IEEE Region 8 Committee, March 2022

FROM: Peter Nagy, Vice Chair Technical Activities
               Habib Kammoun, Chair Conference Coordination Subcommittee

SUBJECT: Approval of R8 flagship conference - ENERGYCON 2024


EXECUTIVE SUMMARY

ENERGYCON (Energy Conference) is an IEEE Region 8 flagship bi-annual conference organized in one of the Region 8 Sections/Subsections.
ENERGYCON is an international forum for the exchange of ideas and innovative technologies on Sustainable Generation, Transmission and Distribution, Conversion and Utilization of Electrical Energy. It is also the premier IEEE Region 8 forum for the application of Electronics, Instrumentation, Information and Communication Technology in the Electrical Energy Industry.
The purpose of this conference is to serve as a catalyst for the technical exchange between researchers and practitioners in the energy field. The technical program includes plenary sessions, regular technical sessions, special sessions, poster sessions, and tutorials.

Previous editions:
- 2010: Bahrain
- 2012: Italy
- 2014: Croatia
- 2016: Belgium
- 2018: Cyprus
- 2020: Tunisia
- 2022: Latvia

Statistics of ENERGYCON (Number of published papers):
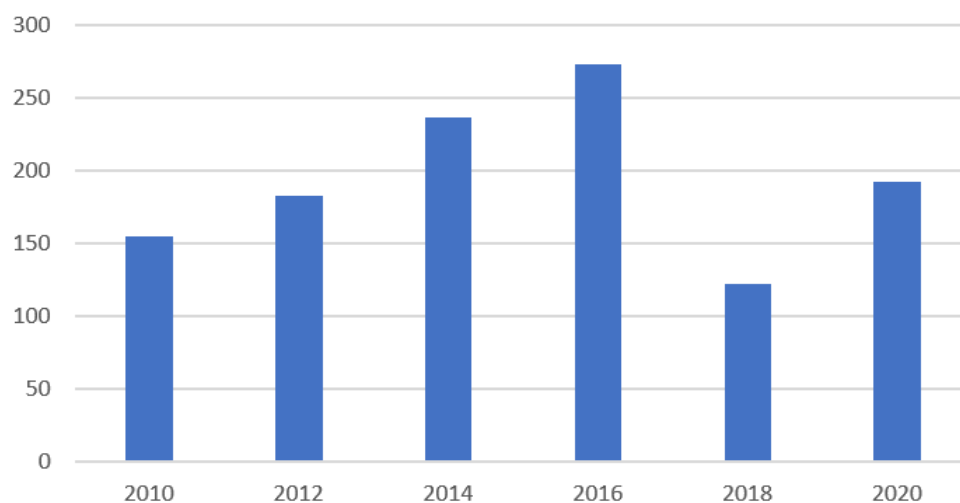
The Conference Coordination Subcommittee sent to the R8 section chairs and R8 members a call for proposals to organize the 2024 R8 flagship conferences.

Bids to organize 2024 ENERGYCON were received and evaluated by the Conference Coordination Subcommittee on March 21st, 2022. After detailed analysis and deep discussions, the Conference Coordination Subcommittee made the decision to select the **Qatar Section to host in Doha the 2024 ENERGYCON** as the best submitted proposal that fits with the objectives and the strategy of the R8.

Approval for organizing the 2024 ENERGYCON conference in Doha, Qatar is sought from the Committee.

PROPOSED ACTION

Resolved that the organization of the 2024 ENERGYCON is hereby approved as follows:

Title: 2024 8th IEEE Energy Conference (ENERGYCON)
Dates: 4-7 March 2024
Venue: Qatar University, Doha, Qatar
General co-chairs: Ridha Hamila, Nasser Al-Emadi
Number of participants: 330
Registration fee: $300-$500 (reduced-regular)
Budget: $156,500 incomes, $129,550 expenses, $26,950 (20.8%) surplus
Region 8 share: 30% ($8,520) of the surplus

BACKGROUND INFORMATION

Qatar bid does show a fairly complete 2024 proposal, and shows:
- Experienced organizing team
- Good involvement of industry members
- Good venue infrastructure
- Airport well connected
- E-visa

Further details in the following documents:
- R8 Call for bids
- Qatar's proposal presentation
- Qatar's proposal details
- Qatar's budget

TO: IEEE Region 8 Committee, March 2022

FROM: Peter Nagy, Vice Chair Technical Activities
                Habib Kammoun, Chair Conference Coordination Subcommittee

SUBJECT: Approval of R8 flagship conference - MELECON 2024

EXECUTIVE SUMMARY

MELECON (Mediterranean Electrotechnical Conference) is an IEEE Region 8 flagship bi-annual conference organized in one of the Mediterranean Sections/Subsections.
Topics cover the full area of IEEE, e.g., Communications, Networks, Electronics, Energy, Mobile Computing, Cloud Computing, Software, Engineering, Nanotechnology, and E-learning.
The purpose of this conference is to serve as a catalyst for the technical exchange between researchers and practitioners from different technological fields. The technical program includes plenary sessions, regular technical sessions, special sessions, poster sessions, and tutorials.

Previous editions:
- 1981: Israel
- 1983: Greece
- 1985: Spain
- 1987: Italy
- 1989: Portugal
- 1991: Yugoslavia
- 1994: Turkey
- 1996: Italy
- 1998: Israel
- 2000: Cyprus
- 2002: Egypt
- 2004: Croatia
- 2006: Spain
- 2008: France
- 2010: Malta
- 2012: Tunisia
- 2014: Lebanon
- 2016: Cyprus
- 2018: Morocco
- 2020: Virtual
- 2022: Italy

Statistics of MELECON (Number of published papers):
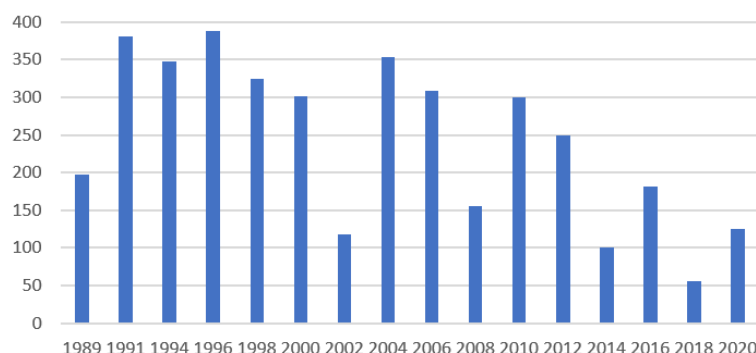
The Conference Coordination Subcommittee sent to the R8 section chairs and R8 members a call for proposals to organize the 2024 R8 flagship conferences.

Bids to organize 2024 MELECON were received and evaluated by the Conference Coordination Subcommittee on March 21st, 2022. After detailed analysis and deep discussions, the Conference Coordination Subcommittee made the decision to select the **Portugal Section to host in Porto the 2024 MELECON** as the best submitted proposal that fits with the objectives and the strategy of the R8.

Approval for organizing the 2024 MELECON conference in Porto, Portugal is sought from the Committee.

PROPOSED ACTION

Resolved that the organization of the 2024 MELECON is hereby approved as follows:

Title: 2024 22nd IEEE Mediterranean Electrotechnical Conference (MELECON)
Dates: 25-27 June 2024
Venue: Polytechnic Institute of Porto, Porto, Portugal
General co-chairs: Ana Maria Madureira, Catarina Silva, Rodolfo Oliveira
Expected Number of participants: 200
Registration fee: $50-300 (reduced-regular)
Budget: $34,200 incomes, $28,750 expenses, $5,450 (19%) surplus
Region 8 share: 30% ($1,635) of the surplus

BACKGROUND INFORMATION

Portugal bid does show a fairly complete 2024 proposal, and shows:
- Experienced organizing team
- Good involvement of industry members
- Good venue infrastructure
- Section and chapters and societies involved
- Low registration fee

Further details in the following documents:
- [R8 Call for bids](#)
- [Portugal's proposal](#)
- Portugal's budget <[hybrid](#)> <[virtual](#)> <[face to face](#)>

TO: IEEE Region 8 Committee, April 2022

FROM: Simay Akar, R8 Vice Chair Student Activities

SUBJECT: Student Branch of the Year Award Proposal

EXECUTIVE SUMMARY

Student Branch of the Year Award

This award is to recognize the Student Branches in Region 8 that have conducted exemplary events, workshops, projects and social activities; made outstanding efforts to increase member recruitment and retention; added significant value to the IEEE Students programme; and conducted themselves in a flawless manner which is deemed to exceed all other student branches in the Region. This award will be given to the most exceptional student branches who have applied for the Regional Exemplary Student Branch award, with Gold, Silver and Bronze awards issued to those honorable branches.

PROPOSED ACTION

Resolved that R8 Committee preliminarily approves the award Student Branch of the Year Award as presented and that it will be submitted to the MGA ARC for review

FINANCIAL IMPLICATIONS

USD 600, already in the approved 2022 budget.

IMPLEMENTATION

Award proposal will be reviewed by MGA ARC, presented again to the R8 Committe for approval, and submitted to the MGA Board.

Student branches submitting a nomination for the Exemplary Student Branch Award through the OpenWater platform by 31st March will be automatically considered for the Region 8 Student Branch of the Year Award.

TO: IEEE Region 8 Committee, April 2022

FROM: Simay Akar, R8 Vice Chair Student Activities

SUBJECT: Continuation IEEE Student Branch Website Contest at R8

EXECUTIVE SUMMARY

IEEE Student Branch Website Contest is aimed to recognize those student websites that provide information about the activities, latest tech updates, learning opportunities, IEEE Benefits etc. through creative digital efforts aimed to make it easy for students of their student branch to obtain the information. Usually, a website becomes the face of an organization and the main information provider to the interested parties.

The goal of a website contest is to convey information in a manner useful to the reader, similar to the goal in writing a paper. How you convey the information can increase readers' interest as well as their knowledge.

The IEEE Student Branch Website Contest was dropped out from the SAC Awards program in 2022.

PROPOSED ACTION

Resolved that R8 Committee preliminarily approves the continuation of IEEE Student Branch Website Contest at R8 level while not being organized by IEEE MGA Student Activities Committee and that it will be submitted to the MGA ARC for review.

FINANCIAL IMPLICATIONS

None.

IMPLEMENTATION

Award proposal will be reviewed by MGA ARC, presented again to the R8 Committe for approval, and submitted to the MGA Board.

- o All IEEE Student Branches and Branch chapters are eligible to participate in the IEEE Student Branch Website contest.

- o Each Student Branch may enter at most one Website, regardless of the number of Branch chapters or affinity group present.

TO: IEEE Region 8 Committee, April 2022

FROM: Sara Barros, VC Member Activities
Rawan El Jamal, Chair Entrepreneurship AdHoc Committee

SUBJECT: New initiative on Entrepreneurship

EXECUTIVE SUMMARY

The annual plan for the 2022 AdHoc committee on Entrepreneurship and the associated budget are presented for approval.

BACKGROUND INFORMATION

The 2022 AdHoc committee on Entrepreneurship was created with the charter to develop and run projects that drive innovation and entrepreneurship across Region 8 members. Projects will focus on encouraging entrepreneurship events and activities through the Entrepreneurship Week, creating a competition platform for startups and entrepreneurs through the annual Pitch competition, and providing aspiring entrepreneurs with support through talks and mentorship. The sub-committee will also aim to enable IEEE entrepreneurs beyond the competition phase by creating partnerships with external entities focused on entrepreneurship such as accelerators, incubators and potential investors, as well as provide exposure to entrepreneurship summits. The sub-committee will collaborate closely with other IEEE Region 8 entities, including but not limited to YP, HA, WIE, PEA, AFI, and SAC.,

The plan presented includes the concept and idea, format, pilot program, measurable KPIs, budget, timeline, and required human resources.

The pilot program, which is a continuation of the 2-year work of the Entrepreneurship Initiative, consists of running 3 main programs to enable IEEE members interested in entrepreneurship and aspiring entrepreneurs:

A.   An Entrepreneurship Week, which is an annual series of entrepreneurship events, taking place in the 4th quarter of every year, where designated ambassadors of the committee organize local entrepreneurship events and competitions in their sections. This program aims to spread the entrepreneurship and innovation culture across the region and encourage more interested members to join the community.

B.   Regional Pitch Competition, celebrating the top competing startups from local entrepreneurship events, and allowing them to get exposure to a regional panel of judges and investors, with the aim to win a sponsorship to pitch at an IEEE or non IEEE conference.

C.   Mentorship and talks to support members, and bring them into a network of entrepreneurs, founders, investors and experts in the region.

Our objective is to spread knowledge about entrepreneurship and innovation in the region, and encourage members to pursue an entrepreneurship path and contribute to the community. This goal will be measured with the following KPIs:

➢ Number of ambassadors engaged in the Entrepreneurship Week 2022
➢ Share of new countries / sections participating in the Entrepreneurship Week 2022 vs previous editions
➢ Share of countries participating in Entrepreneurship Week 2022 coming from areas in Region 8 (i.e., covering Europe, ME and Africa)
➢ Number of total events hosted in Entrepreneurship Week 2022
➢ Number of startups competing in all local events in Entrepreneurship Week 2022
➢ Share of existing IEEE members vs new IEEE members engaging with our entrepreneurship activities
➢ Number of non-IEEE ecosystem partnerships secured by end of 2022
➢ Total amount of sponsorship secured from non-IEEE ecosystem partners by end of 2022
➢ Traffic and engagement on our online media platforms including LinkedIn, Instagram, Facebook, YouTube and a newly launched website
➢ Number of new relevant content pieces shared on our online media platforms that members engage with

The projected timeline for implementation is 9 months, with potential to extend and repeat the programs above.

The budget for 2022 covers two main categories associated with the delivery of the programs:
• Awards and activities support
○ Awards for best startups competing in the regional Pitch competition [2,500 USD]
○ Symbolic support and awards for best entrepreneurship week events and other entrepreneurship related activities [2,500 USD]

○   Award in form of travel grant for the winners of the regional Pitch competition to attend and pitch at an IEEE conference (this year's SYP) or a non-IEEE conference [2,000 USD]
●   Conference participation and travel
○   Conference participation fees [500 USD]
○   Team travel [1,000 USD]

Total 8,500 USD already included in the 2022 R8 budget.

The committee will be working to get additional funds to support further activities and make R8 entrepreneurship self-sustainable in the following years from corporates, ecosystem partners and IEEE OUs who share the same mutual goals.

Regarding human resources, based on its current needs, the committee is composed of a team as described below with a Chair, Vice Chair, four members and seven corresponding members with the following scope & skill sets:

1. Chair – IEEE R8 Entrepreneurship
   (Strategy and business Leader, Designing overall strategy and roadmap, understanding of entrepreneurship landscape, and partnership development)
2. Vice Chair - IEEE R8 Entrepreneurship
   (Operations Leader, Running and expanding existing programs)
3. Member – IEEE R8 Professional and Educational Activities
   (Ensures liaison with IEEE R8 PEA, drives member engagement and coaching)
4. Member – IEEE R8 Student Activities Committee
   (Ensures liaison with IEEE R8 SAC, supports on member engagement)
5. Member – IEEE R8 Action for Industry
   (Ensures liaison with IEEE R8 AFI, supports on coaching and access to network)
6. Member – IEEE R8 External Communications Coordinator
   (Drives digital marketing and branding content)
7. Corresponding Member - IEEE R8 Entrepreneurship Week Ambassador
   (Previous entrepreneurship experience, drives execution of current programs)
8. Corresponding Member
   (Understanding of partner ecosystem and startup needs in ME, drives execution and expansion of current programs)
9. Corresponding Member - IEEE R8 Entrepreneurship Week Ambassador
   (Previous entrepreneurship experience, understanding of partner ecosystem in ME and Africa, drives partnership and sponsorship effort)
10. Corresponding Member - IEEE R8 Entrepreneurship Week Ambassador
    (Understanding of partner ecosystem in Europe, drives partnership and sponsorship effort)
11. Corresponding Member - IEEE R8 Entrepreneurship Week Ambassador
    (Drives website development and management)

12. Corresponding Member - IEEE R8 Entrepreneurship Week Ambassador
    (Drives website development and management, and supports on digital marketing content)
13. Corresponding Member - IEEE R8 Entrepreneurship Week Ambassador
    (Drives and manages online media presence and campaigns)

PROPOSED ACTION

Resolved that the new Ad-hoc committee on Entrepreneurship, its program, timeline, and budget, shall be, and are hereby approved as presented.

PROS:
- Provide direct and valuable access to entrepreneurship programs and competitions
- Provide direct access to entrepreneurial skills development and mentorship opportunities, catered for members of different grades, and can be beneficial throughout their professional journey
- Inspire IEEE R8 members to pursue tracks in innovation, ideation, and implementation of entrepreneurial ventures
- Inspire IEEE members to pursue daring career paths, be it as venture founders or entrepreneurial at work
- Engage with students and young professionals in IEEE R8 to grow entrepreneurship communities at a section level
- Offer IEEE R8 members access to a network of aspiring or existing entrepreneurs, within and beyond IEEE
- Offer IEEE R8 members access to international entrepreneurship events and opportunities to pitch and connect with potential partners and supporters
- Increase IEEE R8 public visibility with partners in the entrepreneurship ecosystem, including corporates with new venture programs, incubators, accelerators and funding circles

CONS:
- Initial financial investment until committee ensures self-sustainability

FINANCIAL IMPLICATIONS:
- Year 2022: 8,500 USD

ALIGNMENT WITH IEEE AND REGION 8 STRATEGIC GOALS:
- Provide members experience that is valuable during their whole professional life
- Improve the value of IEEE membership by increasing services and benefits to R8 members
- Develop non-technical IEEE activities in the Region

TO: IEEE Region 8 Committee – April 2022

FROM: Section Vitality and Development Sub-Committee

SUBJECT: Approval of Ethiopia Subsection

EXECUTIVE SUMMARY
Members in the country of Ethiopia have submitted a petition to form a Subsection. The request has been evaluated based on activities and the SVD guidelines. As per R8 Operations Manual section R8-8.1 the Region 8 Committee needs to approve the formation of a new Subsection and is requested to do so.

PROPOSED ACTION
Resolved that the Region 8 Committee approves the formation of Ethiopia Subsection with boundaries corresponding to the boundaries of the country of Ethiopia.

SUPPORTING INFORMATION

Strategic Goal(s) Supported
• The formation of the Subsection will help in the goal of creating dynamic communities that help individuals around the world to share, collaborate, network, and engage with one another.

Financial Implications
• The Region will be obliged to forward the rebate received for the Subsection according to the current IEEE regulations, if it fulfills the meeting activity and complies with financial and officer reporting requirements (R8 Operations Manual, R8-8.1)

Pros and/or Cons
• PROS: Better serving the members in the country.
• CONS: None.

Implementation
• After approval by the Region the petition needs to be finally approved by the MGA Board.

Background Information

In the period of last two years members in Ethiopia organized several activities and reported 2 events in 2020, 6 events in 2021 and 4 in 2022.

In Ethiopia there are currently two student branches, Bule Hora University (since 2020) and Addis Ababa University (since 2021). In 2021 IEEE WIE, IEEE PES Student Branch Chapter and SIGHT were formed. They report to be active in two IEEE founded projects Enhancing the participation of girls of Bule Hora in the STEM courses of Bule

Hora University (IEEE TryEngineering, completed) and Pandemic Awareness and Prevention Program in Bule Hora, Ethiopia (IEEE HAC/SIGHT, active). From this we can expect increased activities and events in 2022, 17 events are currently planned.

The number of members is growing and reached required number of members. In January 2022 the member count in Ethiopia was: Member: 58, GSM: 32, Student Member: 5, Life Member: 1, TOTAL: 134. The membership is steadily rising from 84 members year before.

Ethiopia has an area of 1,104,300 km2 and a population estimated in 2021 of 117,876,227.

The content of the petition follows:

IEEE Ethiopia Subsection Petition - Business Plan

1. What was the motivating factor that led to forming this geographic unit? What member needs will be fulfilled as a result of forming this unit?

Ethiopia is a relatively large country in Region 8. Its population is more than 110 million. It has more than 50 universities which have engineering programs. All these universities provide education in electrical and computer engineering (ECE). Some of these universities are also very active in research. A sizable number of researches of these universities in ECE are published in IEEE. After interacting with the ECE professionals in Addis Ababa and other places we found that many Ethiopians are interested to have an IEEE section in Ethiopia. It would bring the IEEE events and IEEE resources closer to them. There will be several other professional activities which would help the researchers and the educators. There are many students in ECE and other fields of engineering who want to participate in the IEEE activities as volunteers. Some of the students simply do not take the IEEE membership as there is no IEEE section or subsection here. In order to have a section we will have to start with a subsection and also an organizational unit. We already have a student branch in Bule Hora University, Bule Hora, Ethiopia. We are planning to have more student branches in other universities. All these issues motivate us to have a subsection in Ethiopia which we hope will be enlarged to a section in the next few years.

2. List the activities the unit will focus on for the first six months. What activities will engage the members of the unit with one another?

We plan the following activities in the first six months. [1] An IEEE international conference in 2021 at Addis Ababa. [2] 3 workshops on "Technical Paper Writing in IEEE Publications" at three universities (Bule Hora University, Addis Ababa University, and AASTU). [3] Workshop on IoT and its applications at BHU. [4] Annual general meeting at Addis Ababa (time for this event has not been decided yet). [5] Talks and presentations at minimum 10 public universities regarding the merits and benefits of IEEE membership. [6] Invited talks at BHU and other universities by the local experts of Ethiopia. [7] Online webinars for students and faculties on the cutting edge

of the current research areas. [8] Formation of Society chapters, WiE, and SIGHT groups in different universities in Ethiopia. The following activities we hope will engage the members of the unit with one another. [1] Annual general meeting (We expect majority of the members will attend) [2] Regional IEEE meetings (At different universities and IEEE events) [3] Workshops and conferences (This is a nice way to network) [4] Invited talks (This will provide the platform for idea exchanges) [5] Student events (Students/IEEE student members will get good chances to interact) [6] Joint planning for events (We would like involve the members from different regions)

3. What accomplishments will this unit strive to meet in its first year?
We expect to achieve the following in the very 1st year. 1. Increase in the number of members in our subsection. 2. Increase in the number of IEEE events in our subsection. 3. Increase the presence of IEEE in Ethiopia 4. Increase the awareness of IEEE and its benefits in Ethiopia 5. Expect to start several new student branches in different universities. 6. Expect to start new OUs such as Society chapters, SIGHT groups in other organizations. 7. To carry on at least 2 IEEE conferences in the Ethiopia. 8. To form a large group of volunteers for IEEE and its associated organizations. 9. To involve the local companies and startups in the IEEE initiatives.

4. What level of local support is engaged in support of the unit activities?
We expect the following local support for the proposed unit. 1. Collaboration of the local organizations in the IEEE events. 2. Cooperation in the IEEE activities and initiatives. 3. Fundraising for the local and regional events. 4. Cooperation in the volunteering and volunteer training programmes. 5. Cooperation for starting local OUs. 6. Facilitation of local meetings and committees. 7. Coordination in the IEEE and other professional activities.

IEEE REGION 8 BYLAWS

As approved by the 110th meeting of the Region 8 Committee on 10th March 2018, in Athens and by MGA Board, June 2018

IEEE REGION 8 BYLAWS

R8-1 THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS, INC.

IEEE Region 8 is a Geographic Organizational Unit of IEEE.

R8-1.1 IEEE INCORPORATION

IEEE is incorporated under the New York State Not-for-Profit Corporation Law. The text of that law changes from time to time; the IEEE Executive Director should be consulted prior to taking any action which relates to that law.

R8-1.2 GOVERNANCE

The regulations by which IEEE, the Member and Geographic Activities Board (MGA Board) and Region 8 are governed are embodied in several documents. The IEEE Certificate of Incorporation and Constitution, which can be approved and amended only by the voting members of the Institute, contain IEEE's fundamental objectives, organization, and procedures. Implementation of the provisions of the Constitution and Certificate of Incorporation, in specific organizational structures and procedures, is entrusted to the IEEE Bylaws, which are approved and amended by the IEEE Board of Directors (BoD). The Region 8 Bylaws provide more detailed statements of specific policies, objectives and procedures than are appropriate for inclusion in the Constitution, IEEE Certificate of Incorporation and IEEE Bylaws, and specifically relate to the geographical, educational and scientific activities in the Institute. The Region 8 Bylaws are published herewith. They are approved and amended by the Region 8 Committee.

The precedence of these documents should be remembered by all those engaged in IEEE management duties. The Region 8 Bylaws must not be in conflict with the Constitution, and must conform to the provisions of the Constitution, IEEE Articles of Incorporation and the IEEE Bylaws. If, having consulted these documents, questions of procedure or interpretation remain, inquiries should be made to the IEEE Executive Director or designee.

R8-2 NAME

The name of the Region is the IEEE Region 8.

R8-2.1 BOUNDARIES

Region 8 shall consist of Africa, Europe, Russia, Greenland and all Asian countries West of Pakistan, North and West of Afghanistan and North of Mongolia and China.

The boundaries may not be changed without the agreement of the Region 8 Committee and the approval of MGA Board.

R8-2.2 BYLAWS

The Bylaws as here laid down shall be established to govern the operations and administration of the Region.

R8-2.2.1 BYLAWS REVISIONS

Proposed changes to the Bylaws of Region 8 and the reasons therefore shall be distributed to all voting members of the Region 8 Committee at least twenty-eight days (28) before the stipulated Region 8 meeting. Two-thirds of all votes cast by the members at the meeting shall be required to recommend a new Region 8 Bylaw or to amend or revoke any existing Region 8 Bylaw, but shall not be effective until approved by MGA Board.

R8-2.3 OPERATIONS MANUAL

Except as otherwise set forth in these Region 8 Bylaws, the composition, membership requirements, reporting structure and financial and administrative considerations for each Region 8 Operational Unit shall be included in a Region 8 Operations Manual.

R8-2.3.1 OPERATIONS MANUAL REVISIONS

Proposed changes to the Region 8 Operations Manual and the reasons therefore shall be distributed to all voting members of the Region 8 Committee at least twenty-eight (28) days before the stipulated Region 8 meeting. A majority of the votes cast by the members present at the meeting shall be required.

R8-3 COMMITTEE MEMBERSHIP

The Region 8 Committee shall consist of the following voting members:
- Director
- Director-Elect
- Past Director
- Treasurer
- Secretary
- Vice Chair - Member Activities
- Vice Chair - Student Activities
- Vice Chair - Technical Activities
- The Region 8 Section Chairs

Chairs of Committees of Region 8 and Coordinators as defined in the Region 8 Operations Manual are non-voting members of the Region 8 Committee. Other members may be appointed by the Director without voting privileges.

R8-3.1 OFFICERS

The Officers of Region 8 shall be:
- Director
- Director-Elect
- Past Director
- Treasurer
- Secretary
- Vice Chair - Member Activities
- Vice Chair - Student Activities
- Vice Chair - Technical Activities.

R8-3.1.1 OPERATING COMMITTEE (OPCOM)

The Region 8 Officers constitute the Region 8 Operating Committee (OpCom). Persons holding more than one office in the Region 8 OpCom shall also be limited to one vote in the Region 8 OpCom.

R8-3.1.2 DIRECTOR-ELECT

The Director-Elect shall be elected, for a two-year term, during the even numbered years; and shall assume office on the following 1st January. The Director-Elect shall be elected as a part of the annual IEEE elections and shall be elected from a slate of no less than two or more than three nominees in accordance with MGA guidelines for the election of Directors-Elect. The petition process defined by IEEE Bylaws for Director-Elect shall apply. At the end of his/her two-year term the Director-Elect shall automatically become Region Director

for a two year term, without further election.

The Director-Elect shall be the focal point for the following activities in Region 8:
- Publications and Communications.
- Section Vitality and Development.

Additional responsibilities may be assigned by the Region 8 Director.

R8-3.1.3 DIRECTOR

The Region 8 Director shall be the Chair of the Region 8 Committee.

The Chair of the Region 8 Committee shall serve as member of the Member and Geographic Activities Board and as a member of the IEEE Board of Directors.

R8-3.1.4 PAST DIRECTOR

On the expiration of his/her Director's term, the Director shall serve on the Region 8 Committee as Past Director for a two-year term.

The Past Director shall be the focal point for the following activities in Region 8:

- Nominations and Appointments
- Strategic Planning
- Awards and Recognition
- Questions concerning R8 Bylaws and R8 Operations Manual
- Human Resources Development and Training

Additional responsibilities may be assigned by the Region 8 Director.

R8-3.1.5 SECRETARY

The Region 8 Nominations and Appointments SubcommitteeCommittee, after consultation with the Director-Elect, submits to the Region 8 Committee candidate(s) for the election of the Region 8 Secretary to follow. The term of office for the Secretary shall be for one yeartwo years. After having served one term, Tthe Secretary shall be eligible to be re-elected.

The Region 8 Secretary shall be the chief administrative officer of the Region 8 Committee and will coordinate electronic communications internal to the Region 8 Committee.

R8-3.1.6 TREASURER

The Region 8 Nominations and Appointments SubcommitteeCommittee, after consultation with the Director-Elect, submits to the Region 8 Committee candidate(s) for the election of the Region 8 Treasurer to follow. The term of office for the Treasurer shall be for onetwo years. After having served one term, Tthe Treasurer shall be eligible to be re-elected.

The Region 8 Treasurer shall be the chief financial officer of the Region 8 Committee and will chair the Finance Committee.

R8-3.1.7 VICE CHAIRS

The Region 8 Vice Chairs shall be elected by the Region 8 Committee from nominations provided by the Region 8 Nominations and Appointments SubcommitteeCommittee.

Their term of office shall be for one yeartwo years. After having served one term, they shall be eligible to be re-elected for up to two additional one year terms. They cannot be reelected for a second consecutive term.

Vice Chairs shall fulfill the responsibilities as defined herein and report to Region 8 on the activities of SubcommitteeCommittees which report to them.

R8-3.1.7.1   VICE CHAIR-MEMBER ACTIVITIES

The Vice Chair - Member Activities shall be responsible for planning, leadership, and guidance for member activities.

The Vice Chair - Member Activities shall be the focal point for the following activities in Region 8:

- Membership Ddevelopment
- Professional Activities
- Region 8 News
- Electronic Communications
- Affinity Group Activities (Young Professionals, Life Members, Women in Engineering, Humanitarian Activities,etc.)
- Humanitarian Activities
- History Activities

R8-3.1.7.2   VICE CHAIR-STUDENT ACTIVITIES

The Vice Chair - Student Activities shall be responsible for planning, leadership, and guidance for student activities.

The Vice Chair - Student Activities shall be the focal point for the following activities in Region 8:

- Student Contests and Awards
- Student Branch and Student Branch Chapter Coordination
- Student Publications
- Student Programs and Activities

R8-3.1.7.3   VICE CHAIR-TECHNICAL ACTIVITIES

The Vice Chair - Technical Activities shall coordinate the technical activities of Region 8 and interface to the Technical Activities of IEEE as well as corresponding functions in the MGA Board.

The Vice Chair - Technical Activities shall be the focal point for the following activities in Region 8:

- Chapter Coordination
- Conference Coordination
- Professional and Educational Activities
- Action for Industry
- Standards

R8-3.2   LIAISONS

Region 8 shall provide for liaison members to serve on other IEEE Boards or Committees, or maintain active liaison
by other means deemed appropriate by the respective Chairs of these Boards.

R8-3.3   REGION 8 _COMMITTEE MEETINGS

The number of regular meetings of Region 8 during the year normally shall be two, and not less than once a year.

Meetings of the _Committee may be held anywhere within the boundaries of the Region, or elsewhere with the authorization of MGA Board.

Once scheduled, a meeting date or location may be altered or canceled only for sufficient cause

Unless in executive session, meetings of the Region 8 _Committee, Region 8 OpCom, and Committees of Region 8 Subcommittees shall be open to all members of IEEE.

R8-3.3.1 CHAIR

In the absence of the Director, the Past-Director, the previous Past-Directors, the Director-Elect, or the Vice Chairs, and in that order of priority, shall chair the _Committee. If none is present, the Committee shall elect a Chair from among those present.

R8-3.3.2 QUORUM

A quorum shall consist of a majority of the Region 8 _Committee voting members or their alternates as defined in R8-3.3.5 and shall include representatives from not less than half the Sections in the Region.

R8-3.3.3 SPECIAL MEETINGS

Special meetings of the Region 8 _Committee may be called by the Region 8 Director or by one-third of the Region 8 _Committee voting members on notice to all other Region 8 _Committee members. Notice of such special meetings, giving the time and place of the meeting, the purpose of the meeting and the names of the Region 8 Committee voting members calling the meeting, shall be distributed to all Region 8 _Committee members not less than twenty-eight (28) days before the date set for the special meeting.

R8-3.3.4 MEETINGS WITHOUT NOTICE

A Region 8 _Committee meeting may be held without notice if waivers of notice signed by all Region 8 _Committee voting members are filed with the Secretary, with notation thereof entered in the minutes of the meeting.

R8-3.3.5 VOTING PRIVILEGES

A Section Chair who is unable to attend a meeting of the Region 8 Committee may appoint an alternate with power to vote.

Persons holding more than one office in Region 8 bodies shall be limited to one vote in the Committees on which they serve. Persons holding more than one office in the Region 8 OpCom shall also be limited to one vote in the Region 8 OpCom.

R8-3.3.6 ROBERT'S RULES OF ORDER

Meetings of the Region 8 _Committee, the Region 8 OpCom, and Committees of Region 8 Subcommittees shall generally be conducted in accordance with Robert's Rules of Order (latest version).

R8-3.3.7 MEETINGS IN EXECUTIVE SESSION

Meetings of the Region 8 _Committee, the Region 8 OpCom, and Committees of Region 8 Subcommittees shall be in executive session when such meetings pertain to the elections process and involve discussions of the qualifications of individual members, and in situations where confidential matters related to individuals are being discussed.

R8-3.3.8 LANGUAGE

The proceedings of the Region 8 _Committee, and all the documents connected with Region 8 _Committee Meetings, shall be in English.

R8-3.3.9 MEMBER ELIGIBILITY REQUIREMENTS

To be eligible to serve on the Region 8 OpCom or Chair of any Committee of Region 8 Subcommittee the member must be a voting member of IEEE.

Requirements for other positions may be specified in the R8 Operations Manual.

R8-3.3.10 ACTIONS WITHOUT MEETING

Unless otherwise provided in the Certificate of Incorporation or Constitution, or the IEEE Bylaws, or the Not–for–Profit Corporation Law of the State of New York, any action required or permitted to be taken by the Region 8 _Committee, the Region 8 OpCom or a Committee of Region 8 Subcommittee may be taken without a meeting if all members of the Region 8 _Committee, Region 8 OpCom, or Committee of Region 8 Subcommittee, as the case may be, vote unanimously on the action, with the vote to be promptly confirmed in writing. The written confirmation shall be filed with the minutes of the proceedings of the Region 8 _Committee, Region 8 OpCom, or Committee of Region 8 Subcommittee.

R8-3.3.11 MEETINGS BY TELECOMMUNICATIONS

Any one or more members of the Region 8 ł Committee, Region 8 OpCom or a Committee of Region 8 Subcommittee may participate in a meeting of Region 8 _Committee, Region 8 OpCom or a Committee of Region 8 Subcommittee, as the case may be, by means of a conference telephone or similar communications equipment allowing all persons participating in the meeting to hear each other. The normal voting requirements shall apply when action is taken by means of conference telephone or similar communications equipment allowing all persons participating in the meeting to hear each other. Minutes of such Region 8 _Committee, Region 8 OpCom or Committe of Region 8 Subcommittee meetings shall be distributed to all members.

R8-3.3.12 NOTICE OF MEETINGS

Notices of meetings and any other documents required to be sent to Region 8 _Committee members shall be sent not less than twenty-eight (28) days before the date of the next meeting or may be published in an appropriate and accessible manner on an IEEE-controlled website. Where confidentiality is needed, the documents may be protected by a password notified to or chosen by the intended recipients(s).

R8-3.4   COMMITTEES OF REGION 8 SUBCOMMITTEES

Committees of Region 8 Subcommittees are defined in the R8 Operations Manual.

R8-3.5   SECTIONS

A Section shall be the basic operating unit of IEEE. A Section shall be established with the approval of the Region 8 Committee by petition of those who live/work in relatively close proximity.

Details about the formation, activities and operation are defined in the R8 Operations Manual.

A Subsection shall be a part of a Section or Region, and established with the approval of the Region 8 Committee by petition of those who live/work in relatively close proximity. Financial resources required for the operation of the Subsection are the responsibility of the Geographic Unit (Region or Section) creating the Subsection.

Details about the formation, activities and operation are defined in the R8 Operations Manual.

R8-3.7   CHAPTERS, STUDENT BRANCHES, STUDENT BRANCH CHAPTERS AND AFFINITY GROUPS

Details about the formation, activities and operation of these Organizational Units are defined in the R8 Operations Manual.

R8-3.6   SUBSECTIONS

IEEE REGION 8 OPERATIONS MANUAL

R8-R8M-1 STATUS OF THIS DOCUMENT

This Operations Manual is a "living document" which describes the traditions, customs, practices and policies of the Region 8 Committee, and supplements the information in the MGA Operations Manual and the R8 Bylaws. The status of those and other documents are described in the R8 Bylaws (R8-1.2 GOVERNANCE). In the case that the R8 Bylaws and this document are not in agreement on any issue, the Bylaws take precedence.

Revisions to this document must be approved by the Region 8 Committee, by the procedure described in the R8 Bylaws (R8-2.3.1 OPERATIONS MANUAL REVISIONS).

R8-R8M-2 VISION AND MISSION

The Vision of Region 8 is:
- IEEE Region 8 is an effectively organized, dynamic and influential entity, recognized as a leading and esteemed part of a truly transnational IEEE with benefits equally available to all members.

The Mission of Region 8 is:
To serve the needs of the members of the Institute, the profession, and Society at large, by enhancing and supporting the IEEE Organizational Units and their activities within Region 8.
To this end Region 8
- Provides a platform for co-ordination, motivation and interaction among R8 entities
- Provides a link between the Region and other IEEE entities
- Works to achieve smooth and effective operation in different countries, recognizes cultural differences, and effectively co-operates with National Societies and other organizations
- Expands IEEE presence and activities to new areas in R8
- Promotes the transnational nature of IEEE within the Region and the Institute

This vision and mission were approved by the R8 _Committee at the 78th meeting of the R8 _Committee in Budapest in April 2002.

R8-R8M-3 REGION 8 _COMMITTEE

The constitution of the R8 _Committee is described in the R8 Bylaws (R8-3 COMMITTEE MEMBERSHIP)

R8-R8M-4 REGION 8 _COMMITTEE OFFICERS

The Region 8 _Committee Officers form the Region 8 OpCom, and comprise the Director, Director-Elect, Past Director, Secretary, Treasurer and the three Vice Chairs for Member Activities, Student Activities and Technical Activities.

R8-R8M-4.1 REGION 8 DIRECTOR

In addition to serving on the IEEE Board of Directors and chairing the R8 _Committee, the Region 8 Director represents the

membership of Region 8 in the IEEE Assembly (Section I-400 of the IEEE Bylaws) as a voting delegate.

In addition, the Region 8 Director is a voting member of the Member and Geographic Activities Board (MGAB) and a voting delegate of the MGA Assembly.

The Region 8 Director is encouraged to actively participate in MGAB and its standing committees and encouraged while Director-Elect to volunteer to serve on committees of the Board outside of MGAB, in order to gain a broader perspective of IEEE.

The time commitment is estimated as 34 to 61 days per year, excluding travel-time to meetings (from IEEE N-&-A Committee Guidelines)

R8-R8M-4.2 REGION 8 DIRECTOR-ELECT

The election process for Director-Elect is described in the R8 Bylaws (Clause R8-301.2) and the MGA Operations Manual (Section 9).

Candidates for election to this office can be expected to have had extensive experience as a volunteer in IEEE, typically holding an office in the R8 _Committee, or chairing a Committee of R8 Subcommittee, and will have served as a Section Chair or senior Section Officer. Experience in the management level of an IEEE Society, providing some familiarity with the Technical Activities Board, would also be usual.

R8-R8M-4.3 REGION 8 PAST DIRECTOR

The Past Director has some specific duties (chairing the R8 Nominations and Appointments and the R8 Strategic Planning SubcommitteeCommittees) and responsibility for Strategic Plannng) and usually has responsibility for some other subcommittees, and also can be expected to represent Region 8 or the Region 8 Director at some events which the Director is unable to attend.

R8-R8M-4.4 REGION 8 SECRETARY

The term of office and election procedure of the Region 8 Secretary is specified in the R8 Bylaws.

The Region 8 Secretary shall be responsible for administrative matters pertaining to Region 8, including the timely preparation and distribution of the agenda and registration instructions for meetings of the Region 8 _Committee and Region 8 OpCom. He/she shall also ensure that appropriate arrangements are in place for the compilation of registration data, for assistance with visas, and for hotel reservations for all those intending to be present at such meetings.

During these meetings, the Secretary shall be responsible for the Roll Call, attendance records and taking the Minutes, assisted as required by the Electronic Communications Coordinator and/or other available supporting members.

Following the meeting, the Secretary shall prepare and make available the Unapproved Minutes and where appropriate a list of Action Items in a timely manner, and provide for corrections to the Minutes to be made in an orderly and effective manner.

After the Minutes have been approved by the _Committee, the Secretary shall be responsible for their subsequent archiving and availability.

The Secretary is responsible for the Historical records of the R8 Committee and its ~~Subcommittee~~Committees.

~~R8-~~R8M-4.5   REGION 8 TREASURER

The term of office and election procedure of the Region 8 Treasurer is specified in the R8 Bylaws.

The Region 8 Treasurer, being the chief financial officer of Region 8 _Committee, shall be responsible for financial management of the Region 8 activities, for conducting financial operations, and for maintaining financial records of the Region to the standards required by IEEE .

The Treasurer shall be responsible for the– reimbursement of authorized travel and other expenses of members of the Region 8 Committee, and for checking that the claims comply with IEEE and R8 policies. Cases of doubt or disagreement may be referred to the Region 8 Director for a decision.

The Region 8 Treasurer shall be responsible for the preparation of an annual budget, and for monitoring financial reports for adherence to the budget of Region 8. The Region 8 Treasurer shall provide periodic reporting on financial matters to the Region 8 Committee and the Region 8 Operating Committee and for securing their approval on financial actions when necessary.

In the planning of ~~Region 8 Committee~~Region 8 Committee Meetings and other major events involving the Committee or its ~~sub~~committees, the Treasurer shall be responsible for ensuring that Hotel contracts and other substantial financial liabilities are handled in a manner compliant with IEEE requirements, and that reasonable economies are made.

The Treasurer shall be responsible for providing annual financial report and for provision of the documentation for annual audit, in compliance with IEEE requirements.

The Treasurer, with the assistance from the Region 8 Finance Committee, shall provide support to Region 8 Geographical Units with their financial reporting and the usage of IEEE financial systems.

Taking into account the legal and other requirements of the various jurisdictions in Region 8 and the banking regulations of various countries, candidates for Treasurer shall be selected from a country in Region 8 where the required financial transactions can be legally and promptly carried out, and the candidates for Treasurer need to be able to demonstrate appropriate financial experience and expertise.

~~R8-~~R8M-4.6   REGION 8 VICE CHAIRS

There are three Vice Chairs, for Member Activities, Student Activities and Technical Activities.

They are elected by the ~~Region 8 Committee~~Region 8 Committee to a ~~two~~one-year term of office which may not be renewed for a consecutive term. ~~by further election on up to two occasions.~~
~~In the case that a Vice-Chair has served for only one year, it may be decided to present a slate of only a single candidate in the election, to allow the same Chair to serve for a second year. Service for a third year is unusual.~~

Candidates for election to Vice-Chair - Member Activities typically will have had previous relevant service on the R8 _Committee or its ~~sub~~committees, and shown a continuing interest in serving member

needs and the career development of members. Familiarity with the recruitment and retention of IEEE members would also be advantageous.

Candidates for election to Vice-Chair - Student Activities typically will have demonstrated continued interest and involvement with Student Activities either through previous relevant service on the R8 _Committee or its ~~sub~~committees, or as Student Counselor at an active and well-established Student Branch.

Candidates for election to Vice-Chair - Technical Activities typically will be active members of an IEEE Society and preferably have served in the management of a Society or conference organization, and have had previous relevant service on the R8 Committee or its ~~sub~~committees.

~~R8-~~R8M-4.7   VACANCIES   ARISING   FROM INABILITY TO CONTINUE IN OFFICE

If an officer has a long-term or permanent inability to continue in office the procedures described below shall be followed. The causes could include illness, death, moving place of residence outside Region 8, or personal or employment reasons.

In the case of the Director, the procedure described in IEEE Bylaws shall be followed (I-301.10). The Region Director-Elect shall assume the duties of the Region Director, and in so doing shall vacate the office of Director-Elect.

The resulting vacancy for Director-Elect shall be filled by the candidate who had the next highest vote in the preceding election. If there is no such candidate or the candidate is no longer willing or able to serve, the normal election process for Director-Elect shall be initiated, during which the office will remain vacant.

In the case of Treasurer, Secretary or Vice Chair, the Director shall appoint an interim candidate until the next meeting of the R8 Committee, at which an election of a replacement shall take place.

~~R8-~~R8M-5   ELECTIONS   AND APPOINTMENTS PROCEDURES

The R8 Director-Elect (and hence the Director) is elected by the voting membership of the whole of IEEE Region 8.

The R8 Section Chairs are elected by the voting members of their Section.

The R8 Secretary, R8 Treasurer and the three R8 Vice Chairs (MA, SA, TA) are elected by the R8 _Committee during an R8 Committee meeting.

The elected members of the R8 N-&-A subcommittee are elected by the R8 Section Chairs or alternates during an R8 _Committee meeting (thus, absent Section Chairs with no alternate present at the meeting do not participate in the vote).

Appointments are made by the Director or other R8 Officer as specified in this Operations Manual or in the R8 Bylaws.

The normal IEEE rules for petition candidates apply to the elections for Director-Elect and Section Chairs.

In the case of the R8 Secretary, R8 Treasurer and the three R8 Vice Chairs (MA, SA, TA) a candidate may be added to the slate provided by the R8 N-&-A Committee by a petition including the signatures of at least 15 voting members of the R8 _Committee. Valid signatories comprise anyone who is ~~or was~~ a voting ~~or non-voting~~ member~~s~~ of the _Committee during the calendar year in which the petition is submitted. If the petition is not submitted by the candidate, it must be accompanied by the written confirmation

of the willingness of the candidate to serve if elected. The petition must be submitted to the Director or Secretary ~~twenty-eight (28)~~twenty-one (21) days before the election is due to take place, and after verification of validity, awareness of the additional candidate(s) must be made available to the R8 _Committee fourteen (14) days before the election.

~~R8-~~R8M-6 COMMITTEES OF REGION 8 ~~SUBCOMMITTEES~~

The ~~sub~~committees of ~~the~~ Region 8 ~~Committee~~ are of the following categories:

- Standing Committees
- AdHoc Committees

Standing Committees are established by decision of the ~~Region 8 Committee~~Region 8 Committee. They are presumed to be permanent and continue in existence unless or until dissolved, which requires a corresponding revision to the R8 Operations Manual.

AdHoc committees are established by decision of the Region 8 Director for a limited period, to carry out a specific task. They continue in existence only until the task is completed or the end of the year, whichever occurs first. A Director may prolong their establishment at the end of year if the task has not been completed. The Director will report to the Region 8 Committee on the establishment of AdHoc Committees.

The Region 8 Director is, ex-officio, a member without vote of every Committee of R8 ~~Subcommittee~~. However, his/her presence does not count towards the number needed for a quorum.

~~R8-~~R8M-6.1 STANDING COMMITTEES OF REGION 8 ~~STANDING SUBCOMMITTESS~~

The ~~Region 8 Committee~~Region 8 Committee has the following Standing ~~Subcommittee~~Committees:

- Region 8 Strategic Planning ~~C~~Sub~~e~~ommittee
- Region 8 Nominations & Appointments (N-&-A) ~~Sube~~Committee
- Region 8 Awards & Recognition ~~Sube~~Committee
- Region 8 Conference Coordination ~~Sube~~Committee
- Region 8 Chapter Coordination ~~Sube~~Committee
-
- Region 8 Membership Development ~~Sube~~Committee
- Region 8 Young Professionals ~~Sube~~Committee
- Region 8 Student Activities ~~Sube~~Committee
- Region 8 Action for Industry (AfI) ~~Sube~~Committee
- Region 8 Professional and Educational Activities ~~Sube~~Committee
- Region 8 Women in Engineering (WIE) ~~Sube~~Committee
- Region 8 Humanitarian Activities (HuAC) ~~Sube~~Committee
- Region 8 Finance Committee
- Region 8 Life Members (LM) Committee
- Region 8 History Activities (HA) Committee
- Region 8 Publications and Communications Committee

~~R8-~~R8M-6.1.1 REGION 8 STRATEGIC PLANNING ~~SUB~~COMMITTEE

~~R8-~~R8M-6.1.1 ~~—~~.1 MISSION

The Region 8 Strategic Planning ~~Sub~~eCommittee is responsible for developing and recommending strategic and long-range plans, goals and objectives.

The ~~Sube~~Committee shall assist the ~~Region 8 Committee~~Region 8 Committee to develop in an appropriate manner to meet all the IEEE-related needs of the Region and to continue to adhere to the R8 Committee Vision and Mission (Section ~~R8-~~R8M-2) and to advise on amendments to this Vision and Mission and to monitor compliance with the IEEE Strategic Plan.

~~R8-~~R8M-6.1.1 ~~—~~.2 COMPOSITION

The Region 8 Strategic Planning ~~Sube~~Committee is appointed by the Past Director from recommendations by the Region 8 Op Com as well as recommendations by the Region 8 N~~—~~&~~—~~A ~~Sube~~Committee. If the Past-Director does not personally assume the position of Chair of the ~~Sube~~Committee, it is expected that a Chair with expertise in Strategic Planning is appointed.

~~R8-~~R8M-6.1.1 .3 STATEMENT OF AUTHORITY

1. Develop long-range plans. Review and revise these as necessary. The plan should correspond with the IEEE and MGA Board Strategic Plans.
2. Develop and present for ~~Region 8 Committee~~Region 8 Committee approval Region 8 Strategic and Operational plans to encompass future activities, and revise as appropriate.
3. Monitor the performance of Region 8 in achieving the goals outlined in the Region 8 Strategic and Operational Plans, report on achievements and attainment of milestones at each ~~Region 8 Committee~~Region 8 Committee meeting.
4. Monitor past Sections Congress (SC) recommendations. Make use of the SC recommendations in developing the Region 8 long-range plan.

~~R8-~~R8M-6.1.2 REGION 8 NOMINATIONS AND APPOINTMENT (N-&-A) ~~SUB~~COMMITTEE

~~R8-~~R8M-6.1.2 ~~—~~.1 MISSION

The Region 8 Nominations and Appointments (N~~—~~&~~—~~A) ~~Sube~~Committee shall identify qualified candidates for elected and appointed positions of Region 8 Committee and its Committees including candidates for the Director-Elect slate.

~~R8-~~R8M-6.1.2 ~~—~~.2 COMPOSITION

The Region 8 Nominations and Appointments (N~~—~~&~~—~~A) ~~Sube~~Committee shall consist of the following members:

- Region 8 Director
- Past Region 8 Director
- Director-Elect
- Three members elected for a period of 2 years renewable, by the R8 Section Chairs.

Candidates must fulfill one of the following criteria at the time of their election:

- be a Section Chair in office
- have been a Section Chair within the past 3 years
- have been a Section Chair and currently holding an elected or appointed position of the R8 _Committee.

~~R8-~~R8M-6.1.2—.3   STATEMENT OF AUTHORITY

The Region 8 Nominations and Appointments (N—&—A) ~~Sube~~Committee shall:

1. Submit to the ~~Region 8 Committee~~Region 8 _Committee, to the Director of Region 8, or to the Region 8 Vice-Chairs as case defined in the IEEE, MGA Board, Region 8 Bylaws or Operations Manuals, a list of candidates recommended for election or appointment on 1 January of the following year, in time for election or appointment before 31 December or as otherwise called for in the Region 8 Bylaws or this Operations Manual.
2. Submit to the Board of Directors, after the approval of the R8 _Committee, a slate of at least two and not more than three candidates for Region 8 Director-Elect.

In the case of the election process involving more than one candidate, the Region 8 N-&-A ~~Sube~~Committee slate of candidates, including biographies and position statements, shall be made available to all members of the ~~Region 8 Committee~~Region 8 _Committee at least twenty-eight days (28) before the ~~Region 8 Committee~~Region 8 _Committee meeting at which the election shall take place or the slate approved. The order of names for each position will be randomized.

Each candidate for a ~~Region 8 Committee~~Region 8 _Committee-elected position may have a Committee Delegate as an advocate. The advocate will present the candidate's background and qualifications to the ~~Region 8 Committee~~Region 8 _Committee.

When a meeting is convened to make the recommendations for the R8 Director-Elect slate, the current Director-Elect shall take no part in that aspect of the meeting.

A member of the Region 8 N-&-A ~~Sube~~Committee who does not resign from that ~~Sube~~Committee by 1 May is not eligible to be nominated by the Region 8 N-&-A ~~Sube~~Committee for any position to be filled by the ~~Region 8 Committee~~Region 8 _Committee. Candidates for the office of Region 8 Director-Elect are exempt from this provision.

R8-R8M-6.1.3 REGION 8 AWARDS & RECOGNITION ~~SUB~~COMMITTEE

R8-R8M-6.1.3.1 MISSION

To promote, recognize and reward excellence in the operations of Region 8 and its organizational units: Sections, Subsections, Chapters, Affinity Groups, Student Branches and Student Branch Chapters.

R8-R8M-6.1.3.2 COMPOSITION

The Region 8 Awards & Recognition ~~Sube~~Committee is appointed by the Past Director from recommendations by the Region 8 OpCom as well as recommendations by the Region 8 N-&-A ~~Subcommittee~~Committee, with the provision that the Chair has to be at least of Senior grade. Normally the Past Director is recommended to take the position of Chair of this ~~sub~~committee.

R8-R8M-6.1.3.3 STATEMENT OF AUTHORITY

1. Develop and implement award and recognition programs and procedures designed for sponsorship by Region 8.
2. Develop, coordinate and implement awards and recognition programs for use by organizational units of Region 8 to recognize individual IEEE members and organizational units.
3. Develop, coordinate and implement awards for use by organizational units of Region 8 to recognize support provided by firms, divisions of firms or individuals, which enables volunteers of the IEEE to carry out their assigned responsibilities.
4. Serve as an action body within Region 8, relating to the IEEE or MGA Board Awards programs; represent Region 8 on the IEEE and MGA related bodies, and act as an information source on ~~Institute~~ IEEE and MGA Board awards and recognition programs for individuals and organizational units of Region 8.

R8-R8M-6.1.4   REGION 8   CONFERENCE COORDINATION ~~SUB~~COMMITTEE

R8-R8M-6.1.4.1 MISSION

To facilitate the planning, development, implementation, coordination, and to monitor and provide oversight for Region 8 conferences, conventions and technical shows sponsored or cosponsored by Region 8, and liaise with and advise Societies and Technical Councils planning conferences in Region 8.

R8-R8M-6.1.4.2 COMPOSITION

The Region 8 Conference Coordination ~~Subcommittee~~Committee is appointed by the Vice Chair - Technical Activities from recommendations by the Region 8 OpCom as well as recommendations by the Region 8 N—&—A ~~Subcommittee~~Committee. The Chair is a non-voting member of the R8 _Committee (unless concurrently holding a voting position in the R8 _Committee), and shall normally be chosen from candidates with experience of organization of one or more major IEEE conferences in Region 8.

R8-R8M-6.1.4.3 STATEMENT OF AUTHORITY

1. Encourage the holding of affordable IEEE Conferences in locations where there are members needing technical knowledge and the number of suitable existing events is scarce. This includes such conferences as EUROCON, AFRICON, and MELECON and other Region 8 flagship conferences.
2. Encourage and facilitate the organizing of technical events which involve the collaboration of members in more than one Region 8 Section, or technical events in locations in the Region where there is no Section or Subsection.
3. Offer assistance– and –advice to IEEE Societies and Technical Councils planning to hold major conferences in the Region.
4. Assist Region 8 Sections in attracting and participating in the organization of IEEE Society or Technical Council Conferences in their territory.
5. Respond to requests and enquiries from R8 Sections and

Chapters involved in organizing conferences on matters such as financial support, conference publications, copyright permissions, publicity and co-sponsorship.

R8-R8M-6.1.5 REGION 8 CHAPTER COORDINATION SUBCOMMITTEE

R8-R8M-6.1.5.1 MISSION

To serve as an action body to help build relationships between R8 Chapters and their parent Societies and Technical Councils, to encourage the good management and vigor of R8 Chapters, and to investigate and encourage the formation of R8 Chapters.

To report to the Region 8 CommitteeRegion 8 Committee on Chapter issues and act as an interface with IEEE Societies and TAB on Chapter related questions.

R8-R8M-6.1.5.2 COMPOSITION

The Region 8 Chapter Coordination SubcommitteeCommittee is appointed by the Vice Chair - Technical Activities from recommendations by the Region 8 OpCom as well as recommendations by the Region 8 N——&——A SubcommitteeCommittee.

The Chair is a non-voting member of the R8 _Committee (unless concurrently holding a voting position in the R8 _Committee), and shall normally be chosen from candidates who are active in one or more IEEE Societies or have experience as a Region 8 Chapter Chair.

Each member of the SubcommitteeCommittee (including the Chair) shall have, or be expected to develop, links with a specified IEEE Society or group of Societies and shall be a member of the corresponding Society and normally have prior experience as a Chapter officer.

As far as is possible with the available members and resources, the Chapter Coordination Committee shall endeavour to have links to most of the major IEEE Societies.

The Student Branch Chapter Coordinator will serve as a corresponding member of the Region 8 Chapter Coordination Committee

R8-R8M-6.1.5.3 STATEMENT OF AUTHORITY

1. Establish and maintain communications with all Region 8 Chapters.
2. Assist the Sections and the Societies in the creation of new Region 8 Chapters in locations where Society membership is sufficient to justify such formations.
3. Establish (by the individual actions of the subcommittee members) links with the Society governing committees (AdCom or Board of Governors) and Society chapter-coordinators, with the objective of encouraging the Society to maintain interest in and financially support its Chapters in Region 8.
4. Establish links with the Region 8 Chapters Chairs (by the individual actions of the subcommittee members) to encourage them to liaise with their parent Societies, to make use of Society Distinguished Lecture Programs and to improve the management and activities of the Chapters.
5. Encouragement to Chapters to organize workshops, short courses, symposia, etc. should be given.
6. Encourage Region 8 Section Chairs to take an interest in and to support their Chapters.
7. Encourage attendance of R8 Chapter Chairs at Chapter Chairs meetings arranged by Societies and Divisions, and to the extent appropriate, participate in any such meetings held in Region 8.

R8-R8M-6.1.6 REGION 8 MEMBERSHIP DEVELOPMENT SUBCOMMITTEE

R8-R8M-6.1.6.1 MISSION

To create, promote and monitor appropriate and effective membership development programs.

R8-R8M-6.1.6.2 COMPOSITION

The Region 8 Membership Development SubcommitteeCommittee is appointed by the Vice Chair - Member Activities from recommendations by the Region 8 OpCom as well as recommendations by the Region 8 N——&——A SubcommitteeCommittee.

The Chair is a non-voting member of the R8 _Committee (unless concurrently holding a voting position in the R8 _Committee).

R8-R8M-6.1.6.3 STATEMENT OF AUTHORITY

1. To develop and oversee programs to increase IEEE membership growth by recruiting new members, retaining current members and the recovery of members in arrears.
2. To increase IEEE membership quality; to promote elevations in grade; to increase Society memberships.
3. To increase awareness by members of the values of IEEE membership.
4. To provide efficient and timely communication to all management levels of interest and concern over membership trends, changes and problems.
5. To liaise with the Membership Development Officer of R8 Sections, and to assist and advise them in the effective implementation of Section Membership Development schemes.

R8-R8M-6.1.7 REGION 8 YOUNG PROFESSIONALS (YP) SUBCOMMITTEE

R8-R8M-6.1.7.1 MISSION

To serve the interests of the IEEE affinity groups characterized by members in their first tenfifteen years (approximate) of graduation, and the recognition and support of Young Professionals members.

R8-R8M-6.1.7.2 COMPOSITION

The Region 8 Young Professionals, (YP) SubcommitteeCommittee is appointed by the Vice Chair - Member Activities from recommendations by the Region 8 OpCom as well as recommendations by the Region 8 N——&——A SubcommitteeCommittee.

It is expected that a majority of the members of the subcommittee will be Young Professionals members themselves, and usual good practice will be to have a Young Professionals member as Chair.

The Chair is a non-voting member of the R8 _Committee (unless concurrently holding a voting position in the R8 _Committee).

R8-R8M-6.1.7.3 STATEMENT OF AUTHORITY

1. Offer and promote programs of interest to recent graduates.
2. Promote the establishment of Young Professionals Organizational Unit committees and Affinity Groups within Sections, Chapters or other IEEE entities at the discretion of those Organizational Units.
3. Advocate IEEE benefits and services to the appropriate affinity groups.
4. Assist with advertising and promotional efforts directed to recent graduates.
5. Encourage recognition of Young Professionals activities performed by individuals or Organizational Units.
6. Establish communications opportunities within the IEEE for the Young Professionals affinity groups and members.
7. Promote strategies to bridge the transition from Student to Member grades.
8. Promote strategies to retain and recruit graduating students and recent graduates.
9. Promote strategies to develop volunteer leadership from recent graduates and within the Young Professionals programs and groups.
10. Promote Young Professionals goals at conferences, symposia and similar events.
11. Represent and provide leadership to recent graduate and young professional activities in Region 8.
12. Issue newsletters resources-guides or related communications.
13. Measure, track, and report on Young Professionals program effectiveness.
14. Cooperate with non IEEE organizations such as alumni associations to promote Young Professionals goals.

R8-R8M-6.1.8 REGION 8 STUDENT ACTIVITIES SUBCOMMITTEE

R8-R8M-6.1.8.1 MISSION

To inspire, help, develop and promote Students and Student activities in Region 8 by supporting and advising R8 Student Branches and their officers, by encouraging the formation of new Student Branches, and by recognizing Student achievements.

R8-R8M-6.1.8.2 COMPOSITION

The Student Activities SubcommitteeCommittee is chaired by the R8 Vice Chair – Student Activities and includes:

R8 Past Vice Chair – Student Activities (ex-officio)
Student Paper Contest Coordinator
Student Branch Counselor Coordinator

and the following who shall all be of Student Member or Graduate Student Member grade:

Region Student Representative
Awards and Contests Coordinator
Student Branch Coordinator
Student Communications Officer
Student Branch Chapter Coordinator

Two or more of the positions listed above could be held by a single person if necessary.

More than one of the positions listyed above can be held by the same person.

The Vice Chair - Student Activities shall be responsible for providing a nomination for the Region Student Representative, who is appointed by the Region 8 Director as a non-voting member of the R8 Committee.

All other members shall be appointed by the Vice Chair - Student Activities from recommendations by the Region 8 OpCom as well as recommendations by the Region 8 N—&—A SubcommitteeCommittee. Candidates shall generally be selected from active Student volunteers at Section or Student Branch level.

R8-R8M-6.1.8.3 STATEMENT OF AUTHORITY

1. Monitor Student Membership and the vitality of Student Branches and Student Branch Chapters.
2. Advise Sections and Student Branches about Programs, Awards and Contests available for student members.
3. Support Student Branch Counselors in their role as mentors for the Branches.
4. Liaise with Student Activities at the Section and MGA Board level.
5. Encourage communications and collaboration between Student Branches.
6. Support for Student Branch Congresses at Section and Regional level.
7. Collaborate with other initiatives, Chapters and Affinity Groups available to students including Young Professionals, WIE and PA.
8. Voice student concerns and needs.

R8-R8M-6.1.9 REGION 8 ACTION FOR INDUSTRY (AfI) SUBCOMMITTEE

R8-R8M-6.1.9.1 MISSION

To facilitate planning, development, and implementation of activities within Region 8 between Industry and IEEE. ———To enhance relationships and cooperation between local companies and IEEE members in R8 Sections.

R8-R8M-6.1.9.2 COMPOSITION

The R8 Action for Industry SubcommitteeCommittee is appointed by the Vice Chair - Technical Activities from recommendations by the Region 8 OpCom as well as recommendations by the Region 8 N-&-A SubcommitteeCommittee. The inclusion of members with links to senior levels of management in major Industries relevant to IEEE will be sought, and representation of the Industry Ambassadors of R8 Sections will also be aimed for.

The Chair is a non-voting member of the R8 Committee (unless concurrently holding a voting position in the R8 Committee).

R8-R8M-6.1.9.3 STATEMENT OF AUTHORITY

1. Encourage the appointment of Industrial Relations Officers (IROs) in all R8 Sections—, advising about selection and recruitment when necessary
2. Provide guidance and support to R8 IROs to help to promote IEEE benefits, products, and services to industry.
3. Provide guidelines and support to R8 IROs in order to strengthen relationships and cooperation with industry and local technical companies.
4. Plan, promote and implement IEEE activities and services supporting important needs of industry and their

5. Assist in arranging technical workshops and seminars with industry in R8.
6. Promote cooperation between IEEE at universities and local industry.
7. Arrange workshops for Student Branches with local industry.

R8-R8M-6.1.10 REGION 8 PROFESSIONAL AND EDUCATIONAL ACTIVITIES SUBCOMMITTEE

Professional Activities (PA) comprise non-technical skills that engineers need to achieve a successful technical career. Educational Activities (EA) implements programs specifically intended to serve the educational pursuits of IEEE members, the engineering and scientific communities and the general public.

R8-R8M-6.1.10.1 MISSION

To develop non-technical skills programs (such as "Leadership Skills Training" or "Project Management") in order to provide additional value to members, in particular to young engineers and students. To coordinate educational activities programs in Region 8 including pre-university education, university-level education, post-university (continuing) education and the promotion of public awareness of engineering, technology and other topics within IEEE's Field of Interest.

To recruit volunteers to implement professional and educational seminars and workshops in R8 and to train local Tutors (Trainers) for these activities.

R8-R8M-6.1.10.2 COMPOSITION

The R8 Professional and Educational Activities Committee is appointed by the Vice Chair - Technical Activities from recommendations by the Region 8 OpCom as well as recommendations by the Region 8 N—&—A SubcommitteeCommittee.

The Chair is a non-voting member of the R8 _Committee (unless concurrently holding a voting position in the R8 _Committee) and serves as a voting member of the IEEE Educational Activities Board (EAB) Section Education Outreach Committee.

R8-R8M-6.1.10.3 STATEMENT OF AUTHORITY

1. Encourage, and advise about when necessary, the appointment of local PA officers and the establishment of PA activities in all R8 Sections
2. Provide PA products and services to individual IEEE members and groups, in particular to young engineers (YP) and students
3. Recruit expert presenters of PA topics in R8
4. Train and educate local trainers for PA topics in R8
5. Plan and implement PA seminars and workshops in R8
6. Collaborate with IEEE–USA on PA products and services to enhance members´ career and employment prospects
7. Make Section Chairs aware of IEEE's PA products and their importance for members.
8. Develop or encourage the formation of Educational Activities SubcommitteeCommittees in Region 8 Sections.
9. Develop educational programs to encourage the technological literacy of pre-university students.
10. Promote educational activities at the member level and communicate to the Educational Activities Board (EAB) the educational concerns of the membership.
11. Serve as contact point for Educational Activities and Professional Activities SubcommitteeCommittee Chairs in Sections of Region 8.

R8-R8M-6.1.11 REGION 8 WOMEN IN ENGINEERING (WIE) SUBCOMMITTEE

R8-R8M-6.1.11.1 MISSION

To serve the interests of the IEEE WIE affinity groups and female members, to promote the recognition and support of achievements of women in engineering, and to promote recruitment and retention of women in technical disciplines.

R8-R8M-6.1.11.2 COMPOSITION

The Region 8 Women in Engineering (WIE) SubcommitteeCommittee is appointed by the Vice Chair - Member Activities from recommendations by the Region 8 OpCom as well as recommendations by the Region 8 N—&—A SubcommitteeCommittee.

R8-R8M-6.1.11.3 STATEMENT OF AUTHORITY

1. Liaison with WIE activities at MGA Board level and with the Educational Activities Board
2. Establishing and maintaining contact with all Region 8 WIE Affinity Groups
3. Encouraging WIE activities in parts of Region 8 where no WIE Affinity Group exists, and assisting Sections in the creation of new WIE Affinity Groups
4. Supporting activities aimed at encouraging science and engineering careers for women.

R8-R8M-6.1.12 REGION 8 HUMANITARIAN ACTIVITIES (HuAC) SUBCOMMITTEE) SUBCOMMITTEE

R8-R8M-6.1.12.1 MISSION

To support the IEEE volunteers in the Region carrying out and/or supporting impactful humanitarian activities at the local level.

R8-R8M-6.1.12.2 COMPOSITION

The Region 8 Humanitarian Activities (HuAC) SubcommitteeCommittee is appointed by the Vice Chair - Member Activities from recommendations by the Region 8 OpCom as well as recommendations by the Region 8 N—&—A SubcommitteeCommittee.

R8-R8M-6.1.12.3 STATEMENT OF AUTHORITY

1. Development of programs enabling volunteer engagement in humanitarian activities
2. Review and evaluation of the overall effectiveness of programs.
3. Recommending best practices as they relate to programs and projects
4. Evaluation of funding proposals for projects to be carried out at the local level
5. Establishment of partnerships with other entities sharing similar goals with respect to humanitarian efforts.

R8M-6.1.13. REGION 8 PUBLICATIONS AND COMMUNICATIONS (P&C) COMMITTEE

R8M-6.1.13.1 MISSION

To coordinate Region 8 publications and communications directed to members and potential members. Reports to the OpCom through the Director-Elect.

R8M-6.1.13.2 COMPOSITION

The Region 8 Publications and Communications Committee is appointed by the Director-Elect from recommendations by the Region 8 OpCom as well as recommendations by the Region 8 N&A Committee.

R8M-6.1.13.3 STATEMENT OF AUTHORITY

1. Coordination of the content that is included in each of the publications.
2. Be the first point of contact for allegations related to publications in the Region.
3. Making recommendations for the position of Editor-in-Chief of Region 8 publications for final appointment by the Region Director after consultation with OpCom and N&A Committee

R8M-6.1.14 REGION 8 LIFE MEMBERS (LM) COMMITTEE

R8M-6.1.14.1 MISSION

To create, promote and monitor appropriate programs and initiatives for Life Members.

R8M-6.1.14.2 COMPOSITION

The Region 8 Life Members Coordinator is appointed by the Region Director and serves as LM Committee Chair. The Committee may be formed only by corresponding members. Members are appointed by the Vice Chair - Member Activities from recommendations by the Region 8 OpCom as well as recommendations by the Region 8 N&A Committee.

R8M-6.1.14.3 STATEMENT OF AUTHORITY

1. To establish and maintain communications with all Region 8 LM Affinity Groups (LMAGs).
2. To increase awareness of Life Members and inform Sections of the values of Life Members´ activity.
3. To assist Sections in the formation of new LMAGs in locations where membership is sufficient to justify such formations.
4. To encourage R8 LMAGs to maintain sustainable and regular meetings, to organize officer elections and officer rotation, to support other OUs of the Section, to elevate member grade LMs to Life Senior Members and to carry out publicity in Section, R8 and IEEE level.
5. To provide information about activity of the R8 LMAGs, Chapters, Young Professionals and other Affinity Groups with the objective of encouraging LMAGs to join technical meetings of other IEEE OUs.
6. To assist LMAGs in administrative and reporting issues.

R8M-6.1.15 REGION 8 FINANCE COMMITTEE

R8M-6.1.15.1 MISSION

To provide general oversight of the financial operations of the Region and to assist Region 8 Treasurer in financial management of the Region 8 and its funds.

R8M-6.1.15.2 COMPOSITION

The Region 8 Finance Committee is chaired by the Region Treasurer, with Region 8 Director and Region 8 Past Director as ex-officio members, and up to three additional members appointed by the Treasurer from recommendations by the Region OpCom as well as recommendations by the Region 8 N&A Committee.
The additional members can include:

- Assistant Treasurer, to provide backup in financial operations of the Treasurer.
- Voluntary Contribution Fund Coordinator and Region 8 GEO Units Support in Financial Reporting (VCF and Reporting); liaison with Membership Development Committee.
- Financial Oversight of the R8 Conference Portfolio (R8ConFin); liaison with Conference Coordination Committee.

Other members can be appointed as corresponding members.

R8M-6.1.15.3 STATEMENT OF AUHORITY

The Region 8 Finance Committee shall:

1. Assist Region 8 Treasurer in preparation of the annual budget.
2. Monitor Region 8 financial performance against budget.
3. Develop short- and long-term financial projections and plans.
4. Develop proposals for improvements in the financial operations of the Region and its organisational units.
5. Manage the Voluntary Contribution Fund awards.
6. Provide financial oversight of the Region 8 conference portfolio.
7. Assess long- and short-term financial risks for the Region and propose measures to mitigate them.

R8M-6.1.16 REGION 8 HISTORY ACTIVITIES (HA) COMMITTEE

R8M-6.1.16.1 MISSION

To stimulate in the Region's subunits the awareness and importance of history, the proper documentation of their history, and the organization of history-related activities.

R8M-6.1.16.2 COMPOSITION

The Region 8 History Activities Coordinator is appointed by the Region Director and serves as HA Committee Chair. The Committee may be formed only by corresponding members. Members are appointed by the Vice Chair - Member Activities from recommendations by the Region 8 OpCom as well as recommendations by the Region 8 N&A Committee.

R8M-6.1.14.3 STATEMENT OF AUTHORITY

1. Document the Region's history and make the

documentation publicly available on the Region's website and through the Engineering and Technology History Wiki.
2. Support the Region's subunits in properly documenting their history.
3. Support the Region's subunits in their history-related activities — such as (but not limited to) preparation of IEEE Milestones, arranging of Oral Histories, and organization of history-related meetings and conferences — and assist in establishing necessary contacts with relevant IEEE organizational units.
4. Maintain a strong relation with the IEEE History Committee and the IEEE History Center.

R8-R8M-6.2 EX-OFFICIO MEMBERS OF COMMITTEES OF REGION 8 SUBCOMMITTEES EX-OFFICIO MEMBERS

Any Region 8 member assigned to an IEEE MGA Board Committee or IEEE Committee is ex-officio member without voting privileges, of the corresponding Committee of Region 8 Subcommittee if such a corresponding SubcommitteeCommittee has been constituted.

He/she may attend the meetings of the corresponding SubcommitteeCommittee as a non-voting member, subject to financial support being available, and in any case shall be entitled to receive the Minutes of all such meetings.

R8-R8M-7 REGION 8 COMMITTEE MEETINGS

General arrangements and requirements of meetings of the Region 8 CommitteeRegion 8 _Committee are described in the R8 Bylaws (Section R8-3.3 REGION 8 _COMMITTEE MEETINGS)

R8-R8M-7.1.1 MEETING TIMETABLE AND STRUCTURE

Normally, the meeting commences early on a Saturday and ends by early Sunday afternoon, so enabling the majority of participants to arrive on a Friday evening and leave in time to be home for Monday morning. Meetings of subcommittees are usually arranged for Friday.

The room layout for the R8 _Committee meeting must be laid out so that all members can see and hear one another, providing the voting and non-voting members with a worktable and electrical supply for computers. CommitteeRegion Officers are normally positioned in a more prominent location ("top table") and it is usual to have the Section Chair seating ordered alphabetically by Section name.

R8-R8M-7.1.2 MEETING DOCUMENTATION

The meeting Agenda Bookdocumentation contains the proposed agenda, minutes of the previous meeting, reports from Officers and SubcommitteeCommittees, and such other supporting material as is required and available. A one page summary report in the book is expected from each Section Chair. The bookdocumentation must be made is issuedavailable to each participant, except for items discussed in Executive Session, available to voting members only on arrival at the meeting location. To an increasing extent, the issue of this information on a CD-ROM instead of as a printed book is being adopted. Prior to the meeting the Agenda Book is provided on-line to the R8 Committee members as soon as available, and

may be downloaded, typically with access controlled by a password.

R8-R8M-7.1.3 MEETING PROCEDURE

The formal parts of the meeting are conducted according to the R8 Bylaws, which specify the use of Robert's Rules. However the meeting often commences with an informal part (such as a 'caucus') and there may be break-out sessions (Focus Groups, etc.) to encourage participation and 'brainstorming' to discuss special issues.

R8-R8M-7.1.3.1 MOTIONS

In the formal part of the meeting, any member (voting or non-voting) may propose a Motion and if this is seconded by another member, it normally must be allocated time for debate in the appropriate part of the meeting. If the Motion is proposed by a subcommittee, a seconder is not required.

Motions which are non-controversial and appear to have the general agreement of the R8 _Committee members present may be collected together to form a Consent Agenda, and approved *en bloc* by a single vote, in order to save time. However, prior to this, any member has the right to remove a Motion from the Consent Agenda and so require it to be debated.

During the debate of a Motion, the Chair must take an impartial position, and all members must be given an opportunity to speak. Where possible the Chair will seek an alternation between those for and against the Motion, and may, in the interests of time-economy, restrict the length of time any members speaks for. The R8 _Committee members must adopt the recognized practice of avoiding derogatory comments about any Committee member, and during the formal debate, the member speaking ("given the floor") must address the Chair. This ensures an orderly discussion with a single thread. Robert's Rules define and explain the mechanisms by which other members are permitted to amend Motions under discussion, to suspend their discussion or call for an immediate vote without further discussion. During debate, an amendment to the words of the Motion can be agreed only by a vote of the Committee, and not by the proposer or seconder, because once debate has commenced, the Motion belongs to the Committee. A 'friendly amendment' is one which is agreed to be an improvement by the proposer (for example. a change in words which clarifies the meaning).

Tabling a Motion implies ending discussion on it without taking a vote.

A Motion must define an action to be carried out and an indication of who or what is responsible. For example "*the R8 _Committee requests the Director to recommend to the MGA Board ----------*" or "*the R8 _Committee approves the organization by the -------SubcommitteeCommittee of a meeting of Chapter Chairs of the -----Society at ---------*" or "*the R8 _Committee congratulates ------- for the award of the ----- medal*". Motions with no clear cut mode of implementation serve no purpose and should not be made. For example a Motion such as "*The R8 _Committee considers that the general public in Section ------ should show more respect to practicing engineers*" might be a welcome sentiment but contains no proposal for implementation.

R8-R8M-7.1.3.2 VOTING

The Chair may call for a vote by the instruction "*Those in favour, say 'aye'*" followed by "*Those against, say 'nay'*". If this process

is not such as to make the outcome obvious, the voting members may be asked to raise their hands instead, and to keep them up until a count has been made, or alternatively they may be asked to stand to show their vote.

Some Motions may be more appropriate for decision by a secret ballot, in which case voting papers have to be distributed and tellers appointed to count the result.

It is important to ensure that a quorum is present when a vote is taken in order for the decision to be valid (see R8 Bylaws, Section R8-303.2 QUORUM for a definition of the numbers of voting members required). Those who abstain from voting are considered to have voted against the Motion, and so any member wishing to have no effect on the outcome must leave the room while the vote takes place.

R8-R8M-7.1.3.3 COST CONSEQUENCES OF MOTIONS

It is likely in many cases that the implementation of an approved Motion involves the expenditure of R8 funds. For this reason, wherever possible the Motions shall be submitted well in advance, so that the financial implications can be evaluated by the Treasurer and perhaps the R8 OpCom as well. This also provides opportunities for improvements in the clarity of the wording, etc. In some cases, the implementation may imply a charge to an already-allocated budget of a Vice Chair, SubcommitteeCommittee, etc. in which case the approval of the budget-holder needs to be obtained. Approval of Motions which involve substantial cost implications must be associated with a responsible approach to indicating how this is to be paid for.

Since the implementation of a Motion may involve a project with activity and expenditure continuing over an extended period of time, the person(s) responsible for the implementation (often referred to as the 'champion(s)' of the project) must submit progress reports and a final report on the outcome, with a full disclosure of the use of any IEEE funds spent on the project. The R8 Secretary is responsible for ensuring that such reports are provided in a timely manner, keeping the R8 Committee informed. This includes situations where a project has to be abandoned.

R8-R8M-8 SECTIONS

A Section shall be the basic operating entity of IEEE and shall be constituted by a minimum of fifty (50) voting members. A Section shall be established with the approval of the Region 8 CommitteeRegion 8 Committee by petition of those who live/work in relatively close proximity. Normally this is a well-defined geographical location, not part of any existing Section.

Normally, in Region 8, the boundaries of a Section correspond to National boundaries, although in some cases, a country may have more than one Section and in some cases, a Section may cover more than one country. In the latter case, the Section may involve more than one distinct legal system and/or more than one currency.

Currently, and for the foreseeable future, there are countries and other large parts of Region 8 where the number of IEEE members is too low to support the formation of a Section.

Sections are not required to have their own Bylaws. However, they are allowed to have a Governance document if they wish, but should request the approval of the Region Director for this.

A Section is required to maintain a membership of twenty-five (25) voting members, and if the membership drops below this the Section may be placed on probation and this may lead eventually to the dissolution of the Section.

A Section is also required to hold at least five meetings per year (including Chapter and Affinity Group meetings). An administrative meeting may count towards the total.

Provided that the Section completes its annual reporting to PiscatawayIEEE on time, it receives financial support in the form of a Rebate, which is calculated by a formula which takes into account the number of members in the Section. Prompt submission may result in a financial bonus to the Section.

Other details about the function, composition and administration of Sections are detailed in the MGA Operations Manual Section 9.4.

The number of Sections in Region 8 has increased steadily over many years. However, there are some Sections which have few members, and which constitute a financial burden on Region 8, because of the need to re-imburse the attendance costs of the Section Chair at Region 8 Committee meetings. It can therefore be good practice for the Committee to approve only those petitions where the growth potential of the petitioning Section is such that a membership of at least 250 voting members is a realistic future prospect. In other cases, formation of a Subsection instead may be a financially-wiser action.

R8-R8M-8.1 SUBSECTIONS

A Subsection shall be a part of a Section or Region, constituted by a minimum of twenty (20) voting members, and established with the approval of the Region 8 CommitteeRegion 8 Committee by petition to the Section Executive Committee or the Region of those who live/work in relatively close proximity. Financial resources required for the operation of the Subsection responsibility of the Geographic Unit (Section or Region) creating the Subsection.

A Subsection is required to maintain a membership of fifteen (15) voting members, and if the membership drops below this the Subsection may be placed on probation and this may lead eventually to the dissolution of the Subsection.

A Subsection is also required to hold at least five meetings per year (including Chapter and Affinity Group meetings). An administrative meeting may count towards the total.

Reasons for formation of a Subsection within a Section may be because of separation from the rest of the Section by distance, geographical obstacles making travel difficult, or different legal or cultural customs, etc.

Reasons for formation of a Subsection not within a Section (e.g. under the supervision of the Region) are usually that the members making the petition are in a location / country where there are insufficient IEEE members to justify a petition to form a Section. This enables the petitioners to start local IEEE activities and may encourage membership growth. Forming a Subsection under Region control does place an obligation on the Region to forward the rebate received for the Subsection, if it fulfills the meeting activity and compliance with finance and officer reporting requirements. However, the Region is not obliged to re-imburse the attendance costs of the Subsection Chair at Region 8 CommitteeRegion 8 Committee meetings, so that a Subsection constitutes a smaller financial burden on Region 8 than a Section.

In some cases, the Subsection may be formed as a 'Section in Development' with the expectation that, within a few years, it will have grown in membership and increased its activities sufficiently to be elevated to a Section. In the case that the Subsection is a part of an existing Section, the opinion of that Section about the elevation shall be sought by the Region Director prior to making

the decision.

Other details about the function, composition and administration of Subsections are detailed in the MGA Operations Manual Section 9.5

R8-R8M-8.2   CHAPTERS

A Chapter shall be a technical subunit of a Region, one or more Sections or a Geographic or Technical Council. A Chapter shall comprise a minimum of twelve (12) voting members of a Society or group of Societies and shall be established by petition to the parent geographical and technical organizational units. Normally, Chapters are subunits of a single Section, and this parent Section is responsible for the finances of the Chapter (and should provide an appropriate part of its rebate to support Chapter activities). The Chapter Chair shall be an ex-officio member of the Executive Committee of this parent Section.

A Chapter is expected to establish strong and cordial links with the management (Board of Governors, AdCom, Regional representative, etc.) of its parent Section(s) or Council, who may be willing to provide additional financial support, and often have Distinguished Lecturer programs which the Chapter may make use of.

Commonly, the Societies or Councils hold international conferences in many parts of the world, and in the case that such a conference is in the geographical area of the Chapter, then the Chapter members can be expected to assist with its organization. This is another reason for the Chapter to establish good links with the parent Society/Council.

A Chapter may be formed in a part of the Region where no Section exists, and in such a case, may be managed by an adjacent Section.

Other details about the function, composition and administration of Chapters are detailed in the MGA Operations Manual Section 9.6.

R8-R8M-8.3   STUDENT BRANCHES

A Student Branch shall be an operating entity of IEEE constituted by a minimum of twelve (12) IEEE Student or Graduate Student Members at a particular college, university, technical institute, or, in unusual circumstances attached to a Section, and established with approval of the ~~Region 8 Committee~~Region 8 _Committee by petition to the Region.

Each Student Branch shall have a Student Branch Counselor who shall be an IEEE member teaching in IEEE designated fields in the educational organization with which the Branch is associated. The Counselor assists the Student Branch in obtaining space and permission for their activities, and provides continuity for the Student Branch in situations where the active members graduate and leave the educational organization or otherwise cease to be students.

Other details about the function, composition, funding and administration of Student Branches are detailed in the MGA Operations Manual Section 9.7.

R8-R8M-8.4   STUDENT BRANCH CHAPTERS

Student Branches may have Student Branch Chapters. A Student Branch Chapter shall be a technical subunit of a Student Branch constituted by a minimum of six (6) Student or Graduate Student Members of a Society or group of Societies and established by petition to the parent Student Branch and Society concerned. A Student Branch Chapter functions in a manner similar to a committee of the Student Branch.

Other details about the function, composition and administration of Student Branch Chapters are detailed in the MGA Operations Manual Section 9.8

R8-R8M-8.5   NEIGHBORING SECTION

Chapters, Student Branches, Student Branch Chapters can petition to be included in a neighboring Section within the Region.

R8-R8M-8.6   AFFINITY GROUPS

An Affinity Group shall be a local non-technical subunit of the Region or one or more of its Sections or a Student Branch, constituted by a minimum of six (6) IEEE members, being members of the Geographic Organizational Unit and established by petition to the parent Organizational Unit or Standing Committee responsible for the subject of the Affinity Group.

Currently, Affinity Groups are limited to four categories: Consultants Networks, Young Professionals (YP), Women in Engineering, and Life Members.

More information about Affinity Groups is provided in the MGA Operations Manual Section 9.9.

R8-R8M-8.7   AREAS

An Area is a part of a Region, consisting of several Sections, states, provinces, or countries which may be established by the Region 8 Committee as a management and administrative organizational unit of IEEE to fulfill the communication needs and management/administrative missions of the Region within the territory prescribed.

1. The Region Director may appoint Area Chairs to serve a one- or two-year term during the incumbency of the Region Director.
2. The Area Chair acts on behalf of and at the direction of the Region Director on specific assignments related to the management and administration of the Region.
3. The Area Chair(s) may serve on the Region 8 _Committee with the approval of the Region 8 _Committee.

More information about ~~Affinity Groups~~Areas is provided in the MGA Operations Manual Section 9.2.

R8-R8M-9   IEEE STANDARDS

Standards are an important part of IEEE's work with two aspects

- Creation of Standards
- Awareness of Standards.

The creation of Standards is principally an activity for experts in the technical field of the Standard in question, and most IEEE Societies have some involvement in Standards creation and updating. In Region 8, any Standards activity is therefore likely to be associated with Chapters or with IEEE members who have particular relevant expertise.

The role of Sections and the Region 8 _Committee with respect to Standards is therefore mainly limited to increasing awareness about the IEEE Standards creation process and the Standards themselves.

For this purpose, the R8 _Committee includes a Standards Coordinator, appointed by the Director after consultation with the Vice-Chair - Technical Activities, whose role is to encourage and maintain awareness of Standards issues among the members of the R8 _Committee.

5. ~~R8-10 WOMEN IN ENGINEERING~~

~~The R8 Committee includes a Women in Engineering (WIE) Coordinator, appointed by the Director after consultation with the Vice Chair-Member Activities, whose role is~~

6. ~~Liaison with WIE activities at MGA Board level and with the Educational Activities Board~~

7. ~~Establishing and maintaining contact with all Region 8 WIE Affinity Groups~~

8. ~~Encouraging WIE activities in parts of Region 8 where no WIE Affinity Group exists, and assisting Sections in the creation of new WIE Affinity Groups~~

9. ~~Supporting activities aimed at encouraging science and engineering careers for women.~~

10. ~~~~

~~R8-~~R8M-11 REGION 8 WEBSITE

The R8 Website presents and explains IEEE Region 8 and the ~~Region 8 Committee~~Region 8 Committee to IEEE members and to the general public, and provides a general information resource, with links to the IEEE main page and to the websites of R8 Sections.

Access is provided to historical data (such as Section formation dates, a list of names of all past Region 8 Directors), past issues of R8 News and a document repository.

News of future events such as conferences in Region 8 and reports of past events are provided.

~~A password controlled area is provided for the R8 Committee, for secure documentation and preparations for meetings, including access to agendas, unapproved minutes, etc.~~

~~R8-~~R8M-12 REGION 8 PUBLICATIONS

Region 8 News is an important publication to bring news of Region 8 to its members and to others who receive copies. It is, for many IEEE members in Region 8, the only item which they receive which is specific to their membership of Region 8, which gives it a distinctive importance.

It is distributed either with IEEE Spectrum or in electronic format, normally as four issues per year. ~~A section of Region 8 News is allocated to reporting Student Activities.~~

Region 8 may create other publications as needed.

~~R8-~~R8M-13 REGION 8 VOLUNTARY CONTRIBUTIONS FUND (VCF)

Region 8 maintains a separate fund, the Voluntary Contributions Fund (VCF), to which Region 8 members are annually invited to contribute when they renew their dues.

The Fund is used primarily for the support of Student Branches (to assist them in obtaining technical literature) and for travel and subsistence support for IEEE members (including students) of Region 8 with low personal incomes to enable them to attend conferences in Region 8. In the case of grants involving travel to a conference, a condition of the grant is that the recipient provides a report on his/her travel to and involvement in the conference, and in all cases, evidence of the expenditure must be provided.

Applications to the fund are sent to the R8 Voluntary Contributions Fund Coordinator, who verifies that the application is valid and in the case of sufficient funds being available, decides whether or not the grant should be approved, seeking advice as needed.

119th IEEE Region 8 Committee Meeting
Unapproved Minutes of the Meeting
15-16 October 2022
Cairo Marriott Hotel & Omar Khayyam Casino, Cairo, Egypt

The agenda and backup documentation are available at: https://agd.ieee.org/mpt/Agenda.aspx?eid=17857 and https://ieeer8.org/category/committee/meetings/2022-october-cairo/

Items in these minutes are numbered according to the agenda.

Attendance

R8 Committee voting members present:

1. Algeria Section Chair Kouzou Abdallah
2. Austria Section Vice Chair Werner Drexel
3. Bahrain Section Chair Ali Zolait
4. Benelux Section Chair Claude Oestges
5. Bosnia and Herzegovina Section Treausrer Dejan Jokic
6. Croatia Section Chair Ana Katalinic
7. Cyprus Section Chair Constandinos Mavromoustakis
8. Czechoslovakia Section Chair Matej Pacha
9. Denmark Section Chair Sanja Lazarova-Molnar
10. Egypt Section Chair Ahmed Hassan
11. Estonia Section Treasurer Urmet Jänes
12. France Section Chair Claire Lajoie-Mazenc
13. Germany Section Chair Jan Haase
14. Greece Section representative Theodoros Chatzinikolaou (Region8 Student Representative)
15. Hungary Section Treasurer Anikó Szakál
16. Italy Section Chair Sergio Rapuano
17. Jordan Section Chair Ala Khalifeh
18. Kenya Section Chair Esther Muchiri
19. Kuwait Section Secretary Abdullah Alqallaf
20. Latvia Section Chair Anastasija Žiravecka
21. Lebanon Section Chair Bachar El Hassan
22. Lithuania Section Chair Vytautas Urbanavicius
23. Malta Section Past-Chair Conrad Attard (Professional and Educational Activities Committee Chair)
24. Mauritius Section ExCom Member Anshu Murdan
25. Morocco Section Chair Badr Eddine El Mohajir
26. Nigeria Section Chair John Oyewole Funso-Adebayo
27. North Macedonia Section Chair Anastas Mishev
28. -Norway Section Chair Filippo Sanfilippo
29. Oman Section Chair Abdullah Al-Badi
30. Poland Section Chair Adam Dabrowski
31. Portugal Section Chair Rodolfo Oliveira
32. Qatar Section Chair Ridha Hamila
33. Romania Section Chair Lucian Toma
34. Serbia and Montenegro Section Chair Boris Dumnic
35. Slovenia Section Chair Joze Guna
36. Spain Section Vice Chair Edgardo Castronuovo
37. Sweden Section Chair Andrei Gurtov
38. Switzerland Section Chair Thomas Hanselmann
39. Tunisia Section Chair Ilhem Kallel
40. Turkey Section SAC Chair Murat Tümer
41. Ukraine Section Vice Chair Iryna Ivasenko
42. United Arab Emirates Section Chair Fatma Taher
43. United Kingdom and Ireland Section Chair Izzet Kale
44. Zambia Section Chair Ariel Phiri
45. R8 Director Antonio Luque
46. R8 Past Director Magdalena Salazar Palma
47. R8 Secretary Ljupco Karadzinov
48. R8 Treasurer Adam Jastrzebski
49. R8 Vice-Chair Technical Activities Peter Nagy
50. R8 Vice-Chair Member Activities Sara Barros

R8 Committee voting members absent:

51. Belarus Section Chair VACANT
52. Bulgaria Section Chair Valentina Markova
53. Finland Section Chair Mahdi Pourakbari
54. Ghana Section Chair George Eduful
55. Iceland Section Chair Karl Gudmundsson
56. Iran Section Chair Vahid Ahmadi
57. Iraq Section Chair Sabiha F. Jawad
58. Israel Section Chair Shmuel Auster
59. Russia (Northwest) Section Chair Victor Sheludko
60. Russia (Siberia) Section Chair Roman Gorbunov
61. Russia Section Chair Sergey Bankov
62. Saudi Arabia (East) Section Chair Mohammed Al-Ghamdi
63. South Africa Section Chair David Oyedokun
64. Uganda Section Chair Ezabo Baron
65. Western Saudi Arabia Section Chair Abdullah Binladin
66. R8 Director Elect Vincenzo Piuri
67. R8 Vice-Chair Student Activities Simay Akar

R8 Subcommittee members present:

1.	Abdulateef Aliyu	Chair	Humanitarian Activities
2.	Adel Alimi	Chair	Africa Council
3.	Albert Lysko		Candidate for R8 Technical Activities Vice Chair

4.	Almedin Kavaz	Chair	Young Professionals and Awards & Recognitions
5.	Ana Madureira	R8 Secretary Assistant	
6.	Andreas Koltes	Voluntary Contribution Fund	
7.	Andrejs Romanovs	Chair	Chapters coordination
8.	Costas Stasopoulos	Sections Congress Coordinator	
9.	George Michael	Chair	Electronic Communications Team
10.	Gheith Abandah	Chair	AdHoc on Diversity, Equity and Inclusion
11.	Habib Kammoun	Chair	Conferences coordination, Zone Representative
12.	John Matogo	Chair	Action for Industry
13.	Khaldoun TAKTAK	Chair	IEEE Region 8 SYP Congress
14.	Lee Crudgington	Chair	New Student Contests Initiative AdHoc
15.	Maria Efthymiou	Electronic Communications Assistant	
16.	Maria-Alexandra Paun	Chair	Women in Engineering
17.	Marios Antoniou	Candidate for R8 Technical Activities Vice Chair	
18.	Mariya Antyufeyeva	Clementina Saduwa Award Winner	
19.	Martin Bastiaans	Chair	History
20.	Matej Zajc	Chair	Section Vitality and Development
21.	Mike Hinchey	Chair	Membership Development, Director-elect candidate
22.	Mohamed Amin	Chair	Careers AdHoc
23.	Peter Magyar	Chair	Life Members
24.	Vera Markovic	SPC Coordinator	
25.	Vinko Lesic	Candidate for R8 Member Activities Vice Chair	

R8 Subcommittee members absent:

26.	Adeel Sultan	Chair	AdHoc Publications & Communications
27.	Hazar Oklah	Chair	Region 8 Today and AdHoc Publications & Communications
28.	Barbara Vujkov	Chair	Congress Coordination Team
29.	Tuncer Baykas	Chair	Standards coordination
30.	Mohammad Hossein Babaee	Chair	Social Media
31.	Rawane El-jamal	Chair	Entrepreneurship
32.	Nizar Rokbani	Chair	Humanitarian Technology for Crises AdHoc

R8 guests present:

1.	Saifur Rahman	IEEE President-Elect
2.	David Koehler	MGA Vice President
3.	Barry Tilton	R2 Director
4.	Rob Anderson	R7 Director
5.	Enrique Tejera	R9 Director
6.	Deepak Mathur	R10 Director
7.	Paul Cunningham	Division VI Director
8.	Cecelia Jankowski	IEEE MGA Managing Director
9.	Sampathkumar Veeraraghavan	IEEE HAC Chair
10.	Emre Ayranci	IEEE YP Committee Chair
11.	Ali Hessami	VC AI Ethics Certification and Chair SIGHT Committee

Other present:

1.	Adel Abdulla	IEEE Bahrain Section Vice-Chair
2.	Adel Salah	IEEE Bahrain Section ExCom Assistant Secretary
3.	Ali Alfayly	Kuwait Section Treasurer
4.	Bruce Krog	IEEE Continu>ED project Co-Chair
5.	Carlos Ferreira	Portugal Section Treasurer
6.	Catarina Silva	Portugal Section Past Chair, Candidate for R8 N&A
7.	Dalius Navakauskas	Candidate for R8 N&A; Lithuania Section Vice-Chair
8.	Hady Habib Fayek	IEEE Egypt Section Industrial Electronics Chapter Chair
9.	Kathleen Weeks	IEEE Continu>ED project manager
10.	Lwanga Herbert	IEEE Global SIGHT Chair
11.	Marek Jasinski	Chair of SYP-AC IES, Vice-Chair of Poland Section

12. Mohammed El Mohajir — Latvia Vice Chair
13. Nadezda Kunicina — Latvia Vice Chair
14. Nadine Abbas — Lebanon Section Membership Development (MD) officer
15. Nihel Ben Youssef — IEEE Tunisia Section Industry Ambassador
16. Vincent Kaabunga — IEEE Continu>ED project Co-Chair
17. Yousef Ibrahim — Vice President, IES

Egypt Section local organizing team:

1. Abdelrahman Elrefaay — Egypt Section Technical Activities Officer
2. Ahmed Ayman — Egypt Section SSR
3. Ahmed Khaled — Egypt Section Industry Relations Vice Officer
4. Ahmed Madian — Egypt Section Secretary, Vice chair of student activities - visa letters
5. Ahmed Naeim — Registration Team
6. Bassant Abdelhamid — Egypt Section WiE Chair
7. Eman El-Seify — Registration Team
8. Mahmoud Ghars Aldin — Egypt Section SAC Chair
9. Moataz Alaa — Egypt Section YP Vice Chair
10. Mohamed Darweesh — Egypt Section YP Chair
11. Mohamed ElDallal — IEEE Entrepreneurship Steering Committe Vice-Chair
12. Mohamed Galal — Egypt Section Industry Relations Officer
13. Mohamed Hatem — Egypt Section Past SSR

Egypt Section guests at the Gala Dinner:

1. Ayman Ashour — Minister of the Ministry of Higher Education
2. Khaled Abdel Gaffar — Minister of the Ministry of Health and Population
3. Amr Talaat — Minister of the MCIT
4. Zahi Hawass — Former Egyptian Minister of Antiquities
5. Ahmed Darwish — Former Minister of Administrative Development; Former IEEE Egypt Section Chairman
6. Amr Mossa — Former President of the Arab League; Chairman of the Board of Trustees of Nile Uni
7. Wael Akl — Nile University President
8. Ahmed Radwan — Nile University Vice President for Research
9. Samir Shaheen — Professor, Computer Engineering; Former IEEE Egypt Section Chairman
10. Neveen Darweesh — Former IEEE Egypt Section WIE Chairman
11. Mohamed Khairy — Professor, Communications Engineering; Former IEEE Egypt Section Vice-Chair
12. Soliman Debiky — Professor, Ain Shams University
13. Al-Moataz Youssef — Professor, Ain Shams University
14. Maha El-Sabrouty — IEEE Alex Sub Section Chair
15. Mohamed Abo El-Dahab — Professor, AASTMT
16. Mahmoud El-Mesellawy — Dean of Faculty of Engineering
17. Hossam El-Gamal — NTRA President
18. Ayman Elsaadany — Vodafone Egypt
19. Fadel Digham — NTRA
20. Ramy Ahmed — NTRA
21. Marwa Fahim — Orange

SATURDAY, 15 October 2022

1. Procedural – Call to order (Luque)
Region 8 Director Antonio Luque calls the Committee to order at 08:00 h (Cairo time) and opens the 119th IEEE Region 8 Committee meeting welcoming all attendees.

2. Procedural – Housekeeping (Karadzinov)
Region 8 Secretary Ljupco Karadzinov presents the housekeeping rules about taking part in discussions, questions, voting; and information about the lunch, coffee breaks, Wi-Fi high speed connection, group picture and social events.

3. Procedural – Roll Call (Karadzinov)

Region 8 Secretary Ljupco Karadzinov informs that for this meeting there are registered 44 Section Chairs and 6 R8 OpCom members as voting members. Then, the Secretary takes a roll call of R8 Committee voting members and confirmed there is a quorum of majority of Section Chairs, also a total majority of all voting members.

4. Motion – Approval of the agenda (Luque)

Region 8 Director Antonio Luque presents the proposed agenda. The motion to approve the agenda is presented. There is no discussion. The motion passes, the agenda is approved.

Motion, Approval of the agenda

5. Motion – Approval of the consent agenda (Luque)

The R8 Director Luque presents the items in the consent agenda:

Motion, Approval of minutes of the Fall 2021 meeting

Motion, Update of R8 logo RESOLVED that the updated IEEE Region 8 visual identity attached is adopted

Motion, Approval of Libya Subsection joining the Africa Council RESOLVED that the Region 8 Committee approves IEEE Libya Subsection request to join the IEEE Africa Council, and approves the request to be submitted to MGA Board for final approval

Motion, Submission of R8 Awards for approval RESOLVED that the Region 8 Committee approves IEEE Libya Subsection request to join the IEEE Africa Council, and approves the request to be submitted to MGA Board for final approval

The motion to approve the consent agenda is presented. There is no discussion. The motion passes, the consent agenda is approved.

6. Discussion – Welcome and introduction to the meeting (Luque)

The R8 Director Luque welcomes all present at the meting; gives introductory remarks about this meeting and the agenda; and invites the attendees to take part in the discussions and share opinions and ideas, as well as interact with the IEEE leadership present here. Then he welcomes the distinguished guests: Saifur Rahman, IEEE President-Elect; David Koehler, MGA Vice President; Barry Tilton, R2 Director; Rob Anderson, R7 Director; Enrique Tejera, R9 Director; Deepak Mathur, R10 Director; Paul Cunningham, Division VI Director; Yousef Ibrahim, Vice President, IES; Sampathkumar Veeraraghavan, IEEE HAC Chair; Emre Ayranci, IEEE YP Committee Chair; Ali Hessami, VC AI Ethics Certification and Chair SIGHT Committee; and Bruce Krog, IEEE Continu>ED project Co-Chair. He also thanks the local organizing team of volunteers and invites the Chair of Egypt Section Ahmed Hassan to welcome the guests.

7. Discussion – Director's report (Luque)

The R8 Director Luque reports on the Region 8 update, highlights and points of concern; updates from IEEE and MGA; upcoming events and initiatives, report of last two years. In memoriam: At the beginning he asks everyone to stand up for a moment of silence for in recognition of Abdulrahman Khalid Al-Ghunaim, IEEE Kuwait Section founder, Chair and Honorary chair, IEEE Life member, who passed away peacefully on Wednesday, August 17, 2022, in Kuwait City, Kuwait. Details are given in his PPT presentation "~~Pharaoh~~ Director report". Et the end Luque thanks all OpCom members, Section Chairs, Committee Chairs and members, and all volunteers in general, for their outstanding efforts and dedication during the unprecedented challenges we faced in 2021 and 2022, as this is his last report as R8 Director. After the presentation he answers questions from the members of the R8 Committee.

8. Discussion – President-Elect address (Rahman)

Saifur Rahman, 2022 IEEE President-Elect, address the meeting by presenting the Region 8 statistics and position within the IEEE worldwide. He ends his presentation with the 6 vision points of the 2023 IEEE Presidency Theme: Make IEEE More Relevant to the Working Professional. Then he answers numerous questions from the members of the R8 Committee about agreements with national societies, continuation of the Future 50 program, support to Sections and Subsections in Africa, industry relations, etc.

9. Discussion – MGA presentation (Koehler / Jankowski)

David Koehler, IEEE MGA Vice President, starts the presentation about the 2022 MGA update: MGA priority projects; introduction of vTools feature Engage; Region realignment; IEEE Geographic Activities; and 2022 IEEE Ad Hoc Committee on the Future of Engagement. Cecelia Jankowski , IEEE MGA Managing Director, continues the presentation about: IEEE membership statistics and after pandemic trends/recovery; Enhanced Member Service Live Chat at IEEE Contact Center and G-Suite Transition to Google Workspace. Following their presentation, Koehler and Jankowski, answer questions from the members of the R8 Committee about: mandatory or free Society membership for each IEEE member, vTools data protection, YP gradual transition, membership payments in local currency and in 2-3 installments, etc.

10. Discussion – Young Professionals and micro-volunteering (Ayranci)

Emre Ayranci, IEEE YP Committee Chair, presents IEEE Young Professionals & Volunteering Platform: goals and initiatives; IEEE Volunteering Platform; the new IEEE YP webpage and leadership Wiki live; and YP Funding Opportunities. Following the presentation, questions from the members of the R8 Committee are answered.

11. Discussion – Humanitarian Activities (Veeraraghavan)

Sampathkumar Veeraraghavan, IEEE Humanitarian Activities Committee Chair, presents the strategic areas of focus; IEEE Special Interest Group on Humanitarian Technology (SIGHT); IEEE HAC/SIGHT Projects Program & Educational Materials; and Region 8 Partnership opportunities. Following the presentation, questions from the members of the R8 Committee are answered.

12. Procedural – Break [10:35h - 10:55h]

13. Discussion – Collaboration with Division VI (Cunningham)

Paul Cunningham, Division VI Director, presents the technical areas included in his Division, membership statistics and distribution, as well as potential new Chapters in R8. After presentation questions from the audience are answered.

14. Discussion – Collaboration with the Industrial Electronics Society (Ibrahim)

Yousef Ibrahim, Industrial Electronics Society Vice President, presents IEEE Society membership statistics and distribution, publications, support to members via Chapters and Student Branch Chapters local activities, and the new Chapters established in R8.

15. Discussion – Region 2 highlights (Tilton)

Bary Tilton, R2 Director, presents his Region activities and best practices; as well as details about "Discover why IEEE is your professional home" platform and materials. Following the presentation, a question from the audience is answered.

16. Discussion – Region 7 highlights (Anderson)

Rob Anderson, R7 Director and IEEE Canada President, presents this region specifics and best practices. Following the presentation, several questions from the audience are answered.

17. Discussion – IEEE Continu>ED initiative (Krogh)

Bruce Krog, IEEE Continu>ED project Co-Chair, presents the results and the long-term goal of this project to establish IEEE as a market leader in continuing education for technical professionals in Africa. It is one of the IEEE New Initiatives Committee Project 2021-2023. After the presentation he answers questions from the members of the R8 Committee. Present are also Vincent Kaabunga, IEEE Continu>ED project Co-Chair and Kathleen Weeks, IEEE Continu>ED project manager, and shall be contacted about the project during the meeting.

18. Discussion – Region 9 highlights (Tejera)

Enrique Tejera, R9 Director, presents this Region 9 specifics and best practices. Following the presentation, he answers a question from the audience.

19. Discussion – Region 10 highlights (Mathur)

Deepak Mathur, R10 Director, presents this Region 10 specifics and best practices. Following the presentation, several questions from the audience are answered.

20. Discussion – Technical activities (Nagy)

Peter Nagy, R8 Vice-Chair Technical Activities, invites Marios Antoniou to present highlight of the technical activities; and then he invites each sub-committee chairs to present their activities: John Matogo, Chair, Action for Industry Subcommittee; Andrejs Romanovs, Chair, Chapter Coordination Subcommittee; Habib Kammoun, Chair, Conference Coordination Subcommittee; Marios Antoniou on behalf of the absent Tuncer Baykas, Chair, Standards Coordination Subcommittee; and Conrad Attard, Chair, Professional and Educational Activities Sub-committee. Nagy wraps-up the presentation with a summary as this is his last presentation as a R8 Vice-Chair. After the presentations, all presenters answer the questions from the members of the R8 Committee.

21. Procedural – Lunch break [13:20h – 14:20h]

22. Discussion – Ethics certification (Hessami)

Ali Hessami, Vice Chair & Process Architect, AI Ethics Certification, presents the Autonomous Intelligent Systems Ethics Standards, Certification Criteria and Practitioner Certification, as well as the IEEE CertifAIEd ecosystem. Following the presentation, a question from the audience is answered.

23. Discussion – IEEE Smart Village initiative (Aliyu)

Abdulateef Aliyu, Chair, IEEE Smart Village - Africa Working group & Vice President, IEEE Smart Village, presents the IEEE Smart Village Africa Working Group (AWG) focus areas, vision and journey thus far in finding systematic solutions for empowering a community. Following the presentation, several questions from the audience are answered.

24. Discussion – Student Activities (Akar)

Simay Akar, R8 Vice-Chair for Student Activities (absent), addresses the audience via a prerecorded video. Then, Theodoros Chatzinikolaou, R8 Regional Student Representative, presents the SAC activities report. Vera Markovic, R8 Student Paper Contest Coordinator, presents the local student paper contest events program and R8 SPC updates. Lee Crudgington, R8 SAC Awards and Contest Coordinator, presents student awards at global IEEE and R8 level. Then all presenters answer questions from the members of the R8 Committee.

25. Discussion – SYP 2022 (Taktak)

Khaldoun Taktak, IEEE Region 8 SYP Congress Chair, presents details from the R8 SYP Congress 2022 held in Tunisia on 3–7 August 2022, including the geographical distribution of the participants, the program, highlights and participants' feedback. Following the presentation, he answers questions from the members of the R8 Committee.

26. Discussion – AdHoc on student contests (Crudgington)

Lee Crudgington, R8 New Student Contests Initiative AdHoc Committee Chair, presents the inception and objectives of the initiative, review of 2021 – 22 progress and feedback in the IEEEduino Challenge hardware design and build competition, using Arduino, and plan and timeline for continuation in 2023. After the presentation numerous questions from the audience are answered and comments received for continuation with different microcontroller platforms; as well as to organize student competitions in other engineering fields.

27. Procedural – Break [15:40h – 16:00h]

28. Discussion – Member activities (Barros)

Sara Pena Barros, R8 Vice-Chair for Member Activities, introduces the member activities team and invites each subcommittee chairs to present their activities: Mike Hinchey, Chair, Membership Development Committee; Almedin Kavaz, Chair, Young Professionals Subcommittee; Peter Magyar, Chair, Life Members Subcommittee; Abdullateef Aliyu (on-line), Chair, Humanitarian Activities Subcommittee; Maria-Alexandra Paun (on-line), Chair, Women in Engineering Subcommittee; and Martin Bastiaans, Chair, History Activities Subcommittee. The two new AdHoc committees added this year have a separate time slot after the member activities agenda point. All presenters answered questions from the members of the R8 Committee.

29. Discussion – AdHoc on member careers (Amin)

Mohamed Amin, Chair, R8 Careers AdHoc Committee, presents R8 career services, the career platform and its usage statistics, as well as recommendations for future actions.

30. Discussion – AdHoc on entrepreneurship (Barros / El Jamal)

On behalf of Rawane El-Jamal (absent), Chair, R8 Entrepreneurship AdHoc Committee, Sara Pena Barros, R8 Vice-Chair for Member Activities, presents the report about the activities in the past years and the plans for continuing the activities in 2023 as a standing R8 Entrepreneurship Committee. Following the presentation, several questions from the audience are answered.

31. Procedural – Group picture (Karadzinov)

The group photo is taken on the hotel Almaz Terace with the Nile river background.

32. Procedural – End of day 1

The meeting recessed at 17:25 h Cairo time. Reconvene at 8:00 h on Sunday.

Awards and certificates of appreciation presented at the gala dinner [20:00h]

Magdalena Salazar-Palma, Awards and Recognitions Subcommittee Chair, presents the following awards and certificates of appreciation during the gala dinner in the National Museum of Egyptian Civilization:

Region 8 Awards

1. R8 Volunteer Award: Eduardo Audiche Sblendorio, United Kingdom & Ireland Section
2. R8 Outstanding Section Award – Large: United Kingdom & Ireland Section
3. R8 Outstanding Section Award – Medium: Iran Section
4. R8 Chapter of the Year Award – Large: Tunisia Section Computer Society Chapter
5. R8 Chapter of the Year Award – Small: Jordan Section Robotics and Automation Society Chapter
6. R8 Student Branch Chapter of the Year Award – Large: ESPRIT Student Branch Industry Applications Society Chapter, Tunisia Section
7. R8 Student Branch Chapter of the Year Award – Medium: American University of Sharjah Student Branch IEEE-HKN Lambda Lambda Chapter, United Arab Emirates Section
8. R8 Student Branch Chapter of the Year Award – Small: ESPRIT Student Branch Aerospace and Electronic Systems Society Chapter, Tunisia Section
9. R8 Outstanding Women in Engineering Section Volunteer Award: Nagham Saeed, United Kingdom & Ireland Section
10. R8 Outstanding Women in Engineering Student Volunteer Award: Manar Bouaouina, Tunisia Section
11. R8 Women in Engineering Section Affinity Group of the Year Award: Italy Section WIE AG
12. R8 Women in Engineering Student Affinity Group of the Year Award: Politecnico di Torino Student Branch Women in Engineering Affinity Group, Italy Section
13. R8 Young Professionals Exceptional Volunteer Award: Ziad Diab, Egypt Section
14. R8 Outstanding Section SIGHT of the Year Award: United Kingdom & Ireland Section SIGHT
15. R8 SIGHT Student Branch of the Year Award: ESPRIT Student Branch SIGHT, Tunisia Section
16. The Clementina Saduwa Award: Mariya Antyufeyeva, Ukraine Section
17. Region 8 Young Professionals Affinity Group of the Year 2022 Award: IEEE Nigeria Section Young Professionals Affinity Group

Special Recognitions

1. Tunisia Section and Kallel Ilhem, 2021-2022 Chair, for serving IEEE members in the Section and the Region and hosting conferences, meetings, events and congresses.
2. United Kingdom and Ireland Section and Kale Izzet, 2022-2023 Chair; for the achievement of hosting the 20th IEEE Milestone in the Section
3. Habib Kammoun, 2022 R8 Zone Representative at MGA, for exemplary dedication in serving IEEE's mission and membership

Certificates of appreciation

Certificates of appreciation are presented for exemplary service in hosting R8 flagship conferences:

1. IEEE MELECON 2022, Palermo, Italy, 14-16 June 2022; to IEEE Italy Section and Guido Ala, Sergio Rapuano, Tiziana Tambosso, General co-Chairs of the Conference
2. IEEE Energycon 2022, Riga, Latvia, 9-12 May 2022; to IEEE Latvia Section and Leonids Ribickis, Antonio Luque, General co-Chairs
3. IEEE RTSI 2022, Paris, France, 24-26 August 2022; to IEEE France Section and Gérard-André Capolino, Pascal Lorenz, General co-Chairs of the Conference

Certificates of appreciation are also presented to the outgoing 2021-2022 OpCom members: Magdalena Salazar Palma, Sara Pena Barros, Peter Nagy and Sara Barros (absent); and to Poland, Austria, Italy (2) and Tunisia Sections that have organized the past in-person or hybrid R8 Committee and OpCom meetings.

SUNDAY, 16 October 2022

33. Procedural – Call to order Day 2 (Luque)

The IEEE R8 Director Antonio Luque, calls the Committee to order at 08:00 h (Cairo time) and opens the second day of the 119th IEEE Region 8 Committee meeting.

34. Discussion – Financial report (Jastrzebski)

Adam Jastrzebski, R8 Treasurer, presents the Treasurer and Financial Report, including recent activities, R8 financial position end 2021 and now, 2022 R8 Budget, the income and expenses summary. Following his presentation, he answered numerous questions from the members of the R8 Committee, including questions about Section Rebates, Concur, NextGen and PayPal.

35. Motion – Approval of 2023 budget (Jastrzebski)

Adam Jastrzebski, R8 Treasurer, presents the motion to approve the 2023 Region 8 budget.

Motion: Approval of the 2023 Region 8 budget

RESOLVED that the 2023 Region 8 budget as presented shall be approved. This budget includes:

- A 2023 balanced Budget without material surplus or loss.
- 2023 budget expenses of $884,137.
- 2023 budget income of $657,303 from actual 2023 income, $90,000 from savings and accruals, and $136,834 to be transferred from actual 2022 operating surplus.

IEEE Region 8 Budget 2023 - recommended by OpCom June 2022 (USD)

Income

Assumed Budget Income 2023 minus savings	657,303				
Transferable 50% Surplus				136,834	

Expenses

Nominal Code	Existing Activities without savings	From Savings and Accruals	Existing Activities Total	New Initiatives	Total
1000 Committee general	477,199	60,000	537,199	99,341	636,540
2000 Region 8 Director	30,787		30,787	6,409	37,196
3000 Region 8 Director-Elect	6,157		6,157	1,282	7,439
4000 Region 8 Past-Director	6,157		6,157	1,282	7,439
5000 VC Technical Activities	47,720		47,719	9,934	57,654
6000 VC Member Activities	46,181		46,180	9,614	55,794
7000 VC Student Activities	34,635		34,635	7,210	41,846
8000 Region 8 Secretary	3,848		3,848	801	4,650
9000 Region 8 Treasurer	4,618		4,618	961	5,579
9100 Expenses from previous year	0	30,000	30,000	0	30,000
Budget Expenses Total	**657,303**	**90,000**	**747,303**	**136,834**	**884,137**

The motion passes by unanimously vote (no opposition and no abstains).

36. Discussion – Report from the R8 Strategic Retreat (Piuri)

Vincenzo Piuri, R8 Director-Elect (on-line), reports on the results from the 2022 IEEE Region 8 Strategy Retreat, in-person meeting held in Geneva, Switzerland, 10-11 September 2022, with the aim to better understand the currently most relevant critical problems in R8 and identify action strategies. Piuri presents the action areas in each of the three topics discussed: Volunteer Pipeline, Students Retention and Financial Sources. After the presentation he answers questions from the audience.

37. Discussion – Africa Council (Alimi)

Adel Alimi, Africa Council Chair, presents the Council history, composition and membership, ExCom and Extended Committee, goals and strategic action plan, events, future initiatives, and concerns. After the presentation he answers questions from the audience.

38. Motion – Approval of changes to R8 Operations Manual (Salazar-Palma)

Magdalena Salazar Palma, R8 Past Director, presents the proposed changes to the R8 Operations Manual, to make R8 Diversity, Equity and Inclusion Committee and R8 Entrepreneurship Committee as standing committees. The full text of the motion is given in the appendixes.

Motion: Approval of Region 8 Diversity, Equity and Inclusion Committee.
      Approval of Region 8 Entrepreneurship Committee.

RESOLVED that the changes to the Region 8 Operations Manual are approved as presented.

The motion passes by unanimously vote (no opposition and no abstains).

39. Motion – Approval of Operations Manuals (Salazar-Palma)

Magdalena Salazar Palma, R8 Past Director, presents the motion proposing approval of operation manuals of R8 Committees, a document with 55 pages. The full text of the motion is given in the appendixes. Discussion follows.

Motion: Approval of operation manuals of R8 Committees

RESOLVED that the Operations Manuals of the R8 Committees listed below are approved as presented

General introduction

      Nominations & Appointments (N&A) Committee
      Conference Coordination Committee
      Chapter Coordination Committee
      Membership Development Committee
      Young Professionals Committee
      Student Activities Committee
      Action for Industry (AfI) Committee
      Professional and Educational Activities Committee
      Humanitarian Activities (HuAC) Committee
      Life Members (LM) Committee
      History Activities (HA) Committee
      Publications and Communications Committee
      Sections Vitality and Development Committee
      Women in Engineering Committee
      Strategic Planning Committee
      Finance Committee
      Awards and Recognitions Committee

The motion passes by unanimously vote (no opposition and no abstains).

40. Motion – Approval of extension of the term of the zone representative (Salazar-Palma)

Magdalena Salazar Palma, R8 Past Director, presents the motion and explains the executive summary. The full text of the motion is given in the appendixes. Director Luque explains that for this motion to pass, a 2/3 majority is needed, as it gives-up Committee members right to elect the next Zone Representative; and that the current Zone Representative Habib Kammoun is in agreement of this extension.

Motion: Extend the term of the R8 Zone representative at the MGA Board

RESOLVED that the term of the currently serving Zone representative is extended until the end of **2024**, provided that zones are defined in the IEEE Bylaws and MGA Operations Manual effective January 2023.

Elaborate discussion follows. Ridha Hamila, Qatar Section Chair proposes amendment to the motion. The amendment is seconded by Jan Haase, Germany Section Chair.

Amendment to the motion: Extend the term until the end of 2023

RESOLVED that the term of the currently serving Zone representative is extended until the end of **2023**, provided that zones are defined in the IEEE Bylaws and MGA Operations Manual effective January 2023.

Elaborate discussion follows. After the discussion, Ridha Hamila wants to withdraw the amendment to the motion; also Jan Haase expresses he is against the amendment he seconded; however, it is tabled and needs to be voted. Voting takes place and doesn't pass with unanimous against vote.

Original motion is voted and passes by unanimously vote (no opposition and no abstains).

41. Executive Session – Election of 2023-24 OpCom and N&A members (Salazar-Palma)

The R8 Committee convenes in an executive session from 10:03 h until 12:33 h. After the tellers count the votes, Antonio Luque announces the results before the agenda point 44 (13:35h):

Election results:	
N&A Committee 2023-2024:	Vincent Egessa (Kenya Section)
	Jan Haase (Germany Section)
	Ilhem Kallel (Tunisia Section)
R8 Secretary 2023-2024:	Ljupco Karadzinov (North Macedonia Section)
R8 Treasurer 2023-2024:	Adam Jastrzebski (UK&I Section)
R8 Vice-Chair Member Activities 2023-2024:	Vinko Lesic (Croatia Section)
R8 Vice-Chair Technical Activities 2023-2024:	Abdulateef Aliyu (Nigeria Section)
R8 Vice-Chair Student Activities 2023-2024:	Marios Antoniou (Cyprus Section)

42. Procedural – Break [12:15-12:20]

43. Discussion – Student Paper Contest (Markovic)

Vera Markovic, R8 Student Paper Contest Coordinator, presents the SPC importance and benefits, paper submission rules, judging process, prizes and 2022 winners. Then Markovic explains the new initiative – Local Student Paper Contest Events Program aimed at promotion of the SPC, as well as increase awareness and participation and the financial support from R8. After the presentation she answers questions from the audience.

44. Discussion – Sections Congress 2023 (Stasopoulos)

Costas Stasopoulos, R8 Sections Congress Coordinator, presents the details of the Sections Congress 2023, to be held as an in-person event in Shaw Centre, Ottawa Canada, 11–13 August 2023.

45. Discussion – Farewell from Past Director (Salazar-Palma)

Magdalena Salazar Palma, R8 Past Director, gives a farewell speech.

46. Discussion – Address by the 2023-24 Director (Piuri)

Vincenzo Piuri, R8 Director-Elect 2021-2022, present his goals and areas of action for the 2023-2024 term as R8 Director. After the presentation he answers the questions from the R8 Committee members.

47. Discussion – Next meeting (Luque)

Antonio Luque, R8 Director, informs that the next R8 Committee meeting is planed to be held 24-26 March 2023, in Bucharest, Romania and asks the committee members to save the dates. Lucian Toma, Romania Section Chair invites R8 Committee members to visit the "Dracula Land". The second R8 Committee meeting will be in conjunction with the Sections Congress 2023 in Ottawa, Canada.

49. Procedural – New business (Luque)

No issues under this point.

48. Discussion – Farewell from 2021-22 Director (Luque)

Antonio Luque, R8 Director, gives a farewell speech expressing gratitude to all who collaborated with him. Stand up ovation follows. Marin Bastiaans, the oldest Past-Director in the room thanks Luque and Salazar.

50. Procedural – Adjournment (Luque)

The meeting adjourns at 13:09h (Cairo time).

Respectfully submitted,

Ljupco Karadzinov
IEEE R8 Secretary

Appendixes – Motions full text:

Agenda point 5. Approval of the consent agenda (Luque)
SUBJECT: Update of R8 logo
SUBJECT: Approval of Libya Subsection joining the Africa Council
SUBJECT: Submission of R8 Awards for approval

Agenda point 35. Motion – Approval of 2023 budget (Jastrzebski)
SUBJECT: Approval of the 2023 Region 8 budget

Agenda point 38. Motion – Approval of changes to R8 Operations Manual (Salazar-Palma)
SUBJECT: Approval of Region 8 Diversity, Equity and Inclusion Committee.
        Approval of Region 8 Entrepreneurship Committee.

Agenda point 39. Motion – Approval of Operations Manuals (Salazar-Palma)
SUBJECT: Approval of operation manuals of R8 Committees

Agenda point 40. Motion – Approval of extension of the term of the zone representative (Salazar-Palma)
SUBJECT: Extend the term of the R8 Zone representative at the MGA Board

TO: IEEE Region 8 Committee, October 2022
FROM: Vincenzo Piuri, Director-Elect
SUBJECT: Approval of updated R8 logo

EXECUTIVE SUMMARY

The Region 8 Committee is asked to adopt the updated visual identity for Region 8 provided by the IEEE Digital Creative and Innovations team. It contains minor variations in the way the Regional map is presented.

PROPOSED ACTION
Resolved that the updated IEEE Region 8 visual identity attached is adopted.

SUPPORTING INFORMATION

Strategic Goal(s) Supported
• The change will align the R8 visual imagery with that of the rest of IEEE.

Financial Implications
• Small, if any. Related to changes in physical elements that use the old image.

Pros and/or Cons
• PROS: Alignment with updated IEEE identity guidelines.
• CONS: Changes in website and other public-reaching publications will require additional volunteer effort.

Implementation
• Changes will be implemented in phases until the old visual image is replaced by the new one in all R8 publications and websites.

Background Information

The IEEE Digital Creative and Innovations team has updated the official IEEE Region map, improving border issues and color contrast concerns. The projection used for the map is different now. Region logos have also been updated, again providing a different map projection. The new map was presented to the MGA Board in June 2022.

TO: IEEE Region 8 Committee – October 2022
FROM: Vincenzo Piuri, Director-Elect
SUBJECT: Approval of IEEE Libya Subsection to join the IEEE Africa Council

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EXECUTIVE SUMMARY

A petition was submitted by Nasar Aldian Ambark Shashoa, Chair, IEEE Libya Subsection to Join the IEEE African council as member. Libya Subsection is the most recent Subsection to be formed in the African continent and the only one not currently officially belonging to the Africa Council.

The rationale for the IEEE Africa Council is the need of an IEEE body to share initiatives and activities with IEEE members across the continent, to collaborate with national associations, institutions, and industry, to establish partnerships in the focus areas of the Committee and, over time, to take over and own the activities initiated by the IEEE Board Ad Hoc Committee on Africa. Upon approval of Libya's request to join Africa Council, the Subsection can help Africa Council to implement programs of the strategy for IEEE and assist in building engineering capacity in Libya and other African nations.

The ExCom of the Libya Subsection has endorsed the petition.

PROPOSED ACTION
Resolved that the Region 8 Committee approves IEEE Libya Subsection request to join the IEEE Africa Council, and approves the request to be submitted to MGA Board for final approval.

SUPPORTING INFORMATION

Strategic Goal(s) Supported
• Make sure everyone is welcome and find relevant services in IEEE.

Financial Implications
▪ Financial impact to Region: None
▪ Financial impact to Africa Council: Cost to have one additional member from the Libya Subsection travel to necessary meetings
▪ Financial impact to IEEE Libya Subsection: Financial contributions to the Council

Pros
• IEEE Libya Subsection will join collaboration between different African countries to organize events, conferences, workshop, and common activities.
• Libya Subsection participation will increase African council reachability to new areas and locations.
• Exchange of experience and information between different countries.

Cons
• Logistically, it may be difficult to attend certain kind of activities in Libya due to travel and visa issues.

TO: IEEE Region 8 Committee – October 2022
FROM: Magdalena Salazar-Palma, Past Director
SUBJECT: Submit all R8 Awards to MGA for (re-)approval

EXECUTIVE SUMMARY

The R8 Awards program has expanded considerably in the last years. In some cases, a fast process was used due to the desire of having new awards to recognize achievements by volunteers ready as soon as possible.

It has also been identified that long standing awards have not followed the process established by MGA for approval.

It is therefore requested that the R8 Committee authorizes the R8 Awards & Recognitions Committee, through its Chair, to submit all existing awards for approval or reapproval, to bring the current R8 Awards portfolio in compliance with MGA and IEEE rules.

PROPOSED ACTION

To submit the R8 Awards portfolio as listed below to the MGA approval process, and delegate in the Chair of the R8 Awards & Recognitions Committee to follow up in the process.

Region 8 Volunteer Award
Region 8 Clementina Saduwa Award
Region 8 Outstanding Section Award
Region 8 Chapter of the Year Award
Region 8 Student Branch Chapter of the Year Award
Region 8 Outstanding Young Professionals Affinity Group Award
Region 8 Young Professional Exceptional Volunteer Award
Region 8 Outstanding Women in Engineering Section Volunteer Award
Region 8 Outstanding Women in Engineering Student Volunteer Award
Region 8 Women in Engineering Section Affinity Group of the Year Award
Region 8 Women in Engineering Student Affinity Group of the Year Award
Region 8 Outstanding Section SIGHT of the Year Award
Region 8 Student Branch SIGHT of the Year Award
Region8 Student Paper Contest
Region 8 Student Branch of the Year Award
Region 8 Student Branch Website Award

SUPPORTING INFORMATION

Financial Implications
- None, all the awards are already operating and budgeted.

Pros and/or Cons
- PROS: Bring R8 into compliance with MGA Operations Manual and MGA Awards manual.
- CONS: None.

TO: IEEE Region 8 Committee, October 2022
FROM: Adam Jastrzebski, Region 8 Treasurer
SUBJECT: Approval of the 2023 Region 8 budget

EXECUTIVE SUMMARY
The Region OpCom endorsed the attached R8 budget for 2023 during its meeting in June. The budget predicts a decrease in income due to lower rebate, and assumes that 50% of the surplus 2022 (before investment return) can be transferred to 2023, subject to MGA approval.

PROPOSED ACTION
RESOLVED that the 2023 Region 8 budget as presented shall be approved. This budget includes:

- A 2023 balanced Budget without material surplus or loss.
- 2023 budget expenses of $884,137.
- 2023 budget income of $657,303 from actual 2023 income, $90,000 from savings and accruals, and $136,834 to be transferred from actual 2022 operating surplus.

IEEE Region 8 Budget 2023 - recommended by OpCom June 2022 (USD)

Income					
Assumed Budget Income 2023 minus savings	657,303				
Transferable 50% Surplus				136,834	
Expenses					
Nominal Code	**Existing Activities without savings**	**From Savings and Accruals**	**Existing Activities Total**	**New Initiatives**	**Total**
1000 Committee general	477,199	60,000	537,199	99,341	**636,540**
2000 Region 8 Director	30,787		30,787	6,409	**37,196**
3000 Region 8 Director-Elect	6,157		6,157	1,282	**7,439**
4000 Region 8 Past-Director	6,157		6,157	1,282	**7,439**
5000 VC Technical Activities	47,720		47,719	9,934	**57,654**
6000 VC Member Activities	46,181		46,180	9,614	**55,794**
7000 VC Student Activities	34,635		34,635	7,210	**41,846**
8000 Region 8 Secretary	3,848		3,848	801	**4,650**
9000 Region 8 Treasurer	4,618		4,618	961	**5,579**
9100 Expenses from previous year	0	30,000	30,000	0	**30,000**
Budget Expenses Total	**657,303**	**90,000**	**747,303**	**136,834**	**884,137**

TO: IEEE Region 8 Committee – October 2022

FROM: Region 8 Operating Committee

SUBJECT: Approval of Region 8 Diversity, Equity and Inclusion Committee.
Approval of Region 8 Entrepreneurship Committee

EXECUTIVE SUMMARY
The Region Diversity, Equity and Inclusion AdHoc Committee has been operating
since January of 2021. The Committee has provided periodical reports at every R8
Committee meeting since.

The IEEE Board of Directors approved in November 2021 the creation of an IEEE-
level Diversity, Equity and Inclusion Committee as a committee of the Board,
evolving from an AdHoc committee as well.

Additionally, Region 8 has been working in encouraging and supporting
Entrepreneurship for several years, first with the Entrepreneurship Initiative, born
within the Young Professionals team, and later with the Entrepreneurship AdHoc
Committee in 2022. Their activities have also been reported to the R8 Committee.

Given the importance of these topics and the success of the initiatives mentioned, it
is proposed to add two new standing committees to the structure of Region 8. This
requires modifications to the Operations Manual.

In order not to impose an increased financial burden to the Region in the future, it
is proposed to allow these two new committees to be composed solely of
corresponding members.

PROPOSED ACTION
Resolved that the changes to the Region 8 Operations Manual are approved as
presented.

Additions
~~Deletions~~

R8M-6.1   STANDING COMMITTEES OF REGION 8
The Region 8 Committee has the following Standing Committees:

- Region 8 Strategic Planning Committee
- Region 8 Nominations & Appointments (N&A) Committee
- Region 8 Awards & Recognition Committee
- Region 8 Conference Coordination Committee
- Region 8 Chapter Coordination Committee
- Region 8 Membership Development Committee

- Region 8 Young Professionals Committee
- Region 8 Student Activities Committee
- Region 8 Action for Industry (AfI) Committee
- Region 8 Professional and Educational Activities Committee
- Region 8 Women in Engineering (WIE) Committee
- Region 8 Humanitarian Activities (HuAC) Committee
- Region 8 Finance Committee
- Region 8 Life Members (LM) Committee
- Region 8 History Activities (HA) Committee
- Region 8 Publications and Communications Committee
- Region 8 Diversity, Equity and Inclusion Committee
- Region 8 Entrepreneurship Committee

R8M-6.1.17 REGION 8 DIVERSITY, EQUITY AND INCLUSION COMMITTEE

R8M-6.1.17.1 MISSION
To develop and recommend mechanisms to improve diversity and inclusion across Region 8 and Sections.

R8M-6.1.17.2 COMPOSITION
The Committee may be formed only by corresponding members. Members are appointed by the Region Director from recommendations by the Region 8 OpCom as well as recommendations by the Region 8 N&A Committee.

R8M-6.1.17.3 STATEMENT OF AUTHORITY
The Region 8 Diversity, Equity and Inclusion Committee shall:
  1. Define, track, and publish diversity metrics, new initiatives, and best practices to highlight efforts and progress around diversity and inclusion happening at Region or Section level.
  2. Collaborate and communicate with the IEEE Diversity and Inclusion Committee and other related committees in IEEE OUs.

R8M-6.1.18 REGION 8 ENTREPRENEURSHIP COMMITTEE

R8M-6.1.18.1 MISSION
To develop and run programs that inspire innovation and entrepreneurship across Region 8 members and the wider IEEE community.

R8M-6.1.18.2 COMPOSITION
The Committee may be formed only by corresponding members. Members are appointed by the Vice Chair - Member Activities from recommendations by the Region 8 OpCom as well as recommendations by the Region 8 N&A Committee.

R8M-6.1.18.3 STATEMENT OF AUTHORITY

The Region 8 Entrepreneurship Committee shall:
   • Establish a Regional competition platform for potential entrepreneurs to explore and present venture ideas and MVPs to relevant judges and audiences including entrepreneurship experts, investors, incubators and donors
   • Support entrepreneurs to develop their ventures beyond the competition stage with mentorship and incubation support, provided through external partners
   • Strengthen the knowledge and skills of aspiring and young entrepreneurs by providing them access to mentorship and skills development opportunities
   • Boost the network of young entrepreneurs by connecting them with fellow founders, CEOs, mentors, and potential investors through talks and conferences.

To achieve these objectives, the Committee will work on projects with focus on encouraging entrepreneurship events and activities, and on enabling IEEE entrepreneurs beyond the competition phase by creating partnerships with external entities focused on entrepreneurship such as accelerators, incubators and potential investors, as well as provide exposure to entrepreneurship summits.

The Committee shall collaborate closely with other IEEE Region 8 entities, including but not limited to Region 8 Young Professionals Committee, Humanitarian Activities Committee, Women in Engineering Committee, Professional and Educational Activities Committee, Action for Industry Committee, and Student Activities Committee.

SUPPORTING INFORMATION

Strategic Goal(s) Supported
- Make sure everyone is welcome and find relevant services in IEEE.
- Provide a member experience that is valuable during all their professional life.

Financial Implications
- Depending on the specific appointments of Chairs and members of these two Committees, there could be a increased cost in their attendance to the Spring and Fall R8 Committee meetings.
- Budget should be allocated to both Committees, reducing the amount available to other committees and initiatives.

Pros and/or Cons
- PROS: Aligning with IEEE-wide committees and initiatives on diversity and inclusion, and on entrepreneurship.
- CONS: Increased size of the Region 8 Committee.

Implementation
- Committees will start operating after the respective AdHocs end their term on 31 December 2022.

- Chairs and members of the new standing committees will be appointed to start their terms on 1 January 2023.

TO: IEEE Region 8 Committee – October 2022

FROM: Region 8 Operating Committee

SUBJECT: Approval of operation manuals of R8 Committees

EXECUTIVE SUMMARY

The operations manuals of the different R8 Committees should establish the guidelines regarding their operation, composition, tasks, and programs.

They are proposed to be approved by the R8 Committee by simple majority.

All manuals must be in compliance with the R8 Operations Manual, R8 Bylaws, and higher level documents. In case of inconsistencies the higher level documents shall prevail.

The manuals are intended as living documents and each committee shall discuss and propose modifications to them for approval by the R8 Committee.

PROPOSED ACTION

Resolved that the Operations Manuals of the R8 Committees listed below are approved as presented.

> General introduction
> Nominations & Appointments (N&A) Committee
> Conference Coordination Committee
> Chapter Coordination Committee
> Membership Development Committee
> Young Professionals Committee
> Student Activities Committee
> Action for Industry (AfI) Committee
> Professional and Educational Activities Committee
> Humanitarian Activities (HuAC) Committee
> Life Members (LM) Committee
> History Activities (HA) Committee
> Publications and Communications Committee
> Sections Vitality and Development Committee
> Women in Engineering Committee
> Strategic Planning Committee
> Finance Committee
> Awards and Recognitions Committee

SUPPORTING INFORMATION

Strategic Goal(s) Supported
• Improve volunteer experience.

Financial Implications
• Manuals document current practice and there are no financial implications.

PROS
• Will improve the transition between committee terms as all the procedures and practices will be documented.
• As they are approved by the R8 Committee, the R8 Committee will own the manuals and the different Committees will be guided according to the will of the governing body of the Region.

CONS
• Increase in number governance documents to update and keep current.

Implementation
• Manuals will be effective upon approval.
• Committees will review their manuals yearly and bring proposed modifications for approval by the R8 Committee.

Operations Manuals of IEEE Region 8 Committees
Approved by the R8 Committee, XX October 2022

1. Purpose

The operations manuals of the different R8 Committees establish the guidelines regarding their operation, composition, tasks, and programs. They are approved by the R8 Committee by simple majority.

All manuals must be in compliance with the R8 Operations Manual, R8 Bylaws, and higher level documents. In case of inconsistencies the higher level documents shall prevail.

The manuals are intended as living documents and each committee shall discuss and propose modifications to them for approval by the R8 Committee.

2. Committee composition

Diversity and inclusiveness with respect to such factors as gender, geographical region, and professional sector (academia/industry/other) in membership of all Committees is strongly encouraged. The Committee membership should strive to reflect the diversity of the IEEE membership eligible to serve on each Committee.

In general, committee members should be of Graduate Student Member grade or above. Exceptions to this rule may be set in the R8 Operations Manuals.

Corresponding members of committees are not eligible for travel reimbursement to attend meetings or other events.

The Region Director is an ex-officio member of every committee , although the presence of the Director is not counted to determine quorum.

3. Reporting

All committees shall report to the R8 Committee through one member of the R8 Opcom. Committees are expected to submit a written report before each R8 Committee meeting.

4. Meetings

When budget permits, committees shall have at least one face-to-face meeting per year. This meeting is normally held in conjunction with the Spring R8 Committee meeting. Additional face-to-face meetings can be authorized by the Director when budget allows. The rest of meetings will happen via teleconference.

5. Training

Committees and their Chairs are expected to participate in training for volunteers and members organized by the Region.

IEEE Region 8 Nominations and Appointments Committee
Operations Manual
Approved by the R8 Committee, XX October 2022

1. Charter

The Region 8 Nominations and Appointments (N&A) Committee shall identify qualified candidates for elected and appointed positions of Region 8 Committee and its Committees including candidates for the Director-Elect slate.

2. Composition

The composition of the Committee is prescribed in the R8 Operations Manual.

3. Reporting

Reports to the Region 8 Committee through the Past Director.

At every R8 Committee meeting, the report should include:
    open and future calls for nominations
    information about past calls, when confidentiality allows

4. Meetings

The Committee shall meet in person at least once per year to select slates for elections, and in teleconference as necessary for any other business.

5. Activities

In odd-numbered years, the Committee shall issue a call for nominations for candidates to the position of Director-Elect. Then it shall review the nominations and submit to the R8 Committee a proposed slate of candidates for their approval, in accordance with the procedure outlined in the R8 Operations Manual and the IEEE Bylaws and policies.

In even-numbered years, the Committee shall issue a call for nominations for open OpCom positions and N&A Committee member positions. Then it shall review the nominations and submit to the R8 Committee a slate for election in accordance with the procedure outlined in the R8 Operations Manual.

In both cases, the Committee should actively encourage nominations from suitable candidates to be submitted.

Qualifications, requirements and duties for the position of Director-Elect (and consequently of Director) are defined in the MGA Operations Manual. Qualifications, requirements and duties for the positions of Region Secretary, Treasurer and Vice Chair are defined in the R8 Operations Manual.

6. Elections procedures

The Chair of the N&A Committee shall preside over elections held at R8 Committee meetings. He/she will manage the presentations from candidates, questions and answers, and all other aspects, providing the same opportunities to all candidates and following IEEE policies on elections.

The Chair of the N&A Committee will also manage the sessions with candidates to Region Director-Elect, when appropriate.

In elections by the R8 Committee with one position to fill, each voting member can vote for one candidate only. The candidate receiving most votes will be elected.

In elections with more than one position to fill, approval plurality voting (vote for all whom you approve of) shall be used for any vote with three or more candidates. Selection plurality voting (vote for one only) shall be used for any vote with less than three candidates.

7. Contact

The N&A Committee can be contacted via the email alias
nominations.and.appointments.sc@ieeer8.org

IEEE Region 8 Conferences Coordination Committee
Operations Manual
Approved by the R8 Committee, XX October 2022

1. Charter
To facilitate the planning, development, implementation, coordination, and to monitor and provide oversight for Region 8 conferences, conventions and technical shows sponsored or cosponsored by Region 8, and liaise with and advise Societies and Technical Councils planning conferences in Region 8.

2. Composition
The Conference Coordination Committee shall consist of the following:
- Chair
- Up to two (2) Members
- Up to five (5) Corresponding Members

It is recommended that a financial liaison from the R8 Finance Committee is appointed as a corresponding member of this Committee.

It is recommended that the immediate Past Chair of the Committee is appointed as member.

Voting members of the Committee shall have experience in organizing IEEE conferences and shall have experience as section's officer or section's conference coordinator.

The responsibilities of the Committee Chair are:
- Provide leadership and assume ultimate responsibility for the timely fulfillment of all responsibilities of the Committee defined and required by this manual.
- Identify and address needed improvements in the Committee's processes and operations.
- Work closely and effectively with VCTA in fulfilling the above-identified responsibilities;
- Provide a thorough and timely orientation for Members of the Committee and, along with the Past Chair, serve as a mentor to Members, especially new Members of the Committee.
- Preside over all meetings of the Committee, assuring that appropriate and fair processes are followed, and that appropriate records are maintained.
- Demonstrate and foster a culture of professionalism, open discussion, and confidentiality.
- Develop a timeline for annual Committee activities in cooperation with the VC TA.

The responsibilities of the Committee members and corresponding members are:
- Accept and carry out such tasks and responsibilities as are assigned by the Chair in a timely manner. These typically include:
    - Review conference applications and monitor the approved conferences.
    - Assist sections to submit proposals to host one of the flagship or the portfolio conferences, evaluate their submissions, and ensure success of these conferences.
    - Assist in organizing conference education workshops.
    - Assist sections and subsections in planning and executing its flagship conferences.
    - Assist conference organizers.
    - Conduct meetings with Sections' conference coordinators.
- Participating in the committee meetings.

3. Reporting
Reports to the R8 Committee through the Vice Chair Technical Activities.

At every R8 Committee meeting, the report should include the list of
- recent conferences held since the previous report date (including number participants,

papers, estimated surplus),

- closed conferences (including link to the final financial report), and
- approved conferences (including list of sponsors, financial share, location, website address, dates)
- any other issues considered important

4. Meetings
The Committee shall meet in person immediately before the Spring R8 Committee meeting if budget allows. In total, the Committee should meet at least 6 times per year.

5. Programs
The Conference Coordination Committee shall:
1. Ensure the growth and vitality of IEEE conferences within Region 8 and increase the Region 8 visibility through conferences
2. Maintain (as appropriate) governance documents related to Region 8 sponsored conferences
3. Maintain reports of the sponsored conferences to help ensure the success of future conferences
4. Perform projects and activities as assigned by the Technical Activities vice-chair
5. Review of the financial and technical co-sponsorship (TCS/FCS) requests
6. Periodically review the effectiveness of Region 8 sponsored conferences and recommend improvements as appropriate to the conference organizers and sponsoring IEEE units.
7. Monitor the IEEE conference schedules to seek out and assemble opportunities for Region 8 Entities (Sections, Subsections, Councils, Chapters, etc.) to participate in these conferences
8. Suggest new conferences where a need is recognized and suggest termination of conferences no longer needed or posing undue financial liability
9. Solicit proposals from sections and subsections to host flagship and portfolio conferences
10. Prepare motions for flagship and portfolio conferences site selection
11. Effective and timely conference planning and execution of Region 8 conferences
12. Work to assist sections and subsections in planning and executing their flagship conferences
13. Ensure success of the R8 conferences: call for bids, support, oversight, and organize handing over meetings with the organizers of previous edition and the next edition
14. Ensure proper budgeting and auditing of conference accounts
15. Review proposals of conferences to become portfolio conferences for a long term involvement
16. Organize conference education workshops to the section leaderships and conference organizers
17. Give assistance to conference organizers and encourage them to develop programs that meet the needs of the attendees and create benefits for IEEE members and the greater technical community.
18. Conduct meetings with Sections' conference coordinators
19. Offer assistance and advice to IEEE Societies and Technical Councils planning to hold major conferences in Region 8.
20. Assist Region 8 Sections in attracting and participating in the organization of IEEE Society or Technical Council Conferences in their territory.
21. Coordinate with the R8 committees to organize in parallel to the R8 flagship and portfolio conferences student paper contests, membership booths, workshops (YP, SAC, industry, standards, professional, education).

6. Region 8 Conferences

Region 8 annually manages flagship and portfolio conferences.

Region 8 is the owner of four flagship conferences:

- MELECON: biannual (even years), held in one of the Mediterranean Sections

    - MELECON is a major international forum presenting design methodologies, techniques and experimental results in emerging electro-technologies. MELECON is one of the flagship conferences of the IEEE Region 8 with participants from all over the world. The purpose of this conference is to serve as a catalyst for the technical exchange between researchers and practitioners from different technological fields including Control Systems, Communication and Information Technology, Mechatronics, Nano- & Micro-Electronics, Electrical Power Systems, and Signal & Image Processing. The technical program includes plenary sessions, regular technical sessions, special sessions, poster sessions and tutorials.

- ENERGYCON: biannual (even years), about energy topics, held anywhere in R8

    - ENERGYCON is an international forum for the exchange of ideas and innovative technologies on Sustainable Generation, Transmission and Distribution, Conversion and Utilization of Electrical Energy. It is also the premier IEEE Region 8 forum for the application of Electronics, Instrumentation, Information and Communication Technology in the Electrical Energy Industry.

- EUROCON: biannual (odd years), held in a European Section

    - EUROCON covers the full area of IEEE, e.g., Communications, Networks, Electronics, Energy, Mobile Computing, Cloud Computing, Software, Engineering, Nanotechnology, and E-learning.

- AFRICON: biannual (odd years), held in an African Section/Subsection

    - AFRICON covers the full area of IEEE, e.g., Communications, Networks, Electronics, Energy, Mobile Computing, Cloud Computing, Software, Engineering, Nanotechnology, and E-learning

The following conferences are also in Region portfolio:

- HISTELCON: biannual (odd years), held anywhere in the Region. Region 8 is the owner of the conference. It is a series of historical symposia owned by IEEE Region 8 that aims to serve as catalyst for exchange of ideas on engineering and technology history within Region 8 (though from a broader global perspective) from different technological fields. Participants with different backgrounds – engineers, historians, researchers in Science, Technology and Society, Museum curators etc. are brought together in order to help in creating a network between researchers and practitioners from academia and industry. The IEEE History Center and IEEE History Committee have usually served as technical cosponsors.
- IHTC: annual (held in R8 once every three years). Regions 7, 8 and 9 jointly own the conference. The IEEE International Humanitarian Technology Conference is a Multi-Regional Conference Series rotating between R7 (Canada), R8 (Africa, Europe and Middle East), and R9 (Latin America and Caribbean). This inter-disciplinary conference series focuses on showcasing challenges, success stories, lessons learnt, case studies and technological innovation related to achieving the UN Sustainable Development Goals (SDGs), ICT4D and the application of Humanitarian Technologies (including Disaster Relief and Disaster Recovery) and facilitating engagement stakeholders from the public, private, education and research and societal sectors around the world. We place a particular emphasis on facilitating participation by key stakeholder groups from low and lower middle-income countries as well as low resource communities.
- RTSI: annual, held in a European Section. It covers the full area of IEEE, e.g Electrical, Electronic and Information science, Industry 4.0, Smart Energy, Smart Mobility, Logistics and Environment. The main purpose of the event is to promote and strengthen partnerships and cooperation between academia, industry and government bodies.

IEEE Region 8 may co-sponsor (FCS), or technically co-sponsor (TCS) other conferences,

including workshops, symposia, and similar meetings, that serve to advance its mission and purposes and the interests of R8 IEEE members.

The net Conference surplus and deficit, after the return of the seed funding, shall be shared by the Financial Sponsors in the same ratio as stipulated in the conference application, unless otherwise agreed in the MOU.

The recommended composition of the flagship and portfolio steering committee is as follow:

- Previous conference chair

- Current conference chair

- Senior representatives from R8 (R8 director, VC TA, conference committee chair/representative) appointed by R8 OpCom.

- Host section chair / representative

- (optional) Senior representative from a non-IEEE organizing entity (university, national organization, etc.)

Conference co-sponsorship is regarded as shared management. Region 8 provides the following benefits and requires some conditions as presented below:

Benefits of R8 Conference Sponsorship	Flagship	Portfolio	FCS	TCS	Concurring
1. Repayable loan - seed funding (to be returned after conference closing)	USD 5k	USD 5k			
2. Guidance of the organizing committee	x	x	x	x	x
3. Enotices to R8 members	5	5	3	3	
4. IEEE R8 Booth	x	x			
5. Organizing side R8 workshop/session	x				
6. R8 media publicity (R8news, social media, R8Today, etc.)	x	x	x		
7. Assistance for R8 conference application / MOU	x	x			
8. R8 Director participation in the opening session	x	x			
9. Participation of the R8 Conference Committee representative	x	x	x		
10. Announce conferences in R8 website	x	x	x	x	
11. Coordination with R8 committees (SAC, WIE, YP, Industry, etc.)	x	x			
12. FREE plagiarism check provided by IEEE	x	x	x	x	x

Requirements for R8 Conference Sponsorship	Flagship	Portfolio	FCS	TCS	Concurring
1. Region 8 FCS %	>=30%	>=30%	>=5%	0%	NA
2. Local organizing Section FCS%	>=50%	>=50%	>=5%		
3. Steering committee	x	x			
4. R8 representative(s) involved as program committee co-chair(s)	x	x			
5. R8/NSA Senior/Fellow members (from different countries) involved as conference co-chairs CC, technical program co-chairs TPC,	all CC, TPC	all CC, TPC	at least 1 CC, 1 TPC, 5 PC	at least 1 TPC,	at least 1 TPC, 3 PC

	Flagship	Portfolio	FCS	TCS	Concurring
program committee PC members				5 PC	
6. Progress meetings of the R8 conference committee representative with the organizing committee	Monthly	at least 4	at least 2	email	email
7. Submit R8 conference report (link)	x	x	x	x	x
8. Free Registrations for R8 representatives (including R8 student paper contest – SPC) that conference must provide	Up to 8	Up to 4	Up to 2	1	1
9. Previous R8 involvement	N/A	at least 1 edition as R8 FCS	at least 1 edition as R8 TCS		
10. Involvement of local Section and (local Chapter or Society in the conference field)	x	x	x	x	
11. Continue using the IEEE domain for the conference website and the email address used in previous editions	x	x			
12. Promote the R8 Voluntary Contribution Fund (VCF)	x	x	x		

The following approvals are required for each conference, in all cases after recommendation of the Conference Coordination Committee:

Approvals	Flagship	Portfolio	FCS	TCS	Concurring
R8 Committee approval of venue, general chairs and dates, and final conference report	x	x			
R8 OpCom approval of the conference committee and budget			x		
Vice Chair Technical Activities approval				x	x

In the case of Technically Co-sponsored Conferences, TCS fees, when applicable, will be passed to the conference.

7. Site selection process and criteria

The conference coordination committee announces the call for bids for flagship and portfolio conferences in the R8 website and via enotice to all R8 members. The interested volunteers should work closely with the local IEEE units to prepare the proposal and a detailed budget.

IEEE Region 8 flagship and portfolio conferences are intended, among other things, to support IEEE OUs in the Region. Therefore, a bid to host one of the IEEE Region 8 Flagship conferences should originate from the host IEEE Section (or Subsection or Chapter, in cases where no Section exists in the host country).

Conference committee members should complete the online Training courses.

General conference chairs and finance chairs must be of Senior Member grade residing in R8 and well involved in the preparation of the bid.

The general chair should present the bid during the conference committee meeting.

The selection of the venue for the flagship and portfolio conferences shall be at least 2 years in

advance. The venue proposal shall be selected based the following selection criteria, and recommended to the approval body defined above:

Criteria	Score (200 pts)
Section/Subsection vitality (number of events in the previous year, ontime submission of events and financial reports, recruitment % to goal, retention % to goal)	30 pts
Venue facilities (main venue and backup)	10 pts
Travel facilities to venue	15 pts
Committee - Experienced volunteers and R8 senior members	20 pts
Involvement of IEEE units and partners	20 pts
Industrial financial support (Patrons)	10 pts
Low registration fees	30 pts
Discussion of expected case, worst case, and best case; and if needed: in fully virtual – hybrid – fully physical	20 pts
Impact of organizing the flagship conference to the section activities	15 pts
Proposal highlights / presentation	15 pts
Endorsement / support letters	1 pts / letter (max. 5 pts)
No R8 flagship / portfolio conferences organized previously	5 pts
No same conference title organized previously in the section	5 pts

The selection of a proposal requires:

- Endorsement of the Section/Subsection Chair

- Involvement of the Section in organizing the conference

- Lower registration fees for IEEE members

- Budget plan for 20% surplus

The conference coordination committee should submit the selected proposal in a motion to the R8 Committee for approval.

8. Awards
None.

9. Contact
The Committee Chair can be contacted at conferences.officer@ieeer8.org

IEEE Region 8 Chapter Coordination Committee
Operations Manual
Approved by the R8 Committee, XX October 2022

1. Charter
To serve as an action body to help build relationships between R8 Chapters and their parent Societies and Technical Councils, to encourage the good management and vigor of R8 Chapters, and to investigate and encourage the formation of R8 Chapters.
To report on Chapter issues and act as an interface with IEEE Societies and TAB on Chapter related questions.

2. Composition
The Chapters Coordination Committee shall consist of the following:
- Chair
- Up to two (2) Members
- Up to five (5) Corresponding Members

Voting members of the Committee shall have experience in Technical Societies and Councils.

3. Reporting
Reports to the Region 8 Committee through the Vice Chair Technical Activities.

4. Meetings
The Committee shall meet in person immediately before the Spring R8 Committee meeting if budget allows. In total, the Committee should meet at least 4 times per year.

5. Programs

5.1 Chapter panorama
The Chapter Coordination Committee shall organize Chapter Panorama event. The event should be geared towards IEEE Region 8 Chapter officers and members with the intent to deliver the most current and topical information about Chapters and Student Branch Chapters.

The Chapter Panorama should include Chapter basic principles, selected Societies talks, best practices from Best Chapter awardees, thus linking Societies and Sections/Student Branches, educating Chapter volunteers and inspiring prospective Societies and IEEE Members, ensuring enhanced technical interests within Region 8.

Chapter panorama should be organized annually, in a virtual form, near the end of the calendar year.

5.2 Chapter Chair training
Chapter Coordination Committee shall organize the Chapter Chair Training annually in face-to-face mode, when budget allows. Generally, this training is a part of annual Region 8 Volunteer Leadership Training Workshop, organized and managed annually by the R8 Membership Development Committee in the first quarter of the calendar year to train newly elected volunteers-officers. Apart of Chapter-specific training, Chapter Chairs should attend general sessions to familiarize themselves with IEEE R8, membership, vitality, industry and SYP activities.

5.3 Chapter Analysis/Vitality
1. The Chapter Coordination Committee analyses the potential new Chapter Opportunities in Region 8, based on current data, acquired from IEEE OU Analytics. This analysis shall be made bi-annually, in the middle and the ending of the IEEE Membership year. Analysis shall be reported to the Region 8 OpCom and Societies.

2. Chapter Coordination Committee analyses the Chapter Activities in Region 8, based on current Chapters activities reports and Chapter dissolution reports, acquired from MGA. This

analysis shall be made bi-annually, in the second and fourth quarter of calendar year. Analysis shall be reported to the Region 8 OpCom.

6. Awards

The Chapter Coordination Committee shall organize and manage the Region 8 Best Chapter Awards working together with R8 Awards & Recognition Committee. Awards are intended to recognize the outstanding performance of Region 8 Chapters in serving their members and the technical community and establishing goodwill within and between the Region 8 Sections and Student Branches. Two types of Awards are presented annually:

- Technical Chapters in three categories: Small (less than 25 members), Middle (between 25 and 60 members) and Large (more than 60 members) Chapter.
- Student Branch Chapters in three categories: Small (less than 25 members), Middle (between 25 and 60 members) and Large (more than 60 members) Chapter.

Any active single or joint Society or Council or Student Branch Chapter of Region 8 is eligible for an award, except as noted below. Applications should be submitted through the Region 8 Awards Portal. The selection is based on the outstanding performance of the nominated Chapter, reflected by the completed nomination form and supporting documents.

The same Chapter or Student Branch Chapter cannot be awarded more that once in any period of three years.

7. Contact

Chapter Coordination Committee can be reached via email chapters.officer@ieeer8.org as it is mentioned at the ChCC homepage.

IEEE Region 8 Membership Development Committee
Operations Manual
Approved by the R8 Committee, XX October 2022

1. Charter

To create, promote and monitor appropriate and effective membership development programs.

2. Composition

The Committee consists of
- Chair
- Up to three (3) members, including the Past Chair
- Up to five (5) corresponding members.

3. Reporting

Reports to the Region 8 Committee through the Vice Chair Member Activities.

At every R8 Committee meeting, the report should include:
current membership statistics in R8, by grade and in total
YoY evolution of membership in R8
comparison with other Regions
current membership statistics by Section

The Membership Development Committee submits Special R8 MD Reports (September and March) as well as Annual MD Report based on OU Analytics to the Region 8 Committee.

The Membership Development Committee submits results of R8 Section MD Annual Awards as well as Recruitment and Retention Goals approved by the IEEE MGA Membership Recruitment and Recovery Committee (MRRC) to the Region 8 Committee annually.

4. Meetings

The Committee shall meet in person immediately before the Spring R8 Committee meeting if budget allows. In total, the Committee should meet at least 4 times per year.

5. Programs

5.1. Volunteer Leadership Training

The Membership Development Committee shall organize Volunteer Leadership Training annually in face-to-face mode. Generally, this training is organized in cooperation with Region 8 Chapters Coordination Committee as well as other Region 8 Committees by invitation. The Training shall be organized in the first quarter of the calendar year to train newly elected volunteers-officers and developing the skills of more experienced volunteers-officers. The Membership Development Committee invites R8 MD Section Officers or their representatives to participate.

The MD Committee sends a Call for Hosts to Region 8 Section Chairs and Section MD Officers in August-September annually. Region 8 MD Committee and Chapters Coordination Committee consider the application. The decision about Hosting must be announced at the time of Region 8 Fall Meeting, but no later than mid-November.

Apart from MD-specific training, the MD Section Officers or their representatives should attend general sessions to familiarize themselves with IEEE Region 8, Section and Chapters Operation, MD Tools and Awards, OU Analytics, Vitality, Industry, WIE, SYP activities and etc.

The Training consists of a general lectures part and a group-work part. In group work, participants share their ideas and best practices for membership development in their IEEE Units. During Trainings participants develop a Membership Action Plan that are monitored by the Region 8 Membership Development Committee during the membership year.

The Membership Development Committee provides coverage of the costs for the Volunteer Leadership Training speakers and participants according to the Region 8 Budget.

5.2. Information Support to the Region 8 Section on Membership Development Statistics

The Membership Development Committee provides various Reports on MD statistics for Sections during year. In addition, upon request, the MD Committee can provide advice or short online training related to OU Analytics, Memberships and Subscriptions Monthly Statistics web pages.

5.3. Recruitment and Retention Goals

MGA MRRC creates, monitors and approves all IEEE Recruitment and Retention goals. IEEE Region 8 Membership Development Committee Chair as a member of MGA MRRC takes part in all processes related to approval of annual Recruitment and Retention goals.

The Membership Development Committee sends information about goals to Region 8 Sections through MD reports.

6. Awards

MGA MRRC manages Recruitment and Retention Awards for Region 8 Sections.

7. Contact

The Membership Development Committee can be contacted via the email alias ma-md@ieee.org.

IEEE Region 8 Young Professionals Committee
Operations Manual
Approved by the R8 Committee, XX October 2022

1. Charter

To serve the interests of the IEEE affinity groups characterized by members in their first fifteen years (approximate) of graduation, and the recognition and support of Young Professionals members.

2. Composition

The Committee consists of
- Chair
- Up to six (6) members, including the Past Chair
- Up to five (5) corresponding members.

It is common practice that most members, including the Chair, be Young Professionals.

3. Reporting

Reports to the Region 8 Committee through the Vice Chair Member Activities.

At every R8 Committee meeting, the report should include:
current number of YP AGs in the Region and changes since the last report
activities carried out since the last report
progress on the selection, organization, or closing of R8 SYP and xSYPs, as appropriate

4. Meetings

The Committee shall meet in person immediately before the Spring R8 Committee meeting if budget allows. In total, the Committee should meet at least 4 times per year.

5. Programs

5.1 YP Affinity Groups vitality coordination

Young Professionals are coordinated through affinity groups (AGs) in Sections. Each YP AG is eligible for $3000 funding from MGA per year: a $200 yearly rebate ($250 if reported over 5 activities) and up to $2750 of YP programs. To be able to do so, they need to have:
• Chair in a good standing – reported not older than 2 years; each person can be a Chair of the AG 4 years consecutively or 6 years in total (not consecutively)
• Activities in a good standing – at least 2 activities of any type reported in vTools for last year

These are the basics and the minimum that R8 YPC monitors for each AG, while maintaining a regular communication with them, encouraging and inviting to participate in YP activities and programs, apply for awards, or in short to be active. This process is called "AG Vitality".

The AGs that do not fulfill none of the above criteria are put to a probation and after a year can be dissolved by MGA. The full guidelines on AG administration can always be found at MGA operations manual https://mga.ieee.org/board-committees/operations-manual under section 9.9. Affinity Groups.

The AG Vitality is organized such that every R8 YP Committee member (including corresponding members) is assigned a number of AGs, usually related to their own personal relation with the chair, which also often implies geographical origin. For this, an online shared table "AG mentorship" is maintained where the information of the status of AG, contacts, and

personal comments is always kept up to date. The table consists of "Dashboard" and "Details" sheets.

The "Dashboard" sheet shows summary overview of the AGs, intuitive and for fast checking of the AG status. Before you make changes, see that most of the cells are formulas and draw the information from "Details" sheet. The AGs are colored in such way correspondingly, according to the table below:

Legend	Description
	AG active
	AG inactive
	AG revitalizing
	New AG
Chair	Chair in good standing
Chair	Chair needs elections

The "Details" sheet contains more details on AGs, including the contact of the AG Chair and section Chair, together with a personal R8YP Committee member note about the status.

Sometimes it happens that previous Chair contact or Vice-Chair contact are important as well and all these information shall be put in the notes.

To monitor vitality, the Committee members shall remember:
- Dates:
  - the deactivation of members with non-renewed memberships happens in mid-February
  - the cut-off date to consider rebate for AGs happen in mid-March (the events of AGs should be the latest reported by then)
  - The AGs are dissolved usually in October, so this is the last chance to fix the problems
- The official information can be found at https://vtools.ieee.org (vTools Events and vTools Officer Reporting)
- For an up-to-date table of all R8YP members – for this, the Committee chair shall have access to OU Analytics and obtain the list and puts it as an additional file to shared folder of AG vitality.
- Contact information of the AG chairs and section chairs is always current at https://rosters.ieee.org (click on IEEE Geographic Units and follow)
- Section chairs information is conveniently listed at https://ieeer8.org/sections/ieee-region-8-sections-and-subsections
- Response ratio of inactive AGs is almost always near-zero and might be very demotivating for R8YP Committee members. The Committee members should be professional about it and keep trying. If the current Chair does not respond, very often Vice-Chair would do. If no reply from AG at all, the Section Chair will be included in the communication.
- Good standing AGs are funded for attendance to SYP congress and this is usually a good motivation and checkpoint to get them back to good standing.

5.2 R8 Student and Young Professional Congress (SYP) and cross-sectional congresses (xSYP)

The R8 Student and Young Professional (SYP) is the Region flagship event for students and young professionals. SYP and cross-sectional SYPs aim at promoting leadership, innovation and technology development amongst students and young professionals, throughout the Region.

Since the call for proposals until the after the event wrap-up of the budget, the Region 8 YP Committee is involved in the process.

Both type of events should be mainly organized by a Student Branch because SBs are associated with a university and thus it makes it much easier to set up a venue. Also, the Student Branch team tends to have more elements as well as more support within the university and Section compared to the YP AG chair (1 person). Students also tend to have more available free time.

For this reasons, the R8 SAC is the main contact point between the organizing team and the Region 8. Nevertheless, the R8 YPs also provide crucial help throughout the process.
R8 YP Committee is expected to:
- During call for proposals, help with defining the important dates and contact relevant Section representatives, such as the various Section YP AG chairs, to motivate them to contact possible Student Branch chairs that can be up to the task and to also be part of the call and future organizational team;
- In case of the SYP, set up the voting system where every team member has to vote on all the proposals. YPs have 50% weight in the voting on where the next SYP is going to be hosted, where the other 50% comes from R8 SAC;
- Once the host has been chosen, the YP team should provide general help and support during the preparations, the event and while wrapping up, where SAC team should lead these efforts;
- In case of the SYP, set up the call for funded participants, together with SAC team – help set up important dates, e-notice and the google form for funded participants registration;
- Once the funded participant registrations are close, evaluate final list the YP funded participants while SAC does the respective list for students;
- Since the events have a YP track, the YP team is expected to actively suggest options for activities as well as funding and speakers. These activities can be tailored to the specific event (in a more technical setting) but also be more generic, such as oriented to the development of (inter)personal skills.
- In case of the SYP, have at least one representative in every major meeting, together with SAC and the organizing team. This is not as important for xSYP events since the organization is more centralized around the university and Section, rather than the Region.

6. Awards

The Committee manages two yearly awards:
- IEEE Region 8 Outstanding Young Professionals Affinity Group Award
- IEEE Region 8 Young Professional Exceptional Volunteer Award

6.1 Region 8 Outstanding Young Professionals Affinity Group Award

To recognize Young Professionals Affinity Groups (AG) within Region 8 for their efforts, successes and achievements in carrying out the mission of IEEE YP and the aims of IEEE in Region 8 within their Section. Recognition will be given to the Young Professionals AG that displayed the most successful maintenance of ongoing efforts, as well as the development and implementation of new programs. These activities shall leave an important imprint on the Section and on Region 8. The winning AG will receive a certificate providing the citation for the award and a cash prize of $400 granted by the R8 YP Committee to the corresponding Young Professionals AG.

Eligibility criteria:

- The Young Professionals AG must have at least 20 Young Professionals members;
- All activities must be submitted correctly to vTools on the form of event reports by the time of the application;
- The Young Professionals AG must not have received another IEEE award in the past 12 months;
- The $400 prize must be used to support local Young Professionals activities;

• Affinity Groups which have been awarded the Outstanding Young Professionals Affinity Group award in the past 5 years are not eligible to participate

6.2 Region 8 Young Professionals Exceptional Volunteer Award

To recognize a volunteer within Region 8 for his/her dedication towards the mission of IEEE Young Professionals. The recognition will be given to a devoted Young Professional member that presents the most successful maintenance of ongoing efforts, leadership skills, and remarkable development and implementation of new ideas and programs within the last year. These activities shall have an important impact on the Section and on Region 8 Young Professional community, and other IEEE members. The winner will receive an award and diploma providing the citation for the award granted by the Region 8 Young Professionals Committee.

Eligibility criteria:
 • The volunteer must not have received another IEEE award in the past 12 months;
 • The candidate's Affinity Group must not have been awarded with the Region 8 Outstanding Young Professionals Affinity Group Award in the previous year;
 • The Region 8 Young Professionals Exceptional Volunteer Award nominee cannot belong to an Young Professionals Affinity Group nominated to the Region 8 Outstanding Young Professionals Affinity Group Award in the same year;
 • The volunteer must be a Young Professional member of an active Young Professionals Affinity Group in good standing, i.e. with all the required reporting up to date and elections in order;
 • Members of Region 8 Young Professionals Committee are not eligible to be nominated;
 • Self nominations are not allowed.

Nomination process for both awards is conducted in cooperation with the Awards & Recognition Committee.

7. Contact

The Young Professionals Committee can be contacted via the email alias ma-yp@ieeer8.org.

IEEE Region 8 Student Activities Committee
Operations Manual
Approved by the R8 Committee, XX October 2022

1. Charter

To deliver a common, high-quality IEEE experience for lifelong, professional success through IEEE membership for students across Region 8 boundaries, and in specifically to inspire, help, develop and promote Students and Student activities in Region 8 by supporting and advising R8 Student Branches and their officers, by encouraging the formation of new Student Branches, and by recognizing Student achievements.

2. Composition

The Student Activities Committee is chaired by the R8 Vice Chair – Student Activities and includes:
• R8 Past Vice Chair – Student Activities (ex-officio)
• Student Paper Contest Coordinator
• Student Hardware Contest Coordinator
• Student Branch Counselor Coordinator
and the following who shall all be of Student Member or Graduate Student Member grade:
• Region Student Representative
• Student Awards and Recognition Coordinator
• Student Branch Coordinator
• Student Communications Coordinator
• Student Branch Chapter Coordinator
and optionally the following who shall all be of any member grade:
• Student - Young Professional Transition Coordinator
• Student Women in Engineering Activities Coordinator
• Student Humanitarian Activities Coordinator
• Student Educational Activities Coordinator

Two or more of the positions listed above could be held by a single person if necessary. It is expected that the majority of the members of the committee will be at Student Member or Graduate Student Member grade.

The Region Student Representative (RSR) represents the students of Region 8 and has as primary goals to provide advice in the best interests of the students and to ensure that the Region understands and optimizes the support of student programs.

The RSR is a non-voting member of the R8 Committee (unless concurrently holding a voting position in the R8 Committee).

3. Reporting

Reports to the Region 8 Committee through the Vice Chair Student Activities.

At every R8 Committee meeting, the report should include:
current number of Student Branches in the Region and changes since the last report
dissolved SBs since the last report
statistics about SB reporting and rebates when appropriate
status of the different programs managed by SAC
progress on the selection, organization, or closing of R8 SYP and xSYPs, as appropriate

4. Meetings

The Committee shall meet in person immediately before the Spring R8 Committee meeting if budget allows. In total, the Committee shall meet at least 4 times per year.

5. Subcommittees and programs

Reporting to the R8 Vice Chair – Student Activities and the Region Student Representative shall be the following Subcommittees that will provide recommendations for Committee's approval:

5.1 Student Activities Support Subcommittee

Chaired by Region Student Representative and composed by Student Branch Counselor Coordinator, Student Branch Coordinator, Student Branch Chapter Coordinator, Student - Young Professional Transition Coordinator, Student Women in Engineering Activities Coordinator, Student Humanitarian Activities Coordinator and Student Educational Activities Coordinator. The function of this subcommittee is to coordinate activities, initiatives and leadership support for Section Student Activities Committees, for Student Branches and its sub-units (technical and HKN Chapters, WIE and SIGHT groups), as well as for student transition and student membership development.

5.2 Student Awards and Recognition Subcommittee

Chaired by Student Awards and Recognition Coordinator and composed by all award judges. The function of this subcommittee is to coordinate student awards and recognition procedures at Regional and MGA level.

5.3 Student Paper Contest Subcommittee

Chaired by Student Paper Contest Coordinator and composed by all SPC judges. The function of this subcommittee is to coordinate the Student Paper Contest.

5.4 Student Hardware Contest Subcommittee

Chaired by Student Hardware Contest Coordinator and composed by a team of up to three (3) subcommittee members. The function of this subcommittee is to coordinate the Student Hardware Contest.

5.5 Student Communications Subcommittee

Chaired by Student Communications Coordinator and composed by a team of up to three (3) subcommittee members. The function of this subcommittee is to coordinate the communication channels and newsletter efforts.

Judges and subcommittee members shall be appointed following the Committee member appointment procedure and are not considered as members of the Student Activities Committee unless it is stated otherwise. Each Subcommittee may additionally include up to two (2) adjunct members that shall be appointed by the R8 Vice Chair - Student Activities from recommendations by the respective Subcommittee Chair.

6. Awards

SAC participates in the awards as described above.

7. Contact

The SAC can be contacted via the email alias r8sac@ieee.org.

IEEE Region 8 Action for Industry Committee
Operations Manual
Approved by the R8 Committee, XX October 2022

1. Charter
To facilitate planning, development, and implementation of activities within Region 8 between Industry and IEEE. To enhance relationships and cooperation between local companies and IEEE members in R8 Sections.

2. Composition
The Action for Industry Committee shall consist of the following:
- Chair
- Up to two (2) Members
- Up to five (5) Corresponding Members

It is recommended that the immediate Past Chair of the Committee is appointed as member.

3. Reporting
Reports to the Region 8 Committee through the Vice Chair Technical Activities.

4. Meetings
The Committee shall meet in person immediately before the Spring R8 Committee meeting if budget allows. In total, the Committee should meet at least 4 times per year.

5. Programs
The Action for Industry Committee shall:
1. Create mutually beneficial programs between IEEE and Industry
2. Organize activities for members who work in industry and activities for industries.
3. Support the activities for industry engagement that are organized by Sections.

6. Awards
None.

7. Contact
The Committee Chair can be contacted at action.for.industry.officer@ieeer8.org

IEEE Region 8 Professional and Educational Activities Committee
Operations Manual
Approved by the R8 Committee, XX October 2022

1. Charter
Professional Activities (PA) comprise non-technical skills that engineers need to achieve a successful technical career. Educational Activities (EA) implements programs specifically intended to serve the educational pursuits of IEEE members, the engineering and scientific communities and the general public.

2. Composition
The Professional and Educational Activities Coordination Committee shall consist of the following:
- Chair
- Up to three (3) Members
- Up to five (5) Corresponding Members

The Chair serves as a voting member of the IEEE Educational Activities Board (EAB) Section Education Outreach Committee.

3. Reporting
Reports to the Region 8 Committee through the Vice Chair Technical Activities.

4. Meetings
The Committee shall meet in person immediately before the Spring R8 Committee meeting if budget allows. In total, the Committee should meet at least 3 times per year.

5. Programs

- Encourage, and advise about when necessary, the appointment of local PA officers and the establishment of PA activities in all R8 Sections.
- Provide PA products and services to individual IEEE members and groups, in particular to young engineers (YP) and students.
- Recruit expert presenters of PA topics in R8 and manage the R8 Speakers program.
- Train and educate local trainers for PA topics in R8.
- Plan and implement PA seminars and workshops in R8.
- Collaborate with IEEE–USA on PA products and services to enhance members' career and employment prospects.
- Make Section Chairs aware of IEEE's PA products and their importance for members.
- Develop or encourage the formation of Educational Activities Committees in Region 8 Sections.
- Develop educational programs to encourage the technological literacy of pre-university students.
- Promote educational activities at the member level and communicate to the Educational Activities Board (EAB) the educational concerns of the membership.
- Serve as contact point for Educational Activities and Professional Activities Committee Chairs in Sections of Region 8.
- Support TryEngineering.org and its programs by promoting, and whenever possible funding them. Examples of such programs are STEM ambassadors, STEM Grants, Pre-University Volunteer STEM Portal Programs like TryEngineering Month, and more.
- Support a local Section in organising the IEEE R8 Robot Championships through workshops and by providing trainers for STEM activities

The logos and other promotional material related to the programs of the R8 Professional and Educational Activities Committee is and should always be available on

https://ieeer8.org/category/technical-activities/professional-and-educational-activities/media-and-promotional-material/. The public folder containing all the files to be downloaded is managed by the Committee's chair. All the materials are stored in the folder and then linked to the website page.

The committee will plan various programs that will be organised throughout the year. These programs will be published and shared on various social media platforms and announced during the region 8 meetings. The resources with detailed descriptions of each program are available here: https://ieeer8.org/uncategorized/peasc-programs/

6. Awards
None

7. Contact
The Professional and Educational Activities Committee can be reached via email at pea.officer@ieeer8.org

IEEE Region 8 Humanitarian Activities Committee
Operations Manual
Approved by the R8 Committee, XX October 2022

1. Charter

To support the IEEE volunteers in the Region carrying out and/or supporting impactful humanitarian activities at the local level.

2. Composition

The Committee consists of
- Chair
- Up to three (3) members, including the Past Chair
- Up to five (5) corresponding members.

3. Reporting

Reports to the Region 8 Committee through the Vice Chair Member Activities.

At every R8 Committee meeting, the report should include:
- current number of SIGHT groups in the Region and changes since the last report
- statistics on the calls, including number of applications and projects/groups/initiatives funded

4. Meetings

The Committee shall meet in person immediately before the Spring R8 Committee meeting if budget allows. In total, the Committee should meet at least 4 times per year.

5. Programs

The committee works closely with respective Sections, Affinity Groups and various OU in the Region on Humanitarian initiatives leveraging collaborating within and outside IEEE.

The committee:
1. Connects with the team to build the optimal humanitarian team in the Region
2. Mentors existing HAC/SIGHT groups and prospective groups
3. Increases visibility of Humanitarian Activities within the Region
4. Encourages reporting of activities via vTools by monitoring and reaching out
5. Raises awareness of ongoing SIGHT/HAC activities
6. Encourages submission of proposals for funding of activities
7. Encourages celebration of SIGHT Week across the Region
8. Encourages Student and Young professional involvement in Humanitarian Activities
9. Organises R8 HAC Congress when budget allows and collaborates in organizing humanitarian conferences
10. Collaborates with other OU in the Region and outside
11. Collaborates with external organizations on Humanitarian projects
12. Recognises exceptional SIGHT Groups

5.1 Calls

The following table summarizes the calls managed by the Committee or where the Committee participates.

Program	Description	Timeline	Objectives and operation
Humanitarian Voices	Encourage SIGHT groups to provide updates on ongoing activities as inputs to articles to increase visibility of activities across the Region	Quarterly	1. Encourages SIGHT group leaders to provide regular contributions via link 2. Prepares articles for publication via R8 Communication channels
SIGHT Week/Day	IEEE SIGHT Day is celebrated to foster a spirit of community for the global SIGHT network and increase awareness of IEEE SIGHT within IEEE	April/ yearly	Share poster to remind stakeholders about the celebration. Encourage SIGHT groups to organize event
Regional Humanitarian Tech Hackathon	Two or more SIGHT group collaborate to organize Tech Hackathon for the Region to solve specific needs that involve participation across the Region	Q2 or Q3	Proposal from collaborating SIGHT groups
Connecting Humanitarian Experts	A live presentation on humanitarian topic by a veteran in the field	Quarterly	1. Identification and invitation of speaker 2. Design and circulation of invitation 3. Host the session independently or in conjunction with YP
Community Intervention Program - Call	A Special Call for Project Proposal targeted to Region 8 SIGHT groups only. This is joint call by IEEE HAC and R8	Q2-Q3	1. Agree budget with IEEE HAC and Region 8 2. Launch call for Proposal 3. Assign SPOC from Committee 4. Identify and assign Reviewers 5. Announce successful applicants
Outstanding SIGHT Group Award	Award to encourage Sections to nominate Section and Student Chapter SIGHT Groups to raise visibility of and recognise achievements	Q2-Q3	1. N&A committee launches the portal for nomination 2. Committee assigns members to review the applications 3. Complete review and appreciate winners
Humanitarian Hangout	Quarterly Hangout session with respective SIGHT group leaders to mentor volunteers and facilitate discussions around challenges	Quarterly	1. Inform Volunteers about the date 2. Share the registration Link 3. Share valuable information during meeting
R8 HAC Congress	An in-person meeting with R8 SIGHT Groups (Section and Student branches) to share results, lessons learnt and experience with peers across the region		1. Share Program Proposal with OpCom 2. Upon approval, identify SIGHT groups with results to share and issue invitations to presenters 3. Develop Event Program and circulate with invitations to participate to all R8 SIGHT Groups 4. Collaborate with Host Section on Meeting venue and accommodation

5.2 Formation of SIGHT groups
A group of at least 6 IEEE members (additional IEEE and non-IEEE volunteers are welcome)

who come together to
- learn about sustainable development,
- build relationships with local underserved communities and,
- implement projects that leverage technology appropriately to address societal challenges being faced by local communities

can form a SIGHT group. The petition shall be reviewed by the Committee.

Each R8 SIGHT group shall be assigned a mentor from the R8 HAC to provide guidance and serve as contact point. Assignment is based on location, language, experience etc.

SIGHT groups shall be managed according to the SIGHT operation handbook http://ieee-sight-toolkit.org/operate/operations/

The Handbook ensures consistency in the operational practices of SIGHT Groups across the world, provide guidelines to help Groups form and operate, and strengthen the resources and support system for members of existing SIGHT Groups

6. Awards

The Committee manages the Outstanding SIGHT Group Award in cooperation with the A&R Committee.

7. Contact

The Committee can be reached by email at ma-huac@ieeer8.org

IEEE Region 8 Life Members Committee
Operations Manual
Approved by the R8 Committee, XX October 2022

1. Charter

To create, promote and monitor appropriate programs and initiatives for Life Members.

2. Composition

The Committee consists of
- Chair, who also serves as Region 8 Life Members coordinators
- Zero or more members and corresponding members, as determined by the Region Director.

It is common practice that most members, including the Chair, be Life Members.

3. Reporting

Reports to the Region 8 Committee through the Vice Chair Member Activities.

At every R8 Committee meeting, the report should include:
current number of LM AGs in the Region and changes since the last report
activities organized and programs running

LMAG Chairs report to the R8 LM Chair half-yearly one month before the R8 Committee Meetings in Spring and Autumn. Ad-hoc reports about current or past activities of LMAGs are welcome. Reporting persons are LMAG Chairs.

4. Meetings

The Committee shall meet in person immediately before the Spring R8 Committee meeting if budget allows.

The LM Chair organizes Regional LMAG Chair Meetings in conjunction with the R8 Committee Spring Meetings. The meetings are subject to funding availability and approval from the Director.

5. Programs

The LM Committee runs the following programs
1. Training for LMAG Chairs on demand
2. Campaign for establishing new LMAGs in R8, including presentation meetings for Section Chairs
3. Encouraging LMAGs in taking part in regional training events online
4. Encouraging LMAGs to be present in the Section activity by
   1. Holding regular technical and administrative meetings
   2. Cooperate with and provide support to other IEEE OUs
   3. Development by extending the activity of the whole LMAG membership
   4. Being present in the Section via intensive public relation activity
5. Supporting Chapter and YP activities in the Section and Region, especially initialization and endorsement LMC support for technical activities of R8 SB Chapters.
6. Supporting R8 History Committee especially in the IEEE Milestone Program.

6. Awards

Two kinds of awards are granted by the IEEE Life Members Committee (LMC) annually per

Region, an LMAG Award and an LM Service Award.

The award nomination process is organized by the R8 Life Members Coordinator and announced in April each year. The recipients are recommended by an LMAG Region Award Committee and approved by the IEEE LMC. This Committee is jointly appointed by the R8 LM Chair and the Chair of the R8 Awards and Recognitions Committee.

7. Contact

The LM Committee can be contacted via the email alias ma-lm@ieeer8.org.

**IEEE Region 8 History Activities Committee
Operations Manual**
Approved by the R8 Committee, XX October 2022

1. Charter
To stimulate in the Region's subunits the awareness and importance of history, the proper documentation of their history, and the organization of history-related activities.

2. Composition
The Region 8 History Activities Coordinator is appointed by the Region Director and serves as HA Committee Chair. The Committee may be formed only by corresponding members. Members are appointed by the Vice Chair - Member Activities from recommendations by the Region 8 OpCom as well as recommendations by the Region 8 N&A Committee.

3. Reporting
Reports to the R8 Committee through the Vice Chair Member Activities.

Submits a report to the Region 8 Committee prior to its meetings. Current and previous reports are and remain available on the History Activities webpage.

The Coordinator maintains two webpages: (i) the History Activities webpage with news about recent, current and upcoming history-related events that may be of interest to Region 8 and (ii) the History webpage, which pages are updated on a regular basis. Both pages have internal and external links to many documents. Note that updating the content of these pages – in particular the History webpage – is often restricted to updating the documents at the back end, so that the pages may seem rather static but the information that they provide is not.

4. Meetings
Since the History Activities Committee has only appointed members, meetings of the committee are generally held via teleconference.

5. Programs
1. Document the Region's history and make the documentation publicly available on the Region's website and through the Engineering and Technology History Wiki.
2. Support the Region's subunits in properly documenting their history.
3. Support the Region's subunits in their history-related activities — such as (but not limited to) preparation of IEEE Milestones, arranging of Oral Histories, and organization of history-related meetings and conferences — and assist in establishing necessary contacts with relevant IEEE organizational units.
4. Maintain a strong relation with the IEEE History Committee and the IEEE History Center.

5.1 Document the history of Region 8
Documenting the history of Region 8 is based on the book 'A short history of IRE Region 9 / IEEE Region 8', which is available on the Engineering and Technology History Wiki (ETHW) and which is constantly updated. A short guide through the book is available on the Region 8 History webpage. This page offers also many lists and tables from the history book in the form of links to spreadsheets; the spreadsheets are updated throughout the year when changes and additions are required.

To update the book and the spreadsheets, the Coordinator uses several resources and remains in contact with several IEEE Organizational Units, such as:
- OU Analytics (History officers, Membership statistics)
- MGA (Geographic Unit statistics)
- ETHW (Milestones, Oral Histories, Section histories, …)
- Region 8 News (anything that may be interesting for the Region's history)
- History Center (Milestones and Oral Histories)
- History Committee meetings (Milestones and any history items that may be interesting

for the Region)
- Board of Directors meetings (Medals, Awards, and Milestone approvals)
- MGA Board meetings (Awards, new Sections and Subsections)
- Region 8 Committee meetings (Awards, new Sections and Subsections, approval of Region 8 conferences, …)

Note that it is extremely rare that somebody takes the initiative to inform the Coordinator about relevant history items; the initiative should thus come from the Coordinator's side.

5.2 Support the Region's subunits in documenting their history

The Engineering and Technology History Wiki (ETHW) is a wiki-based platform that allows IEEE members and Organizational Units to collaboratively preserve and share their history (including, for instance, the history of individual IEEE Sections). ETHW hosts the Milestones, Oral Histories, and Archives programs, and also allows IEEE members to contribute to Wikipedia-style topic articles or to preserve their own First-Hand Histories.

Sections and Subsections are urged to document their history on the appropriate space in ETHW: click on the Section's or Subsection's link in this spreadsheet). The Region 8 history book and the History webpage may serve as a source of information and inspiration on what to document. The Coordinator will be happy to assist Sections and Subsections in this important task and to help them in the process of realizing Milestones and Special Citations, Oral Histories, and First-Hand Histories.

5.3 Milestones and Special Citations

The IEEE Milestones program honors significant technical achievements in all areas associated with IEEE. It is a program of the IEEE History Committee, administered through the IEEE History Center. **Milestones** recognize the technological innovation and excellence for the benefit of humanity found in unique products, services, seminal papers and patents. Milestones are proposed by any IEEE member, and are sponsored by an IEEE Organizational Unit, such as an IEEE Section, Society, Chapter or Student Branch. After recommendation by the IEEE History Committee and approval by the IEEE Board of Directors, a bronze plaque commemorating the achievement is placed at an appropriate site with an accompanying dedication ceremony.

The IEEE History Committee also administers a **Special Citation** program to recognize events or institutions which – although not being technical achievements as defined by the Milestone Program – have contributed to the profession. Examples might be: museums or archives with substantial holdings pertaining to the history of electrical engineering and computing, the holding of a seminal conference, or the formation of a technical society.

Sections are urged to propose Milestones for significant achievements that took place in their Section as well as Special Citations to recognize events or institutions that have contributed significantly to the profession. If necessary, a list of achievements suitable for Milestones is available, but we need volunteers – maybe a group of Life Members? – to work out a proposal. The Coordinator is always available for advice.

The Coordinator closely follows the Milestone and Special Citation approval process as it goes through the IEEE History Committee by staying in contact with the IEEE History Center, by attending (via teleconference) the History Committee meetings and by closely monitoring the Milestones Status Report on ETHW, and reports about it in the History Activities webpage. Note that the Coordinator is the official liaison of Region 8 to the History Committee.

5.4 Miscellaneous

Started in Paris in 2008, **HISTELCON** (HISTory of ELectrotechnology CONference) is a flagship conference of Region 8 held every two years on the history of electrical engineering, electronics, computing, their applications, and their impact on humanity's social development. Sections willing to organize a future HISTELCON can express their desire to the Conference

[Coordination Committee](#); please keep the History Activities Coordinator in the loop.

6. Awards
None.

7. Contact
As is mentioned on the History Activities webpage, the History Activities Committee can be contacted via the email alias ma-ha@ieee.org.

IEEE Region 8 Publications and Communications Committee
Operations Manual
Approved by the R8 Committee, XX October 2022

1. Charter

To coordinate Region 8 publications and communications directed to members and potential members.

2. Composition

The Committee consists of
- Chair
- Editors-in-Chief of the channels: R8News, R8Today, Social media, Electronic Communications
- Up to 8 Associate Editors
- Up to 4 Corresponding members, including the Past Chair

Members of the committee shall have experience in managing communications, writing content, and/or producing editorials.

The Editors-in-Chief of the channels shall:
- Take full ownership and responsibility of their respective channels and its functioning
- Arrange and lead meetings as required for their respective channels
- Develop a timeline for annual Committee activities in cooperation with the Chair.
- Prepare reports for R8 meetings and as required by the chair.
- Recommend Associate Editors (AE) for their respective channels
- Identify and address needed improvements in the Channel's processes and operations
- Provide a thorough and timely orientation for Members of the Channels

3. Reporting

Reports to the Region 8 Committee through the Director-Elect.

4. Meetings

The Committee shall conduct business by teleconference. When budget allows, face-to-face meetings can be held. The committee shall meet at least four (4) times per year.

5. Channels

Region 8 Publications and Communications consist of four channels. Each channel has its own dedicated EiC (Editor-in-Chief) and associated team to assist regional members, in not only promoting their IEEE message but also in sharing their activities/stories/achievements. While each of the 4 channels would disseminate information in its own distinctive manner, they are all meant to converge and synchronize to a consolidated regional platform. The first 3 mentioned below, belong to the online portfolio while the last one is Region 8 flagship paper and online publication. The channels are:

   1. Region 8 Website/Electronic Communications (R8EC): The Region's website is a main repository of information about the region & it is suitable for posting information and resources available in the region.

   2. Region 8 Social Media (R8SM): This is to stay connected with our online followers using various social media platforms (Facebook, Twitter, Instagram, LinkedIn etc), to ensure better engagement with R8 members & to provide quick real-time information/messages.

   3. Region8Today (R8T): This is the online news portal of Region8 with the main aim to

quickly share current news and the great work being done by our members. In addition to that, it also aims to provide a networking opportunity for newcomers and social media links for better understanding IEEE.

4. Region 8 News (R8N): This is the main flagship newsletter, published quarterly to keep IEEE members within the Region updated on programs, initiatives, events and activities.

6. Awards

None

7. Contact

The Committee can be contacted at pnc@ieeer8.org

IEEE Region 8 Section Vitality and Development Committee
Operations Manual
Approved by the R8 Committee, XX October 2022

1. Charter

The mission of the Section Vitality and Development Committee (SVD) mission is to have vital Sections and Subsections in Region 8 serving their members.

2. Composition

The Section Vitality and Development Committee consists of
   • R8 Section Vitality and Development Committee Chair, who also serves as Region Vitality Coordinator
   • Up to two committee members in roles of a section coordinator and a subsection and countries with no IEEE OUs coordinator
   • Corresponding members: coordinator for financial reporting, R8 subsection chairs under supervision of Region 8, among others.

All members are appointed by the R8 Director.

3. Reporting

Reports to the Region 8 Committee through the Director-Elect.

4. Meetings

The Committee shall conduct business by teleconference. When budget allows, face-to-face meetings can be held.

5. Programs

The Committee shall:
   • Monitor Sections vitality in Region 8 assisting sections in the elections and annual reporting.
   • Monitor Subsections vitality in Region 8 assisting sections in the elections and annual reporting.
   • Overseeing formation of a Subsection/Section in Region 8
   • Organization of at least two SVD SC meetings with subsection volunteers.
   • Organization of monthly regional meeting for sections and subsections in Region 8.

5.1 Assisting Sections and Subsections in financial reporting

In coordination with the Treasurer, SVD assists Sections and Subsections in their annual reporting with the goal to be eligible for the annual rebate. The information on financial reporting and event reporting is collected and updated in the Guideline for the annual reporting of Sections and Subsections in Region 8, following MGA Operations Manual and Region 8 Operations Manual.

5.2 Assisting in the formation of Sections and Subsections

According to the Region 8 Bylaws, the establishment of Subsections and Sections must be approved by the R8 Committee. The formation of a Section or a Subsection needs to be first assessed by Region 8 Section Vitality and Development (SVD) Committee before submitting a formal petition through the online petition system.

The organizers need to contact the SVD chair and inform of their intention to form a Section or a Subsection providing also the required information as described Guideline for the formation

of a Subsection/Section in Region 8, which follows the <u>IEEE R8 Operations Manual</u>).

5.3 Organization of monthly regional meetings for Sections and Subsections

In coordination with the Director-Elect, SVD organizes monthly regional meeting for clusters of Sections and Subsections in Region 8 to stayi in direct touch with them and oversee their vitality.

6. Awards

The Section Vitality and Development Committee organizes and manages the R8 Section award in three categories: large (1000 or more members), medium (between 500 and 1000 members), and small (500 or less members). The Awards are managed in coordination with the R8 Awards Committee.

The same Section cannot be awarded more that once in any period of three years.

IEEE Region 8 Women in Engineering Committee
Operations Manual
Approved by the R8 Committee, XX October 2022

1. Charter

To serve the interests of the IEEE WIE affinity groups and female members, to promote the recognition and support of achievements of women in engineering, and to promote recruitment and retention of women in technical disciplines.

2. Composition

The Committee consists of
- Chair
- Up to four (4) members, including the Past Chair
- Up to five (5) corresponding members.

3. Reporting

Reports to the Region 8 Committee through the Vice Chair Member Activities.

At every R8 Committee meeting, the report should include:
number of WIE AG in Sections and Student Branches, and changes since last report
relevant activities carried out by the Committee

4. Meetings

The Committee shall meet in person immediately before the Spring R8 Committee meeting if budget allows. Normally, the Committee meets by electronic means once per month.

5. Programs

The goals of the Committee and the programs are:
• Ensure high visibility of the activities organized and of the initiatives planned by R8 WIE by putting special effort on ensuring a high social media presence and keeping our website updated.
• Have active and vibrant WIE AGs: increase the vitality of Section and Student Branch Affinity Groups by getting closer to the active AGs, identify and revitalize dormant AGs.
• Increase the number of Section WIE AGs in R8: create AGs in the remaining sections with the help of Section Chairs.
• Collaborate with WIE AGs and Section Chairs to achieve common goals: via direct e-mails, social media, meetings, etc.
• Establish WIE participation and visibility in R8 flagship events and international conferences: we intend to have very good representation, provide technical speakers, coordinate the active participation of R8 WIE in the defined events for the year (with a session, presentation, workshop, etc.).
• Have a close cooperation with the IEEE R8 Young Professionals and IEEE R8 Humanitarian Activities Subcommittees.
• Collaborate with Diversity and inclusion subcommittee: identify common actions and activities.
• Establish the necessary coordination and collaboration between R8 and MGA, keep the team updated on news from MGA and make use of the support of MGA when needed.
• Enhance awards imprint and impact: Increase the awareness about R8 WIE programs and awards, by engaging WIE members; define clear and transparent selection criteria of awards.
• Have an annual meeting (online) with all R8 Section WIE AGs and their leadership.

5.1 Coffee talks

Small, casual group discussions on topics related to Women in Engineering, allowing the participants to gain insights into the knowledge and experience of a successful woman in STEM

5.2 SMART program

This program aims at finding tailored solutions for the particular challenges that female engineers face within each Section of Region 8, a plan enabling WIE Affinity Groups to initiate a change that works in their Section.

5.3 Mentorship program

•Participate as a mentor: suggest a successful event you held in your Section and would like to help replicate in another Section
•Participate as a mentee: suggest an event you would like to host in your Section, and we will find a mentor who has previously organized a similar one to help you!

5.4 STAR program (supported global WIE program)

The IEEE Student-Teacher and Research Engineer / Scientist (STAR) is a global WIE initiative and is not limited to Region 8. The STAR program aims at showing female school and high school students that pursuing a career in STEM is also an option for them.

6. Awards

The Committee recognizes the efforts and volunteering contributions in R8, managing five (5) awards.

- Region 8 Clementina Saduwa Aawrd
- Region 8 Women in Engineering Section Affinity Group of the Year Award
- Region 8 Women in Engineering Student Affinity Group of the Year Award
- Region 8 Outstanding Women in Engineering Section Volunteer Award
- Region 8 Outstanding Women in Engineering Student Volunteer Award

Additionally, the IEEE Women in Engineering awards program recognizes WIE members and WIE Affinity Groups who have made outstanding contributions to IEEE WIE, their community, and the engineering profession, through their dedication and involvement in projects or activities directed toward fulfilling the IEEE WIE goals and objectives. Women engineers are among some of the most distinguished contributors to the engineering profession.

7. Contact

The Membership Development Committee can be contacted via the email alias
ma-wie@ieee.org.

IEEE Region 8 Strategic Planning Committee
Operations Manual
Approved by the R8 Committee, XX October 2022

1. Charter

The Region 8 Strategic Planning Committee (SPC) is responsible for developing and recommending strategic and long-range plans, goals and objectives.

The Committee shall assist the Region 8 Committee to develop in an appropriate manner to meet all the IEEE-related needs of the Region and to continue to adhere to the R8 Committee Vision and Mission (Section R8M-2) and to advise on amendments to this Vision and Mission and to monitor compliance with the IEEE Strategic Plan.

2. Composition

The Committee consists of
- Chair
- Director-Elect as ex-officio member
- Up to three (3) members
- Chairs of Subsections of Region 8 as corresponding members

All members are appointed by the Past Director. Normally, the Past Director will Chair the Committee. If the Past Director does not personally assume the position of Chair of the Committee, it is expected that a Chair with expertise in Strategic Planning is appointed.

3. Reporting

Reports to the Region 8 Committee through the Past Director.

4. Meetings

The Committee shall normally meet in person immediately before the Spring R8 Committee meeting if budget allows. The Committee meets by electronic means as required.

5. Programs

The SPC shall
1. Develop long-range plans. Review and revise these as necessary. The plan should correspond with the IEEE and MGA Board Strategic Plans.
2. Develop and present for Region 8 Committee approval Region 8 Strategic and Operational plans to encompass future activities, and revise as appropriate.
3. Monitor the performance of Region 8 in achieving the goals outlined in the Region 8 Strategic and Operational Plans, report on achievements and attainment of milestones at each Region 8 Committee meeting.
4. Monitor past Sections Congress (SC) recommendations. Make use of the SC recommendations in developing the Region 8 long-range plan.
5. Work with the Section Vitality and Development Committee to support the Subsections of Region 8. Bring Subsection voice to the Region 8 Committe.

6. Contact

The Committee can be contacted via the Past Director.

IEEE Region 8 Finance Committee
Operations Manual
Approved by the R8 Committee, XX October 2022

1. Charter

To provide general oversight of the financial operations of the Region and to assist Region 8 Treasurer in financial management of the Region 8 and its funds.

2. Composition

The Committee consists of:
- Chair, Region 8 Treasurer
- Past-Director as ex-officio member
- Up to three (3) members
- Up to five (5) corresponding members

The members can include:
1. Assistant Treasurer – Transaction Records, to help the Treasurer in maintaining transaction records of Region 8 in the format required for R8 budget management and for NextGen reporting; to provide backup in financial operations of the Treasurer.
2. Assistant Treasurer - VCF and Reporting, to coordinate Voluntary Contribution Fund awards and to provide support to Region 8 GEO Units in Financial Reporting; liaison with Membership Development Committee.
3. R8FinCom member for Financial Oversight of the R8 Conference Portfolio; liaison with Conference Coordination Committee.

Two or more of these positions can be held concurrently by the same person.

3. Reporting

Reports to the Region 8 Committee through the Treasurer.

At every R8 Committee meeting, the report should include
      YTD status of execution of the budget
      forecast for the end of the year

In addition, the Treasurer provides periodic reporting on financial matters to the Region 8 Committee and the OpCom and for securing their approval on financial actions when necessary. A typical financial report consists of:
- Income budget lines: actual versus budget
- Expenses budget lines: actual versus budget
- Comments regarding the above
- Current financial position (bank account balances); comparison with previous periods

4. Meetings

The Committee shall meet at least once per year to create a budget proposal for the next year, either in person or via teleconference.

5. Activities

5.1 Financial records

The Region 8 Treasurer is responsible for maintaining financial records of the Region to the standards required by IEEE Finance Operations Manual (FOM) and IEEE Audit (see current Audit Request list in Appendix 1). Assistant Treasurer – Transaction Records helps with that task by collating bank statement information into a Transaction Log spreadsheet file and tagging that information with R8 budget codes, R8 reference numbers, and IEEE NextGen codes. The Transaction Log spreadsheet is then imported into a professional accounting software, enabling easy generation of budget reports, annual reports, audit records, and other accounting information. The above process is still under development.

5.2 Budget coding structure

The Region 8 budget consists of the Income group and nine main Expense budget groups, corresponding to the nine main lines of activities.

The Income group of codes start with 0. For example, 0110 is the code for Income: Regional Assessment: Membership Dues Element.

The main Expense budget groups are shown in the table below.

EXPENSES Nominal Code
1000 Committee general Total
2000 Region 8 Director Total
3000 Region 8 Director-Elect Total
4000 Region 8 Past-Director Total
5000 Vice Chair for Technical Activities Total
6000 Vice Chair for Member Activities Total
7000 Vice Chair for Student Activities Total
8000 Region 8 Secretary Total
9000 Region 8 Treasurer Total
9100 Expenses from previous year Total

Each group has several budget codes, corresponding to different activities within that group. Each budget code is a four-digit number, where the first digit defines the main group it belongs to.

For example, all budget codes for the Member Activities group start with 6 and the budget code for Membership Development, which belongs to Member Activities, is 6020. The Vice-Chair for Member Activities is responsible for managing all the budgets in her/his area of responsibilities.

With some exceptions, the fourth digit of the budget code is 0, which enables its reduction to the first three digits. Thanks to that, the R8 budget structure is

implemented in the IEEE NextGen system including the Expense Claims System (Concur). For example, in Concur, expenses related to Membership Development are coded as 9.06.602, where 9 denotes the codes specific to Region 8, 06 denotes 6th budget group (here Member Activities), and 602 are the first three digits of the specific budget line (here Membership Development).

The Treasurer budget codes start with 9 and include all the accrual expenses from the previous year. These accrual expenses are coded in the R8 budget system as 9xyz, where xyz corresponds to the reduced first three-digit of a standard R8 budget code. For example, 9602 is the budget code for accrual expenses from the previous year for Membership Development. In Concur, the corresponding code is 9.10.602, where 10 denotes the accrual budget group.

The above R8 budget coding system can be improved to be better aligned with the IEEE NextGen. The details of an example of R8 budget (2021 budget) is shown in Appendix 2.

5.3 Budget cycle

The Region 8 Treasurer is responsible for the preparation of the proposed Region 8 annual budget, and for monitoring financial reports for adherence to the budget of Region 8.

The R8 budgets are prepared and approved according to the following cycle:
1. For the June R8 OpCom meeting, the R8 Finance Committee with the contribution from the main budget holders prepares the forecasts of the annual end-of-year expenses and of the next year income. An outline of the proposed budget for the main budget lines for the next year is created. If required, the update of the current year budget is also approved.
2. OpCom approves the proposal of Outline Budget for the next year and submits it to the Region 8 Committee for approval at the Fall meeting.
3. At the last R8 OpCom meeting of the year, the details of the next year budget are discussed.
4. December/early January – detailed budget proposals from the R8 committees are collected by the main budget holders and passed on to the R8 FinCom for comments and recommendations.
5. The Detailed R8 Budget for the new year is approved by OpCom at the first meeting of the year.
6. The Region 8 Treasurer is responsible for the preparation of the Region 8 annual budget, and for monitoring financial reports for adherence to the budget of Region 8.

5.4 Reimbursements

It is IEEE policy to provide for, or reimburse, reasonable, authorised travel expenses incurred in connection with the conduct of IEEE business.

The Treasurer is responsible for the reimbursement of authorised travel and other expenses of R8 volunteers, and for checking that the claims comply with

IEEE and R8 policies as described in the [IEEE Expense Reimbursement Guidelines](#).

One of the most important rules states that all persons travelling on IEEE business for whom IEEE pays or reimburses transportation expenses shall travel economically by booking economy class flights well in advance and shopping for low-cost business class train fares and low-cost rental car rates.

Description and details of all expenses must be provided. Receipts must be submitted for any single expenditure more than 25 USD or 20 EUR. Original, photocopied, or electronic receipts are acceptable. However, credit card receipts alone are insufficient for reimbursement.

IEEE does not reimburse for the travel expenses of spouses/companions as an entitlement. However, it is recognized that there are occasions where the demand on volunteer time in particular, requires travel with a spouse or a companion. Since the purpose of the business trip is already deemed necessary and the only incremental costs are a double rather than a single hotel room and the participation of the spouse/companion in social events associated with the trip, Region 8 will cover those incremental costs for specific pre-approved trips and events, such as Region 8 Committee meetings. However, airfare, train and bus expenses of spouses/companions and their individual meals are not covered.

Cases of doubt or disagreement may be referred to the Region 8 Director for a decision.

The reimbursements are currently conducted using [NextGen Expense Reimbursement system (Concur)](#). The website contains training videos.

In exceptional cases, traditional spreadsheet expense report can be used, available on [Documents – IEEE Region 8 (ieeer8.org)](#).

5.5 Contracts with external suppliers

In the planning of Region 8 Committee Meetings and other major events involving the Committee or its committees, the Treasurer shall be responsible for ensuring that Hotel contracts and other substantial financial liabilities are handled in a manner compliant with IEEE requirements, and that reasonable economies are made.

It is a good practice to have the work/service well specified in an Agreement and/or Purchase Order (PO). Usually, PO is preceded by the Quotation from the supplier.

The following rules are followed for the items in the approved R8 Budget:
● Below $1k and for obvious cases, where the service is well defined by other means, the PO/Agreement is not necessary (for example, we purchase access to a generally available internet service on the usual customer terms). The main budget holder authorises the payment and the Treasurer executes it.
● For the work/services above $1k and up to $3k a Quote and PO is desirable, but it can be dealt with internally. The main budget holder passes the Quote to the Treasurer who issues the PO. After work is done, the main budget

holder approves the Invoice, the Treasurer double checks it and executes the payment.

- For the work/service above $3k and up to $5k, the process is as above, but the PO approved by IEEE Compliance and Legal is used.
- For the work/service above $5k and up to $25k a contract approved by IEEE Legal and Compliance and signed by R8 Director is needed. The Invoice payment follows the procedure as above.
- For the work/service above $25k a contract approved and signed by IEEE Legal and Compliance is needed. The Invoice payment follows the procedure as above.
- For any expense not in the budget, a prior approval of R8 Director or OpCom needs to be sought.

5.6 Annual financial reports

The Treasurer is responsible for providing the annual financial report and for provision of the documentation for annual audit, in compliance with IEEE requirements. The requirements for the annual financial reports can be found on Financial Reporting - IEEE Member and Geographic Activities

The current requirements for the annual audit as set by MGA are shown in Appendix 1.

The Assistant Treasurer - VCF and Reporting provides support to Region 8 Geographical Units with their financial reporting and the usage of IEEE financial systems.

5.7 Voluntary Contribution Fund

The Voluntary Contribution Fund (VCF) provides support for technical activities of members with low income (below $10,000 per year). The main focus of the fund is to support travel and subsistence costs of researchers presenting their research at conferences in Region 8, which they would not be able to do otherwise due to the lack of finance. The main sources of the fund are additional voluntary contributions declared by IEEE members during the annual renewal of their membership.

The rules for awarding VCF grants are described on the R8 website Voluntary Contribution Fund – IEEE Region 8 (ieeer8.org).

The Assistant Treasurer - VCF and Reporting is coordinating VCF grants.

6. Awards

None.

7. Contact

The Committee can be contacted through the Treasurer at treasurer@ieeer8.org. The VCF Coordinator can be contacted at voluntary.contribution.fund.officer@ieeer8.org

Appendix 1. MGA requirements for annual audit

IEEE GEOGRAPHIC UNIT
AUDIT REQUEST LIST

Geographic Organizational Unit Name: _____

For Year Ending December 31, 2021

Geographic Organizational Unit Director/Chair:_____

Geographic Organizational Unit Treasurer:_____

___ Copies of Minutes for Geographic Organizational Unit Committee meetings

___ Copies of all monthly BANK statements for all non IEEE Checking, Savings and Investment Account(s) for the audit period

   Note: not required if using IEEE Banking or TM5 (Internal Audit has access)

___ Checking, Savings and Investment Account "reconciliations"

___ For all other GeoUnit bank account(s), please provide the following:

   ➢ Name of the signers/cardholders/online banking access for the account(s)

   ➢ Check registers/spreadsheet of disbursements/payments and deposits/revenues for the year – used by Auditor to "select' sample of disbursements and deposits for testing

___ Supporting documentation for disbursements,

   ➢ Receipts/invoices for ALL transactions > $2,000 USD. (Additionally, transactions < $2,000 USD could be selected and requested of auditee)

   ➢ Expense reports submitted for travel reimbursement – **Note**: not required for IEEE Concur users (Internal Audit has access)

   ➢ Copies of signed contract valued $5,000 USD or more (if not already provided to IEEE for review)

   ➢ Evidence of approvals

___ Supporting documentation for deposits

___ Copies of sponsored and co-sponsored conference financial reports

___W-8 and W-9 for all individuals and unincorporated businesses receiving payments from the geographic unit for rents, services (including parts & materials), prizes, awards, and any other income payments. For additional tax reporting information and forms.

   https://www.ieee.org/about/volunteers/tax-administration/related-info.html

___ Approval documentation for all awards, grants, prizes or scholarship payments in excess of $2,000 USD

Appendix 2. Example R8 budget

IEEE Region 8 — BUDGET 2020 ACTUAL & BUDGET 2021 PROPOSAL
Treasurer — Adam Jastrzebski
BUDGET PROPOSALS 2021 — 03/03/2021

Category	Sub Category	Nominal Code	Actual ($) 2020	Budget ($) 2020	BUDGET ($) 2021	Existing Activity ($)	New Activity ($)	Priority	Description/Comments
Income	Income	0100 - Income: Balance/savings carried forward from previous year	$192,525	$192,525	390,860	90,860	300,000		Prepayment to Marriott Warsaw and estimate for 2020 Accruals are included in the Existing Income.
		0110 - Income: Regional Assessment: Membership Dues Element	$495,396	$515,376	445,856	445,856			
		0120 - Income: Rebate: MGA Allocation for Management of the Region	$176,909	$177,000	159,218	159,218			
		0130 - Income: Interest received: Bank accounts	$4,358	$4,600	3,660	3,660			
		0140 - Income: From Conference Co-sponsorship	$1,506	$1,200	5,000	5,000			Africon 2021
		0190 - Income: Other	$1,417	$0	-				
		0210 - Income: Voluntary Contributions: Member Donations <1105>	$2,572	$10,000	2,491	2,491			
		0230 - Income: Support from Organisations <1205>+<1300>	$6,413	$20,000	-	-			
		0240 - Income: Support for Projects	$24,400	$15,500	-	-			
		Budget Income Total	**805,498**	**936,201**	**1,007,085**	**707,085**	**300,000**		**76%**
Expenses	1000 Committee general	1010 - R8 Committee Meeting Summer: Accommodation & Social	($80,860)	($100,000)	(110,000)	(110,000)			Full hybrid meeting,120 people, early Summer ?
		1020 - R8 Committee Meeting Summer: Travel	($10,115)	($90,000)	(90,000)	(90,000)			Full hybrid meeting,120 people, early Summer ?
		1030 - R8 Committee Meeting Fall: Accommodation & Social	($753)	($110,000)	(100,000)	(100,000)			Reduced meeting, 100 people
		1040 - R8 Committee Meeting Fall: Travel	($811)	($80,000)	(80,000)	(80,000)			Reduced meeting, 100 people
		1050 - OpCom Meetings: R8	($11,667)	($24,000)	(24,000)	(24,000)			2 OpCom meetings
		1060 - R8 News: Mailing and Production	-	($13,000)	(13,000)	(13,000)			
		1080 - Student & Young Professional Congress: R8 Support	($2,304)	($60,000)	(30,000)	(30,000)			Savings for R8SYP 2022
		1090 - VCF Awards	-	($7,300)	(7,300)	(7,300)			
		1100 - Banking and card charges	-	($21,000)	(15,000)	(15,000)			
		1101 - Bank charges (trans chgs on NW a/c)	($1,516)	-	-				
		1102 - Bank charges (trans chgs on CB a/cs)	($141)	-	-				
		1103 - Card charges dues	($13,985)	-	-				
		1130 - Section Congress	-	($65,000)	(22,000)		(22,000)		Savings for SC 2023 (about $22k per year)?
		1137 - Intermediary	$2,058	-	-				
		1140 - Reserve fund /Strategic Projects	($3,861)	($33,265)	(100,000)	(30,000)	(70,000)		Remaining budget for R8 Entrepreneurship Initiative is in 6090.
		1000 Committee general Total	**($123,955)**	**($603,565)**	**(591,300)**	**(499,300)**	**(92,000)**		**83%**
	2000 Region 8 Director	2010 - Representing Region 8	($2,688)	($10,000)	(8,000)	(8,000)	-		
		2020 - Vitality Project : R8	-	($3,000)	(2,500)	(2,500)			
		2030 - Ad-hoc committees, appointments and incentives	-	($15,000)	(60,000)	(12,000)	(48,000)		
		2040 - Discretionary fund for activities and section support	-	($7,000)	(5,000)	(5,000)	-		
		2000 Region 8 Director Total	**($2,688)**	**($35,000)**	**(75,500)**	**(27,500)**	**(48,000)**		**79%**
	3000 Region 8 Director-Elect	3010 - Representing R8 at Section, Chapter & Conference activity	($189)	($5,000)	(4,000)	(4,000)			
		3020 - Representing R8 in IEEE Meetings (Board of Directors)	($573)	($5,000)	(4,000)	(4,000)			
		3000 Region 8 Director-Elect Total	**($762)**	**($10,000)**	**(8,000)**	**(8,000)**	**-**		**80%**
	4000 Region 8 Past-Director	4010 - Nomination & Appointments Committee	($736)	($3,000)	(2,500)	(2,500)			
		4020 - Award & Recognition Committee	($560)	($3,000)	(2,500)	(2,500)			
		4030 - Section Development	-	($4,000)	(3,000)	(3,000)			
		4000 Region 8 Past-Director Total	**($1,296)**	**($10,000)**	**(8,000)**	**(8,000)**	**-**		**80%**
	5000 Vice Chair for Technical Activities	5010 - Technical Activity Sub-Committees Coordination	-	($5,000)	(6,550)	(3,150)	(3,400)		
		5020 - Conference Committee: R8	-	($5,000)	(17,000)	(5,000)	(12,000)		
		5030 - Chapters Coordination	($1,141)	($10,000)	(12,000)	(7,000)	(5,000)		
		5040 - Professional & Educational Activities	($1,525)	($13,500)	(42,500)	(12,500)	(30,000)		
		5050 - Standards Coordinator	($567)	($5,000)	(6,500)	(5,000)	(1,500)		
		5060 - Action for Industry	($2,008)	($13,000)	(15,300)	(10,000)	(5,300)		
		5080 - FCS Conference Seed Funds	($4,929)	($21,000)	(17,000)		(17,000)		
		5000 Vice Chair for Technical Activities Total	**($10,170)**	**($72,500)**	**(116,850)**	**(42,650)**	**(74,200)**		**59%**
	6000 Vice Chair for Member Activities	6010 - Member Activity Sub-Committees Coordination	-	($8,000)	(7,500)	(6,500)	(1,000)		
		6020 - Membership Development	-	($15,000)	(10,700)	(8,200)	(2,500)		
		6030 - Publications & Communications	($2,326)	($4,000)	(3,000)		(3,000)		
		6040 - Women in Engineering	($500)	($11,500)	(10,200)	(8,700)	(1,500)		
		6050 - Life Members	-	($2,000)	(1,900)		(1,900)		
		6060 - History Activities	-	($3,000)	(5,000)	(1,500)	(3,500)		
		6070 - Young Professionals	($1,347)	($12,000)	(14,300)	(12,300)	(2,000)		
		6080 - Humanitarian Activities	($1,089)	($3,700)	(12,200)	(3,300)	(8,900)		
		6090 - Projects & Initiatives - Entrepreneurship Project	($4,727)	($30,500)	(22,773)	(22,773)			
		6000 Vice Chair for Member Activities Total	**($9,990)**	**($89,700)**	**(87,573)**	**(63,273)**	**(24,300)**		**71%**
	7000 Vice Chair for Student Activities	7010 - Student Awards	-	($600)	(3,450)	(600)	(2,850)		
		7020 - Student & Young Professional Coordination (SAC)	($3,874)	($19,000)	(23,500)	(13,500)	(10,000)		
		7030 - Student Paper Contest	($1,781)	($8,500)	(6,000)	(6,000)	-		
		7040 - Student Activities & Branch Support Coordination (SAC)	-	($6,000)	(27,849)		(27,849)		
		7050 - Regional Student Representative (RSR)	-	($3,000)	(3,000)	(3,000)	-		
		7000 Vice Chair for Student Activities Total	**($5,655)**	**($37,100)**	**(63,799)**	**(23,100)**	**(40,699)**		**62%**
	8000 Region 8 Secretary	8010 - Administrative Support to R8	-	($1,000)	(2,000)	(2,000)	-		
		8020 - Secretarial (Committee Registration and Agenda Books)	-	($5,000)	(3,200)	(1,000)	(2,200)		
		8030 - Electronic Communications Coordination / Information mgmnt	($2,244)	($500)	(3,000)	(1,500)	(1,500)		
		8000 Region 8 Secretary Total	**($2,244)**	**($6,500)**	**(8,200)**	**(4,500)**	**(3,700)**		**69%**
	9000 Region 8 Treasurer	9010 - Audit & Accounting	($2,352)	($10,000)	(6,000)	(6,000)	-		
		9020 - Office & Software Charges	($4,547)	($5,000)	(4,560)	(4,560)	-		
		9030 - VCF Coordination	-	($1,000)	(1,000)	-	(1,000)		
		9040 - Treasurer support to Region 8	-	($2,000)	(18,000)	(2,000)	(16,000)		
		9090 - Expenses: R8 Treasurer: Other	$174	-	-				
		9000 Region 8 Treasurer Total	**($6,725)**	**($18,000)**	**(29,560)**	**(12,560)**	**(17,000)**		**70%**
		9100 Expenses from previous year budget Total	**($31,780)**	**($53,837)**	**(10,000)**	**(10,000)**	**-**		**19%**
		Budget Expenses Total	**($195,264)**	**($936,202)**	**(998,782)**	**(698,883)**	**(299,898)**		**75%**
		Balance: Income-Expenses	**$710,232**		**$8,303**	**$8,202**	**$101**		
		Accruals from 2020 (estimate)	$10,000						
		Actual surplus towards New Activities in Budget 2021	$299,899						
		Calculated surplus towards Budget 2022	$400,333						

IEEE Region 8 Awards & Recognitions Committee
Operations Manual
Approved by the R8 Committee, XX October 2022

1. Charter

To promote, recognize and reward excellence in the operations of Region 8 and its organizational units: Sections, Subsections, Chapters, Affinity Groups, Student Branches and Student Branch Chapters.

2. Composition

The Awards & Recognitions Committee shall consist of the following:
- Chair, normally the Region Past Director, who shall be at least of Senior Member grade.
- Up to seven (7) members, who ideally should include the Past Chair and representatives from the committees participating in awards: Region Vitality, Chapter Coordination, Young Professionals, Women in Engineering, Humanitarian Activities, Student Activities.
- Up to three (3) corresponding members.

Members of any committee or subcommittee involved in any step of the selection of a particular award cannot be nominated to that award or act as nominator, referee or endorser of that award.

3. Reporting

Reports to the Region 8 Committee through the Past Director.

At every R8 Committee meeting, the report should include:
  statistics on nominations of closed calls
  upcoming calls and deadlines
  other business of interest

4. Meetings

The Committee shall meet whenever necessary to conduct its business on time.

5. Awards

The following awards are defined in Region 8.

5.1 Region 8 Volunteer Award

Eligibility: An IEEE member of any membership grade .

The candidate's volunteer work is, or has been, on behalf of a Section or Region. The candidate must have been active for at least 2 years in the Section and is not currently the Section Chairman.

The candidate receives no remuneration for his work for the Section except possibly expenses.

The members of the Region 8 Awards and Recognitions Committee and the members of the R8 Operating Committee are ineligible for the Award.

Nomination: The Nomination Form must be completed by a proposer who is familiar with the work of the candidate and who is an IEEE member in good standing.

Nominations must be approved by the Executive Committee (ExCom) of the Section. The

Chairman of the Section must sign the Nomination Form. Any member of the Section Executive Committee, including the Chairman, may be the proposer.
A Section may put forward only one candidate per year.

Evaluation: A&R Committee or a subcommittee of A&R appointed by the Committee.

Prize: Customized Certificate

5.2 The Clementina Saduwa Award

Eligibility: Nominee must be an active female working in one of the fields of interest of IEEE, and IEEE member whose engineering and career achievements are performed in one of the countries belonging to the IEEE Region 8.

The award can be offered to a candidate one time only.

Nomination: The submitted application must provide a statement (750 words maximum) that describes the candidate's career goals, challenges and obstacles she faced in her career, and explains how she overcame them.

The nominator (who could be a non-IEEE member) has to submit at least two signed endorsement letters from individuals (References) who are qualified to evaluate the candidate's success (colleagues, teachers, and others). Additional optional endorsement letters from public or private establishments can be provided.

Evaluation: team appointed by the Women in Engineering Committee

Prize: $1000 and a customized certificate – Presented to the awardee at a Region 8 meeting. Region 8 covers the expenses of the awardee to attend the Awards Ceremony.

5.3 Region 8 Outstanding Section Award

There are three categories of this award, depending on the size of the Section as of 31 December of the previous year:
- Large Section = 1,501 or more members (including Students)
- Medium Section = 501–1,500 members (including Students)
- Small Section = 500 or fewer members (including Students)

Eligibility: All Region 8 Sections are eligible and can apply.

The nominated Section must have satisfied all of the IEEE reporting requirements on time.

No Section may receive two Region 8 Outstanding Section Awards within three years.

Evaluation: A&R Committee or a subcommittee of A&R appointed by the Committee.

Prize: a customized certificate – Presented to the Section at a Region 8 meeting.

5.4 Region 8 Chapter of the Year Award

There are three categories of this award, depending on the size of the Chapter as of 31 December of the previous year:
- Large Chapter (61 or more members)
- Medium Chapter (25-60 members)
- Small Chapter (24 or fewer members

Eligibility: All Region 8 Technical Chapters are eligible and can apply.

The nominated Chapter must have satisfied all of the IEEE reporting requirements on time.

No Technical Chapter may receive two Region 8 Chapter of the Year Awards within three years.

Nomination: The Nomination Form must be completed by a nominator familiar with the work of the Chapter.

Evaluation: team appointed by the Chapter Coordination Committee.

Prize: $200 (to be used for future Chapter activities) and a customized certificate.

5.5 Region 8 Student Branch Chapter of the Year Award

There are three categories of this award, depending on the size of the SB Chapter as of 31 December of the previous year:
- Large Student Branch Chapter (61 or more members)
- Medium Student Branch Chapter (25-60 members)
- Small Student Branch Chapter (24 or fewer members)

Eligibility: All Region 8 Student Branch Chapters are eligible and can apply.

The nominated Student Branch Chapter must have satisfied all of the IEEE reporting requirements on time.

No Student Branch Chapter may receive two Region 8 Student Branch Chapter of the Year Awards within three years.

Nomination: The Nomination Form must be completed by a nominator familiar with the work of the Student Branch Chapter.

Evaluation: team appointed by the Chapter Coordination Committee; at least one member should be member of the Student Activities Committee.

Prize: $200 (to be used for future Chapter activities) and a customized certificate.

5.6 IEEE Region 8 Outstanding Young Professionals Affinity Group Award

Eligibility: The nominated Young Professionals AG must have at least 20 Young Professionals members.

All activities from the past year must be submitted correctly to vTools in the form of event reports by the time of the application.

The nominated Young Professionals AG must not have received another IEEE award in the past year.

The nominated Young Professionals AG must not have received the R8 Outstanding Young Professionals Affinity Group award in the past 5 years.

Nominations: Proposals for nominations of a Young Professionals AG for this award will be made by the Section and supported by 1 letter of endorsement by the Section Chair or another member of the Section's Executive Committee. Alternatively, a Young Professionals Chair can also nominate a Young Professionals AG, provided that his/her nomination is endorsed by at least 1 other Young Professionals member and preferably also by a member of the Executive Committee of the Section.

Evaluation: team appointed by the Young Professionals Committee.

Prize: $400 (to be used for future AG activities) and a customized certificate.

5.7 IEEE Region 8 Young Professional Exceptional Volunteer Award

Eligibility: The candidate must be a Young Professional member of an active Young Professionals Affinity Group in good standing, i.e. with all the required reporting up to date and elections in order.

The candidate must not have received another IEEE award in the previous year.

The candidate's Affinity Group must not have been awarded with the Region 8 Outstanding Young Professionals Affinity Group Award in the previous year.

The candidate cannot belong to a Young Professionals Affinity Group nominated to the Region 8 Outstanding Young Professionals Affinity Group Award in the same year.

Members of the Region 8 Young Professionals Committee are not eligible to be nominated.

Nomination: Self-nominations are not accepted for this award.

Evaluation: team appointed by the Young Professionals Committee.

Prize: an award diploma providing the citation for the award approved by the Young Professionals Committee.

5.8 Region 8 Outstanding Women in Engineering Section Volunteer Award

Eligibility: Any Section Affinity Group volunteer of professional member grade in good standing may apply for the award.

Nomination: Any member of the Section may nominate a fellow volunteer.

Applicant must submit a letter written by the Section Chair, highlighting the achievements and contributions of the volunteer in question.

Evaluation: team appointed by the Women in Engineering Committee.

Prize: $250 and a customized certificate.

5.9 Region 8 Outstanding Women in Engineering Student Volunteer Award

Eligibility: Any Section Affinity Group student volunteer in good standing may apply for the award.

Nomination: Any member of the Section may nominate a fellow volunteer.

Applicant must submit a letter written by the Section Chair, highlighting the achievements and contributions of the volunteer in question.

Evaluation: team appointed by the Women in Engineering Committee.

Prize: $250 and a customized certificate.

5.10 Region 8 Women in Engineering Section Affinity Group of the Year Award

Eligibility: Approved Section WIE Affinity Group (AG) within IEEE Region 8 that has conducted activities and events within the previous year.

Nomination: Must include a report clearly and concisely documenting activities i.e. dates, content, number of attendees, academic or industry partners and impact of the events. The submitted report should be no more than 1000 words, and should include pictures. A report in the form of slides is also accepted.

All members of the AG must be listed on the application.

Both applications and nominations are accepted and any member of the AG can apply for the award, and any member of the Section can nominate the Section's WIE AG.

Evaluation: team appointed by the Women in Engineering Committee.

Prize: $450 (to be used for future AG activities) and a customized certificate.

5.11 Region 8 Women in Engineering Student Affinity Group of the Year Award

Eligibility: Approved Student Branch WIE Affinity Group (AG) within IEEE Region 8 that has conducted activities and events within the previous year.

Nomination: Must include a report clearly and concisely documenting activities i.e. dates, content, number of attendees, academic or industry partners and impact of the events. The submitted report should be no more than 1000 words, and should include pictures. A report in the form of slides is also accepted.

All members of the Student AG must be listed on the application.

Both applications and nominations are accepted and any member of the SB AG can apply for the award, and any member of the Section can nominate the WIE SB AG.

Evaluation: team appointed by the Women in Engineering Committee.

Prize: $350 (to be used for future AG activities) and a customized certificate.

5.12 Region 8 Outstanding Section SIGHT Group of the Year Award

Eligibility: All active R8 Section SIGHT Groups are eligible, provided that
- Submitted the annual SIGHT group report (survey)
- Implemented a project funded by HAC or SIGHT in the last two years
- Submitted a funded project report for their project
- Reported SIGHT activities on vTools

Evaluation by: team appointed by the Humanitarian Activities Committee.

Prize: $500 and a customized plaque and certificate.

5.13 Region 8 SIGHT Student Branch of the Year Award

Eligibility: All active R8 Student Branch SIGHT Groups are eligible, provided that:
- Submitted the annual SIGHT Group report.
- Implemented a project funded by HAC or SIGHT in the last two years.
- Submitted a funded project report for their project.
- Reported SIGHT activities on vTools.

Evaluation by: team appointed by the Humanitarian Activities Committee; one member of the team should be member of the Region 8 Student Activities Committee.

Prize: $300 and a customized plaque and certificate.

5.14 Region 8 Student Paper Contest (SPC)

Eligibility: Only IEEE student members and IEEE graduate student members are permitted to submit papers. Each author has to be a member of a Student Branch in R8. Applicants must

not be pursuing PhD studies.

Nomination: A Branch may submit one paper for every 100 branch members or part thereof, with a maximum of three papers.

A paper can be submitted by a student branch if the Student Branch Counselor supports the paper OR if the Branch holds a local Student Paper Contest (SPC) under its own responsibility, with the winners progressing to the regional contest.

The work presented has to be completed before the student receives the engineering degree that entitles him/her to start preparing a doctoral thesis and the submission of the paper to the Region 8 Contest must be completed within 12 months after graduation. A doctoral thesis is not considered.

When entering a paper in the SPC, each SB Counselor will provide a document certifying that those conditions are fulfilled, giving the IEEE membership number(s) of the author(s), and stating during which year(s) after high school the work has been performed.

Five finalists (one author per paper) are normally invited to present their papers at one of IEEE R8 flagship conferences, MELECON or EUROCON. Transportation expenses are covered by IEEE Region 8.

Deadline for nominations is 1 December yearly.

Evaluation by: SPC judges, appointed by the Director by recommendations from SAC and the Student Paper Contest Coordinator, with the consent of the Region 8 Committee. The organization of the contest is managed by SAC Student Paper Contest Subcommittee.

Prizes: 1st Prize: $800 / 2nd Prize: $500 / 3rd Prize: $200. In addition, the Student Branch from where the winner is based receives an additional award of $250.

5.15 Region 8 Student Branch of the Year Award

Eligibility: All Student Branches in Region 8 in good standing are eligible to participate.

Nomination: A nomination for the MGA Regional Exemplary Student Branch Award must be made in order to be considered for this Award. After that, enrollment is automatic.

Five mandatory Exemplary Student Branch criteria and an additional 12 out of 32 criteria must be met, as detailed on the MGA Student Awards website.

Deadline is 31 March yearly.

Evaluated by: Student Activities Committee

Prizes: three types (Gold, Silver, Bronze) are awarded. Customized plaque and certificate are provided.

5.16 Region 8 Student Branch Website Contest

Eligibility: All Student Branches and Student Branch Chapters in Region 8 in good standing are eligible to participate.

Nomination: Each Student Branch may enter at most one Website, regardless of the number of Student Branch Chapters or Affinity Groups present.

Nomination can be submitted only by a Student Branch officer.

Evaluated by: Student Activities Committee

Prizes: 1st Prize: $300 / 2nd Prize: $200 / 3rd Prize: $100.

6. Creation of new awards

Proposals of new awards must include:
- what is being recognized with the award
- eligibility criteria
- nominations conditions and procedure
- evaluation team and procedure for appointing
- prize, if any, and budget line if required

All proposals must be reviewed by OpCom and then submitted to the R8 Committee for approval. After approval by the R8 Committee they must follow the MGA process for establishment of awards. The process must be completed before the award is judged for the first time.

7. Contact

The A&R Committee can be contacted via the Region Past Director.

TO: IEEE Region 8 Committee – October 2022

FROM: Magdalena Salazar-Palma, Past Director

SUBJECT: Extend the term of the R8 Zone representative at the MGA Board

EXECUTIVE SUMMARY

In February 2022, the MGA Board approved a pilot to have representatives from zones in Regions 8 and 10 at the MGA Board meeting. This pilot was approved until the end of 2022. Following that, the R8 Committee elected the zone representative during its meeting in April 2022 in Warsaw. The zone representative participated in the two MGA Board meetings held so far, in June and in September.

In the September meeting, the MGA Board endorsed the submission of changes to IEEE Bylaws and MGA Operations Manual to Governance review in order to be discussed during the November meeting series and eventually to be approved by the IEEE Board of Directors. These changes, if approved, would make the zone concept, and the position of zone representative at MGA Board, permanent. As stated, at this point these changes are pending governance review.

If approved in November, these changes will be effective in January 2023. The next planned meeting of the R8 Committee is scheduled for March 2023.

When the changes are effective, the term of the zone representative must align with the term of the Region Director, because the governing documents will state that they must come from different zones in the Region. In January 2023, the individuals serving in the Director position until 2026 will be known.

As these changes have not been approved there is no provision yet in the Region Bylaws on the way of electing zone representative. A discussion will have to take place to decide what is the best way.

At this point the only possibility to have a new zone representative for 2023 would be to issue a call for nominations after the November Board meeting and run a full election in online form, using provisional rules.

Taking all this into account and considering that this procedure would not be very convenient, and considering that the Region is still to decide what is the best procedure for electing the zone representative, the present proposal is to extend the term of the individual currently serving as zone representative until December 2024 to make the term match the term of the 2023-24 Director, and have new elections in Fall 2024 to elect a new zone representative for 2025-26 originating in a different zone that the 2025-26 Director.

If MGA Board and/or the Board of Directors do not approve the submitted changes in November, then MGA will have to decide whether to extend the zone pilot in to 2023 and the motion would be void. A new decision would have to be made by the Region 8 Committee.

PROPOSED ACTION

Resolved that the term of the currently serving Zone representative is extended until the end of 2024, provided that zones are defined in the IEEE Bylaws and MGA Operations Manual effective January 2023.

SUPPORTING INFORMATION

Strategic Goal(s) Supported
- Make sure everyone is welcome and find relevant services in IEEE.

Financial Implications
- Complete financial implications are yet to be discussed at MGA.

Pros and/or Cons
- PROS: Aligns the term of the current zone representative with the permanent status. Avoids having to conduct elections at the end of 2022 in a very short time.
- CONS: Having an individual serving in the same position for more than two years.